

Writing 1000G: The Writers' Studio

Winter 2025

Section # 003

Instructor: David Barrick

COURSE DESCRIPTION AND OBJECTIVES

DESCRIPTION

Students are introduced to the creative process of writing through in-class exercises, peer workshop, analysis of creative texts, and a review of grammar, mechanics, and composition. Students learn strategies for idea generation in a variety of genres, composing a first draft, approaching revision, and effective editing and proofreading techniques.

LEARNING OBJECTIVES

Upon successful completion of this course, students will have demonstrated the ability to

1. identify the fundamental elements of creative writing;
2. generate ideas in a variety of genres: poetry, fiction, creative non-fiction, drama/screenwriting
3. analyze and respond critically to published writing and the work of their peers;
4. identify and correct errors in composition, grammar, and mechanics; and
5. incorporate feedback into revisions.

REQUIRED TEXTBOOKS

1. *Write Moves: A Creative Writing Guide and Anthology*, by Nancy Pagh \$60.20 PB or \$41.00 eBook download
2. *The Canadian Writer's Handbook, Second Essentials Edition*, by William E. Messenger, Jan de Bruyn, Judy Brown and Ramona Montagnes \$42.85 PB or \$22.00 eBook rental
3. *Her First Palestinian*, by Saeed Teebi \$22.99

ASSIGNMENTS:

Free Verse Poem (Week 3):	10%
Flash Fiction (Week 5):	15%
Flash Creative Nonfiction (Week 7):	15%
Capstone Assignment (Week 12):	40%
Exam:	20%

****Note: In 2024-25, the Exam will be written in-person.** No aids are permitted for the final exam; electronic devices of any kind (including calculators, laptops, cell phones, and smart watches) will not be allowed.**

Assignment Format

All projects must be typed; make sure that prose assignments are double-spaced and that poetry assignments are single-spaced. All assignments must have your name, course name, section number, and the instructor's name on the first page. For source documentation (if applicable) and document format, you will be expected to follow the conventions of MLA style.

Submitting Assignments

Assignments are due on the date specified in the weekly schedule. **Late assignments will be penalized 5% per day unless you have received an extension.** You must talk to your instructor about extensions ahead of the due date and provide a valid reason; extensions are not automatic and cannot be granted retroactively.

In this course, you will be required to submit the final version of each of your written assignments electronically as a DOCX file, through OWL Brightspace, to Turnitin.com. No print copies are necessary. However, be aware that you are responsible for keeping backup copies of all assignments submitted.

Classroom Policies & OWL Brightspace

You will be expected to read all the chapters assigned from your textbook before coming to class. Your instructor will not summarize the reading but will instead focus on salient issues arising from a particular chapter. In turn, you must participate in class and contribute your observations to the discussion. This is an active learning environment, so be prepared to engage with your instructor and your peers.

Students are responsible for checking the course OWL site (<https://westernu.brightspace.com/>) regularly for news and updates. This is the primary method by which information will be disseminated to all students in the class. If students need assistance with the course OWL site, they can seek support on the [OWL Brightspace Help](#) page. Alternatively, they can contact the Western Technology Services Helpdesk (phone: 519-661-3800 or ext. 83800).

Office Hours/E-mail Policy

This term, my office hours will be held via Zoom on Thursdays from 1:00-3:00pm; I am also happy to book Zoom appointments and answer questions in person during (or directly after) our class each week. I respond to e-mails within 24 hours. If you have not heard from me in 48 hours, please resend your message. I do not check e-mail on the weekend.

Attendance Policies

Attendance at class is required to improve as a writer. Here is the Writing Studies attendance policy in this class:

- You may miss up to three hours of class meetings (the equivalent of one week) during the term without explanation. That means that the first three class hours you miss will be recorded as absences but *excused provided you don't miss any more*.

- However, if you miss a total of four to nine class hours (the equivalent of up to three full weeks of class), your final grade will be reduced by 10% (e.g. an earned final grade of 80% will be reported as a final grade of 72)
- If you miss a total of more than nine hours of class meetings (the equivalent of more than three weeks) your final grade will be reduced by 15% (e.g. an earned final grade of 80% will be reported as a final grade of 68). This policy will be waived only for medical or compassionate reasons. If you have good reasons for waiving an absence of one class meeting (e.g. if you've missed three hours, and need or want to miss another class meeting) discuss these reasons with your instructor within one week of that absence. If your absence is extended and prolonged (over one week of continuous non-attendance), then you should discuss it with your academic advisor in your home faculty, who may require documentation. That advisor may then contact all of your instructors. See also: '**Academic Accommodation**' below.

Attendance also extends to tardiness. If you are more than 20 minutes late, you will be penalized an hour of attendance. Please make every effort to be on time as late entry can disrupt the flow of discussion in our class. Early departures from class, which have not been previously arranged with the instructor, will also be counted as an absence. If you leave during the break, you will be docked an hour of attendance.

***Note:** Any class meeting missed in order to write a test, exam, or other form of 'make-up class' in another course **will** count as non-attendance and **will** attract penalties as defined above if applicable. Instructors at Western **shall not require** a student to write a make-up test or similar at times which conflict with that student's other scheduled class times. If you are asked or 'required' to do this, you should immediately contact an academic counsellor in your Dean's office. If you elect to miss a class in order to write such a test, that is **your** choice; your absence will not be excused.

A Note on Masks

Students are not required to wear masks in the classroom, but this is a mask friendly environment. Please be respectful of those who choose to wear masks as they may have medical conditions or immunocompromised family members.

Scholastic Offences, including Plagiarism

Scholastic Offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, which can be found here: http://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf

Students must write their essays and assignments in their own words. Whenever students take an idea, or a passage of text from another author, they must acknowledge their debt both by using quotation marks where appropriate and by proper referencing such as footnotes or citations. Plagiarism is a major academic offence.

All required papers may be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. All

papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement currently Western and Turnitin.com.

In this course, the use of AI (such as automatic translation tools, grammar checkers, ChatGPT, etc.) is **prohibited**, unless there has been discussion with and agreement by the instructor before beginning an assignment. If AI use is suspected, the instructor will ask for research notes, rough drafts, essay outlines, and/or other materials used in preparing assignments. Students are expected to retain these materials until after final grades have been entered. In the unlikely event of concerns being raised about the authenticity of any assignment, students may be asked to produce these materials; an inability to do so may weigh heavily against them. **In short, do not use AI to generate any assignments (including first drafts). Any/all use of AI in your assignments MUST be approved by me ahead of time.**

Academic Accommodation

University policy on academic considerations [is described here](#). This policy requires that all requests for academic considerations must be accompanied by a self-attestation.

Please note that any academic considerations granted in this course will be determined by the instructor, in consultation with the academic advisors in your Faculty of Registration, in accordance with information presented in this course outline.

For procedures on how to submit Academic Consideration requests through the Student Absence Portal, please see the information posted on the Office of the Registrar's webpage:
https://registrar.uwo.ca/academics/academic_considerations/index.html

All requests for Academic Consideration must be made within 48 hours after the assessment date or submission deadline.

All academic consideration requests must include supporting documentation, which may include a Student Medical Certificate. Recognizing that formal documentation may not be available in some extenuating circumstances, the policy allows students to make one Academic Consideration request without supporting documentation in this course.

Individual instructors **will not under any circumstances** accept or read medical documentation directly offered by a student, whether in support of an application for accommodation on medical grounds or for related reasons (e.g., to explain an absence from class which may result in a grade penalty under an 'Attendance' policy in the course). **All medical documentation must be submitted following the protocol described above.**

Students with disabilities work with Accessible Education (formerly SSD) which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The accommodation policy can be found here:
https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic%20Accommodation_disabilities.pdf

Students who are in emotional/mental distress should refer to MentalHealth@Western: (<https://www.uwo.ca/health/psych/index.html>) for a complete list of options about how to obtain help. Immediate help in the event of a crisis can be had by phoning 519-661-3030 (during class hours) or 519-433-2023 after class hours and on weekends.

Religious Accommodation

Students should consult the University's list of recognized religious holidays and should give reasonable notice in writing (email), prior to the holiday, to the Instructor and an Academic Counsellor if their course requirements will be affected by a religious observance. Additional information is given in the [Western Multicultural Calendar](#).

Statement on Gender-based Sexual Violence

Western University [is committed to reducing incidents of gender-based and sexual violence](#) (GBSV) and providing compassionate support to anyone who is going through or has gone through these traumatic events. If you are experiencing or have experienced GBSV (either recently or in the past), you will find information about support services for survivors, including emergency contacts at the following website: <https://www.uwo.ca/health/studentsupport/survivorsupport/get-help.html>. To connect with a case manager or set up an appointment, please contact support@uwo.ca.

Other Student Support Services

Registrarial Services <http://www.registrar.uwo.ca>

Student Support Services <https://student.uwo.ca/psp/heprdweb/?cmd=login>

Services provided by the USC <http://westernusc.ca/services/>

Academic Support and Engagement <http://www.sdc.uwo.ca/>

Intellectual Property and Copyright

All instructor-written materials (e.g., PowerPoints, lecture notes, oral lectures) for this course are created solely for students' personal use within the course and remain the instructor's intellectual property. Further reproduction, fixation, distribution, transmission, dissemination, communication, or any other uses without securing the consent of the copyright owner (the course instructor) may be an infringement of copyright. You may not distribute, email, or otherwise communicate these materials to any other person. These limitations extend to recording, photographing, or sharing lectures (online or in-person) and lecture material without permission. Posting the instructor's content from this course to online course sharing sites like OneClass or Course Hero without permission is both an infringement of intellectual property law and a violation of academic integrity guidelines. The instructor will pass these cases on to the Western University Ombudsperson or their Department Chair as appropriate.