



The UNIVERSITY of WESTERN ONTARIO

The Senate

SENATE AGENDA

1:00 p.m., Friday, September 19, 1997
Room 224, University College

(NOTE NEW DAY, TIME, AND LOCATION)

1. Minutes of the Meeting of June 19, 1997
2. Report of the President (P. Davenport)
 - President's Priorities for 1997-98
 - Planning for the 1998-99 Budget
3. Enquiries
4. Reports of Committees:
 - Operations/Agenda - EXHIBIT I (J.L. Stokes)
 - Nominating - EXHIBIT II (F.P.A. Cass)
 - Academic Policy and Admissions - EXHIBIT III (F.P.A. Cass)
 - University Planning - EXHIBIT IV (S. Singh)
 - Honorary Degrees Committee - EXHIBIT V
5. Announcements and Communications - EXHIBIT VI
6. New Business
7. Adjournment

Senate meetings are scheduled to begin at 1:00 p.m. and will normally end by 4:00 p.m. unless extended by a majority vote of those present.



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF SENATE

JUNE 19, 1997

The meeting was held at 2:00 p.m. in Room 38 of the Law Building.

SENATORS: 59

J. Adams
M. Armstrong
D.E. Baer
D.R. Bellhouse
W.A. Bridger
R. Brooke
R.N. Bryan
G.S.P. Castle
P. Chandarana
M. Cheesman
W.R. Code
J.D. Cooke
R.P. Coulter
T.C. Craven
C. Cummins
P. Davenport
L. Dos Santos
C. Down
J. Erskine
D. Fairbairn

C. Farber
B. Forster
B.P. Frohmann
B. Garcia
T. Garrard
P.M. Gaudet
W. Gibson
E.E. Gillese
J.M. Good
R. Harris
K.H.W. Hilborn
R. Hudler
N. Huner
D. Jacobson
W. Kennedy
G. Killan
D. Kimura
R. Lipson
T.C.Y. Lo
S. Martin

R.M. Mathur
G. McCarthy
K. McQuillan
P.P. Mercer
G. Moran
P. Mueller
D. Muñoz
P. Neary
A. Oosterhoff
A. Osler
A. Pearson
C. Seligman
B. Singh
J.L. Stokes
J. Topolski
J.K. Van Fleet
C. Walsh
A. Weedon
L. Weiner

Observers: T. Kennedy, R. Parks, H. Roos

By Invitation: C. Baird, N.O. Petersen

S.97-129

Closed meeting of Senate

In compliance with the University Act [S.31(2)], Senate met in closed session to consider a personnel issue. Minutes for this portion of the meeting are provided to Senators only as **Appendix 1** to these minutes.

S.97-130

Minutes of the Previous Meeting

Mr. Armstrong expressed his opinion that the minutes of the meeting of May 15 reporting the debates on the issues of "honors vs honours" and "master/magisteriate" do not accurately reflect what happened during the meeting. He contended that the minutes do not contain some points which were germane to the debate, such as the comment he made about the term "technoculture", nor do they reflect the jocular tone of the debates. He stated that some visitors left the Senate meeting with the impression that Senate did not consider the motions seriously because they were supported by students.

The Secretary of Senate explained that the minutes are intended to be a summary of discussion, rather than a script, and that it is not standard practice to report in the minutes that Senators were amused at various points during discussion. Although Mr. Armstrong did not propose a specific amendment to the minutes, the Secretary agreed to take his concerns under advisement.

The minutes of the meeting of May 15, 1997, were approved as circulated.

S.97-131

REPORT OF THE PRESIDENT

The President's Report included information on the following topics:

- Progress Report - *Leadership in Learning* [tabled at the May 15, 1997, Senate Meeting]
- PACFED Report and Recommendations for Implementation: The Provost will hold an open meeting on Tuesday, June 24, 1997, to discuss the PACFED process.
- Discussion Paper - Expansion of Undergraduate Programs in the Summer Term: An open meeting will be held in September to discuss the issue of expansion of undergraduate programs in the summer term.

Dr. Davenport encouraged all Senators to contact the Provost with comments or concerns about the PACFED report and the Summer Term discussion paper.

Professor Seligman questioned the presentation to Senate of issues such as PACFED that at some point could become part of negotiations between the administration and the UWO Faculty Association. In his view, this scenario could be seen as premature Senate endorsement of the senior administration's position. The Provost disagreed, pointing out that the PACFED report is a discussion document. The President has asked Senators to provide their input because the Provost wants to improve his understanding of views on campus and to refine the report if warranted.

Professor Osler advised Senate that representatives of the Faculty Association and the administration are currently engaged in unprecedented discussion about restructuring the relationship between the Faculty Association and the University. It is recognized that there will be "fuzzy lines" about exactly where a given element of business should go and what aspects of business should be considered by which body. He added that the Faculty Association will hold an open forum to discuss the PACFED document on June 26, 1997, in Room 2020 of the Social Science Centre.

S.97-131a

Stakeholder Research Project

Mr. Garrard provided an update on the Stakeholder Research Project. The objectives of this project are: to provide an in-depth analysis of stakeholder views relating to the University and those aspects that are open to influence through communications; to identify employability patterns from 1992 and 1995; to identify the factors that are most important to potential students in the selection of a university and the extent to which Western is perceived to do well or poorly related to these factors; and to identify the factors that will enhance alumni interest in and financial support to the University. He highlighted his presentation with overheads, copies of which are attached to these minutes as *Appendix 2*.

S.97-131b

Research at Western: Industry Liaison and Technology Transfer

Dr. Bridger gave status report on research at Western, including industry liaison, technology transfer, and contract research. He also summarized features of an Intellectual Property Policy which is being developed. Dr. Bridger highlighted his presentation with overheads, copies of which are attached as *Appendix 3*.

ENQUIRIES

S.97-132

Department of Sociology Document [S.97-106]

At the request of the Provost, and in response to questions raised at the May 15 Senate meeting, Professor Neary, Dean of the Faculty of Social Science, informed Senate that the backdrop to recent activities in the Department of Sociology is a report by Professor Trish Fulton of Huron College. The report was commissioned by the Dean in response to several representations to him by faculty, staff, and students in Sociology on a number of issues. Professor Fulton did not undertake an enquiry or investigation. Rather, she acted as a facilitator and in this role she met with students, faculty and staff to help them discern the full extent of any problems that existed and to explore possible remedies.

Professor Fulton's report was submitted to the Dean in January and was subsequently distributed to faculty, staff, and students in the Department of Sociology. The Department then named an *ad hoc* committee, chaired by Professor Ingrid Connidis, to consider Professor Fulton's report. The documents about which questions were asked in the May meeting of Senate are the work of this *ad hoc* committee. These documents were considered by the Assembly of the Department of Sociology in mid-April and agreement was reached in principle on three recommendations. However, no final action was taken. Rather, the members of the Department were invited to provide, through the Chair, comments and suggestions for further debate at a meeting of the Assembly scheduled for May 29.

On May 28, Dean Neary wrote to Professor Ebanks, the Chair of the Department of Sociology as follows:

Thank you for sending me the documents, now being considered by the Departmental Assembly, from the ad hoc committee on Trish Fulton's report. I am indeed pleased that the Department is making a serious and determined effort to address the issues raised by Professor Fulton. I applaud this effort. I am concerned, however, that some of the language used in the documents you sent might give the appearance of limiting freedom of speech in the Department and therefore the Faculty and the University. I am sure that you and your colleagues will agree that freedom of speech is at the heart of the University's mission and that we must all defend it vigorously. Western cannot have a speech code and no University document should be misleading in this regard. In the circumstances, I recommend that your Department have a further round of consultation about the documents in question before giving them further consideration in the Assembly. I remain committed to addressing the issues raised in Professor Fulton's report and will continue to support the Department's efforts to do so. We cannot ignore troublesome workplace issues.

When the Department met the next day (May 29), it accepted this advice and passed the following motion: "Moved: The Assembly supports efforts to address the issues raised by the Fulton Report and instructs the Chair of the Department to consult with the appropriate persons in the University regarding the structure of the Committee on Equity and Professionalism and the Statement of Professional Ethics."

Dean Neary advised Senate that the Chair of the Department - Professor Ebanks, who will be succeeded by Professor Kevin McQuillan on July 1 - is now engaged in this effort. He stated that he, as Dean of the Faculty, will always defend vigorously freedom of speech and enquiry. At the same time, he will be working with the Department to ensure a good working environment for all its members. In the Dean's view, there is no fundamental clash of interest and that is the spirit in which he will act.

Professor Hilborn questioned the status of rules adopted by a particular Department if those rules overlap with the policies of the University as approved by Senate, but impose more severe restrictions on speech and conduct. Are such rules regarded by the University as enforceable through disciplinary action against individual faculty members -- disciplinary action that might be upheld by a Faculty or Senate grievance committee? In his view, such rules are not enforceable. The principles set forth in *Leadership in Learning* and other University policies approved by Senate both permit and protect academic freedom, along with normal freedom of expression. In view of concerns raised by some proposals in the Sociology Department, Dr. Hilborn asked that the senior administration put on record an assurance that members of all academic units have equal rights to those freedoms, and that no particular academic unit possesses the power to impose rules of its own restricting those rights.

Dr. Moran agreed with Professor Hilborn's interpretation, noting that there are levels of academic freedom and freedom of speech that the University guarantees to all of its members. No individual is in a position to reduce those levels of academic freedom and freedom of speech. He stressed, however, that freedom of speech also permits and encourages active debate and provides an atmosphere in which everyone feels free to express their opinions without fear of any kind of recrimination or consequence beyond those established by the University. However, there will be times when members of the University community say or do things that some will believe contravene the limits of the policies established by Senate. These individuals may choose to bring forward allegations under those policies. Such allegations will be dealt with according to established procedures.

Dr. Mercer stated that there is no right or principle more fundamental to a University than freedom of speech and enquiry. Any unit that purports to establish something called a "rule" which limits such freedoms beyond the limitations imposed by Senate would be unenforceable and therefore, in fact, not a "rule".

Mr. Jacobson asked if any body within the University, including Senate, that has authority to establish rules constraining freedom of speech, given that those rules may infringe upon rights guaranteed by the Canadian *Charter of Rights and Freedoms*. Dr. Mercer replied that if one begins with the principle that within a university freedom of speech is a fundamental right then one need not speculate on the jurisdiction to impose rules that might be subject to challenge under the Charter. Senate is the body that should debate any incursion on freedom of speech. In his view, the jurisdictional question obscures the fundamental issue which is that in the University freedom of speech and freedom of inquiry are not just principles but are part of the essence of what a university is.

Dr. Kimura asked to what extent administrators -- chairs, deans, or vice-presidents -- are empowered to concern themselves with private conversations between adults on campus, assuming that there is no behavior which would result in a charge under existing Senate policies.

Dr. Mercer replied that the element of publicity obviously becomes the issue. But insofar as purely private communications are concerned, that is, communication between the communicator and the recipient, the law generally is not intrusive. The principle of defamation in law involves an element of publicity that does not apply to private communications. On the other hand, people who believe

they are engaged in private conversations who are nonetheless overheard by others who are not otherwise privy to them may find that the view of privacy and publicity held by the respective parties changes. Because of the element of privacy, a truly private conversation is not one that the administration could act upon.

Dr. Kimura gave the example of a professor and her graduate students having a private conversation in the lab wherein the professor uses "colorful language". She asked whether she could assume that there would be no repercussions of any kind, providing the professor was not violating Senate policy. Dr. Mercer responded that if there is no policy that otherwise applies, her assumption is correct; however, the use of colorful language could attract attention and the pursuit of sanction through legal means.

S.97-133 **Academic Offerings of the University** [S.97-105c]

Dean Neary referred to discussion at the May meeting of Senate which focused on an article in the *London Free Press* that questioned the integrity of certain courses offered by the University, one of which was "Geography of Gender". Dean Neary defended the validity of the course, which was approved through the normal process. It will be offered for the first time in 1997-98 and will be taught by two highly qualified professors of Geography. He stated that the course deals with important and substantial subject matter and is based upon a significant body of scholarship. It is not a compulsory course and, like many other courses, "will rise or fall in the marketplace of ideas and student choice".

REPORT OF THE OPERATIONS/AGENDA COMMITTEE [Exhibit I]

S.97-134 **Senate Membership**

S.97-134a **Alternates and Filling of Vacancies**

On behalf of the Operations/Agenda Committee, it was moved by J.L. Stokes, seconded by L. Weiner,

That, pursuant to Senate regulations for the Filling of Vacancies, the following be approved:

Faculty of Arts

That the Senate seat held by V. Tumanov, elected representative for the Faculty of Arts constituency, be declared vacant as a result of his resignation, and that G.M. Eramian be elected to complete Professor Tumanov's term (to October 31, 1997), as recommended by the Faculty of Arts.

King's College

That the Senate seat held by G. Killan, elected representative of King's College, be declared vacant effective July 1, 1997, when he begins his term as Principal of King's College (at which time he will become an *ex officio* member of Senate), and that J. Snyder be elected to complete Professor Killan's term (to October 31, 1997), as recommended by King's College.

CARRIED

S.97-134b **New Seats on Senate**

It was moved by J.L. Stokes, seconded by R. Bryan,

That, subject to approval of the new seats on Senate by the Lieutenant-Governor-in-Council, the following be elected to Senate to serve from July 1 (or as soon as LGIC approval is granted) to October 31, 1997:

Arts:	Richard Hillman (English)
Business:	Claude Lanfranconi
Communications	(1) Tim Craven
& Open Learning:	(2) Andrew Osler
Education:	Margaret McNay
Engineering Science:	J.M. Floryan (Mechanical and Materials Engineering)
Graduate Studies:	(1) Tilottama Rajan (Theory and Criticism)
	(2) John Sheasby (Mechanical and Materials Engineering)
Health Sciences:	(see S.97-134c below)
Law:	Robert Hawkins
Medicine & Dentistry:	(see S.97-134d below)

Music: Robert Toft (Music History)
Science: Rob Corless (Applied Mathematics)
Social Science: Stephen Lupker (Psychology)
Brescia College: Alicia Garcia (Home Economics)
Huron College: Mark Cole (Psychology)
King's College: Ken McKellar (Modern Languages)

Undergraduate _____ *
Students: _____ *
Graduate Students: _____ *

* *The nominees for the undergraduate and graduate seats will be brought to Senate in September.*

CARRIED

S.97-134c Faculty of Health Sciences

It was moved by J.L. Stokes, seconded by R. Bryan,

That the following members of faculty be elected to represent the Faculty of Health Sciences on the Senate for terms beginning July 1, 1997 (subject to LGIC approval by that date):

Margaret Cheesman (Comm. Sci. & Disorders) to October 31, 1998
Darwin Semotiuk (Kinesiology) to October 31, 1998
Carroll Iwasiw (Nursing) to October 31, 1998

and

That the fourth faculty position remain vacant until it is filled in the October 1997 election for a two-year term (to October 31, 1999).

CARRIED

S.97-134d Faculty of Medicine & Dentistry

It was moved by J.L. Stokes, seconded by B. Singh,

That the following members of faculty be elected to represent the Faculty of Medicine & Dentistry on the Senate for terms beginning July 1, 1997 (subject to LGIC approval by that date) and ending on the date indicated in each case:

Praful Chandarana (Psychiatry) to October 31, 1997
Gillian McCarthy (Dentistry) to October 31, 1997
David Muñoz (Pathology & Clin. Neur. Sci.) to October 31, 1997
Bertha Garcia (Pathology) to October 31, 1998
Ted Lo (Biochemistry) to October 31, 1998

CARRIED

S.97-135 Faculty of Graduate Studies Constitution

With the agreement of Senate, the following correction was made to the proposed constitution of the Faculty of Graduate Studies shown in Exhibit I, Appendix 1:

11.0(iv) changed to read: "seven senators representing the *programs* of the Faculty of Graduate Studies, ..."

It was moved by J.L. Stokes, seconded by A. Weedon,

That the constitution of the Faculty of Graduate Studies be revised as detailed in Exhibit I, Appendix 1 (including the above-noted correction), as recommended by the Council of the Faculty of Graduate Studies.

CARRIED

S.97-136 Senate Membership within Constituencies

S.97-136a Faculty of Graduate Studies

Referring to an Addendum to Exhibit I, it was moved by J.L. Stokes, seconded by D. Baer,

Pursuant to section 24.(1)(b) of the *University of Western Ontario Act* (1982), and subject to the approval by the LGIC that 10 members of the Faculty of Graduate Studies be elected to Senate, that, *starting with the Senate elections to be conducted in the fall of 1997*, Senate resolution S.3321.02 (July 1982) be rescinded and that the following constituencies comprise the Faculty of Graduate Studies representation on Senate, as recommended by the Council of the Faculty of Graduate Studies:

2 members elected by members of the Faculty of Graduate Studies holding faculty appointments in the Faculties of Music, Arts, Social Sciences

2 members elected by members of the Faculty of Graduate Studies holding faculty appointments in the Faculties of Medicine & Dentistry, Science, Health Sciences

2 members elected by members of the Faculty of Graduate Studies holding faculty appointments in the Faculties of Engineering Science, Education, Communications and Open Learning, and the Richard Ivey School of Business

1 elected by members of the Faculty of Graduate Studies who are members of interdisciplinary or collaborative graduate programs

3 elected by the members of the Faculty of Graduate Studies at large

and that the following incumbent Senators complete their terms on Senate representing the Faculty of Graduate Studies to October 31, 1998, in the constituencies outlined below:

C. Thomson (Arts) representing the constituency for members of the Faculty of Graduate Studies holding faculty appointments in the Faculties of Music, Arts, Social Sciences [Prof. Thomson was elected in the Fall 1996 elections to represent the Arts Division];

R.H. Lipson (Science) representing the constituency for members of the Faculty of Graduate Studies holding faculty appointments in the Faculties of Medicine & Dentistry, Science, Health Sciences [Prof. Lipson was elected in the Fall 1996 elections to represent the Physical Sciences Division];

K. McQuillan and **B. Singh** representing the Faculty of Graduate Studies at Large [both were elected in the Fall 1996 elections to represent the Faculty of Graduate Studies at Large].

Professor Baer expressed concern that the Faculty of Graduate Studies Council did not adequately consider the process that occurs as a result of having circumscribed constituencies. Frequently Senators from these constituencies are elected by acclamation and sometimes there are vacancies that must be filled later. In his view, reduction of the number of Graduate Studies At Large seats from four to three will not benefit the democratic process which affects the elected faculty.

The question was called and CARRIED.

S.97-136b Faculty of Medicine & Dentistry

It was moved by J.L. Stokes, seconded by R. Lipson,

Pursuant to section 24.(1)(b) of the *University of Western Ontario Act* (1982), and subject to the approval by the LGIC that 5 members of faculty be elected to Senate from the Faculty of Medicine & Dentistry, that the following constituencies comprise the Faculty of Medicine & Dentistry representation on Senate as approved by the Faculty's Merger Task Force:

1 member elected from and by the School of Dentistry

4 members elected from and by the Faculty of Medicine & Dentistry at large

CARRIED

S.97-137 **Senate Committees - Terms of Reference and Composition**

S.97-137a **Senate Committee on Academic Policy and Admission (SCAPA)**

It was moved by J.L. Stokes, seconded by A. Pearson,

That the composition of SCAPA be revised as follows:

- (a) eight members of Faculty, at least five of whom are members of Senate at the time elected. At least one member shall be from each of the Faculties of Arts, Science, and Social Science. No more than one of the members of faculty may be a Dean

CARRIED

S.97-137b **Subcommittee on Research Involving Human Subjects (SURIHS)**

It was moved by J.L. Stokes, seconded by R. Bryan,

That the terms of reference and composition of SURIHS be amended as shown below:

Terms of Reference:

To establish two review boards, *in the health sciences and in the humanities/social sciences*, for the purpose of reviewing *all* research involving human subjects

To oversee the operations of these review boards and amend their procedures and composition as necessary.

To report to the University Research Board as required, but at least annually, on the activities of the Subcommittee and its boards, and to bring forward to the University Research Board concerns and recommendations in regard to policy on research involving human subjects.

Composition:

Ex officio: Vice-President (Research)[who shall be Chair]
Dean of Social Science
Chairs of Review Boards
Director of Research Services (*non-voting*)

CARRIED

S.97-137c **Senate Committee on Information Technology and Services (SCITS)**

It was moved by J.L. Stokes, seconded by W. Gibson,

That the composition of SCITS be revised as follows:

FROM: Three Deans and three alternates appointed by the President

TO: Three persons, including at least one Dean, appointed by the President

CARRIED

S.97-137d **Subcommittee on Computing and Networking Services (SUCNS)**

It was moved by J.L. Stokes, seconded by C. Farber,

That the composition of SUCNS be revised as shown below:

Composition (elected/appointed):

Members of faculty are to be elected by the Faculty Council within the following constituencies for two-year terms:

Two members elected by the Faculty of Science
Two members elected by the Faculty of Social Science
One member elected by the Faculty of Engineering Science
Two members elected by the *Faculty of Communications and Open Learning*
Three other members elected by Faculties other than Science, Social Science, Engineering Science and *Communications and Open Learning* on a rotating basis defined by SCITS

One graduate and one undergraduate student are to be appointed by the Society of Graduate Students and the University Students' Council respectively for one-year terms.

CARRIED

S.97-138 **Nominating Committee - Membership**

T. Lo and M. Randall (terms to November 1998) were elected to the Senate Nominating Committee to replace B. Forster and P. Gaudet who have resigned.

S.97-139 **Procedures for Joint Appointments Within the University**

It was moved by J.L. Stokes, seconded by G. Moran,

That the Senate approve and recommend to the Board of Governors, through the Vice-Chancellor, the Procedures for Joint Appointments Within The University, detailed in Exhibit I, Appendix 2.

CARRIED

S.97-140 **Amendments to Conditions of Appointment Relating to Joint Appointments**

It was moved by J.L. Stokes, seconded by R. Bryan,

That the Senate approve and recommend to the Board of Governors, through the Vice-Chancellor, the following amendments to *Conditions of Appointment*:

1. Immediately preceding A.9 in the Joint Appointments section: (a) reproduce the sentence that appears in parentheses above B.15 [relating to Joint Faculty Committees on Promotion and Tenure]; (b) add a reference to Joint Appointments

Committees, Joint Department Committees on Promotion and Tenure and Joint Faculty Grievance Committees as follows:

"Joint Appointments

(Joint Appointments Committees and Joint Department Committees on Promotion and Tenure may be appropriate. Also, Joint Faculty Committees on Promotion and Tenure and Joint Faculty Grievance Committees may be appropriate if the appointments are across two or more Faculties.)"

2. Add the word "Joint" in front of "Appointments Committee" in A.10(d) as follows:

"Where it is proposed to alter an existing continuing joint appointment during its term by changing the defined designation of the proportion of responsibility to the Department (Faculty), such changes shall be considered by the *Joint Appointments Committee*. The appointee's consent to the proposed action of the *Joint Appointments Committee* shall be required before that Committee's recommendation is sent forward."

CARRIED

S.97-141 **Appointments Procedures**

S.97-141a **Directors, Faculty of Communications and Open Learning**

It was moved by J.L. Stokes, seconded by C. Farber,

That section R. of *Appointments Procedures*, dealing with selection committees for Directors of the Faculty of Part-Time and Continuing Education be replaced by a new section - Directors, Faculty of Communications and Open Learning - as detailed below.

DIRECTORS, FACULTY OF COMMUNICATIONS AND OPEN LEARNING

Composition of Selection Committees

A committee to select a **Director of Continuing Studies** shall consist of:

- (a) the Dean of the Faculty of Communications and Open Learning, who shall be Chair
- (b) the Provost & Vice-President (Academic)
- (c) 2 persons elected by the Council of the Faculty of Communications and Open Learning
- (d) 2 persons elected by Senate

A committee to select a **Resident Director of the Trois-Pistoles French Immersion School** shall consist of:

- (a) the Dean of the Faculty of Communications and Open Learning, who shall be Chair
- (b) the Chair of the Department of French
- (c) 2 persons elected by the Council of the Faculty of Communications and Open Learning

Director of Continuing Studies

If the proposed Director has an academic appointment with tenure, he/she shall be appointed for a term of five years, which may be renewed; if the proposed Director does not have an appointment with tenure, the term shall be for an indefinite period.

Resident Director of the Trois-Pistoles French Immersion School

Dependent upon the status and qualifications of the successful candidate, the Director of the Trois-Pistoles French Immersion School shall be either a tenured faculty member, appointed as a Director for a term of three to five years (renewable); a limited-term faculty member, teaching one course for the Department of French, with a term of three years (renewable); or a member of staff with an indefinite term, concurrently teaching one course for the Department of French on a part-time basis.

CARRIED

S.97-141b **Director of Animal Care and Veterinary Services**

It was moved by J.L. Stokes, seconded by W.A. Bridger,

That section X. of *Appointments Procedures*, dealing with the composition of a selection committee for a Director of Animal Care and Veterinary Services, be amended by deleting "the Vice-Provost Health Sciences". The Selection Committee would therefore consist of:

- (a) the Vice-President (Research), who shall be Chair
- (b) the Chair of the University Council on Animal Care
- (c) 4 persons elected by the University Council on Animal Care
- (d) 3 persons elected by Senate, who are not members of the University Council on Animal Care, and only one of whom may be a Dean.

CARRIED

S.97-142 **Senate Election Procedures**

S.97-142a **Candidate and Voter Eligibility - Representatives of the Faculty**

It was moved by J.L. Stokes, seconded by L. Weiner,

That the Senate Election Procedures for Representatives of the Faculties, Schools, and Affiliated Colleges [*Senate Manual, pp. 10-2 and 10-3*] be revised as shown below with respect to Candidate and Voter Eligibility for faculty members with joint appointments:

Candidate and Voter Eligibility

Pursuant to Section 25(1) and 25(2),

- 25.(1) The election of a member of the Senate under clause 24(1)(b) or (d) shall be by secret ballot of the members of the academic unit or affiliated college to be represented who hold the rank of assistant professor or higher, but in all other respects such an election shall be in accordance with the manner and procedures established and determined by the Senate.
- 25.(2) To be eligible for election to the Senate under clause 24(1)(b) or (d), a person must be a member of the academic unit or constituent parts thereof as designated by the Senate or affiliated college to be represented, must hold the rank of assistant professor or higher, and must have held an academic appointment in the University or affiliated college for at least two academic years.

Pursuant to Senate Resolution:

- (1) A member of faculty, holding an appointment in more than one academic unit (*or constituency within that unit*) other than the Faculty of Graduate Studies, may accept nomination only in that unit designated as the "Home Faculty/School" *Such member of faculty would, however, be eligible to vote in each academic unit in which he or she is a member.*
- (2) Persons holding part-time academic appointments with the rank of Assistant Professor or higher shall be eligible for election and to vote in their appropriate academic units (S.11.01, and as amended).
- (3) If, at any annual election, no nominations are received for a faculty constituency, Senate may appoint a member upon the recommendation of the constituency concerned. (S.88-154.1)

- (4) Emeritus Professors who are members of the Faculty of Graduate Studies are eligible to vote for representatives of the Faculty of Graduate Studies to the Senate. Ballots will be mailed to the Emeritus Professors' home Departments. (S.96-58)

CARRIED

S.97-142b Senate Election Procedures - Representatives of the Students

It was moved by J.L. Stokes, seconded by R. Bryan,

That the following sections of Senate Election Procedures - Representatives of the Students [pp. 10-5 and 10-6 of the Senate Manual] be amended as shown below:

In the case of part-time on-campus undergraduate students and full-time graduate and undergraduate students (except undergraduate students enrolled in the Faculty of Education), balloting will be conducted during a designated period at polling stations established on campus. The Secretary of Senate is authorized to delegate to the University Students' Council and the Society of Graduate Students and the MBA Association such authority as is necessary for the distribution and collection of ballots. *The Secretary of the Senate may employ the USC Election Committee to supervise campaigning by candidates, to conduct on-campus elections of students to the Senate and to count the poll, but any decision that a candidate be disqualified may be appealed to the Secretary of Senate by 4:00 p.m. of the second working day following the date of the letter notifying the candidate of the Election Committee's decision that the candidate be disqualified. Where there is inconsistency between the policies and procedures stated in USC Resolution Six and those of the Senate, the policies and procedures of the Senate shall take precedence and the final authority for resolving all disputes in such matters shall rest with the Secretary of the Senate.*

6. A recount requested by any candidate will be conducted if, in the opinion of the Secretary of Senate and the two Honorary Scrutineers, there are sufficient grounds. The request for a recount *together with a statement of grounds* must be received by the Secretary of Senate by 4:00 p.m. of the second working day following the closing of the polls.

CARRIED

S.97-143 Establishment of a Committee to Study the Impact of Academic Programs on the Public Image of the University (S.97-105c, S.97-128)

S.97-143a It was moved by J.L. Stokes, seconded by R. Bryan,

That the motion presented by Dr. D. Muñoz at the May 15, 1997, Senate meeting not be considered by the Senate.

Dean Stokes, Chair of the Operations/Agenda Committee (OAC), explained that when a Notice of Motion is given by a Senator, OAC normally determines an appropriate place on the next Senate agenda for the motion to be debated. Establishment of Senate committees is a matter that falls under OAC's terms of reference, and since Dr. Muñoz's motion directs the establishment of a new Senate committee, OAC considered the substance of the proposal. As noted in the Committee's report, it was the view of the OAC that the object of Dr. Muñoz's motion has been achieved and is a central concern of both the Senate and the University. General parliamentary procedure prescribes that the Senate not be asked to consider again a matter that it has already disposed. Although OAC recommends that Senate not consider Dr. Muñoz's motion, the Committee does not want to frustrate the desire of any Senator to have the matter debated. Should Senate not approve the recommendation that the motion not be considered, the Chair will recognize Dr. Muñoz who can then place his motion before Senate.

Comments in support of the motion not to consider the Muñoz motion:

- There are a number of ongoing initiatives that address, indirectly, the way in which Western's academic programs are regarded and the net effect of all the various activities at Western lead to improving its public image.
- The increased elements of accountability and openness relating to issues such as course evaluations and reporting procedures contained in the PACPRUP report result in a more transparent and accountable process of reporting on undergraduate offerings.

Comments opposing the motion not to consider the Muñoz motion:

- Western's public image as it relates to its academic programs has not been taken into consideration by any Senate or Board committee.
- Any Senator who wishes to propose a motion, provided another Senator is willing to second it, should be allowed to have a debate and a vote on the motion unless the motion relates to an issue that lies outside the scope of Senate's power and responsibilities.
- OAC's recommendation not to consider a Senator's motion can be interpreted as the Committee's desire to impose unnecessary restrictions on the role individual Senators can play. Such an approach cannot be justified even on the narrow grounds of saving time; less time

might be consumed if OAC had let the original motion be debated on its own merits.

The question was called and was DEFEATED.

S.97-143b It was therefore moved by D. Muñoz, seconded by C. Walsh,

That a committee be struck by Senate to study the impact of academic programs on the public image of this University. The committee would be expected to make recommendations to Senate aimed at improving UWO's public image while strengthening the academic quality of our programs.

Dr. Muñoz cited a recent article in the *London Free Press* where Ontario placed last among the provinces in the third International Mathematics and Science Study. He stated that these poor results must be traced to the cause and Western and its Faculty of Education bear a portion of the responsibility. He asserted that in the "real world" those responsible for such a disaster would have been fired. In support of his motion, Dr. Muñoz again cited an article by Rory Leishman¹ where the legitimacy of a number of courses was questioned. In his view, the consequences of offering courses such as "Ambiguous bodies: studies in female sexuality" detracts from "real courses". He suggested that if Western does not "correct" this situation, others will do so.

Mr. Topolski observed that the public has a negative image about some courses offered at all Ontario universities, not just Western, and for this reason a study of the impact of academic programs on Western's public image would be worthwhile.

Professor Gaudet spoke against the motion stating that Dr. Muñoz, in his supporting argument, appeals to the real world which he characterizes as being populated by materialist consumers. The real world is also populated by people who are interested in social issues, in questions of cultural heritage and in all those immaterial imponderables that constitute civilization. Professor Gaudet said he found it disturbing that Dr. Muñoz used specific columns from the *London Free Press* which are not necessarily linked to the editorial policy of the paper, but represent the particular agenda of one columnist. He stated that Dr. Muñoz uses an egalitarian rhetoric -- one that cites a concern with moral and social responsibility and fair process -- basically as a camouflage for the pursuit of particular ideological purposes. He urged that Senate be wary of passing a motion that seems to impose this on the University by allusion to the University's public image as a way of controlling what is taught.

Dr. Moran reminded Senate that at the last meeting the President gave an eloquent and pithy response to Dr. Muñoz's assertions (S.97-105c). The objective of the motion before Senate is that Western should improve its public image. Western can best improve its public image by asking if it is serving society in its intended way. The university is already and quite appropriately engaged in looking beyond itself to determine how it is perceived by the public and how to better communicate with the public.

Professor A. Pearson, Dean of Education, observed that academic freedom has been characterized as the freedom to express in public unpopular ideas which are essential to enquiry and knowledge. Academic freedom requires that the educational institution not be committed to any particular doctrine; it must remain sufficiently neutral with respect to political, religious, and ideological positions.

Dean Pearson concurred that Ontario's educators are distressed by the lack of performance of Ontario's children shown in recent tests. The Ontario Association of Deans of Education, working with the Education Quality and Accountability Office, have organized a group of researchers from five universities to investigate some of the issues using a variety of data such as teacher education, curriculum, and parental support given to children. The results of the report should provide a better understanding of the root cause of Ontario's relatively poor results in this setting. He reminded Senate that the Faculty of Education's proposal to lengthen the teacher education program arose from the concern that Ontario teachers need to be better prepared. Curriculum changes are an issue; the Minister of Education has proposed changes to the curriculum for grade one through eight.

Dr. Muñoz reiterated that Western should examine itself to determine if the programs that are offered are in the best interest of the students and of the citizens of Ontario who support the university.

The question was called and was DEFEATED.

¹ Rory Leishman, "Integrity of university scholarship corrupted", the *London Free Press*, May 15, 1997, B.11.

S.97-144

Senate Election Schedule

Senate received for information the Senate Election Schedule as follows:

Faculty and Administrative Staff Constituencies

Call for Nominations	September 11 (Western News)
Nominations Open	September 12
Nominations Close	4:00 p.m., September 25
Posting of Nominations	September 26
Distribution of Ballots	September 30
Balloting	October 1 - 16
Polls Close	4:00 p.m., Thursday, October 16
Posting of Results	October 17
Publication of Official Results	October 23 (Western News)

Student Constituencies

Call for Nominations Advertised	September 11 (Western News & Gazette)
Nominations Open	September 12
Nominations Close	
- All constituencies but At Large	4:00 p.m., September 25
- At Large constituency	4:00 p.m., October 2
Posting of Nominations and Mandatory All Candidates' Advisory Meeting	5:00 p.m., October 2
Distribution of Mail Ballots*	October 7
Campaign Period	October 6 - 20 (incl.)
On-Campus Polling	October 21 - 22
Deadline for Mail Ballots	4:00 p.m., October 22
Posting of Results	October 23
Publication of Official Results	October 30 (Western News)

* Mail Ballots will be sent to part-time graduate students, undergraduate students enrolled in Mediated Learning courses and undergraduate students in Education in those cases where the student has returned the Franchise Activation Form to the University Secretariat by October 2. The Franchise Activation Forms are distributed to these students with Fall registration materials.

S.97-145

Candidates for Degrees - Spring 1997

Senate was advised that the Provost approved the list of Candidates for Degrees for Spring 1997 as recommended by the Registrar. The list of Candidates is attached to the Official Minutes of the Senate meeting of June 19, 1997, as Appendix A. A copy may be obtained from the Secretary of the Senate on request.

S.97-146

Location of Senate Meetings Starting September 1997

Beginning in September 1997, Senate meetings will be held on Fridays at 1:00 p.m. (unless otherwise noted) in Convocation Hall, Room 224, University College.

The meeting dates for 1997-98 are as follows:

1997 September 19, October 17, November 14, December 5

1998 January 23, February 20, March 20, April 17, May 15, June 19, September 18, October 16, November 13, December 4

COMMITTEE MEMBERSHIP [Exhibit II]

S.97-147

Senate Committee on Information Technology Systems (SCITS)

The following were elected to SCITS: J. Deans and E. Tittley (terms to June 30, 1998), G. Gloor and I. Moore (terms to June 2000), and H. Lutfiyya and R. Eagleson (terms to June 30, 1999).

S.97-148

University Planning (SCUP)

R. Parks and R. Fahrig (terms July 1, 1997 - June 30, 1998), and J. McKay and A. Weedon (terms July 1, 1997 - June 30, 2000) were elected to SCUP.

R. Parks was elected to SCUP (term to June 30, 1997) to complete the term of D. Tompkins who has resigned.

S.97-149 **University Research Board (URB)**

M. Goodale and S. Singh were elected to the University Research Board (terms to June 30, 2000). I. Moore was elected for a one-year term to serve as an alternate to R.K. Rowe during his leave of absence (term July 1, 1997, to June 30, 1998).

S.97-150 **Senate Committee on Academic Policy and Admissions (SCAPA)**

R. Porter (term to December 31, 1997), A. Allahar, R. Coulter (terms to December 31, 1997), and D. Fairbairn (term to December 31, 1998) were elected to SCAPA.

S.97-151 **Teacher Education Advisory Committee**

A.E. Bode was re-elected to serve on the Teacher Education Advisory Committee for a three-year term (term to June 2000).

S.97-152 **Standing Committee on Intercollegiate Athletics**

D. Fairbairn was elected to the Standing Committee on Intercollegiate Athletics to complete the term of P. Gaudet who has resigned (term to November 1998).

S.97-153 **Selection Committee for the Director of Libraries**

P. Auksi, D. Baer, L. Busby, and K. Shapiro were elected to the Selection Committee for the Director of Libraries.

S.97-154 **Senate Review Board Academic (SRBA)**

R. Porter was appointed to serve as an alternate on SRBA for M. Berman (term to August 31, 1997) during her leave of absence. Mark Armstrong was appointed to serve as an alternate for L. Fishback (term July 14 to August 2) and S. McDonald (term August 2 - 31) during their leaves of absence.

ACADEMIC POLICY AND ADMISSIONS [Exhibit III]

S.97-155 **Procedures for the Review of Undergraduate Programs**

It was moved by G. Moran, seconded by W. Gibson,

That formal Undergraduate Program Reviews at The University of Western Ontario take place on the occasion of:

- a) "Faculty Reviews" in Faculties without department structure, or where programs are Faculty-based, such that only a more comprehensive "Faculty Review" is positioned to examine them;
- b) "Department/School Reviews" for programs which are departmentally- or School-based. In situations where programs are shared among departments, it is recommended that, unless specified otherwise by the Program Review Committee, the shared program be reviewed at each of the related "Department Reviews";
- c) "Accreditation Reviews" for programs where the unit so chooses and where it can satisfy the Program Review Committee that the Review meets the UPRAC criteria.

That a Provost's Undergraduate Program Review Committee (PRC) be formed to act with and for the Provost in the matter of undergraduate program review. It is recommended that this committee be composed of one tenured faculty member (or Sequential-Term Continuing in clinical departments), duly elected by the respective Faculty Council, from each Faculty with an undergraduate program. It is recommended that two undergraduate students be appointed by the Provost in consultation with the University Students' Council.

CARRIED

S.97-156 **Scholar's Electives Program**

Dr. C. Baird, was present to respond to questions concerning the Scholar's Electives Program.

It was moved by G. Moran, seconded by R. Harris,

That the Scholar's Electives Program be revised as outlined below:

CALENDAR COPY

SCHOLAR'S ELECTIVES PROGRAM

The Scholar's Electives Program allows students who have demonstrated outstanding academic potential to elect their own program of studies in consultation with the departments concerned and with the approval of the Deans' office(s) involved. The Dean(s) will also appoint a faculty advisor for each senior student in the program. Students enrolled in the Scholar's Electives Program are able to pursue one of the Theme Areas discussed below or a combination of two subjects for which a formal joint program is not generally available, or an interdisciplinary combination of courses from different subjects which constitutes an appropriate liberal education. The Educational Development Office facilitates the initial registration of students in the Scholar's Electives Programs, especially for students entering it in their First Year. However, admission to the program is granted by the Dean of the Faculty designated by the applicant, who is responsible for the academic counselling for the student.

Admission to the Program

The Western Scholar's Electives Program is open to all students who apply for full-time admission to the first year in the Faculties of Arts, Communications and Open Learning, Engineering, Health Science, Science or Social Science and who have achieved at least a 90% average in their incoming high school marks. Students whose incoming average lies between 85% and 89% may request special permission to enter the program.

Students entering their second, third, or fourth year may also apply to enter the Program, provided that they have been registered for five courses in each September-April session that meet the criteria for the program (e.g., no more than five 020-level courses for a three-year degree, and no more than five 020 + 100 level courses for the honors degree) and have maintained at least an 80% average in each year of university study. Exceptions to these requirements will only be approved by the Dean(s) of the Faculty in extraordinary circumstances.

Affiliated Colleges

Each Affiliated College may offer a Scholar's Electives Program leading to a BA degree under the same conditions. Admission to the program shall be granted by the Dean or by the Principal of an Affiliated College and, where appropriate, in consultation with the Dean(s) of the constituent university Faculties involved in the proposed course of study. See the Calendar of the appropriate Affiliated College for Theme Areas available at that institution.

Progression in the Program

The achievement of an average of at least 80% in a full course load (minimum of five courses per session of September - April) is necessary for progression to the next year of the Program. The privileges of the Program shall be withdrawn upon transfer to another undergraduate program or failure to meet the progression requirements. Exceptions to the full course load requirement will only be approved by the Dean(s) of the Faculty in extraordinary circumstances.

First Year of the Program

Scholar's Electives students in their First Year at Western can, with permission of their Dean, enrol in certain 100- and 200-level courses normally restricted to senior students, and/or enrol in more than one course in a given subject, and/or restrict their choice of courses to a single Faculty. Normally the choice of the Theme area or disciplinary combination is made during the First Year, although students will be counselled during registration for First Year of the likely prerequisites for their program(s) of choice.

Diploma Designations

The baccalaureate diploma awarded to students will record both the status of Scholar's Electives, and if appropriate the Theme Area or discipline(s) studied, as recommended by the Dean.

Honors Scholar's Electives Programs - Degree Requirements

Both BA and BSc Honors Programs are available, and require fifteen of the twenty courses counted for graduation to be honors courses, i.e., numbered 200-499. Combined Honors degrees between Scholar's Electives and those subjects in Arts and Social Sciences listed in the Combined Honors section of the Calendar are also available, subject to consultation with the appropriate department and Deans' offices. Students must enrol in a full course load of five courses, and maintain an average of 80%, in each year of study. Exceptions to the full honors course load requirement will normally only be approved in extraordinary circumstances.

3-Year Degree Scholar's Electives Programs

Both BA and BSc 3-year degree programs that involve one or more disciplinary-based areas are available, as are 3-year BA and BSc programs without a designated area. Of the fifteen courses counted for graduation, no more than five can be numbered 001-099. Students must enrol in five courses, and maintain an average of 80%, in each year of study.

Combinations of Two or More Subjects

The many programs that combine the study of two disciplines that have been established at Western are listed elsewhere in the Calendar. Students who wish to pursue the simultaneous study of two or more subjects for which no formal combined program has been established may be able to do so through the Scholar's Electives Program, after consultation with the appropriate departments and the approval of the Dean(s) concerned. In certain cases, it is possible to combine subjects from several different faculties, including those other than Arts, Science, and Social Science. The Educational Development Office will facilitate the initial counselling between the student and the Faculties concerned.

Theme Areas

The Theme Areas that have been established to date are listed below. Students should consult the appropriate Dean's office to determine the likely subjects from which courses will be chosen and the Faculty advisor for the Theme Area(s) of interest to them, and should consult with their advisor before deciding upon the course selection. In some cases, the creation of additional Theme Areas of interest to specific students may be possible; students should consult with the Educational Development Office or the appropriate Dean's Office for details. Many Theme Area programs are available as part of a 3-year degree as well as in the Honors and Combined Honors Scholar's Electives programs.

Theme Areas within Arts, Science, and Social Science

Archeology
Canadian Studies
Cognitive Neuroscience
Development Studies
Environmental Studies
The Family
Health, Ageing, & Social Policy
History and Philosophy of Science
Human Evolution
Human Population

International Relations
Linguistics
Mathematical Sciences
Medical Imaging
Medieval Studies
Organizational Behaviour
Pan-American Studies
Performing Arts Studies
Population Studies & Demography
Social & Political Thought

Theme Areas available in a 3-year BSc Concurrent Degree with Engineering Science

Computer Engineering and Computer Science
Neuroscience
Artificial Intelligence
Genetics (with Chemical/Biochemical Engineering only)
Medical Biophysics
Environmental Science

Professor Coulter asked when the change in the Scholar's Electives Program becomes effective and whether students currently in the program will be grandparented. Dr. Baird explained that information on the current program was never published and given that students enrolled in the program must maintain an 80% average throughout the year, there are very few students other than the 90%+ students who meet this requirement. There were 35 students enrolled in the program this year, most of whom entered under the 90%+ rule. Students whose average was between 85% and 90% received special permission.

The question was called and CARRIED.

S.97-157 **Scholarship/Prize/Award Conditions**

Senate was informed that SCAPA approved on behalf of the Senate the Terms of Reference for new scholarships, bursaries and awards shown in **Appendix 4**. These will be recommended to the Board of Governors through the Vice-Chancellor.

S.97-158 **Booklet to List Awards and Faculty Members**

Senate was advised that a booklet listing awards and faculty members which will be used as a reference book for current students and recruitment tool for prospective applicants is being prepared for circulation in August from the Offices of the Registrar and the Dean of Graduate Studies. Further information about the contents of the booklet are detailed in Exhibit III, page 11.

UNIVERSITY PLANNING

S.97-159 **Revisions to Academic Development Fund (Category A) Terms of Reference**

It was moved by G. Moran, seconded by M. Cheesman,

That Senate approve the following revisions to the Academic Development Fund (Category A) Terms of Reference:

- 3.0 Funds may be requested for equipment, supplies or services, or for the salaries of *research personnel*, but not for the salaries of faculty members or equivalent. The ADF will rarely provide support for persons involved in academic collaboration with the applicant (for example, postdoctoral fellows or *graduate students*). Applicant(s) requesting such support must present specific justification with respect to the project and to the particular individuals.

CARRIED

S.97-160 **Infrastructure Program - Proposed Projects**

Senate was advised that the proposed projects for the Infrastructure Program are renovations to Middlesex College, including those necessary to accommodate the new Faculty of Communications and Open Learning (\$3 million), and renovations to the main floor and basement of The D.B. Weldon Library (\$2.5 million). Details about the proposed projects including the anticipated funding scenario for the Infrastructure Program were provided in Exhibit IV. Dr. Moran advised that because Ministry regulations require that the funds be spent before the end of March 1998, the normal planning process will be accelerated to accommodate this deadline.

S.97-161 **New Graduate Fellowships and Awards**

Senate was informed that SCUP approved on behalf of the Senate the Fellowships and Awards for graduate study, shown in **Appendix 5**. These will be recommended to the Board of Governors through the Vice-Chancellor.

S.97-162 **REPORT OF THE ACADEMIC COLLEAGUE**

The Report of the Academic Colleague on the 236th meeting of the Council of Ontario Universities, detailed in Exhibit V, was received for information. Topics covered at the meeting included the President's Report, Ontario Universities' Application Centre - Application and Supplementary Fees, COU Budget for 1997-98, Report from the Committee on the Relationships between Universities and Colleges of Applied Arts and Technology, Report from the Credit Transfer Implementation Committee, Report from the Ontario Commission on Interuniversity Athletics, Report from the Committee on Nominations and the AUCC Report.

[Dean Stokes assumed the chair.]

Dr. Davenport responded to Mr. Walsh's concerns about COU's position on the Income Contingent Loan Repayment Plan (ICLR) as the solution to the student aid problem. He stated that he was not comfortable characterizing COU's position because COU is at a phase where it is working with the provincial/federal authorities to institute a workable student loan program. He could provide only his own views because COU has not taken an official position on the AUCC document. There is strong support for the principles set out in the document which states that part of the solution for the student loan problems is additional, upfront, government grants. More money must be put into the system at an earlier stage. Supporters of the AUCC document believe that such principles are partly inconsistent with ICLR, but Dr. Davenport stated his belief that COU and the provincial government must work together by using the ICLR method to collect the loans and utilize other elements to ensure that a workable loan system is in place.

Mr. Walsh asked if it is the position of COU and Western that tuition deregulation should be allowed regardless of whether an appropriate student aid system is in place. Dr. Davenport stated that he would not speak on behalf of COU because there are many perspectives on this issue. He maintained that Western's Board of Governors has a responsibility to the students whether or not an ICLR system is in place.

Referring to the paragraph contained in the Report about the Ontario Universities' Application Centre application fee increase, Mr. Topolski asked for justification of the increase given that COU's planned operating deficit for 1997-98 will be funded by the accumulated carry-forward operating reserve from 1996-97. Dr. Kennedy explained that the increased application fee is needed to fund additional costs confronted by the Application Centre due to the expanded services it provides to universities. These costs include the need for additional staff, hardware and software services. Commenting on the accumulated carry-forward contained in COU's budget, Dr. Kennedy advised that there is always a planned carry-forward. The accumulated surplus is the result of considerable restructuring within the secretariat. He said that the Application Centre disperses funds to the universities but he could not confirm whether the costs incurred by the universities in term of sending out material to the applicant are covered.

Responding to Mr. Parks' question about the amount of funding Western receives from the Ontario Universities' Application Centre, Dr. Kennedy could not quote a definite figure because the Centre uses a very complex formula, but he agreed to provide the funding formula.

S.97-163 **ANNOUNCEMENTS & COMMUNICATIONS**

Announcements and communications appear in Exhibit VI.

Adjournment

The meeting adjourned at 4:30 p.m.



The UNIVERSITY of WESTERN ONTARIO

Dr. Paul Davenport, President and Vice-Chancellor

To: Senate
Board of Governors

From: Dr. Paul Davenport

Date: September 12, 1997

Subject: **President's Priorities for 1997-98**

The President is required by Board procedure to address Senate and the Board of Governors each year in the fall "to outline goals and anticipated activities" which reflect the President's priorities as approved on an annual basis by the Board of Governors. Attached is a document setting out those priorities, which were approved by the Board in open session on June 26, 1997.

My overall priorities will be set by Western's Strategic Plan, **Leadership in Learning**, which was approved by the Senate and Board in the fall of 1995. The Plan contains a commitment by the President to report twice a year on the implementation of the Plan. There have now been four such updates: February, June, and November of 1996, and May of 1997. To keep this statement of priorities brief, I will not repeat the extensive material contained in those update reports.

In setting out priorities for 1997-98, I use the same broad categories as last year, except that the separate headings of visiting the internal community and ensuring effective communication have been combined in a single point 3, "Ensuring Open Administration and Effective Communication." Many of the specific priorities were also contained in last year's report: for example, faculty and student recruitment will undoubtedly be priorities throughout my term as President, although the specific actions taken in support of those priorities will vary from year to year. While I present these as presidential priorities, accomplishing them will require effort by all in our campus community, as well as determined leadership by Vice-Presidents, Deans, Chairs, and Directors. While all the priorities are important, I wish to offer brief comments on three: student recruitment, faculty and staff, and research.

This past year was a remarkably successful one for our student recruitment efforts. Preliminary data indicate substantial increases in first-year undergraduate enrolment from Canada and abroad and in full-time graduate enrolment. Our faculty and staff did an outstanding job in so many important areas: preparing attractive materials explaining the academic opportunities available at Western, welcoming perspective students to the campus last spring, reaching out to applicants during April and May, counseling new students during the summer months, welcoming them to the campus and our residences, and offering additional first-year classes so that students could have access to the classes of their choice.

We must build on this remarkable effort in the year ahead, so that Western is increasingly the first choice for outstanding students across our country and in many parts of the world. We will continue the Enrolment Contingent Funding introduced last year, which facilitated the provision of additional first year classes and helped sustain the recruitment effort at both the undergraduate and graduate levels.

We have also made progress in faculty recruitment over the past year. The 1997-98 Budget approved by Senate and the Board last spring included provision for some 40 new appointments approved by the Provost in the Faculty Planning Meetings, and an additional 20 joint appointments under the Special Faculty Recruitment Initiative. Many of these appointments have been made and our new faculty are truly outstanding.

The Provost and Vice-President (Administration) will be leading our effort to develop a new relationship with the Faculty Association. This is a vital issue for the University, as we seek to maintain an academic environment which is both collegial and supportive of excellence. We must continue to work toward improved evaluation processes for our faculty and staff, so that we can encourage and reward superior performance. We will also be working to improve development opportunities for our staff, so that they can make their full contribution to an institution involved in change and restructuring.

With regard to research, we are building an infrastructure which will allow us better to support our researchers on campus and to compete more effectively for external funding, including those funds associated with centers of excellence and similar large-scale collaborative projects. We are also learning to cooperate more effectively in joint research with the private sector, and to spin off our research into local businesses. We need to continue our efforts in these areas, because positive results are vital both to our stature as a leading national research institution and our contribution to the jobs and health of the community around us.

In reviewing priorities for the coming year, it is useful to indicate the principal threats to those priorities. On the student recruitment side, it is vital that the Province bring in a new loan plan as it has promised to do, and that the plan include new measures and new money to deal with rising student debt. It is simply unacceptable that qualified students be excluded from this or any other university in our Province for financial reasons. I will be devoting a good deal of my time, along with colleagues at COU and AUCC, to this vital issue. I will begin my term this year as Chair of the AUCC Board and continue as Chair of the Government and Community Relations Committee of COU; the student debt issue is already before both groups.

All of our priorities are threatened by the continued underfunding of Ontario's universities, which rank last in the country in funding per capita. Our most precious resource at Western is our staff and faculty—it is they who allow us to aspire to academic excellence and outstanding community service. Yet during the last eight years their number has shrunk steadily: since 1989, our full-time employment has fallen by 20%. It is vital that additional grant and tuition resources be available to the university so that we can reverse this decline in staffing, which is hurting the quality of the teaching and support we can give our students and the quality of research which our faculty can offer. In our global, knowledge-based economy, supporting education and research is the most important public investment we make, and Ontario has been falling seriously short in its investments at the university level.

As in years past, my foremost hope for Western is that we can maintain the sense of common purpose and the commitment to excellence so evident in our successful student and faculty recruitment efforts of the past twelve months. A broadly held spirit of cooperation among our faculty, staff, and students has kept our academic community whole and healthy despite the onerous external budget cuts of recent years. Our top priority must be to work together in solidarity to preserve and enhance the achievements and values that define Western.

Paul

PRESIDENT'S PRIORITIES FOR 1997-98

Approved by the Board of Governors on June 26, 1997

1. Setting Directions: Leadership in Learning

- continuing the implementation of the Strategic Plan, with reports to Senate and Board twice each year on the status of the various recommendations
- maintaining flexibility in planning, so the University can respond quickly to new opportunities and changes in the external environment
- working with the Vice-Presidents to encourage Faculties and Support Units to engage in multi-year planning with explicit priorities
- working with the Vice-Presidents to maintain an environment in which they have the support necessary to carry out the priorities assigned to them
- leading a cohesive, mutually supportive PVP team, consisting of the President, four Vice-Presidents, and the Vice-Provost, who work together effectively to carry out the Strategic Plan and other University priorities
- building a sense of common purpose in difficult times among PVP, Deans, Chairs, Senior Directors, and faculty, staff, and students
- encouraging strong, effective leadership in support of the Strategic Plan at all levels of University administration

2. Putting Academic Priorities First: Supporting Excellence in Teaching and Research

- strengthening our recruitment of undergraduate students and the quality of undergraduate education
- expanding student support, with particular reference to employment opportunities on campus, to help students meet the costs of their education
- working with Chairs, Deans, and the Faculty of Graduate Studies to improve graduate student recruitment and the quality of graduate education and supervision
- expanding student options with regard to summer courses

- defining the University's response to the elimination of the OAC year ("grade 13") in Ontario's secondary schools, particularly with regard to our three-year undergraduate programs
- maintaining strong, collegial, and mutually supportive relations with our faculty, staff, and student associations
- improving evaluation processes for staff and faculty (the latter in the context of the PACFED report), so that we can better recognize superior performance
- improving development opportunities for our staff, so they can make their full contribution to the University at a time of restructuring and changing career patterns
- implementing the PeopleSoft project in a manner which supports our academic mission
- implementing the enrolment-contingent funding plan set out in the 1997-98 Budget, so that budgets are linked to Faculty enrolments and teaching
- strengthening the recruitment and retention of outstanding faculty, and successfully implementing the joint SFRI appointments in the 1997-98 Budget
- improving our research performance by encouraging collaborative and multi-disciplinary research and providing start-up funding for new faculty and support for large and strategically important grant proposals
- successfully responding to the research opportunities in the Canada Foundation for Innovation and Ontario's Research Challenge Fund
- strengthening our academic ties with Fanshawe College and with universities and colleges across Ontario
- continuing to increase annual expenditure on deferred maintenance

3. Ensuring Open Administration and Effective Communication

- continuing to visit academic and support units on a regular basis, to meet our faculty and staff where they work and to learn firsthand of their aspirations.
- working to ensure that individuals in the academic and support units understand that we in senior administration recognize that they alone can allow us to achieve our Mission of excellence
- developing performance indicators in order to discuss University progress toward specific goals with Board, Senate, and other groups

- celebrating Western's achievements in teaching and research, with such programs as the Pleva Awards and the new Hellmuth Prizes
- meeting on regular occasions with the leadership of the faculty, staff, and student associations, to discuss strategic issues and promote mutual understanding
- maintaining an open approach to the budget process and selective decision-making during a period of severe fiscal restraint
- continuing to report to Senate and Board on a regular basis on the major issues facing Western
- holding open meetings on campus at appropriate times to discuss key issues and options at Western
- improving our communication, both internally and externally with regard to Western's aspirations and the achievements of our faculty, staff, and students

4. Strengthening Ties with the External Community

- planning for the launch in 1999 of the 125th fundraising campaign; working with units to define priorities from the bottom up; building on the success of the OSOTF campaign to focus fundraising on the support of faculty and students
- obtaining better information from alumni and the general community on their views of Western, and using it to improve our academic programs and student recruitment
- exercising leadership on the provincial and national levels with regard to such issues as student support and loans, deregulation, and funding for universities, as President of Western, Chair of the Association of Universities and Colleges of Canada, and Chair of the Government and Community Relations Committee of the Council of Ontario Universities.
- making the case with the provincial and national governments of the importance of university teaching and research to our knowledge-based society
- encouraging the Province to deregulate the current system of tuition control and grant funding, along the lines set out in **Leadership in Learning and Looking Forward**
- working with the Vice-Presidents Research and External to establish a better knowledge of Western among cabinet ministers in the provincial and federal governments

- building on our strong relationships with the city of London, the members of City Council, and the Mayor
- maintaining Western's traditional close ties with local and regional MP's and MPP's, and involving them on a regular basis in University projects and events
- establishing collaborative research projects with industry in the London area and world-wide, and building on the Integrated Manufacturing Technologies Institute for further research collaboration at the Research Park
- building on our relations with alumni in Canada and abroad, and helping alumni take a greater role in such activities as student recruitment

REPORT OF THE OPERATIONS/AGENDA COMMITTEE

FOR APPROVAL

Senate Membership: Student Constituencies

Recommended: That, pursuant to Senate regulations for the Filling of Vacancies, the Senate seat held by Jerry Topolski, elected representative for the undergraduate Faculty of Social Science constituency, be declared vacant as a result of his resignation, and that Helen Simpson, a Social Science student and runner-up in the At Large constituency during the last election, be elected to complete Mr. Topolski's term (to October 31, 1997).

Recommended: That the following be elected to Senate to serve to October 31, 1997, to fill seats created in the recent restructuring of Senate:

Undergraduate Students: Megan Symczyk (Affiliated Colleges)
Sam Castiglione (At Large)
Graduate Students: Darryl Jacobson

Election Procedures: Nominations of Representatives of Faculty

Recommended: That Senate Election Procedures with regard to nomination forms submitted by representatives of Faculty be revised to remove the reference to Divisional Committees in the Faculty of Graduate Studies:

Procedures

The Secretary of Senate shall, within the first three weeks of September each year, call for nominations of candidates to represent the academic units.

The nomination of a candidate shall be on a prescribed form available at the Office of the Secretary of the Senate. Such form shall be signed in one of the following ways:

- a. by 10 members or 10%, whichever is the lesser, of the members eligible to vote in the academic unit or constituency to be represented;
- b. by the Nominating Committee of the Council of that unit through the Chair of the Nominating Committee ~~or;~~
- c. ~~in the case of the four divisions of the Faculty of Graduate Studies, by the Divisional Committee through the Chair of the Divisional Committee.~~

Nomination forms signed only by the Chair of a Nominating Committee ~~or a Divisional Committee of the Faculty of Graduate Studies~~ or, if the Chair is unavailable, the Dean, shall be valid when the Chair or Dean is reporting for the Committee.

The agreement of the nominee to be a candidate for election shall be shown by the signature of said nominee on the nomination form or in an attached letter. Any person nominated, who might not be available to sign the nomination sheet, shall be permitted to notify the Secretary of Senate by mail of his/her intention to be a candidate up until the final date for nomination call.

Background:

The Constitution of the Faculty of Graduate Studies was recently revised. Revisions included a restructuring of the Divisions of the Faculty and the establishment of a Nominating Committee composed of the Dean and Associate Deans of Graduate Studies, the Chairs of the four Divisions, and the President of the Society of Graduate Students.

The amendment to permit nomination forms to be signed on behalf of the Nominating Committee by the Dean if the Chair of the Nominating Committee is unavailable, will increase the ability of Faculties to report their Nominating Committee's decision to the University Secretariat before the deadline.

University Council on Animal Care

Recommended: That the composition of UCAC be amended as follows:

Four members elected by Senate, two of whom shall not be bioscientists, *and none of whom are members of the Animal Use Subcommittee*

Two individuals from outside the University Community, *neither of whom is a member of the Animal Use Subcommittee*, to be appointed

by the President and Vice-Chancellor

Background:

In March 1996, the composition of UCAC was revised by removing all faculty members who at that time were also members of the Animal Use Subcommittee. The reason for that change was that UCAC hears appeals against decisions made by the Animal Use Subcommittee regarding teaching and research protocols, and therefore membership on both committees would create a conflict of interest in the case of an appeal. The proposed revisions will make it clear that the same principle applies to those who are elected by Senate to serve on UCAC.

4. **Animal Use Subcommittee**

Recommended: That in the case of the Animal Use Subcommittee, the Senate approve an exception to the Senate By-Law VI.6. which states "The Chair of a Senate Committee, Council or Board shall be an *ex officio* member of its subcommittees", and that the Chair of the University Council on Animal Care be removed from the membership of AUS, and

That the composition of the Animal Use Subcommittee be revised as follows:

DELETE: Chair, UCAC, who shall be Vice-Chair

One faculty member from University Hospital,
appointed by the Chief Executive Officer of University Hospital

One faculty member from Victoria Hospital, appointed
by the Vice-President Research/Academic of Victoria Hospital

ADD: Two faculty members from the London Health
Sciences Centre, appointed by the Vice-President Research and
Innovation. One member must be from University Campus and
one member from Westminster Campus.

Background:

The reason for removing the Chair of the UCAC is the same as indicated in the background for proposal 3. above. The change in faculty representation from the teaching hospitals reflects changes in the structure of the hospitals.

5. **Senate Nominating Committee**

Recommended: That the composition of the Senate Nominating Committee be revised as shown below:

Eight members of Senate, elected by Senate, at least one of whom shall be a graduate student, and at least one an undergraduate student. Not more than two members from a single academic unit. The Faculty of Graduate Studies is not considered an academic unit in this context.

~~There will also be eight members of Senate elected as Alternates—one for each regular member. An Alternate will attend meetings when the member for whom he was elected is unable to attend.~~

There will be three Alternates who are members of Senate, one of whom is a student, to attend meetings when regular members are unable to attend.

Ex officio: President & Vice-Chancellor
Provost & Vice-President (Academic)
Vice-President (Administration)
Secretary of Senate (non-voting)

The Chair and Vice-Chair shall be elected annually by the voting members of the Committee.

6. **Composition of SCUP**

Recommended: That the composition of SCUP be amended to add the Dean of the Faculty of

Graduate Studies as an *ex officio* member of the Committee.

Background:

The responsibilities of the Dean of the Faculty of Graduate Studies extend across all the faculties and professional schools, and the Dean's involvement is therefore vital to all academic planning activities of the University. It is appropriate that this perspective be available to SCUP in the Committee's role as the senior committee charged with long-range planning issues.

FOR INFORMATION

Order of Convocation - Fall 1997

The order of Convocation for Fall 1997 is as follows:

Thursday, October 23, 1997 - Afternoon [3:30 p.m.]

Faculty of Graduate Studies
Richard Ivey School of Business
Faculties of Applied Health Sciences*, Dentistry*, Education,
Engineering Science, Kinesiology*, Law, Medicine*, Music,
and Nursing*

Friday, October 24, 1997 - Morning [10:00 a.m.]

Faculties of Arts and Science
and Brescia, Huron and King's Colleges

Friday, October 24, 1997 - Afternoon [3:30 p.m.]

Faculty of Social Science
Faculty of Part-Time & Continuing Education*

* Note: Students graduating in the Fall will not have taken courses in the new merged Faculties and will therefore graduate with the former Faculty name.

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REPORT OF THE NOMINATING COMMITTEE

FOR ACTION

1. **Nominating Subcommittee - Senate Representative from the General Community**

Composition: Five members of Senate. The Chair of the Senate Nominating Committee shall chair the Subcommittee.

Continuing to September 1998: R. Bryan (Sci.), C. Farber (COL), C. Iwasiw (HS), J. Thorp (Arts), J. Thorpe (Gen. Comm.).

Required: One member of Senate to replace J. Thorpe has resigned (term to September 1999 - in order to create staggered terms)

Nominee: A. Pearson (Educ.)

2. **Council of the Faculty of Communications and Open Learning: Representative from the General Community**

Composition: Includes one member of Senate who represents the general community, appointed by Senate for a two-year term.

Current Senate-Elected Member: M. O'Leary-Pickard, appointed to the former PTCE Council to June 30, 1997

Required: One member of Senate who represents the general community (Term to June 30, 1999)

Nominee: D. Fairbairn

3. **Honorary Scrutineers**

Required: One person to serve as an Honorary Scrutineer for Senate Elections (term to September 1999).

Current Members:
Term to September 1997: S. Farnell

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Continuing to September 1998: B.D. Jameson

Nominee: S. Farnell

4. **Senate Committee on Academic Policy and Admissions (SCAPA)**

Composition: Includes eleven members elected by Senate, including:

- three students, at least one of whom is a graduate student and at least one of whom is a member of Senate
- eight members of faculty, at least five of whom are members of Senate at the time elected. At least one member shall be from each of the Faculties of Arts, Science and Social Science.
- no more than one of the members of Faculty may be a Dean

Current Senate-Elected Members:

Continuing to December 31, 1997: S. Graham (S)(student), R. Porter (student), K. Barrowcliffe (Grad. Student), A. Allahar (S)(Soc. Sci.), F.P.A. Cass (S)(Sci.), R. Coulter (S)(Educ.) J. MacKinnon (HS), J. Thorp (S)(Arts).

Continuing to December 31, 1998: D. Fairbairn (S)(Gen. Community), A. Pitman (Educ.), S. Singh (S)(Sci.)

Required: One member to replace J. MacKinnon who has resigned (term to December 31, 1997).

Nominee: G. Leckie (COL)

5. **Senate Review Board Academic (SRBA)**

Composition: Includes a Chair and twenty-three voting members: thirteen members of faculty and ten students (six undergraduates and four graduates).

Current Members (terms to November 30, 1997):

Undergraduates: M. Berman, S. Castiglione, T. Gunn, S. Martin, J. Topolski, A.-M. Wilson.

Graduates: B. Chronik, L. Fishback, B. Holmes, S. McDonald.

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Faculty: M. Atkinson (Soc.Sci.), E. Buckolz (HS), R. Cecil (Soc.Sci.), M. deKergommeaux (Soc.Sci), M. Randall (Arts), N. Skinner (King's).

Current Members (terms to November 30, 1998):

Faculty: G. Dickinson (Educ.), D. Hunter (Sci.), C. Iwasiw (HS), P. Krishna (Sci.), C. Levine (Soc.Sci.), J. MacKinnon (HS), J. Toswell (Arts)

Required: Four members: three undergraduate students to replace J. Topolski and A.-M. Wilson, and T. Gunn who have resigned (terms to November 30, 1997) and one faculty member to replace J. MacKinnon who has resigned (term to November 30, 1998).

Nominees: Sony Singh (Undergraduate)
Jamie VanGulck (Undergraduate)
_____ (Undergraduate) [Nomination to be presented at Senate]
M. Speechley (Faculty)

6. **Senate Sabbatical Leave Committee**

Composition: Six members of Faculty with tenure, elected by Senate, one from each of the Faculties of Arts, Social Science, Medicine & Dentistry and Science, and not more than one from any one Faculty (except from the Faculty of Graduate Studies);
The Provost & Vice-President (Academic)

Retiring Sept. 1997: K. Harburn (HS), K. McQuillan (Soc.Sci.), A. Weedon (Sci.)

Continuing to Sept. 1998: B.J. Elliott (Arts), J. Hore (Med. & Dent.), A. Pearson (Educ.)

Required: Three members of Faculty with tenure [terms to September 1999]
- one must be from the Faculty of Science
- one must be from the Faculty of Social Science
- none may be from the Faculties of Arts and Medicine & Dentistry
- no two may be from the same faculty

Nominees: A. Weedon (Science)
K. McQuillan (Social Science)
_____ [Nomination to be presented at Senate]

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7. **Senate Sabbatical Leave Appeal Committee**

Composition: Seven members of Faculty with tenure
- one from each of the Faculties of Arts, Science, Social Science and Medicine, and
- not more than one from any one Faculty.

Where possible, at least three members elected should have recent experience on the Senate Sabbatical Leave Committee [marked * on the list below].

Retiring September 1997: W. Avison (Soc.Sci.), N. DesRosiers (Law), S. Rich* (Educ.)

Continuing to September 1998: H. Laschinger (HS), M. Lennon* (Arts), T.K.Y. Lo (Med. & Dent.), F. Longstaffe (Sci.)

Required: Three members of Faculty with tenure [terms to September 1999]
- one must be from the Faculty of Social science
- none may be from the Faculties of Arts, Medicine & Dentistry or Science
- not more than one may be from any one faculty
- at least two members should have recent experience on the Senate Sabbatical Leave Committee (marked by *)

Nominees: W. Avison *(Social Science)
C. Lanfranconi (Ivey)
S. Rich * (Educ.)

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND ADMISSIONS

(S C A P A)

FOR APPROVAL

1. **Admission Requirements Faculty of Science**

Recommended: That the entrance requirements for the Faculty of Science be changed to:

- (a) credit in OAC1 English, OAC Calculus and one of OAC Algebra and Geometry*, OAC Biology, OAC Chemistry, or OAC Physics;
- (b) average marks in the above OAC courses plus the best three other OAC courses must be 75% or higher;
- (c) the OSSD must be obtained.

*OAC Algebra and Geometry is strongly recommended because it is a prerequisite for calculus courses needed in many Science programs.

Background:

The entrance requirements for the Faculty of Science have been expanded to increase flexibility in the student's choice of science prerequisites. To date, OAC credits in biology, chemistry or physics have not been included.

The requirement for a 75% average or higher reflects what traditionally has been required for admission to Science. The actual entering average is set annually by SUEPP.

The achievement of the OSSD is a general requirement for Ontario students. Exceptions, such as a General Education Development Diploma, would be treated on an individual basis by the Registrar's Office.

2. **Release of Information Concerning Scholastic Offences**

Recommended: That the Procedures for Handling Scholastic Offences (S.4329, S.95-11, S.95-147, S.95-177) with regard to the Release of Information Concerning Scholastic Offences, be revised to read as shown below:

Release of information concerning scholastic offences

The letter informing a student that he or she has been found to have committed a scholastic offence, and the penalty or penalties imposed is a confidential document. Copies will be sent only to involved parties (instructor, Chair, designate, Dean of faculty in which the course was taught *and the Dean of the student's home faculty*). In the event that the penalties imposed are to be reflected in the student's academic record, a copy will be sent to the Registrar. If a student transfers to another faculty or to an affiliated college of this University, that faculty or affiliated college may request that the offence record be transferred to the Dean's Office of that faculty or college. The letter informing the student of the penalty shall also indicate that the offence record may be sent to another Faculty or affiliated college within the University should the student transfer from one to another.

In addition to the exception noted above (i.e., for students transferring between undergraduate faculties) information may be released with the express permission of the student or if

required by a court order. Under all other circumstances, the information contained in a student's offence record shall be considered confidential. Unless the offence is to be recorded on the student's transcript, no information about the student's offence record shall be provided to any person or institution outside the University. To provide consistency in the application of this rule, the existence of a student's offence record shall not be revealed to Faculties within the university that normally require completion of an undergraduate degree prior to admission (e.g. Business, ~~Dentistry~~, Education, Graduate Studies, Law, Medicine & Dentistry).

Background:

The second sentence of this policy lists the people who will be sent copies of the letter informing a student that he/she has been found to have committed a scholastic offence. This letter would normally be from the Instructor/Chair or Dean of the Faculty in which the course was taught (if the student had appealed the Chair's decision), and because this may not be the home Faculty, Senate is asked to amend the wording to provide that a copy also be sent to the Dean of the home Faculty.

In the view of B. Timney, who had a major role in drafting the policy, this would merely be a housekeeping amendment as it is very clear from other parts of the Scholastic Offences policy that it is intended that the home Faculty be aware of a decision made at the Departmental level ("A copy of the letter from the Department will be sent to the Dean of the student's home Faculty" p. 34 of the academic calendar) and the offence record is to be kept in the home Faculty (p. 35 of the academic calendar).

3. UWO Teaching Awards: Regulations and Guidelines

Recommended: That effective for the 1997-98 competition, the regulations and guidelines for nominations for teaching awards be revised to read as outlined in Appendix I.

Background:

The regulations and guidelines used for the three kinds of teaching awards [The Edward G. Pleva Award for Excellence in Teaching, The UWO Award for Excellence in Teaching by Part-Time Faculty, and the Marilyn Robinson Award for Excellence in Teaching] have been integrated into the document attached as Appendix 1. The regulations and descriptions of the awards are in Sections A through C of the document as revised and the guidelines for submission of dossiers (currently identical for the first two awards) are in Sections D and E.

The principal revision is that a maximum number of pages for some of the sections of the dossier has been added in order to ensure that there is a balance between one dossier and the next.

1. FOR INFORMATION

1. Scholarship/Prize/Award Conditions

SCAPA has approved on behalf of the Senate the following Terms of Reference for new scholarships, bursaries and awards for recommendation to the Board of Governors through the Vice-Chancellor:

1. The University of Western Ontario Law Association Award (UWOLA) (Faculty of Law)

Awarded to any student in the Faculty of Law who demonstrates financial need.

Value: \$700

Effective: May 1999

This award will receive matched funding from the Ontario Government through the Ontario

Student Opportunity Trust Fund.

2. **Toronto Dominion Bank Bursaries (8)** (Any Faculty)

Awarded to students who demonstrate financial need.

Value: \$2,400 each
Effective: May 1998 - 5 awards at \$2,400 each
May 1999 - 6 awards at \$2,400 each
May 2000 - 8 awards at \$2,400 each

This bursary will receive matched funding from the Ontario Government through the Ontario Student Opportunity Trust Fund.

3. **Ralph and Lorna Brooke Bursary** (Faculty of Medicine & Dentistry)

Awarded to any student in the School of Dentistry who demonstrates financial need.

Value: Up to \$500
Effective: May 1999

This bursary will receive matched funding from the Ontario Government through the Ontario Student Opportunity Trust Fund.

4. **Class of '97 Law Grad Pact Bursaries** (Faculty of Law)

Awarded to students in the Faculty of Law who demonstrate financial need. Preference for one bursary will be given to a student in third year.

Value: Up to \$500
Effective: May 1999

This bursary will receive matched funding from the Ontario Government through the Ontario Student Opportunity Trust Fund.

5. **MDS Inc. Bursary** (Faculty of Health Sciences and Faculty of Engineering Science)

Awarded to a student who has demonstrated financial need. This bursary will alternate between the Faculty of Health Sciences in odd numbered years and the Faculty of Engineering Science in even numbered years.

Value: Up to \$500
Effective: May 1999

This bursary will receive matched funding from the Ontario Government through the Ontario Student Opportunity Trust Fund.

6. **Clifford Evens Memorial Conducting Award** (Faculty of Music)

Awarded to an undergraduate or graduate student in the Faculty of Music who shows promise as a professional conductor. The student will be chosen by the Faculty of Music Scholarship Committee in consultation with the Music Director of Orchestra London Canada on the basis of achievement, potential and need.

Value: Up to \$1,400

Effective: May 1998

This award will receive matched funding from the Ontario Government through the Ontario Student Opportunity Trust Fund.

7. **Bandeem Family Bursary** (Faculty of Arts or Faculty of Social Science)

Awarded to a student in the Faculty of Arts or the Faculty of Social Science who demonstrates financial need.

Value: Up to \$1,000

Effective: May 1999

This bursary will receive matched funding from the Ontario Government through the Ontario Student Opportunity Trust Fund.

8. **Earl Orser Bursaries** (Any Faculty)

Available to any student who can demonstrate financial need. Established through the generous donations of Mr. Earl Orser, Past Chair of the Board of Governors.

Value: Up to \$500

[This bursary was discontinued in error at the May 22/97 Board of Governors Meeting. - Mr. Orser also established another bursary under OSOTF which was approved in May 1997 and is effective in the year 2000/2001.]

9. **Faculty of Law Entrance Scholarships** (12) (Faculty of Law)

Awarded annually to twelve students entering first year Law, based on academic excellence in pre-law studies.

Value: \$1,250 each

Effective: May 1998

10. **Elizabeth A. Fowler Bursary** (Any Faculty)

Awarded to any student who demonstrates financial need. This bursary was established through Foundation Western in recognition of Elizabeth A. Fowler's contribution to the University of Western Ontario during her term as Chair of the Board of Governors.

Value: \$500

Effective: May 1998

[This bursary will receive matched funding through the Ontario Student Opportunity Trust Fund]

2. **OSOTF Designated Awards (previously approved)**

The following awards will receive matched funding through the Ontario Student Opportunity Trust fund but were not designated as such when they were approved.

The Ken Dryden Award

Richard Ivey Foundation Scholarships for the Canadian University Study Abroad Program
(Herstmonceux Castle)

Jean Vadell Bursary

Meyer R. Solomon Scholarships In Law

G. Gilbert Waters Bursary

Terry Demers Bursary

Jack Barnham Hargrieves/Jessie Louisa Florence Hargrieves M.D./PhD Awards

Helen Reid Bursaries [*This bursary was established prior to OSOTF but was augmented with another donation which is greater than 75% of the total endowment.*]

3. **Eligibility Requirements for OSOTF Awards**

Following are the OSAP residency guidelines which also apply to students receiving OSOTF-funded student awards:

To be eligible for OSL funding, a student and/or his/her family must meet one of the following criteria:

- student has lived in Ontario for at least twelve months in a row up to the beginning of his/her full-time post secondary studies
- student's spouse has lived in Ontario for at least twelve months in a row up to the beginning of student's current period of studies, and student's spouse was not enrolled in full-time post secondary studies during this twelve month period
- student(s) parent(s), step parent(s), legal guardian(s) or official sponsor(s) have lived (or maintained the family home) in Ontario for at least twelve months in a row up to the beginning of the student's current period of studies

Students living abroad are considered to be residents of Ontario if they (or in the case of single dependent students, their parents) last lived in Ontario for at least twelve consecutive months before going abroad.

Single dependent students whose parents are separated or divorced, will be considered to be residents of Ontario if Ontario is the province of residence of the parent with whom the student normally resides.'

THE UNIVERSITY OF WESTERN ONTARIO TEACHING AWARDS

A. A List of Western's Annual Awards for Excellence in Teaching

1. The Edward G. Pleva Award for Excellence in Teaching

In 1980-81, the first award for excellence in teaching was established at Western, to be awarded based on evidence of continued outstanding contributions to the academic development of students.

All full-time members of the faculty of the University and the Affiliated Colleges, are eligible for consideration for the award with no more than four awards to be made annually at the appropriate Spring Convocation. An individual cannot receive the award more than once.

The award consists of a medal and commemorative scroll to be presented to each recipient during the Spring Convocation ceremonies. The names of recipients are also added to a suitably inscribed plaque which is permanently displayed in a prominent place in the University.

In 1987, the award was named in honor of Edward Gustav Pleva, Western's first geography teacher in 1938. Dr. Pleva was Head of the Department of Geography from the time it was established in 1948 until 1968. He has received a number of teaching awards for his contribution to the development of modern geographical education in Canada at all levels. His special area of interest is the Great Lakes region.

Dr. Pleva has acknowledged that, "Teaching has always been central to my career. My only claim to recognition rests in the relationship I have with the thousands of geography students in the classes I taught. I appreciate the many awards, including the Massey Medal, I have received as a teacher. In my opinion teaching is one of the highest callings."

2. The University of Western Ontario Award for Excellence in Teaching by Part-Time Faculty

In 1989-90, the award for excellence in teaching by part-time faculty was established at Western, to be based on evidence of continued outstanding contributions to the academic development of students.

All part-time* members of the faculty of the University and the Affiliated Colleges are eligible for consideration for the award. Members of the full-time faculty and graduate students are ineligible.

No more than one award will be made annually at the appropriate Spring Convocation. An individual cannot receive the award more than once.

The award will consist of a suitable medal and commemorative scroll to be presented to each recipient during the Spring Convocation ceremonies. The names of recipients are also added to a suitably inscribed plaque which is permanently displayed in a prominent place in the University.

* For the purposes of this award a part-time faculty member is defined as a person who

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- either:
- holds an academic appointment to teach at least one degree-credit course offered by The University of Western Ontario or its Affiliated Colleges during the academic year in which he or she is nominated for this award, or,
 - has taught at least one degree-credit course offered through the Faculty of Communications and Open Learning during the academic year preceding nomination, and,
 - is not a regular full-time faculty member, visiting faculty member, or Professor Emeritus/a at The University of Western Ontario, or registered as a graduate student.

3. The Marilyn Robinson Award for Excellence in Teaching

In 1996-97, the award for excellence in teaching was established at Western to be based on evidence of outstanding contributions in the area of classroom, laboratory, or clinical instruction.

All continuing members of full-time faculty, including Instructors, Lecturers, and Clinical Instructors, at the University and its Affiliated Colleges who are normally not tenured and who usually have seven years or less of university teaching experience at the time of their nomination are eligible for consideration for the award.

Not more than one award will be made annually at the appropriate Spring Convocation. An individual cannot win the award more than once.

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The award will consist of a commemorative scroll, to be presented to the recipient during the Spring Convocation ceremonies, and two items that are emblematic of Marilyn's love for beauty and life: a framed reproduction of an artist such as Georgia O'Keeffe or Claude Monet, to be selected by the recipient in consultation with the Educational Development office, and a plexiglass-encased floral specimen. These will be presented to the recipient during the appropriate faculty's award ceremonies during the spring Convocation period.

The names of recipients are also added to a suitably inscribed plaque which is permanently displayed in a prominent place in the University.

Marilyn Robinson was an enthusiastic and inspirational lecturer who was much loved and respected by both colleagues and students. In her roles as Assistant Professor in Physiology and Coordinator of the Educational Development Office, she helped raise the profile of teaching at UWO. One special gift was an ability to establish a rapport with students: she was always available for students, and each was dealt with warmly and compassionately, whether it was to discuss an academic or a personal problem. Through interaction with many colleagues she became captivated with the idea of exciting students by means of active learning and problem solving, and convinced many throughout the university of the benefits of this approach. Her expertise was recognized with many teaching awards including the 3M Teaching Fellowship.

B. The Awards Committee (SUTA)

A subcommittee of the Senate Committee on Academic Policy and Admissions (SCAPA), the

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Subcommittee on Teaching Awards (SUTA), will consider the nominations. Wherever possible, SUTA seeks a consensus regarding the awards on the basis of the materials contained in dossiers submitted to the University Secretariat. The members of the Subcommittee are willing to provide informal advice on the preparation of dossiers.

Copies of the dossiers of previous award winners are available for consultation in the University Secretariat and in the Regional Room of The D.B. Weldon Library.

C. Nomination Procedures

Nominations may be initiated by an individual or group, including students, alumni, fellow faculty members, Deans, and Department Chairs. However, all nominations should be submitted by two primary nominators through the Dean of the nominee's faculty or school, or Principal of the nominee's Affiliated College. The Dean or Principal is ultimately responsible for the compiling of the nomination dossier and for forwarding the original and one copy to the University Secretariat not later than January 15th, and also for advising nominators about the confidentiality of information in the nominee's academic file. Regardless of who initiates the nomination, consultation with other relevant parties, including the Awards Committee, is strongly advised.

Each candidate will be given the opportunity to decline to let his or her name stand. Willing candidates must also give permission to those preparing their dossiers to examine data contained in their academic files and should be given the opportunity to attest to the completeness of the dossier prepared for viewing by the Awards Committee.

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Each candidate's dossier should contain two official letters of nomination. The nominators should be familiar with the candidate and the contents of the dossier.

Nominators are responsible for advising people who will be forwarding letters of support for a candidate that these letters will be available for public view if permission is given by a winning candidate to the University Secretariat to show the dossier in both the Secretariat office and the Weldon Library.

D. The 10 Factors to be Considered by SUTA

When Senate approved the establishment of awards for excellence in teaching, ten criteria for consideration were specified. These are listed below, with explanatory notes which have been added by SUTA. The Subcommittee gratefully acknowledges its indebtedness to the Ontario Confederation of University Faculty Associations for assistance provided by its Guidelines for OCUFA Teaching Awards.

For Marilyn Robinson Award nominees, the following criteria are to serve as a format guideline since nominees may not have yet made contributions to all ten criteria.

1. Classroom instruction: This is obviously more than just "lecturing"; it covers all activities involving the teacher in all types of "classrooms" including undergraduate and graduate tutorials, seminars and laboratories.
2. Academic counselling, tutoring and advising of students: SUTA regards this item as one of the most important considerations, even though it is difficult to describe and even

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harder to evaluate. The most compelling evidence of the quality of interactions outside the classroom often comes from student letters. It also involves items on questionnaires regarding availability, readiness to answer questions, concern for student progress, informal conversations, and the like.

- 3. Graduate student and thesis supervision: In departments where graduate programs exist, SUTA regards evidence of excellence in this area as important in a nomination. The evidence often takes the form of letters from present or former graduate students or colleagues.
- 4. Course design: This might include either recognizing a need and filling that need with a course, or rejuvenating a moribund course.
- 5. Curriculum development: This is a longer term process than course design. It involves an ability to recognize a need (either for new subjects or for revisions of existing subjects) and the ability to integrate its parts into a workable and acceptable sequence of courses or study units.
- 6. Educational materials development: The materials should arise out of a recognized need in the teachers' own disciplines and might include audio-visual materials, slides, films, handouts, or lab manuals. There should be evidence that the materials are effective in their use.
- 7. Instructional development: This includes any activities intended to assist other faculty members to improve their teaching, such as participation in workshops and consulting

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with individuals, groups, or curriculum committees.

8. Research on University teaching.
9. Development of innovative teaching methods.
10. Educational planning and policy-making.

E. Format for Nominations

In order to ensure as much balance and consistency as possible between one dossier and the next, SUTA strongly urges that nominations be presented with a flexible binding or in a two inch three-ring binder and subdivided into (up to) seven sections (listed below) using tabbed dividers.

For items 4 to 7 below, only the first 10 pages will be considered by SUTA. Material in excess of the 10 pages will be removed from the dossier and returned to the primary nominator.

As a guideline, SUTA suggests the use of a font size between 10 and 12.

1. Letters from Primary Nominators: Letters from two primary nominators will initiate the dossier. In the past, such nominators have taken a leading role in the compiling of the dossier. The pertinent criteria listed in Section I should be addressed.

Note: Letters from nominators, peers, colleagues and students should clearly identify the nominee's particular contributions in the factors to be considered. It is not necessary

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for a nominee to make equal contributions to all ten criteria, but outstanding performance in at least four criteria is desirable.

- 2. Letter from the Dean: If the Dean is not one of the primary nominators, he or she may wish to endorse the nomination by way of a supporting letter.
- 3. Curriculum vitae of the nominee (**not to exceed five pages**):
This is essential to enable the Subcommittee to consider the nominee properly. SUTA recommends that the number of articles be summarized but not listed. Research papers with students as co-authors should be highlighted.
- 4. Letters from Peers and Colleagues (**not to exceed ten pages**):
Such letters can provide valuable information about commitment to teaching, academic standards and general reputation among colleagues and students. Up to six letters may be included.
- 5. Letters from students (**not to exceed ten pages**):
Thoughtful letters from present and former students are helpful; in particular, letters from former students who can look back on their entire university career and assess the nominee in a broad context, are especially valuable. Student "petitions" of the type hung up in a department office or a laboratory for everyone to sign are, at best, supporting material. Up to six letters in total from both graduate and undergraduate students may be supplied.
- 6. Teaching evaluations (**not to exceed 10 pages**):

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The Subcommittee finds it very helpful to have the results of evaluations by students. However, raw computer output from teacher or course evaluations should not be included but rather **summaries** of results should be provided. The task of assessing teacher evaluations from across the University is difficult under the best of circumstances and the more guidance the nominators can provide the better. Clarification must be provided as to: what type of course is being evaluated - whether it is a lecture, seminar or clinic; the number of hours for which the nominee was responsible; the class size, year, and number of students. It would also be very helpful to know how the nominee's evaluations compare with those of his or her colleagues in the department or faculty.

7. Teaching materials (**not to exceed 10 pages**):
Do not include copies of teaching materials but rather assessments of course and teaching materials.

The documentation: The material submitted to the Subcommittee should relate directly to the current nomination. Promotion and tenure letters or newspaper clippings relating to other awards or relaying rather unfocussed opinions are unacceptable. Letters dealing specifically with teaching in a broad context are more useful than letters relating to the nominee's standing in the profession or to other matters. The Committee would strongly suggest that letters of support be solicited by the nominators rather than the candidate him or herself.

REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING

(SCUP)

FOR INFORMATION:

Provost's Statistical Summary

Since 1985, and in accordance with Senate's acceptance of Recommendation (ix) of the Report of the *ad hoc* Senate Committee to Review Appointments, Promotion and Tenure Policies and Procedures, September 1984, the Provost's Statistical Summary Report has been transmitted to Senate and the Board through SCUP in October or November of each year. In an effort to make the report more meaningful, the Provost has consolidated the Provost's Statistical Summary Report with a report submitted annually to the Board on the distribution of male and female academic appointments for rolling three-year periods. The latter report includes a comparison of Western with other Ontario universities and those universities across Canada reporting to Statistics Canada by October 15. It also includes information on the PhD pool.

This report will be forwarded to the Board of Governors in October 1997.

An addendum to Exhibit IV will be
distributed under separate cover.

Faculty Appointments by Gender

Prepared by the Office of the Provost and Vice-President (Academic)

June, 1997

The distribution of women and men hired into different types of academic appointments at The University of Western Ontario during the period 1989/90 to 1996/97 is described in this report. Although the primary focus is on appointments to regular full-time faculty positions, information is also provided regarding clinical and limited-duties appointments.

Regular Full-Time Appointments

As of February 28 1997, 1258 people held regular full-time academic appointments at Western. Of these, 245 or 19.5% are women. There are 333 full-time clinical appointees, of whom 50 or 15% are women. In addition, 8 faculty members, 4 men and 4 women, hold positions described under the "exclusions" category of the Conditions of Appointment, meaning that more than 50% of the funding for their positions is from external sources (see Appendix 1 for complete breakdown of all regular full-time appointments).

The distribution of full-time faculty by academic rank shown in Figures 1, 2 and 3 reveals that relatively few women hold appointments at the highest rank, Professor, and proportionately more women than men occupy the lowest rank, Instructor. However, as Figure 2 shows, the percentage of women who hold regular full-time faculty appointments at the Assistant Professor level has been increasing (including tenured, tenure track, and limited term appointments). Women comprise nearly 40% of the faculty members who hold probationary positions at the Assistant Professor level, i.e., positions that lead to tenured appointments at Western.

Limited-Duties Appointments

Limited-duties appointments are short, fixed-term, sessional teaching positions. As of March 25, 1997, 422 individuals held this type of appointment at Western, of whom 199 or 47% are women. The distribution of limited-duties appointments by academic rank is shown in Table 1.

Figure 1. The Distribution of Men and Women by Academic Rank

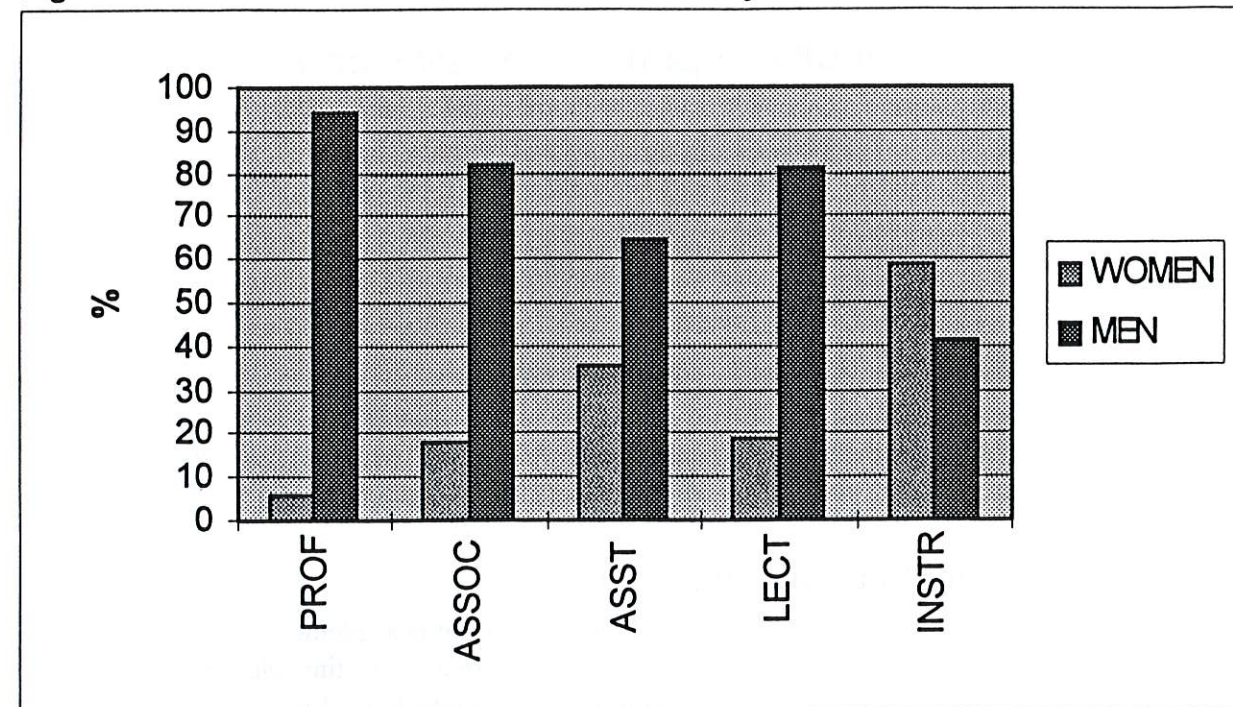
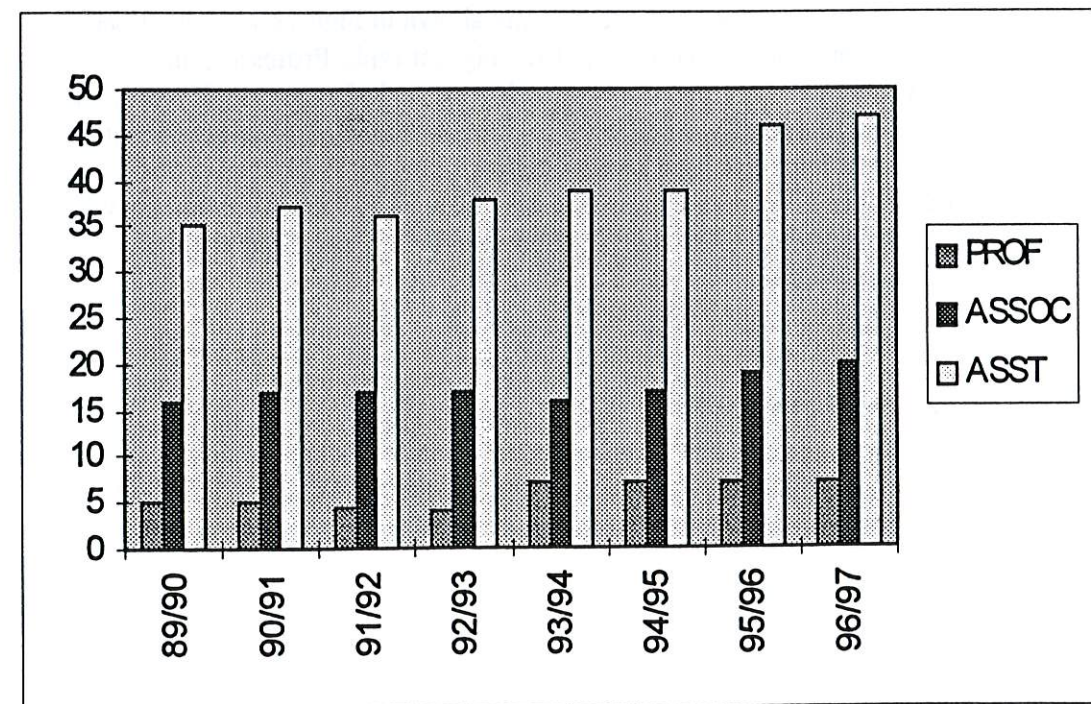
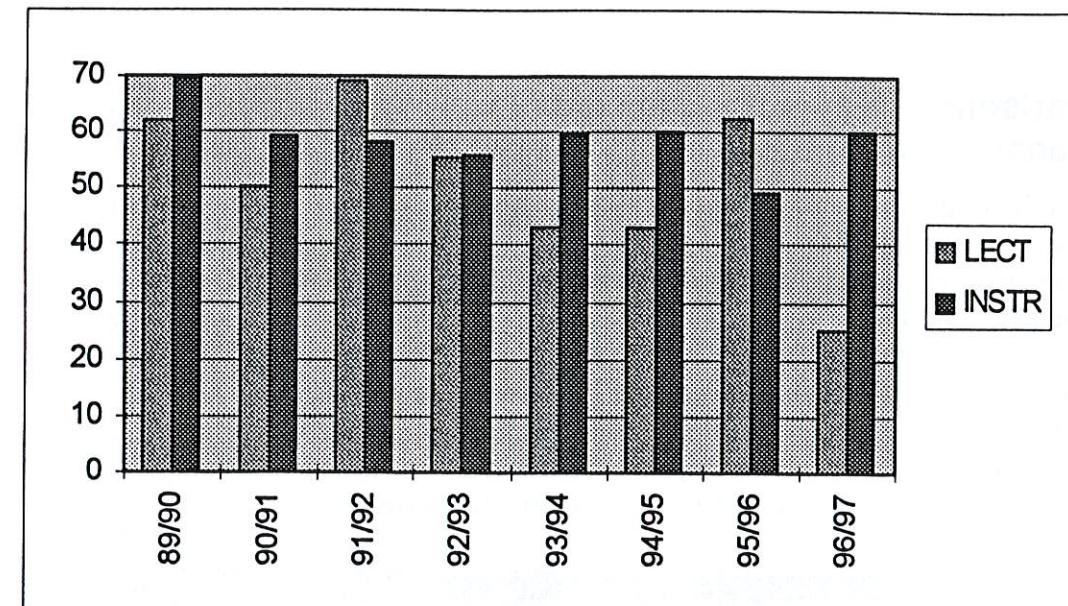


Figure 2. Percent Women in Professorial Ranks: 1989/90 to 1996/97*



*excludes clinicians

Figure 3. Percent Women in Instructor and Lecturer Ranks: 1989/90 to 1996/97*



*excludes clinicians

Hiring Patterns

The number of appointments to regular full-time (R.F.) academic positions at Western has been declining sharply over the past decade.¹ Indeed, in 1995/96 only 63 R.F. faculty appointments were made across the university, down 60% since 1986/87. When positions have been filled, the percentage of women appointed has fluctuated between 33% and 49% (see Table 2).

The distribution of probationary, limited term and appointments with tenure made over the past decade reveals that women are most often appointed to limited term positions and appointed with tenure at a considerably lower rate than men (see Table 3).

Applicants

In the most recent two years for which data are available, the percentage of women appointed to regular full-time faculty positions (Limited-Term, Probationary and Tenured positions) at Western exceeded the percentage of women in the total applicant pool.

In 1994-95, of the 84 individuals appointed to regular full-time positions, 28 (33%) were women. 2095 applications were received for these positions (for which the sex of the applicant was not recorded in 38 cases). Of the applicants for whom sex is known (2057), 449 were women (22%).

¹ All references to appointments are inclusive of reappointments.

In 1995-96, of the 63 people who were appointed to R.F. positions, 27 (43%) were women. 1641 applications were received for these positions. Of the 1542 applications where the sex of the applicant was recorded, 318 were received from women (21% of the total).

Comparisons of New Appointments at UWO with other Ontario and Canadian universities

The rate of new appointments of men and women to faculty positions at Western can be compared with rates in other Ontario and Canadian universities using information based on reports provided by participating universities to Statistics Canada as of October 15 in each academic year. Over the years 1993/94 to 1995/96, women received 35% of the new appointments at Western (including limited-term, probationary and tenured positions), while the average at other Ontario and Canadian universities was 38% and 41% respectively.² With respect to availability, over this same period Statistics Canada reports that 68% of the new Ph.D.s graduating from Canadian universities are men and 32% are women.

TABLE 1. LIMITED-DUTIES FACULTY, 1996/1997*

	WOMEN	MEN	TOTAL
PROFESSOR	0	2	2
ASSOC. PROF.	1	3	4
ASSIST. PROF.	30	36	66
LECTURER	35	56	91
INSTRUCTOR	133	126	259
TOTAL	199	223	422

*Includes all limited-duties faculty who held an appointment between May 01, 1996 and March 25, 1997. Excludes clinicians, visiting faculty and post-retirement appointments, full-time faculty/staff with additional part-time appointments.

² Other Ontario universities included in the sample are Carleton, Guelph, McMaster, Ottawa, Queens, Toronto, Waterloo, Windsor and York.

Other Canadian universities included in the sample are Acadia, Memorial, Mount Allison, P.E.I., St. Francis Xavier, Alberta, British Columbia, Calgary, Manitoba, Regina, Saskatchewan, Simon Fraser and Winnipeg.

Table 2. New Appointments, 1986/87 to 1995/96

YEAR	TOTAL APPTS.	No. of Women	% Women
1986-87	160	56	35
1987-88	104	40	38
1988-89	143	56	39
1989-90	123	53	43
1990-91	102	50	49
1991-92	93	36	39
1992-93	94	34	36
1993-94	94	42	45
1994-95	84	28	33
1995-96	63	27	43
10 year total	1060	422	40

Table 3. Women in Regular Full-time Appointments by Appointment Type, 1986/87 to 1995/96

	PROB. APPTS.	%	LIMITED TERM	%	WITH TENURE	%
1986-87	12	31	43	38	1	13
1987-88	10	32	30	43	0	0
1988-89	11	31	44	43	1	20
1989-90	14	40	37	44	2	50
1990-91	10	36	38	55	2	40
1991-92	11	44	25	40	0	0
1992-93	9	30	25	42	0	0
1993-94	15	50	27	45	0	0
1994-95	13	33	14	35	1	20
1995-96	8	33	19	53	0	0
ten year total	113	36	302	43	7	15

Summary

Overall, it appears that the rate at which women are hired into new appointments at the Assistant Professor level at The University of Western Ontario is slightly lower than at other universities in Canada, but exceeds the percentage of new women Ph.D.s graduating from Canadian universities and is somewhat higher than their representation in the applicant pool. Women comprise a very small proportion of faculty members at the rank of Professor at Western and a relatively high proportion at the rank of Instructor. However, contrary to the widely held opinion that women make up a very high proportion

of part-time or sessional instructors, slightly less than half of the faculty members who hold limited-duties appointments at Western are women.

Appendix 1

REGULAR FULL-TIME FACULTY BY RANK, CONTRACT-STATUS AND GENDER, 1996/1997

	PROF.	ASSOC. PROF.	ASSIST. PROF.	LECT.	INSTR.	TOTAL
TENURED WOMEN	23	67	9	0	0	99
TENURED MEN	324	265	14	0	0	603
PROBATION. WOMEN	0	1	52	0	0	53
PROBATION. MEN	0	5	79	0	0	84
LIMITED TERM WOMEN	0	1	8	1	29	39
LIMITED TERM MEN	0	4	13	3	19	39
EXCLUSIONS* WOMEN	0	1	3	0	0	4
EXCLUSIONS MEN	1	1	2	0	0	4
CLINICIANS WOMEN	5	11	31	3	0	50
CLINICIANS MEN	95	94	79	14	1	283
TOTAL WOMEN	28 6%	81 18%	103 35.5%	4 19%	29 59%	245 19.5%
TOTAL MEN	420 94%	369 82%	187 64.5%	17 81%	20 41%	1013 80.5%

* Faculty members who are employed under the "Exclusions" category of the Conditions of Appointment receive greater than 50% of the funding for their positions from external sources.

Changes to the Guide for the Preparation of Theses (1995)

Section 2. Required Format for the Thesis

Theses accepted by the Faculty of Graduate Studies may be prepared in Traditional Format, Manuscript Format, or Mixed Format. Before beginning to prepare the thesis, each student, in consultation with his/her advisory committee, should decide on the best format to present the work. The thesis must be expressed in a satisfactory literary form acceptable to the discipline concerned and display a scholarly approach to the subject and a thorough knowledge of it. It must comprise overall a coherent account of a unified research project rather than a collection of loosely connected studies. If either the Manuscript or Mixed format style are chosen, connecting texts that provide logical bridges between the different papers are important to exhibit an integration of information. It is expected that if either the Manuscript or Mixed format styles are chosen that the student has been the principal author and has had a major role in the preparation and writing of the manuscripts.

"The specifications.....property." (From current guide)

2.1 Formats

2.1.1 Traditional

- Title Page
- Certificate of Examination
- Abstract and Keywords
- Co-Authorship (where applicable)
- Epigraph (optional)
- Dedication (optional)
- Acknowledgements (where applicable)
- Table of Contents
- List of Tables (where applicable)
- List of Figures (where applicable)
- List of Plates (where applicable)
- List of Appendices (where applicable)
- List of Abbreviations, Symbols, Nomenclature (where applicable)
- Preface (where applicable)
- Body of Thesis divided into various chapters and to contain an Introduction,
Literature Review, Summary and Conclusions
- Bibliography
- Appendices (copyright releases should be included where applicable)
- Curriculum Vitae

2.1.2 Manuscript

- Title Page
- Certificate of Examination
- Abstract and Keywords
- Co-Authorship (where applicable)

Epigraph (optional)
Dedication (optional)
Acknowledgements (where applicable)
Table of Contents
List of Tables (where applicable)
List of Figures (where applicable)
List of Plates (where applicable)
List of Appendices (where applicable)
List of Abbreviations, Symbols, Nomenclature (where applicable)
Preface (where applicable)
Body of Thesis

Introductory chapter to the entire thesis with its own bibliography
Each subsequent chapter is presented in a manuscript format without an abstract, but its own bibliography
Final chapter (general discussion and conclusions) to relate the separate studies to each other and to a relevant discipline or field of study. This section has its own bibliography

Appendices

This section to contain details of methodology, tabulated data, and other pertinent data not provided in detail in previous chapters. Copyright releases from publications must be included here.

Curriculum Vitae

Note: The bibliographies for each of the individual chapters should be in a consistent format throughout the thesis regardless of the citation formats of the journals in which the article has appeared or will appear.

2.1.3 Mixed

With the approval of the advisory committee, a thesis may combine aspects of the Traditional and Manuscript Formats. The Mixed Format relates only to the body, and appendices; all other aspects of the thesis follow the Manuscript Format.

Note: Publication or acceptance for publication of research results before presentation of the thesis in no way supersedes the University's evaluation and judgment of the work during the thesis examination process.

2.2 Copyrighted material and permissions

".... from the publishers." (Current guide, top of page 6)
Add the following statement. ...and include them in your appendices. This is of upmost importance if the Manuscript or Mixed formats are used. Any chapters that have been published, accepted for publication, or submitted for publication must carry a footnote in the following format:

A version of this chapter has been published/accepted for publication/ submitted for publication. Cite the reference.

2.4.4 Co-Authorship

In the case of manuscripts co-authored by the candidate and others, the candidate is required to make an explicit statement in the thesis as to who contributed to such work and to describe the nature and extent of this contribution. Supervisors must attest to the accuracy of such statements at the oral defence. Since the task of the examiners is made more difficult in these cases, it is in the candidate's interest to make perfectly clear the responsibilities of all the authors of the co-authored papers. Under no circumstances can a co-author of any component of such a thesis serve as an examiner for that thesis.

2.5.4 Typescript, point size, and print quality

The type of font, font size, footnote/reference method, pagination, margins, and any other aspects of production are to be consistent throughout the thesis. "The thesis..."

Sections 4.1 and 4.4 will also have to be altered if this gets approved. All other sections remain the same with appropriate changes in the numbering.

CURRENT POLICY

(pp. I-16 and I-17 of the Faculty of Graduate Studies Calendar, 1997-2000)

The section to be replaced by new text is highlighted.

TIME LIMIT FOR DEGREE COMPLETION

Normally it is expected that Master's degrees be completed within two years and Doctoral degrees within four years. It should be noted that these are the time limits for the period during which the Faculty of Graduate Studies will provide financial support. However, all degree programs must be completed within a period not exceeding, in the case of the master's degree, two years beyond completion of the residence requirement and in the case of a doctoral degree, a period not exceeding four years beyond completion of the residence requirement. For students who transfer from a master's program to a doctoral program without completing the master's program, a maximum of seven years from the first day of registration in the master's program will be given to complete the doctoral degree. This is based on: one year residence requirement for study at the master's level, two years residence at the doctoral level, and four years post-residency. For students who enter a doctoral program directly from an honors bachelor's degree, the maximum time limit for degree completion is seven years. Under special circumstances, these time limits may be extended upon request to the Dean.

The above policies apply to students who have not completed their residency requirements by May 15, 1997 and is subject to Senate approval.

When a student withdraws at the end of the time limit, he or she may at a later time present a thesis to the program as the basis for readmission to proceed to an examination. An application for readmission and examination of a thesis entails the following procedures:

1. The Faculty of Graduate Studies will consider approving readmission only upon the written recommendation of the student's program. The recommendation should be based on the considered opinion that a defensible dissertation can be brought to an examining board **within one term**.
2. Readmission may or may not require a payment of fees for terms missed and may involve loss of course or residency credit previously granted.
3. The fee for consideration of reinstatement currently is \$75 (\$150 in those cases where a student has failed to withdraw formally from the program).

After completion of the residence requirement, the deadline for degree completion **will normally not be extended** if a student takes a leave of absence or has been withdrawn from a program due to failure to register in any term.

Report of the Faculty of Graduate Studies Credentials Process for the Academic Year 1996-97

Under the constitution of the Faculty of Graduate Studies the duties of the Credentials Committee are:

"to advise the Dean on nominations for and renewals of membership in the Faculty of Graduate Studies and appointment to PhD supervisory privileges. An adverse decision may be reconsidered once in a particular year, provided additional evidence is brought to bear upon the case. In areas where the criteria are difficult to interpret, the Committee shall have the power to co-opt additional members of the Faculty from related disciplines."

The constitution further states:

"Recommendations for membership in the Faculty of Graduate Studies shall be upon nomination from the chair or director of the graduate program and the head of the nominee's home unit(s) (i.e., the Chair or Director of the Department or School, respectively, or the Dean in the case of Faculties without a Department or School structure) and shall be made to the Dean by the Credentials Committee.

Members of the Faculty of Graduate Studies shall be those persons appointed to the Faculty for renewable terms of up to seven years by the Board of Governors on the recommendation of the Dean. They shall normally be of the rank of assistant professor or above and shall be of such academic achievement and distinction as to enable them to undertake the instruction or supervision of students registered in the nominating graduate program. Where appropriate, the record of supervisory activity shall be a factor in these deliberations. "

Revisions to the constitution were approved by Senate at its meeting of June 19 1997. Prior to this nominations for membership were made by the faculty member's department chair alone, and the period of membership was for five years only. In the 1996-97 academic year the Credentials Committee was operating under the old constitutional provisions.

The composition of the Credentials Committee is:

- (i) the Dean of the Faculty of Graduate Studies, who chairs the Committee
- (ii) the Associate Deans of the Faculty
- (iii) two full professors, noted for scholarly achievement, from each of the four Divisions of the Faculty.

In 1996-97 the members of the Credentials Committee were:

A.C. Weedon (Dean)
W.F. Flintoff (Associate Dean, Physical and Biological Sciences)
M. Kreiswirth (Associate Dean, Arts and Social Sciences)

P. Castle (Engineering)
I. Connidis (Sociology)
R. Emerson (History)
M. Goodale (Psychology)
M. Hirst (Pharmacology & Toxicology)
R. Holt (Physics)
R. Parks (Music)
A. Purdy (French)

Department chairs were called for nominations for new membership and renewals of membership in November of 1996. The Credentials Committee met in January, February and March of 1997 and reviewed the nominations received with the following result:

New memberships approved:

for masters supervision only:	43
for masters and doctoral supervision:	20

Renewals of membership approved:

for masters supervision only:	31
for masters and doctoral supervision:	58

New Memberships denied:

for masters supervision only:	3
for masters and doctoral supervision:	2

Renewals of membership denied:

for masters supervision only:	1
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Annual Report on the Ontario Council on Graduate Studies Appraisals of Graduate Programs at the University of Western Ontario. July 1997

No students may be admitted into a graduate degree program at the University of Western Ontario unless the program has been approved to commence by the Ontario Council on Graduate Studies (OCGS). In addition, this approval must be renewed every seven years. The process of approval and renewal of approval involves the preparation of a self study brief by the graduate program that is sent by the University to the OCGS Appraisals Committee. This brief is prepared with the aid of the office of the Dean of Graduate Studies and the draft brief is reviewed by the Dean and the Associate Deans of Graduate Studies, as well as by members of the Faculty of Graduate Studies Internal Appraisals Committee. For programs seeking renewal of approval the University must supply their brief to OCGS by July of the year in which they are due for review; failure to do so means that the program may not admit new students. The brief is evaluated by the OCGS Appraisals Committee. For all proposed new programs, and for many programs seeking renewal of approval, the OCGS Appraisals Committee appoints external consultants (three for doctoral programs, two for masters only programs) who separately visit the program for two days and provide OCGS with a detailed written report of their assessment of the program. The external consultants are typically senior academics and not more than one can be from an Ontario University. The external consultants' reports are provided on a confidential basis to the Dean of Graduate Studies who may share them with the graduate program and ask for comments. On behalf of the University the Dean responds to OCGS on the contents of the Consultants' reports. For new programs the OCGS Appraisals Committee then makes a recommendation that the program be approved to commence, or that it not be approved to commence, or that approval be deferred for up to one year in order to allow the University to fulfil specified conditions. For programs seeking renewal of approval the OCGS Appraisals Committee makes a recommendation assigning the program to one of the categories described below. A process of appeal of these recommendations exists.

- 1. Good Quality**
Such programs have achieved a level of good quality and are expected to be able to maintain that quality over the subsequent seven years. Such programs are approved to continue.
- 2. Good Quality with Report**
Such programs have achieved a level of good quality. However, there may be indications that problems could develop over the subsequent seven years (e.g. impending retirements of senior faculty); alternatively, new developments have been introduced that require monitoring. Such programs are approved to continue with a report to OCGS required, usually after two or three years.
- 3. Conditionally Approved**
Such programs require improvements to reach the quality standard. These programs are approved to continue but a report is required (usually after two or three years) that describes how the required improvements have been made. In addition, OCGS may require that admission of new students cease until the report has been received and approved.

4. **Not Approved**

Such programs fail to meet the quality standard and require major improvements such as addition of new faculty, significant new library or laboratory resources. The university will cease admitting students to such programs. Reinstatement of such programs require that they be evaluated by OCGS in the same way as proposed new graduate programs. Submissions for reinstatement cannot be made earlier than two years from the date of the OCGS "Not Approved" decision.

In 1995 no new programs submitted briefs for approval. Seven programs had reached the end of their seven year cycle and submitted briefs seeking approval to continue for a further seven years. One program submitted a report. The outcomes are as indicated below. An asterisk indicates that the program was visited by consultants.

English* (MA, PhD)

Approved: good quality. The program was congratulated on the high standards for student recruitment and the care taken to incorporate graduate students into the academic life of the department, and to involve them in the research work of faculty members. The policies regarding financial support for graduate students were noted "with pleasure."

Geophysics (MSc, PhD) (report)

Approved, good quality. The 1991 periodic appraisal categorized the program as **Approved, good quality with report.** The report was due in 1995 and required that the program provide the following information: a list of new faculty appointed in the period 1991-5; a list of publications and research support of faculty for the period 1990-95; a statement of future plans for the Geophysics department, particularly the number of faculty and graduate students; a summary of any changes to the curriculum.

Philosophy* (MA)

Philosophy* (PhD)

Approved, good quality

Approved: good quality with report. The report is due in 1999 and must demonstrate that times to completion in the PhD program have improved over the period 1994-99.

Plant Sciences* (MSc, PhD)

Approved: good quality with report. The report is due in 1998 and must provide the following information: c.v.s of faculty appointed between 1995-98 and the status of the implementation of the faculty renewal plan in the department of Plant Sciences; progress in restructuring the program and the courses; effectiveness of measures to recruit excellent students from other areas; effectiveness of measures to address concerns of graduate students.

Psychology* (MA, PhD)

Consultants reports received May 1997 and University's response sent to OCGS June 1997

Theory and Criticism

Approved, good quality

Zoology (MSC, PhD)

Approved: good quality with report. The report is due in 1999 and must address the following: any changes in faculty complement over the period 1996-9; measures taken to increase the strength of the field of Animal Physiology and Biochemistry; provide information on the status of course requirements, especially at the MSc level.

In 1996 no new programs submitted briefs for approval. Ten programs had reached the end of their seven year cycle and submitted briefs seeking approval to continue for a further seven years. One program submitted a report. The outcomes are as indicated below. An asterisk indicates that the program was visited by consultants.

Anatomy (MSc, PhD)

Approved, good quality. The University was instructed that times-to-completion in the MSc program appear long and need to be monitored.

Biochemistry (MSc, PhD)

Approved, good quality. The University was informed that the approval was provided with the expectation that the faculty complement would be maintained.

Classical Studies (MA)

Approved, good quality. The University was informed that for the program to maintain the Good Quality standing at the next appraisal the productivity of the faculty, the admission standards, and the budgets for graduate student support and library acquisitions would have to be monitored and maintained.

Educational Studies (MEd)

Approved, good quality. The program was congratulated on the Centres of Specialization and the Research Groups which have enriched the scholarly life of the program and serve to develop the research and scholarly activities of the graduate students.

Education (Counselling) (MEd)

Approved, good quality. The program was congratulated on the Centres of Specialization and the Research Groups which have enriched the scholarly life of the program and serve to develop the research and scholarly activities of the graduate students.

Medical Biophysics (MSc, PhD)

Approved, good quality. The University was informed that the program may no longer advertize the field of Membrane and Cellular

Microbiology & Immunology* (MSc, PhD)
Pathology (MSc, PhD)

Political Science (MA, PhD) (report)

Pharmacology & Toxicology (MSc, PhD)
Physiology (MSc, PhD)

Biophysics because of lack of strength in the area. In addition, the University was urged to ensure that the field of Hemodynamics and Cardiovascular Biomechanics maintains its strength in the face of anticipated retirements. Awaiting consultants reports

Approved, good quality. The University was informed that the program may no longer advertise the field of Oral Pathology because of insufficient faculty resources and research activities in this area.

Approved, good quality. The 1993 periodic appraisal categorized the program as **Approved, good quality with report.** The report was due in 1996 and required that the program provide the following information: a list of faculty appointments made to replace retiring faculty and a faculty renewal plan for the future; a description of the effect of new appointments on the aggregate scholarly activity of the Political Science department.

Approved, good quality

Approved, good quality. The program was congratulated on decreasing times-to-completion in both degree programs and was urged to maintain this rate. Concern was expressed that the program is becoming overly specialized; more emphasis on graduate courses and the comprehensive examination was recommended in order to provide the necessary breadth.

REPORT OF THE SENATE COMMITTEE ON UNIVERSITY PLANNING
(SCUP)

FOR APPROVAL

Faculty of Graduate Studies Policies

1. **Alternate Thesis Format**

Recommended: That students be permitted to submit their theses in either the traditional format, a manuscript format, or a mixed format which combines aspects of the traditional and manuscript formats, as detailed in the amended sections of the Guide for the Preparation of Theses, attached as **Appendix 1**.

Background:

In many disciplines, students have published, submitted or prepared their work in a journal format as there is considerable emphasis on the importance to publish one's work prior to graduation. The student then spends considerable time re-writing this information to fit into our traditional thesis format. In cases of publications from Master's students' work, often the supervisor is left with the responsibility of preparing the material for publication, an article which will have the student as first author, as the student has gone elsewhere or is pursuing other interests.

By having manuscript or mixed formats as options, the process of disseminating new and original information and the writing of the thesis will be expedited.

2. **Policy on Time Limits for Completion of Graduate Degrees**

Recommended: That the time limit for degree completion in the Faculty of Graduate Studies be changed as detailed below:

CALENDAR COPY

However, all degree programs must be completed within a period not exceeding, in the case of the master's degree, two years beyond completion of the residence requirement, and in the case of a doctoral degree, a period not exceeding four years beyond completion of the residence requirement. For students who transfer from a master's program to a doctoral program without completing the master's program, a maximum of seven years from the first day of registration in the master's program will be given to complete the doctoral degree. This is based on: one year residence requirement for study at the master's level, two years residence at the doctoral level, and four years post-residency. For students who enter a doctoral program directly from an honors bachelor's degree, the maximum time limit for degree completion is seven years. Under special circumstances, these time limits may be extended upon request to the Dean.

The above policies apply to students who have not completed their residency requirements by May 15, 1997.

The current regulations on time to completion appear in **Appendix 2**. A "year" is three terms of full-time registration or equivalent. Two terms of part-time registration of equate to one term of full-time registration.

3. **Policy on Undergraduate Students Taking Graduate Courses**

Recommended: That Senate approve the following policy on undergraduate students taking graduate students:

Undergraduate students who wish to take graduate courses as part of their undergraduate programs must get approval.

Procedure for applying to take a graduate course:

The undergraduate student completes and signs a Special Permission Form and requests approval and signatures from the course instructor and the Dean of the undergraduate student's home Faculty. The request is next considered by the Dean, Faculty of Graduate Studies. If approved, the Registrar's Office will enter the course on the student record.

Principles in operation to consider these requests:

The undergraduate student must have a strong academic record, preferably with an "A" average in the last 10 full academic courses. Students accepted to take a graduate course must be made aware that the requirements in a graduate course and the standards expected are significantly higher than those in an undergraduate course. Normally, no more than one full graduate course (or its equivalent) will be permitted during the undergraduate program. Each request will be assessed on an individual basis.

The graduate course cannot be used as a credit for a program in which the student is not registered, i.e., the course credit is not transferrable if the student subsequently is admitted to a graduate program.

4. **Policy on Courses for Special Graduate Students Who are Not Degree**

Candidates

Recommended: That Senate approve the following policy for Courses for Special Graduate Students who are not degree candidates:

Special students who are not working towards a degree normally register as part-time students and enrol in no more than 2 graduate courses per term. Such enrolment is normally limited to 3 terms and students so enrolled are not eligible for funding. If such students subsequently wish to enter a degree program, the program may request advanced standing for these previously taken courses up to a maximum of 20% of the courses for the degree program. Such courses must have been taken in the past 3 years and cannot have been used for admission purposes or for credit towards another degree. No residency credit is given for the time spent as a special student.

Background:

This policy is directed at those students who are academically eligible to enter a graduate program, but who take graduate courses without a degree as their objective. Occasionally such students change their minds and convert to degree candidacy status. Currently such students are not able to claim credit toward the degree for

those courses taken as special graduate students.

FOR INFORMATION

1. **Electronic Formats for Graduate Theses**

Electronic means of theses formats are becoming acceptable at other institutions. SCUP has endorsed a recommendation of the GPPC that The University of Western Ontario should explore these possibilities as a means for a broader accessibility of thesis information. Should proposals result from this investigation, they will be submitted to GPPC, SCUP, and Senate.

2. **Scholarship/Prize/Award Conditions**

SCUP has approved on behalf of Senate the following terms of reference for new scholarships, bursaries, prizes and awards which will be recommended to the Board of Governors, through the Vice-Chancellor, for approval.

Michael Locke Graduate Travel Scholarship (Faculty of Graduate Studies/Zoology)

Awarded to a student registered full-time in the graduate program in Zoology. The scholarship is based on academic merit. Candidates must meet the minimum requirements for funding of the Faculty of Graduate Studies, 78% or B++. Applicants will apply to the Department of Zoology by September 30th by submitting a one-page proposal outlining how the award will help them achieve their career objectives. Selection will be made by the Chair of the Department of Zoology after consultation with the Graduate Education Committee. The award will be granted to the qualified applicant with the highest academic average.

Value: \$500 biannually
Effective: September 1997

Geophysics Travel Scholarships (3) (Faculty of Graduate Studies/Geophysics)

Up to three scholarships will be awarded annually to undergraduate students registered in fourth-year honors Geophysics and to full-time graduate students registered in the Graduate Program in Geophysics. Students must have an average of B+ or higher to be eligible. The successful candidate must present a paper at a scientific conference. Any one student will be limited to one travel scholarship for the MSc program and two for the PhD program. Selection will be made by the Geophysics Department Chair, Graduate Chair and Undergraduate Chair.

Value: \$550
Effective: September 1997

Newcastle Capital Management Awards in Ageing (1-2) (Faculty of Graduate Studies/Health Sciences or Physiology)

Awarded annually to students enrolled full-time in a graduate program in the Faculty of Health Sciences or the graduate program in Physiology and studying in the Centre for Activity and Ageing. Students must have been asked to present at a national or international conference or meeting on the basis of the acceptance of a submitted abstract and must demonstrate financial need. Students must have a B+ average in course work and demonstrated other scholarly activities (publications and presentation).

Students must apply to the Centre in a prescribed format. Selection is made by a Committee of the Centre for Activity and Ageing comprised of members of the Faculty of Graduate Studies.

Value: \$600 each
Effective: May 1999

This award will receive matched funding from the Ontario Government through the Ontario Student Opportunity Trust Fund.

Clifford Evens Memorial Conducting Award (Faculty of Graduate Studies/Music)

Awarded to an undergraduate or a graduate student in the Faculty of Music who shows promise as a professional conductor. The student will be chosen the Faculty of Music Scholarship Committee in consultation with the Music Director of Orchestra London on the basis of achievement, potential and need.

Value: Up to \$1400
Effective: May 1998

This award will receive matched funding from the Ontario Government through the Ontario Student Opportunity Trust Fund.

3. **Faculty of Graduate Studies Credentials Process**

SCUP received a report of a Faculty of Graduate Studies subcommittee that reviewed the cycle of membership

in the Faculty which has been approved by the Council of the Faculty of Graduate Studies.

- (1) The nominations for membership in FGS will be made on recommendations of the faculty members' Graduate Chair(s). The nomination must be co-signed by the relevant Departmental Chair. For collaborative programs and programs not associated with Departments, nominations for membership in FGS will be made on recommendations of the program Chair and co-signed by the member's "home" Departmental Chair. Normally, these nominations will conform to the OCGS review timetable and will be phased in as stipulated in numbers (2) - (4) below. Chairs may, however, nominate individual faculty members during any credentials review. They may also ask that current members whose role in graduate studies has diminished since membership was awarded be re-evaluated. (While all faculty in the program will be assessed prior to the OCGS review year, it is not necessary to wait for that year to nominate or re-evaluate individuals.)
- (2) FGS members in programs that will undergo an OCGS review within the next 5 years will be reconsidered for FGS membership at the time when their membership term has expired as usual. If approved, membership will be granted for a term to coincide with the OCGS review process.
- (3) FGS members in programs in which the OCGS review will occur in 6 or 7 years will be considered on the normal 5-year cycle. If approved, membership will be granted for a term to coincide with the OCGS review process.
- (4) FGS members in programs in which an OCGS review will occur within the FGS membership term will be reconsidered at the same time as the OCGS review in order to have all program faculty synchronized with the OCGS review process.
- (5) **Professors Emeriti:** FGS membership does not normally extend beyond retirement. Professors Emeriti who meet normal criteria for membership in FGS -- availability, established program of research (including funding), supervisory experience -- may be nominated by Program and Departmental Chairs for a specified term. In those cases where the Professor Emeritus will be a chief supervisor/supervisor, a co-supervisor should also be identified.

SCUP also received the Report of the Faculty of Graduate Studies Credential Process for the Academic Year 1996-97 which is attached as **Appendix 3**.

4. **Annual Report on the Ontario Council on Graduate Studies Appraisals of Graduate Programs at The University of Western Ontario**

The annual OCGS report on graduate programs at Western, dated July 1997, is attached as **Appendix 4**.

REPORT OF THE HONORARY DEGREES COMMITTEE

AUTUMN 1997 - 269TH CONVOCATION

FOR INFORMATION

Honorary Degree Recipients

The Honorary Degrees Committee of the Senate announces the following persons who are to be honored by conferment of honorary degrees at the morning and afternoon ceremonies to be held on Thursday, October 23 and Friday, October 24, 1997.

The Honourable Hilary Weston
LL.D., *jure dignitatis*
Thursday, October 23, 1997
3:30 p.m.

Peter Gzowski - LL.D.
10:00 a.m.
Friday, October 24, 1997

Richard (Rick) Hansen - LL.D.
3:30 p.m.
Friday, October 24, 1997

Faculties Graduating

Faculty of Graduate Studies,
Richard Ivey School of Business,
Faculties of Applied Health Sciences,
Dentistry, Education, Engineering Science,
Kinesiology, Law, Medicine, Music, Nursing

Faculties of Arts and Science
Brescia College
Huron College
King's College

Faculties of Social Science and
Part-Time & Continuing Education

ANNOUNCEMENTS AND COMMUNICATIONS

Announcements

Faculty of Communications & Open Learning

G.A. Moran	Acting Dean	July 1, 1997 - June 30, 1998
M. Pendakur	Dean	July 1, 1998 - June 30, 2005

Faculty of Health Sciences

A. Belcastro	Dean	July 1, 1997 - June 30, 2004
C.L. Iwasiw	Acting Director, School of Nursing	July 1, 1997 - June 30, 1998
J.F. Kramer	Director, School of Physical Therapy	July 1, 1997 - June 30, 2000
J.R. MacKinnon	Associate Dean - Programs	July 1, 1997 - June 30, 2002
D.H. Paterson	Associate Dean - Scholarship	July 2, 1997 - June 30, 2002
A.J. Schneider	Assistant Dean - Ethics & Equity	July 1, 1997 - June 30, 2002

Faculty of Medicine & Dentistry

P. Canham	Chair, Department of Medical Biophysics	July 1, 1997 - June 30, 2002
T. Freeman	Acting Chair, Department of Family Medicine	July 1, 1997 - December 31, 1997
K.A. Harris	Chair, Dept. of Surgery	July 1, 1997 - June 30, 2002
J. Howard	Assistant Dean - Undergraduate Education	July 1, 1997 - June 30, 1999
J.B. Kronick	Associate Dean - Postgraduate Education	July 1, 1997 - June 30, 1999
G.M. McCarthy	Assistant Dean - Continuing Education	July 1, 1997 - June 30, 1999
R. McMurtry	Acting Director, School of Dentistry	
K.B. Payton	Associate Dean - Policy, Planning, Continuing Education	July 1, 1997 - June 30, 1999
P.M.J. Potter	Chair, Department of History of Medicine	July 1, 1997 - June 30, 2002

R.M. Teasell	Acting Chair, Department of Physical Medicine & Rehabilitation	July 1, 1997 - June 30, 1998
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Faculty of Music

P. Clements	Associate Dean	July 1, 1997 - June 30, 2001
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Faculty of Science

M.S. Haq	Acting Chair Dept. of Stats & Actuarial Sci.	July 1, 1997 - June 30, 1998
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D. Bellhouse	Chair Dept. of Stats & Actuarial Sci.	July 1, 1998 - June 30, 2003
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S. Watt	Chair Dept. of Computer Science	July 1, 1997 - June 30, 2002
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Faculty of Social Science

W.E. Hewitt	Acting Associate Dean (Budget & Operations)	August 1, 1997 - April 30, 1998
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W.E. Hewitt	Associate Dean (Student Affairs)	July 1, 1998 - June 30, 2002
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King's College

J. Snyder	Interim Academic Dean	July 1, 1997 - June 30, 1999
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Chairs and Vice-Chairs of Senate Committees

Senate Committee on University Planning

S. Singh has been elected Chair of SCUP (term to June 30, 1998).

Senate Committee on Information Technology and Services

C. Farber has been elected Chair (term to December 31, 1997) and J. Good has been elected Vice-Chair (term to June 30, 1998) of SCITS.

Senate Subcommittee on Computing and Networking Services

L. Mansinha has been re-elected Chair of SUCNS (terms to June 30, 1998).

Communications

On the recommendation of the Senate, the Board of Governors, or a committee of the Board delegated to act on its behalf, has approved or received for information the following items:

- S.97-116 HBA-BESc Concurrent Degree Program
- S.97-119 1996-97 Winner of the Marilyn Robinson Award for Excellence in Teaching
- S.97-120 Scholarship/Prize/Award Conditions
 - The Office of the Registrar Staff Bursary
 - The William and Cecilia Davies Bursary
 - The Weldon Family Bursary
 - The UWO Board of Governors Bursary
 - The Spar Aerospace Limited Award In Business

The Edwin A. Goodman Award in History
The Wolverine Tube (Canada) Inc. Bursary in Engineering
The London Hydro Employees Bursary
The Harold Crabtree Foundation Awards In Social Science (5) (Faculty of Social Science)
Atkinson Charitable Foundation Bursaries (2) (Any Faculty)
Tom and Jessie Archibald Bursaries (5) (Richard Ivey School of Business)
Reginald and Verena Mayo Medicine Awards (2) (Faculty of Medicine)
Sandor and Borbella Puskas Music Awards (2) (Faculty of Music)
RT Capital Management Inc. Bursaries (4) (Any Faculty)
The Robert and Ruth Lumsden Awards in Earth Sciences (20) (Faculty of Science)
The Robert and Ruth Lumsden Awards in Science (15) (Faculty of Science)
The Joan Adams Avison Bursary (Faculty of Arts)
The Robert H. Betts Bursary (Faculty of Science)
The David and Charlotte Campbell Bursaries (2) (Faculty of Education)
The Audrey and Delmar Cobban Bursaries (4) (Any Faculty)
The Commcorp Award (Faculty of Law)
The A. Grace Crawford Bursary (Faculty of Arts)
The Bob Gage Awards (2) (Any Faculty)
Kinesiology Grad Pact Bursary (Faculty of Health Sciences)
The Hailon Awards (2) (Any Faculty)
The Dr. C.A. Henrich Bursary (Faculty of Medicine)
The Robert W. Hodder Travel Bursaries (10) (Faculty of Science)
The Honourable Mayer Lerner Q.C. Award (Faculty of Law)
The James D. McNabb Bursary In Chemistry (Faculty of Science)
The G. Scott Paterson Bursaries (2) (Faculty of Social Science)
The S. James Scagell Bursary (Any Faculty)
The Arlene Shimeld Bursary (Faculty of Health Sciences)
The Dorothy Thompson Awards (14) (Any Faculty)
The Gordon R. Thompson Awards (2) (Faculty of Arts, Faculty of Social Science)
The D. Maxine Thomson Bursary In Nursing (Faculty of Health Sciences)
Tremayne-Lloyd Family Bursary (Faculty of Law)
The Mary and George Turnbull Award In Arts (Faculty of Arts)
The Meds Class of 1970 Bursary (Faculty of Medicine)
The Meds Class of 1971 Bursary (Faculty of Medicine)
Sonja J. Gundersen Awards (2) (Faculty of Law)
Carlyle Peterson Award (Faculty of Law)
United States Alumni Entrance Scholarship (Any Faculty)
The Rose Marie Beretta Memorial Award (Faculty of Health Sciences)
The Chawkers Foundation Bursary (Any Faculty)
The McLean Foundation Bursary (Any Faculty)
The Badun-Gillese Award In Law (Faculty of Law)
The Faculty of Social Science Students' Council Bursaries (7) (Faculty of Social Science)
The Department of History Bursary (Faculty of Social Science)
The Robert and Ruth Lumsden Scholarships In Science (6) (Faculty of Science)
The V.M. Joshi Memorial Scholarship (Faculty of Science)
The Choices Bursary (Any Faculty)
Wescast Industries Continuous Learning Award (Faculty of Engineering Science or the Richard Ivey School of Business)
The General Electric Bursary (Any Faculty)
The Undergraduate Engineering Society Bursaries (4) (Faculty of Engineering Science)
The Allan Gladstone Dow Bursary (Faculty of Arts)
The Laurene Paterson Estate Scholarships (44) (Faculty of Science)
The MacKay-Lassonde Awards In Computer Engineering (2) (Faculty of Engineering Science)
Canada Wide Science Fair Scholarships (Faculty of Science)

S.97-125 Graduate Fellowships and Awards

G. Gordon Suffel Fellowship for Graduate Studies in Applied Economic Geology
The Peter and Hazel Desbarats Journalism Fellowship
John Dearness Memorial Graduate Award
The Barbara Stolk Memorial Bursary
The Jean Tague-Sutcliffe Fellowship in Library and Information Science
The Terry Demers Memorial Bursary
The Jose Luis Barrio-Garay Bursaries in Visual Arts