

Date

To whom it may concern,

(name of student) is currently enrolled in the PhD program in Women's Studies and Feminist Research (WSFR), and is taking the Practicum option course for 0.5 credits.

This is a letter of agreement to confirm that (name of student) will be working with your organization (name of organization) for their Practicum, and that your organization is allowing (name of student) to volunteer for (number of hours) per week for a period of (number of weeks: 12 or 13).

Graduate Chair of WSFR

Representative of organization