

Women's Studies and Feminist Research Scholarly Practicum Check-List

The following check-list should help guide the timelines for organizing and completing your scholarly practicum.

By the start of the semester (of the practicum) please ensure that you have:

- Contacted and confirmed practicum supervisor
- Contacted the organization that you wish to work with and confirmed that they would like to work with you
- Enroll in any necessary orientation training

In the first few weeks of the semester please ensure that the rest of the practicum guidelines have been arranged:

- Meet with supervisor and decide on what your practicum final project will be
- Create a one page project proposal with timelines on when you will start your practicum, when it will finish, the days that you will meet with your supervisor, and when your final project will be due
- Have any required police checks completed and submitted to the organization
- Have practicum letter signed by the organization that you are working with and submit this form to the WSFR

Once your practicum placement has been completed:

- Complete the final project that your supervisor, the organization, and yourself agreed upon
- Submit project to your supervisor for evaluation
- Submit a copy of the project to the WSFR Graduate Chair

Please feel free to contact the WSFR Graduate Chair with any questions or concerns regarding your scholarly practicum.