

Senate attendees are reminded that as per section IV.6 of the Senate By-Laws, only Senators or official Senate Observers may speak at Senate. The By-laws provide a process where, in exceptional circumstances, a guest may be granted speaking privileges at Senate. The Senate By-Laws are available on the Secretariat website: <https://uwo.ca/univsec/pdf/senate/bylaws.pdf>.

SENATE AGENDA

**Friday, April 25, 2025, 1:30 p.m. – 4:30 p.m.
Somerville House, Great Hall**

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|--------|-------------------------------------------------------------------------------------------------------------------------|--|-------------|
| 1.0 | Land Acknowledgement | | |
| 2.0 | Minutes of the Meeting of March 14, 2025 | | Approval |
| 2.1 | Business Arising from the Minutes | | |
| 3.0 | Report of the President | | Information |
| 4.0 | Report of the Provost | | Information |
| 5.0 | Report of the Vice-President (Research) | | Information |
| 6.0 | Report of the Operations / Agenda Committee (D. Kotsopoulos) | | |
| 6.1 | Revisions to MAPP Policy 1.1: | | |
| 6.1(a) | Revisions to MAPP Policy 1.1 - Use of University Facilities for other than Regularly Scheduled Academic Purposes | | Information |
| 6.1(b) | Notice of Motion regarding MAPP 1.1 - Use of University Facilities for other than Regularly Scheduled Academic Purposes | | Approval |
| 6.2 | Revisions to Adopted Policies and Procedures | | Approval |
| 7.0 | Report of the Nominating Committee (D. Kotsopoulos) | | |
| 7.1 | Membership – Vice-Chair of Senate | | Action |
| 7.2 | Senate Committees Membership: | | |
| 7.2(a) | Operations/Agenda Committee (OAC) | | Action |

7.2(b)	Senate Committee on Academic Policy (POLICY)	Action
7.2(c)	Senate Committee on Academic Curriculum and Awards (ACA)	Action
7.2(d)	Subcommittee on Program Review – Undergraduate (SUPR-U)	Action
7.2(e)	Subcommittee on Undergraduate Academic Courses (SOC)	Action
7.2(f)	Senate Committee on University Planning (SCUP)	Action
7.2(g)	University Research Board (URB)	Action
7.2(h)	Honorary Degrees Committee	Action
7.2(i)	Senate Committee on University Teaching Awards (SUTA)	Action
7.2(j)	Senate Review Board Academic (SRBA)	Action
7.2(k)	Distinguished University Professor Selection Committee	Action
7.2(l)	Faculty Scholar Selection Committee	Action
7.2(m)	Advisory Committee for the Ombudsperson's Office	Action

8.0 Report of the Senate Committee on Academic Policy (K. Yeung)

8.1	Introduction of Policies on “Requests for Relief from Academic Decisions”, “Senate Review Board Academic Appeals”, and “Scholastic Offences”, and Rescission of the Policies on “Undergraduate Student Academic Appeals”, “Graduate Student Academic Appeals”, “Scholastic Discipline for Undergraduate Students”, and “Scholastic Discipline for Graduate Students”	Approval
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9.0 Report of the Senate Committee on Academic Curriculum and Awards (S. Roland)

9.1	Faculty of Health Sciences, School of Health Studies and Arthur Labatt Family School of Nursing and Schulich School of Medicine & Dentistry, Department of Epidemiology and Biostatistics: Introduction of a Certificate in Critical Public Health	Approval
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- 10.0 **Report of the Senate Committee on University Planning (D. Laird)**
 - 10.1 University Operating and Capital Budgets
 - 10.1(a) [2025-26 University Operating and Capital Budgets](#) Approval
 - 10.1(b) [2025-26 Program Specific Fees and Other Supplemental Fees](#) Information
 - 10.2 [Affirming Declarations of Indigenous Citizenship or Membership at Western University](#) Discussion
- 11.0 **Report of the University Research Board (P. Pexman)** Information
- 12.0 **Report of the Senate *ad hoc* Committee to Review the Navitas Proposal (F. Strzelczyk)**
 - 12.1 [Announcement of a Chair of the Senate *ad hoc* Committee to Review the Navitas Proposal](#) Information
- 13.0 **Report of the Senate Committee on University Teaching Awards (N. Keyghobadi)**
 - 13.1 [Recipients of Western's Excellence in Teaching Awards for 2024-25](#) Information
- 14.0 **Report of the Academic Colleague (S. Roland) – No Report**
- 15.0 **[The Unanimous Consent Agenda](#)**
 - 15.1 Items from the Operations / Agenda Committee
 - 15.1(a) [Senate Membership – Vacancies Filled by Appointment](#) Information
 - 15.1(b) [Order of Ceremony – Autumn Convocation 2025](#) Information
 - 15.2 Items from the Senate Committee on Academic Policy
 - 15.2(a) Faculty of Health Sciences: [Revisions to the Policy on “Potential Health Risks/Immunization Requirements”](#) Approval
 - 15.2(b) Faculty of Law: [Revisions to the Policy on “Progression Requirements – Law”](#) Approval
 - 15.2(c) Schulich School of Medicine & Dentistry: [Revisions to the Policy on “Admission – Dentistry”](#) Approval

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15.2(d)	Revisions to the Policy on “Part-Time Admission for Ontario Secondary School Diploma (OSSD) Students: WISE and SWAU”	Approval
15.2(e)	Revisions to the Policy on “Registration and Progression in Three-Year, Four-Year and Honours Programs”	Approval
15.2(f)	Revisions to the Policy on “Adding and Dropping Courses”	Approval
15.2(g)	Revisions to the Policy on “Scholar’s Electives Program and Western Scholars”	Approval
15.3	Items from the Senate Committee on Academic Curriculum and Awards	
15.3(a)	Schulich School of Medicine & Dentistry and Faculty of Science:	
15.3(a)(i)	Revisions to the Bachelor of Medical Sciences (BMSc) Program – Overview	Information
15.3(a)(ii)	Revisions to the Honours Specialization and Major in Medical Cell Biology	Approval
15.3(a)(iii)	Department of Biochemistry: Revisions to the Honours Specialization in Biochemistry, Honours Specialization in Biochemistry and Cancer Biology, Major in Biochemistry, and Combined Honours BMSc Biochemistry/HBA	Approval
15.3(a)(iv)	Department of Biochemistry: Withdrawal of the Honours Specialization in Biochemistry and Cell Biology, Honours Specialization in Biochemistry and Pathology of Human Disease, Honours Specialization in Biochemistry of Infection and Immunity, Honours Specialization in Chemical Biology, and Honours Specialization in Computational Biochemistry	Approval
15.3(a)(v)	Department of Epidemiology and Biostatistics: Revisions to the Honours Specialization in Epidemiology and Biostatistics	Approval

15.3(a)(vi)	Department of Medical Biophysics: Revisions to the Honours Specialization in Medical Biophysics (Medical Science Concentration)	Approval
15.3(a)(vii)	Department of Microbiology and Immunology: Revisions to the Honours Specialization and Major in Microbiology and Immunology	Approval
15.3(a)(viii)	Department of Microbiology and Immunology: Withdrawal of the Honours Specialization in Microbiology and Immunology with Pathology	Approval
15.3(a)(ix)	Department of Pathology and Laboratory Medicine: Revisions to the Honours Specialization and Major in Pathology, Honours Specialization and Major in One Health, and Honours Specialization in Medical Bioinformatics	Approval
15.3(a)(x)	Department of Physiology and Pharmacology: Revisions to the Honours Specialization in Physiology, the Honours Specialization in Physiology and Pharmacology, the Major in Pharmacology, and the Major in Physiology	Approval
15.3(a)(xi)	Department of Physiology and Pharmacology: Withdrawal of the Honours Specialization in Pharmacology	Approval
15.3(a)(xii)	Interdisciplinary Medical Sciences Program: Revisions to the Honours Specialization and Major in Interdisciplinary Medical Sciences and the Combined BMSc Interdisciplinary Medical Sciences/HBA	Approval
15.3(a)(xiii)	Revisions to the Policy on “Admission to the Bachelor of Medical Sciences (BMSc) Program”	Approval
15.3 (b)	School of Graduate and Postdoctoral Studies:	
15.3(b)(i)	Major Modification to the Master of Science (MSc) in Geology and MSc in Geophysics	Approval

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	15.3(b)(ii)	Major Modification to the Master of Public Administration (MPA)	Approval
	15.3 (c)	Faculty-Specific Sessional Dates (2025-26): Ivey Business School	Information
	15.3 (d)	New Donor-Funded Scholarships, Awards and Prizes	Information
15.4	Items from the Senate Committee on University Planning (SCUP)		
	15.4(a)	Vice-Provost's Annual Report on Faculty Recruitment and Retention	Information
	15.4(b)	Naming Policies Review	Information
15.5	Items from the University Research Board		
	15.5(a)	Recission of MAPP 7.5 – Research Grants and Revisions to MAPP 7.8 – Signing Authorities for Research Grants, Contracts, and Agreements	Information
15.6	Announcements and Communications		
	15.6(a)	Election Results – Senate <i>ad hoc</i> Committee to Review the Navitas Proposal	Information
	15.6(b)	Academic Administrative Appointments	Information
16.0	Items removed from Consent Agenda		
17.0	Discussion and Question Period		
18.0	New Business		
19.0	Adjournment		

ITEM 1.0 – Land Acknowledgement

ACTION: ☐ APPROVAL ☐ INFORMATION ☐ DISCUSSION

A land acknowledgement will be offered at the start of the Senate meeting.

Offering a land acknowledgment was adopted as a standard practice at Senate on December 9, 2016.

Dr Christy Bressette, the Vice-Provost and AVP (Indigenous Initiatives), has indicated that it is important to remind ourselves regularly of our commitment to reconciliation and decolonisation, and to ensure that these objectives remain central in our collegial decision-making.

In the spring of 2021, the recommendation to offer a land acknowledgement was extended to Senate's committees.

Members of OAC were broadly supportive of this practice, while also being mindful that land acknowledgments should be meaningful and dynamic, and not simply a rote exercise.

Some suggestions for practices that might be most meaningful and relevant to Senate and committee meetings are:

- a land acknowledgement
- a reminder of one or more of the TRC Calls to Action, particularly those relating to education
- a reminder of elements of Western's Indigenous Strategic Plan
- a reference to local Indigenous culture or narratives

ITEM 2.0 – Minutes of the Meeting of March 14, 2025

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That the minutes of the meeting held on March 14, 2025,
be approved as circulated.

ATTACHMENT(S):

[Minutes of the March 14, 2025 Meeting](#)



MINUTES OF THE MEETING OF SENATE

Unofficial Until Approved

March 14, 2025

The meeting was held at 1:30 at the Great Hall, Somerville House

SENATORS:

A. Agyapong	L. Henderson	I. Namukasa
C. Alcantara	K. Henricus	D. Neufeld
S. Bahadoor	J. Herrera	A. Nocilla
M. Bassnett	A. Hodgson	K. Olson
G. Beckett	J. Ijam	V. Parsa
J. Beecroft	J. Jin	I. Paul
B. Begg	M. Joannis	P. Pexman
J. Birkinshaw	I. Johnsrude	G. Philip
A. Botterell	A. Jokhu	A. Puvirajah
A. Bryson	E. Kamimura	W. Ritchie
S. Buhrow	H. Kirk	B. Rubin
B. Cheadle	D. Kotsopoulos	M.S. Saleh
A. Christie	D. Laird	M. Sanita Lima
M. Cleveland	J. Lamarche	S. Schmid
N. Coates	L. Lingard	L. Shaw
K. Coley	G. R. Little	A. Shepard
A. Cooke	L. Logan	K. Siddiqui
S. D'Arcy	A. Liu	Z. Sinel
E. Da Costa	A. Lukawski	D. Smith
M. Davison	T. Mantler	F. Strzelczyk
M. El-Sakka	O. Matthews	R. Ventresca
J. Garland	M. McGrath	X. Wang
J. Gemson	A. Meyer	S. Whitehead
R. Graham	E. Miller	J. Yoo
C. Hall	M. Mills	N. Zabian
N. Harney	M. Modeski	A. Zecevic
A. Hearn		

Observers:

C. Bressette, R. Chelladurai, C. Chung, J. Doerksen, J. Hutter, R. Isard, N. Keyghobadi, S. Lewis, O. Oloya, S. Roland, V. Sarkany, J. Scott, J. Weststar

LAND ACKNOWLEDGEMENT

S. Schmid offered a Land Acknowledgement.

MINUTES OF PRIOR MEETING

ITEM 2.0 – Minutes of the Meeting of February 14, 2025

It was moved by L. Shaw, seconded by B. Cheadle,

That the minutes of the meeting of February 14, 2025, be approved as circulated.

CARRIED

BUSINESS ARISING FROM THE MINUTES

In follow-up to a Senator's question from the February 14, 2025, Senate meeting regarding a status update on the implementation of the recommendations of the Senate *ad hoc* Committee on Renewal, A. Bryson, University Secretary, provided a summary of the recommendations along with the details of their implementation.

In follow-up to Senator's question from the February 14, 2025, Senate meeting regarding a presentation on the Bioconvergence Centre Project, the Chair indicated that this presentation has been deferred to the June Senate meeting and will be presented to the Board of Governors as well.

REPORT OF THE PRESIDENT

A. Shepard, President and Vice-Chancellor, referred members to the written report provided in the agenda and opened his remarks by expressing gratitude to members of Senate, M. Sanita Lima and J. Garland, acknowledging that this would be their final Senate meeting.

The President continued his report with information regarding the upcoming Spring Open House for prospective Western students and invited Senators to join as per their availability.

The President concluded his report by highlighting the core financial sustainability challenges impacting higher education at both global and local levels, including funding cuts, hiring freezes and recent policy changes related to international students.

REPORT OF THE PROVOST

F. Strzelczyk, Provost & Vice-President (Academic) provided a verbal report and began with a leadership update and expressed gratitude to J. Garland for her dedication and leadership in her role as Dean of the Faculty of Health Sciences. Additionally, the Provost addressed the leadership searches that are underway.

F. Strzelczyk continued her report with an update on the Hospital Affiliation Agreement and

announced that after two years of negotiation an agreement has been reached and will support excellence in teaching, research, and the academic mission.

F. Strzelczyk commented on the creation of the Rankings and Reputational Working Group and outlined the key areas of interest for this group.

The Provost continued her report with a presentation on the Internationalization at Western: A Multi-Pronged Approach (Appendix A). F. Strzelczyk reaffirmed Western's commitment to global engagement strategic goals and highlighted the main challenges in this process. She emphasized Western's continued commitment to recruiting international students directly and provided the rationale for involving a third-party provider in these efforts.

The Provost concluded her presentation by describing the services Navitas provides to other Canadian universities involved in similar partnerships, and highlighted the key elements that Western would be seeking in cooperation with Navitas.

A Senator raised a question of clarification regarding the efforts that have been made to strengthen relationships with potential local students, reinforce existing connections and establish new partnerships with other institutions in the international student recruitment landscape.

S. Lewis, Vice-Provost (Academic Programs), commented on a number of specific programs that are in place and designed to support local students and their transition to the University, including targeted initiatives to ensure equitable access to education.

In response to a question, the Provost confirmed that Navitas would be responsible for covering any costs associated with additional student services.

A Senator raised a question concerning the control over academic quality, specifically the English proficiency level, to ensure that students possess sufficient knowledge and skills to succeed in their further studies.

A Senator expressed support of exploring new strategies, including potential partnership with Navitas, that could balance the need for student recruitment with academic and research excellence.

A Senator suggested exploring strategies to attract students from the United States (US). The Provost stated that many US students are unaware of Western and there are few institutions in Canada that have recruitment campaigns specifically targeting American students, as the name recognition of the educational institutions plays a significant role for students because it directly impacts their career opportunities.

A Senator suggested that a decision of this significance requires careful consideration and rushing into this agreement could lead to concerns and resistance.

A Senator expressed concerns regarding a potential partnership with Navitas, as in compliance with the Memorandum of Agreement signed between the Brescia University College and Western, on January 10, 2024, any preliminary programs should be in keeping with

the Brescia-Ursuline legacy. The Provost stated while the preliminary year program is focusing on identifying and nurturing talents from the local community, the work with a third-party provider would target students from around the world who may not yet be aware of the University.

A Senator requested further projections on the potential financial benefits of this partnership. The Provost advised that at the April Senate meeting more financial projections will be provided, including insights from universities engaged in collaboration with similar organizations.

In response to a question of clarification, the Provost confirmed that the responsibility for overseeing the international college student experience, as described in the presentation, will fall to the international college. Any additional student support will be discussed separately with the University Student's Council and Society of Graduate Students.

REPORT OF THE VICE-PRESIDENT (RESEARCH)

In addition to the materials provided in advance of the meeting, P. Pexman, Vice-President (Research) provided a presentation concerning the sources of funding for indirect costs associated with research projects (Appendix B). She described two different categories of sources, the general principles of the Research Support Fund (RSF) program and commented on the estimated cost rate for these expenditures and their distribution.

REPORT OF THE OPERATIONS / AGENDA COMMITTEE (OAC)

On behalf of the Operations/Agenda Committee, D. Kotsopoulos presented the report of the Committee.

ITEM 6.1 – Proposal for Senate ad hoc Committee re Navitas Proposal

D. Kotsopoulos presented a proposal to establish a comprehensive *ad hoc* Committee to review the Navitas proposal to make a recommendation to Senate.

It was moved by D. Kotsopoulos,

That on the recommendation of the Operations/Agenda Committee, Senate form an *ad hoc* committee with the membership and terms of reference and for the purpose of reviewing the Navitas Proposal in-depth and reporting back to Senate with a recommendation of whether to proceed with the Navitas Proposal, as set out in this Item 6.1; And

That on the recommendation of the Operations/Agenda Committee, Senate call directly for nominations for the *ad hoc* Committee and an electronic vote to select the members be held in the week following the Senate meeting on March 14, 2025.

During the debate on the motion a Senator raised concerns questioning the timeline and the proposed membership for the *ad hoc* Committee and suggested expanding the mandate of the *ad hoc* Committee to provide an opportunity for a thorough review of alternatives, as well as extending the timeline for this review. Additionally, it was suggested that the Committee be allowed to appoint a Chair from within its elected members.

It was moved by M. Sanita Lima, seconded by C. Alcantara,

That the main motion (above) regarding the formation of an *ad hoc* committee with the membership and terms of reference, as presented, be amended.

During deliberations, additional amendments were proposed and adopted to modify the content of the *ad hoc* Committee Terms of Reference and membership. As the mover of the amendments, M. Sanita Lima proposed the final changes to the *ad hoc* Committee Terms of Reference and membership as follows:

- An amendment to add one bullet point to the goal and mandate of the *ad hoc* Committee “Weigh alternatives and assess scenarios without Navitas”.
- An amendment to the membership to replace “Collaborative Co-chair” with “The Chair shall be elected from the membership of the *ad hoc* Committee by the *ad hoc* Committee and shall not have a vote”.
- An amendment to strike the phrase “5 faculty/staff members of Senate” and replace it with “Six (6) faculty/staff members of Senate”.
- An amendment to strike “1 graduate and 1 undergraduate student Senator” and replace it with “two (2) undergraduate student Senators and Two (2) graduate student Senators”.
- An amendment to include the President, Society of Graduate Students or designate as a resource (non-voting).
- An amendment to change the timeline for the preliminary report from “April 2025” to “May 2025”.
- An amendment to specify that ex officio members of the committee are non-voting.
- A further amendment to add the Chairs of ACA, SCUP and Policy as ex officio voting members.

The question on the amendments was called and CARRIED.

The question on the main motion, as amended, was called and CARRIED.

ITEM 6.2 – Rescission of MAPP Policy 1.19 – Policy on AIDS

It was moved by D. Kotsopoulos,

That Senate provide advice to the Board of Governors that MAPP Policy 1.19 - Policy on AIDS be rescinded, effective May 1, 2025.

CARRIED

REPORT OF THE COMMITTEE ON ACADEMIC CURRICULUM AND AWARDS (ACA)

On behalf of the ACA, S. Roland presented the report of the Committee.

**ITEM 9.1 – Faculty of Arts and Humanities, Department of English and Writing Studies:
Introduction of a Major in Creative Writing**

It was moved by S. Roland,

That on the recommendation of ACA, Senate approve that effective September 1, 2025, a Major in Creative Writing be introduced by the Department of English and Writing Studies in the Faculty of Arts and Humanities as shown in Item 9.1.

CARRIED

REPORT OF THE UNIVERSITY RESEARCH BOARD (URB)

On behalf of the University Research Board (URB), P. Pexman presented a summary of the Board's recent activities and discussions at its March meeting. A key topic of discussion was the establishment of a reasonable and consistent internal deadline for grant submissions to ensure efficiency in the application process. Additionally, URB received a presentation on the Western Institute for Neurosciences (WIN) activities and decisions and updates on the ongoing external review of Western's Research Ethics Boards. Lastly, URB reviewed international engagement activities, outlining efforts to strengthen global research collaborations.

REPORT OF THE ACADEMIC COLLEAGUE

The Report of the Academic Colleague was presented for information.

CONSENT AGENDA ITEMS

REPORT FROM THE OPERATIONS / AGENDA COMMITTEE (OAC)

Information Items Reported by OAC on Unanimous Consent:

- ITEM 13.1(a) – Senate Election Results (2025)
- ITEM 13.1(b) – Senate Membership – Vacancies Filled by Appointment

REPORT FROM THE SENATE COMMITTEE ON ACADEMIC POLICY

ITEM 13.2(a) – Revisions to the Policy on “Athletic Financial Awards (AFA)”

It was moved by F. Strzelczyk, seconded by G. R. Little,

That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective March 14, 2025, the policy on “Athletic Financial Awards (AFA)” be revised as shown in Item 13.2(a).

CARRIED BY UNANIMOUS CONSENT

ITEM 13.2(b) – Revisions to the Policy on “Nursing Applicants”

It was moved by F. Strzelczyk, seconded by G. R. Little,

That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective March 14, 2025, the policy on “Nursing Applicants” be revised as shown in Item 13.2(b).

CARRIED BY UNANIMOUS CONSENT

REPORT FROM THE SENATE COMMITTEE ON ACADEMIC CURRICULUM AND AWARDS (ACA)

ITEM 13.3(a) – Faculty of Arts and Humanities, Department of French Studies: Revisions to the Admission and Program Requirements of the Major in French for Teaching (Brescia)

It was moved by F. Strzelczyk, seconded by G. R. Little,

That on the recommendation of ACA, Senate approve that effective September 1, 2025, the admission and program requirements of the Major in French for Teaching (Brescia), offered by the Department of French Studies in the Faculty of Arts and Humanities, be revised as shown in Item 13.3(a).

CARRIED BY UNANIMOUS CONSENT

ITEM 13.3(b) – Schulich School of Medicine & Dentistry: Revisions to the Policy on “Admission – Dentistry”

It was moved by F. Strzelczyk, seconded by G. R. Little,

That on the recommendation of ACA, Senate approve that effective May 1, 2025, the policy on “Admission – Dentistry” be revised as shown in Item 13.3(b).

CARRIED BY UNANIMOUS CONSENT

ITEM 13.3(c) – Huron University College: Revisions to the Program Requirements of Honours Specialization and Specialization Modules offered by the Centre for Global Studies (Diversity Requirement)

It was moved by F. Strzelczyk, seconded by G. R. Little,

That on the recommendation of ACA, Senate approve that effective September 1, 2025, the program requirements for the following Honours Specialization and Specialization modules, offered by the Centre for Global Studies at Huron University College, be revised as shown in Item 13.3(c).

Honours Specialization in Globalization Studies
Specialization in Globalization Studies
Honours Specialization in Global Development Studies
Specialization in Global Development Studies
Honours Specialization in Global Culture Studies
Specialization in Global Culture Studies
Honours Specialization in Global Gender Studies
Specialization in Global Gender Studies
Honours Specialization in Global Health Studies
Specialization in Global Health Studies
Honours Specialization in Global Rights Studies
Specialization in Global Rights Studies
Honours Specialization in Globalization Studies/HBA
Honours Specialization in Global Development Studies/HBA
Honours Specialization in Global Culture Studies/HBA

CARRIED BY UNANIMOUS CONSENT

ITEM 13.3(d) – King’s University College: Revisions to the Admission and Program Requirements of the Certificate in Childhood and Advocacy and the Certificate in Childhood and the Legal System

It was moved by F. Strzelczyk, seconded by G. R. Little,

That on the recommendation of ACA, Senate approve that effective September 1, 2025, the admission and program requirements of the Certificate in Childhood and Advocacy and the Certificate in Childhood and the Legal System, offered by King’s University College, be revised as shown in Item 13.3(d).

CARRIED BY UNANIMOUS CONSENT

ITEM 13.3(e)(i) – School of Graduate and Postdoctoral Studies: Major Modification to the Master of Science (MSc) in Statistics (Actuarial Science Field)

It was moved by F. Strzelczyk, seconded by G. R. Little,

That on the recommendation of ACA, Senate approve that effective May 1, 2025, the Master of Science (MSc) in Statistics (Actuarial Science Field) be revised as shown in Item 13.3(e)(i).

CARRIED BY UNANIMOUS CONSENT

ITEM 13.3(e)(ii) – School of Graduate and Postdoctoral Studies: Major Modification to the Master of Science (MSc) and Doctor of Philosophy (PhD) in Health and Rehabilitation Sciences

It was moved by F. Strzelczyk, seconded by G. R. Little,

That on the recommendation of ACA, Senate approve that effective September 1, 2025, the Master of Science (MSc) and Doctor of Philosophy (PhD) in Health and Rehabilitation Sciences be revised as shown in Item 13.3(e)(ii).

CARRIED BY UNANIMOUS CONSENT

ITEM 13.3(e)(iii) – School of Graduate and Postdoctoral Studies: Major Modification to the Master of Science in Foods and Nutrition (MScFN)

It was moved by F. Strzelczyk, seconded by G. R. Little,

That on the recommendation of ACA, Senate approve that effective September 1, 2025, the Master of Science in Foods and Nutrition (MScFN) be revised as shown in Item 13.3(e)(iii).

CARRIED BY UNANIMOUS CONSENT

Information Items Reported by ACA on Unanimous Consent:

- ITEM 13.3(f) – Report of the Subcommittee on Program Review – Undergraduate (SUPR-U): Cyclical Review of the Doctor of Medicine (MD)
- ITEM 13.3(g) – Report of the Subcommittee on Program Review – Graduate (SUPR-G): Cyclical Reviews of the Graduate Diploma (GDip) in Accounting and the Graduate Program in Mathematics
- ITEM 13.3(h) – New Donor-Funded Scholarships, Awards, and Prizes
- ITEM 13.3(i) – Faculty-Specific Sessional Dates (2025-2026): Faculty of Education

Information Items Reported by the Honorary Degrees Committee:

- ITEM 13.4(a) – Honorary Degree Recipients – Spring 2025

DISCUSSION AND QUESTION PERIOD

The full text of the questions submitted in advance of the meeting was posted in the Agenda at Item 15.0 prior to the meeting. The questions and responses are summarized below:

In response to a question regarding the Navitas' partnerships with other U6 universities and their international student enrollment numbers, F. Strzelczyk noted that two institutions in the U15 have partnered with a third-party international education provider to establish a pathway program. She explained that while Western has the second lowest international enrollment among the U6, two institutions have invested in internationalization for more than 15 years, and several others have lower entry requirements. F. Strzelczyk confirmed that, if approved, Western would be the first within the U6 to partner with Navitas.

In response to a question regarding alternatives to the partnership with Navitas, F. Strzelczyk stated that the primary alternative is to expand direct international recruitment, which will require significant investments.

The question from a Senator concerning the student support services was withdrawn as it was addressed during the Provost's report.

The President addressed a question regarding the rightfulness of the decision of exploring a partnership with Navitas and confirmed ongoing efforts to enhance Western's direct recruitment efforts alongside a cooperation with a third-party education provider.

A Senator commented on the Senate election results outlined in the agenda, emphasizing concerns about the lack of engagement, particularly in light of the large number of acclamations.

Responding to the questions regarding the appropriateness of circulating a letter to UWOF's President to Senators, A. Bryson, University Secretary, stated that Senators were copied on this letter because the concerns raised were directly related to the responsibility and authority of Senate. She outlined the distinction between representing a constituency and bringing their perspective in governance discussions, which lies in the scope and nature of the Senator role. A. Bryson addressed a follow-up question and stated that governance decisions must align with the institution's long-term interests.

A Senator raised a question regarding the rationale of keeping Western's account on the X platform considering the spread of hate speech and misinformation by the platform's owner. The President noted that Western's account remains active for communication purposes with certain stakeholder groups. Additionally, he stated that this question will be referred to the Chief Communications Officer for reconsideration.

The Provost addressed a question regarding the risk assessment of a partnership with Navitas.

OTHER BUSINESS:

NOTICE OF MOTION

A. Hearn presented the following Notice of Motion:

Whereas, the University of Western Ontario Act (1982, amended 1988) states that Senate may "pass resolution and make recommendations to the Board with respect to any matter connected with the administration of the University and the promotion of its affairs but this clause shall not be construed to subtract from the powers and duties conferred on the Board".

Whereas, MAPP and other policies are routinely brought to Senate for approval for recommendation to the Board of Governors.

Whereas, it is in the interest of transparency and good governance that any significant policy changes be subjected to a fair and open decision-making process.

Whereas, planned revisions to policy MAPP 1.1 - Use of University Facilities for other than

Regularly Scheduled Academic Purposes - are appearing at the April Senate meeting for information, misaligned with regular procedure for approval as a recommendation to the Board of Governors.

Be it resolved, that the Senate of Western University discuss the issue of revisions to MAPP 1.1 at the April 2025 Senate meeting with the intent of referring a recommendation to the Board of Governors on this issue, and, that the President and the Vice-Chancellor be charged with the task of presenting the opinion of the Senate to the Board of Governors at the next Board of Governors meeting.

Be it further resolved, that sufficient notice and accessible documentation regarding the proposed amendments be provided to all stakeholders prior to the vote.

In accordance with Senate's rules of order, the Chair noted that the notice would be referred to the Operations/Agenda Committee for consideration at its April meeting.

ADJOURNMENT

The meeting adjourned at 4:23 p.m.

A. Shepard
Chair

A. Bryson
University Secretary

Internationalization at Western: A Multi-Pronged Approach

March 14, 2025



Internationalization at Western: A Multi-Pronged Approach

1

A great university is a global university

- Internationalization is central to Western's strategic plans (*Western in the World, Towards Western at 150, Mobilize for Impact!*)
- Diverse perspectives, learning experiences & global connections
- Our goal: Increase international enrolment to 20 per cent.



Internationalization at Western: A Multi-Pronged Approach

2

Internationalization at Western: A Multi-Pronged Approach

- ***Western in the World*** outlines our plans for global engagement. These include:
 - Strengthening and enhancing partnerships in teaching, learning and research
 - Expanding opportunities for research and academic exchanges
 - Enhancing international and intercultural learning and research experiences
 - Engaging our global network of alumni
 - Facilitating research contributing to advancing the UN SDGs
 - **Increasing, diversifying, and supporting our international student community**



Internationalization at Western: A Multi-Pronged Approach

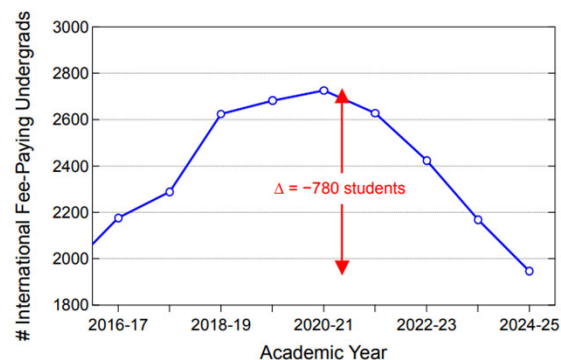
3

Internationalization at Western

- Western has the lowest proportion of international undergraduates in the U6
- International undergraduate student numbers have declined since 2019

Challenges:

- Frozen domestic tuition (since 2019) & stagnant provincial grants (since 2016)
- International student study permit caps
- Increased competition from other Canadian universities with deeper global networks.



Internationalization at Western: A Multi-Pronged Approach

4

Potential Partnership with a Third-Party Educational Provider

- **Recruitment and Education:** Identify students who wouldn't otherwise find their way to us, support their success
- **Undergraduate Pathway:** Bridge successful undergraduate students into year two of their program of study at Western
- **Professional Master's Pathway:** Prepare successful pre-master's students to enter into professional master's programs



Internationalization at Western: A Multi-Pronged Approach

5

Why consider a partnership with Navitas?

- Partnership with 39 universities/institutions in 16 countries
- Partnership with globally ranked institutions in the top 200:
 - University of Melbourne (QS #13)
 - University of Sydney (QS #18),
 - Lancaster University (QS #141), and
 - Deakin University (QS #197)
- Proven recruitment network—60,000+ students recruited annually from 151 countries
- Canadian knowledge, experience, ownership and leadership location

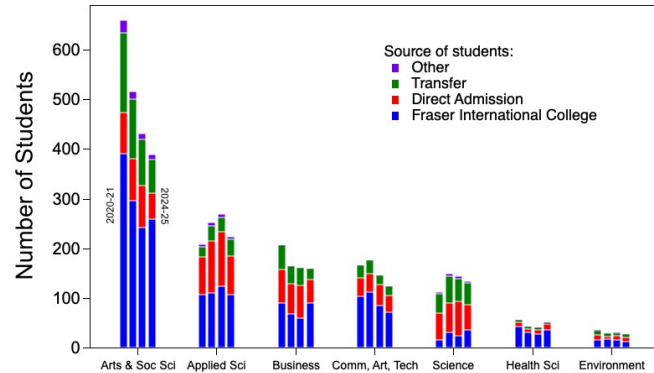


Internationalization at Western: A Multi-Pronged Approach

6

Navitas Canada

- Navitas currently partners with five universities in Canada
- Simon Fraser University has had a Navitas college (the Fraser International College) on campus since 2006
- FIC students are distributed across 7 of their 8 Faculties and account for approximately half of their yearly intake of more than 1100 international students



How would a partnership with Navitas work at Western?

- Recruitment Oversight
- Pathway Admission and Transition to Western
- Academic Work
- Academic Oversight
- Success Metrics
- Student Support Services
- Student Experience

Student support services

Some examples of academic and non-academic supports

- Four-hour instruction blocks that include interactive learning methods
- Extra hour of instruction per week
- Smaller class sizes
- Drop-in workshops (study skills, writing skills, proofreading, etc.)
- Mandatory tutorials & workshops
- Interdisciplinary Learning Skills (mand.)
- Weekly Academic and Innovation Challenges
- Tailored Pre-arrival course (required)
- Western Orientation and International College Orientation Programs
- Assigned counselor for academic, wellness, cultural, wayfinding and other supports
- Daily lunch-hour programming
- Attendance monitoring and follow-ups
- 24/7 advisor support
- Field Trips



Internationalization at Western: A Multi-Pronged Approach

9

Student experience: it is up to us to shape it in collaboration with our partner

Integration from Day 1 will matter

- Integrated residence life experience
- Participation in orientation
- Faculty and departmental/ school visits
- Participation in clubs and student events
- Classes and labs on main campus



10

Benefits to Western

Global Engagement

- Expands Western's global footprint
- Strengthens alumni networks worldwide
- Enhances our profile and reputation

Financial

- Tuition revenue boost: 200 additional undergraduate students = \$10M in tuition revenue per year
- Royalties from Navitas for each student enrolled in year one at International College
- Direct benefits and compensation to the units involved in academic oversight and hiring
- Increased funding for educational and research missions
- Does not incur operational costs



Internationalization at Western: A Multi-Pronged Approach

11

Benefits to Western (*A Simulation Only*)

Year	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30	2030-31	2031-32	2032-33
Full-Time Undergraduates:									
Domestic – all years	27,394	27,165	27,149	26,700	26,564	26,604	26,604	26,604	26,604
International – Year 1	523	580	630	680	730	780	800	800	800
International – Years 2–4	1,689	1,394	1,272	1,267	1,399	1,500	1,716	1,808	1,859
Total Undergraduates	29,606	29,139	29,051	28,647	28,693	28,884	29,120	29,212	29,263
% International	7.5%	6.8%	6.5%	6.8%	7.4%	7.9%	8.6%	8.9%	9.1%
Possible WIC Partnership:									
Y1 WIC			80	120	200	400	600	800	800
WIC → Y2 at Western				68	102	170	340	510	680
Progressing to Y3 at Western					61	92	153	306	459
Progressing to Y4 at Western						55	83	138	275
Total Incremental Int'l				68	163	317	576	954	1414
Resulting % International	7.5%	6.8%	6.5%	7.0%	7.9%	8.9%	10.4%	11.8%	13.3%



Internationalization at Western: A Multi-Pronged Approach

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Draft timeline

Dates	Consultation
Feb – Mar 2025	Initial community consultations to inform a possible draft proposal
March 2025	Website launched with updates and FAQs (includes consultation info)
April – May 2025	Community consultations on a possible draft proposal
May – June 2025	Revise possible draft proposal and seek approvals (Senate & Board)
<hr/>	
January 2026	Subject to Senate & Board approval - possible first international professional master's intake
September 2026	Subject to Senate & Board approval - possible first international undergraduate intake

Thank you.

Indirect Costs of Research

Research Support Fund
\$12.6M

Applies to Eligible Tri-Agency Grants

- Facilities
- Administration
- Resources
- Regulatory
- Commercialization
- Resources
- EDI
- Research Security

Overhead
40%

Applies to Industry/Contract Research, Matching Programs

- Dean: 12%
- Department or Unit: 5%
- Principal Investigator: 5%
- Central: 9%
- Research Promotion Fund: 9%

ITEM 2.1 – Business Arising from the Minutes

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

There is no business arising at this time.

REPORT OF THE PRESIDENT

To: Senators

From: Alan Shepard

Date: April 17, 2025

Re: Monthly report for April 2025

Dear Senators,

Following are some noteworthy developments since my last report for the Senate meeting of March 14, 2025.

New Mary J. Wright Child and Youth Development Clinic: the Faculty of Education celebrated the opening of its new 10,000 square-foot addition – home to the Mary J. Wright Clinic. The clinic provides a range of mental health services for children and youth on a sliding fee scale, while offering world-class training for mental health professionals. The new space will enable the clinic to help an additional 100-150 clients/families per year.

Campus-wide entrepreneurship certificate launched: The Morrissette Institute for Entrepreneurship has expanded its Certificate in Entrepreneurship to undergraduate students across Western. Consisting of three academic credits in coordinated courses, the certificate provides an educational foundation in entrepreneurship.

Western supports sustainable move-out for students: Western Sustainability is partnering with Housing and Ancillary Services to encourage students to reduce waste and dispose of unwanted items responsibly. A furniture depot operates until April 25, donation bins in residence are in place until May 1, and a new Free Store is collecting gently used items. Students and staff advisors will also take part in neighbourhood clean-ups around campus.

Two new Canada Research Chairs named, four renewed: Evan Bowness (Social Science) named CRC in Sustainability and Equity, and Robert Buchkowski named CRC in Climate Change Ecology. Renewals include Corey Baron, Emma Duerden, Natasha Mhatre, and Xianbin Wang.

\$5-million grant to study safe storage of advanced nuclear fuel: Jamie Noël (Science) was awarded close to \$5 million over three years – with an additional \$1.7 million in partnered

funding – through Natural Resources Canada. This investment supports research into the secure storage of used fuel, an ongoing priority for industry, government and communities, and enhances support for researchers and partners in Western's Nuclear Hub.

United Way campaign success: Western raised \$572,000 for United Way Elgin Middlesex this year. It's one of the largest university campaigns in Canada and one of the largest gifts from employees at a single organization in the region. Thank you to the generous donors, United Way committee members, and more than 25 champions across campus for their efforts.

Accolades: Congratulations to the following Western community members who, among others, have received special honours and awards in recent weeks:

- **Xianbin Wang** (Engineering) and **Emil Schemitsch** (Schulich) named Distinguished University Professors in recognition of their leadership, research excellence, and community service.
- The following faculty members were selected as 2025 Faculty Scholars: **Kelly Anderson, Diane-Laure Arjaliès, Alex Benson, Anwar Haque, Jed Long, Stanimir Metchev, Silvia Penuela, Jessica Prodger, Athanasios Psygkas, Joshua Schuster, Maxwell Smith, Peter Stathopoulos, and Aaron Ward.**
- The following staff members were selected to receive Western Awards of Excellence: **Michele Grigg, Jennifer Hancock, Matt Mills, Amanda Pfeffer, Juan Platero, Trish Regier, Jeff Renaud,** and the *"Work & Learn Program for Ukrainian Newcomers"* team, **Lisa Dubrick, Jodi Freeman, Carrie Schnurr, and Svitlana Stoiko-Hota.**
- **Mark Cleveland** (Social Science) received the 2024 S. Tamer Cavusgil Award from the *Journal of International Marketing.*
- **Jody Culham** (Social Science) awarded the *Vision Sciences Society's* international 2025 Davida Teller Award.
- **Aaron Schneider** (Arts & Humanities) was named among 32 writers on the 2025 CBC Short Story Prize longlist, out of more than 2,300 submissions, for his story, *"On a Tuesday in November."*
- **Saleema Allana** (Health Sciences), **Marlene Bagatto** (Health Sciences), **Danielle Fearon** (Health Sciences), **Alissa Centivany** (Information & Media Studies), and **Nicole Neil** (Education) selected as delegates for Science Meets Parliament Ontario, an annual opportunity to strengthen connections between scientific and political communities.
- **Anna Gunz** (Schulich) and students **Kashish Dhanoa, Peter Dani, and Enya Law** received Western's 2025 Climate and Sustainability Awards (formerly Green Awards).

- The following individuals received King Charles III Coronation Medals in recent weeks: (faculty) **Nehal Al Tarhuni, Cheryl Forchuk, Amit Garg, Cody Groat, Brenna Kaschor, Gordon McBean, Joanna Quinn, Grace Parraga, Andrea Sereda, Christen Shoesmith, Michael Strong**; (alumni and friends) **Sean Batte, Anne Marie Decicco-Best, Douglas Elliott, Jennifer Gunter, Craig Hayman, Ed Holder, Jane Philpott, Ayesha Raza, Margaret Steele, Frank Tilley, and Kelly Ziegner**.
- Students **Luke Aprile** (Science), **Jenna Diab** (Social Science), and **Darren Porciello** (Science) won the 2025 President's Challenge, hosted by the Morrisette Institute for Entrepreneurship, with their proposal to improve access to health care, Referra-Link.
- *Juno Awards*: **Josh Ross, BA'17**, won Country Album of the Year. **Kerri Ough, BMus'03**, won Children's Album of the Year, as part of the Good Lovelies, with Raffi.
- Student **Cian Diamond** and alumnus **Ivan Li, BMus'23**, from the Don Wright Faculty of Music, selected to play with the 2025 National Youth Orchestra of Canada.
- Western alumni **Aaron Bennett, MBA'03, Corey Pacht, HBA'14, Rex Lee, BA'94**, and **Sarah Chapman, BSc'10** named among recipients of the 2025 Best Executive Awards by the *Globe and Mail Report on Business* magazine.
- Mustangs women's and men's track and field teams both won the 2025 *USPORTS* national championship. Student-athletes earned 25 medals over the three-day event, including 10 golds. Head coach **Vickie Croley** was recognized with the Dr. Bob Boucher Men's Coach of the Year and Sue Wise Women's Coach of the Year Awards.
- Mustangs figure skating team won the *Ontario University Athletics* (OUA) championship for the third year in a row.

Leadership updates:

Mohamed Khimji appointed the next Dean of the Faculty of Law for a five-year term, effective July 1, 2025.

Review/selection committees are in progress for the Dean of the Faculty of Information & Media Studies, the Vice-Provost and Associate Vice-President (Indigenous Initiatives), and Vice-Provost (Academic Planning, Policy & Faculty).

ITEM 4.0 Report of the Provost

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

Florentine Strzelczyk, Provost & Vice-President (Academic) will provide a verbal report.

ATTACHMENTS:

ITEM 5.0 Report of the Vice-President (Research)

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

Penny Pexman, Vice-President (Research), will provide a verbal report.

ATTACHMENTS:

[Report of the Vice-President \(Research\) for April 25, 2025](#)

To: Senators

From: Penny Pexman, Vice-President (Research)

Date: April 17, 2025

Re: Report of the Vice-President (Research) for April 25, 2025

Horizon Europe

With the Government of Canada's decision to join [Horizon Europe](#) as an associate country, Western's researchers are able to apply for funding as members of consortia. I am pleased to provide an update about progress and available supports.

About Horizon Europe

- The EU's key funding framework for research and innovation, tackling climate change, helping to achieve the UN's Sustainable Development Goals and boosting the EU's competitiveness and growth.
- Between 2021 and 2027, the EU has earmarked €95.5B for its work programmes, which are grouped under three pillars:
 - **Pillar I: Excellent science** – supports advanced research training, breakthrough innovations and research infrastructure. For Western researchers, funding from this pillar will be primarily involve research fellowships at European institutions.
 - **Pillar II: Global challenges and European industrial competitiveness** – composed of six thematic clusters, each tackling a specific and broad societal issue and strengthening Europe's industrial competitiveness. Most Western researchers will apply to funding opportunities under this pillar.
 - **Pillar III: Innovative Europe** – supports breakthrough innovations and collaboration between industry, academia and the public sector. Western researchers planning on entering into enterprise in the EU can look to funding opportunities here.

Horizon Europe at Western

- Requires new ways of thinking as opportunities are not driven by investigators, but by work programmes underpinning EU policies and UN Sustainable Development Goals.
- Success will require researchers to expand connections and to join global consortia.
- Western Research has a dedicated staff member supporting Horizon Europe and developing strategies and resources to align with eligibility for Pillar II grants.
- Please refer to the Western's [Horizon Europe](#) website, including the [Horizon Toolbox](#), and contact Elizabeth Russell-Minda with any questions.
- Western has seen a high level of interest in opportunities across Pillar II, the [Marie Skłodowska-Curie Actions](#), European Research Council [Synergy Grants](#), and European Innovation Council [Pathfinder Open](#) grants.
- The 2025 Horizon Europe work programmes are in the final draft stage; we anticipate they will launch in May or June, with deadlines in the fall.
- Our team has had preliminary meetings with institutions like KU Leuven, Radboud University and the University of Bonn to discuss collaborations and joining consortia.

ITEM 6.1(a) – Revisions to MAPP Policy 1.1 - Use of University Facilities for other than Regularly Scheduled Academic Purposes

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

Under section 19(k) of *The University of Western Ontario Act*, 1982 (amended in 1988 and 2016), the Board has the authority to establish and enforce regulations for the use of its buildings, grounds and ancillary operations, and for the orderly conduct of persons entering upon the lands and premises of the University. The Board has established such regulations in several policies including in MAPP Policy 1.1. – Use of University Facilities for other than Regularly Scheduled Academic Activities.

The current MAPP Policy 1.1 - Use of University Facilities for other than Regularly Scheduled Academic Activities (the “Current Policy”), was first drafted in 1997 and last revised in 2008. The Current Policy describes how university facilities can be used for activities beyond regularly scheduled academic activities and sets some basic rules relating to use, such as the use (i) shall not encroach upon normal functions or related functions of the University, (ii) shall not cause damage, and (iii) shall not be of a nature which may reflect discredit on the University.

The Current Policy then sets out a procedure for booking university facilities. MAPP Policy 1.5 – Picketing, Distribution of Literature and Other Related Activities also directs individuals to the Current Policy to book facilities for the purposes of picketing, distribution of literature and other related activities.

The Current Policy has not been reviewed for 17 years and is outdated in terms of how individuals book space on campus.

It was noted that the policy could be more direct on what is expected of individuals using university facilities. In this regard, the revised policy prohibits certain conduct when using university facilities such as noncompliance with the law or university policy, conduct that threatens or endangers the health and safety of a person, conduct that prevents a person’s ingress and egress, conduct that threatens the orderly functioning of the University, etc.

In addition, the revised policy now expressly prohibits camping on university facilities, except in two very limited circumstances requiring presidential approval. While camping has never been permitted on campus for various health and safety reasons, these revisions now expressly prohibit camping.

The procedure for booking space for a Special Event or a Demonstration has now been updated to reflect current practice. Due to the decentralized nature of the university, the revised procedure recognizes that Faculties and Departments may have their own

internal procedures for the booking of space. After accounting for these internal procedures, booking space still occurs through the Reservations Office of the Institutional Planning and Budgeting Department. An appeal process has been maintained, though the appeal is now to the Provost rather than the Property and Finance Committee, given the cadence of Property and Finance meetings, and the need for a timely response to an appeal.

Consultation Process

A comprehensive consultation process was undertaken and consultations were held with various stakeholder groups, including the Senate, the executive of University Students' Council and the Society of Graduate Students, UWOFA, Campus Council, as well as the Office of Equity Diversity and Inclusion, the Office of Indigenous Initiatives, the Human Rights Office, the University Ombudsperson, and Campus Safety and Emergency Services.

Key elements of this process included:

1. Open Dialogue Sessions: In November 2024, meetings were held with select constituted groups resulting in a themes report.
2. Draft Policy: In January, a revised policy was shared with the community.
3. Follow-Up Sessions: In February, further meetings were held with select groups to hear feedback on the revised draft policy.
4. Survey: Stakeholders were given until March 18, 2025, to provide additional feedback on the draft policy through an online survey.

Feedback received during the consultation process has been extensive given the subject matter and many changes were made to the January draft of the Policy and Procedure. Certain stakeholders wanted to maintain the existing policy while others wanted updates to the policy.

One concern was the requirement that use of university facilities not bring discredit to the University. The feedback on this issue was that such a restriction, which exists in the Current Policy, unduly limited freedom of expression. In response, this restriction was removed.

Another concern was the requirement in the draft policy that all demonstrations had to be booked in advance with Western Special Constable Services, except for spontaneous demonstrations. The view was that this new requirement unduly limited freedom of expression. In response, the proposed requirement has been replaced with a recommendation that demonstration organizers consult with Campus Safety and Emergency Services, failing which the organizers would be responsible to take steps to ensure the safety of their demonstration. It is hoped that this recommendation

encourages collaboration with Campus Safety and Emergency Services. Campus Safety and Emergency Services has worked with organizers informally on numerous occasions to support the safety of demonstrations occurring on campus.

As both the policy and procedure have been substantially rewritten, clean versions of each, as well as the Current Policy are provided for reference.

ATTACHMENT(S):

[Proposed MAPP Policy 1.1 - Use of University Facilities](#)

[Proposed MAPP Procedure 1.1 - Use of University Facilities](#)

[Current MAPP Policy 1.1 – Use of University Facilities for other than Regularly Scheduled Academic Purposes](#)

POLICY 1.1 – Use of University Facilities

Policy Category:	General
Subject:	Use of University Facilities
Subsections:	Purpose, Scope, Definitions, Policy
Approving Authority:	Board of Governors
Responsible Officer(s):	Provost & Vice-President (Academic) & Vice-President (Operations & Finance)
Responsible Office(s):	Vice-President (Operations & Finance)
Related Procedures:	Procedure for Reserving University Facilities
Related University Policies:	MAPP Policy 1.2 - Flying of Flags and Banners MAPP Policy 1.5 - Picketing, Distribution of Literature and Related Activities MAPP Policy 1.12 - Advertising and Commercial Activity MAPP Policy 1.50 - Signage and Election Posters MAPP Policy 1.54 - Freedom of Expression
Effective Date:	TBD
Supersedes:	June 24, 2008; June 1, 1997

I. PURPOSE

Under the *University of Western Ontario Act, 1982*, as amended, the Board of Governors is responsible for the government, conduct, management and control of the University and of its property and affairs, except in respect of the academic policy of the University which is the responsibility of the Senate.

The Board is also responsible for establishing and enforcing regulations for the use of its buildings, grounds and ancillary operations, and for the orderly conduct of persons entering upon the lands and premises of the University.

The purpose of this policy is to fulfill the Board's responsibility to establish regulations for the use of University Facilities. The policies and procedures set out

how the University community and the public may use and reserve University Facilities for the optimal utilization of these facilities. The policy and procedures additionally seek to protect the health and safety of persons present in or on University Facilities, to protect University Facilities from damage, and to protect the Ordinary Functioning of the University from interference.

II. SCOPE

This policy applies to the use of University Facilities. It applies to all persons and groups using University Facilities whether or not they have an affiliation with the University.

III. DEFINITIONS

Camping: means

- i. the establishment of, or attempt to establish, temporary or permanent living quarters at any location in or on University Facilities other than space designated by the University in residence halls, hotels, apartments, or other University-managed housing or lodging;
- ii. sleeping in a parked vehicle or sleeping outdoors between the hours of 11pm and 7am; and
- iii. establishing or maintaining outdoors or in or under any structure not designated for human occupancy, at any time during the day or night, a temporary or permanent place for sleeping or cooking by setting up any bedding, sleeping bag, mattress, tent, hammock, tarp or other camping equipment, or by setting up any cooking equipment or heating equipment that has not been approved by the University's Health and Well-being team or the University's Housing and Ancillary Services Division.

Demonstration: a public demonstration by an individual or group of individuals to express a sentiment by explicit means including but not limited to picketing, marching, carrying signs, distribution of literature, or shouting, usually in favour of or opposed to some action or opinion where there is some reasonable degree of student or faculty interest.

Ordinary Functioning of the University: established faculty, librarian, archivist, student or staff activities which are part of the regular operations of the University including classroom instruction, examinations, research activities, faculty, librarian, archivist and staff work, student services, governance meetings, and all other activities necessary to and a routine part of the operations of the University.

Prohibited Conduct: refers to

- i. Conduct prohibited by law (including municipal bylaws);
- ii. Conduct prohibited by University policy;

POLICY 1.1 – USE OF UNIVERSITY FACILITIES

- iii. Conduct that threatens or endangers the health or safety of a person or creates in such a person a reasonable fear that such will occur for their health or safety;
- iv. Preventing access to or egress from a building, classroom, lab or office when such access or egress is otherwise authorized by the University;
- v. Conduct that threatens or disrupts the Ordinary Functioning of the University;
- vi. Any c Conduct that results in or could reasonably result in damage or defacement of University Facilities;
- vii. Establishing a fortification or fence on University Facilities without approval of the University; and
- viii. Aiding, encouraging or inciting others to engage in Prohibited Conduct.

Reservation Office: means the Office of Institutional Planning and Budgeting's Reservations Office.

Special Event: means a carnival, child day camp, commercial film project or photo shoot, concert, conference, convention, dance, exhibition, festival, political event (e.g. townhall or candidates debate), public display, public lecture, sporting activity, theatrical production, wedding, and or any other organized activities in which University Facilities will be used and which may require the commitment of University resources, pose a material risk to the University, or impact the Ordinary Functioning of the University. The definition of Special Event but does not include a Demonstration or activities that are part of the Ordinary Functioning of the University.

University: The University of Western Ontario operating as Western University.

University Facilities: all buildings, structures and grounds owned, leased or operated by the University.

POLICY

- 1.00 The President & Vice-Chancellor is accountable for the overall integrity of the University, including the sound and effective management of the University's human, financial and physical resources, and has the authority and responsibility for administering the internal and external affairs of the University in keeping with policies set by the Board, including exercising general supervision over the operation of the University and over the use of University Facilities.
- 2.00 University Facilities are located on private property and are intended to be used primarily to support the Ordinary Functioning of the University. University Facilities may be made available to on-campus and off-campus organizations, groups or individuals for a Special Event or Demonstration, provided that in each instance such use shall:
 - i. occur safely;

POLICY 1.1 – USE OF UNIVERSITY FACILITIES

- ii. not disrupt the Ordinary Functioning of the University or ~~other planned activities~~ another Special Event; and
 - iii. not impose an unreasonable demand on or expenditure of the University's resources, including human, financial or physical resources.
- 3.00 No person shall engage in Prohibited Conduct while using University Facilities.
- 4.00 Organizers of a Special Event or a Demonstration will not be disciplined for the actions or omissions of others provided the organizers have not aided, encouraged, or incited others to engage in Prohibited Conduct.
- 5.00 For a Special Event or a Demonstration¹, University Facilities are reserved in accordance with the procedures to this policy.
- 6.00 For safety planning purposes, it is recommended that individuals intending to hold a Demonstration contact the Western Special Constable Service. Individuals are responsible for the safety of the Demonstration when proceeding without notice to and cooperation with the Western Special Constable Service.
- 7.00 Use of University Facilities for a Special Event or Demonstration may be subject to rental fees and/or service charges, including security costs, as set by the University from time to time.
- 8.00 To protect members of the University community and University Facilities and to manage available resources in the overnight hours, no Special Event or Demonstration is permitted between the hours of 11 pm and 7 am without express permission from the University.
- 9.00 Excessive noise in or on University Facilities that disrupts the Ordinary Functioning of the University or ~~other planned activities~~ a Special Event, or that negatively impacts those living in residences is not permitted, except in the case of emergency notification systems, any test of the emergency notification systems or where an exemption is otherwise granted by the President & Vice-Chancellor or designate.
- 10.00 The use of University Facilities for Camping is prohibited, unless an exception in section 11.00 applies.
- 11.00 Camping may be permitted on University Facilities:
- (i) in connection with an approved academic activity which requires overnight occupancy at the site of the activity, if approved in advance by the

¹ Mapp 1.5 – Picketing, Distribution of Literature and Related Activities notes that the booking of University Facilities is to be done in accordance with the procedures to this Policy.

POLICY 1.1 – USE OF UNIVERSITY FACILITIES

Associate Vice-President (Institutional Planning and Budgeting), when such use is consistent with the University's academic mission and where such use is not likely to result in Prohibited Conduct; and

- (ii) in extraordinary circumstances, such as times of natural disaster, when approved in writing and in advance by the President & Vice-Chancellor or designate.

- 12.00 The University may direct, limit or terminate any activity or gathering occurring in or on University Facilities which violates University policies.
- 13.00 In order to augment the revenue accruing to the residences, and thereby to the benefit of students as reflected in residence fees during the academic year, the rental of idle residence accommodation during the summer months **in relation to Special Events** is encouraged.
- 14.00 The rental of residence accommodation by individual members of the University community on a short-term temporary basis is permitted, provided that such occupation of rooms shall not interfere with normal student-resident requirements.
- 15.00 The Responsible Officers shall establish procedures for **R** reserving University Facilities.
- 16.00 This policy shall be reviewed every five years.

PROCEDURE FOR POLICY 1.1 – Procedure for Reserving University Facilities

Governing Policy:	Use of University Facilities
Subsections:	Reserving University Facilities
Responsible Officer:	Provost & Vice-President (Academic) & Vice-President (Operations & Finance)
Responsible Office:	Vice-President (Operations & Finance)
Effective Date:	TBD
Supersedes:	(new)

-
- 1.00 These **P** procedures apply to reserving University Facilities for a Special Event or Demonstration.
 - 2.00 In these **P** procedures, reference to “the Policy” shall mean MAPP Policy 1.1 - Use of University Facilities.
 - 3.00 Defined terms in the Policy shall have the same meaning in **this these P** procedures.
 - 4.00 Reference to an “individual” in these procedures shall also include a group of individuals, an association, corporation or other legal entity.
 - 5.00 Reference to the “Provost” in these procedures shall mean the Provost & Vice-President (Academic) or designate.

Reserving University Facilities

- 6.00 Any request to reserve University Facilities for a Special Event or Demonstration will be **reviewed and considered for approval with reference to the Policy and processed in accordance with** these procedures.
- 7.00 Faculties and administrative units may have internal booking procedures, rental fees and/or service charges **which that** apply to their allocated spaces within University Facilities. An individual wishing to reserve a faculty’s or administrative unit’s space for a Special Event or Demonstration shall make their request to the respective faculty or administrative unit in accordance with **their its** respective booking procedures.

PROCEDURE FOR POLICY 1.1 – Procedure for Reserving University Facilities

- 8.00 Subject to section 7.00 of these procedures, an individual wishing to reserve University Facilities for a Special Event or Demonstration shall make their request, on the prescribed form, to the Reservations Office.
- 9.00 Where the Reservations Office receives a request for faculty or administrative unit space, the Reservations Office may direct the individual to the respective faculty or administrative unit to make the request in accordance with ~~their~~ its internal booking procedures or may process the request with the approval of the faculty or administrative unit in accordance with these procedures.
- 10.00 The Reservations Office may approve or deny any request based on the ~~application terms~~ of the Policy, ~~the approval or refusal of the~~ faculty/departments (if applicable), and taking into account precedent and such advice and particulars as may be obtained by the Reservations Office through its ~~normal~~ review process.
- 11.00 If the Reservations Office ~~or, on appeal, the Provost~~ approves the request, the Reservations Office shall advise the individual that the request is approved and provide ~~in advance~~ any common directions or restrictions for using the specific ~~facility space~~ and the cost or estimated cost for such use, ~~including security~~.
- 12.00 If the Reservations Office denies the request and the individual wishes to appeal, the individual may appeal to the Provost within 10 days of the ~~Reservations Office~~ decision. The Provost may grant or deny the appeal ~~and shall so advise the individual~~. If the appeal is granted, the Provost shall advise the ~~individual Reservations Office~~ that the request is approved; ~~and the Reservations Office shall advise the individual of any common directions or restrictions for using the specific facility and the cost or estimated cost for such use.~~
- 13.00 If a request is approved for an individual external to the University, the Reservations Office may require that the individual enter into a written agreement for the use of the specific ~~facility space~~ on terms satisfactory to the University.
-

Last Reviewed:

ITEM 6.1(b) – Notice of Motion regarding MAPP 1.1 - Use of University Facilities for other than Regularly Scheduled Academic Purposes

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

MOTION 1: That the Senate discuss the issue of revisions to MAPP Policy 1.1 at the April 2025 Senate meeting with the intent of referring a recommendation to the Board of Governors on this issue, and, that the President & Vice-Chancellor be charged with the task of presenting the opinion of the Senate to the Board of Governors at the next Board of Governors meeting.

If Motion 1 is carried, the Senate will proceed to consider Motion 2.

MOTION 2: That the Senate, pursuant to its authority under Section 30(f) of *The University of Western Ontario Act*, 1982, provide advice to the Board of Governors, through the President & Vice-Chancellor, recommending that the Board _____ [TBD: approve or not approve] the revisions to MAPP Policy 1.1 as set out in Item 6.1(a).

EXECUTIVE SUMMARY:

Senators A. Hearn and E. Da Costa introduced Motion 1 at the March 14, 2025 Senate meeting. The Notice of Motion was referred by the Chair of Senate to the Operations/Agenda Committee (OAC) for consideration.

OAC considered the Notice of Motion and determined that it is appropriate for it to be considered by Senate.

BACKGROUND:

Drawn from the Notice of Motion provided by Senators A. Hearn and E. Da Costa:

Pursuant to section 30 (f) of *The University of Western Ontario Act*, 1982 (amended 1988 and 2016) (the “UWO Act”), states that Senate may “pass resolutions and make recommendations to the Board with respect to any matter connected with the administration of the University and the promotion of its affairs but this clause shall not be construed to subtract from the powers and duties conferred on the Board elsewhere in this Act.”

Certain MAPP policies are brought to Senate for approval for recommendation to the Board of Governors.

It is in the interest of transparency and good governance that any significant policy changes be subjected to a fair and open decision-making process.

Planned revisions to MAPP Policy 1.1 - Use of University Facilities for other than Regularly Scheduled Academic Purposes have been brought forward for information.

Senators A. Hearn and E. Da Costa have asked Senate to consider providing a recommendation to the Board regarding the revisions to MAPP Policy 1.1, under section 30(f) of the UWO Act.

ATTACHMENT(S):

Please see 6.1(a)

ITEM 6.2 – Revisions to Adopted Policies and Procedures of Senate

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of the Operations/Agenda Committee, the Senate approve revisions to the Adopted Policies and Procedures of Senate, effective April 25, 2025, as set out in Item 6.2.

EXECUTIVE SUMMARY:

There have been several discussions this academic year regarding the asking of questions at Senate.

Over several meetings, the Operations/Agenda Committee (OAC) has discussed potential changes to the current regulations for the Discussion and Question Period found in the Adopted Policies and Procedures of Senate to address challenges identified, including:

For questions not directly related to the Senate's agenda items, 48 hours is insufficient time to determine to whom to direct the question, coordinate an appropriate response, and where necessary, arrange an e-vote for speaking rights for a non-Senator/Official Observer to speak to the question at the Senate meeting.

- At times, questions received are not within Senate's mandate. There is no mechanism for the University Secretary or the Chair of Senate to determine which questions are appropriately included in the Senate Agenda for response or discussion at the Discussion and Question Period or to re-route questions, where appropriate, from Senate to other avenues.
- As the questions received in advance are added to the Senate Agenda, which is then reposted the day before Senate, the questions become a part of the official Senate record. Unlike other items submitted for Senate's agenda, they are not considered for accuracy or appropriateness for submission to Senate by any Senate committee.

As set out in section 4.1 of the [Adopted Policies and Procedures of Senate](#), the stated purpose of the Discussion and Question Period is as follows:

To allow members to ask questions about the progress of current Senate business, re-open matters previously dealt with by Senate, and raise questions on other matters within Senate's mandate.

To provide time for open discussion and debate of issues related to Senate's mandate that are not on the agenda, but may be of interest or concern to Senate members or their constituencies.

The Question and Discussion Period (formerly called the Enquiry Period) has a long history as part of Western's Senate meetings. In 2005, OAC recommended guidelines be included in the Adopted Policies and Procedures of Senate (excerpt attached for reference). As set out in the Senate Agenda of December 9, 2005:

"The Operations/Agenda Committee recognizes the Enquiries Period as a valuable aspect of the democratic functioning of Senate. At the same time, the Committee is responsible for ensuring the proper functioning of Senate and its ability to conclude its business within reasonable time constraints. The Committee reviewed practices at other institutions [Appendix attached for reference] and found that Western has a very open process compared to some others."

In 2015, the Enquiry Period was further reviewed on the recommendation of OAC following a motion from a Senator to institute a 30-minute open question/discussion period as an opportunity to bring to the attention of Senate issues of concern to Senators' constituencies. From the Senate Minutes of October 16, 2015 (excerpt attached for reference):

"Senator Dyer-Witthford spoke in support of his motion, stating that the goal is to improve the flow of information and vitality of Senate. He noted that the current Enquiry Period does not meet the intent of his motion as it specifically prohibits debate and is focused on questions for information only. The rationale for placing this session at the end of the meeting allows Senate to complete committee business."

OAC was then tasked to recommend revisions to the rules governing the enquiry period, giving rise to the Discussion and Question Period regulations set out in the current Adopted Policies and Procedures. There has been one revision to the Discussion and Question Period section since 2015: instead of circulating the questions received in advance to Senators, the questions are added to the agenda.

At recent meetings, OAC considered other models to achieve the intended goals of the Discussion and Question Period while also addressing the challenges noted above and asked the Secretariat to provide draft revisions to the Adopted Policies and Procedures.

The proposed revisions to the Adopted Policies and Procedures of Senate will:

1. Preserve the ability for Senators to ask questions regarding matters on the Senate agenda by submitting the questions to the Secretariat 48 hours before the meeting;

2. Provide a new process for questions and issues for discussion that are not related to a Senate agenda item to allow adequate time for questions to be shared with OAC prior to being presented to Senate and answers to be sought and prepared for Senate; and
3. Provide for a Chair's report to Senate containing all questions received and the Committee's reasons for routing questions to Senate or elsewhere, in recognition of the importance of transparency.

At its meeting on April 9, the Committee recommended the attached revisions to Senate.

ATTACHMENT(S):

[Proposed Revisions to the Adopted Policies and Procedures of Senate](#)

Relevant excerpts from past Senate Agendas:

[Excerpt from December 2005 Senate Agenda re: Enquiry Period Guidelines](#)

[Appendix I to December 2005 Senate Agenda re: Guidelines for Enquiry Period](#)

[Excerpt from December 2005 Senate Minutes re: Enquiry Period in the Senate Agenda](#)

[Excerpt from October 2015 Senate Minutes re: expansion of Enquiry Period](#)

Adopted Policies and Procedures of Senate

Summary Listing

N.B. This is not an exhaustive listing.

Meetings of Senate

1. Schedule of Regular Meetings

The schedule of regular meetings of Senate and its committees for the next academic year is presented at the January meeting. The meetings of Senate are generally scheduled on the third Friday of each month, at 1:30 p.m.

2. Cancellation of Regularly Scheduled Meetings

The Chair of Senate is authorized to cancel previously scheduled meetings of Senate in the event of insufficient business.

3. Senate Meeting Times: Guidelines

Senate meetings are scheduled to begin at 1:30 p.m. and will normally end by 4:30 p.m. unless extended by a majority vote of those present.

4. ~~Discussion and~~ Questions for Senate Period

4.1 Questions regarding matters on the agenda

(a) It is suggested, though not required, that Senators and Official Observers (collectively “members”) who wish to ask questions on matters on the agenda submit them to the University Secretary at least 48 hours prior to the meeting at which they are to be raised. The University Secretary will forward questions submitted at least 48 hours prior to the meeting to the appropriate individuals for preparation of responses and every effort will be made to have responses available at the meeting. [note: language from prior 4.3.1(a) and (b) combined]

(b) Members may ask their questions when the relevant agenda matter is reached in the meeting.

4.1—Purpose

4.2 Question Period

The ~~Discussion~~ Question Period has two functions:

- 4.1.1 (a) To allow members to ask questions about or re-open ~~the progress of current Senate business, re-open~~ matters previously dealt with by Senate, and raise questions on other matters within Senate's mandate.
- 4.1.2 (b) To provide time for open discussion and debate of issues ~~related to that are~~ within Senate's mandate that are not on the agenda but may be of interest or concern to Senate members or their constituencies.

4.2.1 Questions and Issues for Discussion

- (a) Questions and issues for discussion shall be submitted to the Operations/Agenda Committee (OAC), through the University Secretariat. OAC will determine whether to route the question or issue to Senate or redirect it to an appropriate unit on campus for a response.
- (b) The Chair of OAC shall submit a Chair's report to Senate detailing all questions and issues received, the decision of OAC in respect of routing each question or issue, a brief explanation as to why a question or issue was not routed to Senate (where applicable), and information on the unit to which a question or issue was redirected for a response (where applicable).

~~4.2~~ 4.2.2 General Regulations

- (a) Questions and issues may be submitted at any time. Questions or issues received by the University Secretariat at least eight days prior to the next OAC meeting will be addressed at or in advance of the next Senate meeting. Questions or issues received less than eight days before the next OAC meeting will be addressed at or in advance of the Senate meeting next following.
- (b) Questions and descriptions of issues should be brief and to the point (i.e. 200 words or less). Members are responsible for preparing any background documentation they wish to distribute related to the issue they are raising and must provide an electronic copy. **[note: language taken from prior 4.2.6 and 4.3.2(b)]**
- 4.2.1 (c) No motions may be put forward or considered during ~~this~~ the Question Period ~~on the agenda~~.
- 4.2.2 (d) The length of the ~~Discussion and~~ Question Period is limited to 30 minutes unless extended by a majority vote of Senate.

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~~4.2.3 Questions or issues will be dealt with in the order in which they are received, although related questions or issues received in advance of the meeting may be grouped together by the Secretariat. Questions or issues submitted in advance of the meeting will be dealt with before questions or issues raised from the floor.~~

~~4.2.4 Members who submit more than one question or issue will be asked to indicate their order of precedence. At the Senate meeting, second and subsequent questions or issues presented by any member will be dealt with after all other members have an opportunity to have their first question or issue discussed.~~

(e) Questions or issues submitted in advance of the meeting will be dealt with before questions or issues raised from the floor. **[note: language from prior 4.2.3]**

4.2.5 (f) ~~At the Senate meeting,~~ During Question Period, questions or comments on issues should be directed to the Chair who will call upon the appropriate individuals to answer or direct the discussion thereafter.

(g) A member who has submitted a question is entitled to ask one supplementary question relating to the response. **[note: language from prior 4.3.1(e)]**

(h) If after an answer is received or discussion of an issue concluded, there are concerns or issues remaining that are within Senate's mandate, those issues will be referred to the appropriate Senate standing committee for review and a report will be made back to Senate. If the concerns or issues remaining are not within Senate's mandate, the Chair will refer the matter to the appropriate ~~vice-president~~ unit on campus. **[note: language from prior 4.3.1(d) and 4.3.2(d) merged]**

~~4.2.6 In order to ensure that all those who wish to raise a matter have the opportunity to do so, presentation of issues and questions should be brief and to the point. Members are discouraged from reading or reiterating the material that has already been presented in written form.~~

4.2.7 (i) If there are issues or questions that have not been put addressed at the end of the 30-minute period or any extension, and there is no further extension, the remaining questions or issues will be carried forward to the ~~Discussion and~~ Question Period of the following meeting of Senate, unless withdrawn by the member(s) who initially submitted the questions or issues.

4.3 Process

~~4.3.1 Questions~~

- ~~(a) — It is suggested, though not required, that members who wish to ask questions at this point in the agenda, submit them to the University Secretary at least 48 hours prior to the meeting at which they are to be raised. Questions received within this time frame will be included in a reposted agenda in advance of the meeting. [note: language retained in new 4.1(a)]~~
- ~~(b) — The Secretary will forward questions submitted at least 48 hours prior to the meeting to the appropriate individuals for preparation of responses and every effort will be made to have responses available at the meeting. [note: language retained in new 4.1(a)]~~
- ~~(c) — Questions not submitted at least 48 hours prior may need to be deferred to the next meeting for response.~~
- ~~(d) — If after an answer is received, there are concerns or issues remaining that are within Senate's mandate, those issues will be referred to the appropriate Senate standing committee for review and a report will be made back to Senate. If the concerns or issues remaining are not within Senate's mandate, the Chair will refer the matter to the appropriate vice-president. [note: language retained in new 4.2.2(h)]~~
- ~~(e) — A member who has submitted a question is entitled to ask one supplementary question relating to the response. [note: language retained in new 4.2.2(g)]~~

~~4.3.2 Issues for Discussion~~

- ~~(a) — It is suggested, though not required, that members who wish to raise an issue for discussion at this point in the agenda, submit the issue to the University Secretary at least 48 hours prior to the meeting at which it is to be raised. Notice of issues for discussion received within this time frame will be included in a reposted agenda in advance of the meeting.~~
- ~~(f) — Members are responsible for preparing any background documentation they wish to distribute related to the issue they are raising. The Secretariat must be provided with an electronic copy of such documentation for Senate's records. Documentation received at least 48 hours before the meeting will be circulated to members of Senate with the notice of the issue to be discussed. [note:~~

language mostly retained in new 4.2.2(b)]

~~(g) — If at the end of the 30 minute period there are still members who wish to speak on an issue under discussion, and the period is not extended, discussion will be resumed at the following meeting of Senate as part of that meeting's Discussion and Question Period.~~ [note: language retained in new 4.2.2(i)]

~~(h) — If after discussion of an issue is concluded, there are concerns or issues remaining that are within Senate's mandate, those issues will be referred to the appropriate Senate standing committee for review and a report will be made back to Senate. If the concerns or issues remaining are not within Senate's mandate, the Chair will refer the matter to the appropriate vice-president.~~ [note: language retained in new 4.2.2(h)]

5. Procedures for Electing Members of Committees and Subcommittees

The report of the Nominating Committee is circulated with Senate agenda materials in advance of the meeting of Senate. The report will include information about the factors considered in developing slates. At the Senate meeting, the Chair of the Nominating Committee will call for any further nominations for any of the vacancies to be filled. (For membership of the Nominating Committee, the slates are presented by the Operations/Agenda Committee.)

After nominations for all vacancies have been completed,

- (a) those for which no election is necessary are acclaimed.
- (b) if elections are required, the Secretary of the Senate will prepare and circulate to Senate a comprehensive ballot, which will include statements of up to 100 words from each candidate. The results of elections, including the number of votes cast for each nominee, will be announced at or before the next Senate meeting.

In the event of a tie vote, the tie shall be resolved by lottery conducted by the Secretary of Senate in the presence of the candidates concerned or their agents.

6. Minutes: Form, Editing, Correcting and Retention

Minutes

- 1. Committee reports and other reports (Exhibits) distributed with the

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agenda for a meeting shall constitute a part of official Senate Minutes and the Minutes per se will include appropriate references to those reports.

2. The agenda and supporting documentation for meetings of the Senate may be published electronically by the Secretary 7 days prior to each Senate meeting. The Minutes of meetings of the Senate may be published electronically by the Secretary following their approval by the Senate.
3. The minimum requirements for Senate Minutes will be the name of the mover and seconder of a motion, the precise wording of the motion, and the outcome of the vote (passed, referred, deferred, defeated, etc.); and amendments will be treated in the same way, in accordance with accepted parliamentary procedure.
4. In general, reporting of discussion will be limited to point-form general statements relating to concerns, objections, or benefits of a proposal not otherwise cited in the agenda material (Exhibits). On a Senator's request, and with the Chair's permission, the text of a statement made in Senate shall be included in the Minutes if such inclusion appears desirable as a means of clarifying the intended interpretation of a motion.
5. Information items will be cited briefly by appropriate heading and reference to detail contained in the agenda material.
6. Resolutions or information presented at the Senate meeting but not otherwise detailed in the agenda materials will be described briefly in the Minutes, such that a person who did not attend the meeting can get a basic understanding of the issue discussed. Any written material distributed at the Senate meeting that relates to such resolutions or information will be maintained in the official Senate Minutes.

The Secretary of Senate is responsible for summarizing the deliberation of the Senate. Requests for alterations of edited reporting of Senate proceedings (Minutes) should be referred to the Secretary, who shall be required to review the requests in light of transcript evidence, and to report to Senate for adjudication.

Record Retention

1. The Official Minute Book shall be retained in a safe place in perpetuity, with appropriate copies (microfiche, CD, etc.) maintained off site.
2. As public documents, Senate Minutes will be available to any person

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for inspection in the office of the Secretary of Senate during normal office hours. These Minutes will include committee reports and other reports (Exhibits) distributed with the agenda and at the meeting.

3. Senate meetings will be recorded for use by the Secretariat. The recordings will be erased following the official approval of the minutes by Senate.

7. Conduct of Open Meetings

1. The following provisions apply to open meetings:
 - a. Senators, Official Observers, and members of the public (Spectators) shall sit in the designated areas.
 - b. Spectators (including representatives of the news media) attending open meetings are not permitted to address a meeting, communicate with individual members during the meeting, or disturb the conduct of a meeting in any way. Spectators must remain in their assigned seats while in the meeting room.
 - c. Except as provided under "Records Retention" above, recording of any kind is not permitted at the meeting unless by express permission of the Chair.
 - d. Space permitting, and with the approval of the Chair, placards or signs may be brought into the meeting room, provided that they are of a size that will not obstruct any doorway or the view of others in the room, and are made of materials that could not be used to harm individuals or damage property.
 - e. Undue disturbance during the meeting will result in removal.

8. Calling the Question vs Motion to Limit Debate

Senate's consideration of several important items over the past few years has been brought to a vote with a motion "to close debate" (or "to move the question" or "to move the previous question" in older terminology). While in every case it was entirely legal to introduce and adopt the motion, the Senate Operations/Agenda Committee would observe that it is regarded as the most drastic action a deliberative body can take to stop or indeed to prevent debate; and that, given the obligation of a body to hear minority views, members should be aware that there are alternatives to a motion to close debate.

The Committee would draw Senate's attention to a similar motion that may often be more satisfactory, especially when a number of Senators have indicated to the Chair that they would like to speak. It is the motion "to limit debate." The mover states the limitation desired in the motion, for example:

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"I move that debate be limited to those now on the Chair's speakers list."

"I move that debate be limited to 10 more minutes."

"I move to limit the time of each speaker to [x] minutes."

"I move to limit debate to a total time of 1 hour."

Unlike the motion "to close debate" -- which in Senate's experience has tended to come without warning, and which must be put to a vote immediately -- the motion "to limit debate" is itself amendable and debatable (but only as to the type and time of limits). If introduced fairly early, in the form of the last two examples above, it provides advance guidance both to the Chair and to Senators who intend to speak. Since the limitations can be changed or removed by a similar motion (generically called "to extend debate") at any time, Senate retains flexibility to control its debates.

One who moves "to limit [or extend] debate" may not interrupt another speaker; a second is required; and a 2/3 majority is required to carry.

The Operations/Agenda Committee asks that, when a motion to end debate is presented, the Chair of Senate remind Senate of the options available.

9. Observer Designates

Observers are permitted to send designates in their place to Senate meetings provided that:

1. The Secretariat is informed in advance of the meeting who will be attending in an Observer's place
2. The Observer is responsible for providing his/her designate with meeting documentation.

Revised: April 25, 2025 ~~June 7, 2024~~

Excerpt from December 2005 Senate Agenda re: Guidelines for Enquiry Period

Enquiry Period Guidelines

The Operations/Agenda Committee recognizes the Enquiries Period as a valuable aspect of the democratic functioning of Senate. At the same time, the Committee is responsible for ensuring the proper functioning of Senate and its ability to conclude its business within reasonable time constraints. The Committee reviewed practices at other institutions (see attached Appendix 1) and found that Western has a very open process compared to some others.

The following guidelines will continue to allow questions on a wide variety of issues. Limits with respect to time will allow for a number of individuals to ask questions, and receive answers, at any given Senate meeting. Accordingly, it is

Recommended: That the following guidelines be included in the Adopted Policies and Procedures of Senate:

Enquiry Period in the Agenda

1. The Enquiry Period on the Senate Agenda is intended primarily as a means by which members may ask questions about the progress of current Senate business and re-open matters previously dealt with by Senate, although questions may be raised on other matters. However, the Enquiry Period is not an opportunity for debate of an issue nor an opportunity to make presentations on issues.

If after an answer is received there are concerns or issues remaining that are within Senate's mandate, those issues will be referred by the Chair to the appropriate Senate standing committee for review. If after an answer to a question is received there are concerns or issues remaining that are not within Senate's mandate, the Chair will refer the matter to the appropriate Vice-President.
2. The length of the Enquiry Period is limited to 30 minutes unless extended by a majority vote of Senate.
3. In order to receive an answer to a question at a particular Senate meeting, members should submit questions in writing to the Secretary at least 48 hours in advance of the Senate meeting at which the question is to be raised. The Secretary will direct the question to the appropriate individual for preparation of a response. When possible, copies of the questions will be distributed at the meeting. Questions that are not provided in advance may be deferred to the subsequent meeting of Senate.
4. Questions should be brief and to the point. The question and any preamble needed to set the context should take no more than a minute or two to deliver.

The Operations/Agenda Committee suggests that the Chair of Senate adhere to this time frame strictly.

5. At the Senate meeting, questions should be directed to the Chair who will call upon the appropriate individuals to answer. A member who has submitted a question is entitled to ask one supplementary question following the response.
6. Members who submit more than one question will be asked to indicate their order of precedence. If time remains after all members who have submitted questions have had one question answered, the Chair may proceed to additional questions on members' lists.

Appendix 1 to December 2025 Senate Agenda re: Enquiry Period Guidelines

Survey Re Enquiry and Question Periods – House of Commons and Canadian University Senates November 3, 2005

<i>Institution</i>	<i>Time Limit for Period?</i>	<i>Stipulations Re Questions</i>	<i>Limits to Speaking Rights</i>	<i>Other Comments</i>
Parliament	45 minutes	<ul style="list-style-type: none"> • Can be oral or written • Must be brief • No statements, representations, argument or expressions of opinion • Must not be hypothetical • Question of fact not opinion 	Limits to number of questions an individual may ask based on a party formula and on the Speaker's discretion	
McGill	30 minutes	<ul style="list-style-type: none"> • Must be in writing • Must be submitted at least a week in advance of the meeting • Recipient of question reads it at Senate and gives response 	<ul style="list-style-type: none"> • Doesn't read the question • No debate on question or answer • One supplementary question permitted 	<ul style="list-style-type: none"> • Questions not within Senate's authority are directed to the appropriate university officer • "Question Period...should not be generally used as an opportunity to solicit opinions of individuals, to pose highly speculative questions, or to request information that is readily available through other sources. Each question should be capable of standing on its own."
York	No set limit		Members may speak once to an issue for no more than 10 minutes	
McMaster	No set limit	None	Members may speak once to an issue for no more than 10 minutes	

Guelph	15 minutes	<ul style="list-style-type: none"> • Questions must be confined to topics of significance to Senate as defined by the Chair • Members are encouraged to submit questions to the Secretary in advance of the meeting 	Each member entitled to only one question and one supplementary question	Questions may be directed to any member of Senate and a question not dealt with due to time constraints shall be answered during the next meeting of Senate.
Queen's	20 minutes	<ul style="list-style-type: none"> • Questions must be in writing and submitted in advance • Must be "of such a character to elicit information about the operations of the University on matters of sufficient importance to claim the attention of the Senate." 	Members may speak only once to an issue for no more than 10 minutes.	<ul style="list-style-type: none"> • Senate Agenda Committee determines whether written questions are to be presented to Senate • If received in enough time, a written response is provided in the agenda package along with the question.
Concordia	15 minutes	<ul style="list-style-type: none"> • Questions must be brief • Should not be accompanied by lengthy preambles 	Each member limited to one question	
Ryerson	No set limit	None	Members may speak only twice to an issue for 10 minutes each time.	
Windsor	No set limit	None	None	
Laurier	No set limit	None	None	
Northern BC	No set limit	None	Five minutes	
Calgary	No set limit	Must be written and submitted in advance	None	
Trent	No set limit	None	None	
UNB	15 minutes	Must be written and submitted 5 days in advance of the meeting	No supplementary questions No debate/motions/votes	

Excerpt from the December 2005 Senate Minutes re: Enquiry Period in the Senate Agenda

Enquiry Period in the Senate Agenda

On behalf of Senate, it was moved by A. Pearson, seconded by J. Weese,

That the following guidelines be included in the Adopted Policies and Procedures of Senate:

Enquiry Period in the Agenda

1. The Enquiry Period on the Senate Agenda is intended primarily as a means by which members may ask questions about the progress of current Senate business and re-open matters previously dealt with by Senate, although questions may be raised on other matters. However, the Enquiry Period is not an opportunity for debate of an issue nor an opportunity to make presentations on issues.

If after an answer is received there are concerns or issues remaining that are within Senate's mandate, those issues will be referred by the Chair to the appropriate Senate standing committee for review. If after an answer to a question is received there are concerns or issues remaining that are not within Senate's mandate, the Chair will refer the matter to the appropriate Vice-President.

2. The length of the Enquiry Period is limited to 30 minutes unless extended by a majority vote of Senate.
3. In order to receive an answer to a question at a particular Senate meeting, members should submit questions in writing to the Secretary at least 48 hours in advance of the Senate meeting at which the question is to be raised. The Secretary will direct the question to the appropriate individual for preparation of a response. When possible, copies of the questions will be distributed at the meeting. Questions that are not provided in advance may be deferred to the subsequent meeting of Senate.
4. Questions should be brief and to the point. The question and any preamble needed to set the context should take no more than a minute or two to deliver. The Operations/Agenda Committee suggests that the Chair of Senate adhere to this time frame strictly.
5. At the Senate meeting, questions should be directed to the Chair who will call upon the appropriate individuals to answer. A member who has submitted a question is entitled to ask one supplementary question following the response.

6. Members who submit more than one question will be asked to indicate their order of precedence. If time remains after all members who have submitted questions have had one question answered, the Chair may proceed to additional questions on members' lists.

It was moved by M. Carroll, seconded by M. Wilson,

That paragraph 1. of Enquiry Period in the Agenda be amended (shown in strikeout and italics) to read as follows:

The Enquiry Period on the Senate Agenda is intended ~~primarily~~ as a means by which members may ask questions about the progress of current Senate business and re-open matters previously dealt with by Senate ~~and raise questions on other matters~~. However, the Enquiry Period is not an opportunity for debate of an issue nor an opportunity to make presentations on issues.

CARRIED

It was moved by M. Carroll, seconded by B. Zener,

That paragraph 4. of Enquiry Period in the Agenda be amended (shown in strike out and italics) to read as follows:

Questions should be brief and to the point. The question and any preamble needed to set the context should take no more than ~~a minute or two~~ ~~four~~ minutes to deliver. The Operations/Agenda Committee suggests that the Chair of Senate adhere to this time frame strictly.

Professor Milde stated that in light of the fact that copies of the question will be distributed at the meeting and could contain as much preamble or context as desired, a limit of a minute or two to deliver should be sufficient.

The question on the amendment was called and DEFEATED.

Professor Dyer-Witheford asked if a communication about previous Senate business would be dealt with under announcements and communications section of the agenda or would the communication be permitted in the Enquiry portion of the meeting. Dr. Pearson stated that such information would come under the Enquiry Period. Announcements and Communications typically involves announcements of appointments of people with particular roles and communication as to what information has been forwarded to the Board of Governors from Senate and the Board's action on those matters. What happens in the Faculty as a result of Senate decision would come under "reopening" but if it causes controversy it would lead to a motion under new business.

Professor Watt questioned whether the timing of the arrival of the Senate agenda and exhibits in the mail would allow members sufficient time to review the documents and formulate questions by the 48 hour deadline. The Secretary advised that the Senate

agenda is posted on the web by noon one week prior to the Senate meeting.

The main motion as amended was called and CARRIED.

Excerpt from October 2015 Senate Minutes re: expansion of Enquiry Period

Notice of Motion: Thirty-Minute Discussion Period

The following notice of motion was presented at the September meeting by Senator Dyer-Witheford:

Under the Adopted Policies and Procedures of Senate, that Western's Senate institute a 30-minute open question/discussion period after the committee reports but before the report of the academic colleague and other business. This will serve as opportunity to bring to the attention of Senate issues that are of concern to our constituencies.

Senator Dyer-Witheford spoke in support of his motion, stating that the goal is to improve the flow of information and vitality of Senate. He noted that the current Enquiry Period does not meet the intent of his motion as it specifically prohibits debate and is focussed on questions for information only. The rationale for placing this session at the end of the meeting allows Senate to complete committee business. He acknowledged that there may be a period of experimentation before settling down to an established protocol. In answer to a question, he confirmed that he was seeking opportunities to discuss matters that would fall within Senate's mandate.

The Chair of the Operations/Agenda Committee suggested that the rules governing the current enquiry period could be revised to meet the intent of the proposal.

It was moved by N. Dyer-Witheford, seconded by K. Olson,

That the motion be amended as follows:

That Senate approve in principle that:

Under the Adopted Policies and Procedures of Senate, that Western's Senate institute a 30-minute open question/discussion period after the committee reports but before the report of the academic colleague and other business. This will serve as opportunity to bring to the attention of Senate issues that are of concern to our constituencies; and

That the matter be referred back to the Operations/Agenda Committee to consider the revisions needed to the rules governing the Enquiry Period.

The vote was taken on the amendment and carried. The motion as amended was CARRIED.

ITEM 7.1 – Vice-Chair of Senate

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

In each membership year, the Senate elects a Vice-Chair of Senate who will chair Senate meetings in the absence of the President. The Vice-Chair of Senate is the chair of the Senate Operations/Agenda Committee.

Required: One member of Senate to serve as Vice-Chair of Senate, term from July 1, 2025 to June 30, 2026.

Nominees: Sophie Roland (Music) Senator June 30, 2026

ITEM 7.2(a) – Operations/Agenda Committee (OAC)

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Workload: OAC meets monthly on Wednesdays at 3:00 p.m.

Composition: Nine (9) members of Senate, elected by Senate, at least one (1) of whom shall be a student. Members must be current members of Senate.

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Student Senators:				
TBD	GRAD/UNDG		June 30, 2026	Vacancy Student Senator rep.
Senators:				
TBD			June 30, 2027	Vacancy, Senator
TBD			June 30, 2027	Vacancy, Senator
TBD			June 30, 2027	Vacancy, Senator
TBD			June 30, 2027	Vacancy, Senator
TBD			June 30, 2027	Vacancy, Senator
Miranda Green- Barteet	Faculty Member	Arts and Humanities	June 30, 2026	Senator in 2025- 26
Marc Joannis	Faculty Member	Social Science	June 30, 2026	Senator in 2025- 26
Tara Mantler	Faculty Member	Health Sciences	June 30, 2026	Senator in 2025- 26

Membership Summary:

Student Members:

- **Required:** One (1) student Senator. One (1) position vacant.

Senate Members:

- **Required:** Eight (8) members of Senate. Three (3) filled. Five (5) positions vacant.

- **Terms:** One year for students and two years for faculty/staff/general community.

Required: One (1) student Senator (undergraduate or graduate), term to June 30, 2026

Nominees	<u>Cherin Chung (AH)</u>	(GRAD, Senator)	Term to June 30, 2026
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Required: Five (5) members of Senate, term from July 1, 2025 to June 30, 2027

Nominees	<u>Alexandra Lukawski (AH)</u>	(GRAD, Senator)	Term to June 30, 2026
	<u>Kate Choi (SS)</u>	(Senator)	Term to June 30, 2027
	<u>Melanie Mills (Admin. Staff)</u>	(Senator)	Term to June 30, 2027
	<u>Rithwik Ramachandraan (Schulich)</u>	(Senator)	Term to June 30, 2027
	<u>Sophie Roland (Music)</u>	(Senator)	Term to June 30, 2027

ITEM 7.2(b) – Senate Committee on Academic Policy (Policy)

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Workload: Meets monthly on Mondays at 9:30 a.m.

Composition: Twelve (12) members elected by Senate: Nine (9) faculty members, at least three (3) of whom are members of Senate. No more than two (2) faculty members may be from the same Faculty, School, or Affiliated University College. At least four faculty members must have membership in the School of Graduate and Postdoctoral Studies. Three (3) students: one graduate and two undergraduate.

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Students:				
TBD	UNDG		June 30, 2026	Vacancy UNGD rep.
TBD	UNDG		June 30, 2026	Vacancy UNGD rep.
TBD	GRAD		June 30, 2026	Vacancy GRAD rep.
Faculty Members:				
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
Nicole Campbell	Faculty Member	Schulich	June 30, 2026	Schulich rep. Senator in 2025-26
Michael Fox	Faculty Member	Arts and Humanities	June 30, 2026	AH rep.
Andrew Johnson	Faculty Member	Health Sciences	June 30, 2026	HS rep.
Ken Yeung (Chair)	Faculty Member	Science	June 30, 2026	Sci rep. Senator in 2025-26
Laura Graham	Faculty Member	Health Sciences	June 30, 2026	HS rep. Senator in 2025-26

Membership Summary:

Student Members:

- **Required:** Three (3) students: two (2) undergraduate and one (1) graduate.

Three (3) positions vacant.

Faculty Members:

- **Required:** Nine (9) faculty members. Five (5) filled. Four (4) positions vacant.
- **Faculty Representation:** Representatives may be from: AH (1), Ivey (2), Edu (2), Eng (2), FIMS (2), Law (2), Schulich (1), Music (2), Sci (1), SS (2)
- **Senate Membership Compliance:** Three (3) members are Senators.
 - **SGPS Membership Compliance:** At least four (4) faculty members have membership in the School of Graduate and Postdoctoral Studies.

Required: Two (2) undergraduate students, term from July 1, 2025 to June 30, 2026

Nominees:	<u>Braedan Lovie (King's)</u>	(Student, UNDG)	Term to June 30, 2026
	<u>Sara Sharma (Sci)</u>	(Student, UNDG)	Term to June 30, 2026

Required: One (1) graduate student, term from July 1, 2025 to June 30, 2026

Nominees:	<u>Taylor Tomko (AH)</u>	(Student, GRAD)	Term to June 30, 2026
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Required: Four (4) faculty members, term from July 1, 2025 to June 30, 2027

Nominees:	<u>Mark Cleveland (SS)</u>	(Faculty)	Term to June 30, 2027
	<u>Xianbin Wang (Eng)</u>	(Faculty)	Term to June 30, 2027
	<u>Anita Woods (Schulich)</u>	(Faculty)	Term to June 30, 2027
	<u>TBD</u>	(Faculty)	Term to June 30, 2027

ITEM 7.2(c) – Senate Committee on Academic Curriculum and Awards (ACA)

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Workload: ACA meets monthly on Tuesdays at 9:30 p.m.

- Composition:** Thirteen members elected by Senate:
- Eleven (11) faculty members, at least seven (7) of whom are members of Senate. No more than two (2) faculty members may be from the same Faculty, School, or Affiliated University College. No more than one faculty member may be a Dean. At least four (4) faculty members must have membership in the School of Graduate and Postdoctoral Studies.
 - Two (2) students: one (1) graduate and one (1) undergraduate.

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Students:				
TBD	UNDG		June 30, 2026	Vacancy UNDG Student rep.
TBD	GRAD		June 30, 2026	Vacancy, GRAD Student rep.
Faculty Members:				
TBD	Faculty Member		June 30, 2027	Vacancy, Senator
TBD	Faculty Member		June 30, 2027	Vacancy, Senator
TBD	Faculty Member		June 30, 2027	Vacancy, Senator
TBD	Faculty Member		June 30, 2027	Vacancy, Senator
TBD	Faculty Member		June 30, 2027	Vacancy, Senator
TBD	Faculty Member		June 30, 2026	Vacancy, Senator
Andrew Johnson	Faculty Member	Health Sciences	June 30, 2026	HS rep.
Kelly Olson	Faculty Member	Arts and Humanities	June 30, 2026	AH rep.
Anton Puvirajah	Faculty Member	Education	June 30, 2026	Edu rep., (Senator in 2025- 26)
Gal Raz	Faculty Member	Ivey	June 30, 2026	Ivey rep.
James Voogt	Faculty Member	Social Science	June 30, 2026	SS rep.

Membership Summary:

Student Members:

- **Required:** Two (2) students: one (1) graduate and one (1) undergraduate. Two (2) positions vacant.

Faculty Members:

- **Required:** 11 faculty members. Five (5) filled. Six (6) positions vacant.
- **Faculty Representation:** Representatives may be from: AH (1), Ivey (1), Edu (1), Eng (2), HS (1), FIMS (2), Law (2), Schulich (2), Music (1), Sci (2), SS (1)
- **Senate Membership Compliance:** One (1) member is a Senator; Six (6) additional faculty members must be Senators to meet the required total of 7.
- **SGPS Membership Compliance:** At least four (4) faculty members have membership in the School of Graduate and Postdoctoral Studies.

Required: One (1) undergraduate student, term from July 1, 2025 to June 30, 2026

Nominees: Khushi Vyas (Schulich) (UNDG) Term to June 30, 2026

Required: One (1) graduate student, term from July 1, 2024 to June 30, 2026

Nominees: TBD (GRAD) Term to June 30, 2026

Required: Five (5) Senators faculty members, term from July 1, 2025 to June 30, 2027
One (1) Senator faculty member, term from July 1, 2025 to June 30, 2026

Nominees: Sophie Roland (Music) (Faculty, Senator) Term to June 30, 2027

Adam Ali (HS) (Faculty, Senator) Term to June 30, 2027

TBD (Faculty, Senator) Term to June 30, 2027

TBD (Faculty, Senator) Term to June 30, 2027

TBD (Faculty, Senator) Term to June 30, 2027

TBD (Faculty, Senator) Term to June 30, 2026

ITEM 7.2(d) – Subcommittee on Program Review – Undergraduate (SUPR-U)

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Workload: SUPR-U meets monthly on Tuesdays at 2:00 p.m.

Composition: Three (3) undergraduate students elected by Senate

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Students:				
TBD	UNDG		June 30, 2026	Vacancy
TBD	UNDG		June 30, 2026	Vacancy
TBD	UNDG		June 30, 2026	Vacancy

Membership Summary:

- **Required:** Three (3) undergraduate students. Three (3) positions vacant.

Required: Three (3) undergraduate students, term from July 1, 2025 to June 30, 2026

Nominees:	<u>Rayyan Khan (Sci)</u>	(Student, UNDG)	Term to June 30, 2026
	<u>Avery Moschee (Sci)</u>	(Student, UNDG)	Term to June 30, 2026
	<u>Avin Sharma (Sci)</u>	(Student, UNDG)	Term to June 30, 2026

ITEM 7.2(e) – The Subcommittee on Undergraduate Academic Courses (SOC)

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Workload: SOC meets monthly on Wednesdays at 10:00 a.m.

Composition: Six (6) members elected by Senate: Four (4) faculty members, one (1) of whom is familiar with course/module development or has served as an Undergraduate Chair (or equivalent).
Two (2) undergraduate students.

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Students:				
TBD	UNDG		June 30, 2026	Vacancy UNDG Student rep.
TBD	UNDG		June 30, 2026	Vacancy UNDG Student rep.
Faculty Members:				
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
Rosanne Abdulla	Faculty Member	Education	June 30, 2026	
Gildo Santos	Faculty Member	Schulich	June 30, 2026	

Membership Summary:

Student Members:

- **Required:** Two (2) undergraduate students. Two (2) positions vacant.

Faculty Members:

- **Required:** Four (4) faculty members. Two (2) filled. Two (2) positions vacant.
- **Terms of Reference Compliance:** One (1) faculty member of whom is familiar with course/module development or has served as an Undergraduate Chair (or equivalent).

Required: Two (2) undergraduate students, term from July 1, 2025 to June 30, 2026

Nominees: Zain Banday (Schulich) (Student, UNDG) Term to June 30, 2026

Jared Lalonde (Schulich) (Student, UNDG) Term to June 30, 2026

Required: Two (2) faculty members, terms from July 1, 2025 to June 30, 2027

Nominees: Amy Horton (HS) (Faculty) Term to June 30, 2027

Derek McLachlin (Schulich) (Faculty) Term to June 30, 2027

ITEM 7.2(f) – Senate Committee on University Planning (SCUP)

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Workload: SCUP meets Mondays at 3:00 p.m. as required.

Composition: 12 members elected by Senate as follows:

- Six (6) members of faculty who are members of Senate at the time their term on the Committee begins, only one of whom may be a Dean
- Two (2) graduate students (the President of the Society of Graduate Students shall qualify as a student for this purpose)
 - One (1) undergraduate student Senator who is a member of Senate at the time their term on the Committee begins
- Two (2) members of administrative staff
- One (1) postdoctoral scholar

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Students:				
TBD	UNDG		June 30, 2026	Vacancy UNDG rep. Senator
TBD	GRAD		June 30, 2026	Vacancy GRAD rep.
TBD	GRAD		June 30, 2026	Vacancy GRAD rep.
Faculty Members:				
TBD	Faculty Member		June 30, 2027	Vacancy, Senator in 2025-26
TBD	Faculty Member		June 30, 2027	Vacancy, Senator in 2025-26
TBD	Faculty Member		June 30, 2027	Vacancy, Senator in 2025-26
TBD	Faculty Member		June 30, 2027	Vacancy, Senator in 2025-26
Blaine Chronik	Faculty Member	Science	June 30, 2026	Sci rep. Senator in 2025-26
Zoe Sinel	Faculty Member	Law	June 30, 2026	Law rep.
Admin. Staff				

TBD	Admin. Staff		June 30, 2027	Vacancy Admin. Staff rep.
Rachel Halaney	Admin. Staff		June 30, 2026	Admin. Staff rep.
Post-Doc				
Louise McEachern	Post-Doc		June 30, 2026	Post-Doc rep.

Membership Summary:

Student Members:

- **Required:** Two (2) graduate students. Two (2) positions vacant.
- **Required:** One (1) undergraduate student Senator who is a member of Senate at the time their term on the Committee begins.

Faculty Members:

- **Required:** Six (6) faculty members. Two (2) filled. Four (4) positions vacant.
- **Terms of Reference Compliance:** Members of faculty who are members of Senate at the time their term on the Committee begins, only one of whom may be a Dean.

Admin. Staff:

- **Required:** Two (2) members of administrative staff. One (1) position vacant.

Required: One (1) undergraduate student Senator, term from July 1, 2025 to June 30, 2026

Nominees: _____ (Student, UNDG) Term to June 30, 2026

Required: Two (2) graduate students, term from July 1, 2025 to June 30, 2026

Nominees: _____ (Student, GRAD) Term to June 30, 2026
 _____ (Student, GRAD) Term to June 30, 2026

Required: One (1) Administrative Staff, term from July 1, 2025 to June 30, 2027

Nominees: _____ (Admin. Staff) Term to June 30, 2027

Required: Four (4) members of faculty, term from July 1, 2025 to June 30, 2027

Nominees:	<u>Rob Gros (Schulich)</u>	(Senator in 2025-26, Faculty)	Term to June 30, 2027
	<u>Matthew Lebo (SS)</u>	(Senator in 2025-26, Faculty)	Term to June 30, 2027
	<u>Susanne Schmid (Schulich)</u>	(Senator in 2025-26, Faculty)	Term to June 30, 2027
	<u>Xianbin Wang (Eng)</u>	(Senator in 2025-26, Faculty)	Term to June 30, 2027

ITEM 7.2(g) – University Research Board (URB)

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Workload: URB meets Tuesdays at 1:00 p.m., approximately eight times per year.

- Composition:**
- Eleven (11) members of faculty (one from each faculty/school, excluding the School of Graduate and Postdoctoral Studies), at least one of whom occupies a senior position in a Research Centre or Institute as defined under MAPP 7.9 (Establishment, Governance and Review of Research Institutes, Centres and Groups)
 - One (1) undergraduate student
 - Two (2) graduate students
 - Up to two (2) postdoctoral representatives
 - One (1) senior member of administrative staff serving in a leadership position with a research focus

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Students:				
TBD	UNDG		June 30, 2026	Vacancy UNGD rep.
TBD	GRAD		June 30, 2026	Vacancy GRAD rep.
TBD	GRAD		June 30, 2026	Vacancy GRAD rep.
Faculty Members:				
TBD	Faculty Member	Ivey	June 30, 2027	Vacancy Ivey rep.
TBD	Faculty Member	FIMS	June 30, 2027	Vacancy FIMS rep.
TBD	Faculty Member	Arts and Humanities	June 30, 2027	Vacancy AH rep.
TBD	Faculty Member	Social Science	June 30, 2027	Vacancy SS rep.
TBD	Faculty Member	Engineering	June 30, 2027	Vacancy Eng rep.
TBD	Faculty Member	Health Sciences	June 30, 2027	Vacancy HS rep.
Sarah Gallagher	Faculty Member	Science	June 30, 2026	Sci. rep.
Augusto Riveros	Faculty Member	Education	June 30, 2026	Edu. rep.
Cheryle Seguin	Faculty Member	Schulich	June 30, 2026	Schulich rep.

Jana Starling	Faculty Member	Music	June 30, 2026	Music rep.
Wade Wright	Faculty Member	Law	June 30, 2026	Law rep.
Admin. Staff				
TBD	Admin. Staff		June 30, 2027	Vacancy Admin. Staff rep.
Post-Doc				
TBD	Post-Doc		June 30, 2027	Vacancy Post-Doc rep.
Manda Fischer	Post-Doc		June 30, 2026	Post-Doc rep.

Membership Summary:

Student Members:

- **Required:** Three (3) students: one (1) undergraduate and two (2) graduate.
Three (3) positions vacant.

Postdoctoral representatives:

- **Required:** Up to two (2) postdoctoral representatives. One (1) position vacant.

Faculty Members:

- **Required:** Eleven (11) members. Five (5) filled. Six (4) positions vacant.
- **Terms of Reference Compliance:** One (1) member from each faculty/school, excluding the School of Graduate and Postdoctoral Studies.
- **Faculty Representation:** Representatives may be from: AH (1), Ivey (1), Eng (1), HS (1), FIMS (1), SS (1).

Admin. Staff:

- **Required:** One (1) senior member of administrative staff serving in a leadership position with a research focus. One (1) position vacant.

Required: One (1) undergraduate student, term from July 1, 2025 to June 30, 2026

Nominees: Abdelrahim Sadiq (Schulich) (Student, UNDG) Term to June 30, 2026

Required: Two (2) graduate students, term from July 1, 2025 to June 30, 2026

TBD (Student, GRAD) Term to June 30, 2026

TBD (Student, GRAD) Term to June 30, 2026

Required: One (1) postdoctoral representative, terms from July 1, 2025 to June 30, 2027

Nominees: Idowu Olawoye (Postdoc) Term to June 30, 2027

Required: Six (6) faculty members, terms from July 1, 2025 to June 30, 2027:

- One (1) member from Ivey
- One (1) member from FIMS
- One (1) member of the Faculty of Arts and Humanities
- One (1) member of the Faculty of Social Science
- One (1) member of the Faculty of Engineering
- One (1) member of the Faculty of Health Sciences

Nominees: TBD (Faculty, Ivey) Term to June 30, 2027

TBD (Faculty, FIMS) Term to June 30, 2027

TBD (Faculty, AH) Term to June 30, 2027

Ingrid Johnsrude (SS) (Faculty, SS) Term to June 30, 2027

Ana Luisa Trejos (Eng) (Faculty, Eng) Term to June 30, 2027

TBD (Faculty, HS) Term to June 30, 2027

Required: One (1) Admin. Staff representative, term from July 1, 2025 to June 30, 2027

Nominees: TBD (Admin. Staff) Term to June 30, 2027

ITEM 7.2(h) – Honorary Degrees Committee

ACTION: ☐ ACTION ☐ INFORMATION ☐ DISCUSSION

Workload: Meets two or three times a year, as required.

Composition: Nine (9) members, elected by the Senate, one (1) of whom must be a student who is a member of Senate, and at least one (1) of whom must be a member of staff.

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Students:				
TBD	UNDG/GRAD		June 30, 2026	Vacancy, GRAD/ UNDG rep. Senator
Faculty Members:				
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
Constanza Burucua	Faculty Member	Arts and Humanities	June 30, 2026	
Lisa Henderson	Faculty Member	FIMS	June 30, 2026	
Allyson Page	Faculty Member	Health Sciences	June 30, 2026	
Ricardas Zitikis	Faculty Member	Science	June 30, 2026	
Admin. Staff				
TBD	Admin. Staff		June 30, 2027	Vacancy Admin. Staff rep.

Membership Summary:

Student Members:

- **Required:** One (1) student who is a member of Senate. One (1) position vacant.

Members:

- **Required:** Eight (8) members, at least one (1) of whom must be a member of staff. Four (4) positions vacant.
- **Terms:** Elected members may serve two consecutive terms, following which they are not eligible for further election until a lapse of two years.

Required: One (1) student Senator, term from July 1, 2025 to June 30, 2026

Nominees: Cherin Chung (AH) (Student Senator) Term to June 30, 2026

Required: Four (4) members, terms from July 1, 2025 to June 30, 2027

Nominees:	<u>Stacey Hann (SS)</u>	(Member)	Term to June 30, 2027
	<u>Donna Kotsopoulos (Edu)</u>	(Member)	Term to June 30, 2027
	<u>Nicole Redvers (Schulich)</u>	(Member)	Term to June 30, 2027
	<u>Jennifer Davila</u>	(Admin. Staff)	Term to June 30, 2027

ITEM 7.2(i) – Senate Committee on University Teaching Awards (SUTA)

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Workload: Meets two or three times a year, as required.

Composition: Four (4) members of faculty, elected by Senate, for three-year terms (renewable once). To be eligible for election, faculty members must hold full-time appointments or be Academic Clinicians appointed under Conditions of Appointment for Physicians (2018). Each faculty member must be from a different Faculty, School, or Affiliated University College.

One (1) graduate student, elected by Senate, for a one-year term.

2025-2027 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Students:				
TBD	GRAD		June 30, 2026	Vacancy
Faculty Members:				
TBD	Faculty Member		June 30, 2028	Vacancy
TBD	Faculty Member		June 30, 2028	Vacancy
Sarah McLean	Faculty Member	Schulich	June 30, 2026	Schulich rep.
Aleksandra Zecevic	Faculty Member	Health Sciences	June 30, 2027	HS rep.

Membership Summary:

Student Members:

- **Required:** One (1) student who is a member of Senate. One (1) position vacant.

Faculty Members:

- **Required:** Four (4) members of faculty. Two (2) positions vacant.
- **Faculty Representation:** Each faculty member must be from a different Faculty, School, or Affiliated University College. Representatives may be from: AH, Ivey, Huron, Edu, Eng, FIMS, King's, Law, Music, Sci, SS.
- **Compliance with the Terms of Reference:** To be eligible for election, faculty

members must hold full-time appointments or be Academic Clinicians appointed under Conditions of Appointment for Physicians (2018).

Required: One (1) graduate student, term from July 1, 2025 to June 3, 2026

Nominees:

<u>Tanner Layton</u>	(GRAD)	Term to June 30, 2026
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Required: Two (2) faculty members, terms from July 1, 2025 to June 30, 2028

Nominees:	<u>Adam Ali (HS)</u>	(Faculty)	Term to June 30, 2028
	<u>Jose Herrera (Eng)</u>	(Faculty)	Term to June 30, 2028

ITEM 7.2(j) – Senate Review Board Academic (SRBA)

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Workload: Individual SRBA appeal meetings and hearings are arranged by the University Secretariat as required.

Composition: A Chair and 37 voting members, elected by Senate: Twenty members of faculty. No more than two faculty members may be from the same Faculty, School, or Affiliated University College (excluding the School of Graduate and Postdoctoral Studies). Seventeen students: 10 undergraduates and seven graduates. No more than two undergraduate students and no more than one graduate student may be from the same Faculty, School, or Affiliated University College (excluding the School of Graduate and Postdoctoral Studies).

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
TBD (Chair)	Faculty Member		June 30, 2026	Vacancy Chair of SRBA
Undergraduates:				
TBD	UNDG		June 30, 2026	Vacancy
TBD	UNDG		June 30, 2025	Vacancy
TBD	UNDG		June 30, 2026	Vacancy
TBD	UNDG		June 30, 2026	Vacancy
TBD	UNDG		June 30, 2026	Vacancy
TBD	UNDG		June 30, 2026	Vacancy
TBD	UNDG		June 30, 2026	Vacancy
TBD	UNDG		June 30, 2026	Vacancy
TBD	UNDG		June 30, 2026	Vacancy
Graduates:				
TBD	GRAD		June 30, 2026	Vacancy
TBD	GRAD		June 30, 2026	Vacancy
TBD	GRAD		June 30, 2026	Vacancy
TBD	GRAD		June 30, 2026	Vacancy
TBD	GRAD		June 30, 2026	Vacancy
TBD	GRAD		June 30, 2026	Vacancy
TBD	GRAD		June 30, 2026	Vacancy

Faculty:				
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
Torin Chiles	Faculty Member	Music	June 30, 2026	Music rep.
Blaine Chronik	Faculty Member	Science	June 30, 2026	Sci rep.
Caroline Dick (Vice-Chair)	Faculty Member	Social Science	June 30, 2026	SS rep.
Mike Domaratzki	Faculty Member	Science	June 30, 2026	Sci rep.
Alison Hearn	Faculty Member	FIMS	June 30, 2026	FIMS rep.
Jose Herrera	Faculty Member	Engineering	June 30, 2026	Eng rep.
Heather Kirk	Faculty Member	Arts and Humanities	June 30, 2026	AH rep.
Ken Kirkwood	Faculty Member	Health Sciences	June 30, 2026	HS rep.
Charys Martin	Faculty Member	Schulich	June 30, 2026	Schulich rep.
Lynn Shaw	Faculty Member	Health Sciences	June 30, 2026	HS rep.
Ruth Ann Strickland	Faculty Member	Social Science	June 30, 2026	SS rep.

Membership Summary:

Required: One (1) Chair. One (1) position vacant.

Student Members:

- **Required:** 17 students (10 undergraduates and 7 graduates). 17 positions vacant.
- **Representation:** No more than two undergraduate students and no more than one graduate student may be from the same Faculty, School, or Affiliated University College (excluding the School of Graduate and Postdoctoral Studies).

Faculty Members:

- **Required:** 20 faculty members. 11 filled. Nine (9) positions vacant.
- **Faculty Representation:** No more than two faculty members per Faculty/School/Affiliated College.
- **Representative may be from:** AH (1), Ivey (2), Edu (2), Eng (1), FIMS (1), Law (2), Schulich (1), Music (1)

Required: One (1) person to serve as Chair, term from July 1, 2025 to June 30, 2026

Nominees: Lina Dagnino (Schulich) (Faculty) Term to June 30, 2026

Required: Ten (10) undergraduate students, term from July 1, 2025 to June 30, 2026

Nominees:	<u>Stephanie Chyn (Sci)</u>	(Student, UNDG)	Term to June 30, 2026
	<u>Rachael Kotsopoulos (SS)</u>	(Student, UNDG)	Term to June 30, 2026
	<u>Braedan Lovie (King's)</u>	(Student, UNDG)	Term to June 30, 2026
	<u>Jacob Madeira (Schulich)</u>	(Student, UNDG)	Term to June 30, 2026
	<u>Cristina Masciantonio (Huron)</u>	(Student, UNDG)	Term to June 30, 2026
	<u>Sara Sharma (Sci)</u>	(Student, UNDG)	Term to June 30, 2026
	<u>Shiven Sharma (Eng)</u>	(Student, UNDG)	Term to June 30, 2026
	<u>TBD</u>	(Student, UNDG)	Term to June 30, 2026
	<u>TBD</u>	(Student, UNDG)	Term to June 30, 2026
	<u>TBD</u>	(Student, UNDG)	Term to June 30, 2026

Required: Seven (7) graduate students, term from July 1, 2025, to June 30, 2026

Nominees:	<u>Jana Bataineh (HS)</u>	(Student, GRAD)	Term to June 30, 2026
	<u>Dana Broberg (Schulich)</u>	(Student, GRAD)	Term to June 30, 2026
	<u>Pilar Rodriguez Mata (AH)</u>	(Student, GRAD)	Term to June 30, 2026
	<u>Manuel Spiller (SS)</u>	(Student, GRAD)	Term to June 30, 2026
	<u>TBD</u>	(Student, GRAD)	Term to June 30, 2026
	<u>TBD</u>	(Student, GRAD)	Term to June 30, 2026
	<u>TBD</u>	(Student, GRAD)	Term to June 30, 2026

Required: Nine (9) faculty members, term from July 1, 2025 to June 30, 2027

Nominees:	<u>Miriam Capretz (Eng)</u>	(Faculty)	Term to June 30, 2027
	<u>Randal Graham (Law)</u>	(Faculty)	Term to June 30, 2027
	<u>Kathy Hibbert (Edu)</u>	(Faculty)	Term to June 30, 2027
	<u>Stephen Renaud (Schulich)</u>	(Faculty)	Term to June 30, 2027
	<u>Robert Stainton (AH)</u>	(Faculty)	Term to June 30, 2027
	<u>John Wilson (Ivey)</u>	(Faculty)	Term to June 30, 2027
	<u>TBD</u>	(Faculty)	Term to June 30, 2027
	<u>TBD</u>	(Faculty)	Term to June 30, 2027
	<u>TBD</u>	(Faculty)	Term to June 30, 2027

ITEM 7.2(k) – Distinguished University Professor Selection Committee

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Composition: Four (4) senior scholars at Western, elected by Senate (once renewable).

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Faculty Members:				
TBD	Faculty Member		June 30, 2027	Vacancy
TBD	Faculty Member		June 30, 2027	Vacancy
Pauline Barmby	Faculty Member	Science	June 30, 2026	
Kathy Hibbert	Faculty Member	Education	June 30, 2026	

Membership Summary:

Faculty Members:

- **Required:** Four (4) senior scholars at Western. Two (2) positions vacant.
- **Terms:** Renewable once.

Required: Two (2) faculty members, terms from July 1, 2025 to June 30, 2027

Nominees:	<u>Steven Laviolette (Schulich)</u>	(Senior Scholar, Faculty)	Term to June 30, 2027
	<u>Valerie Oosterveld (Law)</u>	(Senior Scholar, Faculty)	Term to June 30, 2027

ITEM 7.2(I) – Faculty Scholar Selection Committee

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

Composition: Four (4) senior scholars at Western, elected by Senate (once renewable).

2025-2026 Senate-Elected Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
Faculty Members:				
TBD	Faculty Member		June 30, 2027	Vacancy, Senior Scholars
TBD	Faculty Member		June 30, 2027	Vacancy, Senior Scholars
Lorelei Lingard	Faculty Member	Schulich	June 30, 2026	
Jason Neyers	Faculty Member	Law	June 30, 2026	

Membership Summary:

Faculty Members:

- **Required:** Four (4) senior scholars at Western. Two (2) positions vacant.

Required: Two (2) faculty members, terms from July 1, 2025 to June 30, 2027

Nominees:	<u>Robert Stainton (AH)</u>	(Senior Scholar, Faculty)	Term to June 30, 2027
	<u>Steven Laviolette (Schulich)</u>	(Senior Scholar, Faculty)	Term to June 30, 2027

ITEM 7.2(k) – Advisory Committee for the Ombudsperson's Office

ACTION: ☒ ACTION ☐ INFORMATION ☐ DISCUSSION

2025-2026 Senate- Appointed Members:

Name	Constituency	Faculty/School/ Affiliated College	Term Ending	Compliance with Terms of Reference
TBD	Faculty member		April 30, 2026	Vacancy

Required: One (1) member of Faculty, elected by the Senate

Nominees: **TBD** (Faculty) Term to April 30, 2027

ITEM 8.1 – Introduction of Policies on “Requests for Relief from Academic Decisions”, “Senate Review Board Academic Appeals”, and “Scholastic Offences”, and Rescission of the Policies on “Undergraduate Student Academic Appeals”, “Graduate Student Academic Appeals”, “Scholastic Discipline for Undergraduate Students”, and “Scholastic Discipline for Graduate Students”

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective September 1, 2025, the following policies be introduced as shown in Item 8.1:

Requests for Relief from Academic Decisions

Senate Review Board Academic Appeals

Scholastic Offences

And, that effective September 1, 2025, the following policies be rescinded:

Undergraduate Student Academic Appeals

Graduate Student Academic Appeals

Scholastic Discipline for Undergraduate Students

Scholastic Discipline for Graduate Students

EXECUTIVE SUMMARY:

The current policies on Academic Appeals and Scholastic Discipline – both Undergraduate and Graduate – use inconsistent language, the processes are not explicit, and the language requires interpretation for implementation. The current policies are also not separated into Policy and Procedures as required under the “Policy on Establishing Senate Academic Policies and Procedures”.

The primary intent of the proposed action is to approve three new policies that cover Requests for Relief, Appeals to the Senate Review Board Academic, and Scholastic Offences, and rescind the four current policies that cover the same subject matter.

The policy language is being updated to:

- clarify the request for relief and appeals processes;
- ensure the use of consistent terminology and processes to simplify implementation and make it more predictable for students, faculty and staff;
- remove confusing or unclear language and unnecessary or inappropriate requirements; and

- separate the procedures from the policies.

Key changes to all processes:

- **“Request for Relief” vs. “Appeal”:** In current policy the word “appeal” is used for both lower-level decision reviews and appeals submitted for Senate Review Board Academic (SRBA) review. The legal definition of an appeal is a request for a higher tribunal to determine whether mistakes were made during the decision-making process at a lower level of review.

Lower-level reviews conducted by Deans and Vice-Provosts are more appropriately referred to as a “request for relief,” as they ask for a review and reconsideration of the original decision, without regard for errors. Appeals submitted for the SRBA, however, request the tribunal to review the Decanal-level decision-making process for mistakes. Therefore, the use of the word “appeal” is appropriate in the proposed Senate Review Board Academic Appeals policy and corresponding procedure, and the term “request for relief” has replaced the word “appeal” throughout the policy and procedure language for lower-level reviews.

Key changes to the Undergraduate Student Academic Appeals and Graduate Student Academic Appeals process:

- Clarified definitions.
- Updated deadlines for requests for relief.
- Updated language and terminology to be consistent with the other appeals policies and procedures.

Key changes to Senate Review Board Academic (SRBA) process

- Ensured the same process for both graduate and undergraduate students for consistency, proper implementation, and predictability.
- Updated and added definitions to clarify language used in the processes.
- Updated grounds for appeal:
 - Removed a ground for appeal that was not appropriate and confusing to students.
 - Added a ground for appeal allowing students to appeal if they obtain new evidence not available at the time of the decision, to be consistent with other Western University tribunal grounds for review.
- Updated the initial panel review process.

Key changes to Scholastic Offences for Undergraduate Students and Scholastic Offences for Graduate Students processes:

- Adding and clarifying definitions to ensure students understand their obligations to academic integrity.
- Clarified language regarding the steps for requests for relief for consistency and to simplify implementation.

ATTACHMENT(S):

Policy on “Requests for Relief from Academic Decisions”

Procedure for Undergraduate Student Academic Requests for Relief
(for information)

Procedure for Graduate Student Academic Requests for Relief
(for information)

Policy on “Senate Review Board Academic Appeals”

Procedure for Senate Review Board Academic Appeals (for information)

Policy on “Scholastic Offences”

Procedure for Undergraduate Scholastic Offences (for information)

Procedure for Graduate Scholastic Offences (for information)

Requests for Relief from Academic Decisions

Policy Category:	Rights and Responsibilities
Subject:	Requests for Relief from Academic Decisions
Subsections:	Introduction ; Definitions ; Legal Counsel ; Undergraduate Student Requests For Relief From Academic Decisions ; Graduate Student Requests For Relief From Academic Decisions ; Appeals to SRBA
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	Procedure for Undergraduate Student Academic Requests for Relief Procedure for Graduate Student Academic Requests for Relief
Officer(s) Responsible for Procedure:	Provost & Vice-President (Academic)
Related Policies:	Academic Accommodation for Students with Disabilities Senate Review Board Academic Appeals Scholastic Offences
Effective Date:	September 1, 2025
Supersedes:	(NEW)

1.0 **INTRODUCTION**

Throughout this document, reference to “Dean” is to be interpreted as “Dean or their designate or equivalent”, and reference to “Department Chair” is to be interpreted as “Department Chair or their designate or equivalent”. If the matter has been designated by the Dean or Chair to another person, that person is authorized to make the Faculty or Department’s final decision on the matter.

Requests for Relief from Academic Decisions

In a course offered by Western Continuing Studies, “Department Chair” shall be interpreted as “Executive Director of Western Continuing Studies” and “Faculty Dean” shall be interpreted as “Dean of the partnering Faculty”.

Throughout this document, the word “Vice-Provost” means “Vice-Provost (Graduate and Postdoctoral Studies) or designate”.

This policy is to be read in conjunction with its related procedures.

2.0 **DEFINITIONS**

Reasonable Apprehension of Bias means that a reasonable and informed person, viewing the matter realistically and practically, would think that it is more likely than not that a decision maker was biased in respect of the decision.

University, for the purposes of this policy, means Western University and its Affiliated University Colleges.

3.0 **LEGAL COUNSEL**

Legal counsel is not permitted at any stage of the request for relief process prior to the level of the Senate Review Board Academic (SRBA).

4.0 **UNDERGRADUATE STUDENT REQUESTS FOR RELIEF FROM ACADEMIC DECISIONS**

The Deans’ rulings in academic matters are final unless overturned or modified on appeal to SRBA.

4.1 Requests for Relief

Student requests for relief generally fall into one of the following:

- 1) Category 1: Requests for relief relating to a specific course (e.g., with respect to a mark, grade, appropriateness of assignments or examinations, grading practices, or other academic decision determined by a course instructor).
- 2) Category 2: Requests for relief in the form of an exemption from a Senate academic regulation (e.g., progression requirements, program eligibility, graduation requirements), which authority has been delegated to the Deans by the University Senate.

Requests for Relief from Academic Decisions

- 3) Category 3: Requests for relief from a decision by the Academic Advising unit or Dean's Office of the student's Home Faculty (e.g., regarding academic considerations or academic regulations).

In general, Category 1 includes requests for relief intrinsic to a specific course, while all other categories involve requests for relief related to a particular student and difficulties they may have encountered.

The category of request for relief determines the route followed. As a general principle, a request for relief may only proceed via one pathway. Students in doubt as to the appropriate path for their requests should consult their Dean.

4.2 Requests for Relief to Instructor, Department Chair, And Faculty Dean

A student may request that a grade on a particular piece of work, or a final standing in a course or program, be changed, or a student may request an exemption from a Senate academic regulation. The subject of a request for relief can range from a waiver of progression requirements to accuracy of grades on examinations or assignments. Such a request can include questions of fairness or appropriateness of general grading practices and can be launched regardless of whether a record of the student's work exists.

A student must submit their request for relief pursuant to the *Procedure for Undergraduate Student Academic Requests for Relief*.

4.3 Grounds of Requests for Relief

A request for relief must be based on one or more of the following grounds:

- 1) medical or compassionate circumstances
- 2) extenuating circumstances beyond the student's control
- 3) reasonable apprehension of bias
- 4) inaccuracy
- 5) unfairness

Such requests must be supported by evidence. A detailed description of the evidence supporting the request (including any supporting documentation) must be presented, in writing, as part of the request for relief.

Note that requests for relief based on medical or compassionate circumstances should in most cases have been made to the student's Dean's Office/Academic Advising unit at the time of the circumstances. Requests for retroactive relief based

on such circumstances and which do not involve the fairness of the course itself should be initiated with the Dean's Office/Academic Advising unit of the student's Home Faculty and include a clear explanation of why academic considerations were not requested in a timely manner.

Ignorance of Senate regulations and policies, and particular program requirements as set out in the Academic Calendar, do not constitute grounds for a request for relief.

5.0 GRADUATE STUDENT REQUESTS FOR RELIEF FROM ACADEMIC DECISIONS

Students may submit a request for relief from an academic decision or ruling to their graduate program and, if unsuccessful, to the Vice-Provost (Graduate and Postdoctoral Studies). Some decisions may be appealed further to SRBA. The Vice-Provost's rulings in academic matters are final unless overturned or modified on appeal to SRBA.

5.1 Subject Matter of Academic Requests for Relief

A student may submit a request for relief for:

- 1) A mark on an examination or on a particular piece of work, or final standing in a course
- 2) A ruling of an instructor, program, or administrator in an academic matter.

5.2 Grounds of Requests for Relief

A request for relief must be based on one or more of the following grounds:

- 1) medical or compassionate circumstances
- 2) extenuating circumstances beyond the student's control
- 3) reasonable apprehension of bias
- 4) inaccuracy
- 5) unfairness

Such requests must be supported by evidence. A detailed description of the evidence supporting the request (including any supporting documentation) must be presented, in writing, as part of the request for relief.

Requests for Relief from Academic Decisions

Ignorance of Senate regulations and policies and program requirements does not constitute grounds for a request for relief.

A student must submit their request for relief pursuant to the *Procedure for Graduate Student Academic Requests for Relief*.

6.0 APPEAL TO SRBA

A student may have a right of appeal to SRBA if the decision falls within its jurisdiction. Appeals to SRBA must be made **within six weeks of the date of the Dean's (Undergraduate) or Vice-Provost's (Graduate) decision**.

The decision of the Dean, Vice-Provost or their designate remains in full force and effect unless and until overturned or modified by SRBA.

See the *Senate Review Board Academic Appeals* policy and *Procedure for Senate Review Board Academic Appeals* for further information.

Last Reviewed:

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Procedure for Undergraduate Student Academic Requests for Relief

Governing Policy:	Requests for Relief from Academic Decisions
Subsections:	Introduction , Requests for Relief Submission Process , Timelines , Appeals to SRBA
Officer(s) Responsible for Procedures:	Provost & Vice-President (Academic)
Effective Date:	September 1, 2025
Supersedes:	(NEW)

1.0 INTRODUCTION

The University Senate has delegated to Deans the right to waive certain academic regulations. The Deans' rulings in academic matters are final unless overturned or modified on appeal to the Senate Review Board Academic (SRBA).

To learn more about the request for relief and appeals process, students may contact the Office of the Ombudsperson.

Requests for relief should be initiated with the office having immediate jurisdiction for the particular requirement or regulation in question.

A decision or ruling remains in effect unless overturned or modified by the individual or body hearing the request for relief of that decision or ruling.

Throughout this document, reference to “Dean” is to be interpreted “Dean or their designate or equivalent”, and reference to “Department Chair” is to be interpreted “Department Chair or their designate or equivalent”.

In a course offered by Western Continuing Studies, “Department Chair” shall be interpreted as “Executive Director of Western Continuing Studies” and “Faculty Dean” shall be interpreted as “Dean of the partnering Faculty”.

“University”, for the purposes of this procedure, means Western and its Affiliated University Colleges.

2.0 **REQUESTS FOR RELIEF SUBMISSION PROCESS**

Note: All requests for relief must be supported by evidence. A detailed description of the evidence supporting the request (including any supporting documentation) must be presented, in writing, as part of the request for relief.

2.1 **Submitting a Request for Relief based on Category**

- 1) **Category 1:** In the case of a request for relief regarding a specific course not involving medical or compassionate circumstances (see “Grounds” listed in the policy), students must first attempt to resolve the concern through informal consultation with the instructor. If the student is dissatisfied with the decision of the instructor, or does not receive a decision from the instructor, a written request for relief may be submitted directly to the Department Chair or to the Dean in faculties without departmental structure.

Normally, a request for relief in a Certificate-credit or Diploma-credit course will proceed as set out above. Except as otherwise noted, in cases where a certificate-credit or diploma-credit course is offered by a Faculty with department structure, but is not offered by a particular department, a request for relief will proceed directly from the instructor to the Dean of the Faculty in which the certificate-credit or diploma-credit course is offered.

- 2) **Category 2:** Requests for relief in the form of an exemption from a Senate academic regulation normally begin with the student’s Home Faculty Academic Advisors and proceed to the Dean of the student’s Home Faculty if no resolution is reached.

Where a request for relief concerns program eligibility in a Faculty other than the student’s Home Faculty, the request must be made to the Department Chair in which the program is offered or to the Dean of the Faculty in faculties without departmental structure.

- 3) **Category 3:** A request for relief from a decision made by a student’s Faculty Academic Advising unit should be made to the party with direct oversight of that unit, typically the Dean of the student’s Home Faculty.

A written request need not be lengthy but should indicate clearly the detailed reasons for the request and the relief requested. All relevant supporting documentation must be attached.

Following a request for relief by an undergraduate student to a Department Chair, the student, if not satisfied with the decision of the Chair, may then submit a written request to the Dean of the Faculty in which the course or program is offered. The request for relief must be accompanied by a copy of the Chair’s decision.

Procedure for Undergraduate Student Academic Requests for Relief

Note that requests for relief based on medical or compassionate circumstances should in most cases have been made to the student's Dean's Office/Academic Advising unit at the time of the circumstances. Requests for retroactive relief based on such circumstances and which do not involve the fairness of the course itself should be initiated with the Dean's Office/Academic Advising unit of the student's Home Faculty and include a clear explanation of why academic considerations were not requested in a timely manner.

2.2 Possible examples of relief that can be considered by a Dean (a non-exhaustive list):

- 1) Waiver of a Senate regulation or requirement.
- 2) Allowing the opportunity for re-examination or reassessment.
- 3) Directing the adjustment of a grade on a particular piece of work, e.g., following the report of an independent assessor. [It is possible that a grade may be lowered as a result of reassessment.]
- 4) Directing the adjustment of grades in the case of a request for relief against general marking or grading practices. [This form of relief does not extend to the re-evaluation of the work submitted.]

Not all types of relief are suitable for any given request. For example, in the absence of an adequate permanent record of the student's work, the only form of relief that might be appropriate would be allowing the opportunity for reassessment.

3.0 TIMELINES

3.1 Requests for Relief Timelines

Marks: Prior to the filing of a written request for relief, students must attempt to resolve the concern regarding a mark or grade through informal consultation with the instructor. If the student is dissatisfied with the decision of the instructor or does not receive a decision from the instructor, a written request for relief must be submitted to the Department Chair **within three (3) weeks from the date that the mark was issued**. Students must include details of their attempts to informally resolve their concerns in their written submission to the Department Chair or Dean, as the case may be.

A request for relief against a decision of the Department Chair must be made to the relevant Dean in writing not later than three (3) weeks after the Department Chair's decision is issued. All relevant information and documentation must be provided to the Dean with the request for relief.

3.2 Program eligibility and progression timelines

A request for relief against a decision concerning program eligibility must be made to the Department Chair of the department in writing by June 30. A request against a decision of the Department Chair must be made to the relevant Dean in writing within three (3) weeks of the Department Chair's decision being issued.

Students requesting a Dean's Waiver of Progression Requirements must do so in writing to the Dean of their Faculty by June 30 (if required to withdraw at the end of the Winter term), or within 30 days of the posting of the notice of their probation or "required to withdraw" status from the Office of the Registrar.

Students are responsible for verifying their current academic status on the Student Center.

3.3 Faculty-specific timelines

- 1) In the **Doctor of Medicine Program**, a request for relief against a mark must be initiated with the instructor within four (4) weeks of the mark being approved by the appropriate administrative committee. All other requests for relief must be made within four weeks of the date of the decision giving rise to the request for relief. A request for relief to each successive level of appeal must be made within four weeks of the date of the decision at the prior level.
- 2) In the **Faculty of Law**, a request for relief against a final grade in a course must be submitted to the Dean by March 1 for First Term Marks and by June 30 for Spring Term Marks. All other applicable deadlines are as set out above.
- 3) In the **Ivey Business School**, a request for relief against a mark must be initiated with the instructor within six (6) weeks of the mark being issued. All other requests for relief must be made within six (6) weeks of the date of the decision giving rise to the request for relief. A request for relief to each successive level of appeal must be made within six (6) weeks of the date of the decision at the prior level.

4.0 APPEALS TO SRBA

A student may have a right of appeal to SRBA **within six (6) weeks of the date of the relevant Dean's decision.**

A Dean's decision remains in full force and effect unless overturned or modified by SRBA.

Procedure for Undergraduate Student Academic Requests for Relief

See the *Senate Review Board Academic Appeals Policy and Procedures* for further information.

Last Reviewed: *

Procedure for Graduate Student Academic Requests for Relief

Governing Policy:	Requests for Relief from Academic Decisions
Subsections:	Introduction ; Requests for Relief Submission Process ; Appeals to SRBA
Officer(s) Responsible for Procedures:	Provost & Vice-President (Academic)
Effective Date:	September 1, 2025
Supersedes:	(NEW)

1.0 **INTRODUCTION**

The University Senate has delegated to the Vice-Provost (Graduate and Postdoctoral Studies) the right to waive certain academic regulations for graduate students. The Vice-Provost's rulings in academic matters are final unless overturned or modified on appeal to the Senate Review Board Academic (SRBA).

To learn more about the request for relief and appeals process, students may contact the Office of the Ombudsperson.

Students may submit a request for relief from an academic decision or ruling to their graduate programs and, if unsuccessful, to the Vice-Provost (Graduate and Postdoctoral Studies).

A decision or ruling remains in effect unless overturned or modified by the individual or body hearing a request for relief of that decision or ruling.

Throughout this document, the word "Vice-Provost" means "Vice-Provost (Graduate and Postdoctoral Studies) or designate".

University, for the purposes of this procedure, means Western and its Affiliated University Colleges.

2.0 REQUEST FOR RELIEF SUBMISSION PROCESS

Note: All requests for relief must be supported by evidence. A detailed description of the evidence supporting the request (including any supporting documentation) must be presented, in writing, as part of the request for relief.

2.1 Submitting a Request for Relief at the Course/Program Level

- 1) If the request for relief relates to a specific course, a student must first attempt to resolve the matter informally with the course instructor. If the instructor is not available or if the matter is not resolved to the student's satisfaction, the student has a right to submit a request for relief to the individual(s) or body designated to hear such requests at the graduate-program level. Students should contact their graduate program to obtain information on the program's request for relief process. A request for relief must be filed **within four (4) weeks of the issuance of the mark or ruling**.
- 2) For all other requests, a student must initiate the request for relief with the individual(s) or body designated to hear appeals at the graduate-program level. Students should contact their graduate program to obtain information on the program's request for relief process. A request for relief must be filed **within four (4) weeks of the issuance of the mark or ruling**. The deadline for filing a request for relief may be extended at the discretion of the individual(s) or body designated to hear appeals at the graduate-program level.
- 3) In no circumstances shall the original decision maker(s) whose decision or ruling is under appeal hear a request for relief of that decision or ruling at the program level.
- 4) In addition to any other information required by individual graduate programs, requests for relief submitted by students should include the following information:
 - a) the matter being appealed
 - b) the grounds for the request
 - c) a clear, detailed explanation of the facts supporting the grounds
 - d) all supporting documentation
 - e) the desired outcome or remedy

Procedure For Graduate Student Academic Requests for Relief

- 5) The designated decision maker shall issue a written decision (“program decision”). In considering a request for relief, the designated decision maker shall review the materials submitted by the student and the program and may obtain such further information as they deem relevant to the request. The decision maker may give the student a reasonable opportunity to meet with them and may meet with such other individuals as they deem necessary.

2.2 Submitting a Request for Relief at the School of Graduate and Postdoctoral Studies (SGPS) Level

A student may submit a request for relief from the program decision to the Vice-Provost. A request for relief application together with all required documentation, including a copy of the previous decision, must be filed with the Vice-Provost **within four (4) weeks of the issuance of the program decision**. Students may contact the SGPS Office for more information.

The deadline for filing a request for relief may be extended at the discretion of the Vice-Provost.

In considering a request for relief, the Vice-Provost shall review the materials submitted by the student and the program and may obtain such further information as the Vice-Provost deems relevant to the request. The Vice-Provost shall give the student a reasonable opportunity to meet with them and may meet with such other individuals as they deem necessary.

The Vice-Provost shall issue a written decision, with reasons.

3.0 APPEALS TO SRBA

A student may have a right of appeal to SRBA **within six (6) weeks of the date of the Vice-Provost’s decision**.

The decision of the Vice-Provost or designate remains in full force and effect unless and until overturned or modified by SRBA.

See the *Senate Review Board Academic Appeals* policy and *Procedure for Senate Review Board Academic Appeals* for further information.

Last Reviewed:

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Senate Review Board Academic Appeals

Policy Category:	Rights and Responsibilities
Subject:	Senate Review Board Academic Appeals
Subsections:	Introduction ; Definitions ; Appeals After the Course/Program Level ; Application for Appeal ; Jurisdiction ; Relief ; Initial SRBA Panel Review ; Onus ; Oral Hearings ; Further Appeal
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	Procedure for Senate Review Board Academic Appeals
Officer(s) Responsible for Procedure:	Provost & Vice-President (Academic)
Related Policies:	Scholastic Offences Requests for Relief from Academic Decisions Academic Integrity in Research Activities Academic Accommodation for Students with Disabilities
Effective Date:	September 1, 2025
Supersedes:	(NEW)

1.0 INTRODUCTION

Students may appeal some academic and scholastic disciplinary decisions by a Dean, Vice-Provost (Graduate and Postdoctoral Studies), or their designate, to the Senate Review Board Academic (SRBA). Previously decided rulings by Deans or the Vice-Provost (Graduate and Postdoctoral Studies) in academic and scholastic disciplinary matters are final unless overturned or modified on appeal to SRBA. SRBA is the final body to which students may appeal certain rulings of Deans or the Vice-Provost in academic matters, and its decisions are final.

References to the Dean in this policy and related procedures are to be interpreted as “Dean or their designate or equivalent”. In the case of graduate students, Dean is to be interpreted as “Vice-Provost (Graduate and Postdoctoral Studies) or their designate.” For an appeal based on a request for relief related to Western Continuing Studies course, “Dean” shall be interpreted as “Dean of the partnering Faculty”.

This policy applies to appeals of Graduate and Undergraduate Academic matters and Scholastic Offence decisions.

SRBA has jurisdiction to hear appeals of certain academic decisions of Deans. The Secretariat shall not accept, and SRBA shall not consider, allegations set out in an Application that fall outside of SRBA’s limited jurisdiction.

2.0 **DEFINITIONS**

Appellant – The student who filed the appeal.

General marking or grading practices refers to the overall marking or grading structure of a course or an assessment as applied to all students in the course. It does not apply to a mark or grade given to an individual student.

Party – the parties to the appeal are the appellant and the respondent.

Reasonable Apprehension of Bias means that a reasonable and informed person, viewing the matter realistically and practically, would think that it is more likely than not that a decision maker was biased in respect of the decision under appeal.

Respondent – the Dean or Vice-Provost who made the initial decision that is under appeal in front of SRBA.

Scholastic Offences is defined in the policy on *Scholastic Offences*.

University, for the purposes of this policy, means Western University and its Affiliated University Colleges.

Unreasonable, for the purposes of appeals to SRBA, means the decision is not supported by the evidence provided to the Dean. When determining whether a decision or severity of penalty is unreasonable, SRBA must consider that a high degree of deference is given to the Deans in reaching their decisions. The question posed to SRBA isn’t whether someone besides the Dean could have made a different decision, but whether the Dean’s decision could have been made by a reasonable person based on the evidence provided to the Dean.

3.0 APPEALS AFTER THE COURSE/PROGRAM LEVEL

- 1) Requests for relief are handled at the course/program level and are subject to the requirements in the policies on *Request for Relief from Academic Decisions* and *Scholastic Offences*.
- 2) Following the issuance of the Dean's written decision for the request for relief, a student may have a right of appeal to SRBA if the decision falls within the jurisdiction of SRBA.
- 3) Appeals to SRBA must be made **within six (6) weeks** of the date of the Dean's decision. The decision of the Dean or designate remains in full force and effect unless and until overturned or modified by SRBA.

4.0 APPLICATION TO APPEAL

Appeals to SRBA must be made on an Application for Appeal (Application) which must be filed with the University Secretariat **within six (6) weeks of the date of the Dean's decision**. Requirements for the Application are detailed in the *Procedure for Senate Review Board Academic Appeals*.

5.0 JURISDICTION AND GROUNDS FOR APPEAL

SRBA has jurisdiction to hear appeals from certain academic decisions of Deans under the specific grounds set out below, provided that the student has followed the procedures set out for requesting relief at the earlier levels.

- 1) For **scholastic offence appeals**, a student has the right to an oral hearing before SRBA if the appeal is against a finding that the student's conduct amounted to a "scholastic offence" and/or for relief against the penalty imposed by the Dean as a result of a "scholastic offence".
- 2) For **other appeals**, a student may apply for an oral hearing before SRBA in the following circumstances:
 - a) The Dean fails to follow or to properly apply a Senate regulation;
 - i. Students are required to list the policy or procedure and detail the alleged error in the Application.
 - b) New evidence, not available at the time of the earlier decision, has been discovered, which casts doubt on the correctness of the Dean's decision. New evidence will only be considered if:

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- i. through due diligence, it could not have been provided to the Dean before the Dean's decision;
 - ii. it is relevant in the sense that if believed, it could reasonably, when taken with the other evidence before the Dean, be expected to have affected the result; and
 - iii. it is credible in the sense that it is reasonably capable of belief.
- c) The appeal is against general marking or grading practices.
 - i. Students are required to describe the specific marking or grading practice at issue and identify the concern with the procedure in the Application. SRBA will not look for evidence of unfairness or flaws in the design or implementation of the overall marking or grading structure beyond what the appellant identifies.
- 3) In exceptional circumstances, SRBA may agree to an oral hearing of an appeal against a Dean's decision that does not fall within one of the grounds for appeal above, if a student alleges in the Application that there was:
 - a) a failure to observe a procedural requirement at the decanal level; or
 - b) a reasonable apprehension of bias at the decanal level.
- 4) The following grounds are outside SRBA's jurisdiction:
 - a) A denial of transfer into a Faculty, School, Affiliated University College or program following a requirement to withdraw from another Faculty, School, Affiliated University College or program at the University;
 - b) Decisions related to admissions and advanced standing;
 - c) Appeals falling under the *Policy on Academic Accommodations for Students with Disabilities*;
 - d) Appeals relating to alleged discrimination; or
 - e) Appeals of tuition refund or other financially-related decisions.
- 5) Evidence of wrongdoing may result in criminal prosecution in addition to any proceedings within the University.

6.0 **RELIEF**

Where SRBA grants an appeal, SRBA will grant such relief as it deems appropriate and in accordance with University policy.

7.0 **INITIAL SRBA PANEL REVIEW**

Except where a student has an automatic right to an oral hearing before SRBA in accordance with this policy, an SRBA Panel may, in its discretion, order that an oral hearing be scheduled or deny the appeal based on the grounds and evidence provided in the Application and the Dean's response.

8.0 **ONUS**

- 1) The onus is on the student to satisfy SRBA that the ruling of the Dean was unreasonable or unsupportable on the evidence before the Dean or, with respect to a sanction imposed for a "scholastic offence", that the penalty was unreasonable.
- 2) Notwithstanding 8.0 (1) above, in cases where a Dean made a finding that a student's conduct amounted to a "scholastic offence", and where the student denies either that the acts were committed or that the acts amounted to a "scholastic offence", the onus is on the Dean to satisfy SRBA that the student committed the alleged acts and that the acts amounted to a "scholastic offence".
- 3) If the student alleges a failure to observe a procedural requirement at the decanal level or a reasonable apprehension of bias at the decanal level, the onus is on the student to satisfy SRBA, on the basis of written documentation, that there was a failure to observe a procedural requirement or reasonable apprehension of bias at the decanal level.
- 4) The onus requirements set out in 8.0 (1) and (2) above, for an appeal against a finding that a student's conduct amounted to a "scholastic offence" or against the sanction imposed for a scholastic offence, apply similarly to an appeal against a finding that there has been a breach of other University policies, such as the *Policy and Procedures for the Responsible Conduct of Research*, or an appeal against the sanction imposed for such breach.

9.0 ORAL HEARINGS

9.1 Retention of Legal Counsel

While legal counsel is not required, a student may retain legal counsel, at their own expense, to represent them in an appeal before SRBA. SRBA also reserves the right to retain counsel.

9.2 Costs

The parties must bear all their own legal expenses, if any. SRBA will not order the Faculty of the Respondent to pay all or part of the Appellant's costs, nor will it order the Appellant to pay all or part of the Faculty's costs.

9.3 Previous Decisions

Each appeal is decided on its merits. A decision of SRBA does not set a precedent.

9.4 Official Record of the Appeal

The official record of the appeal hearing will consist of all documentation submitted by the parties, the Notice of Decision, and the statement of reasons of SRBA. This record will be retained by the University Secretariat for at least one year following the hearing.

10.0 FURTHER APPEAL

SRBA is normally the final level of academic appeal in the University; its decisions in substantive matters, and decisions as to jurisdiction and whether it will hear an appeal, are final.

In limited circumstances, the Chair of Senate (i.e., the President & Vice-Chancellor) may review decisions of SRBA if a party alleges a serious procedural error by SRBA, as set out in the *Procedure for Senate Review Board Academic Appeals*.

Decisions that are appealed to the Chair of Senate remain in full force and effect until the appeal is disposed of by the Chair of Senate.

Last Reviewed:

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Procedure for Senate Review Board Academic Appeals

Governing Policy:	Senate Review Board Academic Appeals
Subsections:	Introduction ; Application for Appeal ; Reconsideration by the Dean ; Specific Application Requests ; Jurisdiction ; Initial SRBA Panel Review Process ; Evidence ; Scheduling an Oral Hearing ; Procedure at Hearings ; Further Appeal
Officer(s) Responsible for Procedures:	Provost & Vice-President (Academic)
Effective Date:	September 1, 2025
Supersedes:	(NEW)

1.00 INTRODUCTION

Students may appeal some academic decisions or rulings issued by a Dean to the Senate Review Board Academic (SRBA) in accordance with the appeal procedures set out below. Previously decided rulings by Deans or the Vice-Provost (Graduate and Postdoctoral Studies) in academic and scholastic disciplinary matters are final unless overturned or modified on appeal to SRBA.

These procedures are to be read in conjunction with the *Senate Review Board Academic Appeals* policy.

References to the Dean in this procedure and related policy are to be interpreted as “Dean or their designate or equivalent”. In the case of graduate students, Dean is to be interpreted as “Vice-Provost (Graduate and Postdoctoral Studies) or their designate”. For an appeal based on a request for relief related to Western Continuing Studies course, “Dean” shall be interpreted as “Dean of the partnering Faculty”.

This process applies to appeals of Graduate and Undergraduate Academic matters and Scholastic Offence decisions.

To learn more about the request for relief and appeals process, you may contact the Office of the Ombudsperson.

2.00 APPLICATION FOR APPEAL

2.1 The Application

Appeals to SRBA must be made on an Application for Appeal (Application) and must be filed with the University Secretariat ***within six (6) weeks of the date of the Dean's decision.***

An application will not be accepted by the University Secretariat unless the application is complete. A complete application will include the following:

- 1) details of the appeal, including a description of the matter under appeal and the reasons for challenging the Dean's decision;
- 2) the requested relief;
- 3) a copy of the Dean's decision;
- 4) a copy of the student's letter to the Dean requesting relief, if applicable; and
- 5) all relevant supporting documentation.

The Secretariat strongly encourages all parties to electronically file their submissions.

2.2 Details of the Appeal

The Details of the Appeal shall be concise and comply with the following requirements:

- 1) the length shall be no more than ten pages (letter size);
- 2) the spacing shall be at least one and one-half lines apart;
- 3) the font shall be 12-point size; and
- 4) the margins shall not be less than 2.5 cm/1 inch.

The Details of the Appeal shall be organized as follows for each ground for appeal:

- 1) identify the ground for appeal;
- 2) state the argument(s) for each ground;

Procedure for Senate Review Board Academic Appeals

- 3) describe the relevant evidence to support each argument, including references to consecutively numbered exhibits, if any, that are attached to the Details of the Appeal (e.g., Exhibits 1-5).

An Application shall not include any duplicative materials. The Secretariat shall inform a student if their Application does not conform with these requirements and will provide an opportunity for a student to amend their submissions (e.g., remove duplicate materials, reorganize materials).

All allegations must be supported by evidence in the initial Application. A detailed description of the evidence supporting the allegation (including any supporting documentation) must be presented, in writing, as part of the Application.

SRBA appeal applications are available on the University Secretariat website.

3.0 RECONSIDERATION BY THE DEAN

After a student has submitted a complete Application, including all supporting documentation, the Secretariat shall notify the Dean of the appeal. The Dean shall be provided an opportunity to reconsider their decision, typically within seven (7) business days of the notification.

4.0 SPECIFIC APPLICATION REQUESTS

4.1 Request to Exceed Page Limit for the Details of Appeal

A student may submit a written request to extend the ten-page limit for the Details of the Appeal to a maximum of 15 pages prior to the expiration of the six-week timeline to file a complete Application. The request must be submitted to the Secretariat in the form of a letter addressed to the Chair of SRBA (the "Chair"), setting out the reasons for the request. The request will be submitted to the Respondent for a written response.

The request and response will then be submitted to the Chair for a ruling. If the request is granted, a student may timely submit a complete Application, including no more than 15 pages for the Details of Appeal. If the request is denied, a student may timely submit a complete Application, including no more than 10 pages for the Details of Appeal.

4.2 Request for a Timeline Extension to File an Application

Before the application deadline, a student may submit a written request to extend the six-week timeline to file an Application. The request must be submitted to the Secretariat in the form of a letter addressed to the Chair, setting out the reasons for

the request and a requested new deadline. A request submitted after the application deadline will not be considered except for medical or compassionate circumstances. The request will be submitted to the Respondent for a written response.

The Appellant's request and the Respondent's response will then be submitted to the Chair for a ruling. A request from a party to extend the application deadline will be granted or denied at the discretion of the Chair. If the request is granted, the Application will be accepted no later than a date set out by the Chair. If the request is denied, the Application will not be accepted.

5.0 JURISDICTION

5.1 Preliminary Review

For all appeals, the Chair will conduct a preliminary review of the submitted information to determine if SRBA has jurisdiction to hear the matter.

If the Chair determines SRBA does not have jurisdiction, the Secretariat will provide the student notice of the intent to dismiss for lack of jurisdiction.

If the Chair determines SRBA does have jurisdiction, the Secretariat will schedule an initial SRBA Panel Review as set out below.

5.2 Student Jurisdictional Submissions

If the student wishes to challenge a notice of intent to dismiss for lack of jurisdiction, the student may make written submissions with reasons detailing why they believe SRBA has jurisdiction within 10 days of receiving the notice of intention to dismiss.

5.3 Party Jurisdictional Challenge

If a party wishes to challenge the jurisdiction of SRBA to hear a particular matter, the party must give written notice with reasons to the Chair prior to the date of the initial panel hearing.

5.4 Chair Response

The Chair, upon receipt of a notice challenging either the determination of jurisdiction or notice of intent to dismiss, or in any other circumstances where it appears there is a question as to whether SRBA has jurisdiction to hear a matter, shall convene a panel to consider such written arguments and decide the issue of jurisdiction.

The decision of any such panel shall be binding on any subsequent panel hearing the merits of the appeal. If submissions are not received, the Chair will issue the dismissal of the appeal.

6.0 INITIAL SRBA PANEL REVIEW PROCESS

- 1) A student has an automatic right to an oral hearing before SRBA if the appeal is against a finding that the student's conduct amounted to a "scholastic offence" and/or for relief against the penalty imposed by the Dean resulting from a "scholastic offence".
- 2) If the Chair determines SRBA has jurisdiction, a panel will convene to consider the written application and supporting documents submitted by the student and the Dean's response.
- 3) If a student alleges in the Application that there was a failure to observe a procedural requirement at the decanal level, or apprehension of bias at the decanal level, SRBA will request a written response from the Dean before making a decision. The student will be provided with a copy of the Dean's response and will be given the opportunity to reply to it in writing. The length of each of the Dean's response and the student's reply shall be no more than ten pages (letter size), spacing shall be at least one and one-half lines apart, the font shall be 12-point size, and the margins shall not be less than 2.5 cm. If SRBA is not satisfied on the basis of written documentation that there was a failure to observe a procedural requirement at the decanal level, it will deny the appeal. If SRBA is satisfied that there was a failure to observe a procedural requirement at the decanal level, it may instruct the Dean to reconsider the matter.
- 4) For all grounds of appeal, the Dean may provide and SRBA will accept a written response from the Dean before proceeding. If the Dean wishes to provide a written response, they must inform the Secretariat within a week of receiving notice of the appeal. The student will be provided with a copy of the Dean's response and will be given the opportunity to reply to it in writing. The length of each of the Dean's response and the student's reply shall be no more than ten pages (letter size), spacing shall be at least one and one-half lines apart, the font shall be 12-point size, and the margins shall not be less than 2.5 cm.
- 5) The Initial SRBA Panel, upon considering only the written application of the student and Dean's response, may in its discretion, order that an oral hearing be scheduled or deny the appeal based on the grounds and evidence provided in the Application and the Dean's response. In making its decision, SRBA will consider the grounds and evidence provided in the Application.
- 6) If the Application includes evidence that supports a ground for appeal that was not selected on the application, SRBA will consider that additional ground for

appeal in addition to any that were selected on the application form.

- 7) The onus requirements set out in the SRBA Appeals Policy apply to both the Initial SRBA Panel and any oral hearings that follow the initial panel hearing.

7.0 **EVIDENCE**

SRBA will consider only that evidence that was before the Dean whose decision is being appealed or, in the case of an oral hearing, given as testimony during the hearing. ***Evidence that was not before the Dean or given as testimony will not be considered unless SRBA determines that it is relevant, significant, and could not have been available at an earlier stage through reasonable efforts.*** If additional documentary evidence is submitted, it must be relevant to the grounds for appeal being made and accompanied by a written explanation as to why the evidence is relevant and significant and why it was not previously available.

Similarly, in the case of a hearing, if either party intends to call a witness whose evidence was not before the Dean, the party must file with the University Secretariat, prior to the hearing, a written explanation as to why such evidence is relevant and significant and why it was not previously available.

If either party submits new evidence at any point of the process prior to a panel meeting or hearing, the Secretariat shall notify and provide the new evidence to the other party, who will have the opportunity to respond to the new evidence, typically within seven (7) business days. If the student provides new evidence, the Dean may also reconsider their decision, typically within seven (7) business days of the notification.

Copies of all documentation submitted to the Secretariat by the parties, together with a copy of the Appellant's official transcript of academic record (obtained by the University Secretariat from the Office of the Registrar), will be distributed to both parties (Appellant and Dean) and to the members of SRBA serving on the hearing panel by the University Secretariat prior to SRBA's review of the appeal.

8.0 **SCHEDULING AN ORAL HEARING**

If the appeal is regarding a scholastic offense or the SRBA panel decides to proceed with a hearing, the parties will be contacted to arrange a hearing date. If, following receipt of an application, the University Secretariat is unable to contact the Appellant within a reasonable time to schedule a hearing, the Appellant will be notified by electronic mail at the address on the Application of the deadline by which they must contact the University Secretariat (within, at most, six months from the date the Application was filed) to arrange a hearing.

Procedure for Senate Review Board Academic Appeals

SRBA will proceed in the absence of one or more parties if it is satisfied that the parties were properly notified of the hearing date.

8.1 Request to Postpone a Scheduled Hearing or Delay the Scheduling of a Hearing

A request from a party to postpone a scheduled hearing, or to delay scheduling a hearing after an Application has been filed, will be granted only in exceptional circumstances at the discretion of the Chair. Such postponement or delay shall not exceed six months. The parties then will be contacted to arrange a hearing date. (If the Appellant cannot be contacted to arrange a hearing date, they will be notified of the hearing date by registered mail at the address set out in the Application). SRBA will proceed in the absence of one or more parties if it is satisfied that the parties were properly notified of the hearing date.

8.2 Request for Accommodations

If a student with a disability requires reasonable accommodations to participate in any aspect of the appeal procedures, the student shall timely submit written notice to the Secretariat in the form of a letter addressed to the Chair. The Secretariat shall notify Accessible Education and the student of its receipt of the request and offer to share information on hearing procedures, if needed, to assist in Accessible Education's determination of reasonable accommodations for the student. Accessible Education shall provide written notice to the Chair and the student regarding its determination. If a student disagrees with the decision of Accessible Education, they shall follow the appeal procedures set out in the *Western University Policy on Academic Accommodation for Students with Disabilities* and provide written notice to the Chair that they have initiated the appeal procedures.

9.0 PROCEDURE AT HEARINGS

9.1 Order of Proceedings

- 1) Introduction of SRBA panel members and review of documentation.
- 2) Opening Statement by Appellant (brief description of the grounds for the appeal and the relief requested).
- 3) Presentation of evidence by Appellant.
- 4) Cross-examination of the Appellant by the Respondent, followed by questions from SRBA members.

Procedure for Senate Review Board Academic Appeals

- 5) Re-examination of the Appellant, if desired, on any new matters brought out in cross-examination. (The procedure in 3, 4 and 5 is followed for the Appellant and witnesses. The order of presentation is at the Appellant's discretion.)
- 6) Opening statement by the Respondent.
- 7) Presentation of evidence by the Respondent.
- 8) Cross-examination of the Respondent by the Appellant, followed by questions from SRBA panel members.
- 9) Re-examination of the Respondent, if desired, on any new matters brought out in cross-examination. (The procedure in 7, 8 and 9 is followed for the Respondent and witnesses. The order of presentation is at the Respondent's discretion.)
- 10) Reply evidence by the Appellant, if desired, on any new matters raised by the Respondent.
- 11) Cross-examination of reply witness, followed by questions from SRBA panel members.
- 12) Summary remarks by the Respondent.
- 13) Summary remarks by the Appellant.

9.2 Order of Proceedings – Scholastic Offence Appeals*

Where the appeal concerns allegations of a scholastic offence **that are contested** by the Appellant, the order of proceedings shall be:

- 1) Introduction of SRBA panel members and review of documentation.
- 2) Opening statement by the Respondent.
- 3) Presentation of evidence by the Respondent.
- 4) Cross-examination of the Respondent by the Appellant, followed by questions from SRBA panel members.
- 5) Re-examination of the Respondent, if desired, on any new matters brought out in cross-examination. (The procedure in 3, 4 and 5 is followed for the Respondent and witnesses. The order of presentation is at the Respondent's discretion.)

Procedure for Senate Review Board Academic Appeals

- 6) Opening Statement by Appellant.
- 7) Presentation of evidence by Appellant.
- 8) Cross-examination of the appellant by the Respondent, followed by questions from SRBA panel members.
- 9) Re-examination of the Appellant, if desired, on any new matters brought out in cross-examination. (The procedure in 7, 8 and 9 is followed for the appellant and witnesses. The order of presentation is at the Appellant's discretion.)
- 10) Reply evidence by the Respondent, if desired, on any new matters raised by the Appellant.
- 11) Cross-examination of reply witness, followed by questions from SRBA panel members.
- 12) Summary remarks by the Appellant.
- 13) Summary remarks by the Respondent.

* Where the Appellant does not contest the allegations of a scholastic offence, but appeals against the sanction(s) imposed, the order of proceedings will be those set out in section 9.1 above.

In Scholastic Offence cases, the Respondent is required to present its case first to ensure that SRBA has a full understanding of the nature and extent of the allegations against the Appellant prior to the Appellant presenting their case.

9.3 Adjournments

An adjournment of the hearing may be ordered by the Chair when necessary. Convenience to the parties and to the panel members of SRBA will be considered by the Chair when ordering an adjournment or setting a date for resumption of the hearing but the paramount consideration will be the provision of a fair hearing. In successive sessions, the original SRBA panel members must constitute a quorum.

9.4 Expedience

An effort should be made to limit the presentation of non-contentious facts and arguments to SRBA. Time will be saved if the parties are able to agree in advance on as many as possible of the facts relevant to the case. The Appellant is encouraged to contact the Dean in this regard prior to the hearing to determine what facts can be agreed upon.

9.5 Witnesses

The parties may call witnesses to support their case. Witnesses will be invited into the hearing room when called upon to give evidence. (See also the section on **Evidence** above).

9.6 Notice of Decision

At the conclusion of the hearing, SRBA will deliberate in closed session for the purpose of arriving at a decision. The Notice of Decision will be sent to the parties as soon as possible after a decision is made. A brief written statement of reasons will follow within a reasonable time.

10.0 FURTHER APPEAL

The Chair of Senate (i.e., the President & Vice-Chancellor) will entertain appeals against decisions of SRBA following a hearing only when a party alleges a serious procedural error by SRBA. An appeal to the Chair of Senate must be filed in writing **within two (2) weeks of the date of the Reasons for Decision of SRBA.**

After inviting written arguments from the parties, the Chair of Senate may order that the matter be re-heard by SRBA if the Chair of Senate is satisfied that, as a result of a serious procedural error by SRBA, the parties did not have an opportunity to present their case in accordance with the **Procedure at Hearings** and it could not be said that the parties had been accorded a fair hearing.

Last Reviewed:

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Scholastic Offences

Policy Category:	Rights and Responsibilities
Subject:	Scholastic Offences
Subsections:	Introduction ; Definitions ; Scholastic Offence Discipline for Undergraduate and Graduate Students ; Appeals to SRBA
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	Procedure for Undergraduate Scholastic Offences Procedure for Graduate Scholastic Offences
Officer(s) Responsible for Procedure:	Provost & Vice-President (Academic)
Related Policies:	Academic Integrity in Research Activities ; Senate Review Board Academic Appeals Requests for Relief from Academic Decisions
Effective Date:	September 1, 2025
Supersedes:	(NEW)

1.0 INTRODUCTION

Throughout this document, reference to “Dean” is to be interpreted as “Dean or their designate or equivalent”, and reference to “Department Chair” is to be interpreted as “Department Chair or their designate or equivalent”. If the matter has been designated by the Dean or Chair to another person, that person is authorized to make the Faculty or Department’s final decision on the matter.

In a course offered by Western Continuing Studies, “Department Chair” shall be interpreted as “Executive Director of Western Continuing Studies” and “Faculty Dean” shall be interpreted as “Dean of the partnering Faculty”.

Throughout this document, the word “Vice-Provost” means “Vice-Provost (Graduate and Postdoctoral Studies) or designate”.

This policy is to be read in conjunction with its related procedures.

2.0 **DEFINITIONS**

Academic Integrity is the application of honesty, trustworthiness, fairness, respect and responsibility at all times to all academic pursuits. It applies to every member of the University Community.

Faculty, for the purposes of this procedure, means Faculty, School or Affiliate University College, with the exception of the School of Graduate and Postdoctoral Studies.

Offence Record contains evidence collected during the investigation of the offence, copies of correspondence with the student, and the decision letter following a scholastic offence.

Scholastic Offences are actions that violate academic integrity, prejudice academic standards, and/or undermine the development, delivery, assessment, and integrity of the academic pursuits of any member of the University Community. Scholastic Offences include, but are not limited to, the following:

- 1) Plagiarism, which may be defined as “The act or an instance of copying or stealing another’s words or ideas and attributing them as one’s own”. (Black’s Law Dictionary, West Group, 2024, 12th ed.)

This concept applies with equal force to all submitted work and milestones, including but not limited to drafts, proposals, assignments, laboratory work, projects, reports, diagrams, and computer projects.

Students should consult their instructor, Department Chair, or Dean’s Office for detailed information. In addition, they may seek guidance from a variety of current style manuals available in the University’s libraries. Information about these resources can be found on the library website.

- 2) Cheating on an examination or falsifying material subject to academic evaluation.
- 3) Submitting false or fraudulent assignments or credentials, or falsifying records, transcripts or other academic documents.
- 4) Submitting false or fraudulent documentation, including but not limited to medical certificates and other supporting documentation.

- 5) a) Improperly obtaining, through theft, bribery, collusion or otherwise, an examination paper prior to the date and time for writing such an examination.

b) Unauthorized possession of an examination paper, however obtained, prior to the date and time for writing such an examination, unless the student reports the matter to the instructor, the relevant Department, or the Registrar as soon as possible after receiving the paper in question.
- 6) Impersonating a candidate at an examination or availing oneself of the results of such an impersonation.
- 7) Intentionally interfering in any way with any person's scholastic work.
- 8) Submitting for credit in any course or program of study, without the knowledge and *written* approval of the instructor to whom it is submitted, any academic work for which credit has been obtained previously or is being sought in another course or program of study in the University or elsewhere.
- 9) Aiding or abetting any such offence.
- 10) Any offence identified in writing in advance by Faculties or Departments, University Programs, or Affiliated University Colleges, including offences set forth in Course Outlines, as necessary to protect or promote academic integrity, or to curtail, manage, or prevent the breach of academic integrity (e.g., possession of technology during an examination).

University, for the purposes of this policy, means Western University and its Affiliated University Colleges.

3.0 **SCHOLASTIC OFFENCE DISCIPLINE FOR UNDERGRADUATE AND GRADUATE STUDENTS**

Members of the University Community accept a commitment to maintain and uphold the purposes of the University and, in particular, its standards of scholarship. It follows, therefore, that acts of a nature that prejudice the academic standards of the University are offences subject to discipline. Any form of academic dishonesty that undermines the evaluation process, also undermines the integrity of the University's degrees. The University will take all appropriate measures to promote academic integrity and deal appropriately with scholastic offences.

This policy is to be read in conjunction with the *Procedure for Undergraduate Scholastic Offences* and *Procedure for Graduate Scholastic Offences*.

In addition to any proceedings within the University, evidence of wrongdoing may result in criminal prosecution.

3.1 Investigation of Scholastic Offences

If a student is suspected of a scholastic offence, the University will investigate and if it is satisfied that the student has committed a scholastic offence it may impose penalties, up to and including expulsion from the University. The procedures that the University will follow are set out in the *Procedure for Undergraduate Scholastic Offences* and *Procedure for Graduate Student Scholastic Offences*.

Students may request relief from a finding of a scholastic offence, or the penalty imposed for such an offence, pursuant to the *Procedure for Undergraduate Scholastic Offences* or *Procedure for Graduate Student Scholastic Offences*.

3.2 Student Release of Information Concerning Scholastic Offences

Any letters informing a student that they have been found to have committed a scholastic offence, and the penalty or penalties imposed, are confidential documents. Copies will be sent only to the student and Dean or Vice-Provost.

3.3 Student Offence Record

An Offence Record is created for a student who commits a scholastic offence.

3.4 Penalties

The University will not treat lightly any incident of academic dishonesty and students should expect significant consequences for such actions. A serious incident or repeated offences may result in a requirement that the student withdraw from the program and may result in suspension or expulsion from the University.

4.0 APPEAL TO SRBA

A student may have a right of appeal to the Senate Review Board Academic (SRBA) if the decision falls within its jurisdiction. Appeals to SRBA must be made **within six weeks of the date of the Dean's (Undergraduate) or Vice-Provost's (Graduate) decision**.

The decision of the Dean, Vice-Provost or their designate remains in full force and effect unless and until overturned or modified by SRBA.

See the *Senate Review Board Academic Appeals* policy and *Procedure for Senate Review Board Academic Appeals* for further information.

Last Reviewed:

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Procedure for Undergraduate Scholastic Offences

Governing Policy:	Scholastic Offences
Subsections:	Introduction ; Part I: Scholastic Offences: Courses ; Part II: Scholastic Offences: Other ; Penalties ; Appeal to SRBA ; Offence Record ; Release of Information Concerning Scholastic Offences
Officer(s) Responsible for Procedures:	Provost & Vice-President (Academic)
Effective Date:	September 1, 2025
Supersedes:	(NEW)

1.0 INTRODUCTION

If a student is suspected of cheating, plagiarism, or other scholastic offence, the University will investigate and if it is satisfied that the student has committed a scholastic offence it may impose sanctions, up to and including expulsion from the University. The procedures that the University will follow are set out in this section.

Throughout this section, reference to “Dean” is to be interpreted as “Dean or their designate” and reference to “Department Chair” is to be interpreted as “Department Chair or their designate”. If the matter has been designated by the Dean or Chair to another person, that person is authorized to make the Faculty or Department’s final decision on the matter. In a course offered by Western Continuing Studies, “Department Chair” shall be interpreted as “Executive Director of Western Continuing Studies” and “Faculty Dean” shall be interpreted as “Dean of the partnering Faculty”.

To learn more about the request for relief and appeals process, students may contact the Office of the Ombudsperson.

2.0 **PART I: SCHOLASTIC OFFENCES: COURSES**

Instructor-Level Investigation

In most cases, evidence of a possible scholastic offence in a course will have been discovered by, or brought to the attention of, the course instructor. In these situations, the instructor will meet with the student if practicable and appropriate. In all other cases the allegation will be reviewed by the appropriate University official.¹

The instructor (or other University official) will notify the Department Chair (“Chair”) in Faculties with department structures, or, in Faculties without department structure, the Dean of the Faculty, if they decide that there is evidence of a scholastic offence. If the Chair or Dean of the Faculty agrees that there is evidence to support the allegation, they shall proceed as follows:

2.1 Courses in Student’s Faculty of Registration (“Home Faculty”)

1) Faculty with department structure (including the Faculty of Health Sciences):

a) Chair-Level Review

The Chair will advise the student of the allegation and the information supporting the allegation. The student will be given a reasonable opportunity to respond and submit evidence and a reasonable opportunity to meet with the Chair before a decision is made.

- i. If the Chair decides that the student has committed a scholastic offence, they will determine the appropriate penalties in consultation with the instructor.
- ii. The Chair’s decision and any penalties imposed by them will be communicated to the student in writing, with a copy to the Dean. The letter will advise the student of their right to file a request for relief from this decision to the Course Dean within four (4) weeks and will refer the student to the policies governing Student Requests for Relief and Scholastic Offences.

The Chair will forward all documentation relating to the offence to the Dean.

b) Dean-Level Review

- i. If the student files a request for relief from Chair’s decision:

¹ In some Faculties, the appropriate University official will be the Department Chair or Dean of a Faculty without department structure.

Procedure for Undergraduate Scholastic Offences

The student will be given a reasonable opportunity to meet with the Dean and submit evidence supporting their argument after submitting the request for relief but before a decision is made. The Dean will review the evidence provided by both the Chair and the student, the student's offence record, if any, and may investigate further. The Dean may vary the decision and may vary and/or impose other penalties. If the Dean is considering additional penalties, they shall first notify the student and give the student a reasonable opportunity to make written submissions on the issue of penalty.

- a. If the Dean does not vary the Chair's decision or impose other penalties, they will affirm the decision and deny the request for relief.
- b. If the Dean decides to vary the Chair's decision or impose other penalties, they will either grant the request for relief or overturn, modify, and/or increase or reduce the previous decision and penalties.
- c. The Dean's decision and any penalties imposed by them will be communicated to the student in writing, with a copy to the Chair. The letter also will inform the student if there will be a notation on the academic record and of their right to appeal the Dean's decision to SRBA.

ii. If the student does not file a request for relief from Chair's decision:

The Dean will review the evidence submitted by the Chair, the student's offence record, if any, and may investigate further. The Dean may impose other penalties. If the Dean is considering additional penalties, they shall first notify the student and give the student a reasonable opportunity to make written submissions on the issue of penalty.

- a. If the Dean does not impose other penalties, their decision will be communicated to the student in writing, with a copy to the Chair. The decision letter will also inform the student whether there will be a notation on the student's academic record. Such a decision is not subject to appeal to SRBA.
- b. If the Dean decides to impose other penalties, the Dean's decision and any penalties imposed by them will be communicated to the student in writing, with a copy to the Chair. The letter also will inform the student if there will be a notation on the academic record and of their right to appeal the Dean's decision to impose other penalties to SRBA.

Procedure for Undergraduate Scholastic Offences

2) Faculty without department structure:

The Dean will advise the student of the allegation and the information supporting the allegation. The student will be given reasonable opportunity to respond and submit evidence and a reasonable opportunity to meet with the Dean before a decision is made. The Dean will review the evidence provided by both the student, the student's offence record, if any, and may investigate further.

- a) If the Dean decides that the student has committed a scholastic offence, they will determine the appropriate penalties in consultation with the instructor.
- b) The Dean's decision and any penalties imposed by them will be communicated to the student in writing. The letter also will inform the student if there will be a notation on the academic record and of their right to appeal the decision to SRBA.

2.2 Courses in Faculty Other Than Faculty of Registration ("Course Faculty")

1) Faculty with department structure (including the Faculty of Health Sciences):

a) Chair-Level Review

- i. The Chair will advise the student of the allegation and the information supporting the allegation. The student will be given a reasonable opportunity to respond and submit evidence and a reasonable opportunity to meet with the Chair before a decision is made.
- ii. If the Chair decides that the student has committed a scholastic offence, they will determine the appropriate penalties in consultation with the instructor.
- iii. The Chair's decision and the penalties imposed by them will be communicated to the student in writing, with a copy to the Dean of the Course Faculty ("Course Dean"). The letter will advise the student of their right to file a request for relief from this decision to the Course Dean within four (4) weeks and will refer the student to the policies governing Student Requests for Relief and Scholastic Offences. The Chair will forward all documentation relating to the offence to the Dean.

b) Course Dean-Level Review

- i. If the student files a request for relief from Chair's decision:

The student will be given a reasonable opportunity to meet with the

Procedure for Undergraduate Scholastic Offences

Course Dean and submit evidence supporting their argument before a decision is made. The Course Dean will review the evidence provided by the Chair and the student, and may investigate further. The Course Dean may vary the decision and may vary and/or impose other penalties. If the Course Dean is considering additional penalties, they shall first notify the student and give the student a reasonable opportunity to make written submissions on the issue of penalty.

- a. If the Course Dean does not vary the Chair's decision or impose other penalties, they will affirm the decision and deny the request for relief.
- b. If the Course Dean decides to vary the Chair's decision or impose other penalties, they will either grant the request for relief, or overturn, modify, and/or increase or reduce the previous decision and penalties.
- c. The Course Dean's decision and any penalties imposed by them will be communicated to the student in writing, with a copy to the Chair. The letter also will inform the student if there will be a notation on the academic record, that this decision and the decision of the Chair are being referred to the Dean of the Home Faculty ("Home Dean") who may impose additional penalties, and of their right to appeal the Course Dean's decision to SRBA. The Course Dean will forward all documentation relating to the offence to the Home Dean.

ii. If the student does not file a request for relief from Chair's decision:

The Course Dean will review the evidence provided by the Chair and may investigate further. The Course Dean may impose other penalties. If the Course Dean is considering additional penalties, they shall first notify the student and give the student a reasonable opportunity to make written submissions on the issue of penalty.

- a. If the Course Dean does not impose other penalties, their decision will be communicated to the student in writing, with a copy to the Chair. The decision letter will also inform the student whether there will be a notation on the student's academic record and that this decision and the decision of the Chair are being referred to the Home Dean who may impose additional penalties. Such a decision is not subject to appeal to SRBA. The Course Dean will forward all documentation relating to the offence to the Home Dean.
- b. If the Course Dean decides to impose other penalties, the Course Dean's decision and any penalties imposed by them will be communicated to the student in writing, with a copy to the Chair. The letter also will inform the student if there will be a notation on the academic record, that this decision and the decision of the Chair are being referred to the Home Dean who may impose additional

Procedure for Undergraduate Scholastic Offences

penalties, and of their right to appeal the Course Dean's decision to impose other penalties to SRBA. The Course Dean will forward all documentation relating to the offence to the Home Dean.

c) Home Dean-Level Review

- i. Upon receipt of the decisions of the Chair and Course Dean, the Home Dean will decide if additional penalties are warranted. The Home Dean will review the evidence presented, the student's offence record, if any, and the penalties imposed by the Chair and Course Dean and may investigate further. If the Dean is considering additional penalties, they shall first notify the student and give the student a reasonable opportunity to make written submissions on the issue of penalty.
 - a. If the Home Dean does not impose additional penalties, their decision will be communicated to the student in writing, with a copy to the Chair and Course Dean. The decision letter will also inform the student whether there will be a notation on the student's academic record. Such a decision is not subject to appeal to SRBA.
 - b. If the Home Dean decides to impose additional penalties, the Home Dean's decision and the penalties imposed by them will be communicated to the student in writing, with a copy to the Chair and Course Dean. The letter also will inform the student if there will be a notation on the academic record and of their right to appeal the Home Dean's decision to SRBA.

2) *Faculty without department structure:*

- a) The Course Dean will advise the student of the allegation and the information supporting the allegation. The student will be given reasonable opportunity to respond and submit evidence and a reasonable opportunity to meet with the Dean before a decision is made.

If the Course Dean decides that the student has committed a scholastic offence, they will determine the appropriate penalties in consultation with the instructor.

The Course Dean's decision and the penalties imposed by them will be communicated to the student in writing. The letter will inform the student if there will be a notation on the academic record, that the decision is being referred to the Home Dean who may impose additional penalties, and of his/her right to appeal the Course Dean's decision to SRBA. The Course Dean then will forward all documentation relating to the offence, including a copy of their decision, to the Home Dean.

Procedure for Undergraduate Scholastic Offences

- b) Upon receipt of the Course Dean's decision, the Home Dean will proceed in accordance with item 2.2 (1)(c).

2.3 Requests for Relief

Requests for relief to a Dean must be submitted in writing within four (4) weeks of a decision being issued. The written request need not be lengthy but should state clearly the detailed reasons for the request and the relief requested and include all supporting documentation. A student may request that the Chair's finding that a scholastic offence occurred, and/or the penalties imposed, be set aside or adjusted.

Note: Some Faculties have longer deadlines. The letter from the Chair to the student will set out the applicable deadline.

2.4 Certificate and Diploma-Credit Courses

An allegation of misconduct in a certificate-credit or diploma-credit course offered within a department, or in a Faculty without department structure, will be handled in accordance with the same procedures set out above for degree-credit courses. Otherwise, where the course is not offered by a particular department in a Faculty with department structure, the allegation will be dealt with by the Dean of the Faculty (Part I, Section 2.1, #2 above).

An allegation of misconduct in a certificate-credit or diploma-credit course offered by the Western Continuing Studies will be handled in accordance with the procedures set out in Part I, Section 2.1, #1 above ("Faculty with department structure"). In such cases, references to "Chair" shall be interpreted as "Executive Director of Western Continuing Studies" and references to the "Dean" shall be interpreted as "Dean of the partnering Faculty".

2.5 Gender, Sexuality, and Women's Studies Courses

An allegation of misconduct in a course offered by the Department of Gender, Sexuality, and Women's Studies will be handled in accordance with the procedures set out in Part I, Section 2.1, #1 above ("Faculty with department structure"). References to "Dean" shall be interpreted as "Dean of the Faculty of Arts and Humanities".

3.0 PART II: SCHOLASTIC OFFENCES: OTHER

Where an allegation does not relate to a course, the matter will be referred to the Dean of the student's Home Faculty. If the Dean decides that there is evidence to support the allegation, the Dean will advise the student of the allegation and the information supporting the allegation. The student will be given a reasonable opportunity to respond and submit evidence and a reasonable opportunity to meet

with the Dean before a decision is made. If the Dean decides that the student has committed a scholastic offence, the Dean will determine the appropriate penalties. The Dean's decision and the penalties imposed will be communicated to the student in writing. The letter will inform the student if there will be a notation on the academic record and of their right to appeal the decision to SRBA.

4.0 **PENALTIES**

1) A student found guilty of a scholastic offence may be subject to one or more penalties, examples of which are:

- a) Reprimand.
- b) Requirement that the student repeat and resubmit the assignment.
- c) A failing grade in the assignment.
- d) A failing grade in the course in which the offence was committed.
- e) Prohibition of further registration in a course or courses.
- f) Prohibition of further registration in a course or courses in the Department or Faculty in which the offence occurred.
- g) Failure of the year (applies in certain professional programs).
- h) Suspension from the University for up to, but not more than, three (3) academic years.
- i) Expulsion from the University.

This is a non-exhaustive list.

In determining what penalties are warranted in a given case, previous offences within the Faculty, the gravity of the offence, and the need to ensure consistency in standards of discipline across a Faculty will be relevant considerations for a Dean. A Home Dean also will take into account an existing Offence Record.

- 2) A notation of the scholastic offence (e.g., "Scholastic Offence recorded in...") may be placed on a student's internal, electronic record for the penalties (1)(d), (e), (f), and (g) at the discretion of the Dean of the Faculty imposing the penalty. Upon successful completion of the student's program, the student may request that the notation be removed. The Dean, after consulting with the relevant Chair in the case of a departmentalized Faculty, will decide whether to grant the

Procedure for Undergraduate Scholastic Offences

request. A notation on the official transcript* is recorded for penalties (1)(h) and (i).

Penalty (1)(f) is a program decision that can be imposed only by the Dean of the Course Faculty.

Penalties (1)(g), (h), and (i) are program decisions that can be imposed only by the Dean of the Home Faculty.

* For the Senate regulation on removal of suspension and expulsion notations from academic transcripts, see "Transcript Notations" under *Academic Records and Student Transcripts* policy.

5.0 APPEAL TO SRBA

A student may have a right of appeal to SRBA if the decision falls within its jurisdiction. Appeals to SRBA must be made **within six weeks of the date of the Dean's decision**.

The decision of the Dean or their designate remains in full force and effect unless and until overturned or modified by SRBA.

See the *Senate Review Board Academic Appeals* policy and *Procedure for Senate Review Board Academic Appeals* for further information.

6.0 OFFENCE RECORD

The offence record will be held in the Dean's Office of the student's Home Faculty and will be kept separate from the student's academic advising file.

If a student is subsequently found not to have committed the offence in question, the record of that charge will be destroyed in accordance with Western's Records Retention and Disposal Schedules.

The Student Affairs records retention and disposal schedule is on the Western Libraries Retention Schedules website.

Apart from the student, no one outside the Dean's Office shall have access to an offence record, except in the event of an appeal by the student to SRBA against the decision or the penalty (or penalties) imposed.

7.0 RELEASE OF INFORMATION CONCERNING SCHOLASTIC OFFENCES

In the event that the penalties imposed are to be reflected in the student's academic record, either on the official transcript or the internal electronic record, a copy will be sent to the Registrar. If a student transfers to another Faculty, or to an Affiliated University College of this University, the offence record will be transferred to the Dean's Office of that Faculty or College. Otherwise, information may be released with the written permission of the student or if required by a court order. Under all other circumstances, the information contained in a student's offence record shall be considered confidential and, unless the offence is to be recorded on the student's transcript, no information about the student's offence record shall be provided to any person or institution outside the University.

7.1 Report to Senate

Each Faculty shall submit to the Vice-Provost (Academic Programs) an annual summary of scholastic offences committed by students registered in the Faculty. The summary will set out the nature of the offence and the penalties, with students' names removed. The Vice-Provost (Academic Programs) will compile the information, by Faculty, and report annually to Senate for information.

Last Reviewed:

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Procedure for Graduate Scholastic Offences

Governing Policy:	Scholastic Offences
Subsections:	Introduction ; Part I: Program-Related Offences ; Part II, Offences Not Related to a Program ; Penalties , Appeal to SRBA ; Offence Record ; Release of Information Concerning Scholastic Offences
Officer(s) Responsible for Procedures:	Provost & Vice-President (Academic)
Effective Date:	September 1, 2025
Supersedes:	(NEW)

1.0 **INTRODUCTION**

If a student is suspected of a scholastic offence, the University will investigate and if it is satisfied that the student has committed a scholastic offence it may impose penalties, up to and including expulsion from the University. The procedures that the University will follow are set out in this section.

Throughout these scholastic offence regulations, reference to “Vice-Provost” is to be interpreted as “Vice-Provost (Graduate and Postdoctoral Studies) or their designate” and reference to “Chair” is to be interpreted as “Graduate Chair or their designate”. If the matter has been designated by the Vice-Provost (Graduate and Postdoctoral Studies) or a Chair to another person(s), that person(s) is authorized to make the School’s or Program’s final decision on the matter.

To learn more about the request for relief and appeals process, students may contact the Office of the Ombudsperson.

2.0 **PART I: PROGRAM-RELATED OFFENCES**

If evidence of a possible scholastic offence is brought to the attention of, or discovered by, an instructor or member of a student’s thesis supervisory committee, normally they will meet with the student to discuss the allegation if practicable and appropriate in such case.

Procedure for Graduate Scholastic Offences

The student's Chair will be notified if there is evidence of a scholastic offence.

2.1 Decision by Chair

- 1) If the Chair agrees that there is evidence to support the allegation, they will advise the student of the allegation and the information supporting the allegation.
- 2) The student will be given a reasonable opportunity to respond and submit evidence and a reasonable opportunity to meet with the Chair before a decision is made.
- 3) If the Chair decides that the student has committed a scholastic offence, they will determine the appropriate penalties in consultation with the instructor or the student's supervisor, as appropriate.
- 4) The Chair's decision, including any penalties and any recommended penalties (per Section 4.0), will be communicated to the student in writing with a copy to the Vice-Provost. The letter will also advise the student of their right to submit a request for relief regarding the finding of misconduct and/or any penalties imposed by the Chair to the Vice-Provost.

2.2 Request for Relief to Vice-Provost

- 1) A student may submit a request for relief regarding a Chair's finding of misconduct and/or penalties imposed by the Chair to the Vice-Provost. A completed request for relief application together with all supporting documents must be submitted to the Office of the Vice-Provost within four (4) weeks of the issuance of the Chair's decision.
- 2) The Vice-Provost will review the evidence provided by both the student and the Chair and may investigate further. The Vice-Provost will give the student a reasonable opportunity to meet with them before making a decision.
- 3) The Vice-Provost may affirm, vary, or overturn any decision made by the Chair and may impose other penalties. If the Vice-Provost is considering imposing a penalty or penalties that were not imposed by the Chair, they shall notify the student and give the student a reasonable opportunity to file written submissions on the issue of penalty.
- 4) The Vice-Provost's decision will be communicated to the student in writing with a copy to the Chair. The decision letter will also inform the student whether there will be a notation on the student's academic record, if any policies will be triggered by the penalty, and will inform the student of their right to appeal a negative decision to the Senate Review Board Academic (SRBA).

2.3 Review by Vice-Provost

- 1) If a student does not submit a request for relief regarding a Chair's decision, the Vice-Provost will review the evidence presented and the penalties imposed by the Chair, if any, and may vary the Chair's penalties and/or impose other penalties.
- 2) If the Vice-Provost does not vary the Chair's decision or impose other penalties, no further action will be taken and there is no right of appeal to SRBA.
- 3) If the Vice-Provost is considering varying the Chair's decision or imposing other penalties, they shall notify the student and give the student a reasonable opportunity to file written submissions on the issue of penalty. The Vice-Provost's decision will be communicated to the student in writing, with a copy to the Chair. The decision letter will also inform the student whether there will be a notation on the student's academic record, if any policies will be triggered by the penalty, and of their right to appeal the additional penalties imposed by the Vice-Provost to SRBA.

3.0 **PART II: OFFENCES NOT RELATED TO A PROGRAM**

- 1) If an allegation of misconduct does not relate directly to the student's program (e.g., a course or thesis), the allegation will be referred to the Vice-Provost.
- 2) If the Vice-Provost decides that there is evidence to support the allegation, the Vice-Provost will advise the student of the allegation and the information supporting the allegation.
- 3) The student will be given a reasonable opportunity to respond and submit evidence and a reasonable opportunity to meet with the Vice-Provost before a decision is made.
- 4) If the Vice-Provost decides that the student has committed a scholastic offence, they will determine the appropriate penalties.
- 5) The Vice-Provost's decision, including the penalties, will be communicated to the student in writing. The letter will inform the student whether there will be a notation on the student's academic record, if any policies will be triggered by the penalty, and of their right to appeal the decision to SRBA.

4.0 **PENALTIES**

- 1) A student guilty of a scholastic offence may be subject to one or more penalties, examples of which are:
 - a) Reprimand.
 - b) Requirement that the student repeat and resubmit the assignment.
 - c) A failing grade in the submitted work.
 - d) A failing grade in the course in which the offence was committed.
 - e) Withdrawal from the program.
 - f) Suspension from the University for up to three (3) academic years.
 - g) Expulsion from the University.

A Chair may impose penalties 4.0(1)(a) through (d). Only the Vice-Provost may impose penalties 4.0(1)(e), (f), and (g).

A Chair also can recommend a more severe penalty (e.g., withdrawal, suspension, expulsion) to the Vice-Provost in addition to penalty(ies) imposed at the program level.

In determining what penalties are warranted in a given case, the Vice-Provost will consider the gravity of the offence, any Offence Record, any recommendations of the Chair, and the need for consistency in standards of discipline across the School.

- 2) The Vice-Provost may require a notation of the scholastic offence (e.g., "Scholastic Offence recorded in...") on a student's internal, electronic record for penalty 4.0 (1)(d). On the successful completion of the student's program, the student may request that the notation be removed. The Vice-Provost, after consulting with the Chair, will decide whether to grant the request.

The penalties of suspension and expulsion are recorded as notations on the student's official transcript.*

* For the Senate regulation on removal of suspension and expulsion notations from academic transcripts, see "Transcript Notations" under *Academic Records and Student Transcripts* policy.

5.0 **APPEAL TO SRBA**

A student may have a right of appeal to SRBA if the decision falls within its jurisdiction. Appeals to SRBA must be made **within six weeks of the date of the Vice-Provost's decision**.

The decision of the Vice-Provost or their designate remains in full force and effect unless and until overturned or modified by SRBA.

See the *Senate Review Board Academic Appeals* policy and *Procedure for Senate Review Board Academic Appeals* for further information.

6.0 **OFFENCE RECORD**

The Offence Record is held in the Vice-Provost's Office and is kept separate from the student's academic file. If a student is subsequently found not to have committed the offence in question, the record of that charge will be destroyed in accordance with Western's Records Retention and Disposal Schedules. The Student Affairs records retention and disposal schedule can be found on the Western Libraries Retention Schedules website.

Apart from the student, no one outside the Vice-Provost's Office shall have access to an Offence Record, except in the event of an appeal by the student to SRBA against the decision or the penalty (or penalties) imposed or except as set out in "Release of Information Concerning Scholastic Offences" below.

7.0 **RELEASE OF INFORMATION CONCERNING SCHOLASTIC OFFENCES**

In the event that the penalties imposed are to be reflected in the student's academic record, either on the official transcript or the internal electronic record, a copy will be sent to the Registrar. If a student transfers to another Faculty, or to an Affiliated University College of this University, the offence record will be transferred to the Dean's Office of that Faculty or College. Otherwise, information may be released with the written permission of the student or if required by a court order. Under all other circumstances, the information contained in a student's offence record shall be considered confidential and, unless the offence is to be recorded on the student's transcript, no information about the student's offence record shall be provided to any person or institution outside the University.

7.1 Report to Senate

The School of Graduate and Postdoctoral Studies prepares an annual summary of scholastic offences committed by students registered in the School. The summary

Procedure for Graduate Scholastic Offences

will set out the nature of the offence and the penalties, with students' names removed. The Vice-Provost will report the summary annually to Senate for information.

Last Reviewed: *

ITEM 9.1 – Faculty of Health Sciences, School of Health Studies and Arthur Labatt Family School of Nursing and Schulich School of Medicine & Dentistry, Department of Epidemiology and Biostatistics: Introduction of a Certificate in Critical Public Health

ACTION: ☒ **APPROVAL** ☐ **INFORMATION** ☐ **DISCUSSION**

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, a Certificate in Critical Public Health be introduced by the School of Health Studies and Arthur Labatt Family School of Nursing in the Faculty of Health Sciences and the Department of Epidemiology and Biostatistics in the Schulich School of Medicine & Dentistry as shown in Item 9.1.

EXECUTIVE SUMMARY:

The Certificate in Critical Public Health will introduce undergraduate learners to current theories and cutting-edge practice in public health using an interdisciplinary approach, and from a critical lens. There will be opportunities for students to engage with, and learn from, local public health practitioners. The Certificate will be relevant to learners, who are interested in improving public health locally and globally.

ATTACHMENT(S):

[New Calendar Copy – Certificate in Critical Public Health](#)

[Extracted from the New Undergraduate Module/Certificate Proposal \(Major Modification\) – Certificate in Critical Public Health](#)

NEW CALENDAR COPY

CERTIFICATE IN CRITICAL PUBLIC HEALTH

Enrolment in this Certificate is limited. Meeting the minimum requirements does not guarantee that students who wish to enter in this Certificate will be offered enrolment.

The Certificate in Critical Public Health offers students a breadth of understanding of public health strategies focusing on the principles of public health, the impact of health policy on population health and global perspectives related to emerging environmental issues and social determinants of health within a changing geopolitical landscape.

Admission

Students must achieve an average of at least 70% in the following 3.0 courses:

1.0 course: Health Sciences 1001A/B, Health Sciences 1002A/B.
1.0 course: Biology 1001A/B, Biology 1002A/B.
1.0 course from: Applied Mathematics 1201A/B, Calculus 1000A/B, Calculus 1301A/B, Calculus 1500A/B, Calculus 1501A/B, Data Science 1000A/B, Mathematics 1225A/B, Mathematics 1228A/B, Mathematics 1229A/B, Mathematics 1600A/B.

Program

3.5 courses:

To qualify for the Certificate in Critical Public Health, students must achieve an average of at least 70% with no mark below 60% in the following 3.5 courses:

0.5 course from: Biology 2244A/B, Health Sciences 3801A/B, Statistical Sciences 2244A/B.

2.0 courses: Epidemiology 2200A/B, Epidemiology 3315B, Epidemiology 4310A/B, Nursing 3310A/B.

0.5 course* from: Health Sciences 2400A/B, Health Sciences 3040A/B, Health Sciences 3400A/B, Health Sciences 4400A/B.

0.5 course** from: Health Sciences 2250A/B, Health Sciences 3250F/G, Health Sciences 4200F/G, Health Sciences 4205A/B**.

* students in Health Sciences modules must take either Health Sciences 3040A/B or Health Sciences 4400A/B.

** students in Health Sciences modules must take Health Sciences 3250F/G, Health Sciences 4200A/B, or Health Sciences 4205A/B.

Note: Students may not have more than 1.0 common course between this Certificate and the module(s) within their degree.

This Certificate may not be taken by students enrolled in any module offered by the Department of Epidemiology and Biostatistics.

***Extracted from the New Undergraduate Module/Certificate Proposal
(Major Modification) – Certificate in Critical Public Health***

Description and Rationale

This new Certificate in Critical Public Health will be offered by the School of Health Studies, the Arthur Labatt Family School of Nursing and the Department of Epidemiology and Biostatistics as a credential to introduce undergraduate learners to current theories and cutting-edge practice in public health using an interdisciplinary approach, and from a critical lens. There will be opportunities for students to engage with, and learn from, local public health practitioners. The Certificate will be relevant to learners, who are interested in improving public health locally and globally. The proposed Certificate is consistent with the University's mission and priorities in that it will (i) improve partnership between public health units, and equity-focused communities; (ii) provide cutting-edge education and training of the next generation of population scientists and public health professionals.

The need for developing this focus in public health resulted from recognition of the role of public health in a 21st century health care system and the breadth of opportunities for students at the undergraduate and graduate level to pursue future careers. The recent pandemic, health-related environmental pressures, awareness of the impact of social determinants of health and the need for future leaders to have the ability to advocate and communicate with diverse communities has resulted in the plans to develop this new initiative at Western.

The target student enrolment will aim to capture local, national and international students. The COVID-19 pandemic, other epidemics, natural disasters and war as well as other challenges to health systems such as cyber terrorism has highlighted the critical role of local, regional, and global public health practice, science, and training, and has also brought systemic health inequities to the fore. To effectively tackle the current and emerging complex health problems experienced world-wide (e.g., clinical sequelae of COVID-19, multimorbidity in aging populations; mental illness; health care capacity) we must provide trans-disciplinary approaches to shape ideology, policy, and practice through learning. If marketed well, the Certificate will encourage students to consider further relevant study, including the new Health Equity and Sustainability online Master's (launched September 2023) that attracted over 13 students in its first year and has a cohort of 32 students from across Canada this year.

Currently the Master of Public Health, offered through the Schulich School of Medicine & Dentistry, is the only degree available at Western focusing comprehensively on public health. This Certificate represents the first proposed program at the undergraduate level. At Western, interest in public health education at the undergraduate level is reflected by the desire for students to enrol in public health classes in the Bachelor of Health Sciences (BHSc) and Nursing degrees (enrolment of 495 and 493, respectively). Discussions with the Health Sciences Student Association (HSSA) have signalled that the Certificate will be attractive to students who wish to take this Certificate concurrently with their existing studies and will enhance their career pathways into public health. In addition, Western's undergraduate degrees remain important feeders to Advanced Health Care Practice,

Health and Rehabilitation Sciences, Epidemiology and Biostatistics, Public Health, Global Health Studies, and One Health graduate programs that are set to grow over the coming years. The Certificate will extend the conduit into these programs.

The Certificate blends medical and biological sciences with health sciences focusing on a combination of course offerings from Faculty of Health Sciences and Schulich School of Medicine & Dentistry that uniquely positions students for learning in areas of health policy, epidemiology and biostatistics, environmental health sciences and behavioural and social sciences. There is no one undergraduate program at the university that provides these course offerings. The Schulich School of Medicine & Dentistry has a number of modules which focus on medical sciences, including pharmacology, pathology, anatomy, biophysics, etc. The Faculty of Health Sciences offers specialization in family studies, food and nutrition, health promotion, rehabilitation sciences, kinesiology, etc. By creating a shared interprofessional program, the Certificate in Critical Public Health provides a unique combination of epidemiology and health sciences with a focus on population health. Students will be well positioned for a career path in medical and social care systems needed today.

Mindful of the need to increase the public health workforce in light of continued global public health events, the Public Health Agency of Canada (PHAC) have commissioned the NCC for Public Health to update the 2008 Core Competencies for Public Health in Canada. The Government of Canada also recently committed to supporting and funding a more sustainable health workforce (see Canada.ca). The new Certificate in Critical Public Health is timely in that it will contribute to the education of a more effective public health workforce.

Western received data from Labour Market Analytics (Occupation Overview 2023 Data Set). The Occupational Overview report indicates the demand for jobs related to public health environmental health and safety professionals, health policy researchers, consultants and program officers, and government managers focusing on health and social policy development and program administration is high in Ontario. There has been an increased demand for these occupations since 2001 and it is projected to continue through 2031. The data received projected an increase in target occupations related to public health (i.e., social and community service works, managers, health policy researchers and program officers, public and environmental health and safety professional and government managers) of 11.5% provincially and 15.6% nationally from 2019 to 2029.

Objectives

The Certificate in Critical Public Health offers students a breadth of understanding of public health strategies focusing on the principles of public health, the impact of health policy on population health and global perspectives related to emerging environmental issues and social determinants of health within a changing geopolitical landscape.

There is a need for individuals with expertise in critical public health with a focus on sustainable development goals and global health as well as related health management (i.e., policy development, risk management), program administration and delivery (i.e., health promotion, social determinants of health, program evaluation, youth engagement), advocacy (i.e., social program maintenance and

resource acquisition for clients), and leadership. This certificate enables qualified students to gain entry level knowledge of these core public health concepts. The program is designed to build analytical skills in population-based evaluation of data through a focus on epidemiology. Subsequent courses apply this foundational knowledge to the impact of health policy and social and behavioural sciences on population health in a local and global context. Courses included in the certificate expand on traditional public health principles to equip students to consider health inequities and socioeconomic disparities to support healthy populations. Specifically, students will be able to demonstrate knowledge about the role of public health on population health outcomes globally and locally, the impact of social determinants of health, strategies for health promotion, disease and injury prevention and health protection, as well as the importance of factors, such as policy and politics, that influence the delivery and use of health services.

Learning Outcomes

Upon completion of the Certificate learners will be able to:

1. **Analyze** the epidemiological characteristics and impact of major infectious and chronic non-communicable diseases at both national and global levels.
2. **Critically assess** national and global public health strategies, including prevention and control measures for epidemics and pandemics, through an interdisciplinary and critical lens.
3. **Identify and assess** gaps between public health knowledge and its practical application, focusing on improving health outcomes.
4. **Critically reflect** on the role of health policy decision-making as it impacts population health outcomes at the local, national and international level.

This Certificate will use courses that have already been developed and therefore no new courses need to be developed as all of the courses in the proposed Certificate are already offered. The necessary course change proposals (i.e., changes to the prerequisites for Epidemiology 2200A/B, Epidemiology 3315B, Epidemiology 4310A/B, Nursing 3310A/B) will be submitted to the Subcommittee on Undergraduate Academic Courses (SOC) when the Certificate has been approved.

This Certificate will be administered through the School of Health Studies and is likely to attract the largest number of students from the School of Health Studies' Bachelor of Health Sciences (BHSc) program.

ITEM 10.1(a) – 2025-2026 University Operating and Capital Budgets

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

RECOMMENDED: That on recommendation of SCUP, Senate provide advice to the Board of Governors, through the President & Vice-Chancellor, recommending the approval of the 2025-26 University Operating and Capital Budgets as shown in Item 10.1(a).

EXECUTIVE SUMMARY:

The Operating and Capital Budgets and setting of tuition fees are the purview of the Board of Governors. The Senate may provide advice to the Board under the authority of Section 30(f) of the *UWO Act*:

The Senate may ... pass resolutions and make recommendations to the Board with respect to any matter connected with the administration of the University and the promotion of its affairs but this clause shall not be construed to subtract from the powers and duties conferred on the Board elsewhere in [the] Act.

Recommendations and associated information regarding the Operating and Capital budgets and the setting of tuition fees are provided to Senate through the Senate Committee on University Planning.

ATTACHMENT(S):

[2025-26 University Operating and Capital Budgets](#)



2025-26 Operating and Capital Budgets

March 31, 2025

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ACRONYMS used in University Budget Document

1	Acronym	Description
2	APF	Academic Priorities Fund
3	APPF	Academic Planning, Policy, & Faculty
4	AQ	Additional Qualification Courses in the Faculty of Education
5	B.Ed.	Bachelor of Education Program/Degree
6	B.L.U.E.	Black Student Leadership University Experience
7	BRIF	Biosciences Research Infrastructure Fund
8	CFI	Canada Foundation for Innovation
9	CRCs	Canada Research Chairs
10	CRV	Current Replacement Value (of Buildings)
11	CSD	Communication Sciences and Disorders Program
12	DM	Deferred Maintenance
13	Ed.D.	Doctor of Education Degree
14	EDI	Equity, Diversity, and Inclusion
15	EDID	Equity, Diversity, Inclusion, and Decolonization
16	EFB	Employee Future Benefits
17	EMBA	Executive Master of Business Administration Degree/Program
18	FIMS	Faculty of Information & Media Studies
19	FRSF	Federal Research Support Fund
20	FTE	Full-Time Equivalent
21	HBA	Honours Business Administration Degree/Program
22	HR	Human Resources
23	IBA	Inflationary Budget Adjustment
24	ITIF	Information Technology Infrastructure Fund
25	LRSP	Long-Range Space Plan
26	M.Cl.Sc.	Masters in Clinical Sciences Degree
27	MA	Master of Arts Degree
28	MBA	Master of Business Administration Degree/Program
29	MD	Doctor of Medicine Degree/Program
30	MEng	Master of Engineering Degree/Program
31	MESc	Master of Engineering Science Degree
32	MMI	Maintenance, Modernization, and Infrastructure
33	MN	Master of Nursing Degree
34	MOS	Management & Organizational Studies Program
35	MPT	Masters in Physical Therapy Degree
36	MSc	Master of Science Degree
37	MSOF	Major Strategic Opportunities Fund
38	OT	Occupational Therapy (School/Program)
39	PAL	Provincial Attestation Letter (in support of international student study permits)
40	Ph.D.	Doctor of Philosophy Degree
41	PT	Physical Therapy (School/Program)
42	QA	Quality Assurance
43	RISF	Research Infrastructure Support Fund
44	SDRI	Siebens-Drake Research Institute
45	SSHRC	Social Science and Humanities Research Council
46	STEM	Science, Technology, Engineering, and Mathematics
47	SUPF	Support Unit Priorities Fund
48	U.C.	University College
49	UCC	University Community Centre
50	USC	University Students' Council
51	USRI	Undergraduate Summer Research Internship Program
52	WAFAR	The Western Academy for Advanced Research

2025-26 Operating Budget

Western continues to be guided by the priorities outlined in our **Strategic Plan – Towards Western at 150** – and is focused on its commitment to an outstanding educational experience, scholarship, research, and creativity. The dedicated efforts made by all members of our university community have enabled the university to maintain those commitments as we look ahead to building a stronger university.

The last three university budgets started the process of investing in our strategic plan priorities and this budget builds on those investments.

The current budget makes additional significant investments in our strategic plan priorities including:

- Support for enrolment growth
- International student recruitment
- Scholarship/research/creativity
- Student financial support
- Fundraising
- Infrastructure to accommodate growth

These investments are critical to Western's ongoing commitment to pursue the various components of our mission as a leading research university.

A. Planning and Budgetary Context

The recently completed planning process leads us forward to the final year of the 3-year budget/planning cycle – spanning the period 2023-24 through 2025-26. In the summer of 2022, our Faculties and Support Units submitted Academic and Operational Plans in alignment with our strategic plan – and the priorities in those plans have formed the basis for the 3-year university plan.

At this point in time, as we reach the end of the current fiscal year, we are on target to be very close to the net position initially projected for 2024-25. The Operating Reserve at the end of the current year is projected to be \$50.7 million – compared to the budgeted figure of \$51.5 million.

Looking ahead to 2025-26, we have developed the University budget with the following general assumptions regarding revenues:

- Under the Provincial Government's corridor-based block-grant funding system, our overall core on-going provincial grants will remain frozen at the 2016-17 level.
- The Province's tuition framework rolled back domestic tuition rates by 10% in 2019-20 and the rates were kept constant (at the reduced levels) in 2020-21 through 2024-25. Government has confirmed that domestic tuition rates for Ontario students will remain frozen for 2025-26 and 2026-27 – making it a total of 8 years of no change to domestic tuition rates.
- A year ago, the Federal Government introduced a policy/approach to limit study permits for undergraduate international students who would come to Canada from outside the country. That policy has now been updated to include all undergraduate students (both coming from outside the country and from within Canada) as well as all international graduate students. Our enrolment

planning includes our best assessment of the impact of the Federal Government's policy. We are projecting reductions in both undergraduate and graduate international enrolments – which will result in a decline in tuition revenue in 2025-26.

- Enrolments are the primary driver of operating revenues. For budgetary purposes, our first-year class for 2025-26 is expected to be about 6,500 students (which includes about 580 international students). The graduate enrolment plan is the aggregate of the plans developed by the Faculties – which is a reduction of about 130 students largely due to lower international enrolments resulting from the Federal Government policy. Total full-time enrolment (undergraduate and graduate) is projected to decrease by about 620 – of which 560 is on the international component.
- In late February 2024, the Provincial Government announced time-limited funding investment in Ontario's Universities – spanning the period 2023-24 through 2026-27. Western's estimated allocation for 2025-26 of \$14.2 million (an increase of \$5.8 million over 2024-25) has been incorporated into our operating revenue projections.

In summary, over 85% of our Operating Revenues derive from enrolment-related revenues. As a result of external factors – i.e. frozen base operating grants, frozen domestic tuition, and international enrolment declines – our revenues in the near term are projected to decline. Therefore, we will need to be disciplined and prioritize our expenditures in support of our highest priorities – in alignment with our Strategic Plan.

At Western, our integrated approach to planning serves us well. We continue to focus our budget planning on our strategic priorities. Our approach to enrolment planning allows us to make significant enhancements to the quality of education and the educational experience we offer our students:

- Recruitment of outstanding undergraduate students is a high priority. The average entering grade of our incoming class in the fall of 2023 was 90.9%, well above the Ontario average.
- Over 92% of our first-year students continue into their second year. Our retention rates are amongst the highest in Canada and much higher than at our peer institutions in the United States.
- Graduation rates of our undergraduate students have been steadily increasing, and they are currently much higher than the average of peer universities in Canada and the United States. Nearly 85% of Western's 2018-19 entering cohort graduated within 6 years – again, well above our peer institutions across Canada.
- We are continuing to invest in our recruitment efforts to grow international undergraduate enrolments while also diversifying home country and program destination. At present, about 7.5% of our undergraduate enrolment is international. Our Strategic Plan aspires to reach 20% international undergraduate students. Our strategies to increase international enrolments include: increased direct in-country recruitment activities, expansion of agents, on-line recruitment initiatives, expansion of recruitment awards, and housing guarantees. Even with these initiatives, our undergraduate international enrolments (which peaked in 2020-21) have been on a declining trend – due to the impacts of COVID-19, increased global competition, changing political landscapes around the world, and the recent introduction of study permit limits by the federal government. We need to continue our efforts and also explore new strategies/opportunities.
- Expansion of graduate enrolments in areas of demand and capacity continues to be a strategic priority at Western. In the current year, full-time graduate students comprise about 19% of total full-time enrolment.

We remain committed to building on the substantive gains we have made in the areas of student quality, educational quality, and student experience. Going forward, we will continue to manage our resources and target them towards the priorities identified in our Strategic Plan.

Figure A
Total FTE Enrolment at Western

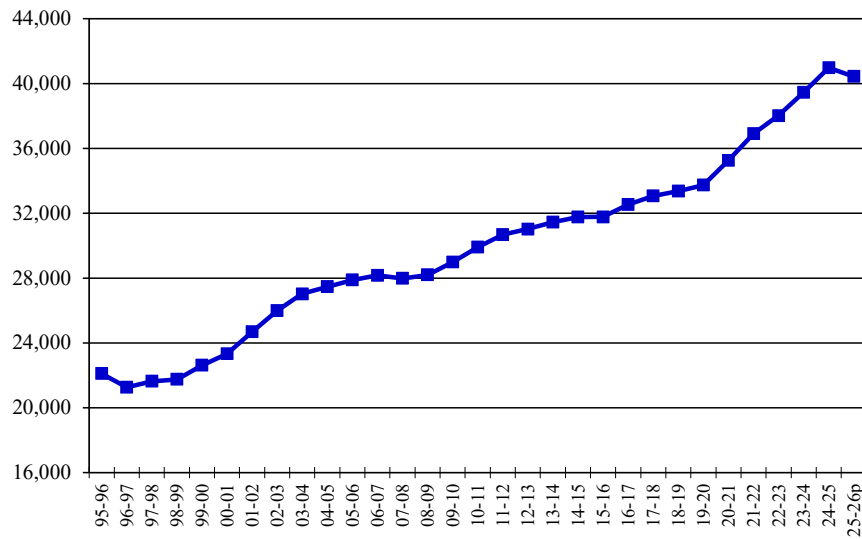
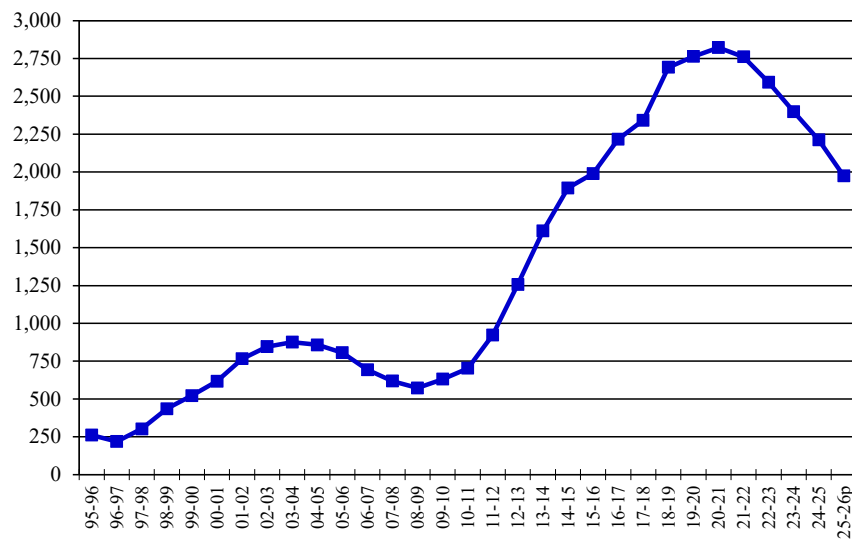


Figure B
Full-Time Undergraduate International Enrolment at Western



B. Updates on Priorities and Initiatives from Last Year's Budget

The following initiatives were included in the 2024-25 Budget and involved substantial investments in alignment with the themes in our Strategic Plan.

Theme 1: Greater Impact

Growth: Enrolments

- The multi-year Engineering expansion involving a new 5-year undergraduate program that combines the core elements of Artificial Intelligence (AI) and Information & Communications Technology with any of the core disciplines in Engineering continued in 2024-25 – and included expansion of enrolments, faculty and staff complements, planning for space/facilities, and allocations to the Faculty of Science which contributes in a significant manner to the teaching of Engineering students.

Engineering: \$1.2 million base funding to support faculty and staff positions, \$725,000 one-time for faculty start-up funding, and \$5.8 million to support the construction of a new building.

Science: \$246,000 base funding and \$100,000 one-time for faculty start-up funding.

- The Brescia-Western Integration contributed to enrolment growth at Western – and was supported by base and one-time allocations to the Faculties and Support Units to cover the compensation costs of faculty and staff joining Western as well as funding to support scholarship commitments to former Brescia students and employee voluntary separation costs. A total of 670 students from Brescia joined Western, along with 35 faculty members and 60 staff members.
- In support of the recruitment of international undergraduate students – in the context of student permit caps and increased global competition – a sum of \$6 million was committed to international student recruitment awards.

Growth: Faculty and Staff Renewal/Expansion

- Last year's budget included several initiatives aimed at faculty and staff renewal and expansion:
 - Various central base allocations – including the Academic Priorities Fund (APF) and Support Units Priorities Fund (SUPF) – to support faculty and staff positions; and
 - Funding to support the addition of former Brescia faculty and staff to our Faculties and Support Units – which resulted in the integration of 35 faculty and 56 staff positions into the University.

The combined impact of the above allocations/initiatives is that full-time faculty complement increased by 52 and full-time staff complement decreased by 23 in 2024-25 (as of February 28, 2025) over 2023-24. Since 2019-20, full-time faculty complement has increased by 176 and full-time staff complement has increased by 274.

Space, Facilities, and Infrastructure to Support Growth

To ensure that we offer the best educational environment for our students and to support our faculty and staff with adequate state-of-the-art facilities, the 2024-25 Budget included the following one-time allocations:

- \$9 million to support a new building to provide incremental space for enrolment expansion in the Faculty of Health Sciences;
- \$5.8 million from the multi-year Engineering expansion revenues to support the new Engineering Building, currently under construction; and
- \$2.1 million for technology-related modernization of general university instructional spaces.

Activities ranging from space planning, site assessment, design, and early construction are underway for the above projects.

Enhancing our Research Profile and Impact

Last year's budget recommended various scholarship/research related initiatives, including:

- \$13.5 million one-time to support our Interdisciplinary Initiatives -- \$12.5 million to create an endowment that would provide an annual amount of \$500,000 starting in 2025-26 and \$1 million as transitional funding in 2024-25;
- \$10 million one-time as CFI matching funds;
- \$1 million one-time to establish and support Core Research Facilities;
- \$1.6 million one-time to support the continuation of the Post-Doctoral Fellowship Program;
- \$500,000 one-time for the Western Academy for Advanced Research (WAFAR); and
- \$3.4 million one-time to the Vice-President (Research) to support university-wide research initiatives.

Enhancing the Learning Experience

The 2024-25 budget allocated a sum of \$2 million one-time to support the continuation of the Undergraduate Summer Research Internship Program (USRI). The program has supported 272 student internships working under the supervision of 261 faculty members across campus – and included an education and training component as part of the overall experiential research opportunity for our students.

State-of-the-Art Information Technology Infrastructure

The commitment in the Strategic Plan to invest in state-of-the-art I.T. infrastructure was supported through a \$10 million one-time allocation to renew I.T. infrastructure across campus.

Theme 2: People, Community, and Culture

Last year's budget included funding allocations in direct support of our goals in the areas of Equity, Diversity, & Inclusion (EDI) and Indigenization.

- Base and one-time funding to the Office of Indigenous Initiatives in support of additional staffing and programming initiatives (\$124,000 base and \$100,000 one-time funding)

- Funding to support the Black Student Leadership University Experience Program (B.L.U.E.) and programming initiatives through the Office of Equity, Diversity, and Inclusion (\$115,000 one-time funding); and
- A sum of \$455,000 in base funding to continue the expansion of scholarships aimed at recruiting Black Students and Indigenous Students.

In recognition of the financial pressures faced by our graduate students, the Graduate Student Needs-based and Emergency Fund continued in 2024-25 – with a \$500,000 one-time allocation.

Theme 3: Western's Place in the World

The commitments under this theme were directly supported in the 2024-25 Budget through the following initiatives:

- Western's Long-Range Space Plan which included modernization of the Weldon Library, the Ronald D. Schmeichel Building for Entrepreneurship and Innovation, a new Engineering Building, the Bioconvergence Centre, a new facility to consolidate the Faculty of Education's Child and Youth Development Clinics, a new residence, and the Pathogen Research Centre Facility. The Schmeichel Building opening last fall and the rest of the projects are in various stages of progress – ranging from initial space needs assessment (including costing), site planning, design, and actual construction.
- Various university-wide campus sustainability, energy conservation, and infrastructure projects (supported through an allocation of \$29.5 million in our capital budget) are continuing.
- A sum of \$2 million one-time was committed to strengthen and expand the Commercial Aviation Management stream of the DAN Management & Organizational Program – which includes future partnerships aimed at responding to industry needs and labour shortages in the Aviation industry. The first step, aimed at a flight training partnership for the CAM Aviation stream, is under negotiation.

C. Priorities for the 2025-26 Budget and New Initiatives

The recently completed planning process identified the following high priority initiatives that are directly aligned with the three themes in our new Strategic Plan.

Theme 1: Greater Impact

Growth: Enrolments

1. A central element of “Greater Impact” is to grow strategically in areas of demand and societal need. In support of this imperative, the following initiatives are recommended in the 2025-26 Budget.
 - As indicated in section B, a strategic Engineering expansion is underway with a fully developed multi-year plan involving expansion of enrolments, faculty/staff complements, space/facilities, and investments in other Faculties that contribute in a significant manner to the teaching of Engineering students. The investments include: Engineering – \$610,000 in base funding (Table 4, line 4, column d), 575,000 in one-time funding (Table 8, line 15), and \$3.4 million one-time for a new building (Table 8, line 4); and Science – \$50,000 in base funding (included in Table 4, Line 10, column d) and \$75,000 in one-time funding (Table 8, line 21).
 - The Provincial Government is supporting the expansion of Nursing enrolments through the allocation of recurring one-time funding – and a sum of \$2 million in one-time funding flows to the Faculty of Health Sciences (Table 8, line 16).
2. Recruitment of undergraduate international students continues to be a high priority for the University. In support of this – and in the context of the current external environment, which includes global competition for these students and the Federal Government’s limits on study permits – we are recommending \$6.2 million in one-time funding for international student recruitment awards.

Growth: Faculty and Staff Renewal/Expansion

Faculty and staff renewal and expansion, commensurate with enrolment growth, is a key priority in our Strategic Plan. In support of this, the following budget allocations are recommended:

3. The Endowed Chairs Matching Program, whereby private donations to support faculty positions through the creation of endowed chairs are matched by the University, was introduced in 2010-11. To-date, a total of \$113.5 million has been allocated for matching purposes. Of this, \$98.8 million has already been spent as matching funds for a total 59 chairs, leaving \$14.7 million unspent. The Vice-President (Advancement) is currently in discussions regarding 3 to 4 additional chairs in the current year which will require up to \$6.5 million in matching funds and the plan is to secure 5 to 10 chairs annually. It is expected that this matching program will be a central component of our next fundraising campaign, and further incremental matching funds will be required. Therefore, it is recommended that \$30 million in one-time funding (Table 8, line 1) be allocated to support the Endowed Chairs Matching Program
4. As a result of the allocations to support enrolment growth in Engineering, Health Sciences, and the Ivey Business School, these Faculties are planning for incremental faculty and staff positions in 2025-26. The plans for all eleven Faculties (in total) have proposed increases of 34 faculty positions

and 22 staff positions in 2025-26. The Provost is currently in the process of reviewing the plans and will respond to the Faculties in early April. The Support Units submitted their plans in the last week of March – and are currently under review.

Space, Facilities, and Infrastructure to Support Growth

5. To ensure that we offer the best educational environment for our students and to support our faculty and staff with adequate state-of-the-art facilities, the Strategic Plan calls for investment in facilities and infrastructure. In support of this priority, the following one-time allocations are recommended in this budget:
 - \$3.4 million from the multi-year Engineering enrolment expansion revenues to support the new Engineering Building (Table 8, line 4); and
 - \$2.2 million to support modernization of general university instructional spaces (Table 8, line 6).

Enhancing our Research Profile and Impact

6. In support of the research aspirations in our Strategic Plan, under the Greater Impact Theme, the following budget allocations are recommended in this budget:
 - \$1.6 million one-time to support the continuation of the Post-Doctoral Fellowship Program (Table 8, line 8);
 - \$500,000 one-time to support our research institutes (Table 8, line 11); and
 - \$3.4 million one-time support for a number of university-wide research initiatives – under the direction of the Vice-President Research (Table 8, line 43).

Enhancing the Learning Experience

7. A sum of \$2 million one-time is recommended to support the continuation of the Undergraduate Summer Research Internship Program (USRI) (Table 8, line 7). In 2025-26, the program is expected to support 280 student internships – and will include an education and training component as part of the overall experiential research opportunity for our students.

Build Institutional Capacity through Expanded Fundraising

8. In support of preparing for our next fundraising campaign through marketing initiatives and staffing for the campaign, this budget recommends the allocation of \$5 million one-time to the fundraising campaign (Table 8, line 3) and \$1.26 million onetime for Campaign-related marketing initiatives (Table 8, line 9). In addition, unit-specific allocations to the Vice-President (Advancement Portfolio) and Western Communications also support the fundraising priorities (see Table 6, lines 30 and 34 and Table 8, lines 41 and 44).

Theme 2: People, Community, and Culture

9. In support of the priorities under this theme, and in direct support of our goals in the areas of Equity, Diversity, & Inclusion (EDI) and Indigenization, the following budget allocations are recommended for 2024-25:
 - \$200,000 in one-time funding to the Office of Indigenous Initiatives to support programming initiatives (Table 8, line 29);

- A sum of \$30,000 in base funding (Table 6, line 36) and \$115,000 one-time to the Office of Equity, Diversity, & Inclusion to support the Black Student Leadership University Experience Initiative (B.L.U.E.) and programming initiatives (Table 8, line 40); and
10. As committed two years ago, in recognition of the financial pressures facing our graduate students, the Graduate Student Needs-based and Emergency Fund will continue in 2025-26 – and a one-time allocation of \$500,000 is recommended (Table 8, line 10). This fund augments the general bursary funds already available to graduate students and undergraduate students (Table 5, line 4).

Theme 3: Western's Place in the World

11. The priorities under this theme are directly supported in this budget through the following commitments:

- Enhancing Western's campus is a central priority in our Long-Range Space Plan (Table 13), and includes the following projects that are underway or in planning stages: a new Engineering Building, an undergraduate student residence, renovations to create the Donald K. Johnson Leadership Centre (for the Ivey School) in Toronto, the Bioconvergence Centre, the Pathogen Research Centre Facility, renewal of facilities at the West Campus (formerly Brescia), new facilities to support enrolment growth in the Faculty of Health Sciences, realignment and expansion of space in the Social Science Centre to create study spaces and gathering spaces, and a multi-sport field house with a parking garage.

Table 13 (Long Range Space Plan) summarizes Western's current capital priorities – in support of growth as well as our research aspirations. The list of projects is reviewed annually to confirm that the projects align with current needs and is updated to reflect the evolving external environment and its impact on our needs. Therefore, projects may move between the three categories presented in the Table. In the current version of our Long Range Space Plan, two projects have been moved to category 3 (which signals a delay/pause) – Western Commons and the Graduate/Upper-Year Student Residence. This delay/pause is due to changes in Government policies that impact enrolment growth and the softening of the external student rental market. We will get these projects into a shovel-ready state which will allow us to proceed if and when we need to forward.

- The on-going range of university-wide Campus Sustainability, Energy Conservation, and Infrastructure Projects support our aspiration to reduce carbon emissions for campus operations, and we are projecting expenditures of \$31 million in 2025-26 (Table 14, line 3).
- As committed in our Strategic Plan, the University had secured a lease arrangement for space in downtown Toronto. Planned use of the facilities include professional continuing education offerings and space to support recruitment and advancement/fundraising events.

D. Three-Year Operating Budget Forecast

We seek approval of the 2025-26 Budget as outlined in this document. The recommendations in this document have been guided by projections of operating revenues and expenditures for the final year of the 3-year planning period.

Table 1 summarizes our current forecast for the final year of the 3-year planning period, and the major underlying assumptions are as follows:

Revenues

- Provincial government on-going grant funding remains constant during the final year of the 3-year planning period, consistent with the current corridor funding system and the planned move to performance-based funding. This is reflected in lines 3 and 4 of Table 1.
- As noted earlier, the Province announced a time-limited Sustainability Grant which will flow \$8.4 million in 2024-25 and \$14.2 million 2025-26 to Western – as shown in line 6 of Table 1.
- The federal government's Research Support Fund, which is in recognition of the indirect costs of granting-council-supported research covered by the University's operating budget, is expected to be stable.
- As per provincial policy, domestic tuition rates were rolled back 10% in 2019-20 and were held constant in 2020-21 through 2023-24. The Province recently confirmed that domestic tuition for Ontario students will remain frozen from 2024-25 through 2026-27.

Starting in 2022-23, the Province allowed for a 5% increase in tuition rates for domestic students from other provinces. For 2025-26, the Province has allowed for a further 5% in domestic out-of-province undergraduate tuition rates – and this budget recommends the implementation of this 5%.

Two years ago, the Province approved increases to undergraduate Management & Organizational Studies (MOS) and Computer Science domestic tuition rates by 7.5% per year until the tuition levels reach the average of similar programs at other Ontario universities. The proposed budget includes these increases.

International tuition rates are de-regulated and we propose increases in the range of 3% for most undergraduate and graduate programs.

Our proposed rates for 2025-26 are shown in Tables 10, 10a, and 11.

- The Senate-approved enrolment projections and plans, which drive our tuition revenue projections, are shown in Table 12. As indicated earlier, our first-year class (for budgetary purposes) is assumed to be an intake of about 6,500 students – including 580 international students.

Our Strategic Plan calls for enrolment growth – at all levels of study and in areas of demand and capacity. As shown in Table 12 (line 33), since 2020-21, our full-time enrolment has grown by nearly 5,800 students (over 18%). The projections for the next 5 years (starting in 2025-26) call for attenuation in the growth as a result of external factors such as government policies on grant

funding and domestic tuition rates as well as limits on internal student study permits. When the external environment supports enrolment growth, our intention is to return to the growth trajectory of the past 5 years.

Expenditures

- Faculty and Support Unit base budgets have been adjusted to reflect the 3% Inflationary Budget Adjustment (IBA) and augmented by allocations from the Academic Priorities Fund (APF), the Support Units Priorities Fund (SUPF), enrolment expansion funding, and Canada Research Chairs (CRCs). *Note that, for this 3-year planning period (as a pilot), the IBA calculation has been modified. The IBA is now applied only to the full-time employee compensation component of Faculty and Support Unit budgets – compared to the previous approach of applying it to the full base budget. Under this approach, at the end of the 3-year planning period, the total dollar value of the IBA is lower by \$8 million for the Faculties and \$1.2 million for the Support Units. We will review this approach as part of the next planning cycle.*
- Enrolment-related revenue sharing with the Faculties, which transfers nearly 50% of incremental enrolment-related revenue to the Faculty budgets, continues in 2025-26.
- Non-salary costs associated with major University-wide budget items (e.g. utilities, insurance, and I.T. infrastructure) are based on the current estimates from the units that manage these expenditures.
- Central funding to cover the costs of negotiated employee compensation increases have been set aside and these funds will be transferred to Faculty and Support Unit budgets throughout the year, as the various compensation provisions are implemented.

Net Position and the Operating Reserve

- As can be seen in line 33 of Table 1, the Operating Reserve is projected to be \$51.7 million at the end of the current year (i.e. 2024-25). The reserve is projected to be 44 million at the end of the 3-year planning period (2025-26) – above the Board-mandated minimum level of \$10 million.

The final year of the 3-year plan – which has been updated in the context of the external environment, internal priorities, and societal need – moves us forward with the following objectives:

1. A responsible plan that ensures fiscal health and financial stability;
2. Aligns with Western's Strategic Plan priorities and the ambitions of our Faculties and Support Units; and
3. Supports our students, faculty, and staff.

Table 1
2025-26 BUDGET PLAN

		2021-22a	2022-23a	2023-24a	2024-25e	2025-26p
1	REVENUES					
2	Government Grants					
3	Provincial: Core Operating Grant	175.0	145.5	113.7	102.2	102.2
4	Provincial: Performance-based Grant	96.2	125.8	157.6	177.6	177.6
5	Provincial: Special Purpose Grants	17.0	17.1	21.8	15.5	16.0
6	Provincial: Time-Limited Grants			9.9	8.4	14.2
7	Federal: Research Support Fund (FRSF)	11.7	11.3	11.7	11.4	11.4
8	Total	299.9	299.6	314.7	315.0	321.3
9	Tuition Revenue	446.4	465.6	482.2	501.5	489.8
10	All Other Revenues					
11	Canada Research Chairs (CRCs)	8.7	8.5	8.7	8.5	7.9
12	Recoverable Salaries	27.3	27.6	24.3	24.1	24.1
13	All Other	74.7	86.2	88.4	90.9	92.2
14	Total	110.7	122.3	121.4	123.5	124.2
15	Total Revenues	857.0	887.5	918.3	940.0	935.3
16	EXPENDITURES					
17	Faculties					
18	Base Budgets	451.4	465.2	483.6	504.4	500.0
19	Revenue Sharing Allocations	0.0	0.0	1.6	2.6	6.3
20	Canada Research Chairs (CRCs)	7.6	7.4	7.6	7.4	6.9
21	All Other	47.1	49.6	50.8	50.8	49.3
22	Total	506.1	522.2	543.6	565.2	562.5
23	Scholarships and Bursaries	38.5	38.2	40.7	43.0	45.4
24	Support Areas	114.3	123.2	130.6	140.9	141.2
25	University-wide Expenditures	77.7	75.7	81.4	88.4	90.6
26	Provision for Cost Fluctuations	0.4	0.0	0.0	1.1	24.9
27	One-Time Allocations	121.3	159.0	112.0	101.3	78.4
28	Total Expenditures	858.3	918.3	908.3	939.9	943.0
29	REVENUES minus EXPENDITURES	-1.3	-30.8	10.0	0.1	-7.7
30	OPERATING RESERVE					
31	Beginning Operating Reserve	73.6	72.3	41.6	51.5	51.7
32	Surplus / (Deficit) -- from Line 29 above	-1.3	-30.8	10.0	0.1	-7.7
33	Ending Operating Reserve	72.3	41.6	51.5	51.7	44.0

E. Summary of the 2025-26 Operating Budget

Table 2 summarizes the 2025-26 Operating Budget, including total revenues, expenditures by area, net position for the year, and the projected operating reserve.

Line 5: Total operating revenue is projected to be \$935.4 million in 2025-26. Details of the operating revenues are shown in Table 3.

Line 13: Total expenditures are projected to be \$943.1 million in 2025-26. Details of the expenditures (by area) are shown in Tables 4 through 8.

Line 14: The in-year net position is projected to be balanced budget in 2024-25 and a planned deficit of \$7.7 million in 2025-26.

Line 17: The Operating Reserve is forecast to be \$51.7 million at the end of 2024-25 and \$44 million at the end of 2025-26 – above the Board-mandated minimum level of \$10 million.

Table 2**SUMMARY OF OPERATING BUDGET: 2025-26**

		<a> 2024-25 Budget (@Feb. 28, 2025)	 2025-26 Budget	<c> \$ Change from 2024-25
1	Operating Revenues (Table 3)			
2	Government Grants	314,993,688	321,341,849	6,348,161
3	Tuition Revenue	501,543,723	489,789,664	-11,754,059
4	All Other	123,423,788	124,221,972	798,184
5	Total Revenues	939,961,199	935,353,485	-4,607,714
6	Expenditure Budgets			
7	Faculties (Table 4)	565,193,406	562,550,597	-2,642,809
8	Scholarships and Bursaries (Table 5)	42,993,297	45,377,760	2,384,463
9	Support Areas (Table 6)	140,911,319	141,163,152	251,833
10	University-wide Expenditures (Table 7)	88,323,653	90,599,411	2,275,758
11	Provision for Cost Fluctuations	1,142,711	24,930,347	23,787,636
12	One-Time Allocations	101,301,593	78,440,039	-22,861,554
13	Total Expenditures	939,865,979	943,061,306	3,195,327
14	Surplus / (Deficit) - Line 5 minus Line 13	95,220	-7,707,821	
15	Beginning Operating Reserve Balance	51,593,312	51,688,532	
16	Surplus / (Deficit) -- Line 14 above	95,220	-7,707,821	
17	Closing Operating Reserve Balance	51,688,532	43,980,711	
18	Board-mandated Minimum Level Reserve Target	10,000,000	10,000,000	

F. Details of the 2025-26 Operating Revenue Forecasts (Table 3)

Government Grants

In 2017-18, the Provincial Government introduced an enrolment corridor-based funding system whereby the major portion of on-going provincial grants would flow as a block grant, provided the institution maintains an overall level of domestic enrolments. In 2019-20, the Province had signaled the move to a performance-based funding system whereby, gradually, over the next 5 years (starting in 2020-21), the major portion of grant funding would be tied to performance/outcomes metrics. In response to the global pandemic and its impact on university operations, the Province delayed the actual metrics-based implementation until the end of 2023-24. Starting with 2024-25, the Government has notionally presented the grants transitioning to the performance-based system, but with no change in the overall grant funding level (i.e. the sum of lines 2 and 3 in Table 3 remain unchanged).

As noted earlier, the Province committed to time-limited grant funding for the three years spanning 2024-25 through 2026-27. This funding is shown in line 5 of Table 3.

Tuition Fees

The recommended tuition fee rates for 2025-26 are summarized in Tables 10, 10a, and 11. Tuition revenue projections are a function of tuition rates and the enrolment forecasts shown in Table 12.

Domestic Students from Ontario

As noted earlier (in section A), tuition rates for domestic students from Ontario remain unchanged – with the exception tuition anomaly adjustments to undergraduate MOS and Computer Science.

Domestic Students from Other Provinces

As described earlier, tuition rates for undergraduate domestic students from other provinces are recommended to increase by 5% in 2025-26.

International Students

Recent University budgets highlighted the fact that Western's international undergraduate student tuition rates were below the average of our peer research-intensive institutions in Ontario, and it was noted that, looking forward, our recommendations for these tuition fees will seek to move Western's tuition rates to the level of our peers. The recommendations for international undergraduate tuition fees continue on the path to narrowing the gap with our peer institutions.

Starting in the fall term of 2018, tuition rates for international Ph.D. students have been set at the same rate as domestic students.

All Other Revenues

A number of other sources contribute to the University's Operating Budget. Major items to note are the Canada Research Chairs (CRCs), the Fee-for-Services Transfer from the Affiliated University

Colleges, Fundraising associated with Student Financial Aid, Royalties and Licenses, and the Fee-for-Services Transfer from Ancillaries and Other Self-funded Operations.

- Table 9 summarizes the distribution of currently occupied CRCs at Western. Our current allocation is a total of 78 CRCs. The occupancy of the Chairs turns over dynamically as terms end and begin – including COVID related extensions. There are 60 occupied Chairs in the current year and we are projecting 56 occupied chairs in 2025-26, with \$7.9 million in associated revenue. We have some CRC recruitments/hires in process, and we are waiting to hear the results of the CRC reallocation process which may impact the number of CRCs allocated to Western.
- The Fee-for Services Transfer from the Affiliated University Colleges represents payments for services and teaching provided to their students. The transfer rate is 12% of the Colleges' grant and tuition revenue. The projected \$9.4 million for 2025-26 is a 1.3 million reduction, which is primarily due to lower tuition revenue at the Colleges resulting from lower international enrolments. In addition, in recognition of the financial pressures faced by Huron University College and King's University College (due to reductions in international enrolments), we have agreed to temporary reductions to the transfer rate – from 12% to 11% in 2025-26 and 11.5% in 2026-27. Starting in 2027-28, the transfer rate will return to 12%.
- Fundraising for needs-based Student Awards continues to be of high priority for the University. In 2025-26, we project a sum of nearly \$11.8 million from this source.
- Research contracts (through partnerships with the private sector) attracts overhead revenue to cover the indirect costs of the research – and this revenue is shared between the Faculties, the Research Promotion Fund (managed by the Vice-President Research), and the central university budget to cover costs such as space/facilities and I.T. infrastructure.
- The revenue from Royalties and Licenses includes patents/licenses associated with the Robarts Research Institute which flows to the Schulich School. We are projecting a sum of \$4.9 million in 2025-26.
- Western's self-funded operations and ancillary units transfer substantial funds to the University Operating Budget by way of payments associated with facilities/land costs and services provided by the University. This category also includes the payment from the Ivey Business School to the University for services provided by the University at-large to Ivey, a component within the funding model for the Ivey School that was introduced in 2004-05.

G. Details of the 2025-26 Expenditure Recommendations

1. Faculty Budget Recommendations

Table 4 shows the 2025-26 **base budget recommendations** for Western's Faculties. Final 2025-26 base budgets are the net result of the following:

- Starting base budgets;
- The Inflationary Budget Adjustments (IBA);
- Academic Priorities Fund (APF) allocations;
- Program expansion funding and/or targeted government allocations; and
- Funds associated with CRC positions (detailed in Table 9).

The **Inflationary Budget Adjustment (IBA)**, which reduces base budgets by 3%, is applied annually. This adjustment is required to help fund inflationary costs, which are primarily the annual employee salary increases as negotiated through collective bargaining agreements. As described in section D, the IBA mechanism has been modified – and the outcome is that the Faculty budgets (in total) benefit to an equivalent of \$8 million in base funding at the end of the 3-year planning period. *It should be noted that central funding to cover the costs of negotiated employee compensation increases will be incrementally added to Faculty base budgets (in year) as the information is available – i.e. the funds will be added to the figures shown in column <f> of Table 4.*

Figure C illustrates the impact of the in-year addition of funding to cover the costs of negotiated compensation increases – using the Faculties' budgets as presented in last year's budget. Columns <a>, , and <c> are replicated from last year's budget – and show that Faculty budgets in total increase \$2.5 million in 2024-25 over 2023-24 (column <c>, row 12). This year's budget shows the final 2024-25 Faculty budgets (Table 4, column <a>) which total \$404.1 million (column <a>, row 12) – an increase of \$13.1 million. *This \$13.1 million is the amount added in-year to cover the costs of negotiated compensation increases.*

Figure C

Faculty Budgets: Illustration of Impact of In-Year Compensation Increase Funding -- using 2024-25 as example

		<a>		<c>	<d>	<e>	<f>
		From Last Year's Budget			From this Budget		Therefore, Funding added in-year for Salary Increases
		2023-24 Base Budget	Planned 2024-25 Base Budget	Change over 2023-24	Final 2024-25 Base Budget	Change over 2023-24	
1	Faculties						
2	Arts & Humanities	34,205,653	34,516,397	310,744	35,891,174	1,685,521	1,374,777
3	Education	19,968,472	19,742,614	-225,858	20,281,050	312,578	538,436
4	Engineering	41,341,326	41,640,204	298,878	42,979,453	1,638,127	1,339,249
5	Health Sciences	38,444,674	40,222,934	1,778,260	41,793,975	3,349,301	1,571,041
6	Information & Media Studies	12,290,086	12,188,747	-101,339	12,607,851	317,765	419,104
7	Law	10,246,139	9,876,609	-369,530	10,254,258	8,119	377,649
8	Medicine & Dentistry	80,246,622	79,244,295	-1,002,327	81,860,460	1,613,838	2,616,165
9	Music	11,724,094	11,541,454	-182,640	11,906,414	182,320	364,960
10	Science	70,903,814	69,528,751	-1,375,063	71,732,719	828,905	2,203,968
11	Social Science	69,170,494	72,514,338	3,343,844	74,821,506	5,651,012	2,307,168
12	Sub-Total Faculties	388,541,374	391,016,343	2,474,969	404,128,860	15,587,486	13,112,517

The **Academic Priorities Fund (APF)** shown in line 19 of Table 4 was established in 2011-12. The Provost's APF recommendations are in direct response to requests from the Faculties and are made in the context of the following considerations:

- The Faculty's overall resource situation relative to enrolments/teaching
- Plans for program expansion and/or development of new graduate and undergraduate programs
- Projected revenue sharing allocations
- Resources relative to similar programs/Faculties
- Cost structure variations among disciplines/Faculties
- Relationship between resources, enrolments, and faculty/staff complements
- Scholarship/research activities and new initiatives, including interdisciplinary or cross-Faculty initiatives
- Investments made in recent years

In 2025-26, given our revenue situation, we did not commit to any new/incremental base APF allocations. Therefore, the only **APF base allocation** for 2025-26 is a commitment in year 1 of the 3-year planning period – a sum of \$150,000 to the Faculty of Social Science to support Faculty priorities (Table 4, column c, line 11).

The **Other Base Changes** for the Faculties (shown in column <d> of Table 4) consist of:

- \$610,000 to Engineering as a direct result of enrolment expansion – and this funding is expected to support additional faculty and staff positions; and
- \$50,000 to Science in support of the incremental teaching associated with the Engineering expansion plan.

The **funding model for the Ivey Business School**, introduced in 2004-05, flows all tuition fees and government grants deriving from enrolments directly to Ivey. Under this funding model, the Ivey School does not participate in the University's other funding programs such as the APF, the Research Infrastructure Support Fund (RISF), and other targeted special funding programs – and the Faculty is responsible for all its costs, including annual employee compensation increases. Ivey also transfers an annual amount to the central budget, reflecting the cost of general services provided to the Faculty by the University.

Over and above the base budget allocations, the Faculties receive substantial additional on-going funds through the **enrolment-related revenue sharing mechanism** that was implemented in 2011-12. A proportion of tuition revenue deriving from incremental enrolments flows to the Faculties, as follows:

- 50% on direct-entry undergraduate enrolments/teaching – with 30% distributed based on program enrolments and 20% based on teaching levels (measured in course registrations)
- 50% on second-entry (or professional) undergraduate enrolments
- 50% on graduate enrolments

The Faculties are projected to receive \$6.3 million in 2025-26 (an increase of \$3.7 million over 2024-25) through the overall enrolment-related revenue-sharing mechanism, as shown in Table 4, column f, line 15.

The Faculties also receive additional budgetary support through:

- **One-time operating budget allocations** (totaling \$16.8 million) which are detailed in Table 8 (lines 12 to 23);

- The new **PhD enrolment growth funding support program**, estimated at \$1.1million (Table 4, line 16);
- **The Research Infrastructure Support Fund (RISF)** totaling \$750,000 (Table 4, line 17); and
- Support for **Faculty-specific capital projects** totaling \$1.4 million – through the University's Capital Budget.

A consolidated summary of the Provost's allocation recommendations for the Faculties (direct to the Faculties, from the various sources described above) is presented in Figure D. These recommendations are for the 2025-26 Budget.

Figure D

SUMMARY OF 2025-26 ALLOCATION RECOMMENDATIONS FOR THE FACULTIES
(direct allocations to the Faculties through the planning process)

		Base Allocations	One-Time Allocations	Capital Support
1	Arts & Humanities		454,192	
2	Education		205,000	
3	Engineering	610,562	965,000	300,000
4	Health Sciences		5,286,916	300,000
5	Information & Media Studies		151,000	150,000
6	Law		175,000	
7	Medicine & Dentistry		7,938,251	300,000
8	Music		430,270	
9	Science	50,102	275,000	300,000
10	Social Science	150,000	903,832	
11	Total	810,664	16,784,461	1,350,000

Note: These recommendations are for the 2025-26 budget -- and should be considered in the context of resource allocations made in the first two years of this 3-year period as well as previous planning cycles.

2. Scholarships and Bursaries

Base budget allocations for centrally-funded student support programs are shown in Table 5 – with a total of \$45.4 million estimated for 2025-26.

- Undergraduate scholarships are projected to increase by \$955,000 due to increases in the number of scholarship-eligible students and expansion of scholarships for Black and Indigenous students.
- Fundraising for undergraduate and graduate student needs-based awards continues to be a high priority for the University. In 2025-26, we project a sum of \$11.8 million from this source.
- Western's bursary program supports undergraduate and graduate students – with an allocation of \$2.8 million in the coming year.
- As part of the integration of Brescia University College into Western, the University committed to a student financial support program – the Brescia Legacy Fund. The fund was created through a \$25 million endowment established on May 1, 2024 – and is expected to provide \$1.05 million for

spending in 2025-26. The fund will support scholarships, bursaries, and programming for underrepresented groups or historically disadvantaged groups.

- As the footnote in Table 5 indicates, graduate student funding is addressed through the Faculty budgets, and the Faculty plans estimate a total of \$56.7 million in 2025-26 for this priority item. Graduate students also receive additional funding through faculty members' research grants, external student award programs (e.g. tri-agencies), and other sources. In recent years, these sources have added about \$50 million annually to overall graduate student financial support.

In addition to the base budget allocations shown in Table 5, two special one-time student financial support funding allocations are also recommended in this budget:

- The commitment made two years ago to provide \$500,000 for a Graduate Student Needs-based and Emergency Fund is included in Table 8, line 10. This fund augments the regular annual general bursary funds available to all students (shown in Table 5, line 4).
- As described earlier, international undergraduate student recruitment is a high priority for the University – and is of even greater importance in the current environment which includes the Federal Government's plan to limit the number of study permits for international students. In support of this, \$6.15 million in one-time funding for international undergraduate student recruitment awards (shown in Table 8, line 2).

3. Support Unit Budget Recommendations

Table 6 shows the 2025-26 base budget recommendations for Support Units. Final 2025-26 base budgets are the net result of the following:

- Starting base budgets;
- The Inflationary Budget Adjustments (IBA);
- Support Units Priorities Fund (SUPF) allocations; and
- Other strategic and operational base allocations.

For 2025-26, similar to the Faculties, we did not commit to any new/incremental base SUPF allocations. Therefore, the **SUPF base allocations** for 2025-26 (shown in column c of Table 6) are from the commitments made in year one of the 3-year planning period. These SUPF allocations (totaling \$1.5 million) are in support of additional staff or maintaining staffing levels.

The **Other Base Changes** – totaling \$1.5 million – for the Support Units (shown in column <d> of Table 6) consist of:

- Allocations to all Support Units (equivalent to 1% of the IBA) to maintain service levels;
- \$250,000 to the Libraries to maintain staff capacity in order to ensure optimal library services to the University community;
- \$116,000 to Facilities Management to support the operating costs of incremental space/facilities;
- \$207,000 to Campus Safety & Emergency Services for additional Special Constables.

Similar to the Faculties, the Support Units also receive additional budgetary support through:

- **One-time operating budget allocations** (\$6.6 million) which are detailed in Table 8 (lines 24 through 45); and
- Support for **Unit-specific capital projects** totaling \$1.3 million – through the University's Capital Budget.

4. University-wide Expenditures

Table 7 summarizes University-wide Expenditures. These are expenses that extend across all areas of the University.

- The increase in the University's physical plant **Utilities** is the net result of projected utilities rate increases, utilization patterns, anticipated savings resulting from the implementation of energy efficiency initiatives, and the opening of new buildings.
- The **Library Acquisitions Budget** continues to be a high priority and a sum of \$15.7 million is recommended for 2025-26.
- The **Maintenance, Modernization, and Infrastructure (MMI)** transfer to the Capital Budget is maintained at \$16 million – and the funds are used to support general maintenance of our facilities.
- The **Federal Research Support Fund (FRSF) Transfer to Capital** continues at the \$3 million level and these funds are used to support projects in our Long-range Space Plan that involve research facilities. The FRSF provides partial funding to cover the indirect costs associated with federally-funded research activities.
- The **Information Technology Infrastructure Fund (ITIF)** supports rapidly expanding University-wide central IT infrastructure including our networks, wireless technologies, internet bandwidth, IT security infrastructure, general university computer labs, instructional support and eLearning software applications, central university databases, the hardware necessary to run the applications and databases, and maintenance costs associated with all the hardware and software.
- **Contingency** is set at \$2.3 million or about 0.25% of Operating Revenues, as in previous years.

5. One-Time Recommendations

As noted above, the Faculties and Support Units will receive substantial one-time funding in 2025-26. The specific one-time recommendations are summarized in Table 8 and include unit-specific items as well as allocations for University-wide initiatives.

As described earlier in Section C of this document, the following high priority university-wide initiatives are recommended for support in the 2025-26 budget – with one-time allocations totaling \$73.3 million:

- **The Endowed Chairs Matching Program:** \$30 million
- **International Undergraduate Recruitment Awards:** 6.15 million
- Support for our **Fundraising Campaign:** \$5 million
- Multi-year plan to fund a **new Engineering Building** to accommodate the enrolment expansion: \$3.4 million
- **Western's new space in Toronto** – Annual lease and equipment costs: \$2.5 million
- **Modernization of General University Instructional Facilities:** \$2.17 million
- Continuation of the **Undergraduate Summer Research Internship Program:** \$2 million
- Continuation of the **Postdoctoral Fellowships Program:** \$1.6 million
- The **National Campaign and Campaign-related Marketing:** \$1.26 million

- Resources to support **Graduate Student Need-based Bursaries and Emergency Funding:** \$500,000
- Support for our **Research Institutes:** \$500,000

Table 3
2025-26 OPERATING REVENUES

		2024-25 Budget Forecast (@Feb 28, 2025) (1)	2025-26 Budget (2)	Increase / (Decrease) Amount (3)	% Change (2) to (1)
1	Government Grants				
2	Provincial: Core Operating Grant	102,227,545	102,227,545	0	0.0%
3	Provincial: Performance-based Grant	177,553,581	177,553,581	0	0.0%
4	Provincial: Special Purpose Grants	15,458,789	16,003,798	545,009	3.5%
5	Provincial: Time-Limited Grants	8,393,434	14,156,925	5,763,491	68.7%
6	Federal Research Support Fund (FRSF)	11,360,339	11,400,000	39,661	0.3%
7	Sub-Total Government Grants	314,993,688	321,341,849	6,348,161	2.0%
8	Tuition Revenue				
9	Undergraduate	315,140,000	306,385,470	-8,754,530	-2.8%
10	Graduate	75,660,000	71,284,820	-4,375,180	-5.8%
11	<i>Sub-Total General Programs</i>	<i>390,800,000</i>	<i>377,670,290</i>	<i>-13,129,710</i>	<i>-3.4%</i>
12	Ivey Programs (Undergraduate and Graduate)	93,468,843	96,007,374	2,538,531	2.7%
13	International Medical and Dental Students	15,578,880	14,416,000	-1,162,880	-7.5%
14	<i>Sub-Total Other Programs</i>	<i>109,047,723</i>	<i>110,423,374</i>	<i>1,375,651</i>	<i>1.3%</i>
15	Miscellaneous Fees	1,696,000	1,696,000	0	0.0%
16	Sub-Total Tuition Revenue	501,543,723	489,789,664	-11,754,059	-2.3%
17	Other Revenues				
18	Canada Research Chairs (CRCs)	8,500,000	7,900,000	-600,000	-7.1%
19	Fee for Services Transfer from Affiliated University Colleges	10,630,501	9,363,819	-1,266,682	-11.9%
20	Recoverable Salaries	24,100,000	24,100,000	0	0.0%
21	Fundraising -- Need-based Student Awards and Bursaries	11,794,175	11,794,175	0	0.0%
22	Application Fees	3,000,000	3,000,000	0	0.0%
23	Research Overhead Revenues	5,500,000	5,500,000	0	0.0%
24	Royalties and Licences	5,175,000	4,875,000	-300,000	-5.8%
25	Scholarship/Research Initiatives in the SSHRC Disciplines	504,136	529,536	25,400	5.0%
26	Fee for Services Transfer from Self-Funded & Ancillary Operations	50,424,600	54,074,500	3,649,900	7.2%
27	Miscellaneous Revenues	3,795,376	3,084,942	-710,434	-18.7%
28	Sub-Total Other Revenues	123,423,788	124,221,972	798,184	0.6%
29	Total Revenues	939,961,199	935,353,485	-4,607,714	-0.5%

Table 4
FACULTIES

	<a>		<c>	<d>	<e>	<f>
	2024-25 Base Budget (@Feb 28, 2025)	IBA	APF	Other Base Changes	Canada Research Chairs	Resulting 2025-26 Base Budget **
1 Faculties						
2 Arts & Humanities	35,891,174	-809,234			-170,000	34,911,940
3 Education	20,281,050	-406,024			-90,000	19,785,026
4 Engineering	42,979,453	-891,801		610,562	-340,000	42,358,214
5 Health Sciences	41,793,975	-815,619				40,978,356
6 Information & Media Studies	12,607,851	-251,339				12,356,512
7 Law	10,254,258	-279,530				9,974,728
8 Medicine & Dentistry	81,860,460	-1,325,125			-100,000	80,435,335
9 Music	11,906,414	-272,640				11,633,774
10 Science	71,732,719	-1,487,710		50,102	-80,000	70,215,111
11 Social Science	74,821,506	-1,539,853	150,000		260,000	73,691,653
12 Sub-Total Faculties (excluding Business)	404,128,860	-8,078,875	150,000	660,664	-520,000	396,340,649
13 Business	106,711,510			2,854,722		109,566,232
14 Sub-Total Faculties	510,840,370	-8,078,875	150,000	3,515,386	-520,000	505,906,881
15 Enrolment-related Revenue Sharing Allocation	2,627,662			3,699,385		6,327,047
16 PhD Enrolment Growth Support	1,418,000			-276,000		1,142,000
17 Research Infrastructure Support Fund (RISF)	750,000					750,000
18 Faculty Recruitment Initiatives	255,654					255,654
19 Academic Priorities Fund (APF)	3,840,160					3,840,160
20 Total -- with Revenue Sharing Allocation	519,731,846	-8,078,875	150,000	6,938,771	-520,000	518,221,742
21 All Other						
22 Western Strategic Success Programs	1,500,000					1,500,000
23 Education: Continuing Education for Teachers	1,357,875			30,175		1,388,050
24 Medicine & Dentistry: International Tuition and Primary Care	15,928,685			-1,162,880		14,765,805
25 Faculties' Share of Research Overheads	1,930,000					1,930,000
26 Faculty Scholars & Distinguished University Professors	505,000					505,000
27 Graduate and Undergraduate Program Reviews	140,000					140,000
28 Recoverable Salaries	24,100,000					24,100,000
29 Sub-Total	45,461,560	0	0	-1,132,705	0	44,328,855
30 Total Academic Units	565,193,406	-8,078,875	150,000	5,806,066	-520,000	562,550,597

** Note: Funding to cover the costs of negotiated employee salary and benefits increases will be incrementally added to Faculty base budgets (in year, to column f), as the information is available.

Table 5
SCHOLARSHIPS and BURSARIES

		<a>		<c>
		2024-25 Base Budget (@Feb 28, 2025)	Changes	Resulting 2025-26 Base Budget
1	Undergraduate Scholarships	9,515,297	955,000	10,470,297
2	Government-Mandated Domestic Tuition Re-Investment	17,938,356	383,263	18,321,619
3	Privately-Funded Need-based Awards & Bursaries	11,794,175		11,794,175
4	Western Bursaries and Fellowships	2,781,867	36,200	2,818,067
5	Brescia Legacy Fund		1,050,000	1,050,000
6	Targeted MCU Bursaries	763,602	-40,000	723,602
7	Global Opportunities Awards	200,000		200,000
8	Total Scholarships and Bursaries	42,993,297	2,384,463	45,377,760

Graduate student funding is addressed through the Faculty budgets. In 2024-25, this funding is estimated to be \$62.7 million and the plan for 2025-26 is \$56.7 million.

Graduate students also receive additional funding through faculty members' research grants, external student award programs (e.g. tri-agencies), and other sources. In recent years, these sources have added about \$50 million annually to overall graduate student financial support.

Table 6
SUPPORT AREAS

		<a> 2024-25 Base Budget (@Feb 28, 2025)	 IBA	<c> SUPP	<d> Other Base Changes	<e> ** Resulting 2025-26 Base Budget
1	Reporting to the Provost					
2	Academic Programs Portfolio	2,446,368	-50,038		16,680	2,413,010
3	Western Technology Services	13,348,997	-250,223	100,000	83,408	13,282,182
4	Western Libraries	15,297,886	-348,161	131,962	366,054	15,447,741
5	Registrar's Office	9,343,587	-160,700		53,567	9,236,454
6	Student Experience Portfolio	3,371,287	-77,816		25,939	3,319,410
7	Office of Indigenous Initiatives	1,389,179	-19,799		6,600	1,375,980
8	Vice-Provost (APPF) Portfolio	1,990,891	-47,047	100,000	15,682	2,059,526
9	Graduate & Postdoctoral Studies	2,341,811	-57,504		19,168	2,303,475
10	Institutional Planning and Budgeting	3,432,470	-69,982		23,327	3,385,815
11	Western International	2,971,560	-60,367	100,000	20,122	3,031,315
12	McIntosh Gallery - Operating Budget Supplement	428,392				428,392
13	Teaching Fellows Program	475,312				475,312
14	Sub-Total	56,837,740	-1,141,637	431,962	630,547	56,758,612
15	Reporting to the Vice-President Operations & Finance					
16	Financial Services	6,203,562	-152,932	100,000	50,977	6,201,607
17	Facilities Management	22,900,040	-445,108		264,445	22,719,377
18	Campus Safety & Emergency Services	4,931,661	-105,399	224,624	242,227	5,293,113
19	Internal Audit	734,461	-14,865		4,955	724,551
20	Legal Services	1,081,181	-19,849		6,616	1,067,948
21	Sub-Total	35,850,905	-738,153	324,624	569,220	36,006,596
22	Reporting to the Vice-President Research					
23	Animal Care/Veterinary Services - Operating Budget Supplement	3,712,300				3,712,300
24	Research Western	8,049,135	-173,083	200,000	57,694	8,133,746
25	Research Promotion Fund	1,750,000				1,750,000
26	Special Grants Support for Arts/Humanities/Social Sciences	250,000				250,000
27	Scholarship/Research Initiatives in the SSHRC Disciplines	504,136			25,400	529,536
28	Western Innovation Fund	400,000				400,000
29	Sub-Total	14,665,571	-173,083	200,000	83,094	14,775,582
30	Vice-President University Advancement Portfolio	10,352,987	-210,500	175,000	70,167	10,387,654
31	General Administration					
32	Human Resources (Including Workplace Health Services)	8,992,411	-219,129	205,000	73,043	9,051,325
33	Offices of the President and All Vice-Presidents	5,427,865	-114,964		38,321	5,351,222
34	Western Communications	6,379,547	-136,765	100,000	45,588	6,388,370
35	University Secretariat	1,497,392	-17,758	35,000	5,919	1,520,553
36	Office of Equity, Diversity, and Inclusion	906,901	-20,495	30,000	6,832	923,238
37	Sub-Total	23,204,116	-509,111	370,000	169,703	23,234,708
38	Total Support Areas	140,911,319	-2,772,484	1,501,586	1,522,731	141,163,152

Note: Funding to cover the costs of negotiated employee salary and benefits increases will be incrementally added to Unit base budgets (in year, to column e), as the information is available.

Table 7
UNIVERSITY-WIDE EXPENDITURES and EMPLOYEE BENEFIT COSTS

		<a> 2024-25 Base Budget (@Feb 28, 2025)	 New Investment	<c> Other Changes	<d> Resulting 2025-26 Base Budget
1	Utilities	29,499,686		2,204,730	31,704,416
2	Library Acquisitions	15,740,896			15,740,896
3	Transfer to MMI: Operating	16,000,000			16,000,000
4	Transfer to MMI: Ancillaries	600,000			600,000
5	FRSF Transfer to Capital	3,000,000			3,000,000
6	CRC Transfer to Capital	880,000		-64,000	816,000
7	Information Technology Infrastructure Fund	8,276,722			8,276,722
8	Property Taxes	2,802,150		38,475	2,840,625
9	Insurance	3,613,000		111,000	3,724,000
10	Contingency	2,349,903		-11,519	2,338,384
11	Accessible Education Services	1,473,454			1,473,454
12	Professional Fees	2,375,000		100,000	2,475,000
13	Institutional Memberships	1,800,000			1,800,000
14	Sports and Recreation Services - Operating Budget Supplement	878,995		7,722	886,717
15	The Western Entrepreneurship Ecosystem - Operating Budget Supplement	674,207			674,207
16	Costs Associated with Employee Contracts	755,000			755,000
17	Convocation and Diplomas	500,000			500,000
18	Governance-Related Costs	205,800			205,800
19	Office of the Ombudsperson	127,190			127,190
20	Total University-wide Expenditures	91,552,003	0	2,386,408	93,938,411
21	Employee Benefit Plan Costs	152,693,250		11,526,750	164,220,000
22	Employee Benefit Recoveries	-155,921,600		-11,637,400	-167,559,000
23	Net Employee Benefits	-3,228,350	0	-110,650	-3,339,000
24	Net University-wide Expenditures	88,323,653	0	2,275,758	90,599,411

Table 8
2025-26 ONE-TIME ALLOCATIONS

1	Endowed Chairs Matching Program	30,000,000
2	International Undergraduate Recruitment Awards	6,150,000
3	Support for Fundraising Campaign	5,000,000
4	Engineering Expansion -- Support for New Building (multi-year plan) -- Funding from Expansion Revenues	3,417,965
5	Toronto Space Lease Costs --Year 1 of 5 Years of One-Time Funding	2,500,000
6	Modernization of General University Instructional Facilities	2,170,000
7	Undergraduate Summer Research Internship Program (USRI)	2,000,000
8	Post Doctoral Fellowships Program	1,600,000
9	National Campaign and Campaign-Related Marketing	1,260,000
10	Graduate Student Needs-based Bursaries	500,000
11	Research Institutes: Transitional Support	500,000
12	Faculties	
13	Arts & Humanities: Renewal of Two Limited -Term Appointments (\$239K), Support for Ethics and Artificial Intelligence Interdisciplinary Graduate Program (\$150K), and Curatorial Residency in Social and Environmental Justice (\$65K)	454,192
14	Education: Teaching Secondments (\$150K), and Centre for Research & Education on Violence Against Women & Children (CREVAWC) Supplement (\$55K)	205,000
15	Engineering: Lab Technology Upgrades (\$187K), Autonomous and Smart Mobility Lab (\$203K), and Undergraduate Enrolment Expansion -- Start-up and Faculty Recruitment Funding (\$575K)	965,000
16	Health Sciences: Undergraduate Student Initiatives (\$175K), Targetted Government Funding for Clinical Education (\$1.4M), Nursing Expansion Funding (\$2M) and Nurse Practitioner Program (\$1.1M)	5,286,916
17	FIMS: Partial Support for Two Staff Positions (\$55K), and Summer Institute on Data Science for African Early Career (\$60K), and Creation of Hybrid Teaching Facilities (\$36K)	151,000
18	Law: Wellness Counsellor (\$140K), and EDID Initiatives (\$35K)	175,000
19	Medicine & Dentistry: Targetted Government Funding for Medical Education (\$2.3M), Targetted Government Funding for Dental Clinical Education (\$1.1M), Dental Patient Management Software (\$500K), and Robarts Royalties & Licences Flowthrough (\$4.0M)	7,938,251
20	Music: Limited-Term Renewal (\$130K), Student Recruitment Initiatives (\$271K), Ensemble/Concert Series (\$19K), and Equipment Purchase (\$10K)	430,270
21	Science: Engineering Expansion Teaching Support (\$75K), and Relocation of Microscope Lab (\$200K)	275,000
22	Social Science : International Student Counselling Initiatives (\$261K), International Student Financial Support (\$35K), Contract Staff positions (\$257K), Redesign MRPE to an AI-focused program (\$300K), and Museum of Ontario Archaeology Supplement (\$50K)	903,832
23	Sub-Total Faculties	16,784,461
24	Support Units	
25	Academic Programs Portfolio: Program Innovation Specialist Contract Position (\$100K), and QA Academy (\$25K)	125,000
26	Western Technology Services: Enterprise Resource Planning and Financial Application Migration (\$100K), and Storage Management Infrastructure (\$100K)	200,000
27	Libraries: Staff Recruitment Support (\$100K), and Indigenous and Black Student Funding Partnership with FIMS (\$51K)	151,408
28	Student Experience: Family Practice Clinic Support (\$400K), and Accessible Education Initiatives (\$204K)	603,748
29	Office of Indigenous Initiatives: Wampum Learning Lodge Programming Initiatives (\$100K), and Support for Operations and Programming (\$100K)	200,000
30	Vice-Provost (APPF): Immigration/Recruitment Consultant (\$100K) and Training & Development Initiatives for New Faculty (\$30K)	130,000
31	Graduate & Postdoctoral Studies: Fraud Detection Software Contract	100,000
32	Institutional Planning & Budgeting: Contract Staffing to Support Rankings Activities	100,000
33	Western International: International Student Orientation Initiatives	100,000
34	McIntosh Gallery: Careers in Heritage Collections Assistant (\$40K), and Furniture and Computer Replacement (\$7.8K)	47,750
35	Financial Services: Digital Assistant -- Co-Pilot Software	100,000
36	Facilities Management: Equipment Acquisition (\$135K) and Sustainable Snow and Ice Winter Management Plan (\$30K)	165,250
37	Campus Safety & Emergency Services: Additional Staffing (\$308K), and Equipment Renewal (\$176K)	484,457
38	Legal Services: Contract Staffing	55,000
39	Human Resources: Contract Staffing	200,000
40	Equity, Diversity & Inclusion: Black Student Leadership University Experience -- B.L.U.E. (\$100K) and Programming Initiatives (\$15K)	115,000
41	Western Communications: Contract Staffing (\$70K), and Site-Improve Software Subscription (\$30K)	100,000
42	University Secretariat: General Non-Salary Support	15,000
43	Vice-President (Research): Support for Research/Scholarship Initiatives	3,445,000
44	Vice-President (University Advancement): Campaign-related Initiatives	120,000
45	Sub-Total Support Units	6,557,613
46	Total One-Time Allocations	78,440,039

Table 9
CANADA RESEARCH CHAIRS -- by FACULTY (Cumulative)

		2024-25 Final						2025-26 Preliminary					
		Tier 1		Tier 2		Total		Tier 1		Tier 2		Total	
		N	\$	N	\$	N	\$	N	\$	N	\$	N	\$
1	Arts & Humanities	3	510,000	1	90,000	4	600,000	2	340,000	1	90,000	3	430,000
2	Business	1	170,000	1	90,000	2	260,000	1	170,000	1	90,000	2	260,000
3	Education	1	170,000	3	270,000	4	440,000	1	170,000	2	180,000	3	350,000
4	Engineering	4	680,000	6	540,000	10	1,220,000	2	340,000	6	540,000	8	880,000
5	Health Sciences	3	510,000	3	270,000	6	780,000	3	510,000	3	270,000	6	780,000
6	Info & Media Studies			1	90,000	1	90,000			1	90,000	1	90,000
7	Law												
8	Medicine & Dentistry	6	1,020,000	10	900,000	16	1,920,000	7	1,190,000	7	630,000	14	1,820,000
9	Music			1	90,000	1	90,000			1	90,000	1	90,000
10	Science	5	850,000	5	450,000	10	1,300,000	4	680,000	6	540,000	10	1,220,000
11	Social Science	2	340,000	4	360,000	6	700,000	3	510,000	5	450,000	8	960,000
12	Total to Faculties	25	4,250,000	35	3,150,000	60	7,400,000	23	3,910,000	33	2,970,000	56	6,880,000
13	Total CRC Funding		5,000,000		3,500,000		8,500,000		4,600,000		3,300,000		7,900,000

Table 10
2025-26 TUITION FEE PROPOSALS FOR UNDERGRADUATE PROGRAMS

		Domestic Ontario Students			International Students		
		Actual 2024-25 Tuition	2025-26		Actual 2024-25 Tuition	2025-26	
			Proposed Tuition	<a> % Increase		Proposed Tuition	<a> % Increase
1	First-Entry Programs 						
2	Year 1	6,050	6,050	0.0%	44,767	46,110	3.0%
3	Year 2	6,050	6,050	0.0%	43,922	46,110	3.0%
4	Year 3	6,050	6,050	0.0%	42,296	45,240	3.0%
5	Year 4	6,050	6,050	0.0%	40,728	43,565	3.0%
6	Computer Science						
7	Year 1	6,990	7,514	7.5%	52,000	53,560	3.0%
8	Year 2	6,990	7,514	7.5%	43,922	53,560	3.0%
9	Year 3	6,050	7,514	7.5%	42,296	45,240	3.0%
10	Year 4	6,050	6,050	0.0%	40,728	43,565	3.0%
11	Engineering						
12	Year 1	12,294	12,294	0.0%	60,618	62,437	3.0%
13	Year 2	12,294	12,294	0.0%	60,618	62,437	3.0%
14	Year 3	12,294	12,294	0.0%	58,373	62,437	3.0%
15	Year 4	12,294	12,294	0.0%	56,211	60,124	3.0%
16	M.O.S.						
17	Year 1	6,990	7,514	7.5%	56,654	58,354	3.0%
18	Year 2	6,990	7,514	7.5%	56,654	58,354	3.0%
19	Year 3	6,050	7,514	7.5%	54,556	58,354	3.0%
20	Year 4	6,050	6,050	0.0%	52,536	56,193	3.0%
21	Nursing						
22	Year 1	6,050	6,050	0.0%	56,365	58,056	3.0%
23	Year 2	6,050	6,050	0.0%	56,365	58,056	3.0%
24	Year 3	6,050	6,050	0.0%	54,277	58,056	3.0%
25	Year 4	6,050	6,050	0.0%	52,267	55,905	3.0%
26	Second-Entry Programs						
27	Business (HBA)						
28	Year 1	25,200	25,200	0.0%	60,050	64,850	8.0%
29	Year 2	25,200	25,200	0.0%	60,050	64,850	8.0%
30	Dentistry						
31	Year 1	35,341	35,341	0.0%	125,439	129,202	3.0%
32	Year 2	35,341	35,341	0.0%	125,439	129,202	3.0%
33	Year 3	35,341	35,341	0.0%	120,793	129,202	3.0%
34	Year 4	35,341	35,341	0.0%	116,319	124,417	3.0%
35	Education (B.Ed.)	7,271	7,271	0.0%	41,676	42,926	3.0%
36	Law						
37	Year 1	20,151	20,151	0.0%	49,253	50,731	3.0%
38	Year 2	20,151	20,151	0.0%	48,324	50,731	3.0%
39	Year 3	20,151	20,151	0.0%	46,534	49,774	3.0%
40	Medicine (M.D.)						
41	Year 1	23,986	23,986	0.0%	92,095	94,858	3.0%
42	Year 2	23,986	23,986	0.0%	90,357	94,858	3.0%
43	Year 3	23,986	23,986	0.0%	n.a.	n.a.	n.a.
44	Year 4	23,986	23,986	0.0%	n.a.	n.a.	n.a.

<a> The proposed 2025-26 rates would be effective May 1, 2025.

The % increase figures are calculated on the previous year of study in the previous academic year;
for example, the % increase for year 2 is the increase over the year 1 tuition in the previous academic year.

 Includes Arts & Humanities, BMedSci program, Health Sciences, Kinesiology, Music, Science (excl. Computer Science), and
Social Science (excl. M.O.S.).

Table 10a
2025-26 TUITION FEE PROPOSALS FOR
UNDERGRADUATE OUT-OF-PROVINCE DOMESTIC STUDENTS

		Actual 2024-25 Tuition	2025-26	
			Proposed Tuition	<a> % Increase
1	First-Entry Programs 			
2	Year 1	7,002	7,352	5.0%
3	Year 2	7,002	7,352	5.0%
4	Year 3	7,002	7,352	5.0%
5	Year 4	7,002	7,352	5.0%
6	Computer Science			
7	Year 1	7,002	7,514	7.3%
8	Year 2	7,002	7,514	7.3%
9	Year 3	7,002	7,514	7.3%
10	Year 4	7,002	7,352	5.0%
11	Engineering			
12	Year 1	14,230	14,941	5.0%
13	Year 2	14,230	14,941	5.0%
14	Year 3	14,230	14,941	5.0%
15	Year 4	14,230	14,941	5.0%
16	M.O.S.			
17	Year 1	7,002	7,514	7.3%
18	Year 2	7,002	7,514	7.3%
19	Year 3	7,002	7,514	7.3%
20	Year 4	7,002	7,352	5.0%
21	Nursing			
22	Year 1	7,002	7,352	5.0%
23	Year 2	7,002	7,352	5.0%
24	Year 3	7,002	7,352	5.0%
25	Year 4	7,002	7,352	5.0%
26	Second-Entry Programs			
27	Business (HBA)			
28	Year 1	29,170	30,628	5.0%
29	Year 2	29,170	30,628	5.0%
30	Dentistry			
31	Year 1	40,911	42,956	5.0%
32	Year 2	40,911	42,956	5.0%
33	Year 3	40,911	42,956	5.0%
34	Year 4	40,911	42,956	5.0%
35	Education (B.Ed.)	8,415	8,835	5.0%
36	Law			
37	Year 1	23,325	24,491	5.0%
38	Year 2	23,325	24,491	5.0%
39	Year 3	23,325	24,491	5.0%
40	Medicine (M.D.)			
41	Year 1	27,766	29,154	5.0%
42	Year 2	27,766	29,154	5.0%
43	Year 3	27,766	29,154	5.0%
44	Year 4	27,766	29,154	5.0%

<a> The 2025-26 rates abide by the Provincial Government's framework for domestic out-of province students -- and would be effective May 1, 2025.

 Includes Arts & Humanities, BMedSci program, Health Sciences, Kinesiology, Music, Science (excl. Computer Science, and Social Science (excl. M.O.S.).

Table 11
2025-26 TUITION FEE PROPOSALS FOR GRADUATE PROGRAMS

		Domestic Students			International Students		
		Actual 2024-25 Tuition	2025-26		Actual 2024-25 Tuition	2025-26	
			Proposed Tuition	<a> % Increase		Proposed Tuition	<a> % Increase
1	Masters Category 1						
2	Arts & Humanities	6,360	6,360	0.0%	20,146	20,549	2.0%
3	Engineering (M.E.Sc.)	6,360	6,360	0.0%	20,146	20,549	2.0%
4	Health & Rehabilitation Sciences	6,360	6,360	0.0%	20,146	20,549	2.0%
5	Health Information Sciences	8,664	8,664	0.0%	28,430	28,999	2.0%
6	Interdisciplinary Programs 	6,360	6,360	0.0%	20,146	20,549	2.0%
7	Kinesiology M.A. & MSc	6,360	6,360	0.0%	20,541	21,157	3.0%
8	Law/Studies in Law	10,368	10,368	0.0%	28,387	28,955	2.0%
9	Media Studies	6,360	6,360	0.0%	20,146	20,549	2.0%
10	Medicine (Basic Medical Sciences)	6,360	6,360	0.0%	20,146	20,549	2.0%
11	Music	6,360	6,360	0.0%	20,146	20,549	2.0%
12	Nursing (M.Sc.)	7,639	7,639	0.0%	28,430	28,999	2.0%
13	Science	6,360	6,360	0.0%	20,146	20,549	2.0%
14	Social Science	6,360	6,360	0.0%	20,146	20,549	2.0%
15	Masters Category 2						
16	Master in Management Analytics	48,300	50,700	5.0%	77,500	81,400	5.0%
17	C.S.D./O.T./P.T. (MPT)	11,294	11,294	0.0%	38,908	40,075	3.0%
18	Foods and Nutrition (MScFN)	10,877	10,877	0.0%	38,908	40,075	3.0%
19	Dentistry (Orthodontics)	27,373	27,373	0.0%	94,617	97,456	3.0%
20	Education (MA)	10,877	10,877	0.0%	38,908	40,075	3.0%
21	Engineering (M.Eng.)	10,877	10,877	0.0%	44,446	45,779	3.0%
22	Environment & Sustainability	12,179	12,179	0.0%	38,908	40,075	3.0%
23	Financial Economics	30,549	30,549	0.0%	60,943	62,771	3.0%
24	Library & Information Science	10,877	10,877	0.0%	38,908	40,075	3.0%
25	M.M. in Journalism & Communication	13,543	13,543	0.0%	38,908	40,075	3.0%
26	Master of Nurisng	10,877	10,877	0.0%	38,908	40,075	3.0%
27	MA in Research for Policy & Evaluation	18,720	18,720	0.0%	35,096	36,149	3.0%
28	Master of Data Analytics	23,308	23,308	0.0%	57,519	59,245	3.0%
29	Master of Mgmt. of Applied Science	19,690	19,690	0.0%	57,519	59,245	3.0%
30	Medicine (Family Medicine)	14,322	14,322	0.0%	38,908	40,075	3.0%
31	Medicine (Pathology Assistant)	11,295	11,295	0.0%	38,908	40,075	3.0%
32	Medicine (Public Health)	34,055	35,076	3.0%	57,377	59,098	3.0%
33	Interdisciplinary Medical Sciences (MSc)	11,295	11,295	0.0%	39,370	40,551	3.0%
34	Advanced Health Care Practice (M.Cl.Sc.)	10,877	10,877	0.0%	38,908	40,075	3.0%
35	Doctoral						
36	Doctor of Musical Arts	6,360	6,360	0.0%	6,360	6,360	0.0%
37	Doctor of Education (EdD)	10,097	10,097	0.0%	38,908	40,075	3.0%
38	PhD Programs	6,360	6,360	0.0%	6,360	6,360	0.0%

<a> The proposed 2025-26 rates would be effective September 1, 2025.

 Includes Biomedical Engineering, Neuroscience, and Theory & Criticism

Table 12
ENROLMENT PROJECTIONS: 2025-26 to 2029-30

		Actuals					Projections/Plans				
		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
1	Constituent University										
2	Full-Time Undergraduates										
3	Arts & Humanities	877	853	864	923	1,030	1,009	1,043	1,048	1,051	1,053
4	Business (HBA)	1,057	1,072	1,210	1,336	1,376	1,356	1,356	1,356	1,356	1,356
5	Dentistry	263	264	281	281	283	284	284	284	284	284
6	Education	677	697	703	783	887	772	668	668	668	668
7	Engineering	2,151	2,293	2,497	2,590	2,919	2,929	2,866	2,865	2,809	2,831
8	Health Sciences										
9	Foods & Nutrition					237	172	189	233	282	315
10	Family Studies					140	150	165	178	233	264
11	BHSc Program	1,339	1,424	1,437	1,546	1,603	1,575	1,602	1,592	1,567	1,586
12	Kinesiology	1,285	1,283	1,311	1,293	1,337	1,281	1,285	1,268	1,232	1,232
13	Nursing	989	1,028	1,180	1,326	1,325	1,376	1,478	1,492	1,371	1,278
14	Law	490	482	496	503	510	520	530	530	530	530
15	MACS (Media and Communication Studies)	871	899	880	909	994	988	1,023	1,052	1,033	1,038
16	Medicine										
17	MD Program	686	688	689	698	716	735	755	756	759	759
18	B.Med.Sci. Program	1,161	1,252	1,305	1,199	1,117	1,129	1,097	1,114	1,240	1,281
19	Music	443	434	410	375	414	451	504	547	547	547
20	Science - B.Med.Sci.	1,731	1,905	1,546	1,500	1,529	1,512	1,636	1,664	1,692	1,721
21	Science - Computer Science					481	943	1,376	1,790	1,818	1,832
22	Science - All Other	3,804	3,904	4,416	4,763	4,377	4,082	3,666	2,974	3,039	3,057
23	Social Science - MOS	3,056	3,315	3,397	3,457	3,433	3,218	3,082	2,927	2,892	2,925
24	Social Science - All Other	3,826	4,033	4,280	4,469	4,510	4,248	4,037	3,900	3,881	3,918
25	Total Full-Time Undergraduates	24,706	25,826	26,902	27,951	29,218	28,730	28,642	28,238	28,284	28,475
26	Concurrent Programs	345	380	370	384	381	402	402	402	402	402
27	ISSAP					7	7	7	7	7	7
28	Medical Residents	940	968	999	1,023	1,048	1,025	1,025	1,025	1,025	1,025
29	Full-Time Graduates										
30	Masters	3,869	4,360	4,231	4,370	4,664	4,557	4,645	4,694	4,707	4,714
31	Doctoral	2,231	2,345	2,415	2,477	2,557	2,536	2,554	2,525	2,539	2,532
32	Total Full-Time Graduates	6,100	6,705	6,646	6,847	7,221	7,093	7,199	7,219	7,246	7,246
33	Total Full-Time Enrolment	32,091	33,879	34,917	36,205	37,875	37,257	37,275	36,891	36,964	37,155
34	Part-Time FTEs										
35	Undergraduate	2,563	2,408	2,537	2,671	2,614	2,670	2,650	2,650	2,650	2,650
36	Education (AQs)	447	460	416	452	361	375	400	400	400	400
37	Masters	122	128	111	96	89	100	100	100	100	100
38	Doctoral	35	29	32	30	29	30	30	30	30	30
39	Total Part-Time FTEs	3,167	3,025	3,096	3,249	3,093	3,175	3,180	3,180	3,180	3,180
40	Total Constituent FTEs	35,258	36,904	38,013	39,454	40,968	40,432	40,455	40,071	40,144	40,335
41	Affiliated University Colleges										
42	Full-Time Undergraduates										
43	Brescia	1,301	1,171	1,099	1,125						
44	Huron	1,431	1,525	1,560	1,729	1,981	1,987	2,088	2,173	2,182	2,196
45	King's	3,415	3,253	3,150	2,986	3,053	3,004	2,995	3,039	3,121	3,233
46	Total Full-Time Undergraduates	6,147	5,949	5,809	5,840	5,034	4,991	5,083	5,212	5,303	5,429
47	Part-Time Undergraduate FTEs										
48	Brescia	70	72	65	65						
49	Huron	57	58	50	51	52	50	50	50	50	50
50	King's	299	266	272	257	251	265	265	265	265	265
51	Total Part-Time FTEs	426	396	387	373	303	315	315	315	315	315
52	Graduate FTEs										
53	Brescia	35	31	31	32						
54	Huron	13	10	7	8	7	13	13	13	13	13
55	King's	60	62	65	64	64	65	65	65	65	65
56	Total Graduate FTEs	108	103	103	104	71	78	78	78	78	78
57	Total Affiliate FTEs	6,681	6,448	6,299	6,317	5,408	5,384	5,476	5,605	5,696	5,822
58	Total FTEs - Western Complex	41,939	43,352	44,312	45,771	46,376	45,816	45,931	45,676	45,840	46,157

Table 12
ENROLMENT PROJECTIONS: 2025-26 to 2029-30

		Actuals					Projections/Plans				
		2020-21	2021-22	2022-23	2023-24	2024-25	2025-26	2026-27	2027-28	2028-29	2029-30
	Rows 59 to 98 Included above										
59	International Students										
60	Constituent Full-Time										
61	Undergraduates	2,822	2,761	2,593	2,398	2,212	1,974	1,902	1,947	2,129	2,280
62	Medical Residents	130	173	189	207	225	200	200	200	200	200
63	Masters (excluding Ivey)	695	826	818	905	1,016	820	828	830	834	838
64	MBA (Regular), Ivey MSc	159	199	222	239	254	200	184	186	186	186
65	Executive MBA	1	2	1	0	0	0	0	0	0	0
66	Doctoral	686	798	875	941	954	907	864	856	854	844
67	Affiliates										
68	Undergraduates	1,390	1,233	1,144	1,027	784	669	528	464	474	538
69	Masters	4	4	3	3	0	1	1	1	1	1
70	Year 1 Only										
71	Constituent										
72	Arts & Humanities	221	248	202	257	281	280	280	285	285	285
73	Engineering	704	774	893	848	948	850	860	870	880	890
74	Health Sciences										
75	Foods & Nutrition					39	65	75	85	95	100
76	Family Studies					17	50	60	70	80	85
77	BHSc Program	407	421	387	477	466	430	435	440	445	450
78	Kinesiology	335	351	351	344	369	335	335	335	335	335
79	Nursing	159	142	142	176	187	190	205	205	205	205
80	MACS (Media and Communication Studies)	226	270	212	244	324	300	300	300	300	305
82	Music	117	94	88	98	144	145	145	145	145	145
83	Science - B.Med.Sci.	1,092	1,049	1,000	981	920	1,000	1,005	1,010	1,015	1,020
85	Science - Computer Science					481	500	505	510	515	520
84	Science - All Other	709	967	1,033	1,084	518	550	555	560	565	570
81	Social Science - MOS	1,072	1,052	1,151	1,200	1,054	950	970	985	1,000	1,010
86	Social Science - All Other	965	1,054	1,009	990	900	850	855	865	875	880
87	Total Year 1 - Constituent	6,007	6,422	6,468	6,699	6,648	6,495	6,585	6,665	6,740	6,800
88	Affiliated University Colleges										
89	Brescia	270	258	244	304						
90	Huron	489	448	417	575	685	720	720	720	735	750
91	King's	968	840	721	650	774	728	745	795	845	895
92	Total Year 1 - Affiliates	1,727	1,546	1,382	1,529	1,459	1,448	1,465	1,515	1,580	1,645
93	Total Year 1 - Western Complex	7,734	7,968	7,850	8,228	8,107	7,943	8,050	8,180	8,320	8,445
94	Masters										
95	All Programs (excluding MBAs)	3,301	3,545	3,429	3,512	3,803	3,689	3,737	3,758	3,763	3,770
96	Ivey (excl EMBA)	466	665	631	653	654	618	674	700	708	708
97	Executive MBA	102	150	171	205	207	250	234	236	236	236
For Information											
98	Year 1 Constituent International Students	592	610	684	622	523	580	630	680	730	780

Table 13
WESTERN'S LONG-RANGE SPACE PLAN
Note: within each category, the projects are not prioritized

	Major Capital Projects	Status
	Category 1 -- Projects Underway or in Advanced Planning	
1	New Engineering Building	Underway
2	Undergraduate Residence -- University Drive Location	Underway
3	Renovations to Create the Donald K. Johnson Leadership Centre in Toronto (Ivey)	Underway
4	The Bioconvergence Centre -- Interdisciplinary Research & Experiential Learning Facility	In Advanced Planning
5	Pathogen Research Centre Facility	In Advanced Planning
6	Renewal of Facilities at the West Campus (formerly Brescia)	In Advanced Planning
7	Replacement of University Drive Bridge	In Advanced Planning
8	University-wide Campus Sustainability/Energy Conservation/Infrastructure Projects (multiple stages -- ongoing)	Ongoing
9	Pedestrian-friendly Campus Initiatives -- <i>Open Space Strategy</i>	Ongoing
10	Category 2 -- Projects in Various Planning Stages	
11	New Facilities for Health Sciences -- to support Enrolment Expansion	Early Planning Stages
12	Social Sciences Centre Realignment/Expansion	Early Planning Stages
13	Multi-Sport Field House -- with Parking Garage	Early Planning Stages
14	Category 3 -- For Future Consideration	
15	Western Commons -- Gathering/Collision Spaces	
16	Graduate and Upper-Year Housing -- Platt's Lane East	
17	Modernization of Schulich School's Medical/Dental Facilities	
18	Renewal/Replacement of Chemistry Laboratory Facilities	
19	Western in Downtown London	
20	Ivey Spencer Hotel and Conference Centre Renewal	
21	New Space for the McIntosh Gallery	
22	New Research Initiatives/Partnerships at the Research Parks	
23	Multi-Level Parking Structures	
24	Residence Renovation Projects	
25	Renewal: University Community Centre, Law Building, Spencer Engineering Building, Elborn College	
26	Asset Acquisitions	

2025-26 Capital Budget

A. The Nature of University Capital Expenditures

The Capital Budget for 2025-26 sets out Western's planned capital spending in the context of the proposed Long-Range Space Plan, as outlined in Table 13 of the Operating Budget. The various elements of capital spending are grouped into nine categories as shown in Table 14.

Category 1 shows all new construction, while categories 2 to 7 show renovations to existing space. Category 1 expenditures are usually funded from general University funds, the major exceptions being projects funded all or in part from external research grants, private funds, government, student contributions, and Housing construction – the latter being funded from the Housing budget. Categories 2 to 5 are funded primarily from general University funds and government, while category 6 is funded from Housing operations, and category 7 is funded by the Ancillary Unit undertaking the work. Categories 8 and 9 involve carrying costs and loan repayments, other expenditures such as purchases of land and buildings, and transfers from the Capital Budget for other purposes. Planned capital expenditures for 2025-26 total \$252.6 million.

Categories 2 to 5 involve **Maintenance, Modernization, and Infrastructure (MMI)** and are eligible to receive funds from the annual MMI transfer from the Operating Budget to the Capital Budget. These types of expenditures are directed at the modification of existing space and the renewal and expansion of the utilities and infrastructure of the University.

In planning future expenditures on MMI, it is useful to consider the Current Replacement Value (CRV) of our campus capital assets. Recent increases in overall construction and renovation costs have increased Western's buildings and infrastructure CRV. In addition, the successful integration of Brescia University College into Western on May 1, 2024 added 30,075 gross square meters of space across 6 major buildings. As shown in *Figure E*, our buildings and infrastructure have a CRV of approximately \$5,452 million (as at February 24, 2025).

Figure E
CURRENT REPLACEMENT VALUE (BUILDINGS AND INFRASTRUCTURE)

	Western University	CRV (\$M)	Square Metres	Major Buildings
1	Major Non-Residential Buildings	3,419	599,479	80
2	Utilities and Infrastructure	230		
3	Subtotal, Eligible for MMI	3,649	599,479	80
4	Housing	1,344	278,522	15
5	Other Ancillary Buildings	460	71,983	11
6	Total	5,452	949,984	106

The University has approximately 599,500 gross square metres spread amongst eighty major non-residential buildings. The non-residential buildings, including utilities and infrastructure, are the physical assets generally eligible for MMI expenditures.

The University also has 279,000 square metres of Housing space in twelve major undergraduate residences, three major apartment buildings, and numerous smaller buildings for graduate students in Platt's Lane Estates. Other than Housing, there are many buildings which are operated largely or entirely as ancillaries: Western Student Recreation Centre, Thompson Recreation and Athletic Centre, TD Stadium, Boundary Layer Wind Tunnel, Western Day Care, the Ivey Spencer Leadership Centre, and facilities at the Research Parks.

With this background in mind, we describe the nine categories of University capital expenditures:

1. **New Construction.** This category includes projects which create new buildings, including housing, additions to existing buildings, and other new facilities such as parking structures or lots, power plants and athletic fields. It does not include projects which improve the space within existing buildings or projects which upgrade other existing facilities.
2. **Major Building Renovations.** This category involves major maintenance and renovation expenditures on non-residential building projects, with project timelines of more than one year. Renovations to major buildings will continue to be a part of our capital planning given that 68% of the 599,500 square metres in major buildings were built before 1995.
3. **Utilities and Infrastructure Projects.** This category involves projects with values greater than \$10,000 directed at the upgrading and new installation of utilities and other infrastructure, including boilers and chillers, electrical, water and sewer distribution systems, and sustainability and energy conservation initiatives such as deep energy retrofits. Construction of a new Chiller Plant or major Power Plant expansion would be included in category 1.
4. **Modernization of Instructional and Research Facilities.** This category includes the renewal and modernization of classrooms, laboratories, libraries, and other space used for instruction and research, as well as upgrades to information technology. These expenditures are critical to maintaining Western's reputation as a leader in the quality of teaching and research. These projects are sometimes funded by the units themselves with operating or research funds.
5. **General Maintenance and Modernization Projects.** This category consists of a wide variety of maintenance and modernization projects which are not included in categories 2 to 4. Such projects include roof replacement, interior and exterior painting, road, bridge, sidewalk repair, and general maintenance of structures and systems. Projects to advance the Open Space Strategy may be included in this category. A provision for unforeseen projects forms part of the allotment in this category which is based on historical experience.
6. **Housing Renovations.** This category includes all maintenance and modernization expenditures on University residences and apartment buildings. Construction of a new residence or apartment building would be included in category 1. Maintenance and modernization expenditures, projected to be \$16.3 million in 2025-26, are funded from Housing revenues. Housing has always set aside adequate funds to manage its maintenance expenditure.

7. **Ancillary Projects.** This category includes capital expenditures on Ancillaries other than Housing, including Hospitality Services, the Book Store, Parking Services, student fee-funded units, self-funded support units, and self-funded research units. These units pay a charge to the University for the space they occupy.
8. **Carrying Costs and Debt Repayments.** This category consists of principal repayments and interest on debt for capital projects.
9. **Other Capital Expenditures.** This category includes asset acquisitions and other miscellaneous expenditures. It has been an established principle in Western's Campus Development Strategy (formerly the Campus Master Plan) that the University pursue, as appropriate, the purchase of lands contiguous to University property as lands become available. Western will continue to seek to protect the Regional Facilities zoning around the main campus and to buy land near our campus when it comes up for sale. The University will also look to acquire strategic physical assets.

Table 14 also includes Line A through M, additional information that is relevant to understanding the capital budget funding and financing, and maintenance expense metrics. Line A shows total sources of funding for the Capital Budget, including use of debt; line B, sources of funds less expenditure; line C, the accumulated capital reserve at year-end; and line D, capital debt outstanding at year-end. Details of these items are shown in Tables 16 and 18. Changes in the capital reserve (line C) result from funding less expenditure (line B). Thus for 2023-24, line B shows a net source of \$65.1 million, the difference between funding of \$150.8 million and expenditure of \$85.7 million. In years where the expenditure exceeds sources of funding, the reserve is drawn upon as planned, as is forecasted in the 2025-26 budget for (\$111.1 million).

Line E shows the replacement value of non-residential buildings and utilities and infrastructure, the assets eligible for MMI spending, while line F shows the ratio of the annual MMI expenditure to the replacement value. For example, in 2023-24, MMI expenditures were \$39.6 million, while the estimated replacement value of non-residential buildings, utilities, and infrastructure was \$3,024 million. The ratio of the two is 1.3%, as shown in line F. This ratio represents the contribution of maintenance, modernization and infrastructure expenditure to the replacement value of the buildings and infrastructure. Modernization and infrastructure expenditure is included as these projects often result in major renovation and infrastructure upgrades that relieve deferred maintenance expense.

Line G of Table 14 shows the annual transfer from the Operating Budget to the Capital Budget for Maintenance, Modernization, and Infrastructure (the MMI transfer). The annual transfer increased to \$16.0 million in 2024-25, after having been maintained at \$15.5 million since 2017-18. This consistent level of funding commitment has established Western as a leader among Canadian universities in maintaining its facilities and dealing with deferred maintenance.

Line H of Table 14 shows the ratio of the annual MMI transfer to total MMI expenditures; for example, in 2023-24, the transfer was \$15.5 million, and expenditures were \$39.6 million, so the ratio is 39.2%. This ratio will fluctuate with the level of MMI expenditure each year. Other sources of funding for MMI expenditures can include the annual capital facilities renewal grant from the Province, special Provincial grants, additional one-time allocations from the University's Operating Budget, one-time allocations from the Province, fundraising, and borrowing. This amount represents how much of the annual MMI expenditure is funded by transfers from the annual Operating Budget.

Line J contains an estimate of maintenance spending, defined narrowly as spending required to bring aging facilities up to their condition when originally built. Whenever Western undertakes a major maintenance project, there is also modernization of the facility, and whenever we carry out a major modernization project, there is generally some maintenance expenditure; it is thus difficult to separate the two. Line J is calculated on the assumption that 2/3 of the expenditures in categories 2, 3, and 5 involve maintenance (the remaining 1/3 is modernization), while 1/3 of the expenditures in category 4 involve maintenance (the remaining 2/3 is modernization). While the ratio of maintenance to modernization would vary by project and by year, Facilities Management considers them a reasonable average over several years.

The value of line J in 2023-24 is \$22.4 million, or 0.7% (line K) of the replacement value in that year. A standard target in industry for this ratio is 2.0%; if large buildings last an average of 50 years, then average maintenance spending should be 2.0% of replacement value. When the actual ratio is consistently lower than 2.0%, as has been the case at Western and most Canadian universities recently, the level of deferred maintenance will grow. As Western renovates aging buildings, there will be years that deferred maintenance will decline as a result.

Major capital projects are outlined in Table 15. The projects reflect the Long-Range Space Plan (outlined in Table 13) and are assigned to one of the nine categories. Where possible, the year and month of the start and end of the project(s) are shown.

The list in Table 15 presents a variety of capital projects supporting academic, student and research spaces, as well as utilities and infrastructure improvements. With new construction projects, Western continues to utilize its scarce developable land in the core campus, often by using existing parking lots. This increases the pressure on available parking, and we continue to plan for construction of additional parking structures at the periphery of campus.

B. Sources of Funding and Capital Expenditures in 2025-26

Table 16 displays sources of funding for budgeted capital expenditures with estimates of comparative data for 2024-25. There are five major sources of funding: 1) Government grants; 2) Western's Operating Budget; 3) One-time funds from Internally Restricted Net Assets; 4) Borrowing; and 5) Other sources.

The University must carefully balance its available resources for use in capital expenditures. For example, projects financed by debt require an ultimate funding source, and one-time funding from Internally Restricted Net Assets, such as allocations from the Major Strategic Opportunities Fund, must be used strategically since they can be exhausted.

Table 17 shows expenditures in categories 1 and 2 for 2024-25 (estimates as of March 18, 2025) and 2025-26 (current proposals).

In alignment with the priorities in our Strategic Plan, Western is continuing our capital plan in support of "growth and impact". We closely monitor construction market conditions and have been adjusting our capital plan and related timing of projects accordingly.

Table 14
CAPITAL BUDGET SUMMARY, 2021-22 TO 2025-26
(\$000)

Category	Purpose	Actual 2021-22	Actual 2022-23	Actual 2023-24	Projected 2024-25	Budget 2025-26
	New Construction					
1	New Construction (Table 17, line 14)	31,367	35,439	34,712	51,369	129,523
	Maintenance, Modernization, and Infrastructure (MMI)					
2	Major Building Renovations (Table 17, line 22)	27,539	11,321	5,608	14,928	24,553
3	Utilities and Infrastructure Projects	7,513	6,673	10,178	10,831	31,031
4	Modernization of Instructional and Research Facilities	8,925	10,682	12,053	7,743	10,608
5	General Maintenance and Modernization Projects	7,871	14,076	11,736	15,256	32,742
	Sub-Total MMI	51,848	42,751	39,576	48,758	98,934
	Other					
6	Housing Renovations	6,682	6,514	3,972	7,533	16,294
7	Ancillary Projects	2,859	2,261	1,637	2,845	4,847
8	Carrying Costs and Debt Repayments	963	904	839	800	800
9	Other Capital Expenditures	12,543	6,072	4,965	1,203	2,225
	Sub-Total Other	23,047	15,751	11,413	12,381	24,166
10	Total Expenditures	106,262	93,941	85,701	112,508	252,623

Line		Actual 2021-22	Actual 2022-23	Actual 2023-24	Projected 2024-25	Budget 2025-26
	Sources of Funding, Reserves, and Debt					
A	Total Sources of Funding, Including Debt (Table 16)	136,617	117,561	150,839	113,838	141,532
B	Sources of Funding less Expenditures	30,355	23,620	65,139	1,330	-111,091
C	Capital Reserve, Year End (Table 18)	184,067	207,687	272,825	274,155	163,064
D	Capital Debt Outstanding, Year End (Table 18)	328,661	320,623	312,246	303,552	294,608
E	Replacement Value of Non-Residential Buildings, Utilities & Infrastructure, \$M	2,162	2,414	3,024	3,649	3,824
F	MMI Expenditures/Replacement Value	2.4%	1.8%	1.3%	1.3%	2.6%
G	Annual MMI transfer from Operating to Capital Budget	15,500	15,500	15,500	16,000	16,000
H	MMI transfer/MMI Expenditures	29.9%	36.3%	39.2%	32.8%	16.2%
J	Estimate of Maintenance Expenditure	31,590	24,940	22,366	29,924	62,420
K	Maintenance Expenditure/Replacement Value	1.5%	1.0%	0.7%	0.8%	1.6%
L	Number of Major Buildings	98	99	99	106	106
M	Total Gross Square Meters (000's)	903	905	905	950	950

Category 8 does not include carrying costs and loan repayments for Residences and Apartments, Research Park and the Ivey Business School Foundation.

Line B is equal to Line A Total Sources of Funding less Total Expenses.

The change in line C from one year to the next is equal to Line B.

Line J consists of 2/3 of Category 2, 3 and 5 and 1/3 of Category 4.

Table 15
MAJOR CAPITAL PROJECTS

		Category	Start	End
1	Projects Underway, or in Advanced Planning			
2	New Engineering Building	1	Q1 2025	Q3 2026
3	Undergraduate Residence -- University Drive Location	1	Q1 2025	Q3 2026/ Q2 2027
4	Renovations to Create the Donald K. Johnson Leadership Centre in Toronto (Ivey)	2	Q1 2025	Q2 2026
5	The Bioconvergence Centre -- Interdisciplinary Research & Experiential Learning Facility	1	tbd	tbd
6	Pathogen Research Centre Facility	1	tbd	tbd
7	Renewal of Facilities at the West Campus (formerly Brescia)	2	tbd	tbd
8	Replacement of University Drive Bridge	1	tbd	tbd
9	University-wide Campus Sustainability/Energy Conservation/Infrastructure Projects (multiple stages -- ongoing)	1,3&5	Ongoing	
10	Pedestrian-friendly Campus Initiatives -- Open Space Strategy	1&5	Ongoing	
11	Projects in Various Planning Stages			
12	New Facilities for Health Sciences -- to support Enrolment Expansion	1	tbd	tbd
13	Social Sciences Centre Realignment/Expansion	2	tbd	tbd
14	Multi-Sport Field House -- with Parking Garage	1	tbd	tbd
15	Projects for Future Consideration (requires funding plan)			
16	Western Commons -- Gathering/Collision Spaces	1	tbd	tbd
17	Graduate and Upper-Year Housing -- Platt's Lane East	1	tbd	tbd
18	Modernization of Schulich School's Medical/Dental Facilities	2	tbd	tbd
19	Renewal/Replacement of Chemistry Laboratory Facilities	2	tbd	tbd
20	Western in Downtown London	1&2	tbd	tbd
21	Ivey Spencer Hotel and Conference Centre Renewal	2	tbd	tbd
22	New Space for the McIntosh Gallery	1&2	tbd	tbd
23	New Research Initiatives/Partnerships at the Research Parks	1	tbd	tbd
24	Multi-Level Parking Structures	1	tbd	tbd
25	Residence Renovation Projects	6	tbd	tbd
26	Renewal: University Community Centre, Law Building, Spencer Engineering Building, Elborn College	2	tbd	tbd
27	Asset Acquisitions	9	tbd	tbd

Dates may use calendar quarters as an estimate of the anticipated construction start and end periods. Projects completed in multiple phases may reference multiple end dates.

Table 16
CAPITAL BUDGET: SOURCES OF FUNDING
(\$000)

		Projected 2024-25	Budget 2025-26
1	<i>Government Grants</i>		
2	MCU Annual Capital Grant (Facilities Renewal Program)	7,331	7,300
3	CFI BRIF - Pathogen Research Centre Facility	0	7,363
4	Ministry of Environment and Climate Change Canada (Decarbonization Incentive Program)	1,555	3,175
5	CFI SDRI Biotherapeutics Centre Renovation	0	950
6	Department of Natural Resources Canada (Zero Emission Vehicle Infrastructure Program)	438	0
7	<i>Sub-Total</i>	9,324	18,788
8	<i>Operating Budget</i>		
9	Operating Budget MMI Transfer - Base	16,000	16,000
10	Operating Budget MMI Transfer - Base (Ancillaries)	600	600
11	Operating Budget - FRSF Transfer	3,000	3,000
12	Operating Budget - CRC Transfer	880	816
13	Operating Budget - New Engineering Building	5,772	3,418
14	Operating Budget - Building Addition to support Enrolment Expansion Health Sciences	9,000	0
15	<i>Sub-Total</i>	35,252	23,834
16	<i>Major Strategic Opportunities Funding (MSOF) and Undistributed Investment Returns</i>	10,276	6,069
17	<i>Borrowing</i>		
18	Expansion of Residence Capacity	9,394	61,633
19	<i>Sub-Total</i>	9,394	61,633
20	<i>Other</i>		
21	Student Contribution - Western Student Recreation Centre	1,429	1,600
22	Sports & Recreation Services - Student Contribution for Artificial Turf Playing Fields	231	231
23	Student Contribution - New Engineering Building	200	200
24	Energy Conservation Incentives (Rebates)	300	200
25	Unit Contributions	37,064	7,836
26	Projects Funded by Housing	7,533	16,294
27	Projects Funded by Ancillaries	2,835	4,847
28	<i>Sub-Total</i>	49,592	31,208
29	Total Sources of Funding (In-Year)	113,838	141,532

Table 17
CAPITAL EXPENDITURES FOR NEW CONSTRUCTION AND MAJOR BUILDING RENOVATIONS
2024-25 and 2025-26
(\$000)

		Projected 2024-25	Budget 2025-26
1	<i>Category 1: New Construction</i>		
2	Undergraduate Residence - University Drive Location	6,600	61,634
3	New Engineering Building	6,600	32,000
4	Pathogen Research Centre Facility	1,675	14,271
5	The Bioconvergence Centre - Interdisciplinary Research & Experiential Learning Facility	4,300	12,300
6	Multi-Sport Field House -- with Parking Garage	100	2,500
7	Health Sciences 4th Floor Addition	1,450	2,550
8	Ronald D. Schmeichel Building for Entrepreneurship and Innovation	17,250	2,181
9	Additional Space for Health Sciences - to support Enrolment Expansion	100	1,675
10	Biomedical Research Facility - Phase 1 of Medical School Project	823	223
11	Building Addition to consolidate Faculty of Education Clinics	4,000	189
12	Graduate and Upper-Year Housing - Platt's Lane East	2,400	0
13	Western Commons - Common/Gathering Spaces	6,071	0
14	<i>Total, Category 1</i>	<i>51,369</i>	<i>129,523</i>
15	<i>Category 2: Major Building Renovations</i>		
16	Renovations to Create the Donald K. Johnson Leadership Centre in Toronto (Ivey)	1,400	17,000
17	Social Sciences Centre Realignment/Expansion	0	4,000
18	Renewal of Facilities at the West Campus (formerly Brescia)	0	3,000
19	Weldon Library Modernization	9,848	530
20	Elborn College, Faculty of Health Sciences Expansion of Physical & Occupational Therapy	3,257	0
21	Fanshawe Boathouse/Rowing Centre Renewal	423	23
22	<i>Total, Category 2</i>	<i>14,928</i>	<i>24,553</i>

Table 18
CAPITAL RESERVES AND DEBT AT FISCAL YEAR END
(\$000)

		Actual 2021-22	Actual 2022-23	Actual 2023-24	Projected 2024-25	Budget 2025-26
1	A. Capital Reserves					
2	General Capital Fund	47,218	56,427	50,586	47,522	17,956
3	Designated Capital Fund	136,849	151,260	222,239	226,633	145,108
4	Total Capital Reserves	184,067	207,687	272,825	274,155	163,064

		Actual 2021-22	Actual 2022-23	Actual 2023-24	Projected 2024-25	Budget 2025-26
5	B. Capital Debt					
6	New Construction, Major Renovations & Other	0	0	0	0	0
7	Housing	50,561	41,061	31,257	30,552	85,008
8	Research Park	12,300	11,662	10,994	10,200	9,600
9	Unused and Invested Debenture Proceeds	265,800	267,900	269,995	262,800	200,000
10	Total Capital Debt	328,661	320,623	312,246	303,552	294,608

Line 2 includes the required \$6 million general capital reserve fund.

Line 3 includes fund balances for large capital projects.

Long-Term Financial Trends

The Operating and Capital Budgets represent Western's proposed spending in the near future, however, the University continues to operate within a long-term planning horizon. As such, there are important long-term financial trends which must be understood when evaluating these budgets. Three such financial trends are: capital reserves and debt, employee future benefits, and deferred maintenance.

A. Capital Reserves and Debt

Table 18 displays Capital Reserves and Debt for fiscal years ending April 30.

Capital Reserves are divided into two categories:

- the General Capital Fund, which includes funds not yet designated for specific purposes and funds designated for future projects.
- the Designated Capital Fund, which has been assigned to specific capital projects.

Capital Debt is divided into the following categories:

- **New Construction, Major Renovations, Infrastructure, and Other** – represents debt on projects that are largely new construction, additions to existing buildings, other new facilities, non-residential projects that involve major maintenance, and renovations to existing space. It also includes debt on purchases of property.
- **Housing** – debt required for new construction, maintenance, and modernization projects for University residences and apartment buildings.
- **Research Park** – debt incurred by the Research Park.
- **Unused and Invested Debenture Proceeds** – unused proceeds from Western's debenture issuances that have been committed and invested until specific capital projects require the funding.

Capital Debt is a resource that can help Western advance its Long-Range Space Plan and Campus Development Strategy. However, while debt is an important component in our planning, financing requires an ultimate funding source. As a result, careful consideration must be taken to balance the levels of debt and ensure repayment and service costs remain financially sustainable for Western.

Western's Capital Debt consists of \$190 million and \$100 million debentures issued in 2007 and 2017, respectively. In 2013, the University also obtained a \$100 million fifteen-year amortizing facility, to finance a residence capital project. The University's debentures necessitate an annual credit rating. Standard & Poor's completed its review in February 2025 and the credit rating was upgraded to AA+, from AA. The outlook was changed to Stable, from Positive as a result of the upgrade.

The Board of Governors has approved a Capital Debt Policy that outlines the principles used in guiding the University's overall capitalization and debt management strategy. The policy requires compliance with two ratios, and also utilizes monitoring ratios as part of its debt management strategy. The capital debt, as well as the policy ratios are shown in *Figure F* for the years ending April 30.

Figure F
CAPITAL DEBT and POLICY RATIOS

		Compliance Ratios		Monitoring Ratios	
	Debt (\$M)	Net Assets-to-Debt Ratio (greater than 0.5x)	Debt Burden (less than 5%)	Debt per FTE (\$)	Debt/Revenues Available for repayment (%)
2021	345.9	3.7	1.9%	9,810	30%
2022	328.7	4.2	2.8%	8,907	30%
2023	320.6	4.6	1.8%	8,434	27%
2024	312.2	5.4	1.7%	7,920	23%
2025p	303.6	5.5	1.4%	7,421	22%

The projected debt is based on Board-approved projects with allowance for other projects, which may be presented to the Board during the period under consideration.

B. Employee Future Benefits

Subject to eligibility rules set within various collective agreements, the University provides medical, dental, and life insurance benefits to eligible employees after their employment with Western ends.

The obligation for these employee future benefits is projected by actuarial valuation every three years. In the years between valuations, an extrapolation of the actuarial valuation is used to determine the projected benefit obligations. At April 30, 2024, the University's accrued benefit liability relating to the employee future benefit plans was \$408.7 million (2023 - \$420.7 million). The annual expense for non-pension employee future benefits in 2024 was \$22.8 million (2023 - \$23.3 million).

Amongst major research universities, Western historically has one of the largest employee future benefits liabilities. *Figure G* outlines the University employee future benefits, the obligation and expense for years ending April 30.

Figure G
EMPLOYEE FUTURE BENEFITS (EFB) AS A % OF TOTAL EXPENSES

	EFB Obligation (\$M)	EFB Expense (\$M)	Total University Expenses (\$M)	EFB Expense as % of Total
2020	561.8	21.9	1,182	1.9%
2021	565.3	30.1	1,137	2.6%
2022	478.6	27.6	1,212	2.3%
2023	420.7	23.3	1,323	1.8%
2024	408.7	22.8	1,399	1.6%

C. Deferred Maintenance

Deferred Maintenance is defined as work on the maintenance of physical facilities that has been deferred on a planned or unplanned basis to a future budget cycle or postponed until funds become available. To avoid increasing the size of the deferred maintenance backlog, it is necessary to carry out replacement of facility components on an annual basis.

The estimates of deferred maintenance are different from estimates of debt or employee future benefits. There are actual contracts in place for the first two categories that allow us to make reasonable estimates. For deferred maintenance, this is not the case; therefore, we have to find other ways to quantify this liability. The University uses a capital-asset management system common to the sector to assess, track, and report on the condition of facilities. The system requires that each major component of a building – roof sections, classrooms, heating, ventilation, air-conditioning systems and so on – be inspected, either entirely or on a sample basis. Data on the findings of these inspections are entered into a central database. The system uses industry-standard cost and lifecycle data to forecast the timing and costs of capital renewal projects. Cost forecasts also include soft costs and automatic renewal requirements to maintain assets.

The University, in coordination with all other Ontario universities, has completed a campus-wide facilities data review, conducted by a common vendor for the sector. This common approach has the benefit of improving consistency in estimates and in comparability across institutions. Western will continue to assess about 20% of its facilities data each year, however, with this analysis complete, the variability in estimates moving forward are more likely to reflect rising costs, versus changes in the estimation process.

As of February 24, 2025, the Facilities Management Division estimates that deferred maintenance at Western is \$348 million for non-residential buildings and \$57 million for residences. Approximately 62% of the deferred maintenance for non-residential buildings relates to mechanical and electrical requirements. Other major components include maintenance driven by code requirements and maintenance for roofs and windows.

A common measure for determining the overall condition of facilities is the ratio of deferred maintenance over Current Replacement Value (DM/CRV) of the facilities. The calculation as at February 24, 2025, is outlined in *Figure H* as follows:

Figure H
DEFERRED MAINTENANCE TO CURRENT REPLACEMENT VALUE

		Non-Residential Buildings	Combined Residences
1	Current Replacement Value (CRV)	\$3,649 million	\$1,344 million
2	Deferred Maintenance (DM)	\$348 million	\$57 million
3	DM/CRV	9.5%	4.3%

The average age of Western's buildings is 37 years and 68% of our buildings were built before 1995. Western's residences are funded through rents which cover maintenance; the University has never had a problem with deferred maintenance on residences. A ratio of 9.5% (Deferred Maintenance/Current Replacement Value) for non-residential buildings indicates a significant need for maintenance funding.

If the average component of a large building lasts 50 years, then on average, maintenance spending should be 2.0% of replacement value. This level of spending is a standard target in the industry. When the actual ratio is consistently less than 2.0%, as has been the case at most Canadian universities, the volume of deferred maintenance will grow. Failure to adequately address deferred maintenance results in substandard facilities and could result in the failure of critical systems. Based on the Current Replacement Value of our facilities at \$3,649 million, spending on major maintenance for campus buildings at 2.0% should be in the range of \$73 million annually.

As explained at the start of the Capital Budget, the annual maintenance transfer is used for Maintenance, Modernization, and Infrastructure (MMI). The Administration is sometimes asked by faculty and staff if the MMI transfer is too large. As lines G and E in Table 14 show, the ratio of the MMI transfer to the Current Replacement Value of our non-residential buildings, utilities, and infrastructure has been below 1% in recent years (*Figure I*).

Figure I
MMI TRANSFER TO CRV RATIO 2021-22 to 2025-26

		Actual 2021-22	Actual 2022-23	Actual 2023-24	Projected 2024-25	Budget 2025-26
1	MMI (\$M)	15.5	15.5	15.5	16.0	16.0
2	CRV (\$M)	2,162	2,414	3,024	3,649	3,824
3	Ratio	0.72%	0.64%	0.51%	0.44%	0.42%

Thus, the MMI transfer from the Operating to the Capital Budget is less than a quarter of the 2.0% required to keep deferred maintenance from growing. Continuation of this MMI transfer is essential to maintaining a safe and reliable campus infrastructure, which supports modern research and teaching, and sustains faculty, staff, and student morale.

Line J of Table 14 presents an estimate of maintenance spending from all sources, with maintenance defined as spending required to bring aging facilities up to their condition when originally built. The last time the ratio of this estimate to current replacement value was about 2.0% was 2010-11. A projected ratio of 1.8% for 2025-26 will be higher than in recent years, but below the 2.0% target. Additional funding, from provincial and federal sources, continues to be required to catch up and maintain the 2.0% target over the long-term. Achieving the 2.0% target over time is required to sustain the condition of Western's facilities.

ITEM 10.1(b) – 2025-26 Program Specific Fees and Other Supplemental Fees

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

Recommendations and associated information regarding the Operating and Capital budgets and the setting of tuition fees are provided to Senate through the Senate Committee on University Planning (SCUP). As Supplementary information for Senate, the Program Specific Tuition and Other Supplemental Fees are attached.

ATTACHMENT(S):

[2025-26 Program Specific Fees and Other Supplemental Fees](#)



2025-26 Program Specific Fees and Other Supplemental Fees

March 31, 2025

Western University

Notes regarding 2025-26 Program-specific Tuition and Fees and Other Supplemental Fees

Table 1: Program-Specific Tuition

This table includes tuition fees that do not align with the standard structure of tuition fees outlined in Tables 10, 10a, and 11 of the Operating Budget document – and include concurrent programs, new programs, and graduate diploma programs.

Table 2: Program-Related Fees

This table includes program-related fees – including internship/placement fees, course materials fees, tuition deposits, and the health insurance plan for International Students.

Table 3: Application Fees

This table includes application fees for graduate programs, professional programs, and undergraduate exchange programs.

Table 4: Supplemental Fees and Other Charges

This table includes a variety of other fees including late registration fees, course cancellation/change fees, and charges for official documentation, supplemental exams, and photo identification.

Table 5: Business School Course Material Fees

Reports the costs of custom course material fees (course packs and related) for all pre-HBA courses.

Western University

Table 1

2024-2025 and Proposed 2025-2026 PROGRAM-SPECIFIC TUITION FEES

			2024-25 Amount	Proposed 2025-26	
				Amount	% change
1	Concurrent Programs				
2	HBA/BESc Program				
3	Entering After 2 Years of Engineering	<i>Domestic</i>	22,138.00	22,138.00	0.0%
4	Entering After 3 Years of Engineering	<i>Domestic</i>	32,095.00	32,095.00	0.0%
5	Entering After 2 Years of Engineering	<i>Domestic Out-of-Province</i>	25,627.00	26,908.00	5.0%
6	Entering After 3 Years of Engineering	<i>Domestic Out-of-Province</i>	37,154.00	39,012.00	5.0%
7	Entering After 2 Years of Engineering	<i>International</i>	90,643.00	94,862.00	4.7%
8	Entering After 3 Years of Engineering	<i>International</i>	120,668.00	127,287.00	5.5%
9	HBA/JD Program				
10	All Years	<i>Domestic</i>	29,505.00	29,505.00	0.0%
11	All Years	<i>Domestic Out-of-Province</i>	34,155.00	35,862.00	5.0%
12	All Years	<i>International</i>	79,278.00	83,156.00	4.9%
13	HBA/BA-BSc Program				
14	Entering After 2 Undergraduate Years	<i>Domestic</i>	17,361.00	17,361.00	0.0%
15	Entering After 3 Undergraduate Years	<i>Domestic</i>	27,902.00	27,902.00	0.0%
16	Entering After 2 Undergraduate Years	<i>Domestic Out-of-Province</i>	20,098.00	21,102.00	5.0%
17	Entering After 3 Undergraduate Years	<i>Domestic Out-of-Province</i>	32,300.00	33,915.00	5.0%
18	Entering After 2 Undergraduate Years	<i>International</i>	74,792.00	78,535.00	5.0%
19	Entering After 3 Undergraduate Years	<i>International</i>	104,817.00	111,020.00	5.9%
20	JD/BA-BSc Program				
21	Entering After 2 Undergraduate Years	<i>Domestic</i>	15,600.00	15,600.00	0.0%
22	Entering After 3 Undergraduate Years	<i>Domestic</i>	19,955.00	19,955.00	0.0%
23	Entering After 2 Undergraduate Years	<i>Domestic Out-of-Province</i>	18,059.00	18,962.00	5.0%
24	Entering After 3 Undergraduate Years	<i>Domestic Out-of-Province</i>	23,100.00	24,255.00	5.0%
25	Entering After 2 Undergraduate Years	<i>International</i>	62,680.00	64,561.00	3.0%
26	Entering After 3 Undergraduate Years	<i>International</i>	71,637.00	73,786.00	3.0%
27	JD/BESc Program				
28	Entering After 2 Years of Engineering	<i>Domestic</i>	18,891.00	18,891.00	0.0%
29	Entering After 3 Years of Engineering	<i>Domestic</i>	22,192.00	22,192.00	0.0%
30	Entering After 2 Years of Engineering	<i>Domestic Out-of-Province</i>	21,869.00	22,962.00	5.0%
31	Entering After 3 Years of Engineering	<i>Domestic Out-of-Province</i>	25,690.00	26,975.00	5.0%
32	Entering After 2 Years of Engineering	<i>International</i>	73,247.00	75,445.00	3.0%
33	Entering After 3 Years of Engineering	<i>International</i>	79,562.00	81,950.00	3.0%
34	MBA/JD Program				

Western University

Table 1

2024-2025 and Proposed 2025-2026 PROGRAM-SPECIFIC TUITION FEES

			2024-25	Proposed 2025-26	
			Amount	Amount	% change
35	Note: 2024-25 = March 2025; 2025-26 = March 2026				
36	Year 1	<i>Domestic</i>	63,982.00	63,982.00	0.0%
37	Years 2 and 3	<i>Domestic</i>	42,380.00	42,380.00	0.0%
38	Year 1	<i>Domestic Out-of-Province</i>	66,704.00	68,238.00	2.3%
39	Year 2	<i>Domestic Out-of-Province</i>	43,746.00	44,752.00	2.3%
40	Year 3	<i>Domestic Out-of-Province</i>	43,746.00	44,752.00	2.3%
41	Year 1	<i>International</i>	116,190.00	119,443.00	2.8%
42	Years 2 and 3	<i>International</i>	81,011.00	83,279.00	2.8%
43	JD/MA-MSc Program				
44	Entering Before Year 1 Law	<i>Domestic</i>	22,229.00	22,229.00	0.0%
45	Entering After Year 1 Law	<i>Domestic</i>	23,507.00	23,507.00	0.0%
46	Entering Before Year 1 Law	<i>Domestic Out-of-Province</i>	25,445.00	26,717.00	5.0%
47	Entering After Year 1 Law	<i>Domestic Out-of-Province</i>	26,505.00	27,830.00	5.0%
48	Entering Before Year 1 Law	<i>International</i>	55,968.00	57,581.00	2.9%
49	Entering After Year 1 Law	<i>International</i>	59,326.00	61,006.00	2.8%
50	MBA/MEng Program				
51	Note: 2024-25 = March 2025; 2025-26 = March 2026				
52	Years 1 - 2	<i>Domestic</i>	48,154.00	48,154.00	0.0%
53	After 2 years	<i>Domestic; per term</i>	16,050.00	16,050.00	0.0%
54	Years 1 - 2	<i>Domestic Out-of-Province</i>	48,154.00	48,154.00	0.0%
55	After 2 years	<i>Domestic Out-of-Province: per term</i>	16,050.00	16,050.00	0.0%
56	Years 1 - 2	<i>International</i>	84,350.00	86,543.00	2.6%
57	After 2 years	<i>International; per term</i>	28,117.00	28,848.00	2.6%
58	MBA Direct /JD Program				
59	Note: 2024-25 = July 2024; 2025-26 = July 2025				
60	Year 1	<i>Domestic</i>	41,688.00	41,688.00	0.0%
61	Year 2	<i>Domestic</i>	34,425.00	34,425.00	0.0%
62	Year 3	<i>Domestic</i>	34,425.00	34,425.00	0.0%
63	Year 1	<i>Domestic Out-of-Province</i>	45,021.00	46,326.00	2.9%
64	Year 2	<i>Domestic Out-of-Province</i>	37,547.00	38,635.00	2.9%
65	Year 3	<i>Domestic Out-of-Province</i>	37,547.00	38,635.00	2.9%
66	Year 1	<i>International</i>	82,054.00	84,352.00	2.8%
67	Year 2	<i>International</i>	70,790.00	72,772.00	2.8%
68	Year 3	<i>International</i>	70,790.00	72,772.00	2.8%

Western University

Table 1

2024-2025 and Proposed 2025-2026 PROGRAM-SPECIFIC TUITION FEES

			2024-25	Proposed 2025-26	
			Amount	Amount	% change
69	Ivey Business School				
70	The rates shown below are program fees				
71	Business (MBA)	<i>Domestic</i>	83,250.00	83,250.00	0.0%
72	Business (MBA)	<i>International</i>	129,750.00	132,990.00	2.5%
73	Business (MSc) -- all streams	<i>Domestic</i>	38,250.00	38,250.00	0.0%
74	Business (MSc) -- all streams	<i>International</i>	81,180.00	89,300.00	10.0%
75	Business (MGMT/CEMS)	<i>Domestic</i>	43,200.00	43,200.00	0.0%
76	Business (MGMT/CEMS)	<i>International</i>	87,380.00	96,120.00	10.0%
77	Business (MSc) Double Degree Track Program -- Business Analytics Stream for Ivey Students Attending 2 terms at Norwegian School of Economics	<i>Domestic (total for 5 terms) - effective with the September 2025 intake</i>	47,800.00	47,800.00	0.0%
78	Business (MSc) Double Degree Track Program -- Business Analytics Stream for Ivey Students Attending 2 terms at Norwegian School of Economics	<i>International (total for 5 terms) - effective with the September 2025 intake</i>	93,800.00	93,800.00	0.0%
79	Tuition, Executive MBA Program- Canada -- September & February Intake	<i>Domestic: total for 3 terms</i>	122,900.00	126,000.00	2.5%
80	Tuition, Executive MBA Program- Canada -- September & February Intake	<i>International: total for 3 terms</i>	122,900.00	126,000.00	2.5%
81	Tuition, MBA Direct (Domestic) -- July Intake		50,085.00	50,085.00	0.0%
82	Tuition, MBA Direct (International) -- July Intake		75,960.00	77,860.00	2.5%
83	Tuition, Accelerated MBA (Domestic) -- November Intake		86,000.00	89,100.00	3.6%
84	GDip in Management				
85	If taken in Hong Kong				
86	Per Module (1-4)	<i>Fees in U.S Dollars</i>	3,000.00	3,000.00	0.0%
87	Term 5	<i>Fees in U.S Dollars</i>	3,000.00	3,000.00	0.0%
88	Entry Assessment	<i>Fees in U.S Dollars</i>	1,000.00	1,000.00	0.0%
89	Graduate Diploma in Accounting				
90	Summer program	<i>Domestic, 1 term</i>	9,200.00	9,400.00	2.2%
91	Summer program	<i>International, 1 term</i>	17,300.00	18,000.00	4.0%
92	Graduate Diploma in Business and Sustainability (MSc)	<i>Domestic</i>	5,000.00	5,000.00	0.0%
93	Graduate Diploma in Business and Sustainability (MSc)	<i>International</i>	5,000.00	5,000.00	0.0%
94	Graduate Diploma in Climate Risk Assessment and Opportunity (Business and Climate Impact)	<i>Domestic (per-course)</i>	5,000.00	5,000.00	0.0%
95	Graduate Diploma in Climate Risk Assessment and Opportunity (Business and Climate Impact)	<i>International (per-course)</i>	7,500.00	7,500.00	0.0%
96	Leadership Under Fire	<i>Domestic (per-course)</i>	500.00	500.00	0.0%
97	Faculty of Education				
98	Tuition - Post Graduate Certificate in Education	<i>per course</i>	250.00	250.00	0.0%
99	3-Part Additional Qualification	<i>per course</i>	685.00	685.00	0.0%
100	Additional Basic Qualification	<i>Domestic, per course</i>	735.00	735.00	0.0%
101	Additional Basic Qualification	<i>International, per course</i>	1,470.00	1,470.00	0.0%

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Table 1

2024-2025 and Proposed 2025-2026 PROGRAM-SPECIFIC TUITION FEES

			2024-25	Proposed 2025-26	
			Amount	Amount	% change
102	Honor Specialist Additional Qualification	<i>per course</i>	735.00	735.00	0.0%
103	Honor Specialist Additional Qualification	<i>International, per course</i>	1,470.00	1,470.00	0.0%
104	Technology Studies: Additional Qualification	<i>per course</i>	735.00	735.00	0.0%
105	Certificate of Unified English Braille Competence (non-credit)	<i>per level</i>	325.00	325.00	0.0%
106	Master of Professional Education (MPed)				
107	Domestic Students				
108	All Fields	<i>per course</i>	2,719.00	2,719.00	0.0%
109	International Students				
110	Onsite	<i>per course</i>	4,632.00	4,771.00	3.0%
111	Online	<i>per course</i>	3,535.00	3,641.00	3.0%
112	Faculty of Engineering				
113	University Network of Excellence in Nuclear Engineering Program	<i>10 courses or 8 courses and project</i>	22,500.00	22,500.00	0.0%
114	Graduate Diploma in Engineering Leadership and Innovation	<i>Domestic: per term tuition fee</i>	3,625.00	3,625.00	0.0%
115	Graduate Diploma in Engineering Leadership and Innovation	<i>International: per term tuition fee</i>	14,815.00	15,259.00	3.0%
116	Graduate Diploma in Climate Risk Assessment and Opportunity (Climate Risk and Infrastructure Resiliency)	<i>Domestic (per-course)</i>	5,000.00	5,000.00	0.0%
117	Graduate Diploma in Climate Risk Assessment and Opportunity (Climate Risk and Infrastructure Resiliency)	<i>International (per-course)</i>	7,500.00	7,500.00	0.0%
118	Faculty of Information and Media Studies				
119	MLIS Part-Time	<i>Domestic; per-course tuition fee</i>	725.13	725.13	0.0%
120	MLIS Part-Time	<i>International; per-course tuition fee</i>	2,593.00	2,671.00	3.0%
121	Faculty of Health Science				
122	Compressed Nursing Program				
123	Years 3 and 4, Fall/Winter	<i>Domestic</i>	6,050.00	6,050.00	0.0%
124	Years 3 and 4, Fall/Winter	<i>Domestic Out-of-Province</i>	7,002.00	7,352.00	5.0%
125	Year 3, Fall/Winter	<i>International</i>	56,364.00	58,055.00	3.0%
126	Year 4, Fall/Winter	<i>International</i>	56,364.00	58,055.00	3.0%
127	Summer Term between Years 3 and 4	<i>Domestic</i>	3,025.00	3,025.00	0.0%
128	Summer Term between Years 3 and 4	<i>Domestic Out-of-Province</i>	3,501.00	3,676.00	5.0%
129	Summer Term between Years 3 and 4	<i>International</i>	27,138.00	27,952.00	3.0%
130	Combined Health Professional Masters and PhD				
131	All Years	<i>Domestic</i>	11,294.00	11,294.00	0.0%
132	All Years	<i>International</i>	38,908.00	40,075.00	3.0%
133	Graduate Diploma in Applied Health Sciences	<i>Domestic; per-course tuition fee</i>	1,418.00	1,418.00	0.0%
134	Graduate Diploma in Applied Health Sciences	<i>International; per-course tuition fee</i>	3,767.00	3,880.00	3.0%
135	Graduate Diploma in Primary Health Care Nurse Practitioner	<i>Domestic; per term</i>	2,666.00	2,666.00	0.0%

Table 1

2024-2025 and Proposed 2025-2026 PROGRAM-SPECIFIC TUITION FEES

			2024-25	Proposed 2025-26	
			Amount	Amount	% change
136	Masters of Kinesiology (MKIN)	<i>Domestic; per term</i>	2,120.00	2,120.00	0.0%
137	Masters of Kinesiology (MKIN)	<i>Internation; per term</i>	9,476.67	9,761.00	3.0%
138	Brescia School of Foods & Nutrition				
139	Diploma in Dietetic Education & Practical Training (DDEPT)	<i>Domestic</i>	6,050.00	6,050.00	0.0%
140	Diploma in Dietetic Education & Practical Training (DDEPT)	<i>Out of Province</i>	7,002.00	7,352.00	5.0%
141	Diploma in Dietetic Education & Practical Training (DDEPT)	<i>International</i>	39,220.00	40,397.00	3.0%
142	Schulich School of Medicine and Dentistry				
143	Medicine (M. D.) -- Year 5	<i>due to unmatched residency</i>	11,993.00	11,993.00	0.0%
144	Medicine (M. D.) -- Year 6	<i>due to unmatched residency</i>	5,996.00	5,996.00	0.0%
145	Medicine (M. D.) -- Year 7	<i>due to unmatched residency</i>	5,996.00	5,996.00	0.0%
146	Medicine (M.D.) -- Repeat of partial or full academic year	<i>New: Domestic</i>		14,392.00	
147	Medicine (M.D.) -- Repeat of partial or full academic year	<i>New: Out of Province</i>		17,492.00	
148	Medicine (M.D.) -- Repeat of partial or full academic year	<i>New: International</i>		56,915.00	
149	MSc in Clinical Medical Biophysics	<i>Domestic; per-course tuition fee</i>	1,411.75	1,411.75	0.0%
150	MSc in Clinical Medical Biophysics	<i>International; per-course tuition fee</i>	4,543.00	4,679.00	3.0%
151	Internationally Trained Dentistry Program	<i>Year 2 (plus full-time ancillary and supplementary fees)</i>	56,000.00	56,000.00	0.0%
152	Internationally Trained Dentistry Program	<i>Year 3 (plus full-time ancillary and supplementary fees)</i>	56,000.00	56,000.00	0.0%
153	Internationally Trained Dentistry Program	<i>Year 4 (plus full-time ancillary and supplementary fees)</i>	56,000.00	56,000.00	0.0%
154	International Medical Trainees	<i>includes Saudi Trainees</i>	100,000.00	100,000.00	0.0%
155	Dentistry, Advanced Standing Program Bench Test	<i>reflects changes in exam structure</i>	800.00	4,500.00	
156	Grad Diploma: Pathology and Laboratory Medicine	<i>Domestic per Term</i>	2,595.00	2,595.00	0.0%
157	Grad Diploma: Pathology and Laboratory Medicine	<i>International per Term</i>	3,375.00	3,476.00	3.0%
158	Master of Health Sciences (MHSc) -- Global Health Systems	<i>Domestic</i>	22,000.00	22,000.00	0.0%
159	Master of Health Sciences (MHSc) -- Global Health Systems	<i>International</i>	57,519.00	59,245.00	3.0%
160	Master of Science in Drug Safety and Pharmacovigilance	<i>Domestic</i>	22,002.00	22,002.00	0.0%
161	Master of Science in Drug Safety and Pharmacovigilance	<i>International</i>	37,440.00	38,563.00	3.0%
162	Faculty of Music				
163	Music Recording Arts, All Years - Domestic tuition	<i>Domestic: compressed prgm with Fanshawe</i>	6,914.00	6,914.00	0.0%
164	Music Recording Arts, All Years - Domestic tuition	<i>Domestic Out-of-Province: compressed prgm with Fanshawe</i>	8,004.00	8,404.00	5.0%
165	Music Recording Arts - Year 1 - International tuition	<i>compressed prgm with Fanshawe</i>	38,270.00	39,418.00	3.0%
166	Music Recording Arts - Year 2 - International tuition	<i>compressed prgm with Fanshawe</i>	38,270.00	39,418.00	3.0%
167	Music Recording Arts - Year 3 - International tuition	<i>compressed prgm with Fanshawe</i>	38,270.00	39,418.00	3.0%
168	Faculty of Science				
169	Graduate Diploma in Climate Risk Assessment and Opportunity (Natural Hazards and Risks)	<i>Domestic (per-course)</i>	5,000.00	5,000.00	0.0%

Western University

Table 1

2024-2025 and Proposed 2025-2026 PROGRAM-SPECIFIC TUITION FEES

			2024-25 Amount	Proposed 2025-26	
				Amount	% change
170	Graduate Diploma in Climate Risk Assessment and Opportunity (Natural Hazards and Risks)	<i>International (per-course)</i>	7,500.00	7,500.00	0.0%
171	Faculty of Social Science				
172	Graduate Diploma in Public Administration				
173	per-course tuition	<i>Domestic</i>	920.00	920.00	0.0%
174	per-course tuition	<i>International</i>	4,971.00	5,120.00	3.0%
175	Graduate Diploma in Climate Risk Assessment and Opportunity (Climate Change Governance)	<i>Domestic (per-course)</i>	5,000.00	5,000.00	0.0%
176	Graduate Diploma in Climate Risk Assessment and Opportunity (Climate Change Governance)	<i>International (per-course)</i>	7,500.00	7,500.00	0.0%
177	UG Diploma in Management Studies	<i>Domestic</i>	6,050.00	6,050.00	0.0%
178	UG Diploma in Management Studies	<i>International</i>	21,000.00	21,630.00	3.0%
179	Indigenous Student STEM Access Program (ISSAP)	<i>Domestic</i>	6,050.00	6,050.00	0.0%
180	School of Graduate and Postdoctoral Studies				
181	Graduate Diploma in Accounting				
182	Summer program	<i>Domestic, 1 term</i>	9,200.00	9,400.00	2.2%
183	Summer program	<i>International, 1 term</i>	17,300.00	18,000.00	4.0%
184	Per-Course Tuition Fees				
	<i>First Entry Programs:</i> <ul style="list-style-type: none"> • Tuition per full course is one-fifth (20%) of full program tuition for the respective program. • Tuition per full audited course is one-tenth (10%) of full program tuition for the respective program. 				
185	<i>HBA Year 2:</i> Tuition per full course is one-sixth of full program tuition.				
186	<i>Law:</i> Tuition per full course is one-seventh of full program tuition.				
187	<i>Medicine/Dentistry:</i> Tuition will be set by special arrangement.				
188	<i>Graduate Programs:</i> Tuition per term is one-half (50%) of full-time tuition for the respective program.				

Western University

Table 2

Proposed 2025-2026 PROGRAM-RELATED FEES

			2024-25 Amount	Proposed 2025-26 Amount
1	Faculty of Arts and Humanities			
2	Student Donation	<i>opt out option: to support Faculty priorities</i>	50.00	50.00
3	Visual Arts Field Trip Fee	<i>Applicable to several VA courses</i>	60.00	60.00
4	1020 Safety Kit & Materials Fee	<i>SA 1601</i>	40.00	40.00
5	236 Printmaking Materials Fee	<i>SA 2630 A/B</i>	120.00	120.00
6	330 Printmaking Materials Fee	<i>SA 3633</i>	190.00	190.00
7	SA 2690Y-Studio Art Ceramics Materials Fee	<i>SA 2690</i>	160.00	190.00
8	Printmaking Silk Screen Fee	<i>SA 4605 / 9500</i>	60.00	60.00
9	Workshop Fees	<i>Applicable to several VA courses</i>	25.00	25.00
10	Sculpture 1 Workshop Materials Fee (half course)	<i>Applicable to several VA courses</i>	95.00	95.00
11	Sculpture 2 Workshop Materials Fee (full course)	<i>SA 2643 / 3643</i>	190.00	190.00
12	Toronto: Culture and Performance field trip fee	<i>Theatre Studies 3581F/English 3581F/ArtHum 3393F</i>	175.00	175.00
13	Internship Fee - 4 month academic internship (0.5 credit), Western-sourced position	<i>one instalment</i>	150.00	150.00
14	Internship Fee - (Professional Internship) - 4 month work term	<i>one instalment</i>	150.00	150.00
15	Internship Fee - (unpaid internships) - administrative fee	<i>New: one instalment</i>		100.00
16	Internship Fee - Non-credit (paid or unpaid)	<i>New: one instalment</i>		75.00
17	Studio Art Materials Fee	<i>Studio Art 3678</i>	50.00	50.00
18	Destination Theatre Trip (accommodation, live theatre, seminars/workshops)	<i>Theatre Studies 3900G</i>	2,700.00	3,000.00
19	Havana Course	<i>Spanish 2104F/G</i>	1,800-2,000	1,800-2,000
20	Rondine Course	<i>Italian 3040A/B</i>	4,500-5,000	4,500-5,000
21	San Luis Potosi Mexico	<i>Spanish 2908H/3908B</i>	2,500-3,000	2,500-3,000
22	Sevilla Course	<i>SP 3910B and SP 2956G</i>	3,000-3,500	3,000-3,500
23	Study Trip to Oaxaca, Mexico	<i>AH2680G/SA2690B</i>	4,500-5,000	4,500-5,000
24	Study Tour to Greece	<i>Classical Studies 3010G</i>	3,500.00	3,500.00
25	Vindolanda Field School Fees	<i>Classical Studies 4580G</i>	2,800-3,200	3,500-4,000
26	Study Tour to Italy	<i>New: Classical Studies 3050G</i>		3,500-4,000
27	CEL Cuba – Field Trip to University of Holguin Oscar Lucerno Moya in Cuba	<i>New: Spanish 1030, 2200 or 3300</i>		750.00
28	Study Abroad in Cuba	<i>New: Spanish 2200 or 3300</i>		2,400.00
29	Continuing Studies			

Table 2

Proposed 2025-2026 PROGRAM-RELATED FEES

			2024-25 Amount	Proposed 2025-26 Amount
30	Tuition Deposit for Diploma Programs in: Not for Profit Management, Clinical Trials Management, Occupational Health & Safety Management, Public Relations, Pedorthics, Marketing, Human Resources, and Safety Management & Human Resources	<i>non-refundable</i>	500.00	500.00
31	Faculty of Education			
32	Tuition Deposit - B.Ed./Dip.Ed.	<i>non-refundable</i>	500.00	500.00
33	Tuition Deposit - Add'l Qualifications (per full course)	<i>non-refundable</i>	100.00	100.00
34	Tuition Deposit - All Graduate programs	<i>non-refundable</i>	500.00	500.00
35	Deferral Fee - All Graduate programs	<i>admission deferral, non-refundable</i>	500.00	500.00
36	Practicum Supports B.Ed./Dip. Ed.	<i>Year 1</i>	550.00	550.00
37	Practicum Supports B.Ed./Dip. Ed.	<i>Year 2</i>	550.00	550.00
38	Student Donation	<i>opt out option: to support Faculty priorities</i>	30.00	30.00
39	Technology AQ Facility Fee	<i>to rent space & equipment needed for course EDTECH 5677</i>	75.00	75.00
40	School & Applied Child Psychology -- Access to Psychological Test Material		40.00	40.00
41	Faculty of Engineering			
42	M.Eng Tuition Deposit	<i>non-refundable</i>	500.00	500.00
43	Student Donation	<i>opt out option: to support UG Student Initiatives (i.e., project teams, events, clubs)</i>	100.00	100.00
44	Undergraduate Student Laboratory Endowment Fund	<i>opt out option: to support Faculty Laboratories</i>	50.00	50.00
45	Co-op Program Application	<i>non-refundable</i>	125.00	125.00
46	Co-op Program	<i>Fee Per Term</i>	550.00	550.00
47	Undergraduate Student Co-curricular Learning Space	<i>non-refundable</i>	75.00	75.00
48	MME 4490 - Engineering in a Global Context: Advanced Manufacturing	<i>International Component Course Fee</i>	2,300.00	2,300.00
	Exchange Programs For information on fees for the International Study Centre, please contact Western International at exchange@uwo.ca or call (519) 661-2111 ext. 89309 Incoming Exchange, Fees Payable to Western: <ul style="list-style-type: none"> • <i>Full or half year:</i> bus pass, Western One card, and UHIP for International Students Outgoing Exchange, Fees Payable to Western: <ul style="list-style-type: none"> • <i>Full Year:</i> full program tuition fees, USC health and dental plans • <i>Half Year at Western:</i> full program tuition fees, USC health plan and dental plans, bus pass, half of full-time ancillary fees • <i>Half Year not at Western:</i> half of full-time tuition fees, USC health and dental plans 			
49	Faculty of Health Science (CSD, Nursing, OT, PT, Health Studies, Kinesiology, AHCP)			

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Table 2

Proposed 2025-2026 PROGRAM-RELATED FEES

			2024-25 Amount	Proposed 2025-26 Amount
50	Graduate Professional Programs Tuition Deposit fee	<i>Domestic</i>	500.00	500.00
51	Graduate Professional Programs Tuition Deposit fee	<i>International</i>	2,000.00	2,000.00
52	School of Health Studies			
53	Course fee: Aging Globally, Lessons from Scandinavia		4,000.00	4,000.00
54	Student Donation (<i>Student Opportunity Fund</i>)	<i>opt out option: to support Faculty priorities</i>	100.00	100.00
55	School of Kinesiology			
56	Holster Kit Fee	<i>Applicable to specific courses</i>	120.00	120.00
57	Student Donation (<i>Student Opportunity Fund</i>)	<i>opt out option: to support Faculty priorities</i>	100.00	100.00
58	Kinesiology - Taping supplies		95.00	100.00
59	Kinesiology - First responder certification training	<i>for students in Kinesiology 4585</i>	425.00	425.00
60	Kinesiology - Course Reader Fee	<i>Opt out option -- for students in Kinesiology 3362</i>	45.00	45.00
61	School of Kinesiology AND School of Health Studies			
62	Internship fee: 4 month work term	<i>paid in one installment</i>	450.00	450.00
63	Internship fee: 8 month work term	<i>paid in two installments</i>	700.00	700.00
64	Internship fee: 9-12 month work term	<i>paid in three installments</i>	950.00	950.00
65	Internship fee: 13-16 month work term	<i>paid in three installments</i>	1,200.00	1,200.00
66	Health Record Verification	<i>for students in Kinesiology 4995F/G and Health Science 4995F/G</i>	50.00	50.00
67	School of Nursing			
68	Student Donation (<i>Student Opportunity Fund</i>)	<i>opt out option: to support Faculty priorities</i>	100.00	100.00
69	Placement Kit	<i>for students in Nursing 1201 and Nursing 1080</i>	20.00	20.00
70	Clinical Fieldwork Placement Fee - Crisis Intervention Training	<i>for students in Nursing 3900 and Nursing 2271</i>	70.00	70.00
71	NurseAchieve eLearning Tool - CTF Program	<i>for students in Nursing 3630 A/B</i>	450.00	450.00
72	NurseAchieve eLearning Tool - Collaborative Program	<i>for students in Nursing 3630 A/B</i>	550.00	550.00
73	Course Fee: International Practicum in Rwanda	<i>New: for students enroled in Nursing 3311B</i>		2,500.00
74	School of Occupational Therapy			
75	Clinical Fieldwork Placement Fee - Crisis Intervention Training	<i>for students in Occupational Therapy 9580</i>	70.00	70.00
76	Laboratory and Clinic Kit Fee	<i>New: for all students in Occupational Therapy</i>		150.00
77	School of Physical Therapy			
78	Clinical Fieldwork Placement Fee - Crisis Intervention Training	<i>for students in Physical Therapy 9181</i>	70.00	70.00

Western University

Table 2

Proposed 2025-2026 PROGRAM-RELATED FEES

			2024-25 Amount	Proposed 2025-26 Amount
79	School of Communication Sciences and Disorders			
80	Clinical Fieldwork Placement Fee - Crisis Intervention Training	<i>New: for students in Commsci 9511 and 9626</i>		70.00
81	Laboratory and Clinic Kit fee		300.00	300.00
82	Applied Health Care Practice			
83	AHCP Wound Healing Supplies	<i>for students taking AHCP9660, 9670</i>	550.00	550.00
84	AHCP Sport & Exercise Medicine Taping Supplies and Certificate Costs	<i>for students taking AHCP9691</i>	550.00	550.00
85	AHCP MCISc Clinical Mentorship		2,100.00	2,100.00
86	Brescia School of Foods & Nutrition			
87	Student Donation (<i>Student Opportunity Fund</i>)	<i>opt out option -- to support Faculty priorities. All undergraduate students in Foods & Nutrition & Family Studies</i>	100.00	100.00
88	Course fee: Canadian & Japanese FN Diet Professions	<i>for students in FN 4488</i>	4,000.00	4,000.00
89	Lab Fee: Foods & Nutrition Labs	<i>for all students in FN 2140A/B, FN 2142A/B, FN 3310A/B, FN 3340A/B, FN 3342A/B, FN 3348A/B FN 3400A/B, FN 4420A/B, FN 4435A/B, FN 9342A/B, FN 9420A/B, FN 9430A/B</i>	50.00	50.00
90	DDEPT Clinical Preceptorship	<i>for students in DDEPT program. Summer Term for students in FN 4903</i>	4,000.00	4,000.00
91	Masters of FN (MScFN) Clinical Preceptorship Fees	<i>Payable installments for students in MScFN paid per term (5 installments)</i>	4,000.00	4,000.00
92	Crisis Intervention Training	<i>All Master Program & DDEPT only. Training in May.</i>	70.00	70.00
93	Faculty of Information and Media Studies			
94	MLIS Co-op Placement	<i>Applicable to specific courses</i>	800.00	800.00
95	Ph DLIS Co-op Placement	<i>Applicable to specific courses</i>	800.00	800.00
96	Internship Fee, FIMS, Academic Internship		125.00	150.00
97	Internship Fee, MMJC, non-academic, Third-Term Internship		103.00	125.00
98	Tuition Deposit, MMJC	<i>non-refundable</i>	412.00	450.00
99	Tuition Deposit, Library and Info. Science (Graduate)	<i>non-refundable</i>	412.00	450.00
100	Student Donation	<i>opt out option: to support Faculty priorities</i>	50.00	50.00
101	Health Information Sciences Placement	<i>Applicable to specific courses</i>	800.00	800.00
102	Faculty of Law			
103	Tuition Deposit, JD program, Year 1 only	<i>non-refundable</i>	500.00	500.00
104	Tuition Deposit, LLM and MSL programs, new students only	<i>non-refundable</i>	500.00	500.00

Western University

Table 2

Proposed 2025-2026 PROGRAM-RELATED FEES

			2024-25 Amount	Proposed 2025-26 Amount
105	International Law Capstone Course field trip fee; Ottawa/NY	<i>optional</i>	600-700	800-2,200
106	Career Management Platforms		40.00	45.00
107	Schulich School of Medicine and Dentistry			
108	Dental Kits	<i>Year 1</i>	17,000.00	17,000.00
109	Dental Kits	<i>Year 2</i>	18,000.00	18,000.00
110	Dental Kits	<i>Year 3</i>	4,500.00	4,500.00
111	Dental Kits	<i>Year 4</i>	1,000.00	1,000.00
112	Internationally Trained Dentists Program - Dental Kits	<i>Year 2</i>	35,000.00	35,000.00
113	Internationally Trained Dentists Program - Dental Kits	<i>Year 3</i>	4,500.00	4,500.00
114	Internationally Trained Dentists Program - Dental Kits	<i>Year 4</i>	1,000.00	1,000.00
115	Tuition Deposit, Dentistry, Year 1 only	<i>\$500 non-refundable</i>	1,000.00	1,000.00
116	Tuition Deposit, Dentistry, Year 2, Internationally Trained Dentistry	<i>\$500 non-refundable</i>	4,950.00	4,950.00
117	Instrument Deposit, Dentistry, Year 2, Internationally Trained Dentistry	<i>non-refundable</i>	5,000.00	5,000.00
118	International Medical Elective Insurance Fee (Specific Partnerships)	<i>per elective</i>	445.00	445.00
119	Tuition Deposit, Medicine, Year 1 only	<i>\$500 non-refundable</i>	1,000.00	1,000.00
120	Tuition Deposit, Masters of Public Health	<i>\$500 non-refundable</i>	500.00	500.00
121	Visiting Medical Elective, Canadian Universities	<i>per elective</i>	150.00	150.00
122	Visiting Medical Elective, International Universities	<i>per elective</i>	945.00	945.00
123	Student Donation, Undergraduate BMSc	<i>opt out option: to support Faculty priorities</i>	75.00	75.00
124	Interdisciplinary Medical Sciences MSc: Fee for Material and External Assessment Tool		150.00	150.00
125	Summer Experiential Learning Fee -- MHSc (Global Health Systems)		5,000.00	5,000.00
126	Faculty of Music			
127	Music Lesson (2 term total)	<i>Applicable to specific courses</i>	2,700.00	2,781.00
128	Music - Audition Fee		85.00	88.00
129	Music - Opera Workshop Fee		85.00	88.00
130	Music - Music Education Instrument Fee		60.00	62.00
131	Music Performance String Instrument Bank Fee		130.00	134.00
132	Internship Fee - 4 month academic internship (0.5 credit), Western-sourced position	<i>one instalment</i>	125.00	129.00
133	Student Donation (Gift Fund)	<i>opt out option: to support Faculty priorities</i>	100.00	100.00

Western University

Table 2

Proposed 2025-2026 PROGRAM-RELATED FEES

			2024-25 Amount	Proposed 2025-26 Amount
134	Ivey Business School			
135	Tuition Deposit, MBA	<i>\$500 non-refundable</i>	5,000.00	5,000.00
136	Tuition Deposit, Executive MBA Program (Canada)	<i>non-refundable</i>	3,000.00	5,000.00
137	Tuition Deposit, Accelerated MBA	<i>\$500 non-refundable</i>	5,000.00	5,000.00
138	Tuition Deposit, Master of Management-Analytics (MMA)	<i>non-refundable</i>	2,000.00	2,000.00
139	Tuition Deposit, HBA	<i>\$500 non-refundable</i>	2,000.00	2,000.00
140	Tuition Deposit, MSc program	<i>\$500 non-refundable</i>	2,000.00	2,000.00
141	Tuition Deposit, PhD	<i>non-refundable</i>	300.00	300.00
142	Course Material Fees, MBA		2,639.00	2,639.00
143	Course Material Fees, MBA (exchange students)		420.00	420.00
144	Course Material Fees, JD/MBA		2,325.00	2,325.00
145	Course Material Fees, Direct MBA		1,490.00	1,490.00
146	Course Material Fee, Graduate Diploma in Accounting		1,000.00	1,000.00
147	Pre Business Custom Course Material Fees	<i>See Ivey Custom Course Material Fees 2025-2026</i>		
148	HBA 1 Custom Course Material Fees		1,500.00	1,750.00
149	HBA 2 Custom Course Material Fees		600.00	700.00
150	HBA Dual Degree Course Material Fees		300.00	350.00
151	MSc Business Analytics Course Material Fees (Fall 2025 Intake)	<i>Fall 2025 & Winter 2026 terms</i>	650.00	650.00
152	MSc International Business Course Material Fees (Winter 2025 & Winter 2026 Intakes)	<i>Fall 2025 & Winter 2026 terms</i>	625.00	625.00
153	MSc Digital Management Course Material Fees (Fall 2025 Intake)	<i>Fall 2025 & Winter 2026 terms</i>	875.00	875.00
154	Faculty of Science			
155	Telescope Access Fee	<i>Astronomy 2801</i>	35.00	35.00
156	Science Co-op program	<i>\$500 per 4-month term</i>	500.00	500.00
157	Student Donation	<i>opt out option: to support Faculty priorities</i>	75.00	75.00
158	Accelerated Masters in Geology	<i>field school course; refundable upon successful completion of course</i>	1,600.00	1,600.00
159	Accelerated Masters in Geophysics		1,600.00	1,600.00
160	Master of Environment and Sustainability (MES)	<i>placement costs</i>	3,000.00	3,000.00
161	Master of Data Analytics	<i>placement costs</i>	3,000.00	3,000.00
162	Masters in Statistics	<i>New: placement costs</i>		3,000.00

Western University

Table 2

Proposed 2025-2026 PROGRAM-RELATED FEES

			2024-25 Amount	Proposed 2025-26 Amount
163	Faculty of Social Science			
164	Internship Fee (replace varied work term rates)	<i>per 4-month term</i>	500.00	500.00
165	Masters of Research for Policy and Evaluation: Internship Fee		3,000.00	3,000.00
166	Student Donation	<i>opt out option; to support Faculty priorities</i>	50.00	50.00
167	Course Material Fees, Graduate Diploma in Accounting		1,000.00	1,000.00
168	Master of Management of Applied Science Internship Fee	<i>placement costs</i>	3,000.00	3,500.00
169	General			
170	Admission Deferral Deposit	<i>non-refundable</i>	500.00	500.00
171	Tuition Deposit, Full-time Undergraduates	<i>non-refundable</i>	500.00	500.00
172	Tuition Deposit, Part-time Undergraduates	<i>non-refundable</i>	150.00	2,500.00
173	Tuition Deposit, Full-time International Undergraduates	<i>non-refundable</i>	1,000.00	2,500.00
174	Tuition Deposit, Full-time International Masters	<i>New: Effective January 2025, non-refundable</i>	2,000.00	2,000.00
175	University Health Insurance Plan for International Students			
176	Undergraduates, Full-time and Part-time	<i>12 month term</i>	756.00	TBD
177	Graduates, excluding MBA	<i>per term</i>	252.00	TBD
178	Graduates, MBA	<i>12 month term</i>	756.00	TBD
179	Exchange students	<i>per term</i>	252.00	TBD

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Table 3**Proposed 2025-2026 APPLICATION FEES**

			2024-25 Amount	Proposed 2025-26 Amount
1	Undergraduate Programs			
2	Arts and Humanities - Application fee for Student Service Learning Option in Cuba	<i>Spanish 2200 or 3300</i>	60.00	75.00
3	Arts and Humanities - Application fee for summer study at University of Holguin Oscar Lucero Moya in Cuba	<i>academic credit via Letter of Permission (Spanish 1030, 2200 or 3300)</i>	60.00	75.00
4	Arts and Humanities - Visual Arts Portfolio Application Fee	<i>BFA Studio Arts; USD</i>	15.00	15.00
5	Dentistry		375.00	375.00
6	Dentistry International Student Application		375.00	375.00
7	Dentistry: Advanced Standing Dentistry Application		375.00	375.00
8	Dentistry: Internationally Trained Dentist Program Application		375.00	375.00
9	Education, B.Ed./Dip.Ed.		80.00	80.00
10	Engineering, Leadership and Innovation Certificate	<i>change in name from Technological Entrepreneurship Certificate</i>	125.00	125.00
11	Exchange programs: Western International Exchange, Study Abroad, Internship, Research & Summer programs		60.00	65.00
12	Exchange programs, Faculty of Law		60.00	60.00
13	Part-time Application Fee		75.00	100.00
14	Law		115.00	150.00
15	Medicine		125.00	135.00
16	Ivey Business School			
17	HBA		150.00	200.00
18	HBA Advanced Entry Opportunity Program		150.00	200.00
19	Continuing Studies			
20	Application Fee due at time of submission for Diploma Program in: Not for Profit Management, Clinical Trials Management, Occupational Health & Safety Management, Public Relations, Pedorthics, Marketing, Human Resources, and Safety Management & Human Resources	<i>non-refundable</i>	100.00	100.00
21	Graduate Programs			
22	Communication Sciences and Disorders (M.CL.Sc.)		275.00	275.00
23	Occupational Therapy M.Sc. (OT)		275.00	275.00
24	Physical Therapy (MPT)		275.00	275.00
25	Ivey MBA		150.00	150.00
26	Ivey MSc		150.00	150.00
27	Orthodontics		350.00	350.00

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Table 3
Proposed 2025-2026 APPLICATION FEES

			2024-25 Amount	Proposed 2025-26 Amount
28	All other graduate programs		170.00	170.00

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Table 4

Proposed 2025-2026 SUPPLEMENTAL FEES AND OTHER CHARGES

			2024-25 Amount	Proposed 2025-26 Amount
1	Course Cancellation/Change Fees			
2	Full-time Undergraduates - excl. Yr 1 Dentistry, Yr 1 Medicine and HBA		380.00	400.00
3	Part-time Undergraduates	<i>per full course</i>	100.00	120.00
4	Part-time Undergraduates	<i>per half course</i>	50.00	60.00
5	Education - B.Ed./Dip.Ed.		350.00	350.00
6	Education - Additional Qualifications		100.00	100.00
7	Law - JD, First year only		500.00	500.00
8	Law - LLM and MSL programs		500.00	500.00
9	Executive MBA Cancellation Fee	<i>if withdrawing up to 30 days from start of session</i>	5,000.00	5,000.00
10	MM-A Cancellation Fee	<i>if withdrawing up to 30 days from start of session</i>	2,000.00	2,000.00
11	Accelerated MBA Cancellation Fee	<i>NEW: if withdrawing up to 30 days from start of session</i>		2,000.00
12	HBA Deferral Fee		645.00	1,000.00
13	Identification Cards			
14	Photo Identification Card (Western ONEcard)		40.00	50.00
15	Photo Identification Replacement		40.00	50.00
16	Late Payment Charges: based on overdue balance on new consolidated account including tuition and residence charges (Fall 2025)			
17	Late payment charges will be charged monthly at an interest rate of 1.5% on overdue balances, which is equivalent to an annual interest rate of 19.56%			
18	Late Registration Fees			
19	Full-time Undergraduates		200.00	230.00
20	Part-time Undergraduates		100.00	115.00
21	Accommodated Exam, Unauthorized Exam Absence Fee		25.00	35.00
22	Courier	<i>Within Ontario</i>	45.00	50.00
23	Courier	<i>Canada (Outside of Ontario)</i>	50.00	55.00

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Table 4

Proposed 2025-2026 SUPPLEMENTAL FEES AND OTHER CHARGES

			2024-25 Amount	Proposed 2025-26 Amount
24	Courier	<i>U.S.</i>	55.00	60.00
25	Courier	<i>International</i>	100.00	120.00
26	Course Description/Course Syllabus	<i>1 course</i>	3.00	5.00
27	Deregistration Fee		350.00	375.00
28	Diploma Authentication		10.00	20.00
29	Amended Tax Receipts (T2202/T4A)	<i>includes electronic filing of amendments</i>	35.00	35.00
30	Early Release of Diploma		130.00	145.00
31	Education - French as a Second Language Testing		100.00	100.00
32	Braille Drills Supplement Book	<i>one time charge for levels 2-4; included if entering in level 1</i>	40.00	40.00
33	PLA Testing Braille Certificate	<i>if studied at other Braille provider</i>	100.00	100.00
34	Education - Kodaly certification		320.00	320.00
35	Engineering - Supplemental Examination	<i>non-refundable</i>	125.00	125.00
36	Exchange Placement fee, Faculty of Law		165.00	165.00
37	Exchange , Western International & Western Heads East Placement Fee		165.00	170.00
38	Facsimile (Fax)/PDF charge		28.00	35.00
39	Electronic Degree Parchment		55.00	60.00
40	Late Application to Graduate		120.00	140.00
41	Letter of Permission - Outgoing Students		90.00	100.00
42	Letter of Permission - Incoming Students		90.00	100.00
43	Mailing of Diplomas	<i>Outside of Canada</i>	90.00	100.00
44	Mailing of Diplomas	<i>Within Canada</i>	50.00	60.00
45	Mailing of Miscellaneous Items	<i>for mailing items through Canada Post (excludes mailing of transcripts, official letters, forms)</i>	15.00	25.00
46	Dentistry - Supplemental Examination	<i>London</i>	75.00	75.00

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Table 4

Proposed 2025-2026 SUPPLEMENTAL FEES AND OTHER CHARGES

			2024-25 Amount	Proposed 2025-26 Amount
47	Medicine - Postgraduate Fellowship Administrative Fee		150.00	150.00
48	Medicine - Masters of Public Health - Learning Materials	<i>charged 1/3 in each of 3 terms</i>	800.00	1,000.00
49	Medicine - Masters of Public Health - Field Trip Fee	<i>charged 1/3 in each of 3 terms</i>	600.00	350.00
50	Medicine - Masters of Public Health - Practicum Fee	<i>charged 1/3 in each of 3 terms</i>	600.00	650.00
51	Medicine - Postgraduate Verification-Dates only	<i>Regular & Rush</i>	50.00	50.00
52	Medicine - Postgraduate Verification-Dates & Performance		75.00	75.00
53	Medicine - Postgraduate Certificate of Completion of Training - duplicate/replacement		25.00	25.00
54	Medicine - Postgraduate Courier	<i>Within Canada</i>	15.00	15.00
55	Medicine - Postgraduate Courier	<i>To USA</i>	25.00	25.00
56	Medicine - Postgraduate Courier	<i>International</i>	50.00	50.00
57	Medicine - Postgraduate Registration - Residents/Fellows		945.00	980.00
58	Medicine - Undergraduate Non-credit Summer Elective	<i>per elective</i>	60.00	60.00
59	Medicine - Undergraduate Verification-Dates only		50.00	50.00
60	Medicine - Undergraduate Verification-Dates & Performance		75.00	75.00
61	International Health and Equity Learning (IHEL) - International Placement Fee	<i>per placement</i>	50.00	60.00
62	Music - Recital Cancellation Fee		210.00	216.00
63	Nursing - Foreign Licensure Documentation		300.00	300.00
64	Nursing - Professional Practice Remedial Fee		300.00	300.00
65	Official Western Letter	<i>Per Electronic Letter</i>	20.00	30.00
66	Official Western Letter, on demand	<i>Per Paper Letter</i>	30.00	40.00
67	Physical Therapy - Foreign Licensure Documentation		300.00	300.00
68	Physical Therapy - Clinical Fieldwork Placement Remedial Fee		300.00	450.00
69	Occupational Therapy - Clinical Fieldwork Placement Remedial Fee		300.00	450.00

Western University

Table 4

Proposed 2025-2026 SUPPLEMENTAL FEES AND OTHER CHARGES

			2024-25 Amount	Proposed 2025-26 Amount
70	Occupational Therapy - Foreign Licensure Documentation		300.00	300.00
71	Communication Sciences & Disorders - Clinical Fieldwork Placement Remedial Fee		300.00	450.00
72	Communication Sciences & Disorders - Foreign Licensure Documentation		300.00	300.00
73	Physical Therapy - Supplemental Examination		250.00	250.00
74	Occupational Therapy - Supplemental Examination		250.00	250.00
75	AHCP - MCIsc Supplemental Practical Examination		500.00	500.00
76	Re-admission Fee (Undergraduates deleted for non-payment of fees)		90.00	110.00
77	Removal of Academic Sanctions (Sealing charge)		75.00	90.00
78	Replacement Cheque Fee		35.00	40.00
79	Replacement/Duplication of Graduation Diplomas		70.00	85.00
80	Reprinting of non-current fee bills		25.00	25.00
81	Returned Cheque Charge		80.00	90.00
82	Self-service Letters	<i>Per Letter</i>	10.00	20.00
83	Supplemental Examination	<i>London; for Faculties not listed above</i>	50.00	60.00
84	Third Party Forms	<i>per form; standard processing time</i>	20.00	30.00
85	Third Party Forms on demand		30.00	40.00
86	Transcripts, electronic (MyCreds)	<i>per copy; electronic (MyCreds)</i>	20.00	30.00
87	Transcripts, paper	<i>per copy; paper</i>	25.00	30.00
88	Transcript Special Handling	<i>to include with a transcript an external student-provided form that does not require completion</i>	5.00	10.00
89	Transcript Evaluation Fee		100.00	120.00
90	Visiting Research Only Processing Fee	<i>Graduate</i>	200.00	300.00
91	Visiting Research Only Processing Fee	<i>Undergraduate</i>	200.00	300.00

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Table 4

Proposed 2025-2026 SUPPLEMENTAL FEES AND OTHER CHARGES

			2024-25 Amount	Proposed 2025-26 Amount
92	Writing Proficiency Examination		90.00	100.00
93	Payment Plan Charge		100.00	110.00
94	Student Experience: Student-Athlete Fee -- Varsity Athletes		275.00	350.00
95	Student Experience: Student-Athlete Fee -- Varsity Club Athletes		235.00	290.00

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Table 5

PROPOSED 2025-26 BUSINESS SCHOOL COURSE MATERIAL FEES

				2024-25 Amount	2025-26 Amount	% change
	BUSINESS FOUNDATIONS CUSTOM COURSE MATERIAL FEES					
	Course		<i>Fees include program activity fees if applicable</i>			
1	1220E	Bus 1220E Introduction to Business	<i>Making Business Decisions Text and Cases 16th Edition</i>	230.00	230.00	0.0%
2	2257	Bus 2257 Accounting and Business Analysis	<i>Bus2257 Accounting and Business Analysis Casebook</i>	300.00	300.00	0.0%
3	2295F/G	Bus 2295 F/G Business Basics for the Sciences	<i>Bus2295F/G Bus Basic for Science Casebook</i>	90.00	90.00	0.0%
4	1299E	Bus 1299E Business for Engineers	<i>Bus1299E Business for Engineers Casebook</i>	245.00	245.00	0.0%
5	Notes					
6	•	<i>Business Foundations course material fees include a custom coursepack, plus all course materials not bound in the custom coursepack including in-class readings, handouts, additional cases and items ordered from outside suppliers like software, workbooks, or other materials.</i>				
7	•	<i>The custom course pack and hardcopy handouts are comprised of purchased material, copyright material reported through copyright holders directly, copyright material reported through Access Copyright, and materials that fall in the fair dealing copyright exception.</i>				

ITEM 10.2 – Affirming Declarations of Indigenous Citizenship or Membership at Western University

ACTION: ☐ APPROVAL ☐ INFORMATION ☒ DISCUSSION

EXECUTIVE SUMMARY:

Historically, claims to Indigenous citizenship or membership were submitted on a voluntary and self-declared basis and not affirmed, which has led to harmful instances of Indigenous ethnic fraud where individuals have misrepresented themselves to access Indigenous-designated resources and opportunities. This practice deepens mistrust and harm experienced by Indigenous peoples within educational institutions.

As part of the work to advance reconciliation with Indigenous Communities, Western University is working to implement a culturally relevant and Indigenous-led policy to affirm declarations of Indigenous Citizenship and Membership at Western.

The goal of the Indigenous Affirmation Policy (the “Policy”) is to foster an inclusive, safe, and supportive environment for a diversity of Indigenous peoples at Western while safeguarding against Indigenous ethnic fraud.

The Policy applies to prospective or current faculty, instructors, Graduate Teaching Assistants, staff, librarians, archivists, students, post-doctoral scholars, Indigenous Elders and Indigenous Knowledge Keepers. The required affirmation process aims to ensure that only affirmed individuals can access material advantages (e.g. roles, grant funding, campus roles) that are designated for those with Indigenous citizenship or membership or where Indigenous citizenship or membership is given preference or hold themselves out in learning environments as holding Indigenous citizenship or membership.

At its core, the Policy is premised upon a relational approach - led by local Indigenous communities and informed by principles of respect, relevance, reciprocity, responsibility, and relational accountability – to ensure that all declarations are affirmed in a manner that is respectful of the sovereignty of the local Indigenous Nations, including their specific requirements for membership or citizenship.

The local Indigenous community has been very engaged in developing this Policy led by the Vice-Provost & Associate Vice-President (Indigenous Initiatives).

The processes employed to further inform the development of this Policy have been extensive and were premised upon the results of a comprehensive environmental scan, a review of existing Policy within other post-secondary education institutions, and further refined upon direction received through robust consultation with representatives from the following local committees and units at the University:

- the University’s Indigenous Post-Secondary Education Council (IPEC) – providing direct feedback from local Indigenous communities and organizations

- the Indigenous Faculty Advisory Council (IFAC)
- Indigenous staff at the University (*i.e.*, Office of Indigenous Initiatives, Indigenous Student Center, Wampum Learning Lodge, and others)
- Members of the Executive team of the Indigenous Student Association
- Western's leadership comprised of the Provost's and the President's teams
- Western's Campus Council
- Joint Committee of UWOFA and the Office of Faculty Relations
- USC and SOGS Executive committees

With a goal to remain relevant and effective, this Policy is framed as a living document to be formally reviewed at least every three years with support from the IPEC and Indigenous members of the University community.

ATTACHMENT(S):

[Draft MAPP Policy - Affirming Declarations of Indigenous Citizenship or Membership at Western University](#)

[Draft Procedure for MAPP Policy - Affirming Declarations of Indigenous Citizenship or Membership at Western University](#)

DRAFT as of March 31, 2025

POLICY 1.XX - Affirming Declarations of Indigenous Citizenship or Membership at Western University

Policy Category:	General
Subject:	Affirming Declarations of Indigenous Citizenship or Membership at Western University
Approving Authority:	Board of Governors, on the recommendation of Senate
Responsible Officers:	Provost & Vice-President (Academic) Vice-Provost & Associate Vice-President (Indigenous Initiatives)
Responsible Offices:	Office of the Provost & Vice President (Academic) Office of Indigenous Initiatives
Related Procedures:	Procedure for Policy 1.XX Affirming Declarations of Indigenous Citizenship or Membership at Western University
Related University Policies:	Employment Equity Policy Undergraduate Degree Admissions Policy Appointment Procedures for Senior Academic and Administrative Officers of the University General Policy on Scholarships, Awards, Prizes
Effective Date:	DATE, 2025
Supersedes:	(New)

I. PURPOSE AND SCOPE

1. The purposes of this Policy are to demonstrate the University's respect for Indigenous communities and for Indigenous members of the University community by safeguarding against Indigenous ethnic fraud and ensuring that declarations of Indigenous citizenship or membership by members or prospective members of the University community are affirmed in accordance with this Policy and related Procedure. It is also to recognize the intangible benefits, including

influence, authority and perspective, which are not measurable or physical, but which provide advantages reserved for Indigenous peoples.

2. A key focus of the Policy and Procedure is to create an affirmation process that is informed and led by the local Indigenous communities and Indigenous faculty members, instructors, staff, librarians and archivists at the University.
3. This Policy applies to anyone who makes a declaration of Indigenous citizenship or membership that results in a material advantage at Western e.g. for admission, scholarships, bursaries, awards, recruiting/hiring, service opportunities, campus roles or any other opportunities or initiatives that are explicitly designated for Indigenous Peoples or where those with Indigenous citizenship or membership are given preference. This Policy also applies to faculty members, instructors, Graduate Teaching Assistants and post-doctoral scholars in non-Indigenous designated roles who hold a position of authority over, teach or supervise students or post-doctoral scholars and who declare Indigenous citizenship or membership in a manner that conveys influence, authority or perspective by virtue of their Indigenous citizenship or membership.
4. The Policy applies to prospective or current faculty, instructors, Graduate Teaching Assistants, staff, librarians, archivists, students, post-doctoral scholars, Indigenous Elders and Indigenous Knowledge Keepers.
5. This Policy contributes to a safe, inclusive, and diverse culture at the University and builds on the foundations established by *Truth and Reconciliation Commission of Canada: Calls to Action*, *The United Nations Declaration on the Rights of Indigenous Peoples* (UNDRIP), *Towards Western at 150: Western University Strategic Plan* and Western's *Indigenous Strategic Plan*.

II. DEFINITIONS

Affirmation means a formal process of verification and acceptance of Indigenous citizenship or membership within a relational accountability framework informed by respect, relevance, reciprocity, responsibility¹, and relationality and refusal whereby claimants to Indigenous citizenship or membership are accountable to those communities who claim them.

A **“declaration” of Indigenous citizenship or membership** includes any written expression (e.g. resume/CV, application, identity documents, signature lines, website content, personal or academic narratives) or verbal expression (e.g. during an interview, pronouncements by a faculty member in lectures, public addresses or interviews) of Indigenous citizenship or membership in an Indigenous Nation, Indigenous ancestry or connection to Indigenous communities.

¹ Kirkness & Barnhardt, 2001. First Nations and Higher Education: The Four R's – Respect, Relevance, Reciprocity, Responsibility. In *Knowledge Across Cultures: A Contribution to Dialogue Among Civilizations*. R. Hayoe, and J. Pan. Hong Kong, eds., Comparative Education Research Centre, The University of Hong Kong.

Indigenous is the term used for the purposes of this Policy in place of “Aboriginal” to refer to Peoples of First Nations, Métis, and/or Inuit ancestry, as per the *Canadian Constitution Act of 1982*. The term Indigenous also includes global Indigenous peoples, as defined in the UNDRIP.

Indigenous Affirmation Advisory Committee (IAAC) means the committee described in this Policy and its related Procedure that is comprised of representatives from the local Indigenous communities, Indigenous faculty members, and/or Indigenous staff from the University, that is convened by the Office of Indigenous Initiatives (OII) at the University to affirm declarations of Indigenous citizenship or membership by self-identifying individuals in accordance with this Policy and its related Procedure.

Indigenous ethnic fraud refers to intentional false declarations of Indigenous citizenship or membership, Indigenous ancestry, and/ or intentional false claims to connections with Indigenous communities and lived experiences by non-Indigenous persons.

Indigenous citizenship or membership refers to the status of being entitled to participate in the government and political life of an Indigenous Nation. Indigenous citizenship and membership codes may vary by community or Nation.²

Material advantage refers to any relational, professional, financial or tangible benefit including, but not limited to, any positions, service opportunities, campus roles, resources, scholarships, or grant funding specifically offered or designated for Indigenous Peoples at the University or where those with Indigenous citizenship or membership are given preference.

Relational positionality refers to how individuals situate their claim to Indigenous membership or citizenship in relation to intersecting social locations and complex power dynamics.

III. POLICY

1. This Policy applies to all declarations of Indigenous citizenship or membership that result in a material advantage at Western including declarations that are made within admission, selection, scholarship, hiring / recruitment or any other opportunities or initiatives that are explicitly designated for Indigenous Peoples or where those with Indigenous citizenship or membership are given preference. Such declarations must be affirmed by the IAAC in accordance with the **Procedure for Policy 1.XX Affirmation Declarations of Indigenous Citizenship or Membership**. This Policy and related Procedure also apply to faculty members, instructors, Graduate Teaching Assistants and post-doctoral scholars in non-Indigenous designated roles who hold a position of authority

² Adapted from the *Tri-Agency Policy on Indigenous Citizenship and Membership Affirmation* and the associated *Directive* published September 3, 2024.

over, teach or supervise students or post-doctoral scholars and who declare Indigenous citizenship or membership in a manner that conveys influence, authority or perspective by virtue of their Indigenous citizenship or membership.

2. If this Policy applies, only individuals whose declarations of Indigenous citizenship or membership have been affirmed according to this Policy and Procedure will be eligible to move forward in the selection, admission, hiring, award or other applicable process or will be permitted to hold themselves out in the classroom or other learning environment as having Indigenous citizenship or membership in a manner that conveys influence, authority or perspective by virtue of their Indigenous citizenship or membership.
3. This Policy focuses on affirming claims to Indigenous citizenship or membership based on the principles of citizenship and membership recognized by the local Indigenous communities: the Chippewas of the Thames First Nation, Oneida of the Thames First Nation, and Munsee-Delaware Nation. These principles include a requirement for proof of lineal family connection in order to establish citizenship or membership in a First Nation. Ultimately, it is the Indigenous community who must claim the individual, versus an individual's claim to an Indigenous community. This relational approach respects the relevant and enduring ways of knowing and understanding each other within Indigenous communities, which further contributes to a sense of belonging within community spaces and connections.³
4. As such, this Policy places significant value on the process of *relational positionality* wherein cultural safety is afforded within processes that demonstrate lived experiences or speak to the circumstances of disconnection and/or reconnections. In recognizing that colonial structures have been a significant cause of familial and community disconnection, a broad array of approaches to demonstrating Indigenous citizenship or membership have been identified, as outlined in the associated **Procedure**.
5. This Policy will apply from its effective date to any new or renewed material advantage and to any new or renewed declaration of Indigenous citizenship or membership, within the meaning of the principles and processes set out in this Policy and associated Procedure, by faculty, instructors, Graduate Teaching Assistants, or post-doctoral scholars who hold a position of authority over, teach or supervise students or post-doctoral scholars.
6. Due to the evolving social-political nature and interpretation of this work, this Policy will be viewed as a living or dynamic document to be reviewed and

³ National Indigenous University Senior Leaders Association (NIUSLA) (2022). Indigenous voices on Indigenous Identity. Available at https://www.fnuniv.ca/wp-content/uploads/Indigenous-Voices-on-Indigenous-Identity_National-Indigenous-Identity-Forum_Report_March-22_June-22-FINAL.pdf; Canada (2024). What We Heard: A report from the Three Federal Research Funding Agencies' Ad Hoc Working Group on Indigenous Citizenship and Membership: <https://www.canada.ca/en/research-coordinating-committee/priorities/indigenous-research/2023/report-what-we-heard.html>

updated as required and at least every three (3) years⁴ with support from the University's Indigenous Postsecondary Education Council (IPEC) and Indigenous members of the University community.

Appendix 1

Background, Development of this Policy and Procedure, Guiding Principles and Acknowledgements

A. Background and Development of This Policy and Procedure

1. Indigenous Peoples are consistently underrepresented among faculty, staff, and student populations in postsecondary education institutions in Canada. This is a result of historical and ongoing colonial oppression which has created access barriers and institutional discrimination.
2. For the most part, the University has predominantly relied on unverified Indigenous self-identification processes when hiring and/or selecting Indigenous people for designated Indigenous roles, appointments, and initiatives or providing preference to Indigenous applicants/candidates for positions, admission, scholarships or other material advantages. However, due to growing instances of Indigenous ethnic fraud in the sector, additional measures are now required to safeguard University decision-making.
3. Unfortunately, the occurrence of Indigenous ethnic fraud is not new; it is a long-standing practice.⁵ Indigenous students, staff, and faculty at postsecondary education institutions across the country have long been advocating for institutional processes to safeguard against Indigenous ethnic fraud. Recently, there have been several high-profile instances of non-Indigenous individuals falsely claiming Indigenous citizenship and membership to access designated positions and initiatives reserved exclusively for Indigenous individuals. This practice perpetuates colonial violence against Indigenous people within and beyond postsecondary institutions in many ways with negative consequences, including:
 - Taking up space or accessing designated Indigenous roles and resources that are exclusively intended for Indigenous people;

⁴ The University may opt to conduct its initial review of the Policy and Procedure two years following implementation to account for the changing landscape and initial experiences applying the Policy and Procedure.

⁵ Wheeler, W. (November 15, 2021). Indigenous Identity Fraud in the Academy. University of Saskatchewan Faculty Association – Vox. Retrieved from <https://usaskfaculty.ca/wp-content/uploads/2021/11/Indigenous-Identity-Fraud-in-the-Academy.pdf?fbclid=IwAR3ER-dYSbfj37TZbX07PupouMiRVoaL9VrkxXdcFXwYBHCl6bW6mBwhRNs>

- Co-opting of Indigenous voices, and inappropriately using those voices to support personal advancement;⁶ and
 - Deepening the lack of trust in postsecondary education institutions among Indigenous people.
4. While safeguarding against Indigenous ethnic fraud is critically important, members of the Indigenous community at the University have signalled that the process of affirming Indigenous citizenship or membership must be permitted to continue to evolve in response to active conversations happening at political and community levels outside the university. Since these issues are complex and contentious, it is important to avoid the creation of affirmation processes that are too narrow and result in harm or negative outcomes for Indigenous people, such as:
- Unintentionally fostering an unwelcoming or hostile environment for Indigenous individuals who experience diverse realities and expressions of Indigenous citizenship or membership (e.g. individuals who have been disenfranchised or had their connection to Indigenous community threatened or severed due to the impact of colonial violence);
 - Creating a divisive workplace and learning culture for Indigenous people who do not neatly fit into colonial categories/ standards;
 - Triggering and or re-triggering trauma among Indigenous People through the creation of policies/ processes that scrutinize, adjudicate, or determine Indigenous citizenship or membership; and
 - Excluding Indigenous people based on colonial and racial definitions and ideas about Indigeneity that discount those who have been disconnected/ disenfranchised from their ancestral Indigenous communities due to settler-colonization and systematic attempts to erase Indigenous peoples (e.g., Canada's Residential School system, the implementation of the Indian Act, or the 'Sixties Scoop').
5. The University, like many post-secondary education institutions in Canada, therefore, views it as important to move beyond the insufficient practice of relying solely on self-identification/self-declaration as a mechanism to determine Indigenous citizenship or membership.
6. The University commits to supporting local Indigenous communities and Indigenous members of the University community, including supporting work that eliminates instances of Indigenous ethnic fraud, which continue to cause much harm. The University is, therefore, supportive of acting and safeguarding against Indigenous ethnic fraud through the application of an Indigenous-led process to affirm declarations of Indigenous citizenship or membership that go beyond self-

⁶ Tall Bear, K. (2021). Playing Indian Constitutes a Structural Form of Colonial Theft, and It Must be Tackled. Unsettle. Retrieved From <https://kimtallbear.substack.com/p/playing-indian-constitutes-a-structural?r=dv6ay>

identification and incorporate approaches that are inclusive, safe, and supportive of the wide range of diversity experienced by Indigenous peoples.

7. The processes employed to inform the development of this Policy have been extensive and were premised upon the results of a comprehensive environmental scan, a review of existing policy within other post-secondary education institutions, and further refined upon direction received through robust consultation with representatives from the following local committees and units at the University:
 - the IPEC – providing direct feedback from local Indigenous communities and organizations;
 - the Indigenous Faculty Advisory Council (IFAC);
 - Indigenous staff at the University (*i.e.*, Office of Indigenous Initiatives, Indigenous Student Center, Wampum Learning Lodge, and others);
 - members of the Executive team of the Indigenous Student Association.
 - Western’s leaderships comprised of the Provost’s and the President’s teams
 - Western’s Campus Council
 - Joint Committee of UWOFA and the Office of Faculty Relations
 - USC and SOGS Executive
 - Senate Committee on University Planning
 - Senior Policy and Operations Committee

B. GUIDING PRINCIPLES

1. Drawing on input from Indigenous students, staff, faculty, and community partners at the University, several interconnected principles are identified to inform the affirmation process under this Policy and related Procedure:

Indigenous People provide leadership in affirming Indigenous citizenship or membership

- (a) Indigenous ethnic fraud is harmful, and postsecondary education institutions have a responsibility to safeguard against it. However, it is equally harmful for colonial institutions and non-Indigenous people to attempt to determine or scrutinize Indigenous citizenship or membership without the involvement of Indigenous peoples themselves. For the University, this means that Indigenous people must inform and lead the work to affirm Indigenous citizenship or membership under this Policy.

Criteria for affirmation

- (b) While every Indigenous Nation is sovereign and has the right to determine the requirements of its own citizenship or membership, the University – upon direction of its IPEC - will require that all declarations of Indigenous citizenship or membership at this institution must be affirmed in

accordance with the ***Procedure for Policy 1.XX Affirmation
Declarations of Indigenous Citizenship or Membership.***

- (c) Out of respect and in the spirit of reconciliation and relationship building with local Indigenous communities, the ***Procedure*** is based on the principles of citizenship and membership recognized by the local Indigenous communities: the Chippewas of the Thames First Nation, Oneida of the Thames First Nation, and Munsee-Delaware Nation which include a requirement for proof of lineal family connection in order to establish citizenship or membership in a First Nation.

Fostering a welcoming environment for a diversity of Indigenous identities

- (d) The University is actively working to foster an environment that is inclusive, safe, and supportive of a diversity of Indigenous peoples. This includes acknowledging individuals who claim to have been systematically disconnected from their ancestral Indigenous communities, families, cultures and languages, and lived experiences as a result of colonial policies. As such, opportunities for individuals who have been disenfranchised and are currently reconnecting to their Indigenous communities will be considered through the individual's statement of 'Relational Positionality' as per the ***Procedure***.

Creating culturally safe processes for individuals to declare their Indigenous citizenship or membership and share relational positionality

- (e) The University acknowledges that being asked to identify within a process of relational positionality and share about one's Indigenous citizenship or membership—including lineage and connection to community and culture—may be potentially triggering for some individuals, especially those who have and continue to be negatively impacted by colonial legislation (*i.e.*, the *Indian Act*). For this reason, the creation and maintenance of culturally safe processes for Indigenous claimants to share their relational positionality is vital.

Honouring Indigenous relational processes

- (f) Indigenous relational processes are informed by Indigenous ways of knowing, being, and doing within Indigenous communities instead of sole reliance upon the colonial definitions of Indigenous citizenship and membership (*i.e.*, such as Indian Status cards). A process informed by relational accountability requires the individual to describe and demonstrate their connection and responsibilities to *All Our Relations* (everyone and everything), including ourselves, one another, the

community(ies) who 'claim us', the organizations where we work, and, essentially, all of creation.⁷

- (g) Relational accountability is practiced by using the four Rs of community-based partnership research: Respect, Relevance, Reciprocity, and Responsibility⁸ and Relationality and Refusal, to inform the process of affirming all declarations of Indigenous citizenship or membership at the University. Additional details are provided below:
- **Respect** is demonstrated by honouring Indigenous self-determination⁹ processes over self-identification, and by ensuring that individuals have safe spaces and opportunities to assert and have their Indigenous citizenship or membership affirmed as outlined in this Policy. While the interpretation of self-determination is unique to each Indigenous Nation, those determinations do not automatically apply to or impact or influence the definitions used by other Indigenous Nations elsewhere. Respect for the local Indigenous Nations is also observed through adherence to the approved modes of affirmation identified in the *Procedure*.
 - **Relevance** is demonstrated by engaging individuals who declare Indigenous citizenship or membership and assert relevant lived experiences through a relational positionality established with Indigenous communities.
 - **Reciprocity** is demonstrated through the work of the IAAC to ensure that Indigenous candidates observe all exchanges within the affirmation process in a respectful and "good way" – a way that honours the spirit and intent of Indigenous protocols and traditions.
 - **Responsibility** is demonstrated when the University implements safeguards to protect against Indigenous ethnic fraud and the harms it causes to Indigenous communities and peoples. Care is also required to safeguard the personal information submitted by all individuals declaring Indigenous citizenship or membership, such as relational positionality statements and all supporting documentation. Responsibility is demonstrated within work to ensure that all selection processes are undertaken with great care and do not cause harm to anyone involved.

⁷ Smith, L.T. (2012). *Decolonization Methodologies: Research and Indigenous Peoples*. London, UK: Zed Books. (Originally published in 1999); Wilson, S. (2008). *Research Is Ceremony: Indigenous Research Methods*. Fenwood Publishing: Halifax, NS Canada.

⁸ Kirkness & Barnhardt, 2001; Wilson, 2008. Although Community Based Participatory Research is often used in research contexts, it is being applied here because it is widely regarded as an enactment of relational accountability and is relevant to all forms of engagement. Western University is aware of a fifth R, "Relationships", which is being addressed through the overarching relational accountability guiding principle.

⁹ Self-determination refers to political status and the freedom to pursue economic, social, and cultural development – as per the *United Nations Declaration of the Rights of Indigenous Peoples* - Article 4.

- **Relationality** is demonstrated within the care and commitment of observing and safeguarding the positive relational interactions of all beings in relation to their respectful interdependence with one another.
- **Refusal** is demonstrated when tolerance for harm and disrespect is not allowed. Refusal of unregulated access to Indigenous designated roles and initiatives, *etc.* helps to safeguard equitable access reserved for Indigenous peoples.

C. ACKNOWLEDGEMENTS

1. The University acknowledges that it is located on the traditional lands of the Anishinaabek (Ah-nish-in-a-bek), Haudenosaunee (Ho-den-no-show-nee), and Lūnaapéewak (Len-ahpay- wuk) Nations, on lands connected with the London Township and Sombra Treaties of 1796 and the Dish with One Spoon Covenant Wampum. The University respects the longstanding relationships that Indigenous Nations have to this land, as they are the original caretakers.
2. The University acknowledges historical and ongoing injustices that Indigenous Peoples (First Nations, Métis and Inuit) endure in Canada, and accepts responsibility as a public institution to contribute toward revealing and correcting miseducation as well as renewing respectful relationships with Indigenous communities through our teaching, research and community service as well as through University Policies such as this one.
3. The University acknowledges that the development of this Policy by members of the local Indigenous communities and the University community was, and continues to be, a process fraught with significant emotional labour. It is work that must be led by Indigenous Peoples themselves, and this responsibility has placed a significant burden on Indigenous students, scholars, and staff who are currently underrepresented at the University.
4. Gratitude is extended to all Indigenous Peoples (i.e., local Indigenous community members as well as Indigenous students, staff, and faculty members at the University) and allies who contributed to the development of this Policy especially as the content, context, and subject matter is emotionally difficult and retriggering. The critical insights and diverse perspectives obtained within the development of this Policy are reminders of the importance of dialogue and ongoing engagement, which are vital to inform this important work.

DRAFT as of March 31, 2025

PROCEDURE FOR POLICY 1.XX – Affirming Declarations of Indigenous Citizenship or Membership at Western University

I. GENERAL

1. The Office of the Provost & Vice-President (Academic) and the Office of Indigenous Initiatives (OII) have primary responsibility for administering the Policy for Affirming Declarations of Indigenous Citizenship or Membership at Western University in accordance with the procedures detailed herein.

II. Roles and Responsibilities

1. It is critical that Indigenous peoples themselves take up leading roles at the University to determine the process to affirm Indigenous citizenship or membership, especially when recruiting for Indigenous-designated roles and initiatives. This is especially important in response to the disconnect of settler-colonial institutions from distinct Indigenous worldviews and ways of knowing, being, and doing. As such, Indigenous peoples themselves must inform and lead all Indigenous affirmation processes.
2. The Vice-Provost & Associate Vice-President (Indigenous Initiatives) (VP/AVP II) will:
 - (a) form an Indigenous Affirmation Advisory Committee (IAAC) on an as needed, *ad hoc* basis in accordance with this Procedure to verify all declarations of Indigenous citizenship or membership that are subject to this Procedure;
 - (b) participate in the IAAC's processes and Chair the Appeal Board as described in this Procedure; and
 - (c) provide leadership in relation to the University's implementation and application of this Procedure and associated Policy, including receiving and addressing any questions or concerns regarding the Policy/Procedure or concerns raised regarding declarations of Indigenous citizenship or membership that are subject to the Policy.
3. The IAAC:
 - (a) will determine and affirm declarations of Indigenous citizenship or membership in accordance with this Procedure and associated Policy;
 - (b) will be comprised of a Chair and two (2) other local Indigenous community members from any of the local First Nation communities upon which the

University is situated (specifically, Chippewas of the Thames First Nation, Oneida of the Thames First Nations, and Munsee-Delaware Nation).

- The IAAC Chair will be appointed by the VP/AVP II and must be an affirmed Indigenous faculty member, staff, librarian or archivist employee of the University. The two (2) additional IAAC members may also be Indigenous staff and faculty members at the University.
- If the individual is a member of the Inuk Nation, then the third member of the IAAC will be an Inuk Elder/ Knowledge Keeper identified through a state-recognized Inuit organization rather than a local First Nation community member.
- If the individual is a member of the Métis Nation, then the third member of the IAAC will be a local Métis Elder/ Knowledge Keeper identified through a state-recognized Métis organization rather than a local Indigenous community member.
- All members of the IAAC must operate at arm's length to the individual seeking affirmation (*i.e.*, are unrelated and unaffiliated to the individual) to avoid any conflict of interest or perception of a conflict of interest.

(c) in conducting its work, will:

- (i) employ intentional mechanisms, as outlined below, to create and maintain safe spaces and create processes to inform all interactions where individuals engage with the topic of Indigenous citizenship or membership:
- (ii) hold all meetings in-person (or virtually in exceptional circumstances as determined by the IAAC Chair);
- (iii) provide trigger warnings leading up to any discussion where Indigenous citizenship or membership may be raised in the process of recruiting/ identifying an Indigenous-designated position(s), award, *etc.*;
- (iv) share relevant and accessible resources, as listed in Appendix 1, with all individuals seeking affirmation as they may find the discussion around Indigenous citizenship or membership to be triggering;
- (v) provide individuals with a list of required documentation for citizenship or membership declarations and instructions for securely sharing all required documents with the IAAC;

- (vi) in accordance with Western's applicable policies and legislation, adhere to strong data management practices wherein all personal information must be kept confidential and safeguarded.

4. Where the Policy and this Procedure apply, the University will:

- (a) ensure that only individuals whose declarations of Indigenous citizenship or membership have been affirmed according to this Procedure and associated Policy will be eligible to move forward or will be given preference (as applicable) in the selection, admission, hiring, award or other applicable process and/or will be permitted to hold themselves out in the classroom or other learning environment as holding Indigenous citizenship or membership as defined in the Policy in a manner that conveys influence, authority or perspective by virtue of their Indigenous citizenship or membership.
- (b) The fact that an individual's self-declaration of Indigenous citizenship or membership is not affirmed under the principles and processes set out in this Procedure and associated Policy does not mean that the individual does not genuinely self-identify as Indigenous or that they could not be affirmed as Indigenous under non-University processes.

III. Affirmation Process

- 1. Consistent with the concept of Indigenous self-determination, this Procedure is initiated once a member or prospective member of the University community who is subject to the Policy makes a declaration of Indigenous citizenship or membership that will result in a new or renewed material advantage to them at Western or is otherwise subject to the Policy. (For declarations that form part of formal processes, see **Appendices 2 and 3**).
- 2. Upon direction of the University, anyone who makes a declaration of Indigenous citizenship or membership that is subject to the Policy will be required to provide the IAAC with the following documentation for review and have affirmed:
 - (a) a statement of relational positionality¹ (up to 4 pages) that includes details of:
 - (i) the individual's personal lived experience² in relation to their declaration of Indigenous citizenship or membership;

¹ Positionality refers to the how differences in social position and power shape identities and access in society" (<https://indigenousinitiatives.ctlt.ubc.ca/classroom-climate/positionality-and-intersectionality/>).

² Lived experience is the "personal knowledge about the world gained through direct, first-hand involvement in everyday events rather than through representations constructed by other people. It may also refer to knowledge of people gained from direct face-to-face interaction rather than through a technological medium" (www.oxfordreference.com).

- (ii) the individual's personal connections, responsibilities, and interrelationships with their Indigenous Nation, Clan, language, culture, community, land, and other relevant responsibilities including details of the individual's lineal³ descent; and;
 - (iii) where relevant, details about how colonial practices (e.g., the 'Sixties Scoop', Residential Schools) have impacted how the individual is able to claim Indigenous citizenship or membership as a person with lived experience; and
- (b) two documents demonstrating proof of citizenship or membership in the Indigenous Nation who claims the individual.⁴ A non-exhaustive list of documents that can be provided is:
 - (i) a copy of a federal/ national/ state recognized citizenship card or official documentation belonging to the individual's biological parent or grandparent – together with proof of connections/ lived-experience to the community.
 - (ii) letters of reference provided by Indigenous relatives or members of a national/ federal/ state recognized community who are familiar with the claimant individual's lived experiences and relational positionality;
 - (iii) letter of reference or documentation provided by a state-recognized Indigenous membership authority (e.g., letter from Band Membership Officer);
 - (iv) letters of reference from community-recognized Traditional Community leaders (e.g., Clan mothers, Lodge Keepers);
 - (v) certificate of Indian Status from First Nations who are federally recognized and those listed on the Indigenous and Northern Affairs Canada website (<https://fnppn.aadnc-aandc.gc.ca/fnp/Main/Search/SearchFN.aspx?lang=eng>);
 - (vi) a copy of Certificate of Indian Status (*i.e.*, status card) of the individual's biological parent or grandparent who also has federally

³ This term means lineal consanguinity which describes blood relationships where one person is a direct descendant or ascendant of another, meaning they are related in a straight-line family connection like a parent-child or grandfather- grandchild.

(https://www.law.cornell.edu/wex/lineal_consanguinity#:~:text=Lineal%20consanguinity%20is%20the%20blood,father%2C%20son%2C%20and%20grandson)

⁴ Within the affirmation process, it is necessary that the Indigenous community or organization is able to affirm any claims to membership or citizenship. This is important because in many instances of fraud, individuals have claimed membership and citizenship without the community's or organization's awareness.

recognized Indian status – together with proof of lineal family connection;

- (vii) an affirmation letter from a national/ federal/ state recognized governance entity indicating that the individual is a 'Non-Status' First Nation person;
- (viii) Membership proof from a list of federally or state recognized Métis organizations in Canada, specifically:
 - Métis Nation-Saskatchewan
 - Métis Nation of Alberta
 - Métis Nation British Columbia
 - Métis Nation of Ontario
 - Manitoba Métis Federation;
 - Northwest Territory Métis Nation.
- (ix) American Indian, Alaskan Native, or Native Hawaiian citizenship document from tribes that are state or federally recognized (<https://www.bia.gov/service/tribal-leaders-directory>);
- (x) a Nunavut Trust Certificate card, Inuit roll number, Inuit Beneficiary Card, or any other proof accepted by state-recognized Inuit communities/ organizations;
- (xi) written confirmation letter of Indigenous ancestry from the Department of Indigenous Services Canada;
- (xii) international or Global Indigenous peoples' (as defined by the United Nations Declaration on the Rights of Indigenous Peoples (UNDRIP)⁵ accepted membership cards and documentation supporting the individual's claimed relational positionality;
- (xiii) other membership cards or letters by state-recognized Indigenous communities /organizations;
- (xiv) copy of Birth Certificate – together with a copy of the individual's parents' or grandparents' documentation that affirms claims to Indigeneity; or
- (xv) Genealogy trees that contain certified information to confirm lineage.

⁵ UNDRIP. N.d. *Who are Indigenous peoples*: chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.un.org/esa/socdev/unpfii/documents/5session_factsheet1.pdf

3. Out of respect and in the spirit of reconciliation and relationship building with local Indigenous communities, this Procedure is based on the principles of citizenship and membership recognized by the local Indigenous communities (*i.e.* the Chippewas of the Thames First Nation, Oneida of the Thames First Nation and Munsee-Delaware Nation). These principles include a requirement for proof of lineal family connection in order to establish citizenship or membership in a First Nation.
4. In hiring and selection processes, only the applicant(s)/candidate(s) who are short-listed or selected for an interview (or prior to making an offer if the candidate is selected directly by a faculty supervisor) will be directed to undergo affirmation.

IAAC can require additional information

5. The IAAC can exercise its discretion to require an individual to provide additional information including, but not limited to, situations in which the original material submitted shows inconsistencies or deficiencies such as:
 - declarations based solely on distant Indigenous lineage with no connection to lived experience;
 - an individual's lack of connection to their home Indigenous culture or community, including urban Indigenous communities⁶;
 - lack of meaningful connection to any Indigenous community, including urban Indigenous communities; or
 - possession of a membership from an Indigenous organization and or community that is not recognized by the state (*e.g.*, membership from a disputed or unrecognized Indigenous membership-issuing organization).

When required Identity documentation is not available

6. In the event an individual is unable to produce the required identity documentation due to colonial displacement (*e.g.* enfranchisement, 'Sixties Scoop'), the following is required:
 - (a) An affidavit signed and sworn by the individual confirming:
 - (i) proof of lineage connection to said community/ family/ persons (*e.g.*, personal narrative with relevant references, dates, details, etc.); and

⁶ This means the candidate has not demonstrated in their Relational Positionality statement the reason for their lack of connection, relationship, or lived experience to their claimed Indigenous culture, community, and Nation.

- (ii) a historical and geographical account of one's claimed membership to an Indigenous community;
- (b) a minimum of two (2) community reference letters bearing witness to/ affirming the individual's membership in the community who claims them:
 - (i) one (1) of the references must be by a member of the community who has demonstratable personal history with the individual; and
 - (ii) one (1) of the references will be solicited by the University.

IAAC decision-making and notification of findings

7. The following guidelines provide direction if there is disagreement among the Chair/members of the IAAC in relation to whether an individual's declaration of Indigenous citizenship or membership should be affirmed:
 - (a) IAAC members will attempt to reach all affirmation decisions by consensus. If consensus is not reached, an Indigenous Elder/ Knowledge Keeper, identified by Western University's Office of Indigenous Initiatives (OII), will be engaged to lead a discussion circle to help the group to reach a consensus;
 - (b) The IAAC will normally complete the affirmation process within three (3) weeks of receiving the required documentation and will complete the process sooner where feasible.
 - (c) Once a decision has been reached – either by consensus or majority vote – to affirm or not affirm an individual's declaration of Indigenous citizenship or membership, the Chair of the IAAC will advise the VP/AVP II of the IAAC's decision.
8. The IAAC chair will advise the relevant decision maker (e.g., the Chair or head of the relevant hiring/ selection committee or other relevant decision maker) of whether the declaration is affirmed or not affirmed.

If Indigenous citizenship or membership is successfully affirmed

9. If the IAAC affirms an individual's Indigenous citizenship or membership in accordance with this Procedure, the individual shall be permitted to proceed within the relevant process or will be given preference, as applicable:
 - (a) For faculty, instructor, librarian and archivist, and clinical faculty hires, to clear candidates to proceed to interview;
 - (b) Staff, Graduate Teaching Assistants, and post-doctoral scholar hires, to release the individual's formal application package to the applicable hiring manager or faculty supervisor;

- (c) For Indigenous-designated awards, admission, service opportunities, initiatives, *etc*, or where Indigenous individuals are given preference, the individual may move forward for consideration in the relevant process; or
- (d) For faculty members, instructors, Graduate Teaching Assistants, staff, librarian, archivists or post-doctoral scholars in non-Indigenous designated roles who hold a position of authority over, teach or supervise students or post-doctoral scholars and declare that they hold Indigenous citizenship or membership in a manner that conveys influence, authority or perspective by virtue of their Indigenous citizenship or membership, they shall be permitted to continue to do so.

If Indigenous citizenship or membership is not successfully affirmed

- 10. The IAAC chair will advise the individual of the IAAC's determination, will provide information about the appeal process and will inquire if the individual intends to appeal the IAAC's determination.
- 11. Upon response from the individual and completion of the appeal process if the individual opts to pursue it, the VP/AVP II will inform the Chair or head of the relevant hiring/ selection committee or other relevant decision maker of the outcome of the affirmation and/or appeal process. The VP/AVP II may provide an interim update regarding anticipated timing once notice of an appeal is received and prior to the Appeal Board's decision being available.
- 12. In the case of a hiring or appointments Committee, the Chair of that Committee shall only advise the Committee members that the individual is not moving forward in the process. This confidentiality principle will be applied by analogy to other processes that are impacted by this Procedure.
- 13. To further safeguard and develop Western's work to "advance reconciliation with Indigenous communities" as per the mandate of its institutional strategic plan, *Towards Western at 150*, if an individual's declaration of Indigenous citizenship or membership that is subject to the Policy is not affirmed under this Procedure and the associated Policy, that individual will not be eligible for any future Indigenous-designated/preferred positions or other Indigenous-designated/preferred programs or opportunities at the University. Any additional consequences will be addressed on a case-by-case basis in accordance with the principles set out in this Procedure and the associated Policy.
- 14. If circumstances should change and an individual becomes able to provide affirming evidence, they may re-engage the IAAC for further review.

IV. Appeal Process

- 1. An individual whose declaration of Indigenous citizenship or membership was not affirmed by the IAAC on the grounds of not meeting the eligibility criteria under

this Procedure and the associated Policy will have five (5) business days to provide written notice of appeal to the VP/AVP II.

2. In instances of an appeal, the VP/ AVP II will convene and Chair an Appeal Board consisting of individuals who were not members of the IAAC that made the determination under appeal.
 - (a) Membership of the Appeal Board will consist of the VP/AVP II as Chair plus two (2) additional members who are at 'arm's length' without any conflict of interest or appearance of conflict of interest with the individual who is appealing. Membership of the Appeal Board may be comprised of Indigenous staff, faculty, and/or Indigenous community members.
 - (b) Upon notice of an appeal, the Appeal Board will convene within ten (10) business days of receiving written notice and will review all documentation and hear directly from the individual requesting the appeal. Legal counsel may accompany an appellant, if desired.
 - (c) The Appeal process will be comprised of an oral hearing rather than a determination solely based on written submissions.
 - (d) The Appeal Board will provide a decision in writing within five (5) business days of the appeal hearing. The VP/AVP II will communicate the decision to the individual making the appeal as soon as feasible. The Appeal Board's decision will be final.
 - (e) If the Appeal Board is unable to reach a consensus, the VP/AVP II will make the final determination.
 - (f) The processes used for the IAAC will also inform all processes of the Appeal Board.

V. Intentionally False Declaration

1. An individual who the IAAC/University believes may have made an intentionally false declaration of Indigenous citizenship or membership may be subject to investigation by the University. The individual will be advised of any interim measures implemented by the University pending completion of the investigation and will be provided with an opportunity to know and respond to the concern(s) raised before any findings are made by the investigator. If the concern is well founded, the University will take appropriate corrective action, which may include:
 - (a) termination/ revocation of the individual's appointment/role, opportunity, fellowship, award, bursary, scholarship or relevant Indigenous-designated/preferred initiative;
 - (b) disciplinary action (in accordance with the collective agreement, as applicable);

- (c) future ineligibility for any role at Western; and/ or
- (d) other appropriate action under applicable University policy/collective agreements.

VI. Additional Notes - Affirmation Process for Students

1. For clarity, this Procedure and associated Policy also apply to prospective and/or enrolled students at the University when they attempt to access new or renewed material advantage due to their Indigenous citizenship or membership including roles, opportunities, fellowships, awards, bursaries, scholarships and/or initiatives that have been explicitly designated for Indigenous students or where Indigenous students are given preference.
2. Prior to implementation of this Procedure, student declarations of Indigenous citizenship or membership were affirmed by either the Manager of Indigenous Admissions, and/or the Financial Aid Coordinator in the University's Indigenous Student Centre (ISC) in instances where individuals were leveraging Indigenous access and financial initiatives. The affirmation process included a review of proof of Indigenous citizenship or membership as outlined above. The ISC maintains a secure and confidential list of students whose declarations of Indigenous citizenship or membership have already been affirmed.
3. As of **DATE** 2025, all applications for Indigenous-designated student roles, awards, bursaries, scholarships and/or opportunities, *etc.* will be subject to the affirmation criteria and process outlined in this Procedure, which will be applied by a team of designated ISC staff, with support from the IAAC, as needed.
4. A student or prospective student may appeal the ISC's decision to the IAAC which will apply the principles and processes described in this Procedure when hearing and determining the appeal. The IAAC's appeal decision will be final.

VII. Additional Notes - Recruitment of Indigenous Faculty Members

1. After the IAAC process to affirm Indigenous citizenship or membership is successfully completed, the University will proceed with the regular interview of an Indigenous candidate.
2. If an Appointments and/or Search Committee desires additional support, for example in the interpretation of Indigenous approaches to research or the construction of a culturally welcoming interview process, the Committee may seek expertise beyond the normal Committee composition by, for example, inviting an Indigenous Western graduate student and/or an Indigenous community member to join the Committee. Any such invitation outside the provisions of the Faculty Collective Agreement would require agreement from the University's Office of Faculty Relations and the University of Western Ontario Faculty Association (UWOFA).

VIII. Data Use & Privacy

1. The University will safeguard all confidential information provided and will comply with the *Freedom of Information and Protection of Privacy Act*.
2. The VP/AVP II will oversee the storage and destruction of all confidential information pertaining to relational positionality statements and supporting documentation used to affirm the Indigenous citizenship or membership of all individuals, as *per* the recommendations from Western's Privacy Officer. Furthermore:
 - (a) all documents submitted to demonstrate Indigenous citizenship or membership will be stored within Western's secure cloud-based platforms for three (3) years beyond when those individuals are no longer employed or associated with the University (or applied to the University, as applicable);
 - (b) only the VP/AVP II and the IAAC Chair will have access to archived documents used to affirm Indigenous citizenship or membership, such as positionality statements and documentation, except disclosure required or permitted by law.

Appendix 1: Resources

- The First Nations and Inuit Hope for Wellness Help Line: 1-855-242-3310 or <https://www.hopeforwellness.ca>
- 24/7 Indian Residential Schools Crisis Line: 1-866-925-4419
- 24/7 Indian Residential School Survivors Society Crisis Support: 1-800-721-0066
- CMHA Virtual After-Hours Crisis Counselling for students: studentcrisisappointment@cmhamiddlesex.ca
- Good2Talk Post-secondary Student Helpline: 1-866-925-5454
- Western University Employee (and family) Assistance Program-LifeWorks: 1-844-880-9142
- Western University – Student Crisis Counselling: 519-661-3030

Appendix 2: Declaration of Indigenous Citizenship or Membership

I understand that the initiative for which I am being considered is intended specifically for an Indigenous individual, or I have applied to an open role or initiative and have declared or claimed Indigenous citizenship or membership in order to be given preference. As such, I solemnly declare that I hold Indigenous citizenship or membership as demonstrated by the submission of the following:

1. My detailed statement of relational positionality, which includes a demonstration of lived experience and includes details about my lineal descent as per guidance provided in the University's Procedure for Policy 1.XX - *Affirming Declarations of Indigenous Citizenship or Membership*; and
2. My proof of citizenship or membership to the Indigenous Nation claiming me, as per the Procedure for Policy 1.XX - *Affirming Declarations of Indigenous Citizenship or Membership*.

I understand that for Indigenous-designated positions or initiatives and those where Indigenous citizenship or membership is preferred, should my claim of Indigenous citizenship or membership not be affirmed, and not successfully appealed, my application will be rejected and my candidacy terminated.

I further understand that providing false or misleading information about Indigenous citizenship or membership may result in an investigation led by Western University and, if the concerns are well founded, corrective action may be taken, including the termination/revocation of any appointment/role, opportunity, fellowship, bursary, scholarship, award or relevant Indigenous-designated/preferred initiative and/or that I may be subject to disciplinary or other proceedings under applicable University policy/collective agreement.

I understand that if I make an intentionally false declaration of Indigenous citizenship or membership, I will not be eligible to apply for any future roles (*i.e.*, any non-Indigenous designated role) at Western University

Signature of Applicant

Date

Witness

Date

Appendix 3: Student Declaration of Indigenous Citizenship or Membership

I understand that the role, opportunity, fellowship, award, bursary, scholarship, and or initiative for which I am being considered is intended specifically for an Indigenous student at Western University or Indigenous students will be given preference. As such, I solemnly declare that I hold Indigenous citizenship or membership as demonstrated by the submission of the following:

1. A student's detailed statement of relational positionality, which includes a demonstration of lived experience and includes details about their lineal descent, as per guidance provided in the University's Procedure for Policy 1.XX - *Affirming Declarations of Indigenous Citizenship or Membership*; and
2. A student's proof of membership to the Indigenous Nation claiming them as per the Procedure for Policy 1.XX - *Affirming Declarations of Indigenous Citizenship or Membership*.

I understand that should my claim of Indigenous citizenship or membership not be affirmed under this Procedure and associated Policy and not successfully appealed, my application will be rejected and my candidacy terminated.

I further understand that providing false or misleading information about Indigenous citizenship or membership may result in an investigation led by Western University and, if the concerns are well founded, corrective action may be taken, including the termination/revocation of my role, opportunity, fellowship, award, and or relevant initiative that has been designated explicitly for an Indigenous student (or for which preference is given), and/or that I may be subject to proceedings under applicable University policy, including *Scholastic Discipline for Undergraduate Students*, the policy on *Scholastic Discipline for Graduate Students* or the *Code of Student Conduct*, as applicable.

I understand that if I make an intentionally false declaration of Indigenous citizenship or membership, I will not be eligible to apply for any future or subsequent roles (i.e., any non-Indigenous designated role) at Western University.

Signature of Student

Date

Witness

Date

ITEM 12.1 – Announcement of a Chair of the Senate *ad hoc* Committee to Review the Navitas Proposal

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

At its meeting on March 28, 2025, the Senate *ad hoc* Committee to Review the Navitas Proposal elected a Chair as follows:

Chair: Florentine Strzelczyk

ITEM 13.1 – Recipients of Western’s Excellence in Teaching Awards for 2024-25

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

The recipients of Western’s Excellence in Teaching Awards are selected by the Senate Committee on University Teaching Awards (SUTA).

The recipients of Western’s Excellence in Teaching Awards for 2024-25 were published in a Western News story on April 24, 2025.

ATTACHMENT(S):

[Recipients of Western’s Excellence in Teaching Award Winners for 2024-25](#)

**Report of the Senate Committee on University Teaching Awards (SUTA):
Recipients of Western's Excellence in Teaching Award Winners for 2024-25**

The Senate Committee on University Teaching Awards (SUTA) has chosen the following members of faculty as recipients of Western's Excellence in Teaching Awards for 2024-25:

THE ANGELA ARMITT AWARD FOR EXCELLENCE IN TEACHING BY PART-TIME FACULTY

Jacob Evoy

Faculty of Arts and Humanities, Department of Gender, Sexuality, and Women's Studies

THE EDWARD G. PLEVA AWARD FOR EXCELLENCE IN TEACHING

Sandra Smeltzer

Faculty of Information and Media Studies

Aara Lauren Suksi

Faculty of Arts and Humanities, Department of Classical Studies

Anita Woods

Schulich School of Medicine & Dentistry, Department of Physiology and Pharmacology

THE MARILYN ROBINSON AWARD FOR EXCELLENCE IN TEACHING

Claire Houston

Faculty of Law

Ashley McKeown

Faculty of Health Sciences, Arthur Labatt Family School of Nursing

WESTERN AWARD FOR INNOVATIONS IN TECHNOLOGY-ENHANCED TEACHING

Kyle Maclean

Ivey Business School

One additional teaching award was provided by the Office of the Vice-Provost (Academic Programs):

THE VICE-PROVOST (ACADEMIC PROGRAMS) AWARD FOR EXCELLENCE IN COLLABORATIVE TEACHING

Mark Ramsay and Tracy Wong
Faculty of Music

The names of the award winners were published in a Western News story on **April 24, 2025**.

ITEM 15.0 – The Unanimous Consent Agenda

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That the items listed in the Consent Agenda be approved or received for information by the Senate by unanimous consent.

The Senate's parliamentary authority - *American Institute of Parliamentarians Standard Code of Parliamentary Procedure* (formerly called *Sturgis Standard Code of Parliamentary Procedure*) - explains the consent agenda:

Organizations having a large number of routine matters to approve often save time by use of a *consent agenda*, also called a *consent calendar* or *unanimous consent agenda*. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions.

Before taking the vote, the chair allows time for the members to read the list to determine if it includes any matters on which they may have a question, or which they would like to discuss or oppose. Any member has a right to remove any item from the consent agenda, in which case it is transferred to the regular agenda so that it may be considered and voted on separately. The remaining items are then unanimously approved *en bloc* without discussion, saving the time that would be required for individual votes.

A number of Canadian university governing bodies have employed the consent agenda format to include not only routine approval items, but also information items. One reason for using this format is to allow the governing body to focus on major items of business. While approval of an omnibus motion saves time at meetings, members will want to review the agenda materials carefully in order that they properly discharge their responsibilities.

How it works for Senate:

In consultation with Committee chairs and principal resource persons, the University Secretary identifies action and information items that are routine and/or likely non-controversial. Action and information items on the agenda that are not noted on the consent agenda will be presented singly for discussion and voting (when appropriate).

When members receive their meeting agendas, they should review all reports in the usual manner. **If any member wants to ask a question, discuss, or oppose an item that is marked for the consent agenda, they can ask to have it removed from the consent agenda** by contacting the University Secretary (at senate@uwo.ca) prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the motion to approve or receive, by unanimous consent, the items listed.

At the Senate meeting, before the unanimous consent motion is presented for approval, the Chair of Senate (1) will advise the Senate of items that are to be removed from the list based on prior requests from Senate members; and (2) will ask if there are any other items that should be removed from the list. The remaining items are then unanimously approved *en bloc*

without discussion. Those matters that have been struck from the consent agenda will be handled in the usual way.

The minutes of the Senate meeting will report matters approved as part of the consent agenda as "carried by unanimous consent". Information items received as part of the consent agenda will be reported as received.

ITEM 15.1(a) – Senate Membership – Vacancies Filled by Appointment

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

The Senate seats listed below were filled by appointment for the term indicated at the recommendation of the units concerned in accordance with the Senate Election Procedures.

SCHOOL OF GRADUATE AND POSTDOCTORAL STUDIES	
Charles (Cody) Barteet – Arts and Humanities	July 1, 2025 – June 30, 2027
John Makaran - Engineering	July 1, 2025 – June 30, 2027
Matt Stahl - Law/FIMS/Music	July 1, 2025 – June 30, 2027
Rithwik Ramachandran - Medicine and Dentistry	July 1, 2025 – June 30, 2027
Shannon Sibbald - Health Sciences <i>(to complete the term of Anita Christie)</i>	July 1, 2025 – June 30, 2026

FACULTY OF SCIENCE	
Apurva Narayan (Computer Science) <i>(to complete the term of Anne Simon)</i>	July 1, 2025 – June 30, 2026

ITEM 15.1(b) – Order of Ceremony – Autumn Convocation 2025

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

The schedule of Convocation ceremonies for Autumn 2025 has been prepared by the University Secretariat. It is provided to Senate for information.

ATTACHMENT(S):

[Order of Ceremony – Autumn Convocation 2025](#)

Order of Ceremony – Autumn Convocation 2025 (#326)

AUTUMN 2025	10:00 a.m.	3:00 p.m.
Wednesday, October 22	School of Graduate and Postdoctoral Studies * <ul style="list-style-type: none">• Don Wright Faculty of Music• Faculty of Arts and Humanities• Faculty of Health Sciences	School of Graduate and Postdoctoral Studies * <ul style="list-style-type: none">• Faculty of Education• Faculty of Information and Media Studies• Ivey School of Business
Thursday, October 23	School of Graduate and Postdoctoral Studies * <ul style="list-style-type: none">• Faculty of Engineering• Faculty of Science• Schulich School of Medicine & Dentistry	School of Graduate and Postdoctoral Studies * <ul style="list-style-type: none">• Faculty of Law• Faculty of Social Science• Huron University College• King's University College

*Students in graduate programs hosted by the Faculties on the particular day.

ITEM 15.2(a) – Faculty of Health Sciences: Revisions to the Policy on “Potential Health Risks/Immunization Requirements”

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective May 1, 2025, the policy on “Potential Health Risks/Immunization Requirements” be revised as shown in Item 15.2(a).

EXECUTIVE SUMMARY:

The Faculty of Health Sciences is revising its *Statement on Potential Health Risks/Immunization Requirements* to reflect more up-to-date language about infectious diseases risk (e.g., references to SARS have been removed).

Revisions are also proposed to the policy concerning students in the Arthur Labatt Family School of Nursing. The existing policy no longer reflects the current pre-placement practices and requirements for Nursing students. The language in the existing policy is outdated and needs to be revised to be more inclusive of current health risks and immunization requirements. In the revised policy, statements direct students to placement policies that include pre-placement requirements and the need to complete any required site-specific placement requirements.

ATTACHMENT(S):

[Revisions to the Policy on “Potential Health Risks/Immunization Requirements”](#)

Potential Health Risks/Immunization Requirements

Policy Category:	Admission
Subject:	Potential Health Risks/Immunization Requirements
Subsections:	Faculty of Health Sciences; Statement on Potential Health Risks/Immunization Requirements; Arthur Labatt Family School of Nursing; Schulich School of Medicine & Dentistry; Statement on Potential Health Risks/Immunization Requirements
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	*
Officer(s) Responsible for Procedures:	*
Related Policies:	Nursing Applicants Admission – MD Program Admission – Dentistry
Effective Date:	May 1, 2025 November 2013
Supersedes:	November 2013 *

FACULTY OF HEALTH SCIENCES

Statement on Potential Health Risks/Immunization Requirements

The following statement applies to all students enrolled in the Faculty of Health Sciences.

Students in the Faculty of Health Sciences will be required to care for persons with infectious diseases (~~including Hepatitis B and HIV~~) should they be assigned to them. Students accepted to the Faculty will be sent complete documentation regarding

Potential Health Risks/Immunization Requirements

health status policies and immunization requirements where applicable.

~~Documentation of immunization and tuberculin status will be required.~~

~~As a result of changes in hospital and clinic protocols introduced in response to Severe Acute Respiratory Syndrome (SARS), all~~ All students enrolled in programs offered by the Faculty of Health Sciences for whom attendance and/or participation in practicums in hospitals, clinics and other health care facilities is mandatory, will be required to be fit-tested for masks and trained in the proper use of such respiratory equipment. Use of such respiratory equipment is mandatory under guidelines approved by the Ontario Ministry of Health and Long-Term Care.

Arthur Labatt Family School of Nursing

~~Western and Fanshawe BScN undergraduate students will be required to care for persons with infectious diseases which could include Hepatitis B and HIV. Students will be notified regarding Nursing's professional practice placement requirements which will include Standard First Aid, CPR Health Care Provider (HCP), criminal record check through the Ontario Education Services Corporation (OESC), mask fit testing, Workplace Hazard Materials Information System (WHMIS), Tuberculosis (TB) skin test, annual influenza vaccination, immunization history and/or serology. Students will not be permitted access to any professional practice placements without having completed and submitted the necessary requirements, by the specified deadline, at their own expense. Students must submit their School's requirements to either Student Health Services (Western) or to ParaMed™ London (Fanshawe) and must be cleared before starting their professional practice placement. In addition to School pre-placement requirements, students may also be required to submit site-specific requirements, as requested, to some of the practice partners.~~

Students enrolled in the Bachelor of Science in Nursing (BScN) programs must adhere to the Arthur Labatt Family School of Nursing's policies related to clinical placements, including meeting the School's pre-placement requirements before beginning all clinical placements. Students will not be permitted access to any clinical placements without completing and submitting the necessary documentation, by the specified deadline, at their own expense. Documentation is submitted by the student in accordance with the School's clearance process to be verified and cleared. Students must be cleared by the deadline specified by the School each term. To be cleared, all requirements must be met and remain valid throughout the duration of the student's placement in the upcoming term.

In addition to School pre-placement requirements, students may also be required to submit site-specific requirements, as requested, to some practice partners.

Students who fail to submit the necessary documentation and be cleared by the deadline, will be subject to the School's Involuntary Withdrawal policy.

Potential Health Risks/Immunization Requirements

~~More information regarding School requirements is available on the Western School of Nursing website (<https://www.uwo.ca/fhs/nursing/undergrad/bscn/admission.html>) and the Fanshawe College website (<http://www.fanshawec.ca/preplacement>).~~ In the event of an infectious disease outbreak, students will follow the School's direction regarding attendance to the ~~professional~~ practice setting.

SCHULICH SCHOOL OF MEDICINE & DENTISTRY

Statement on Potential Health Risks/Immunization Requirements

See the Admission Policies for the MD Program and Dentistry for the Schulich School of Medicine & Dentistry's Statement on Potential Health Risks and Immunization Requirements.

Last Reviewed: April 25, 2025

ITEM 15.2(b) – Faculty of Law: Revisions to the Policy on “Progression Requirements – Law”

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective September 1, 2025, the policy on “Progression Requirements – Law” be revised as shown in Item 15.2(b).

EXECUTIVE SUMMARY

In recent years, some students in the Faculty of Law have effectively disconnected: they fail to enrol in any courses and cease communications with the Faculty. This is usually because the student is experiencing a health issue and the situation is normally addressed within a few weeks or months. Occasionally, however, the student’s complete absence persists for a lengthy period of time and the Faculty ends up holding open a spot in the Juris Doctor (JD) program for a student who never shows up – with adverse consequences for the Faculty budget and for individuals seeking a spot in the program.

The existing provisions in the policy on “Progression Requirements – Law” impose no consequence on the absent student because they require only that the student take a normal courseload upon returning. The proposed additional language would offer greater protection for the Faculty in these extreme cases while also allowing for discretion to be exercised in cases where the student ultimately offers a legitimate explanation for their absence and lack of communication with the Faculty.

The period of a summer bidding period plus 375 days was chosen because it necessarily includes two summer course bidding periods and all the add/drop periods in between. Normally, the Faculty should be able to fill the withdrawing student’s seat in the JD program if the withdrawal is finalized by early to mid-August.

Editorial revisions are also included.

ATTACHMENT(S):

[Revisions to the Policy on “Progression Requirements – Law”](#)

Progression Requirements – Law

Policy Category:	Registration, Progression, Graduation
Subject:	Progression Requirements – Law
Subsections:	Law ; JD/HBA Combined Degree Program ; JD/MBA Combined Degree Program
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	*
Officer(s) Responsible for Procedure:	*
Related Policies:	Admission – Law
Effective Date:	September 1, 2025 September 1, 2024
Supersedes:	September 1, 2024; September 1, 2023; September 1, 2022; September 2020

LAW

The Academic Session

The Academic Session at the Faculty of Law comprises a period of approximately thirty weeks: the session is divided into two terms. (See [Faculty of Law – Sessional Dates](#))

The timetable for the first term is available in the Administrative Office on the first day of classes. The Faculty may, on notice, schedule compulsory classes and seminars additional to those indicated on the timetable.

Attendance

Success in law studies requires that students devote their full time to the work of the school. The Faculty advises all students to avoid outside employment unless absolutely necessary.

No credit is allowed for work done in absentia. Leave of absence is not permitted except in unusual circumstances. Students in good standing who are permitted to withdraw can rejoin the Faculty of Law subject to the regulations in force at the time they apply to re-enter. Failure to attend classes, seminars, appointments or examinations without good cause constitutes a ground for exclusion from the Faculty.

The right to sit for examinations or to submit work for evaluation is conditional upon regular class attendance and participation in required exercises. An instructor, with the approval of the Associate Dean (Academic), may refuse to evaluate all or part of a student's work where attendance has not been regular.

Permission to Register in Individual Courses

A student registered in another faculty at Western may, upon application, be granted permission to register in one full or equivalent course offered by the Faculty of Law. Such registration occurs at the discretion of the student's dean and the dean of the Faculty of Law. Students granted such permission will be granted in the same way as regular students in the course; however, they can obtain no credit toward a Bachelor of Laws degree in this manner.

Evaluation

Course descriptions must set out clearly the contents of the course and the method of evaluation. These may not be changed after they have been published without the instructor's and students' agreement.

Instructors should be as specific as possible about the method of evaluation. While it may not be essential to indicate whether an examination is open or closed book, it is preferable to provide students with this information at the outset of the course.

In upper-year courses, a final examination may count for more than 75% of a student's final grade only if the student (i) has been given the option of a final examination worth 75% or less, and (ii) has declined that option. First-year courses (with the exception of Legal Research, Writing and Advocacy, Corporate Law and Legal Ethics and Professionalism) run the full academic year, with mid-term examinations held in December worth at least 20% and not more than 30% of the student's final grade in the course. Questions included in first-year December examinations cannot be released to students prior to the day after classes end in the fall term.

The Faculty uses a system of blind marking, and students are issued exam numbers each term. These numbers are the only identification used by students on examination papers. They also may be used for other methods of evaluation.

No more than 75% of a student's final grade in a course may be assessed on the basis of group work. This rule does not apply to a research paper undertaken as a joint Individual Research project for which a group of students has received approval.

"Group work" means an assignment submitted by two or more students for which there is a single overall evaluation with one common mark allotted to all students in the group.

No more than 20% of the final grade in a course may be for class participation. The basis for the participation component must be clearly stated.

A student who has an unexcused absence from an examination, or an unexcused failure to submit an assignment or complete a course component, will receive an F for the examination, assignment or course component.

Grading Rules

The Faculty of Law uses the following grade designations:

Grades	Grade Meanings	Numeric Values
A+	Excellent	90-100%
A	Excellent	85-89%
A-	Excellent	80-84%
B+	Good	77-79%
B	Good	73-76%
B-	Good	70-72%
C+	Competent	67-69%
C	Competent	63-66%
C-	Barely Competent	60-62%
D	Marginal Pass	50-59%
F	Fail	0-49%
PAS	Pass	
FAI	Fail	
AUD	Audit	
WDN	Withdrawn	
INC	Work is Incomplete	

Students receive only a letter grade for each subject. The numeric values are used for letter grade calculation only.

The "PAS" and "FAI" designations are used only in courses identified specifically as being graded on a pass/fail basis. This pass/fail designation is used also for grades obtained on exchanges. A grade of "FAI" is treated the same as an "F" grade.

In any course not identified specifically as being graded on a pass/fail basis,

Progression Requirements – Law

no components of any student's grade in the course can be assessed on a pass/fail basis.

The class average in an upper-year course of 25 or fewer students must be between 74.0 – 79.0. The class average in an upper-year course of more than 25 students and in all first year courses must be between 74.0 – 76.0. Grades in the "F" range will be excluded from the calculation of class averages. These grading rules do not apply to independent research projects, supplemental writing credits, courses in which students participate in external advocacy competitions, or to internships or externships with fewer than five enrolled students.

For the purposes of calculating class averages and the overall average of individual students, including the determination of Honours standing, final letter grades for each student are assigned the following fixed numeric values:

Grades	Fixed Numeric Value
A+	92
A	87
A-	82
B+	78
B	75
B-	71
C+	68
C	65
C-	61
D	58
F	45

Individual grades assigned by instructors remain provisional until they are approved at the Faculty of Law Grades Meeting. The grades assigned by instructors must comply with the applicable class average requirements and must be submitted, together with electronic evidence demonstrating such compliance, in the form stipulated by the Assistant Dean, Student Services. However, after grades have been assigned, the Faculty has the discretion, at a Faculty of Law grades meeting, to waive the class average requirements. If an instructor wishes to seek an exemption from the class average requirements, the instructor must apply to the Faculty at a Grades Meeting, supplying the reasons for the application and the recommended non-compliant grades along with an alternative set of compliant grades.

In the case of a class with fewer than six students, an instructor who has submitted non-compliant grades is not required to submit at the same time an alternative set of compliant grades.

Supplemental Assessments

A student who has failed a course is normally entitled to write a supplemental assessment to attempt to obtain credit for the course.

A student is not entitled to write a supplemental assessment if:

1. The student obtained, prior to writing any supplemental assessment, more than one grade of F in first year or more than one grade of F in any single term of an upper year;
2. The student failed to demonstrate a reasonable or good faith effort to fulfill the academic requirements of the failed course; or
3. The grade of F in the course was attributable, in whole or in part, to the commission of a scholastic offence, as defined by university policy on scholastic offences, and the Associate Dean (Academic) has determined through that policy that the student should not be entitled to write a supplemental assessment.

If an instructor alleges that a student failed to demonstrate a reasonable or good faith effort to fulfill the academic requirements of a failed course, the Associate Dean (Academic) shall determine whether the allegation is valid. Before making a final determination, the Associate Dean (Academic) shall first give the failing student notice of the allegation, including the reasons for it, and provide the student a reasonable opportunity to explain how the student did demonstrate a reasonable and good faith effort.

A student who fails a course and is not entitled to write a supplemental assessment receives a final grade of F in the course.

A student who is entitled to write a supplemental assessment but does not do so receives a final grade of F in the course.

A student who is entitled to write a supplemental assessment must obtain a minimum grade of C on the assessment to pass and thereby obtain credit for the course. If the student obtains a C or better on the assessment, the original grade of F remains on the transcript with a notation that the course has been “passed by supplemental”. If the student does not obtain a C or better on the supplemental assessment, the student receives a final grade of F in the course.

Normally, a supplemental assessment will take the same form as the original assessment. However, it is within the instructor's discretion to select another form of supplemental assessment.

Progression

Unless granted permission by the Associate Dean (Academic), a student is not entitled to take any additional courses before successfully completing all of the following courses: Constitutional Law; Contracts; Criminal Law; Legal Research, Writing and Advocacy; Property; Torts; and either Corporate Law or Legal Ethics and Professionalism.

Unless given academic accommodation, a student must enrol in enough courses to meet the minimum term and annual credit requirements stipulated in the Faculty's Academic Program. A student who fails to meet the minimum credit requirements of a given term or year for reasons other than failing a course must spend the next term only making up the missing credits. In that next term, the student is only entitled to enrol in the minimum number of courses necessary to make up the missing credits. No additional courses can be taken until after the missing credits have been earned.

Excluding any approved leave of absence and subject to the discretion of the Associate Dean (Academic), a student who fails to enrol in any courses during a summer course bidding period and during any of the following 375 days is, upon notice to the student, deemed to have withdrawn from the Juris Doctor program. A summer course bidding period is the period designated by the Faculty each year when students are entitled to use bid points to select courses.

A student earns no credit for any course in which the student receives a final grade of F. A failed course for which a student receives no credit does not fulfill any Law program requirements. If the student is entitled to remain enrolled in the Faculty, the student must make up any missing credits in a later term designated by the Associate Dean (Academic). The student is only required to make up credits to the extent necessary to meet, after the fact, the minimum credit requirements for the term and year in which the student obtained the final grade of F.

A student who obtains a final grade of F in a course in the winter term of third-year, and who is entitled to remain enrolled in the Faculty, may return in a fourth year to make up the missing credits. The student is only entitled to take a maximum of two courses. The course or courses must be taken in the fall term.

A student who obtains a final grade of F in a course, and who is entitled to remain enrolled in the Faculty, is normally permitted, but not required, to re-take the failed course in a later term. In appropriate circumstances, the Associate Dean (Academic) may deny such permission.

Continuing Enrolment

Continuing enrolment in the Faculty of Law is conditional on a student demonstrating sufficient academic competence. A student will be required to withdraw from the Faculty in any of the following situations:

1. Over the course of a student's enrolment in the Faculty, the student accumulates any of the following combinations of final grades:
 - a. Two or more grades of F;
 - b. One grade of F plus two or more grades of D;
 - c. One grade of F plus, collectively, three or more grades of D and/or C-;
 - d. Collectively, five or more grades of D and/or C-.
2. A student obtains a final grade of F in any compulsory course.

For greater certainty,

1. A compulsory course is any course specified in the Faculty's Academic Program as one that a student must take;
2. In a pass/fail course, a fail will be considered a final grade of F and a pass will not count as a grade of F, D or C-;
3. A student shall be deemed not to have obtained a final grade of F, D or C- in a course if the student initially receives a failing grade but later passes the course by supplemental assessment.

Before requiring a student to withdraw, the Associate Dean (Academic) shall arrange for a review of all final grades of C- or lower in all courses taken by the student. This review will include rereading of all the student's examination papers to verify the accuracy of the marking process.

Despite the above, the Dean may grant a student who is required to withdraw permission to remain enrolled, subject to any conditions the Dean deems appropriate. Before making a final decision, the Dean shall first inform the student of the outcome(s) of the aforementioned review and give the student an opportunity to explain why the student should be permitted to remain enrolled.

Prerequisites

A student may not take a course for which there is a prerequisite if the final grade obtained in the prerequisite was an F.

Process

The Faculty of Law uses the Gradebook in OWL to record grades. It is the responsibility of all instructors to enter their students' final grades and, for first-year full-year courses, their students' mid-term examination grades into this program.

The deadline for entering grades is: (a) in courses with a final examination, one week following the writing of the examination; and (b) in courses without a final examination, one week after the last day of classes.

An instructor does not have the authority to unilaterally change a student's final grade after it has been submitted to the Student Services Office. However, if an instructor discovers a mathematical or other technical error in a grade that has been submitted, the instructor should contact the Student Services Office as soon as possible to officially record the appropriate grade.

The Faculty has the right to alter course grades at the grades meetings. The Dean or Associate Dean (Academic) will alert an instructor if the instructor's grades appear to be anomalous and may seek an explanation.

Faculty of Law: Winter Term Format

The Winter Term for first year students begins with a period of intensive instruction. During this period students enrolled in first year will work exclusively in small groups developing research, writing, and advocacy skills. Students will fulfill their remaining course requirements for the year during the Winter Term.

Honours

A student who achieves an average of at least "B" on a full year's work as defined by the program and who is in the top 10% of the class, is named to the Dean's Honour List.

Students in any year who attend another law school on a letter of permission from Western and students in any year who attend the Faculty of Law on a letter of permission from another law school, are not considered for the Dean's Honour List in that year.

Only the grades earned in courses taken at the Faculty of Law in a particular year (provided those courses total at least 14 credit hours) are used to calculate a student's standing for an overall achievement award in that year.

A student who is on the Dean's Honour List for at least two of the three years at the Faculty of Law and who obtains a cumulative average of at least "B" over the three years shall graduate *With Distinction*.

The winner of awards or prizes for the highest marks in a particular subject will be determined without regard to whether the student has received other prizes or awards.

Appeal Procedures

Please refer to the Faculty of Law website, www.law.uwo.ca. For related information, refer to the [Student Academic Appeals – Undergraduate](#) section.

Academic Program

In first year, students take the following courses: Constitutional Law; Contracts; Criminal Law; Legal Research, Writing and Advocacy; Property; Torts; and either Corporate Law or Legal Ethics and Professionalism.

Students in their second and third years must take a minimum of fourteen course credit hours in each term and a minimum of twenty-nine such hours in an academic year. Students may take more than seventeen course credit hours in a term or thirty-

three such hours in an academic year only with the permission of the Associate Dean (Academic).

Students must, after first year, take Civil Procedure and Administrative Law. In second year, students must take whichever of Corporate Law or Legal Ethics and Professionalism that they did not complete in first year.

By the end of third year, a student must satisfy the Faculty writing requirements. Students may satisfy the Faculty writing requirements in either of two ways, namely: (1) by completing in upper year courses two research essays, each worth at least two credits, or (2) by completing in upper year courses one research essay worth at least two credits and one or more practice-oriented legal writing assignments worth at least two credits collectively.

A practice-oriented legal writing assignment must involve independent legal research and/or analysis. To provide some examples, a factum or legal memo will generally count as a practice-oriented legal writing assignment, while a research essay worth less than two credits or a reflective journal will not.

A Supplemental Writing Credit may count towards fulfilling the Faculty writing requirements. Specifically, a student can complete the requirements for a research essay worth at least two credits by adding a Supplemental Writing Credit to a course assessed in part by a research essay (worth at least one but less than two credits), if the Supplemental Writing Credit is used to extend the research essay. A Supplemental Writing Credit can count toward completing a practice-oriented legal writing assignment if the Supplement Writing Credit is attached to a course that already includes a practice-oriented legal writing assignment.

In all cases, the Associate Dean (Academic) has the final authority to decide whether a component of a course will satisfy a Faculty writing requirement.

Note: In each of second and third years, a student may take courses outside the Law School up to the equivalent of six credit hours, but no more than four such hours in any one semester. The approval of the course instructor and the Associate Dean (Academic) of the Faculty of Law must be obtained.

Cross-Registration in Business Courses

The Faculty of Law and the ~~Richard~~ Ivey ~~Business~~ School ~~of Business~~ have a joint arrangement whereby second and third-year law students and MBA students may cross register in courses offered by the other Faculty or School. Students must obtain approval from both the Associate Dean of the school in which they are registered and the student services office of the school offering the course(s) they wish to attend. Such students are expected to meet all requirements of the course. Grades for Law students taking courses at the ~~Richard~~ Ivey ~~Business~~ School ~~of Business~~ will be recorded on their university academic records on the 100-point grading scale.

JD/HBA COMBINED DEGREE PROGRAM

Structure of the Program

The combined program is administered on behalf of the Richard Ivey Business School of Business and the Faculty of Law by the two HBA/JD Program Directors, one of whom is appointed by the Richard Ivey Business School of Business and the other by the Faculty of Law. The combined program allows students to complete both the JD and HBA degrees in six academic years instead of the seven years that would be required if the degrees were taken separately.

Students are registered in the combined program for Years Four to Six. Below is a brief outline of the program by year. The specifics may change as courses change in each faculty. It is assumed that students do not take more than two years of course work prior to beginning HBA1; however, it is possible to undertake the combined program with more than ten credits prior to HBA1.

Admission to the Combined Program

See the policy on “Admission – Law”.

http://www.uwo.ca/univsec/pdf/academic_policies/admission/law.pdf

Years One and Two

All students must complete at least two years of full-time university courses obtaining 10.0 credits. Students may take a wide variety of courses in any faculty. However, they must take Business Administration 2257.

Year Three

All students will take: Business Administration 3300K, Business Administration 3301K, Business Administration 3302K, Business Administration 3303K, Business Administration 3304K, Business Administration 3307K, Business Administration 3311K, Business Administration 3316K, Business Administration 3321K, Business Administration 3322K, Business Administration 3323K.

No substitutes for any of the above courses are permitted under any circumstances.

Year Four - Combined Program

All students must take first-year Law in Year Four. They may not take any business or outside courses during this year.

Year Five and Six - Combined Program

Students will take an approved mix of required and elective courses from both faculties in these years.

Students must take:

- (i) International Perspective Requirement: Business Administration 4505A/B.

(ii) Corporations and Society Perspective Requirement: at least 0.5 course from Business Administration 4521A/B, Business Administration 4522A/B, Business Administration 4523A/B or another business elective as determined and approved by the HBA Program Director as satisfying this requirement.

(iii) Applied Project Requirement: Business Administration 4569.

(iv) 1.0 elective course chosen from 4000-level Business courses.

Students must take courses in Law totaling 45 credit hours. These courses must include the three compulsory upper-year courses, and a course or courses that satisfy the Faculty of Law writing requirements.

Students' choices of elective courses are subject to the approval of the Program Directors who must review proposed elective course selections to ensure that the objectives of the program are met. The elective courses may not include introductory courses of a dual law and business nature such as Law and Accounting or Business Law.

Exchange Programs

With advanced planning, students in this the combined program may be eligible for to participate in one exchange term in an academic exchange program in Year Five or Six. Interested students must discuss exchange options with the HBA Program Office and with the Faculty of Law's International Program Office. The student must satisfy both Program Directors that the student's course load is balanced appropriately before permission will be given to participate in an exchange program.

Progression Standards

Once admitted to the combined program, students must attain a minimum weighted average of 75% in their 4000-level HBA courses and a B- average in their Law courses.

Failure to Meet Progression Standards

A student who fails to meet the combined progression standards in any year must withdraw from the combined program. However, if that student has met the progression standards of either the HBA or Law program, the student will be allowed to proceed to the next year of that program. If that student has satisfied the progression standards of both individual programs, the student may continue in either program and may petition the School or Faculty whose program was not selected for permission to complete that program at later date. A student who is required to withdraw from the combined program, and wishes to pursue either or both of the individual programs, must complete all the degree requirements of the individual program or programs in order to graduate from that program or those programs.

Dean's Honour List

At the Richard Ivey Business School of Business, students are considered for the Dean's Honour List during their first year of HBA. Students enrolled in Years Five and Six of the combined degree program are considered for the Dean's Honour List in Year Six only. Only grades obtained in 4000-level Business courses will be used in calculating averages for the purpose of determination of Dean's Honour List standing. The Dean's Honour List for HBA2 typically includes the top 25% of all of HBA2 and is determined by vote of the teaching faculty. Courses taken outside the Business School are excluded. Calculations for Ivey Scholar and Gold Medals are completed in the same way.

A student who takes Law courses totaling at least 12 credit hours in each of Years Five and Six of the combined program is considered for the Dean's Honour List at the Faculty of Law in that year on the basis of those courses.

Graduation with Distinction

Eligibility to graduate "with distinction" for each degree is determined by each Faculty.

Gold Medal

Students in the combined program are eligible to be considered for the Gold Medal in either or both degree programs, along with other eligible graduating students in those programs, as determined by the requirements in the Faculty of Law or the Richard Ivey Business School of Business.

Fees

Students pay the prevailing fees as determined by the University policy on combined programs. Contact the Office of the Registrar, ~~Western Student Services building, room 1120, 519-661-2100, or at www.registrar.uwo.ca~~ for details.

JD/MBA COMBINED PROGRAM

Structure

Students are registered in the combined JD/MBA program for all three years. Upon completion of the combined program, students will receive both a JD and an MBA degree. Below is a brief outline of the program by year. The specifics may change as courses change in each faculty.

Year	Months	Program Structure
One	March - August (to Labour Day)	MBA Modules 1, 2 (with MBA 2015-2016 class)
	September - April	Law 1

Progression Requirements – Law

Two	September - December	Law and MBA
	January - April	Law and MBA
Three	September - December	Law and MBA
	January - April	Law and MBA
	June	Law Convocation MBA Convocation

JD/MBA combined program students must successfully complete:

- MBA core courses (Modules 1, 2, ICP/INVP), 6 MBA electives (weight of 0.75 each), totaling 14.50 credits.
- 1 independent research credit from MBA (0.75 weight) or Law.
- The compulsory elements of Western Law's regular JD program, including the Faculty writing requirement.
- Additional upper year Law courses totaling at least 33 credit hours.

ICP = Ivey Consulting Project course

INVP = New Venture Project course

Students' choices of elective courses are subject to the approval of the Program Directors who must review proposed elective course selections to ensure that the objectives of the program are met. The elective courses may not include introductory courses of a dual law and business nature.

Visit: **the Faculty of Law website**

https://law.uwo.ca/future_students/jd_admissions/combined_degree_programs/applications_combined_graduate_programs.html

for further details on the JD/MBA combined program.

Exchange Programs

Students enrolled in the combined program may be eligible for a Law exchange in Year Three. Students must ensure that their course load is appropriately balanced before permission will be given to participate in an exchange program.

Progression Standards

Students in the combined program must meet the regular progression requirements of the JD and MBA programs.

Failure to Meet Progression Standards

A student who fails to meet the progression standards must withdraw from the

combined program. However, a student who has met the progression standards of either the MBA or JD program will be allowed to proceed in that program; and must complete all the degree requirements of the individual program in order to graduate from that program.

Dean's Honour List

Students are considered for the Dean's Honour List at the Faculty of Law during their first year of Law. In subsequent years of the combined program, students who take Law courses totaling at least 12 credit hours in any year are considered for the Dean's Honour List at the Faculty of Law in that year on the basis of those courses. Students are considered for the Dean's Honour List at the ~~Richard~~ Ivey ~~Business~~ School ~~of Business~~ after completion of the MBA component of the combined JD/MBA program.

Graduation with Distinction

Eligibility is determined by the regulations in effect in the Faculty of Law and the ~~Richard~~ Ivey ~~Business~~ School ~~of Business~~ respectively.

Stephen Watchorn Memorial Medal

Students in the combined program are eligible for the Stephen Watchorn Memorial Medal; and are not eligible for the Gold Medal in the Faculty of Law or the ~~Richard~~ Ivey ~~Business~~ School ~~of Business~~.

Fees

Tuition fees for the combined programs are set by the University. Contact the Office of the Registrar, ~~Western Student Services building, RM 1120, 519-661-2100, or at~~ ~~www.registrar.uwo.ca~~ for details.

Last Reviewed: April 25, 2025

ITEM 15.2(c) – Schulich School of Medicine & Dentistry: Revisions to the Policy on “Admission – Dentistry”

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective August 1, 2025, the policy on “Admission – Dentistry” be revised as shown in Item 15.2(c).

EXECUTIVE SUMMARY:

The Schulich School of Medicine & Dentistry is proposing revisions to the policy on “Admission – Dentistry” for the Advanced Standing Program for International Dental Graduates (ASPIDG).

World Education Services (WES)

Currently in effect, degrees and transcripts must be sent directly from the issuing institutions to ensure authenticity and compliance with institutional policies. As a result, credential evaluation through World Education Services (WES) is no longer necessary as a backup verification method. This change aligns with practices adopted by other educational institutions, streamlining the admissions process and eliminating redundant requirements for applicants.

Prior Learning Assessment (PLA) Exam Transition to Bench Test

The current Prior Learning Assessment (PLA) Exam will be replaced with a "Bench Test" to provide a more comprehensive and practical evaluation of candidates. The Bench Test is a simulated practical assessment designed to assess the clinical competencies of applicants who meet the eligibility criteria for the Doctor of Dental Surgery (DDS) Advanced Standing Program. This new approach ensures candidates are adequately prepared for the School's evaluation criteria and clinical standards. Furthermore, the Bench Test offers a more supportive and accessible evaluation process by consolidating the assessment into a single visit to Western University, reducing the financial and logistical burden on candidates.

Integration of PLA Course into the Bench Test

Key elements of the PLA Course will be integrated into the newly introduced Bench Test. As a result, the standalone PLA Course will no longer be a mandatory requirement for program applicants. This integration aims to provide a more cohesive and efficient assessment experience.

Dentistry Admissions Process Adjustment

Beginning August 1, 2025, all application submissions for the ASPIDG will be directed to the Dentistry Admissions Office rather than the ASPIDG Office. This procedural change will streamline the application review process, centralizing admissions oversight and improving communication and coordination between departments.

Permanent Implementation of the Advanced Dental Admission Test (ADAT)

The replacement of the Assessment of Fundamental Knowledge (AFK) with the Advanced Dental Admission Test (ADAT) was previously approved. This policy revision formally establishes the ADAT as a permanent component of the admissions process.

ATTACHMENT(S):

[Revisions to the Policy on “Admission – Dentistry”](#)

Admission - Dentistry

Policy Category:	Admission
Subject:	Admission - Dentistry
Subsections:	Admission Requirements ; Application for Admission ; Admissions Appeal Procedure ; Advanced Standing Program for International Dental Graduates (ASPIDG) ; Prior Learning Assessment (PLA) Exam and Interview
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	*
Officer(s) Responsible for Procedure:	*
Related Policies:	*
Effective Date:	August 1, 2025 May 1, 2025
Supersedes:	May 1, 2025; September 1, 2024; July 2022; July 2021

Please note that the admission policy is reviewed annually and the admission requirements from previous years may not apply. The University reserves the right to review and change the admission requirements at any time, without notice.

ADMISSION REQUIREMENTS

Admission to Dentistry is based on academic ability and non-academic ability, as evidenced by scholastic records, Dental Aptitude Test (DAT) results, Casper test, Western Autobiographical Sketch (ABS), and presentation at interview. The presentation of the minimum requirements for admission will not assure guaranteed acceptance. Internationally-trained dentists are not eligible to apply or enter into the 4-year Doctor of Dental Surgery (DDS) Program. For more detailed information on all of the below Admission Requirements, visit the DDS Admission webpage.

Competitiveness

In order to be considered, applicants must achieve a minimum cumulative GPA of 3.0 across all undergraduate university course work. In addition, applicants must have completed at least 90 credit hours/15.0 credits (3 years) of university level coursework prior to entering the DDS Program. Each year of study must include a minimum of 30 credit hours (5.0 credits) taken during the fall and winter terms (September to April). An academic year in progress is eligible to be considered toward the 90 credit hours/15.0 credits (3 years) of full-time undergraduate university level coursework. If admitted to the program, it would be conditional on successful completion of the required credit hours/credits, university coursework and cumulative GPA being maintained. Consideration will be based on cumulative GPA, DAT and Casper scores, and supplemental requirements. Overall academic performance (consistency, trend) and graduate education can also be used as selection criteria.

Consideration of the 2019-2020 Academic Year Affected by the Covid-19 Pandemic:

If your application does not include the 2019-2020 academic year affected by the COVID-19 pandemic, all of the following must be met:

- A minimum cumulative GPA of 3.0 across all undergraduate university coursework must be achieved, and
- A minimum of 90 credit hours/15.0 credits (3 years) of full-time university level coursework must have been completed during the fall and winter terms (September – April) 30 credit hours (5.0 credits), taken between September and April.
- Only one full or equivalent pass/fail course (6 credit hours) will be permissible in each of the three years of study being considered as full-time undergraduate university coursework.

If your application contains the 2019-2020 academic year affected by the COVID-19 pandemic all of the following must be met:

- During the 2019-2020 academic year, you must have completed a minimum of 30 credit hours (5.0 credits) from September to April.
- The cumulative GPA will only consider grades from the fall 2019 semester only. Due to the transition of many universities to pass/fail or credit/no credit, grades from the winter 2020 semester and full-year courses from the 2019-20 academic term will not be used in the calculation of cumulative GPA in order to ensure a fair assessment for all candidates.
- Only 1.0 equivalent pass/fail course(s) (6 credit hours) will be permissible in the fall 2019 term (September-December). The pass/fail course(s) must be passed. Discovery Credits (Western students) will be considered within, not in addition to, the 1.0 course pass/fail allowance.

Applicants are ranked on a compiled score. For more information about the elements in ranking please refer to the Admissions webpage. The quality of the applicant pool in which one is considered for entry could raise the minimum academic competitive level, and will determine the minimum thresholds.

A limited number of positions are available for international students who maintain their international status at graduation. Up to 4 of these positions within the International pathway may be allocated to International applicants of Kuwait citizenship funded by the Kuwait Cultural Bureau.

To be eligible for the Kuwait Pathway, you must:

- Have Kuwait citizenship
- Not be a Canadian citizen or permanent resident of Canada
- Be eligible and approved to receive funding of your dental school tuition by the Kuwait Cultural Bureau. If you are not approved for funding by the Kuwait Cultural Bureau, your application may still be considered within any remaining seats within the International Pathway and you will be responsible for financing your own tuition.
- Be in the final year of, or successfully completed a four-year undergraduate degree from an accredited North American university, where the transcript clearly outlines course load and course levelling.

It is your responsibility to ensure that all relevant documentation is provided.

We reserve the right to verify elements of your application. Falsification or misrepresentation of information will result in removal of the application from consideration and may be considered in any future applications to the University.

Applicants through the Kuwait pathway must meet all other Admission requirements. Applying through this pathway does not automatically guarantee admission.

Please see the International Applicants webpage for further details.

Special consideration will be given to applicants self-identify as Indigenous. Two positions are set aside each year for competitive applicants with official documentation of indigenous status or ancestral Indigenous origin. For more information, please visit the Indigenous Applicants webpage.

Scholastic Records

To be eligible for admission to Dentistry, applicants must

have completed at least 3 years of undergraduate university level coursework prior to entering the program at a recognized university. Applicants in this category are advised that the following courses are mandatory: 0.5 credit in biochemistry, 1.0 credit in general mammalian physiology, 2.0 biology-based

credits, and 0.5 English credit. Successful completion of prerequisite courses for Dentistry Admissions requires a pass or credit designation for applicants studying at a Canadian university. Western will convert grades and averages for applicants who are not studying in a Canadian university based on grading practices and grading scale interpretation of institutions attended.

OR

be in the final year of, or have successfully completed, a graduate degree program at a recognized university. Graduate degree candidates must complete all requirements for their graduate degree (including a successful thesis defense, if applicable) by June 30th of the year of entry. It will be the students' responsibility to assure confirmation by their Faculty of Graduate Studies no later than June 30th that all requirements for the degree have been met. No deferred admission will be granted. Applicants in this category are advised that the following courses are mandatory: 0.5 credit in biochemistry, 1.0 credit in general mammalian physiology, 2.0 biology-based credits, and 0.5 English credit. Successful completion of prerequisite courses for Dentistry Admissions requires a pass or credit designation for applicants studying at a Canadian university. Western will convert grades and averages for applicants who are not studying in a Canadian university based on grading practices and grading scale interpretation of institutions attended.

Dental Aptitude Test Results

The Canadian Dental Aptitude Test (DAT), administered by the Canadian Dental Association (CDA) or the American Dental Aptitude Test (DAT) administered by the American Dental Association (ADA), taken within two years prior to the November 1 application deadline is a requirement for admission. Scores must come directly from the CDA or ADA to Schulich Dentistry to be considered valid. Schulich Dentistry utilizes the results of the last test written in the eligible time period.

Please note: only Dental Aptitude Tests incorporating the reading comprehension section fulfill Schulich Dentistry admissions requirements. All components of the DAT may be considered in the selection process, with the exception of the Manual Dexterity Test. For further information on the DAT and its use in the admission process at Schulich Dentistry, please see the Admissions Website.

Specific information and registration materials concerning the Canadian DAT are available on-line on the Canadian Dental Association website. Specific information and application forms for the American DAT are available online on the American Dental Association's website.

Other Elements of Application

Casper Test Results

Casper tests are taken online and booked in advance on the Casper website. The test typically takes 75-90 minutes to complete. Schulich Dentistry does not require applicants to complete Snapshot. Applicants must request original scores be sent directly to the Admissions Office from Casper by the application deadline.

Casper test results are valid for one application cycle only.

Western ABS

Students are required to submit the Western ABS to identify and expand on academic and non-academic strengths, achievements, significant successes and disadvantages.

Interview

Selected applicants will be invited to attend a personal interview in order to be considered for admission. Interview invitations are based on undergraduate academic performance, DAT score, Casper test results, and non-scholastic achievements. Applicants will be interviewed by a panel of three, consisting of a dentist, a senior dental student and a community member.

English Language Proficiency

All students must satisfy Western's requirements for proficiency in English. Students whose mother tongue (first language) is not English may be required to write the Test of English as a Foreign Language (TOEFL), and the Test of Written English (TWE), or equivalent. Additional information on this can be found on the International Applicants webpage.

Statement of Potential Health Risks and Immunization Requirements

Students in the Schulich School of Medicine & Dentistry will be required to care for persons with infectious diseases (including Hepatitis B and HIV) should they be assigned to them. Students accepted into the dentistry program will be sent complete documentation regarding health policies and immunization requirements. Documentation of immunization and tuberculin status will be required.

Police Record Check and Vulnerable Sector Screening

All dental students will interact with vulnerable populations through the course of their academic programs. In recognition of the requirements of clinical agencies to ensure that dental students do not place vulnerable populations at risk, the Schulich

School of Medicine & Dentistry requires that all students provide, as a condition of their admission into the DDS and ITD programs, a current Police Records Check including a Vulnerable Sector (Position) Screening.

Dental Clinician Scientist Program

Deferred Admission to the undergraduate dental program may be offered to candidates who are accepted to a dentally-oriented graduate program leading to a PhD degree, at the commencement of that graduate program, following a determination of acceptability by the School of Graduate and Postdoctoral Studies and Schulich Dentistry. For more information, please visit the Dental Clinician Scientist Program webpage or contact the Admissions Coordinator at 519-661-3744.

Policy on Admission to Second Year

These regulations apply to students currently enrolled in approved undergraduate dental programs.

1. Admission beyond the second dental year is not permitted and admission to second dental year will be considered only if a vacancy exists for that year.
2. Applicants must be Canadian citizens or permanent residents of Canada.
3. All students applying for admission to Dentistry whose mother tongue (first language) is not the English language will be required to prove their understanding of the English language. See "Proof of English Proficiency" in the Admission Requirements section.
4. Applicants to second dental year are not required to take the Dental Aptitude Test administered by the Canadian Dental Association.
5. Applicants who have been required to withdraw by a dental school for academic or other reasons will usually be ineligible for admission to second year.
6. Applicants to second year must satisfy the general admission requirements of Western and/or the transfer regulations adopted by Senate.
7. Applicants may be required to be present for an interview and/or submit letters of reference.
8. Graduates of non-accredited dental programs should consider taking the Internationally Trained Dentists Program.

APPLICATION FOR ADMISSION

Application to First Year Dentistry

Application for admission to first year must be made by completing the official on-line application form available in early October on the admissions page of the school website. The application deadline is **November 1** for entry the following September.

For further information, please contact the Admissions Coordinator.

Original supporting documents must be received no later than November 1. Academic documents not ordered through the on-line application form should be mailed to: Office of the Registrar, Professional Admissions - Dentistry.

All applicants must:

- Submit to OUAC a completed on-line application form. The link to the application form is posted in early October on the Schulich Dentistry admissions page. The competition is open until the end of the deadline day – November 1. An Autobiographical Sketch & Personal Statement and a supplemental information form will be required as part of the application process.
- Arrange for the DAT official scores to be sent to Schulich Dentistry directly. (The Canadian Dental Association sends transcripts of applicants who have indicated they wish Schulich Dentistry to receive their scores at the time of the writing of the last eligible DAT for the current application cycle.)
- Arrange for any required documents (e.g. transcripts not available electronically, TOEFL, etc.) to be sent to the Registrar's Office – Professional Admissions.

Academic Documentation

Official transcripts from EACH university, college or other post-secondary institution applicants have attended are required by the November 1 deadline. For those applicants currently enrolled in undergraduate studies, an official final transcript indicating degree conferred must be sent directly to Professional Admissions – Dentistry by June 30 of the year of entry.

Western students are not required to submit transcripts of their academic record at Western. However, we require official transcripts of all other post-secondary institutions attended. If applying from an Ontario University, students must request all transcripts through the Transcript Request section provided in the online application process. For those applicants who are not applying from an Ontario

University, please request that all transcripts, in support of your application, be sent directly to Professional Admissions – Dentistry.

Graduate degree candidates must complete all requirements for their graduate degree (including a successful thesis defense, if applicable) by June 30th. No extension of this deadline or deferral of admission will be granted.

Applicants are responsible for ensuring that transcripts are forwarded by the applicable Registrar(s) in time to meet the deadline date, and to notify Western's Professional Admissions office of any subsequent mark revisions on the transcript (this includes Western students).

If reapplying, please note that documents are not retained from year to year. Consequently, all required admissions documents will need to be resubmitted with each application.

Additional Documentation (if applicable)

- Applicants submitting academic documentation from outside Canada must provide official transcripts AND official detailed course outlines for any prerequisites.
- Proof of permanent resident status, in the form of a photocopy of the front and back of Permanent Resident card, is required. Canadian citizens do not need to submit proof of citizenship.
- If name change documents are required, a formal request will be sent.
- Proof of proficiency in English for applicants whose first language is not English.

It is the applicant's responsibility to ensure that the necessary transcripts or reports have been received by the Registrar's Office no later than the November 1 application deadline.

Application to Second Year

Application for admission to second year (advanced standing) must be made by completing the official application form accessible from the Second Year Transfer page of the admissions page of the Schulich Dentistry Admissions website.

The application deadline for transfer into the program at the second year level is July 1 for entry in September of the same year.

Admission via transfer into the second year at Schulich Dentistry can be considered only if a vacancy exists for that year (spaces sometimes become available due to attrition). Admission beyond the second year of the DDS program is not permitted.

All transfer applicants must submit the following to the Dentistry Admissions office:

- A completed application form and accompanying application fee
- Official transcripts from each university, college or other post-secondary institution currently/previously attended (including Dental program currently enrolled in)
- Copies of course synopses of previous dental courses taken
- Personal Statement
- All applicable additional documentation

For further information, please contact the Admissions Coordinator.

ADMISSIONS APPEAL PROCEDURE

A first year applicant may request a review of the decision of the Admissions Committee, provided that such a request is based upon significant new information relating to the academic record and not previously available to the Admissions Committee. This request must be filed with the Schulich School of Medicine & Dentistry Admissions Office, no later than two weeks after the issuance of the original decision. A committee comprising of the Associate Dean, Admissions, Schulich School of Medicine & Dentistry; Director, Dentistry, and the Chair of Dentistry Admissions Committee will adjudicate the appeal and the decision of this committee will be final. No appeal mechanism exists for applicants to second year.

ADVANCED STANDING PROGRAM FOR INTERNATIONAL DENTAL GRADUATES (ASPIDG)

Admission Requirements

Please note that the admission policy is reviewed annually and the admission requirements from previous years may not apply. The University reserves the right to review and change the admission requirements at any time, without notice.

Application to the Advanced Standing Program for International Dental Graduates (ASPIDG) is ~~considered to be an~~ made by completing the official online application form available ~~to the Schulich Dentistry Prior Learning Assessment (PLA) Course. An application must be made by completing and submitting the online Application Form available~~ on the ASPIDG website. The non-refundable administrative fee and supporting documents must be received by the ~~ASPIDG~~ Dentistry Admissions Office by the application deadline date.

All requests for information concerning the program should be directed to the ~~Advanced Standing Program Administrative~~ DDS Pathways Co-Coordinator at the School of Dentistry. For more information, see the ASPIDG website.

Eligibility Requirements

To be eligible for admission to the ~~Advanced Standing Program for International Dental Graduates (ASPIDG)~~, candidates must:

- a) Have graduated from a minimum four-year University dental program which is not recognized by the Commission on Dental Accreditation of Canada (CDAC).
- ~~b) Have obtained a World Education Services (WES) Course-by-Course credential evaluation of their dental degree.~~
- ~~c) b) Have Permanent Resident Status or Canadian Citizenship at the time of application.~~
- ~~d) c) Have completed the National Dental Examining Board of Canada (NDEB)– Assessment of Fundamental Knowledge (AFK) Advanced Dental Admission Test (ADAT), administered by the American Dental Association (ADA), within the last ~~five (5)~~ three (3) years before submitting an application. See the ASPIDG website for details.~~
- ~~Effective the June to August 2025 application cycle, applicants will be required to take the Advanced Dental Admission Test (ADAT) in place of the AFK.~~
- ~~e) d) Have taken the TOEFL or IELTS English proficiency test within the last two years. See the English Language Proficiency section below.~~
- ~~f) e) Have proof of name change if submitting documents in a name other than is shown on the application form.~~
- ~~g) f) Submit a completed online application form and send in all supporting documents as indicated on the ASPIDG website, including the administrative fee, postmarked no later than the posted deadline date.~~
- ~~h) Have successfully completed the PLA Course offered by the Schulich School of Medicine & Dentistry Continuing Dental Education (CDE) Office, within the last two (2) years. See the ASPIDG website for more details.~~

English Language Proficiency

Proof of English proficiency can be achieved in one of the following ways:

1. The Test of English as a Foreign Language (TOEFL). See the ASPIDG website for minimum required scores.

OR

2. The International English Language Testing Service (IELTS). See the ASPIDG website for minimum required scores.

OR

3. Successful completion of four (4) years of full-time Canadian high school education in English. (Notarized transcripts must be submitted.)

It is the responsibility of the applicant to submit proof of English proficiency, as stated above, to the Advanced Standing Program Office.

Bench Test and Interview ~~PRIOR LEARNING ASSESSMENT (PLA) EXAM AND INTERVIEW~~

The admission process also involves the completion of a ~~one-day~~ Schulich Dentistry **Bench Test** ~~Prior Learning Assessment (PLA) exam~~. The **Bench Test** ~~simulated clinical exam~~ is held in the Schulich Dentistry Simulation Clinic. Interviews are held ~~following the PLA Exam~~ for the highest-ranked applicants. The purpose of the ~~exam~~ **Bench Test** is to ensure that applicants are at the same knowledge level and skill as the DDS students entering their second year of the DDS Program.

Admission

1. Applicants who have been required to withdraw by a dental school for academic or other reasons will normally be ineligible for admission to the ASPIDG.
2. Candidates accepted into the ASPIDG and intending to register are required to submit a non-refundable deposit.
3. Students are required to maintain a valid certificate in Basic Cardiac Life Support (CPR_HCP) & First Aid throughout the three (3) years of the program. Students in the Schulich School of Medicine & Dentistry will be required to care for persons with infectious diseases (including Hepatitis B and HIV) should they be assigned to them. Students accepted into the program will be sent complete documentation regarding health status policies and immunization requirements. Documentation of immunization and tuberculin status will be required.
4. All dental students will interact with vulnerable populations through the course of their academic programs. In recognition of the requirements of clinical agencies to ensure that dental students do not place vulnerable populations at risk, the Schulich School of Medicine & Dentistry requires that all students provide, as a condition of their admission into the DDS and Advanced Standing programs, a current Police Records Check including a Vulnerable Sector (Position) Screening.

Tuition fees for the ASPIDG vary from year to year. Current fees can be found on the Office of the Registrar website.

Admissions Appeal Procedure

The decision of the School of Dentistry concerning admission to the ASPIDG is final. No appeal mechanism exists.

Last Reviewed: April 25, 2025

ITEM 15.2(d) – Revisions to the Policy on “Part-Time Admission for Ontario Secondary School Diploma (OSSD) Students: WISE and SWAU”

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective April 25, 2025, the policy on “Part-Time Admission for Ontario Secondary School Diploma (OSSD) Students: WISE and SWAU” be revised as shown in Item 15.2(d).

EXECUTIVE SUMMARY:

Revisions to the policy include the expansion of Western’s Initiative for Scholarly Excellence (WISE) program to include high school students participating in provincial secondary school curriculum outside of Ontario and recognized international curriculum.

Historically, WISE has been open to Ontario high school students, however in practice international students have been permitted to participate in the program. The revisions to the policy reflect this practice and will open up admission to WISE to international students as well as domestic students from other provinces. WISE course registration will remain subject to availability.

Procedural elements have been moved to a new Procedures document.

The addition of a procedures document will provide information on the application process and reflect the change of program administration from the Centre for New Students to the Office of the Vice-Provost (Academic Programs) in collaboration with the Office of the Registrar. The Procedures include a summer term course intake.

ATTACHMENT(S):

[Revisions to the Policy on “Part Time Admission for Ontario Secondary School Diploma \(OSSD\) Students: WISE and SWAU”](#)

[Procedures for Part-Time Admission for Secondary School Students](#) (for information)

**Part-Time Admission for ~~Ontario~~ Secondary School ~~Diploma (OSSD)~~
Students: **Western's Initiative for Scholarly Excellence (WISE)** and **School
within a University (SWAU)****

Policy Category:	Admission
Subject:	Part-Time Admission for Ontario Secondary School Diploma (OSSD) Students : WISE and SWAU
Subsections:	<u>Tuition Fees Waived for Concurrent or OSSD Students;</u> <u>Western's Initiative for Scholarly Excellence (WISE)</u> ; <u>Western's School within a University (SWAU)</u>
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	Procedures for Part-Time Admission for Secondary School Students
Officer(s) Responsible for Procedures:	Vice-Provost (Academic Programs)
Related Policies:	*
Effective Date:	April 25, 2025 September 1, 2022
Supersedes:	September 1, 2022; February 2015

TUITION FEES WAIVED ~~FOR CONCURRENT OR OSSD STUDENTS~~

Tuition fees shall be waived for ~~Ontario~~ Secondary School ~~Diploma~~ students enrolled in **up to** one **(1.0)** university course.

WESTERN'S INITIATIVE FOR SCHOLARLY EXCELLENCE (WISE)

(Tuition fees waived for one full-course equivalent.) Limited Enrolment.)

Secondary school students ~~who are studying in Ontario at the time of their application~~ may be eligible to enrol tuition-free in **up to** 1.0 university course on campus or **online** ~~by distance studies~~ at either the Constituent University or the Affiliated University Colleges, concurrently with their secondary school studies.

Credit for this course will be granted upon successful completion of the course. Registration in a course shall require that the necessary prerequisites at the secondary school level have been attained. Students may not register in a first-year course at the University when an equivalent course in the subject is available to them in the secondary school system.

Admission Requirements

Students will be in the process of completing secondary school curriculum as set by the provinces (Canada) or a recognized international curriculum (G.C.E advance level; International Baccalaureate; US high school, for instance). Students must have completed ~~Completion of~~ a minimum of 22 credits (Ontario Secondary School Diploma) or the equivalent, with Grade 12 standing with an average of 80% or higher in the previous term of secondary school studies. For applicants who have completed at least one Grade 12 U or M credit, achievement of an overall 80% average in subjects taken at the Grade 10, 11 and 12 levels. For those applicants who have not completed any Grade 12 U or M credits, an overall 85% average will be required on subjects undertaken in Grades 10 and 11. Registration in a sufficient number of secondary school subjects to fulfill Western's admission requirements and nomination by the secondary school principal, guidance counsellor or teacher are required also. Possession of the minimum admission requirements does not guarantee admission as admission is competitive and limited. Applicants are required to be proficient in both spoken and written English.

~~Application forms for the WISE program may be obtained from the Centre for New Students. Applications and all documentation should be submitted to the Centre for New Students no later than June 15 for the fall/winter session.~~

WISE students who wish to study in an undergraduate degree program at Western subsequent to the WISE program must submit a formal application for admission through the Ontario Universities' Application Centre.

WESTERN'S SCHOOL WITHIN A UNIVERSITY (SWAU)

Western's SWAU program, inclusive of its Affiliated University Colleges, is open to secondary school students who are studying at one of the secondary schools of the Thames Valley District School Board (TVDSB). The aim of the program is to create a pathway to university for capable high-school students who, for a variety of reasons, may not envision studying at a university as a possibility.

Students complete their high school credits in the mornings at Western. The TVDSB will provide a high school teacher who specializes in alternative education to supervise and evaluate the high school component of this program.

Students may complete the equivalent of 1.0 pre-selected degree-credit course at the Constituent University and/or its Affiliated University Colleges in either the afternoon or evening. To register in the degree-credit course, the necessary prerequisites at the secondary school level must have been completed successfully. Tuition fees are waived for 1.0 (or equivalent) course. Credit will be granted upon successful completion of the course.

A mentor group consisting of faculty, staff and peers from Western provides support to students to help ensure success.

SWAU students who wish to be considered for admission to an undergraduate degree program at Western subsequent to the SWAU program must submit a formal application through the Ontario Universities' Application Centre.

SWAU Admission Requirements

High school students from the TVDSB who have been identified by the TVDSB as academically capable of moving on to university are eligible for this program. Identification of students is the responsibility of a team of experts established by the TVDSB. Admission is based on a combination of the following criteria: an assessment that the student is disengaged and at risk; academic achievement; and intensive interviews to assess potential of success in the program. Nominations must be submitted to the Undergraduate Admissions Office at Western by the TVDSB no later than June 1 for courses commencing in September. Students must have completed a minimum of 24 secondary school credits and meet Western's requirements for English language proficiency.

Last Reviewed: April 25, 2025



Procedures for Part-Time Admission for Secondary School Students

Governing Policy:	<u>Part-Time Admission for Secondary School Students: Western's Initiative for Scholarly Excellence (WISE) and School within a University (SWAU)</u>
Subsections:	<u>Western's Initiative for Scholarly Excellence (WISE)</u>
Officer(s) Responsible for Procedures:	Vice-Provost (Academic Programs)
Effective Date:	April 25, 2025
Supersedes:	(NEW)

WESTERN'S INITIATIVE FOR SCHOLARLY EXCELLENCE (WISE)

Western's Initiative for Scholarly Excellence (WISE) is administered by the Office of the Vice-Provost (Academic Programs) in collaboration with the Office of the Registrar. The Office of the Vice-Provost (Academic Programs) leads the campus connection support, application process, and all future advising questions the students may have during the completion of their WISE up to 1.0 course.

An application portal is housed on the Vice-Provost (Academic Programs) website and remains open year-round for September, January, and summer term course intake.

Applicants are required to provide a high school transcript as evidence of meeting admission requirements.

All applicants who meet the admission requirements will be eligible for the program, though some courses may be available subject to space in the course.

The list of successful applicants is then shared with the Office of the Registrar for registration purposes.

The Office of the Vice-Provost (Academic Programs) leads the marketing and promotion of WISE in collaboration with the Office of the Registrar.

Last Reviewed: April 25, 2025

ITEM 15.2(e) – Revisions to the Policy on “Registration and Progression in Three-Year, Four-Year and Honours Programs”

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective September 1, 2025, the policy on “Registration and Progression in Three-Year, Four-Year and Honours Programs” be revised as shown in Item 15.2(e).

EXECUTIVE SUMMARY:

The purpose of the revision to the policy is to expand the approved module combinations for the Honours Bachelor Degree and the Bachelor Degree (Four-Year) to include the option of a Major module plus a Major module plus a Minor module. Currently this modular combination is permitted by student request and is granted at the discretion of the Faculty Dean (or designate). The intended revision provides a pathway for a double Major and Minor in policy and for this combination to be reflected on the transcript for students graduating with this module combination.

ATTACHMENT(S):

[Revisions to the Policy on “Registration and Progression in Three-Year, Four-Year and Honours Programs”](#)

Registration and Progression in Three-Year, Four-Year and Honours Programs

Policy Category:	Registration, Progression, Graduation
Subject:	Registration and Progression in Three Year, Four-Year and Honours Programs
Subsections:	<u>Structure of the Degree</u> <u>Breadth Requirements for Bachelor Degrees</u> <u>Faculty of Registration</u> <u>The Degree Structure</u> <u>The Honours Bachelor Degree</u> <u>The Bachelor Degree (Four-Year)</u> <u>The Bachelor Degree (Three-Year)</u> <u>Admission, Progression and Graduation Chart</u> <u>Additional Modules</u> <u>Post-Degree Modules</u> <u>Second Degree</u> <u>Student Responsibility for Course Selection</u> <u>Registration/Course Selection</u> <u>Intramural Transfers to BA, BSc and BHSc</u> <u>Progression Requirements</u> <u>Elective Course Credit for all Music Courses</u> <u>Guaranteed Admission of Music Education Graduates to Faculty of Education</u> <u>Brescia Students Integrating with Western University</u> <u>Main Campus</u> <u>Honours Program in French –Besançon</u>
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	*
Officer(s) Responsible for Procedures:	*
Related Policies:	*
Effective Date:	September 1, 2025

Supersedes:

September 1, 2024; September 1, 2022

STRUCTURE OF THE DEGREE

Breadth Requirements for Bachelor Degrees

Students are required to meet the breadth requirements for bachelor degrees in order to widen their knowledge and understanding across a broader range of disciplines.

Exposure to different disciplines enables students to develop insight and experience in areas distinct from their main fields of study.

First-Year Program

Students registering in general first-year programs must choose courses that fulfill the basic requirement of 5.0 courses numbered 1000-1999. The 5.0 courses must include at least four different subjects with no more than 2.0 courses in one subject. Additionally, students are subject to the Breadth Requirements outlined below. Students are encouraged to take an essay course in first year.

Except with Special Permission, a student must not register for a full program of senior courses (numbered 2000 to 4999) until the 5.0 courses of first year have been completed satisfactorily.

Students are responsible for choosing courses that fulfill the prerequisites for senior courses (numbered 2000 - 4999). Specific prerequisites are included in the individual course descriptions listed in the UNDERGRADUATE COURSE INFORMATION. If in doubt, students should seek appropriate counselling and consult directly with the department(s) concerned. Prospective first-year students should seek help in choosing courses during the Summer Academic Orientation.

Part-time students who have completed 1.0 first-year course are eligible to register in senior courses (numbered 2000 - 4999) for which they have completed the prerequisite(s). Part-time students who have a substantial background and interest in a particular subject area are eligible, on written recommendation of the Dean of their Faculty, to register in a senior course pertinent to that subject prior to the completion of a first-year course. All part-time students must complete successfully the 5.0 first-year courses within their first 10.0 courses attempted.

Breadth Requirements for First Year

First-year students must include 1.0 course from **each of two of the three categories** (A, B, and C) shown below.

Breadth Requirements for Graduation

At least 1.0 course must be chosen from **each of the three categories** (A, B, and C) shown below. Any outstanding breadth requirement not completed in first year must be completed prior to graduation. Note: Not all subjects listed below offer first-year courses.

CATEGORY A

Social Science

Anthropology, Economics, [Gender, Sexuality, and Women's Studies], Geography, History, Indigenous Studies, International Relations, Jewish Studies, Leadership Studies, Management and Organizational Studies, Political Science, Psychology, Sociology

Interdisciplinary and Multidisciplinary

American Studies, Analytics and Decision Sciences, Animal Ethics and Sustainability Leadership, Canadian Studies, Childhood and Youth Studies, Creative Arts, Dance, Disability Studies, Education, Family Studies and Human Development, Global Studies, [Governance, Leadership, and Ethics], Health Sciences, Human Rights Studies, Information and Media Studies, Interdisciplinary Studies, Kinesiology, Linguistics, Media and the Public Interest, Media and Communication Studies, Nursing, Rehabilitation Sciences, [Politics, Philosophy and Economics], Social Justice and Peace Studies, Social Science, Transitional Justice

Various

Business Administration, Digital Communication, Foods and Nutrition, Human Ecology, Law, Music, Social Work, Thanatology

CATEGORY B

Arts and Humanities

Art History, Arts and Humanities, Classical Studies, Comparative Literature and Culture, Creative Arts, Digital Humanities, East Asia Studies, English, Film Studies, French Studies, [Gender, Sexuality, and Women's Studies], Global Great Books, Intercultural Communications, Islamic Studies, Italian Studies, Linguistics, Medieval Studies, Museum and Curatorial Studies, Philosophy, Religious Studies, School for Advanced Studies in Arts and Humanities, Speech, Studio Art, The New Liberal Arts, Theatre Studies, Theological Studies, Visual Arts History, Visual Arts Studio, World Literatures and Cultures, Writing

Languages

American Sign Language, Arabic, Chinese, French, German, Greek, Hebrew, Hindi, Italian, Japanese, Korean, Latin, Persian, Polish, Portuguese, Russian, Spanish

CATEGORY C

Engineering

Artificial Intelligence Systems Engineering, Biomedical Engineering, Chemical and Biochemical Engineering, Civil and Environmental Engineering, Electrical and Computer Engineering, Engineering Leadership and Innovation, Engineering Science, Green Process Engineering, Integrated Engineering, Mechanical and Materials Engineering, Mechatronic Systems Engineering, Software Engineering

Medical Science

Anatomy and Cell Biology, Biochemistry, Biostatistics, Chemical Biology, Epidemiology, Epidemiology and Biostatistics, Medical Bioinformatics, Medical Biophysics, Medical Sciences, Microbiology and Immunology, Neuroscience, One Health, Pathology, Pharmacology, Physiology, Physiology and Pharmacology

Science

Actuarial Science, Applied Mathematics, Astronomy, Biology, Calculus, Chemistry, Computer Science, Data Science, Differential Equations, Earth Sciences, Environmental Science, History of Science, Integrated Science, Linear Algebra, Materials Science, Mathematics, Numerical and Mathematical Methods, Physics, Planetary Science, Science, Statistical Sciences

Various

Communication Sciences and Disorders, Financial Modelling

Faculty of Registration

First-year students normally will be enrolled in a first-year program in their Faculty of Registration, e.g., Arts and Humanities, Health Sciences, Information and Media Studies, Engineering, Music, Science, Social Science and Affiliated University Colleges.

In subsequent years, normal entrance requirements apply for placement in modules and programs. The essential module(s) for the degree will determine the Faculty of Registration. However, for students enrolled in Year 2 in Basic Medical Sciences modules leading to a BMSc degree, registration is in the Faculty of Science. For students enrolled in Years 3 and 4 in Basic Medical Sciences modules leading to a

BMSc degree, registration is in the Schulich School of Medicine & Dentistry. Students registered in Double Majors or Double Minors that include modules offered by two different faculties in Arts and Humanities, Science or Social Science must choose one of the two faculties as their Faculty of Registration. Students registered in Double Majors or Double Minors that include modules offered by one of certain faculties such as Health Sciences or Information and Media Studies must register in that Faculty.

The Degree Structure

The Modules

There are four possible modules of study which may be entered after First Year:

- Honours Specialization (9.0 or more specified courses)
- Specialization (9.0 or more specified courses)
- Major (6.0 -7.0 specified courses)
- Minor (4.0 -5.0 specified courses)

The modular degree structure affords the opportunity to combine various subjects from different departments and faculties. The chart below shows how modules can be combined in the three different types of degrees offered. The modules taken must fit within these degree structures. Departments, schools, faculties and affiliated university colleges may offer some or all of the above modules. See faculty and department listings for details. Combinations other than those listed below have not been approved; consequently, they may not be taken. Enrolment in some modules may be limited.

Approved Module Combinations for Degrees

DEGREE TYPE	Honours Specialization Module	Specialization Module	Major Module	Major Module	Minor Module	Minor Module
Honours Bachelor	E					
Honours Bachelor	E		A			
Honours Bachelor	E				A	
Honours Bachelor			E	E		
Honours Bachelor			E	E	A	
Bachelor Four-Year		E				
Bachelor Four-Year		E	A			
Bachelor Four-Year		E			A	
Bachelor Four-Year			E	A		
Bachelor Four-Year			E			
Bachelor Four-Year			E		A	
Bachelor Four-Year			E		A	A
Bachelor Four-Year			E	A	A	
Bachelor Three-Year			E			
Bachelor Three-Year			E		A	
Bachelor Three-Year					E	E

E (Essential Modules)

A (Additional Modules)

The Honours Bachelor Degree - (A minimum of 20.0 Courses)

15.0 courses after first year, including at least an Honours Specialization or a Double Major, as follows:

- **Honours Specialization** module (9.0 or more)
This may be combined with a Major module or a Minor module or option(s).
- **Major** module (6.0 -7.0) plus a **Major** module (6.0 -7.0) plus **option(s)** (3.0 - 1.0)
- **Major** module (6.0-7.0) plus a **Major** module (6.0-7.0) plus a **Minor** module (4.0-5.0)

This combination requires **two** Major modules.

The Bachelor Degree (Four-Year) - (A minimum of 20.0 Courses)

15.0 courses after first year including at least a Specialization module or a Major module, as follows:

- **Specialization** module (9.0 or more)
This may be combined with a Major module or a Minor module or option(s).
- **Major** module (6.0 -7.0) plus a **Major** module (6.0 -7.0) plus **option(s)** (3.0 - 1.0)
- **Major** module (6.0-7.0) plus a **Major** module (6.0-7.0) plus a **Minor** module (4.0-5.0)
- **Major** module (6.0 -7.0) plus **Minor(s)** modules(s) or **option(s)**.
- **Major** module (6.0 -7.0) plus **options**

The Bachelor Degree (Three-Year) - (15.0 Courses)

10.0 courses after first year including at least a Major module or a Double Minor, as follows:

- **Major** module (6.0 - 7.0) plus **option(s)**
- **Major** module (6.0 - 7.0) plus a **Minor** module (4.0-5.0)
- **Minor** module (4.0 - 5.0) plus a **Minor** module (4.0 - 5.0) plus **option(s)** (2.0 - 0)

This combination requires **two** Minor modules.

Notes on the Modules:

Module Combinations and Overlap

Modules in the same discipline normally may not be combined: e.g., an Honours Specialization module in Sociology may not be combined with a Major module or a Minor module in Sociology. However, if a department offers modules with different titles, e.g., Sociology and Criminology, the possibility for combination is at the

discretion of the department and faculty concerned.

Modules require specific courses, some of which may be common to other modules. Students who wish to combine modules containing the same courses must consult the department(s) and faculty concerned to see if such overlap is permitted.

NOTE: Some degrees limit the number of courses which may be taken in one subject.

Cross Disciplinary

A Cross-Disciplinary Major module consists of 6.0 senior courses (numbered 2000 - 4999) approved by the student's Dean's Office. Only available in the Bachelor of Arts Degree (Three-Year). Not offered in the Bachelor of Science Degree.

Undeclared Status

Second-year students who are taking prerequisite course(s) for a specific module may be registered temporarily in an Undeclared Status within a Bachelor Degree (Four Year) only. This status is available only in the Faculties of Arts and Humanities, Science, Social Science and the Affiliated University Colleges. Students progressing into third year must meet the requirements to enter a module. Transfer and Readmitted students who are admitted to an Undeclared Status must consult their Faculty regarding eligibility for specific modules. It is not possible to graduate with an Undeclared Three-Year or Four Year Bachelor Degree.

The Honours Bachelor Degree

The Honours Bachelor Degree must include at least an Honours Specialization module or double Major modules. Registration in an Honours degree usually begins in the second year, but admission may be gained in the third or fourth year provided the student has fulfilled the Year 1 principal course requirements and has achieved a minimum cumulative modular average of 70% with no mark less than 60% in the courses of the module and a passing grade in each option. Enrolment in some modules is limited and meeting the minimum requirements does not guarantee that students will be offered enrolment. Students intending to proceed to a four-year Honours degree should consider the degree requirements when selecting courses in first, second and third years. Four-year Honours degree programs are composed of not fewer than 20.0 successfully completed courses required for the degree. Students admitted with advanced standing to an Honours program are required to complete a minimum of 10.0 courses offered by Western University or one of the Affiliated University Colleges.

Honours Specialization Module

Admission Requirements

Completion of first-year requirements, including at least 3.0 principal courses specified by the department. These principal courses must be completed with a minimum average of 70% and a minimum mark of 60% in each. The remaining first-

year courses must be completed successfully. Enrolment in some modules may be limited. Modules may have higher admission requirements.

Progression Requirements

For progression in an Honours Specialization module, a student must earn a minimum cumulative modular average of 70%, a minimum mark of 60% in each course of the module and a passing grade in each option.

Higher progression standards may be required in some modules. Refer to individual department listings.

In exceptional circumstances, a student who earns a minimum cumulative modular average of 68%, with a minimum mark of 60% in each course of the module and a passing grade in each option, may be permitted to progress by special permission of the Dean on the recommendation of the department concerned.

Students who fail to meet the progression requirements in an Honours Specialization may be eligible to continue in the Bachelor Degree (Four-Year) in either a Specialization module or a Major module.

Graduation Requirements

Students must meet all graduation requirements for the Honours Bachelor Degree. For complete graduation requirements refer to the “Graduation Regulations” section.

Double Major Modules

Admission Requirements

Completion of first-year requirements with at least 3.0 principal courses, including the courses specified for each of two Major modules. If fewer than 3.0 courses are specified, the best additional first-year course(s) will be included in the total of 3.0. In some combinations, more than 3.0 specific courses will be required as principal courses. The principal courses must be completed with a minimum average of 70% and a minimum mark of 60% in each. The remaining first-year courses must be completed successfully. Enrolment in some modules may be limited.

Progression Requirements

For progression in an Honours Double Major, a student must earn a minimum cumulative modular average of 70%, a minimum mark of 60% in each course of the module and a passing grade in each option. The modular average for each Major will be calculated separately.

Higher progression standards may be required in some modules. Refer to individual department listings.

Students who fail to meet the progression requirements of an Honours Double Major may be eligible to continue in the Bachelor Degree (Four-Year) in either a

Specialization module or Major module(s).

Graduation Requirements

Students must meet all graduation requirements for the Honours Bachelor Degree. For complete graduation requirements refer to the "Graduation Regulations" section.

The Bachelor Degree (Four-Year)

The Bachelor Degree (Four-Year) must include at least a Specialization module or at least one Major module. Registration in the Bachelor Degree (Four-Year) usually begins in the second year, but admission may be gained in the third or fourth year. Students intending to proceed to a Bachelor Degree (Four-Year) should consider the degree requirements when selecting courses in first, second and third years. Bachelor Degree (Four-Year) programs are composed of not fewer than 20.0 successfully completed courses required for the degree. Students admitted with advanced standing to a Bachelor Degree (Four-Year) are required to complete a minimum of 10.0 courses offered by Western University or one of the Affiliated University Colleges. Enrolment in some modules may be limited.

Specialization Module

Admission Requirements

Completion of first-year requirements, including the principal course(s), specified by the department with a minimum mark of 60% in each of these course(s). Higher standards may apply to some modules. Refer to departmental listings. Enrolment in some modules may be limited.

Progression Requirements

For progression in a Specialization module, a student must meet the minimum Progression Requirements to continue at the University. See "Progression Requirements" section.

Higher progression standards may be required in some modules. Refer to individual department listings.

Graduation Requirements

Students must meet all graduation requirements for the Bachelor Degree (Four-Year). For complete degree requirements, refer to the "Graduation Regulations" section.

Major Module

Admission Requirements

Completion of first-year requirements, including the principal course(s), specified by the department(s) with a minimum mark of 60% in each. Higher standards may apply to some modules. Refer to departmental listings. Enrolment in some modules

may be limited.

Progression Requirements

For progression in a Major module, a student must meet the minimum Progression Requirements to continue at the University. See "Progression Requirements" section.

Higher progression standards may be required in some modules.

Graduation Requirements

Students must meet all graduation requirements for the Bachelor Degree (Four-Year). For complete graduation requirements, refer to the "Graduation Regulations" section.

The Bachelor Degree (Three-Year)

The Bachelor Degree (Three-Year) must include at least one Major module or at least two Minor modules. Registration in the Bachelor Degree (Three-Year) usually begins in the second year, but admission may be gained in the third year. Students intending to proceed to a Bachelor Degree (Three-Year) should consider the degree requirements when selecting courses in first and second years. Bachelor Degree (Three-Year) programs are composed of not fewer than 15.0 successfully completed courses required for the degree. Students admitted with advanced standing to a Bachelor Degree (Three-Year) are required to complete a minimum of 5.0 senior courses (numbered 2000 - 4999) offered by Western University or one of the Affiliated University Colleges. Enrolment in some modules may be limited.

Major Module

Admission Requirements

Completion of first-year requirements, including the principal course(s), specified by the department with a minimum mark of 60% in each. Enrolment in some modules may be limited.

Progression Requirements

For progression in a Major module, a student must meet the minimum Progression Requirements to continue at the University. See "Progression Requirements" section.

Higher progression standards may be required in some modules. Refer to individual department listings.

Graduation Requirements

Students must meet all graduation requirements for the Bachelor Degree (Three-Year). For complete graduation requirements, refer to the "Graduation Regulations" section.

Double Minor Modules

Admission Requirements

Completion of first-year requirements, including the principal course(s), of each of **two** Minor modules with a minimum mark of 60% in each principal course. Enrolment in some modules may be limited.

Progression Requirements

For progression in double Minor modules, a student must meet the minimum Progression Requirements to continue at the University. See "Progression Requirements" section.

Higher progression standards may be required in some modules. Refer to individual department listings.

Graduation Requirements

Students must meet all graduation requirements for the Bachelor Degree (Three-Year). For complete degree requirements refer to the "Graduation Regulations" section.

Admission, Progression and Graduation Chart

The Honours Bachelor Degree

MODULE	ADMISSION REQUIREMENTS	PROGRESSION REQUIREMENTS	GRADUATION REQUIREMENTS
Honours Specialization	<p>First-Year requirements</p> <ul style="list-style-type: none"> • Successful completion of all first-year requirements • 70% average on the principal courses for entry to the module • Minimum mark of 60% in each principal course for entry to the module <p>NOTE: Enrolment in some modules may be limited.</p> <p>NOTE: Students who wish to enter this module in a senior year must meet the above requirements and the progression requirements for the module.</p>	<ul style="list-style-type: none"> • Minimum cumulative modular average of 70% • Minimum mark of 60% in each course of the module • Passing grade in each option <p>NOTE: Higher progression standards may be required in limited enrolment modules.</p>	<p>On the 20.0 courses counted for graduation:</p> <ul style="list-style-type: none"> • Minimum cumulative modular average of 70% in the Honours Specialization module • Minimum mark of 60% in each course of this module • Passing grade in each option • Minimum overall average of 65% on the 20.0 courses • Minimum cumulative modular average of 60% in any additional Major or Minor module completed • For complete graduation requirements refer to 'Graduation Requirements for the Honours Bachelor Degree'
Double Major	<p>First-Year requirements</p> <ul style="list-style-type: none"> • Successful completion of all first-year requirements • 70% average on the principal courses for entry to each module • Minimum mark of 60% in each principal 	<ul style="list-style-type: none"> • Minimum cumulative average of 70% in each module • Minimum mark of 60% in each course of each module • Passing grade in each option <p>NOTE: Higher</p>	<p>On the 20.0 courses counted for graduation:</p> <ul style="list-style-type: none"> • At least 1.0 course numbered 3000 – 4999 completed satisfactorily in each Major module • Minimum cumulative modular

Registration and Progression

MODULE	ADMISSION REQUIREMENTS	PROGRESSION REQUIREMENTS	GRADUATION REQUIREMENTS
	<p>course for entry to each module</p> <p>NOTE: Enrolment in some modules may be limited.</p> <p>NOTE: Students who wish to enter this module in a senior year must meet the above requirements and the progression requirements for the module.</p>	<p>progression standards may be required in limited enrolment modules.</p> <p>NOTE: No exceptions will be permitted.</p>	<p>average of 70% in each Major module</p> <ul style="list-style-type: none"> • Minimum mark of 60% in each course of each module • Passing grade in each option • Minimum overall average of 65% on the 20.0 courses • For complete graduation requirements refer to “Graduation Requirements for the Honours Bachelor Degree” <p>NOTE: No exceptions will be permitted.</p>

The Bachelor Degree (Four-Year)

MODULE	ADMISSION REQUIREMENTS	PROGRESSION REQUIREMENTS	GRADUATION REQUIREMENTS
Specialization	<p>First-Year requirements</p> <ul style="list-style-type: none"> • Successful completion of all first-year requirements • Minimum mark of 60% in each principal course for entry to the module <p>NOTE: Enrolment in some modules may be limited.</p> <p>NOTE: Students who wish to enter this module in a senior year must meet the above requirements</p>	<ul style="list-style-type: none"> • Satisfy the Progression Requirements for the University (Level 1 and Level 2) <p>NOTE: Higher progression standards may be required in limited enrolment modules.</p>	<p>On the 20.0 courses counted for graduation:</p> <ul style="list-style-type: none"> • Minimum cumulative modular average of 60% in the Specialization module. • Minimum overall average of 60% in the 20.0 courses • Minimum cumulative modular average of 60% in any additional Major or Minor module completed • For complete graduation

Registration and Progression

MODULE	ADMISSION REQUIREMENTS	PROGRESSION REQUIREMENTS	GRADUATION REQUIREMENTS
	and the progression requirements for the module.		requirements refer to “ Graduation Requirements for the Bachelor Degree (Four-Year) ”
Major	<p>First-Year Requirements</p> <ul style="list-style-type: none"> • Successful completion of all first-year requirements • Minimum mark of 60% in each principal course for entry to the module <p>NOTE: Enrolment in some modules may be limited.</p> <p>NOTE: Students who wish to enter this module in a senior year must meet the above requirements and the progression requirements for the module.</p>	<ul style="list-style-type: none"> • Satisfy the Progression Requirements for the University (Level 1 and Level 2) <p>NOTE: Higher progression standards may be required in limited enrolment modules.</p>	<p>On the 20.0 courses counted for graduation:</p> <ul style="list-style-type: none"> • Minimum cumulative modular average of 60% in the Major module • Minimum overall average of 60% in the 20.0 courses • Minimum cumulative modular average of 60% in any additional Major or Minor module completed <p>• For complete graduation requirements refer to “Graduation Requirements for the Bachelor Degree (Four-Year)”</p>

The Bachelor Degree (Three-Year)

MODULE	ADMISSION REQUIREMENTS	PROGRESSION REQUIREMENTS	GRADUATION REQUIREMENTS
Major	<p>First-Year requirements</p> <ul style="list-style-type: none"> • Successful completion of all first-year requirements • Minimum mark of 60% in each principal course for entry to the module <p>NOTE: Enrolment in some modules may be limited.</p> <p>NOTE: Students who wish to enter this module in a senior year must meet the above requirements and the progression requirements for the module.</p>	<ul style="list-style-type: none"> • Satisfy the Progression Requirements for the University (Level 1 and Level 2) <p>NOTE: Higher progression standards may be required in limited enrolment modules.</p>	<p>On the 15.0 courses counted for graduation:</p> <ul style="list-style-type: none"> • Minimum cumulative modular average of 60% in the Major module • Minimum overall average of 60% in the 15.0 courses • Minimum cumulative modular average of 60% in any additional Major or Minor module completed <p>For complete graduation requirements refer to “Graduation Requirements for Bachelor Degree (Three- Year)”</p>
Double Minor	<p>First-Year requirements</p> <ul style="list-style-type: none"> • Successful completion of all first-year requirements • 60% average on the principal courses for entry to each module • Minimum mark of 60% in each principal course for entry to each module <p>NOTE: Enrolment in some modules may be limited.</p> <p>NOTE: Students who wish to enter this</p>	<ul style="list-style-type: none"> • Satisfy the Progression Requirements for the University (Level 1 and Level 2) <p>NOTE: Higher progression standards may be required in limited enrolment modules.</p>	<p>On the 15.0 courses counted for graduation:</p> <ul style="list-style-type: none"> • Minimum cumulative modular average of 60% in each Minor module • Minimum overall average of 60% in the 15.0 courses <p>For complete graduation requirements refer to “Graduation Requirements for Bachelor Degree (Three- Year)”</p>

	module in a senior year must meet the above requirements and the progression requirements for the module.		
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Additional Modules

Major and/or Minor modules may be taken in addition to the essential modules for the degree in accordance with the degree structure outlined previously.

Combinations other than those listed in the “Degree Structure” section have not been approved; consequently, they may not be taken. Students graduating with an additional Major and/or Minor module within their degree must successfully complete the additional module(s) with a minimum average of 60%.

Post-Degree Modules (without completing a Second Degree)

After graduation with an undergraduate degree, students may complete additional Major and/or Minor modules(s) without completing a second degree. Students must consult the Dean’s Office of the Faculty in which the module is offered to request permission to register in a Post-Degree module. Permission may be denied if there is significant overlap with courses completed within the first degree. A Post-Degree module must be in a different subject area, not included in the undergraduate degree.

Students must complete the total number of courses required for this additional module with an average on these courses of at least 60%. Courses successfully completed during the first degree that are considered “extra” courses by the Faculty offering the first degree may be considered for use towards the Post-Degree module, at the discretion of the Faculty offering the Post-Degree module. All courses required for the Post-Degree module must be completed through the course offerings of Western University. Completion of Post-Degree modules will be recognized only by a notation on the student’s transcript.

Second Degree (Excluding Professional Degrees)

After graduation with an undergraduate degree from Western University or another accredited university, students may wish to pursue a second undergraduate degree. In all cases, such students must seek permission from the Dean (or designate) of the Faculty in which the second degree is to be pursued.

Graduates of Western University:

- Students must apply to the appropriate Faculty for permission to pursue a second degree. The modular requirements of the second degree must be different, by at least 5.0 senior courses, from those of the first degree.

- The Faculty offering the second degree will consult the department(s) concerned and will consider admission requirements in determining whether the request will be granted.
- It is at that Faculty's discretion to determine if students must successfully complete all courses for the second degree through the course offerings of Western University.
- Western courses determined as "extra" to the first degree may be used towards the second degree only with permission of the Faculty concerned.
- The Faculty will consider the requirements for breadth, essay courses and residency in specifying the courses required to complete the second degree.
- At least 5.0 senior courses are required to fulfill modular and degree requirements. The courses specified by the Faculty will be used in calculating the graduating average.
- Students pursuing an Honours degree must achieve a minimum average of 70% on the modular courses specified for the second degree with no mark less than 60% in each modular course. A minimum average of 60% with no failures must be achieved on all optional courses. Higher requirements may apply to limited enrollment programs.
- Students pursuing a Four-Year Bachelor (non-Honours) degree must achieve a minimum average of 60% on the modular courses specified for the second degree, and a passing grade in each modular and optional course. Higher requirements may apply to limited enrollment programs.
- Students must satisfy the breadth and essay degree requirements if not already satisfied within the first degree:
 - Breadth: 1.0 senior course from each of Categories A, B, and C must be completed.
 - Essay: at least 1.0 senior designated essay course must be completed.

Graduates of other accredited universities:

- Students must apply to the Faculty offering the second degree for admission as Special Students.
- The Faculty offering the second degree will consult the department(s) concerned and will consider admission requirements in determining whether the request will be granted.
- It is at that Faculty's discretion to determine if students must successfully complete all courses for the second degree through the course offerings of Western University.
- The Faculty will consider the requirements for breadth and residency in specifying the courses required to complete the second degree.
- At least 10.0 senior courses are required to fulfill modular and degree requirements. The courses specified by the Faculty will be used in calculating the graduating average.
- Students pursuing an Honours degree must achieve a minimum average of 70% on the modular courses specified for the second degree with no mark less than 60% in each modular course. A minimum average of 60%, with no

failures must be achieved on all optional courses. Higher requirements may apply to limited enrollment programs.

- Students pursuing a Four-Year Bachelor (non-Honours) degree must achieve a minimum average of 60% on the modular courses specified for the second degree, and a passing grade in each modular and optional course. Higher requirements may apply to limited enrollment programs.
- Students must satisfy the breadth and essay degree requirements for graduation:
 - Breadth: 1.0 senior course from each of Categories A, B, and C must be completed if not already satisfied within the first degree.
 - Essay: at least 1.0 senior designated essay course must be completed through The University of Western Ontario.

Notes:

Students applying to upgrade their previous degree conferred under the “old” University of Western Ontario regulations should consult their Faculty regarding permissible upgrades.

Students whose previous degree is a professional degree (BA Honours Business Administration, BEd, BFA, BMus, BMusA, BA(HEc), BSc(HEc), BSW(Hons), DDS, LLB, MD, MDiv, MTS) should consult the “Sequential Degree” section for information.

Second Degree (When One Degree is a Professional Degree)

Professional Degrees:

BA Honours Business Administration, BEd, BFA, BMus, BMusA, BA(HEc), BSc(HEc), BSW (Hons), DDS, LLB, MD, MDiv, MTS

1. Sequential Degree

- **Students who have completed a professional degree and are seeking a Three or Four-Year or Honours Bachelor Degree**

Students who have been awarded a professional degree by this or another accredited university may be granted advanced standing for a maximum of 10.0 courses toward fulfillment of graduation requirements for a Three or Four-Year Bachelor Degree or a four-year Honours Bachelor Degree.

Students must consult the Faculty offering the second degree. It is at that Faculty’s discretion to determine if students must successfully complete all courses for the second degree through the course offerings of Western University.

- **Students who have completed a Three or Four-Year or Honours Bachelor Degree and are seeking a professional degree**

Students who have received a Three or Four-Year or Honours Bachelor Degree from this or another accredited university may be granted advanced

standing toward a professional degree. Students must consult the Faculty offering the professional degree. It is at that Faculty's discretion to determine if students must successfully complete all courses for the second degree through the course offerings of Western University.

- **Students who have already completed a professional degree and are seeking a second professional degree**

Students who have already received a professional degree from this or another accredited university may be granted advanced standing towards the fulfillment of graduation requirements of a second professional degree.

Students must consult the Faculty offering the professional degree. It is at that Faculty's discretion to determine if students must successfully complete all courses for the second degree through the course offerings of Western University.

2. Concurrent Degrees - One Professional and One Bachelor Degree Taken at the Same Time

Students who are currently registered in a professional degree may apply for permission to register concurrently in a Bachelor degree. Tuition fees applicable to the professional degree will be assessed and primary registration will reflect the Faculty offering the professional degree.

Students must consult the Dean's office of both Faculties for permission to register in, progress in and graduate with a second undergraduate degree with an Honours Specialization, Specialization or Major module.

A complete statement by the Dean of the Faculty offering the Three or Four-Year or Honours Bachelor Degree must be forwarded to the student, with a copy to the Office of the Registrar specifying:

- a) The courses that may be credited towards both degrees to a maximum of 10.0, with no more than 5.0 courses from faculties other than Arts and Humanities, Health Sciences (excluding Nursing), Information and Media Studies, Science and Social Science.
- b) The number and kind of courses required to complete graduation requirements for the second degree including all senior courses for the Honours Specialization, Specialization or Major.
- c) These Concurrent Degree regulations do not apply to Senate-approved Combined or Joint degrees.

The Faculty of Engineering is permitted to offer Concurrent Degree Programs where graduating students receive two Bachelor of Engineering Science (BESc)

degrees:

- one BEng degree for professional accreditation purposes in either Chemical Engineering, Electrical Engineering, Mechanical Engineering, or Mechatronic Systems Engineering, and one BEng in Biomedical Engineering
- one BEng degree for professional accreditation purposes in either Chemical Engineering, Civil Engineering, Electrical Engineering, Mechanical Engineering, or Mechatronic Systems Engineering, and one BEng in Artificial Intelligence Systems Engineering

NOTE: In the case of professional degrees for which normal admission requires one or two years of study in a Bachelor degree, the courses taken as part of such a degree must be included among the 10.0 courses Double credited towards both degrees.

Students are encouraged to obtain academic counselling from the Dean of each Faculty during the course of their concurrent degree. Students who fail to meet the progression requirements of either degree will be required to withdraw from the concurrent degree.

3. Combined / Joint Degrees

- **Students who wish to complete Combined or Joint Degrees**
Combined or Joint Degrees are Senate-approved degrees created by two Faculties where one or both degrees are professional degrees. Normally, these academic options are listed within departmental or Faculty degree availability sections. Some examples are as follows:

Bachelor of Engineering Science and Bachelor of Laws (BEng/JD) Doctor of Medicine and Doctor of Philosophy (MD/PhD)

REGISTRATION IN UNIVERSITY COURSES

Permission to register in any university course will be granted only upon prior fulfilment of the requirements for university admission.

STUDENT RESPONSIBILITY FOR COURSE SELECTION

A student in a degree program must select courses in accordance with the published requirements. Many courses have prerequisites or require the approval of the department. These requirements, and any enrolment limitations, should be noted carefully prior to registration. Substitutions for prescribed courses require the written

approval of the department and the Dean. Students registering in the Fall/Winter Session and intending to take second-term half-courses must register for those courses during the course registration period.

Students are responsible for ensuring that their selection of courses is appropriate and accurately recorded, that all course prerequisites have been completed successfully, and that they are aware of any antirequisite course(s) that they have taken. If the student does not have the requisites for a course, and does not have written special permission from their Dean to enroll in the course, the University reserves the right to cancel the student's registration in the course. This decision may not be appealed. The normal financial and academic penalties will apply to a student who is dropped from a course for failing to have the necessary prerequisites. The final date for registration is the last day of the second week of first-term classes. Although every effort will be made to accommodate late registrants, students are warned that courses may be filled by that date.

Students registered at Western or at an Affiliated University College (Huron, King's) should note that if a course appropriate to their program is offered in an academic unit other than their own, they may register in it providing that their academic unit does not offer the course. However, students must have the written permission of the Dean of their Faculty prior to registering in a course that is offered both at Western and an Affiliated University College.

REGISTRATION/COURSE SELECTION

Full-time and part-time studies are available at Western and its Affiliated University Colleges. Students may also take advantage of diverse course offerings during the Spring/Summer Sessions (Summer Evening, Intersession, Summer Day, Distance Studies), and the Fall/Winter Sessions by Distance Studies.

Each undergraduate student will be classified as regular or special, full-time or part-time. A student's registration status is determined as follows:

Regular Student

A student who registers in the course requirements for a program and is proceeding toward a degree in that program.

Special Student

- (i) A student who has received a degree from this (or another) university and who registers to take further courses but who is not a candidate for a degree.
- (ii) Students who have an undergraduate degree from Western University and who intend to complete the requirements for a second degree must apply to the department. Approval is at the discretion of the appropriate department and Dean's office (see Second Degree policy). Department(s) will take into account courses from the first degree and prescribe the courses to be completed to fulfill all of the Honours requirements. No fewer than 5.0 prescribed Honours courses may be

required and some programs may require more than 5.0 courses. These prescribed courses must be taken at Western University. Graduation requirements will differ according to the program. Students should check with the appropriate Dean's Office to ensure specific graduation requirements are being met. In instances where a student wishes to pursue a second degree in the same discipline (upgrade), the Dean of the Faculty granting the degree may rescind the first degree.

Full-Time Student

A student who registers in any session for 3.5 credits or more. (Also see the Course Load and Student Financial Services sections of the academic calendar.)

Part-Time Student

A student who registers for 3.0 or fewer credits in any session.

To register for courses, a student must:

1. Be admitted to Western or be a continuing student in good standing. Students who have registered at Western, have subsequently transferred to another educational institution, and who wish to resume studies at Western, **are not considered continuing students**. Such students are considered transfer students and will be required to submit an application for admission by the applicable deadline.
2. Select courses and ensure such courses are recorded by the Registrar's Office by the appropriate deadline.
3. Pay or make arrangements to pay fees.

Failure to register during the designated time will result in a late registration fee.

First-Year and Transfer Students will be mailed registration information during the summer.

Continuing Undergraduate Students will complete an "Intent to Register" form in February. "Intent to Register" forms will be available on-line to students continuing in the same degree/program. The on-line form and further instructions will be available at <http://www.registrar.uwo.ca>

Students transferring between Western and its Affiliated University Colleges must indicate their intent on the February "Intent to Register" form.

Students in the **School of Graduate and Postdoctoral Studies** register for each of three terms.

Special Students wishing to register in 4000-level courses must obtain departmental permission for each course.

INTRAMURAL TRANSFERS TO BA, BSc AND BHSc PROGRAMS

Students registered at Western in an undergraduate degree program leading to a degree other than the Bachelor of Arts, Bachelor of Science or Bachelor of Health Sciences who wish to transfer into a Three or Four-Year BA, BSc or BHSc program, must submit a request for transfer to the dean of the faculty in which registration is sought. Advanced standing for courses toward a BA, BSc or BHSc degree will be granted in keeping with the program requirements of these degrees at the discretion of the Dean.

Approval of the transfer request must include an Intent to Register form completed by the dean of the faculty concerned indicating the courses for which advanced standing is granted, the number and level of courses required to complete graduation requirements and progression requirements.

PROGRESSION REQUIREMENTS

Progression Requirements are designed to assist a student in improving their grades over time so that they may attain the required average for graduation or for entrance to and continuation in Honours or other specialized programs. Progression requirements establish the minimum requirements for a student to continue at the University but the expectation is that a student will aspire to excellence and seek to achieve results well above the minimum requirements for their program.

The **Adjudication Process** involves the assessment of a student's eligibility to progress at the University and/or enter or remain in a program. As part of the adjudication process, progression requirements will be checked twice a year during two adjudication periods: the May adjudication period based on marks obtained during the Fall/Winter term (for the September - December and January - April sessions) and the July-August adjudication period based on marks obtained during the Summer term (Intersession, Summer Evening and Summer Day sessions). Student records for those registered for the term are evaluated/adjudicated to ascertain if a student meets the progression requirements: (a) to remain in good standing at the University, (b) of their current program, and/or (c) for entrance to another proposed program in which they have indicated an *Intent to Register*.

Average Calculation for progression requirements includes both a term (sessional) and a cumulative average for all applicable courses. Average calculations INCLUDE failed grades. All grades below 50% are considered failures. Grades below 40% will be included in average calculations as 40%, grades from 40% to 49% will be included as the actual grade reported.

A **Course Attempt** is a course registration that is not dropped by the *Last day to*

drop deadline date in the Undergraduate Sessional Dates in the Academic Calendar (the latest, including all revisions, will be found on the Office of the Registrar's Web site). The *Last day to drop* will vary according to type of course: full course, first-term half course, full-year half course, and second-term half course. A course that is dropped by the last date for adding a course will be removed from a student's record. A course that is dropped after the last date for adding a course but before the final day for dropping a course will be recorded as WDN (withdrawn) and is not considered a course attempt. A course that is dropped after the final day for dropping a course will be recorded as F (failure) and will receive a mark of 40% for *Average Calculation* purposes.

A **Course Repeat** is any course previously attempted and recorded at Western University. A course attempt having a passing grade may be repeated only once. A course attempt having a failing grade may be repeated only twice. Further course repeats may be authorized only by the Dean of the Faculty in which the student is registered. Grades (including failures) for all course attempts will appear on the transcript and will be included in the accumulation of course attempts and maximum failures allowed. All but the most recent course attempt will appear on the transcript as *Repeated, No Credit* and will be excluded from cumulative average calculations used for progression requirements.

Progression decisions will result in an Academic Standing Status of:

In Good Standing - a student who satisfies the minimum progression requirements for continuation of study will be eligible to continue at Western University.

On Probation - a student who does not satisfy the minimum progression requirements for continuation of study at Western University but who will be allowed to continue at the University under *Conditions of Probation*:

A student must seek the advice of the Academic Counsellor(s) in their Home Faculty.

A student will be permitted to take a maximum number of 2.0 courses during the Summer sessions and a maximum of 4.0 during the Fall/Winter session, and may be required to take fewer courses by their Dean as part of the academic probation.

Academic probation will begin immediately upon official notification from the Office of the Registrar, and will not end prior to the first adjudication period at which a minimum of 3.0 course credits have been attempted.

Notification is defined as one or more of:

- 1) A letter mailed to the student's home address;
- 2) An email sent to the student's official Western email account;
- 3) A notice posted to the Student Centre where student grades are posted.

A student on academic probation must achieve an average of at least 60% with no failures, on all courses taken during the probation period.

If the conditions of probation have been met as of the first adjudication period at which a minimum of 3.0 courses have been attempted and the cumulative average remains below 60%, the probation period will be extended automatically until the first adjudication period at which a minimum of 3.0 additional courses have been attempted.

A student who fails a course during a period of probation or probation extension will be required to withdraw at the next adjudication period regardless of the number of courses attempted since their last adjudication.

A student will be allowed only one period of probation in the time taken to complete a degree and only one probation extension. A student will be required to withdraw if either the cumulative average or probation conditions are not met during this extended probation period.

A student who fails to meet the Conditions of Probation will be required to withdraw from the University for a minimum of twelve months.

Required to Withdraw - A student who does not satisfy the minimum *Progression Requirements* for continuation of study at Western University and is not eligible for probation, or who has exceeded the maximum number of failed courses allowed, 6.0 courses, will be *Required to Withdraw* from the University for a minimum of twelve months. A student who has been *Required to Withdraw* from the University and whose academic standing has been jeopardized by serious medical or personal difficulties, if they have sought academic accommodation in a timely manner, may apply for a Dean's Waiver of Progression Requirements. A student granted a Dean's Waiver of Progression Requirements must meet the specific conditions imposed in the Dean's Waiver. For a student who has been required to withdraw, readmission will be at the discretion of the appropriate Admissions Office. See READMISSION FOLLOWING UNSATISFACTORY PERFORMANCE section.

Should an appeal be made to Senate on the ruling of a Dean, such an appeal shall be considered on behalf of Senate by the Senate Review Board Academic (SRBA). See STUDENT ACADEMIC APPEALS section.

A student's failure to read a notification is not grounds to appeal academic probation or Required to Withdraw.

Two levels of progression requirements are used to assess a student's *Academic Standing Status*:

Level 1 progression requirement:

A minimum cumulative average of 55% must be obtained at the first adjudication period at which the student has completed a minimum of 3.0 course attempts. If a student has completed more than 3.0 courses at the time of adjudication, marks from all courses taken will be used to calculate the cumulative average. This minimum cumulative average must be maintained for each successive adjudication period until the student reaches Level 2*.

Students who satisfy this requirement will be eligible to continue study In Good Standing. Students with a cumulative average from 50-54% will continue On Probation. Students with a cumulative average less than 50% will be Required to Withdraw.

Level 2 progression requirement:

A minimum cumulative average of 60% must be obtained at the first adjudication period at which the student has completed a minimum of 8.0 course attempts completed through Western University or through one of its Affiliated University Colleges. If a student has completed more than 8.0 courses at the time of adjudication, marks from all courses taken will be used to calculate the cumulative average. This minimum cumulative average must be maintained for each successive adjudication period until the student graduates*.

Students who satisfy this requirement will be eligible to continue study In Good Standing. Students with a cumulative average from 55-59% will continue On Probation. Students with a cumulative average less than 55% will be Required to Withdraw.

Academic Standing Status	Progression Requirement	Required Cumulative Averages*
In Good Standing	Level 1	> or = 55%
On Probation	Level 1	50 - 54%
Required to Withdraw	Level 1	< 50%
In Good Standing	Level 2	> or = 60%
On Probation	Level 2	55 - 59%
Required to Withdraw	Level 2	< 55%

Maximum number of failures allowed is 6.0 courses.

* **NOTE:** averages required for graduation may differ. Averages required on an overall program and Area of Concentration will not be less than 60%, and will be higher for some three-year and four-year programs and all Honours programs.

Students registered in a Fall/Winter Session, who have applied to register for courses in subsequent Intersession or Summer Evening Session but whose ineligibility for further registration has not yet been determined by the first day of

classes, will be permitted to complete any such course(s). Although credit will be retained for courses completed successfully, such credit will not alter ineligibility for further registration. Any such student, required to withdraw for failure to achieve the minimum progression requirements, will not become eligible for further registration before the Summer Day Session in the subsequent year.

Progression Following Readmission

Progression following readmission will be according to Level 1 or Level 2 progression requirements or according to discretionary requirements established by the appropriate Admissions Office.

Students who fail to maintain satisfactory academic standing in any year subsequent to readmission usually will not be readmissible to the University for a second time.

Progression Following Admission with Transfer Credit (Advanced Standing)

To qualify for a bachelor degree, a transfer student must obtain credit in a minimum of 5.0 senior courses in a 15.0 course degree program, or 10.0 courses in a four-year or an Honours program. These courses must be taken through Western or an Affiliated University College. Students admitted with transfer credit (advanced standing) to a specific program of study must meet the progression and graduation requirements for that program. Progression following admission with transfer credit (advanced standing) will be normally according to Level 1 or Level 2 progression requirements, or according to discretionary requirements established by the appropriate Admissions Office.

Progression Requirements for Special Students

A Special Student is one who has been awarded a first degree equivalent to at least a three-year degree at Western.

Applicants admitted under regulations governing Special Students will be subject to Level 2 progression requirements (i.e., a minimum cumulative average of 60%) at the first adjudication period at which the student has completed a minimum of 3.0 course attempts. Special Students will then be subject to Level 2 progression requirements for all subsequent adjudication periods. Students who fail to meet this standard will be Required to Withdraw. Readmission shall be at the discretion of the appropriate Admissions Office.

Course Residency Requirements

1. Students fulfilling all the requirements for graduation in any bachelor degree program at Western must complete at least 10.0 courses (including 5.0 senior courses) at Western or one of its Affiliated University Colleges;

or

Transfer students admitted with transfer credit must complete a minimum of 5.0 senior courses in the 15.0-course degree programs or 10.0 courses in the four-year and Honours programs.

2. Not more than 5.0 courses may be taken at another university on a Letter of

Permission to fulfill graduation requirements for any baccalaureate program at Western.

ELECTIVE COURSE CREDIT FOR ALL MUSIC COURSES

At its meeting of May 20, 2005, Senate approved that all Music half (0.5) and full (1.0) credit courses will be accepted as elective options in all undergraduate degree programs that participate in New Academic Choices, subject to graduation requirements.

GUARANTEED ADMISSION OF MUSIC EDUCATION GRADUATES TO THE UNIVERSITY OF WESTERN ONTARIO FACULTY OF EDUCATION

Effective September 1, 2010, a student who graduates with a Bachelor of Music with Honours in Music Education degree and meets the criteria outlined below is assured acceptance into the Bachelor of Education program of the Faculty of Education at The University of Western Ontario.

For admission to the Faculty of Education, students must complete the degree requirements for the Bachelor of Music in Music Education AND must meet all other requirements for the specific program to which they are applying. Requirements for the Primary/Junior, Primary/Junior French as a Second Language, Junior/Intermediate, and Intermediate/Senior programs can be found on the Faculty of Education Web site.

Guaranteed Admission to the Faculty of Education

Guaranteed admission to the Faculty of Education is offered for students in Vocal Music at the Junior/Intermediate (JI) level and for students in Vocal or Instrumental Music at the Intermediate/Senior (IS) level. (Students seeking admission to the Faculty of Education for the Primary/Junior level should follow the standard application process.) Guaranteed admission to the Faculty of Education requires a minimum cumulative weighted average of 75% in Music courses, a 70% average in courses applicable to the second teachable subject for those applying to the I/S program, and no mark below 60% in any course. Meeting these graduation requirements guarantees acceptance by the Faculty of Education at Western University, with Music as a teachable subject in either the JI or IS program. Students who fall short of these requirements may still meet the requirements for the Bachelor of Music with Honours in Music Education and may apply to the Faculty of Education on that basis, although admission is not guaranteed.

BRESCIA STUDENTS INTEGRATING WITH WESTERN UNIVERSITY MAIN CAMPUS

For students registered at Brescia University College through April 30, 2024, Interdisciplinary Studies 1200A/B is a required course that counts among the 5.0 1000-level courses that constitute completion of first year. This requirement can be waived by the Dean of the Faculty of Registration if it has not already been met by 2023/24 fall/winter term.

HONOURS PROGRAM IN FRENCH - BESANÇON

Students who successfully complete a university sponsored year abroad study program at The University of Besancon are granted credit for these studies toward a Western University Honours degree in French only. If for reasons beyond their control, students are unable to complete the Honours program at Western University, they may petition the Dean of the Faculty of Arts and Humanities for this regulation to be waived.

Last Reviewed: April 25, 2025

ITEM 15.2(f) – Revisions to the Policy on “Adding and Dropping Courses”

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective September 1, 2025, the policy on “Adding and Dropping Courses” be revised as shown in Item 15.2(f).

EXECUTIVE SUMMARY:

Revisions to the policy on “Adding and Dropping Courses” are brought forward to extend the drop deadline for Summer/Intersession courses and Fall/Winter 6-week courses to be in line with a prior revision extending the drop deadline for Fall/Winter 24-week and 12-week courses.

The proposed revisions extend the last day to drop a Fall or Winter 6-week course to 25 business days from and including the start date of the session, and extend the last day to drop a Spring/Summer course to 50 business days for a 12-week course, 25 business days for a 6-week course, and 12 business days for a 3-week course.

An extended drop deadline ensures that students have sufficient options and greater flexibility in dropping courses without academic penalty and may reduce requests for academic consideration and backdated course withdrawal.

This change is in line with peer institutions that have extended the course drop date to the end of term without academic penalty and will have no budgetary impact as the fees refund schedule remains unchanged.

ATTACHMENT(S):

[Revisions to the Policy on “Adding and Dropping Courses”](#)

Adding and Dropping Courses

Policy Category:	Registration, Progression, Graduation
Subject:	Adding and Dropping Courses
Subsections:	*
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	*
Officer(s) Responsible for Procedure:	*
Related Policies:	*
Effective Date:	September 1, 2025
Supersedes:	September 1, 2024; September 1, 2022; September 2017

Courses normally may not be added and dropped after the specified deadline dates. In exceptional cases and on presentation of evidence of medical or compassionate grounds or other extenuating circumstances, the Dean (or designate) of the faculty of registration may grant a petition to waive the regulation.

Deadline dates for adding or dropping a course normally will be calculated according to the table below. If the deadline to drop a course falls on a Saturday, Sunday or Statutory Holiday, it will be extended to the next working day.

A course that has been dropped by the last date specified for adding a course shall be expunged from the records. A course that has been dropped after the last date specified for adding a course but before the last date for dropping a course without academic penalty (or subsequently, if a petition is granted by the Dean) shall be recorded as "WDN."

A course that has not been dropped in accordance with the above regulations and that has not been completed satisfactorily by the student shall be recorded as "F."

Adding and Dropping Courses

Students in “W” accelerated language courses may transfer to the equivalent full year course with the permission of their Faculty prior to November 1.

Add / Drop Information

TYPE OF COURSE	SESSION	LAST DAY TO ADD Number of business days from and including the start date of the session	LAST DATE OR DAY TO DROP Date or Number of business days from and including the start date of the session
Fall/Winter 24-week course	Fall/Winter full year	7	January 30
Fall 12-week course	Fall/Winter first-term	7	November 30
Fall 6-week course	Fall/Winter first-term first quarter or first-term second quarter	5	25 10
Winter 12-week course	Fall/Winter second-term	7	March 30
Winter 6-week course	Fall/Winter second-term first quarter or second-term second quarter	5	25 10

Adding and Dropping Courses

SUMMER COURSES	SESSION	LAST DAY TO ADD Number of business days from and including the start date of the session	LAST DAY TO DROP Number of business days from and including the start date of the session
Spring/Summer 12-week course	Summer Evening Summer Distance	5	50 25
Spring/Summer 6-week course	Intersession Summer Day Summer Evening Summer Distance	5	25 15
Spring/Summer 3-week course	Intersession Summer Evening Summer Day	2	12 40

Some of the quarter courses offered by the Ivey Business School do not fit into the standard time lines. For these courses, the last day to add a course will be ten (10) business days from and including the start date of the session; the last day to drop a course without penalty will be 50% of the way through the course (from and including the start date of the session) excluding Reading week.

For “H” (8 week) and “J” (6 week) courses offered by the Faculty of Health Sciences in the Compressed Time Frame Nursing program, the last day to add a course will be five (5) business days from and including the start date of the session; the last day to drop a course without academic penalty will be ten (10) business days from the start date of the session.

In the Faculty of Law, the add/drop period for Fall courses is the first five days of the Fall Term. The add/drop period for courses taking place over the remainder of the Winter Term is the first five days of the balance of Winter term.

Last Reviewed: April 25, 2025

ITEM 15.2(g) – Revisions to the Policy on “Scholar’s Electives Program and Western Scholars”

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of the Senate Committee on Academic Policy, Senate approve that effective April 25, 2025, the policy on “Scholar’s Electives Program and Western Scholars” be revised as shown in Item 15.2(g).

EXECUTIVE SUMMARY:

Revisions to the admission requirements for the Scholar’s Electives Program will:

- expand admission to include the Don Wright Faculty of Music; and
- provide clarification that the Management and Organizational Studies exclusion pertains to the DAN Management and Organizational Studies program offered by the Faculty of Social Science on Main Campus.

Additional revisions to the Scholar’s Electives program include:

- removal of themed modules;
- removal of references to the former Scholar’s Electives 1020Y, as this course has not been offered in over five years; and
- clarification with respect to the progression and graduation requirement for 2000- and 3000-level Scholar’s Electives’ courses.

ATTACHMENT(S):

[Revisions to the Policy on “Scholar’s Electives Program and Western Scholars”](#)

Scholar's Electives Program and Western Scholars

Policy Category:	Admission
Subject:	Scholar's Electives Program and Western Scholars
Subsections:	Scholar's Electives Program; Western Scholars
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	*
Officer(s) Responsible for Procedure:	*
Related Policies:	*
Effective Date:	April 25, 2025 January 17, 2025
Supersedes:	January 17, 2025; May 1, 2024; August 2017

SCHOLAR'S ELECTIVES PROGRAM

The Scholar's Electives program allows students who have demonstrated outstanding academic potential to apply to Western for admission to both a primary, discipline-based program/module of study and the Scholar's Electives program. The Scholar's Electives program is designed to provide an intellectually stimulating learning environment for students who truly wish to undertake an interdisciplinary and/or laboratory research experience. Its goal is to foster a community of scholars who have diverse disciplinary and research interests, but a general intellectual curiosity about most disciplines. The program is intended primarily for students who are interested in completing a four-year Honours degree before moving on to their chosen careers.

Those selected will comprise a small group (no larger than 75 students per year at the constituent university) who will, in addition to their Honours degree courses, enrol in a Scholar's Electives program comprised of 3.0 courses. The interdisciplinary courses in the Scholar's Electives program will be taught by faculty

Scholar's Electives Program and Western Scholars

members from more than one Faculty and expose students to significant ideas from different disciplines.

The small enrollment in the program will enable the students to connect with one another and ensure greater individual contact with faculty members. Development and staffing of the Scholar's Electives courses will be the responsibility of the participating faculties.

Huron University College also offers a Scholar's Electives program leading to a Bachelor of Arts (BA) degree under the same conditions. King's University College offers its own King's Scholar program. Admission to the program shall be granted by the Academic Dean (King's University College) or Dean of Arts and Social Science (Huron University College) and, where appropriate, in consultation with the Dean(s) of the constituent university faculties involved in the proposed course of study.

Students who complete the first two years of the Scholar's Electives program successfully before registering in one of the Honours Business Administration (HBA) combined programs in the Ivey Business School may continue in the Scholar's Electives program and receive this designation at graduation.

While the primary benefit of enrolling in Scholar's Electives is the flexibility to achieve personal and unique academic goals, there are a number of ancillary benefits associated with the program. Scholar's Electives students will have the benefit of being paired with a Faculty mentor in Years 2 and 3. The mentor will hold regular meetings with the student to monitor the student's progress and provide advice if necessary. Students will also have the opportunity to network and build a community with other high-achieving students through planned activities and events. The current listing of minimum admission requirements to undergraduate programs from **international curricula and countries** ~~foreign countries~~ is maintained by the Office of the Registrar. For admission requirements of international applicants, please refer to the International High School Requirements on the Western website.

Admission Requirements

Students apply for admission to the Scholar's Electives program prior to registration in first year of an undergraduate program in one of the following Faculties: Arts and Humanities, Health Sciences (excluding **the Arthur Labatt Family School of Nursing**), **Don Wright Faculty of Music**, Science, Schulich School of Medicine & Dentistry (BMSc), and Social Science (excluding **the DAN** Management and Organizational Studies **program**). Scholar's Electives is a limited enrolment program, open to full-time students who qualify for membership as Western Scholars by having at least a 90% admission average. Selection will be determined by a Selection Committee on the basis of grades and personal accomplishments, such as demonstrated achievement beyond the classroom and community contributions, as detailed on a supplementary admissions form.

Program Requirements

The Scholar's Electives program is a ~~21-course~~ 21.0 course program that includes an honours degree, with either an Honours Specialization or Honours double Major modules, as well as the Scholar's Electives courses. ~~The Honours Specialization or the Major modules may be standard modules offered by Departments, or theme-areas* designed by the student with the support of Faculty mentors and approved by the Dean's Office.~~ The lecture/seminar courses in the Scholar's Electives program are interdisciplinary courses developed and taught by a team of experienced faculty members. Mentoring for the Supervised Individual Research courses in Years 2 and 3 of the Scholar's Electives program will be by individual faculty members who are experienced researchers.

Scholar's Electives Program

3.0 courses:

0.5 course: Scholars Electives 1100F/G (normally taken in Year 1), ~~or the former Scholars Electives 1020Y.~~

2.0 courses from: Scholars Electives 2200E, Scholars Electives 3302E, Scholars Electives 3305E.

0.5 course: Scholars Electives 4400Y.

Students must be registered in a minimum of 5.0 courses during each Fall/Winter session. Scholar's Electives 1100F/G ~~or the former Scholars Electives 1020Y~~ will be taken in addition to the minimum course load of 5.0 courses in Year 1. With permission of the Department and Dean's Office, students with an appropriate background may be permitted to include senior courses in Year 1. In Years 2 and 3, the Scholar's Elective courses will be taken within the minimum course load of 5.0 courses. Scholar's Electives 4400Y will be taken in addition to the minimum course load of 5.0 courses in Year 4. After first year, students are required to take all of their courses at the 2000-level and above. (One exception may be permitted with Dean's approval.). Graduation regulations such as breadth and essay requirements, apply to Scholar's Electives students.

*Themed Modules

~~These modules allow study in areas that are not covered within the existing Honours Specialization or Major modules. Each themed module will be overseen by an appropriate mentor or Associate Dean. Examples of these themes include:~~

- ~~–peace studies (economics, politics, philosophy, anthropology, history, women's studies, etc.)~~
- ~~–multiculturalism (politics, geography, comparative literature, history, languages, etc.)~~
- ~~–scientific methodology (biology, chemistry, physics, history, philosophy, etc.)~~

Progression and Graduation Requirements

To maintain their registration in the Scholar's Electives program, students enrol in a full course load (i.e., minimum of 5.0 courses) during the Fall/Winter session and must achieve a sessional average of at least 80% in all courses taken during the Fall/Winter session with no mark less than 65%. Students must achieve a mark of at least 80% in their ~~two~~ 2.0 2000- and 3000-level Scholar's Electives research courses. If additional courses are taken during the summer session, students must achieve an average of at least 70% during the summer session, with no mark less than 65%.

Graduation requirements: Completion of an Honours Bachelor degree, including the Scholar's Electives program, with a minimum cumulative average of 80% with no grade less than 65%.

The diploma awarded to students will record both the status of Scholar's Electives and the module(s) studied, as recommended by the Dean.

WESTERN SCHOLARS

Nature and Purpose

The purpose of the Western Scholars designation is to recognize students' outstanding academic achievement and to provide opportunities for program enrichment.

High-achieving students entering first year are eligible to become members of the honour society referred to as Western Scholars. Western Scholars are invited to participate in extracurricular activities through which they are exposed to a variety of cultural, social, and academic events, and are offered opportunities to participate in volunteer activities in the community.

Western Scholars are encouraged to pursue Honours Bachelor degrees. Although there is no requirement that Western Scholars take honours-level options, they are encouraged to select challenging courses that meet their academic needs.

The Western Scholars designation is noted on the student's internal academic record, official transcript, and degree diploma.

Eligibility Requirements

Students entering full-time study with averages of at least 90% or equivalent are invited to be recognized as Western Scholars prior to the beginning of their first year as part of the registration process. Students with equivalent levels of achievement ~~who are entering with an International Baccalaureate or who have been admitted as international students or transfer students~~ are also eligible.

Scholar's Electives Program and Western Scholars

Students who were not eligible at the time of admission to first year or eligible students who did not accept membership in their first year may apply for the Western Scholars designation at the end of first year if their sessional average in first year exceeds 80% on a full course load (i.e., at least 5.0 courses in the Fall/Winter session), with no mark below 65%. In subsequent years, students may apply for the Western Scholars designation if they have met all of the progression requirements each session from their first year onward.

To retain the Western Scholars designation, students must achieve a sessional average of at least 80%, with no mark less than 65%, on a full course load (i.e., at least 5.0 courses) during each Fall/Winter session and a sessional average of at least 70%, with no mark less than 65%, on any additional courses taken during the summer session.

Last Reviewed: April 25, 2025

ITEM 15.3(a)(i) – Schulich School of Medicine & Dentistry and Faculty of Science: Revisions to the Bachelor of Medical Sciences (BMSc) Program – Overview

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

Revisions to Honours Specialization Modules

Historically, students applying to the Honours Specialization modules offered in the Bachelor of Medical Sciences (BMSc) Program have been selected on the basis of their averages on the 2000-level admission requirements (admission to Year 3) and their weighted averages on the courses listed in the Weighted Average Chart (admission to Year 4), per the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#). The use of a minimum weighted average for admission to Year 4 is unique to Honours Specializations in the BMSc program at Western.

The Schulich School of Medicine & Dentistry and Faculty of Science are proposing changes to the Honours Specialization modules within the BMSc program to introduce minimum progression requirements from Years 3 to 4 for each module (see Items 15.4(a)(ii)- 15.4(a)(xii)). These new progression requirements will eliminate competition for spaces in Year 4 of the Honours Specialization modules and will be implemented for students admitted to Year 3 BMSc in 2025-26 and onward.

Going forward, students admitted to Honours Specializations in BMSc will be guaranteed progression to Year 4 as long as they satisfy the newly-stated Progression Requirements as identified on the individual module pages in the Academic Calendar. This change will bring modules in the BMSc program in line with the standard progression requirements for modules at Western.

The policy on *Admission to the Bachelor of Medical Sciences (BMSc) Program* will be revised to state that the provisions for admission to an Honours Specialization in Year 4 specified in that policy (i.e., the Weighted Average Chart) will apply only to students registered in Years 3 and 4 of an Honours Specialization module in 2024-25 or earlier (see Item 15.3(a)(xiii)).

Revisions to Major Modules

One of the goals of the Schulich School of Medicine & Dentistry, as outlined in the 2021-26 Strategic Plan, is to renew the BMSc Program through enhanced experiential learning with a focus on students' career goals.

To this end, an experiential learning capstone course, Medical Sciences 4000E: *Partnering for Impact in Medical Sciences*, has been introduced. Medical Sciences 4000E will be included in the following Major modules in the BMSc Program: Biochemistry, Interdisciplinary Medical Sciences, Medical Cell Biology, Microbiology and Immunology, Pathology, Pharmacology, and Physiology.

The resources that will be required to support students in experiential learning courses – existing 3000-level laboratory courses and Medical Sciences 4000E – are such that these seven Major modules will need to be restricted to students admitted to Year 3 of the BSc Honours degree (Double Majors) as of 2027-28.

Progression requirements are being introduced into the Majors to ensure the completion of certain modular courses by the end of the Fall/Winter Term of Year 3 so that students are prepared to take the 4000-level modular courses, including Medical Sciences 4000E.

A housekeeping change will be made to add the Major in One Health to the list of Major modules which lead to graduation with the BSc degree.

The proposed changes are presented in Item 15.3(a)(ii)- 15.3(a)(xii)

Notes:

- Biology 1201A and Biology 1202B have not been offered since 2019-20 and have recently been approved for withdrawal from the course offerings of the Department of Biology. They are being removed from the admission requirements for all modules.
- The following courses were approved by the Subcommittee on Undergraduate Academic Courses (SOC) at its meeting on March 12, 2025:
 - Medical Sciences 3391A/B: *Truth and Lies in Biomedical Big Data*
 - Medical Sciences 4000E: *Partnering for Impact in Medical Sciences*

The approved course descriptions may be found here:

https://www.uwo.ca/univsec/pdf/senate/soc_approvals/2025/25mar12.pdf

ITEM 15.3(a)(ii)– Schulich School of Medicine & Dentistry, Department of Anatomy and Cell Biology and Faculty of Science: Revisions to the Honours Specialization and Major in Medical Cell Biology

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, the Honours Specialization and Major in Medical Cell Biology, offered by the Department of Anatomy and Cell Biology in the Schulich School of Medicine & Dentistry and the Faculty of Science, be revised as shown in Item 15.3(a)(ii).

EXECUTIVE SUMMARY:

Revisions to the Honours Specialization in Medical Cell Biology

Students are increasingly presented with data and evidence from high throughput biomedical sciences and need to understand how this data is generated and analysed. The science of today requires demonstrated abilities in bioinformatics and biomedical data science which is lacking in the current curriculum of the Bachelor of Medical Sciences (BMSc) Program. This important deficiency is being addressed by the introduction of Medical Sciences 3391A/B: *Truth and Lies in Biomedical Big Data*, a problem-based course in bioinformatics. This proposal will add Medical Sciences 3391A/B as a required course in the Honours Specialization in Medical Cell Biology.

The Department of Biochemistry is removing the requirement of either Chemistry 2223B or Chemistry 2283G as prerequisite for Biochemistry 3381A and Biochemistry 3382A, and the Honours Specialization in Medical Cell Biology is removing the requirement of a second half course in organic chemistry so that Medical Sciences 3391A/B can become a modular requirement without increasing the total number of modular courses to 11.5.

To provide greater flexibility for students, the requirement of 1.0 course from Biochemistry 3381A and Biochemistry 3382A is being revised to allow students to take Anatomy and Cell Biology 3700F/G as an alternative to one of the Biochemistry courses.

Progression requirements from Year 3 to 4 are being added for the Honours Specialization in Medical Cell Biology. These requirements include the completion of certain modular courses by the end of the Fall/Winter of Year 3, as well as the usual Progression Requirements for Honours Specialization modules with the exception that a minimum mark of 70% will be required in most of the 3000-level modular courses. A minimum mark of 70% is being added to Anatomy and Cell Biology 3309 since this provides the students with the prerequisite to two of the 4000-level courses in Anatomy and Cell Biology. If there is space in the Honours Specialization module in Year 4, as determined by the capacity of Anatomy and Cell Biology 4480E, permission to enroll in

the Honours Specialization may be extended to additional students in Year 3 of the BMSc Program who satisfy the minimum admission and progression requirements.

Revisions to the Major in Medical Cell Biology

Medical Sciences 4000E: *Partnering for Impact in Medical Sciences* will be added to the Major in Medical Cell Biology.

Admission to the Major in Medical Cell Biology will be restricted to students admitted to Year 3 of the BMSc Honours degree (Double Majors) as of 2027-28. Students admitted to Year 3 BMSc in 2025-26 and 2026-27 will have the option of completing the Major in Medical Cell Biology in either the 4-year BMSc or the BMSc Honours degree, and be required to take either Medical Sciences 4000E or 1.0 course in Anatomy and Cell Biology at the 3000-level or above. Students admitted to Year 3 BMSc in 2027-28 will be allowed to register in the Major in Medical Cell Biology in the BMSc Honours degree with Double Majors, only, and be required to take Medical Sciences 4000E.

Students registered in the Faculty of Science and the BMSc and Neuroscience programs must adhere to the Faculty of Science / Schulich School of Medicine & Dentistry Common Course Policy when completing two modules that contain common courses. A maximum of 1.0 common course may be double-counted and used toward both modules, and additional common courses must be replaced by substitute courses. The number of 2000-level courses required for admission to, and as requirements within, the module will be reduced from 2.5 courses to 2.0 courses by combining the separate requirements of Chemistry 2213A/B and Biology or Statistical Sciences 2244A/B into one 0.5 course requirement. The combination of the Major in Medical Cell Biology with the Major modules mentioned above will often result in either five or six of the 2000-level courses initially listed in the admission and modular requirements being required due to their inclusion in either the other Major module or the list of pre-approved substitute courses for the Major in Medical Cell Biology. Students will be directed to worksheets on the BMSc website that specify the 11.0 courses required for the completion of the admission and modular requirements for the Major in Medical Cell Biology in combination with any of the six Majors above, as well as the Major in Epidemiology and Biostatistics, Medical Biophysics or One Health (these latter Major modules not being restricted to the BMSc (Honours) degree with Double Majors).

Progression requirements are being introduced into the Major in Medical Cell Biology to ensure the completion of certain modular courses by the end of the Fall/Winter Term of Year 3 so that students are prepared to take the 4000-level modular courses, including Medical Sciences 4000E.

Additional Revisions Proposed for both Modules

Anatomy and Cell Biology 4429A was withdrawn after its last offering in 2019-20 and reference to this former course is being removed from the modules.

Anatomy and Cell Biology 3319 was withdrawn after its last offering in 2018-19 and reference to this former course is being removed from the modules.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in Medical Cell Biology](#)

[Revised Calendar Copy – Major in Medical Cell Biology](#)

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21197>

HONOURS SPECIALIZATION IN MEDICAL CELL BIOLOGY

This module leads to an Honours Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each (unless otherwise indicated) prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy on** *Admission to the Bachelor of Medical Sciences (BMSc) Program* for additional average, course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM for specific information about Honours Specialization modules, including the Weighted Average Chart.~~

0.5 course: Biochemistry 2280A with a mark of at least 65%.

0.5 course from: Chemistry 2213A/B or Chemistry 2273A.

~~0.5 course from: Chemistry 2223B or Chemistry 2283G.~~

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

Module

11.0 courses:

0.5 course: Biochemistry 2280A with a mark of at least 65%.

0.5 course from: Chemistry 2213A/B, Chemistry 2273A.

~~0.5 course from: Chemistry 2223B, Chemistry 2283G.~~

0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B.

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

1.5 courses: Anatomy and Cell Biology 3309 with a mark of at least 70%, Anatomy and Cell Biology 3329A/B ~~or the former Anatomy and Cell Biology 4429A.~~

1.0 course from: (Anatomy and Cell Biology 2200A/B and either Anatomy and Cell Biology 3200A/B or Anatomy and Cell Biology 3201A/B), Physiology 3120, ~~the former Anatomy and Cell Biology 3319.~~

1.0 course from: Anatomy and Cell Biology 3700F/G, Biochemistry 3381A, Biochemistry 3382A with marks of at least 70% in ~~each~~ the two courses taken.

0.5 course from: Biology 3316A/B, Physiology 3140A with a mark of at least 70% in the course taken.

0.5 course from: Biochemistry 3380G, Biology 3326F/G with a mark of at least 70% in the course taken.

0.5 course: Medical Sciences 3391A/B.

1.0 course: Anatomy and Cell Biology 4410A, Anatomy and Cell Biology 4411B.

0.5 course from: Anatomy and Cell Biology 4200A, Anatomy and Cell Biology 4201B, Anatomy and Cell Biology 4425A/B, Anatomy and Cell Biology 4451F/G, Anatomy and Cell Biology 4452A/B, Anatomy and Cell Biology 4461B.

1.5 courses: Anatomy and Cell Biology 4480E (Research Project = 1.5 courses).

Notes:

- ~~1. For the specific courses that must be completed before Year 4, see the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM).~~
- ~~2. Anatomy and Cell Biology 4425A/B, Anatomy and Cell Biology 4452A/B and Anatomy and Cell Biology 4461B require a minimum mark of 70% in their prerequisite courses. Both Anatomy and Cell Biology 4200A and Anatomy and Cell Biology 4201B require a minimum mark of 80% in their prerequisite courses. See COURSES in the Academic Calendar~~

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and](#)

Honours Programs, students must complete the following 6.5 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A (minimum mark of 65%);
- Chemistry 2213A/B or Chemistry 2273A;
- Biology 2244A/B or Statistical Sciences 2244A/B;
- Biology 2290F/G, Biology 2382A/B and Biology 2581A/B;
- Anatomy and Cell Biology 3309 (minimum mark of 70%) and Anatomy and Cell Biology 3329A/B;
- 1.0 course from: Anatomy and Cell Biology 3700F/G, Biochemistry 3381A, Biochemistry 3382A (minimum marks of 70% in the two courses taken);
- Biochemistry 3380G or Biology 3326F/G (minimum mark of 70% in the course taken); and
- Biology 3316A/B or Physiology 3140A (minimum mark of 70% in the course taken).

It is recommended that students complete Medical Sciences 3391A/B prior to Year 4.

Students registered in Year 3 of the Honours Specialization in Medical Cell Biology in 2025-26 and onward who satisfy the Progression Requirements are assured progression to Year 4 of the Honours Specialization in Medical Cell Biology.

BMSc students who are not registered in Year 3 of the Honours Specialization in Medical Cell Biology in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21195>

MAJOR IN MEDICAL CELL BIOLOGY

Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

A degree containing this module normally requires 4 years for completion. When combined with one of the following Majors, this module leads to a Bachelor of Medical Sciences (BMSc) degree: Biochemistry, Epidemiology and Biostatistics, Interdisciplinary Medical Sciences (IMS), Medical Biophysics, Microbiology and Immunology, **One Health**, Pathology, Pharmacology or Physiology. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Both 1000- and 2000-level courses are included in the Admission Requirements for students pursuing the Major in Medical Cell Biology in BMSc degrees, since admission to the BMSc Program does not occur until Year 3. The Admission Requirements for students pursuing the Major in other regular undergraduate degrees include only 1000-level courses, since students may register in the Major in Year 2 in non-BMSc degrees. The Module requirements (below) are the same for all students completing the Major. Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

Admission Requirements for students pursuing this Major module in a Bachelor of Medical Sciences (BMSc) degree:

Admission to this Major module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to a BMSc degree.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The **2000-level** courses below must be completed with a minimum mark of 60% in each prior to admission to the Major module in Year 3. These courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** ~~and MODULES OFFERED IN THE BMSc PROGRAM~~ for additional requirements (averages, course load, etc.).

0.5 course: Biochemistry 2280A.

0.5 course from: Chemistry 2213A/B, **Biology 2244A/B or Statistical Sciences 2244A/B.**

0.5 course: Biology 2382A/B.

0.5 course from: Biology 2290F/G, Biology 2581A/B.

~~0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.~~

Admission Requirements for students pursuing this Major module in a degree other than a Bachelor of Medical Sciences (BMSc) degree:

Completion of first-year requirements, including a mark of at least 60% in each of the 3.0 (full or half) principal courses below:

1.0 course: Biology 1001A*~~and Biology 1002B*.~~

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

The following must be completed by the end of second year, with a mark of at least 60% in each half course:

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

Module

6.0 courses:

0.5 course: Biochemistry 2280A.

0.5 course from: Chemistry 2213A/B, Biology 2244A/B, Statistical Sciences 2244A/B.

0.5 course: Biology 2382A/B.

0.5 course from: Biology 2290F/G, Biology 2581A/B.

~~0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B.~~

~~0.5 course from: Biology 3316A/B, Physiology 3140A.~~

~~1.5 courses: Anatomy and Cell Biology 2200A/B, Anatomy and Cell Biology 3309.~~

~~0.5 course from: Anatomy and Cell Biology 3200A/B, Anatomy and Cell Biology 3201A/B, Anatomy and Cell Biology 3329A/B, Anatomy and Cell Biology 3700F/G.~~

1.0 course: Anatomy and Cell Biology 3309.

0.5 course from: Anatomy and Cell Biology 2200A/B, Anatomy and Cell Biology 3200A/B, Biology 3316A/B, Physiology 3140A.

0.5 course from: Anatomy and Cell Biology 2200A/B, Anatomy and Cell Biology 3200A/B, Anatomy and Cell Biology 3201B, Anatomy and Cell Biology 3329A/B, Anatomy and Cell Biology 3700F/G, Biology 3316A/B, Physiology 3140A (only one of Biology 3316A/B or Physiology 3140A can included in the Major).

1.0 course from: Anatomy and Cell Biology 4200A, Anatomy and Cell Biology 4201B, Anatomy and Cell Biology 4410A, Anatomy and Cell Biology 4411B, Anatomy and Cell Biology 4425A/B, Anatomy and Cell Biology 4451F/G, Anatomy and Cell Biology 4452A/B, Anatomy and Cell Biology 4461B, ~~the former Anatomy and Cell Biology 4429A.~~

1.0 course from: Medical Sciences 4000E, additional Anatomy and Cell Biology courses at the 3000- or 4000-level*.

*For students admitted to Year 3 BMSc in 2027-28 and onward, Medical Sciences 4000E will be required to satisfy this requirement.

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

In addition to the progression requirements for Double Major Modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 3.0 modular courses by the end of Year 3:

- Biochemistry 2280A;
- Biology 2382A/B;
- 0.5 course from: Biology 2290F/G, Biology 2581A/B;
- 0.5 course from: Chemistry 2213A/B, Biology 2244A/B or Statistical Sciences 2244A/B; and
- 1.0 additional modular course with the minimum marks to satisfy the prerequisites for at least two 4000-level courses in Anatomy and Cell Biology.

The Faculty of Science and Schulich School of Medicine & Dentistry Common Course Policy is applied to the Honours Double Major in the BSc Program. See the BSc website for more information.

Notes:

- ~~1. The following 4000-level courses in Anatomy and Cell Biology require a minimum mark of 70% in their prerequisite courses: Anatomy and Cell Biology 4410A, Anatomy and Cell Biology 4411B, Anatomy and Cell Biology 4425A/B, Anatomy and Cell Biology 4452A/B, and Anatomy and Cell Biology 4461B. Both Anatomy and Cell Biology 4200A and Anatomy and Cell Biology 4201B require a minimum mark of 80% in their prerequisite courses. See COURSES in the Academic Calendar.~~
- ~~2. To register in Year 4 of a degree containing this module, students must satisfy the Admission Requirements for the module and have the prerequisite to register in at least two of the 4000-level courses in Anatomy and Cell Biology.~~
- ~~3. BSc and BSc students completing the Major in Medical Cell Biology in addition to another module must adhere to the Common Course Policy if the same courses at the 2000- to 4000-level appear in more than one of the modules (see faculty websites for details).~~
- ~~4. The former Anatomy and Cell Biology 3319 may be used in place of Anatomy and Cell Biology 2200A/B and Anatomy and Cell Biology 3200A/B.~~

ITEM 15.3(a)(iii) – Schulich School of Medicine & Dentistry, Department of Biochemistry and Faculty of Science: Revisions to the Honours Specialization in Biochemistry, Honours Specialization in Biochemistry and Cancer Biology, Major in Biochemistry, and Combined Honours BSc Biochemistry/HBA

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, the following modules offered by the Department of Biochemistry in the Schulich School of Medicine & Dentistry and the Faculty of Science be revised as shown in Item 15.3(a)(iii).

Honours Specialization in Biochemistry

Honours Specialization in Biochemistry and Cancer Biology

Major in Biochemistry

Honours BSc Biochemistry/HBA (*with the Ivey Business School*)

EXECUTIVE SUMMARY:

Revisions to Honours Specialization Modules

This proposal will add Medical Sciences 3391A/B as a required course in the Honours Specialization in Biochemistry (increasing the number of modular courses from 9.5 to 10.0 courses), Honours Specialization in Biochemistry and Cancer Biology (increasing the number of modular courses from 10.5 to 11.0 courses), and the combined Honours BSc (Biochemistry)/HBA (increasing the number of modular courses from 9.5 to 10.0).

Progression requirements from Year 3 to 4 are being added for the Honours Specialization modules. These requirements for the Honours Specialization in Biochemistry and the Honours Specialization in Biochemistry and Cancer Biology include the completion of certain modular courses by the end of the Fall/Winter of Year 3, as well as the usual Progression Requirements for Honours Specialization modules - a minimum cumulative modular average of 70%, a minimum mark of 60% in each course of the module and a passing grade in each option – with the exception that a minimum mark of 65% will be required in Biochemistry 2280A and minimum marks of 70% will be required in Biochemistry 3380G, Biochemistry 3381A, and Biochemistry 3382A for the Honours Specialization in Biochemistry, and a minimum mark of 70% will be required in either Biochemistry 3380G or Physiology and Pharmacology 3000E for the Honours Specialization in Biochemistry and Cancer Biology.

If there is space in the Honours Specialization in Biochemistry in Year 4, as determined by the capacity of Biochemistry 4483E or Biochemistry 4484E, permission to enroll in

the Honours Specialization may be extended to additional students in Year 3 of the BSc Program who satisfy the minimum Admission and Progression Requirements. If there is space in the Honours Specialization in Biochemistry and Cancer Biology in Year 4, as determined by the capacity of Biochemistry 4955E, permission to enroll in the Honours Specialization may be extended to additional students in Year 3 of the BSc Program who satisfy the minimum Admission and Progression Requirements.

Chemistry 2274A and Chemistry 2284B were introduced by the Department of Chemistry for 2024-25, replacing courses that have been withdrawn, Chemistry 2374A and Chemistry 2384B. The Honours Specialization in Biochemistry will be revised to reflect the introduction and withdrawal of these Chemistry courses. The former Medical Biophysics 2582B has not been offered since 2019-20 and reference to this course will be removed from the Honours Specialization in Biochemistry and Cancer Biology.

Revisions to the Major in Biochemistry

An experiential learning capstone course, Medical Sciences 4000E will be added to the Major in Biochemistry.

Admission to the Major will be restricted to students admitted to Year 3 of the BSc Honours degree (Double Majors) as of 2027-28. Students admitted to Year 3 BSc in 2025-26 and 2026-27 will have the option of completing the Major in Biochemistry in either the 4-year BSc or the BSc Honours degree, and will be required to take 1.0 course from Medical Sciences 4000E, Chemistry 2223B or 2283G, or Biochemistry courses at the 3000- or 4000-level. Students admitted to Year 3 BSc in 2027-28 will be allowed to register in the Major in Biochemistry in the BSc Honours degree with Double Majors, only, and will be required to take Medical Sciences 4000E.

The prerequisites for Biochemistry 3381A and 3382A were revised by removing Chemistry 2223B (or Chemistry 2283G) allowing for the removal of Chemistry 2223B (or Chemistry 2283G) from the admission and modular requirements.

Medical Sciences 3391A/B will be added to an existing picklist in the Major in Biochemistry.

Students registered in the Faculty of Science and the BSc and Neuroscience programs must adhere to the Faculty of Science / Schulich School of Medicine & Dentistry Common Course Policy when completing two modules that contain common courses. A maximum of 1.0 common course may be double-counted and used toward both modules, and additional common courses must be replaced by substitute courses. The combination of the Major in Biochemistry with any of the Major modules listed above will result in a minimum of 0.5 substitute course required. The Department of Biochemistry will list additional courses in Biochemistry as acceptable substitute courses so that the removal of 0.5 course in Biochemistry from the module will be less impactful. Students will be directed to worksheets on the BSc website that specify the 11.0 courses required for the completion of the admission and modular requirements for the Major in Biochemistry in combination with any of the six Majors above, as well as the Major in Epidemiology and Biostatistics, Medical Biophysics or One Health (these

latter Major modules not being restricted to the BSc (Honours) degree with Double Majors).

Progression requirements are being introduced to ensure the completion of certain modular courses by the end of the Fall/Winter Term of Year 3 so that students are prepared to take the 4000-level modular courses, including Medical Sciences 4000E.

Revisions to the Honours BSc (Biochemistry)/HBA (with the Ivey Business School)

Students admitted to Year 3 of the Honours Specialization in Biochemistry in 2025-26 and onward in the BSc (Honours) degree (not combined with the HBA degree) will no longer be competing for spaces in Year 4 as determined by the number of spaces in the capstone courses in Year 4 and the weighted averages of students applying to Year 4. Students registered in Year 3 of the Honours Specialization in Biochemistry will be guaranteed progression to Year 4, provided they satisfy the usual progression requirements for students in Honours Specialization modules - a minimum cumulative modular average of 70%, a minimum mark of 60% in each course of the module and a passing grade in each option – with the exception that a minimum mark of 65% will be required in Biochemistry 2280A and minimum marks of 70% will be required in Biochemistry 3380G, 3381A and 3382A. The cumulative modular average in the courses required by the end of Year 4 for the Honours Specialization in Biochemistry in the combined BSc (Biochemistry)/HBA program is being reduced, therefore, from 75% to 70%.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in Biochemistry](#)

[Revised Calendar Copy – Honours Specialization in Biochemistry and Cancer Biology](#)

[Revised Calendar Copy – Major in Biochemistry](#)

[Revised Calendar Copy – Honours BSc Biochemistry/HBA](#)

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21178>

HONOURS SPECIALIZATION IN BIOCHEMISTRY

This module leads to an Honours Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each (unless otherwise indicated) prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy on** *Admission to the Bachelor Of Medical Sciences (BMSc) Program* for additional average, course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM for specific information about Honours Specialization modules, including the Weighted Average Chart.~~

0.5 course: Biochemistry 2280A with a mark of at least 65%.

0.5 course: Biology 2581A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

0.5 course from: Chemistry 2213A/B or Chemistry 2273A.

0.5 course from: Chemistry 2223B or Chemistry 2283G.

1.0 course from: Biology 2290F/G, Biology 2382A/B, Chemistry 2211A/B, Chemistry 2214A/B, **Chemistry 2274A, Chemistry 2284B, the former** Chemistry 2374A, **the former** Chemistry 2384B.

Module

9.5 **10.0** courses:

0.5 course: Biochemistry 2280A with a mark of at least 65%.

0.5 course: Biology 2581A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

0.5 course from: Chemistry 2213A/B or Chemistry 2273A.

0.5 course from: Chemistry 2223B or Chemistry 2283G.

1.0 course from: Biology 2290F/G, Biology 2382A/B, Chemistry 2211A/B, Chemistry 2214A/B, **Chemistry 2274A, Chemistry 2284B, the former** Chemistry 2374A, **the former** Chemistry 2384B.

1.5 courses: Biochemistry 3380G, Biochemistry 3381A and Biochemistry 3382A with marks of at least 70% in each.

0.5 course: Biochemistry 3390B.

0.5 course: Medical Sciences 3391A/B.

1.0 course from: Biochemistry 4410A, Biochemistry 4415B, Biochemistry 4420A, Biochemistry 4425B.

1.5 additional courses from: Biochemistry 3385B, Biochemistry 3392F/G, Biochemistry 4320F/G, Biochemistry 4410A, Biochemistry 4415B, Biochemistry 4420A, Biochemistry 4425B, Biochemistry 4450A, the former Biochemistry 4455G, the former Biochemistry 4463B.

1.5 courses from: Biochemistry 4483E or Biochemistry 4484E

Notes:

1. ~~For the specific courses that must be completed before Year 4, see the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM).~~

2. It is recommended that students include at least one of Biology 2290F/G, Chemistry 2214A/B, **Chemistry 2274A, or the former** Chemistry 2374A in the module.

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 5.5 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A (minimum mark of 65%);
- Biology 2581A/B;

- Biology 2244A/B or Statistical Sciences 2244A/B;
- Chemistry 2213A/B or Chemistry 2273A;
- Chemistry 2223B or Chemistry 2283G;
- 1.0 course from Biology 2382A/B, Biology 2290F/G, Chemistry 2211A/B, Chemistry 2214A/B, Chemistry 2274A, Chemistry 2284B, the former Chemistry 2374A, the former Chemistry 2384B;
- Biochemistry 3380G, Biochemistry 3381A and Biochemistry 3382A (minimum marks of 70% in each); and
- Biochemistry 3390B.

Students registered in Year 3 of the Honours Specialization in Biochemistry in 2025-26 and onward who satisfy these Progression Requirements are assured progression to Year 4 of the Honours Specialization in Biochemistry.

BMSc students who are not registered in Year 3 of the Honours Specialization in Biochemistry in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21184>

HONOURS SPECIALIZATION IN BIOCHEMISTRY AND CANCER BIOLOGY

This module leads to an Honours Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each (unless otherwise indicated) prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy on** *Admission to the Bachelor of Medical Sciences (BMSc) Program* for additional average, course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM for specific information about Honours Specialization modules, including the Weighted Average Chart.~~

0.5 course: Biochemistry 2280A with a mark of at least 65%.

1.0 course: Biology 2382A/B, Biology 2581A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

0.5 course from: Chemistry 2213A/B or Chemistry 2273A.

0.5 course from: Chemistry 2223B or Chemistry 2283G.

0.5 course: Microbiology and Immunology 2500A/B.

Module

~~10.5~~ **11.0** courses:

- 0.5 course:** Biochemistry 2280A with a mark of at least 65%.
- 1.0 course:** Biology 2382A/B, Biology 2581A/B.
- 0.5 course** from: Biology 2244A/B, Statistical Sciences 2244A/B.
- 0.5 course** from: Chemistry 2213A/B, Chemistry 2273A.
- 0.5 course** from: Chemistry 2223B, Chemistry 2283G.
- 0.5 course:** Microbiology and Immunology 2500A/B.
- 0.5 course:** Medical Biophysics 3518B ~~or the former Medical Biophysics 2582B.~~
- 1.0 course:** Biochemistry 3381A, Biochemistry 4450A.
- 1.0 course:** Pharmacology 3620.
- 0.5 course** from: Biochemistry 3382A, Chemistry 3393A/B, Microbiology and Immunology 3300B ~~(see notes below).~~
- 1.0 course** from: Anatomy and Cell Biology 3309, Pathology 3500.
- 0.5 course** from: Biochemistry 3380G, Physiology and Pharmacology 3000E ~~(see notes below).~~ A mark of at least 70% is required in the course taken.
- 0.5 course:** Medical Sciences 3391A/B.
- 1.5 courses** from: Anatomy and Cell Biology 4461B ~~(see note)~~, Medical Biophysics 4720B, Microbiology and Immunology 4310A ~~(see note)~~, Pharmacology 4360A/B, the former Biochemistry 4455G, the former Microbiology and Immunology 4300A.
- 1.0 course:** Biochemistry 4955E. ~~See notes below.~~

Notes:

1. ~~Several courses above include minimum marks in their prerequisites. Students may substitute the former Biochemistry 4486E for Biochemistry 4955E. The inclusion of the former Biochemistry 4486E will increase the module by 0.5 course.~~
2. ~~Biochemistry 3380G requires both Biochemistry 3381A and Biochemistry 3382A as prerequisite courses; the prerequisite for Physiology and Pharmacology 3000E includes a minimum average of 75% in the previous year. The inclusion of Physiology and Pharmacology 3000E will increase the module by 0.5 course.~~
3. ~~For the specific courses that must be completed before Year 4, see the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM).~~
4. ~~Microbiology and Immunology 4310A requires a minimum mark of 70% in Microbiology and Immunology 3300B as a prerequisite.~~
5. ~~Anatomy and Cell Biology 4461B requires a minimum mark of 70% in either Anatomy and Cell Biology 3309 or Pathology 3500 as a prerequisite.~~

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 7.5 or 8.0 modular courses (8.0 courses if Physiology and Pharmacology 3000E is selected) by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A (minimum mark of 65%);
- Biology 2382A/B and Biology 2581A/B;
- Biology 2244A/B or Statistical Sciences 2244A/B;
- Chemistry 2213A/B or Chemistry 2273A;
- Chemistry 2223B or Chemistry 2283G;
- Microbiology and Immunology 2500A/B;
- Biochemistry 3381A;
- Pharmacology 3620;
- Anatomy and Cell Biology 3309 or Pathology 3500;
- 0.5 course from: Biochemistry 3382A, Chemistry 3393A/B or Microbiology and Immunology 3300B;
- Either Biochemistry 3380G or Physiology and Pharmacology 3000E, with a mark of at least 70% in the course taken;
- Medical Biophysics 3518B.

Students registered in Year 3 of the Honours Specialization in Biochemistry and Cancer Biology in 2025-26 and onward who satisfy the Progression Requirements are assured progression to Year 4 of the Honours Specialization in Biochemistry and Cancer Biology.

BMSc students who are not registered in Year 3 of the Honours Specialization in Biochemistry and Cancer Biology in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21176>

MAJOR IN BIOCHEMISTRY

Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

A degree containing this module normally requires 4 years for completion. When combined with one of the following Majors, this module leads to a Bachelor of Medical Sciences (BMSc) degree: Epidemiology and Biostatistics, Interdisciplinary Medical Sciences (IMS), Medical Biophysics, Medical Cell Biology, Microbiology and Immunology, **One Health**, Pathology, Pharmacology or Physiology. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Both 1000- and 2000-level courses are included in the Admission Requirements for students pursuing the Major in Biochemistry in BMSc degrees, since admission to the BMSc Program does not occur until Year 3. The Admission Requirements for students pursuing the Major in other regular undergraduate degrees include only 1000-level courses, since students may register in the Major in Year 2 in non-BMSc degrees. The Module requirements (below) are the same for all students completing the Major. Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

Admission Requirements for students pursuing this Major module in a Bachelor of Medical Sciences (BMSc) degree:

Admission to this Major module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to a BMSc degree.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The **2000-level** courses below must be completed with a minimum mark of 60% in each (unless otherwise indicated) prior to admission to the Major module in Year 3. These courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** ~~and MODULES OFFERED IN THE BMSc PROGRAM~~ for additional requirements (averages, course load, etc.).

0.5 course: Biochemistry 2280A with a mark of at least 65%.

0.5 course from: Chemistry 2213A/B or Chemistry 2273A.

~~0.5 course from: Chemistry 2223B or Chemistry 2283G.~~

0.5 course: Biology 2581A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

~~Note: Some modular courses include a mark requirement in their prerequisite(s). See UNDERGRADUATE COURSE INFORMATION.~~

Admission Requirements for students pursuing this Major module in a degree other than a Bachelor of Medical Sciences (BMSc) degree:

Completion of first-year requirements, including a mark of at least 60% in each of the 3.0 (full or half) principal courses below:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

The following must be completed by the end of second year, with a mark of at least 60% in each half course:

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

Module

6.0 courses:

0.5 course: Biochemistry 2280A with a mark of at least 65%.

0.5 course from: Chemistry 2213A/B, ~~or Chemistry 2273A with a mark of at least 60% in the course taken.~~

~~0.5 course from: Chemistry 2223B or Chemistry 2283G with a mark of at least 60% in the course taken.~~

0.5 course: Biology 2581A/B.

0.5 course from: Biology 2244A/B, ~~or~~ Statistical Sciences 2244A/B.

1.5 courses: Biochemistry 3380G, Biochemistry 3381A, Biochemistry 3382A.

1.0 course from: Biochemistry 4410A, Biochemistry 4420A, Biochemistry 4415B, Biochemistry 4425B.

~~1.0~~ **0.5** additional course from: Biochemistry 3385B, Biochemistry 3386B, Biochemistry 3390B, Biochemistry 3392F/G, Biochemistry 4320F/G, Biochemistry 4410A, Biochemistry 4420A, Biochemistry 4415B, Biochemistry 4425B, Biochemistry 4450A, **Medical Sciences 3391A/B**, the former Biochemistry 4455G, the former Biochemistry 4463B.

1.0 course from: Medical Sciences 4000E, Chemistry 2223B, Chemistry 2283G, Biochemistry courses at the 3000- or 4000-level*.

*For students admitted to Year 3 BSc in 2027-2028 and onward, Medical Sciences 4000E will be required to satisfy this requirement.

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

In addition to the progression requirements for Double Major Modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 3.5 modular courses by the end of Year 3:

- Biochemistry 2280A (with a mark of at least 65%);
- Chemistry 2213A/B or Chemistry 2273A;
- Biology 2581A/B;
- Biology 2244A/B or Statistical Sciences 2244A/B; and
- Biochemistry 3380G, Biochemistry 3381A and Biochemistry 3382A.

~~Note: BSc and BSc students completing the Major in Biochemistry in addition to another module must adhere to the Common Course Policy if the same courses at the 2000- to 4000-level appear in more than one of the modules (see faculty websites for details).~~

The Faculty of Science and Schulich School of Medicine & Dentistry Common Course Policy is applied to the Honours Double Major in the BSc Program. See the BSc website for more information.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21314>

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21478>

HONOURS BMSC BIOCHEMISTRY/HBA

The Richard Ivey School of Business, the Schulich School of Medicine & Dentistry, and the Faculty of Science administer these combined degrees.

Admission Requirements

Structure of the Combined Degree

The completion of the combined degree program usually takes five academic years. Students apply for admission to the combined degree program during the first year of the HBA (HBA1), typically their third year of university. Once in HBA1, students must satisfy the following conditions to be eligible for admission to the combined program:

- be eligible for admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program,
- complete the Admission Requirements for the Honours Specialization in Biochemistry (including all of the 2000-level modular courses),
- achieve a minimum average of 80% in the 10.0 courses completed prior to admission to HBA, and
- achieve a minimum weighted rounded average of 78% in HBA1

Students will usually complete Medical Sciences First Entry in the Faculty of Science (Medical Sciences 1 and 2), as well as Business Administration 2257, to be considered for admission to the Combined BMSc (Biochemistry)/HBA Program. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** for course and average requirements.

In Year 3, students enroll in the first year of the HBA program (demonstrated participation in extracurricular and/or community activities, leadership, and work experience are admission criteria for the HBA, in addition to academic achievement).

For Years 4 and 5, students register in the Schulich School of Medicine & Dentistry and the Ivey School of Business in the Combined Honours BMSc (Biochemistry)/HBA program.

It is recommended that students do not complete more than two years of course work prior to admission to HBA1. It is possible, however, to undertake the combined program with more than 10.0 courses prior to entry into the first year of the HBA but completion of the program may take more than five academic years. Students in this situation should contact both the BMSUE Coordinator and the Richard Ivey School of Business.

Applications for the combined degrees must be made during HBA1 to the HBA program and the BMSUE Coordinator by the published deadlines for Ivey. The Ivey School's

Advanced Entry Opportunity (AEO) students are also eligible to apply to the combined degrees. Entrance to the combined degrees is competitive and limited.

Module/Program Information

Year 3: HBA1

The third year of the undergraduate program in Business Administration consists of an integrated set of courses (7.5 courses) designed to give a basic understanding of the functions and the interrelationships of the major areas of management, as well as to develop problem-solving and action-planning skills.

All students will take: Business Administration 3300K, Business Administration 3301K, Business Administration 3302K, Business Administration 3303K, Business Administration 3304K, Business Administration 3311K, Business Administration 3316K, Business Administration 3321K, Business Administration 3322K, Business Administration 3323K.

No substitute for any of the above courses is permitted under any circumstances.

Years 4 and 5: HBA2 requirements

HBA2 Requirements can be taken over Years 4 or 5 - except Business Administration 4569 must be taken in Year 4.

2.5 courses:

- International Perspective Requirement: Business Administration 4505A/B (0.5 course).
- Corporations and Society Perspectives Requirement: At least one 0.5 course from Business Administration - Corporations and Society designated electives offered during the academic year (Business Administration 4538A/B, Business Administration 4539A/B, Business Administration 4588A/B, Business Administration 4625A/B) or other business elective as determined and approved by the HBA Program Director to satisfy this requirement.
- Managerial Accounting Requirement: Business Administration 4624A/B (0.5 course).
- Applied Project Requirement: Business Administration 4569 (1.0 course)

3.0 additional business elective courses.

Years 4 and 5: BSc requirements for the Honours Specialization in Biochemistry

Year 4

1.5 courses: Biochemistry 3380G, Biochemistry 3381A and Biochemistry 3382A with marks of at least 70% in each.

0.5 course: Biochemistry 3390B.

0.5 course: Medical Sciences 3391A/B (may be deferred to Year 5).

Year 5

1.0 course from: Biochemistry 4410A, Biochemistry 4415B, Biochemistry 4420A, Biochemistry 4425B.

1.5 additional courses from: Biochemistry 3385B, Biochemistry 3392F/G, Biochemistry 4320F/G, Biochemistry 4410A, Biochemistry 4415B, Biochemistry 4420A, Biochemistry 4425B, Biochemistry 4450A, the former Biochemistry 4463B.

1.5 courses: Biochemistry 4483E (Research Project = 1.5 courses).

Note: the breadth requirement of a BSc degree must be satisfied, i.e., 1.0 course from Category B must be completed prior to graduation. See GRADUATION REQUIREMENTS FOR HONOURS BACHELOR DEGREES.

Degree Requirements

Students registered in the combined degrees are expected to abide by all guidelines associated with each of the individual degrees.

Progression

Students in these combined degrees must meet the following progression standards:

Students enrolled in first year HBA (Year 3) must attain a minimum weighted rounded average of 78%. In Year 4, students must attain a minimum weighted average of 75% in their 4000-level HBA courses and a minimum cumulative modular average of ~~75%~~ 70% with no mark less than 60% in any modular courses required for the Honours Specialization in Biochemistry (Biochemistry 3380G, Biochemistry 3381A, Biochemistry 3382A must be completed with marks of at least 70%). In Year 5, students must attain a minimum weighted average of 75% in their 4000-level HBA courses and a minimum cumulative modular average of 70% with no mark less than 60% in any modular courses required for the Honours Specialization in Biochemistry.

Failure to Meet Progression Standards

A student who fails to meet the progression standards in any year must withdraw from the combined degrees. With permission from the appropriate HBA Program Director and/or the Assistant Associate Dean, Basic Medical Sciences Undergraduate Education, Schulich School of Medicine & Dentistry, the student may continue in one

degree, and request permission from the other School to complete the other degree at a later date.

A student who fails to meet the progression standards in any year of the combined degrees may appeal the decision in writing to either the HBA Program Director or the **Associate Assistant** Dean, Basic Medical Sciences Undergraduate Education, Schulich School of Medicine & Dentistry, depending upon the degree in which the progression standards were not met, in accordance with the University's policies on Academic Rights and Responsibilities.

Dean's Honour List

Students are considered for the Dean's Honour List in the Faculty of Science in Years 1 and 2.

Students who take courses required for the Honours Specialization in Biochemistry totaling at least 2.0 courses in Year 4 and 4.0 courses in Year 5 of the combined degrees are considered for the Dean's Honour List in the Schulich School of Medicine & Dentistry in each of those years on the basis of those courses.

At the Richard Ivey School of Business, students are considered for the Dean's Honour List during their first year of HBA. Students enrolled in Years 4 and 5 of the combined degree program are considered for the Dean's Honour List in Year 5 only. Only grades obtained in 4000-level Business courses will be used in calculating averages for the purpose of determination of Dean's Honour List standing. The Dean's Honour List for HBA2 typically includes the top 25% of all of HBA2 and is determined by vote of the teaching faculty. Courses taken outside the Business School are excluded. Calculations for Ivey Scholar and Gold Medals are completed in the same way.

Related Information

Graduation

Upon completion of the combined program, students will receive two degrees: a BMSc (Honours) degree with an Honours Specialization in Biochemistry and a BA in Honours Business Administration.

Fees

Students pay the prevailing fees as determined by the University policy on combined degrees.

International Exchange Programs

Students in the Combined BMSc (Biochemistry)/HBA Program may be eligible to participate in academic exchange programs (for HBA, only). Interested students should discuss exchange options with the HBA Program Office and the BMSUE Program Office.

ITEM 15.3(a)(iv) – Schulich School of Medicine & Dentistry, Department of Biochemistry: Withdrawal of the Honours Specialization in Biochemistry and Cell Biology, Honours Specialization in Biochemistry and Pathology of Human Disease, Honours Specialization in Biochemistry of Infection and Immunity, Honours Specialization in Chemical Biology, and Honours Specialization in Computational Biochemistry

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, admission to the following Honours Specializations offered by the Department of Biochemistry in the Schulich School of Medicine & Dentistry be discontinued:

Honours Specialization in Biochemistry and Cell Biology (*with the Department of Anatomy and Cell Biology*)

Honours Specialization in Biochemistry and Pathology of Human Disease (*with the Department of Pathology and Laboratory Medicine*)

Honours Specialization in Biochemistry of Infection and Immunity (*with the Department of Microbiology and Immunology*)

Honours Specialization in Chemical Biology (*with the Department of Biochemistry and the Department of Chemistry in the Faculty of Science*)

Honours Specialization in Computational Biochemistry (*with the Department of Biochemistry and the Department of Computer Science in the Faculty of Science*); and

That students currently enrolled in the modules be permitted to graduate upon fulfillment of the module requirements by August 31, 2028; and

That the modules be withdrawn effective September 1, 2028.

EXECUTIVE SUMMARY:

With the addition of capstone courses to Double Majors in the Bachelor of Medical Sciences (Honours) degrees, Honours Specialization modules that are offered jointly by two basic medical science departments are being withdrawn.

The Major in Biochemistry + the Major in Medical Cell Biology will be an effective replacement for the Honours Specialization in Biochemistry and Cell Biology. Students in the Double Majors will take Medical Sciences 4000E as their capstone course and may be granted permission to take the 1.5 course (research project and seminar) normally restricted to students in the Honours Specialization in Biochemistry or the Honours Specialization in Medical Cell Biology if the department and student so wishes. There are 16 students registered in Year 3 and 12 students registered in Year 4 of the Honours Specialization in Biochemistry and Cell Biology. These 28 students will be able to complete the requirements to graduate by August 31, 2028.

The Major in Biochemistry + the Major in Pathology will be an effective replacement for the Honours Specialization in Biochemistry and Pathology of Human Disease. Students in the Double Majors will take Medical Sciences 4000E as their capstone course and may be granted permission to take the 1.5 course (research project and seminar) normally restricted to students in the Honours Specialization in Biochemistry or the Honours Specialization in Pathology if the department and student so wishes. There are eight students registered in Year 3 and eight students registered in Year 4 of the Honours Specialization in Biochemistry and Pathology of Human Disease. These 16 students will be able to complete the requirements to graduate by August 31, 2028.

The Major in Biochemistry + the Major in Microbiology and Immunology will be an effective replacement for the Honours Specialization in Biochemistry of Infection and Immunity. Students in the Double Majors will take Medical Sciences 4000E as their capstone course and may be granted permission to take the 1.5 course (research project and seminar) normally restricted to students in the Honours Specialization in Biochemistry or the Honours Specialization in Microbiology and Immunology if the department and student so wishes. There are 13 students registered in Year 3 and eight students registered in Year 4 of the Honours Specialization in Biochemistry of Infection and Immunity. These 21 students will be able to complete the requirements to graduate by August 31, 2028.

Additionally, Honours Specialization modules offered jointly with departments in the Faculty of Science that have been of little interest are being withdrawn. There has been little interest in the Honours Specialization in Chemical Biology as evidenced by a total of 10 graduates since June 2014 (ten academic years). No students are currently registered in the module. There has also been little interest in the Honours Specialization in Computational Biochemistry as evidenced by a total of 10 graduates since June 2014 (ten academic years). One student is currently registered in Year 4 of the module and another student is registered in an additional year (fifth year). The two students currently registered in the module will be able to satisfy their graduation

requirements by August 31, 2028.

ATTACHMENT(S):

Revised Calendar Copy – Honours Specialization in Biochemistry and Cell Biology

Revised Calendar Copy – Honours Specialization in Biochemistry and Pathology of Human Disease

Revised Calendar Copy – Honours Specialization in Biochemistry of Infection and Immunity

Revised Calendar Copy – Honours Specialization in Chemical Biology

Revised Calendar Copy – Honours Specialization in Computational Biochemistry

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21179>

**HONOURS SPECIALIZATION IN BIOCHEMISTRY AND CELL BIOLOGY –
ADMISSION DISCONTINUED**

Admission to this module is discontinued, effective September 1, 2025. Students currently enrolled in the module will be permitted to graduate upon fulfillment of the module requirements by August 31, 2028.

The module requirements remain unchanged.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21183>

**HONOURS SPECIALIZATION IN BIOCHEMISTRY AND PATHOLOGY OF HUMAN
DISEASE – ADMISSION DISCONTINUED**

Admission to this module is discontinued, effective September 1, 2025. Students currently enrolled in the module will be permitted to graduate upon fulfillment of the module requirements by August 31, 2028.

The module requirements remain unchanged.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=21180>

**HONOURS SPECIALIZATION IN BIOCHEMISTRY OF INFECTION AND IMMUNITY –
ADMISSION DISCONTINUED**

Admission to this module is discontinued, effective September 1, 2025. Students currently enrolled in the module will be permitted to graduate upon fulfillment of the module requirements by August 31, 2028.

The module requirements remain unchanged.

REVISED CALENDAR COPY

<https://www.westerncalendar.uwo.ca/Modules.cfm?ModuleID=21185>

**HONOURS SPECIALIZATION IN CHEMICAL BIOLOGY – ADMISSION
DISCONTINUED**

Admission to this module is discontinued, effective September 1, 2025. Students currently enrolled in the module will be permitted to graduate upon fulfillment of the module requirements by August 31, 2028.

The module requirements remain unchanged.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21182>

**HONOURS SPECIALIZATION IN COMPUTATIONAL BIOCHEMISTRY – ADMISSION
DISCONTINUED**

Admission to this module is discontinued, effective September 1, 2025. Students currently enrolled in the module will be permitted to graduate upon fulfillment of the module requirements by August 31, 2028.

The module requirements remain unchanged.

ITEM 15.3(a)(v) – Schulich School of Medicine & Dentistry, Department of Epidemiology and Biostatistics and Faculty of Science: Revisions to the Honours Specialization in Epidemiology and Biostatistics

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, the Honours Specialization in Epidemiology and Biostatistics, offered by the Department of Epidemiology and Biostatistics in the Schulich School of Medicine & Dentistry and the Faculty of Science, be revised as shown in Item 15.3(a)(v).

EXECUTIVE SUMMARY:

Progression requirements from Year 3 to 4 are being added for the Honours Specialization in Epidemiology and Biostatistics. These requirements include the completion of certain modular courses by the end of the Fall/Winter of Year 3, as well as the usual Progression Requirements for Honours Specialization modules with the exception that a minimum mark of 70% will be required in the Biostatistics 3100A and 3110B and Epidemiology 3200A and 3201B. If there is space in the Honours Specialization module in Year 4, as determined by the capacity of Epidemiology and Biostatistics 4980E, permission to enroll in the Honours Specialization may be extended to additional students in Year 3 of the BMSc Program who satisfy the minimum admission and progression requirements.

The requirement of a minimum mark of 75% in Biology 2244A/B or Statistical Sciences 2244A/B is being removed and the requirement of a minimum mark of 75% in Epidemiology 2200A/B is being lowered to 70% to make the Honours Specialization in Epidemiology and Biostatistics more accessible to students. At its meeting on March 12, 2025, SOC approved revisions to 3000-level Epidemiology and Biostatistics courses to lower the required marks in the prerequisite courses.

Biostatistics 4115B has never been offered and Epidemiology 4500B has not been offered since 2015-16, and, since both courses have recently been withdrawn from the course offerings of the Department of Epidemiology and Biostatistics, reference to these “former courses” is being removed from the module.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in Epidemiology and Biostatistics](#)

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21217>

HONOURS SPECIALIZATION IN EPIDEMIOLOGY AND BIOSTATISTICS

This module is intended primarily for students who wish to pursue graduate training in Epidemiology and Biostatistics and want to include applied human health research-intensive preparation in their undergraduate program. This module leads to a Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each (unless otherwise indicated) prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** for additional average, course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM for specific information about Honours Specialization modules, including the Weighted Average Chart.~~

0.5 course: Biochemistry 2280A.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B, ~~with a mark of at least 75%.~~

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

0.5 course: Epidemiology 2200A/B with a mark of at least **70%** ~~75%~~.

Module

11.0 courses:

0.5 course: Biochemistry 2280A.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B ~~with a mark of at least 75%.~~

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

0.5 course: Epidemiology 2200A/B with a mark of at least **70%** ~~75%~~.

1.0 course from the Social Science Subject List (see below).

1.0 course: Biostatistics 3100A, Biostatistics 3110B with a mark of at least 70% in each.

1.0 course: Epidemiology 3200A, Epidemiology 3210B, with a mark of at least 70% in each.

1.5 courses: Epidemiology 3330F/G, Epidemiology 4310A/B, Epidemiology 4320A/B.

0.5 course from: Biostatistics 3400A, Epidemiology 4600A, ~~the former Epidemiology 4500B.~~

1.0 course from: Epidemiology 3315B, Epidemiology 4600A (if not used above), Epidemiology 4615B, Epidemiology 4715A/B, ~~the former Biostatistics 4115B.~~

1.5 course: Epidemiology and Biostatistics 4900E (Research Project = 1.5 courses).

Social Science Subject List:

Students must complete 1.0 senior course from one of the subject areas below (e.g., 1.0 course - one full course or two half courses in Economics). Note that (i) two half courses from two different subject areas will not satisfy this requirement, and (ii) some courses may require a prerequisite.

Anthropology, Economics, Geography, History, Indigenous Studies, Political Science, Psychology, or Sociology.

Notes:

~~1. For the specific courses that must be completed before Year 4, see the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM).~~

~~2. Students are encouraged to take at least one of the following ethics courses as options: Philosophy 2715F/G –Health Care Ethics, Philosophy 3730F/G –Research Ethics~~

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 5.5 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A;
- Chemistry 2213A/B;
- Biology 2244A/B or Statistical Sciences 2244A/B;
- Biology 2581A/B, Biology 2382A/B and Biology 2290F/G;
- Epidemiology 2200A/B with a mark of at least 70%;
- Biostatistics 3100A and Biostatistics 3110B with marks of at least 70% in each; and
- Epidemiology 3200A and Epidemiology 3210B with marks of at least 70% in each.

Students registered in Year 3 of the Honours Specialization in Epidemiology and Biostatistics in 2025-26 and onward who satisfy the Progression Requirements are assured progression to Year 4 of the Honours Specialization in Epidemiology and Biostatistics.

BMSc students who are not registered in Year 3 of the Honours Specialization in Epidemiology and Biostatistics in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

ITEM 15.3(a)(vi) – Schulich School of Medicine & Dentistry, Department of Medical Biophysics and Faculty of Science: Revisions to the Honours Specialization in Medical Biophysics (Medical Science Concentration)

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, the Honours Specialization in Medical Biophysics (Medical Science Concentration), offered by the Department of Medical Biophysics in the Schulich School of Medicine & Dentistry and the Faculty of Science, be revised as shown in Item 15.3(a)(vi).

EXECUTIVE SUMMARY:

Progression requirements from Year 3 to 4 are being added for the Honours Specialization in Medical Biophysics (Medical Science Concentration). These requirements include the completion of certain modular courses by the end of the Fall/Winter of Year 3, as well as the usual Progression Requirements for Honours Specialization modules. If there is space in the Honours Specialization module in Year 4, as determined by the capacity of Medical Biophysics 4970E/4971E, permission to enroll in the Honours Specialization may be extended to additional students in Year 3 of the BMSc Program who satisfy the minimum admission and progression requirements.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in Medical Biophysics \(Medical Science Concentration\)](#)

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21211>

HONOURS SPECIALIZATION IN MEDICAL BIOPHYSICS (MEDICAL SCIENCE CONCENTRATION)

This module leads to an Honours Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** for additional average, course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM for specific information about Honours Specialization modules, including the Weighted Average Chart.~~

0.5 course: Biochemistry 2280A.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2382A/B, Biology 2581A/B, Chemistry 2214A/B, Computer Science 2035A/B, Data Science 2000A/B, Data Science 2100A.
0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

Notes:

1. It is recommended that 1.0 of the following modular courses be completed prior to Year 3: (Physics 2101A/B and Physics 2102A/B) or Physiology 2130 or Physiology and Pharmacology 2000.
2. Students are encouraged to take Medical Biophysics 2500A/B in second year if they want an introduction to the discipline of Medical Biophysics or are interested in learning how biophysics concepts are applied in translational health research.

Module

11.5 courses:

0.5 course: Biochemistry 2280A.
0.5 course: Chemistry 2213A/B.
0.5 course from: Biology 2382A/B, Biology 2581A/B, Chemistry 2214A/B, Computer Science 2035A/B, Data Science 2000A/B, Data Science 2100A.
0.5 course from: Biology 2244A/B, ~~or~~ Statistical Sciences 2244A/B.
1.0 course from: Physics 2101A/B and Physics 2102A/B, or Physiology 2130 or Physiology and Pharmacology 2000 (see notes).
3.0 courses: Medical Biophysics 3330F, Medical Biophysics 3467B, Medical Biophysics 3501A, Medical Biophysics 3518B, Medical Biophysics 3720A, Medical Biophysics 3820B.
1.0 course: Medical Biophysics 3980E.
0.5 course: Medical Biophysics 4700B.
1.5 courses from: (Medical Biophysics 3503G or Medical Biophysics 4445A/B), Medical Biophysics 4330A, Medical Biophysics 4501A, Medical Biophysics 4730A/B.
1.0 course from: Medical Biophysics 4467B, Medical Biophysics 4518B, Medical Biophysics 4720B.
1.5 courses: Medical Biophysics 4970E (Research Project = 1.5 courses) or Medical Biophysics 4971E.

Notes:

1. Physics 2101A/B and Physics 2102A/B include the following courses in their prerequisites, with marks of at least 60%: one of Physics 1202A/B, Physics 1402A/B or Physics 1502A/B, and one of Calculus 1301A/B or Calculus 1501A/B.
2. Physiology 3120 may be substituted for Physiology 2130.

~~3. See the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM) for information about admission to the Honours Specialization modules in Year 4, including which modular courses must be completed prior to Year 4.~~

~~4~~ 3. Students registered in the module prior to September 2024, will follow the modular requirements of the 2023-24 Academic Calendar.

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 7.0 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A;
- Chemistry 2213A/B;
- One of Biology 2382A/B, Biology 2581A/B, Chemistry 2214A/B, Computer Science 2035A/B, Data Science 2000A/B, Data Science 2100A;
- Biology 2244A/B or Statistical Sciences 2244A/B;
- 1.0 course from: (Physics 2101A/B and 2102A/B), Physiology 2130, or Physiology and Pharmacology 2000;
- Medical Biophysics 3330F, Medical Biophysics 3467B, Medical Biophysics 3501A, Medical Biophysics 3518B, Medical Biophysics 3720A and Medical Biophysics 3820B; and
- Medical Biophysics 3980E.

Students registered in Year 3 of the Honours Specialization in Medical Biophysics (Medical Science Concentration) in 2025-26 and onward who satisfy the Progression Requirements are assured progression to Year 4 of the Honours Specialization in Medical Biophysics (Medical Science Concentration).

BMSc Students who are not registered in Year 3 of the Honours Specialization in Medical Biophysics (Medical Science Concentration) in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

ITEM 15.3(a)(vii) – Schulich School of Medicine & Dentistry, Department of Microbiology and Immunology and Faculty of Science: Revisions to the Honours Specialization and Major in Microbiology and Immunology

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, the Honours Specialization and Major in Microbiology and Immunology, offered by the Department of Microbiology and Immunology in the Schulich School of Medicine & Dentistry and the Faculty of Science, be revised as shown in Item 15.3(a)(vii).

EXECUTIVE SUMMARY:

Revisions to the Honours Specialization in Microbiology and Immunology

Progression requirements from Year 3 to 4 are being added for the Honours Specialization in Microbiology and Immunology. These requirements include the completion of certain modular courses by the end of the Fall/Winter of Year 3, as well as the usual Progression Requirements for Honours Specialization modules with the exception that a minimum mark of 70% will be required in most of the 3000-level modular courses. If there is space in the Honours Specialization module in Year 4, as determined by the capacity of Microbiology and Immunology 4970E, permission to enroll in the Honours Specialization may be extended to additional students in Year 3 of the BSc Program who satisfy the minimum admission and progression requirements.

A picklist, from which 0.5 course must be selected, is being added and increases the total number of modular courses from 10.0 to 10.5 for students admitted to Year 3 in 2025-26 and onward. The picklist consists of additional courses offered by the Department of Microbiology as well as a new problem-based course in bioinformatics, Medical Sciences 3391A/B. This picklist has been added to address advances in the field, prepare students for emerging areas of research and industry, and equip them with the skills necessary to analyze infectious diseases from both biological and computational perspectives.

Revisions to the Major in Microbiology and Immunology

An experiential learning capstone course, Medical Sciences 4000E, will be included in the Major in Microbiology and Immunology.

Admission to the Major will be restricted to students admitted to Year 3 of the BSc Honours degree (Double Majors) as of 2027-28. Students admitted to Year 3 BSc in 2025-26 and 2026-27 will have the option of completing the Major in Microbiology and Immunology in either the 4-year BSc or the BSc Honours degree, and will be required to take either Medical Sciences 4000E or 1.0 course in Microbiology and Immunology at the 3000-level or above. Students admitted to Year 3 BSc in 2027-28

will be allowed to register in the Major in Microbiology and Immunology in the BMSc Honours degree with Double Majors, only, and be required to take Medical Sciences 4000E.

The minimum mark requirement of 65% in Biochemistry 2280A is being removed since it was required as a prerequisite for Biochemistry 3381A and Biochemistry 3381A was removed from the modular requirements for the Major in Microbiology and Immunology as of 2024-25. Marks of at least 60% are required in all courses listed in the admission requirements and the listing of these minimum marks in the modular requirements is being removed. The number of 2000-level courses required for admission to, and as requirements within, the module has been reduced from 2.5 courses to 2.0 courses by the removal of Chemistry 2223B. The removal of Chemistry 2223B from the prerequisite of Microbiology and Immunology 3610F makes it feasible to remove Chemistry 2223B from the admission requirements.

Students registered in the Faculty of Science and the BMSc and Neuroscience programs must adhere to the Faculty of Science / Schulich School of Medicine & Dentistry Common Course Policy when completing two modules that contain common courses. A maximum of 1.0 common course may be double-counted and used toward both modules, and additional common courses must be replaced by substitute courses. The combination of the Major in Microbiology and Immunology with the Major modules mentioned above will require students to take all three of the Microbiology and Immunology 3200B, 3300B and 3400A, and students will be notified of this by the inclusion of the third course in the worksheets of Double Major modules provided by the BMSUE Office with links to the list of pre-approved substitute courses for the Major in Microbiology and Immunology. Students will be directed to worksheets on the BMSc website that specify the 11.0 courses required for the completion of the admission and modular requirements for the Major in Microbiology and Immunology in combination with any of the six Majors above, as well as the Major in Epidemiology and Biostatistics, Medical Biophysics or One Health (these latter Major modules not being restricted to the BMSc (Honours) degree with Double Majors).

Progression requirements are being introduced into the Major in Microbiology and Immunology to ensure the completion of certain modular courses by the end of the Fall/Winter Term of Year 3 so that students are prepared to take the 4000-level modular courses, including Medical Sciences 4000E.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in Microbiology and Immunology](#)

[Revised Calendar Copy – Major in Microbiology and Immunology](#)

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21205>

HONOURS SPECIALIZATION IN MICROBIOLOGY AND IMMUNOLOGY

This module leads to an Honours Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each (unless otherwise indicated) prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy on** *Admission to the Bachelor of Medical Sciences (BMSc) Program* for additional average, course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM for specific information about Honours Specialization modules, including the Weighted Average Chart.~~

0.5 course: Biochemistry 2280A with a mark of at least 65%

1.0 course: Chemistry 2213A/B and Chemistry 2223B.

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

0.5 course: Microbiology and Immunology 2500A/B with a mark of at least 70%.

Module

~~9.5*~~ or 10.0* **or 10.5** courses:

0.5 course: Biochemistry 2280A with a mark of at least 65%.

1.0 course: Chemistry 2213A/B, Chemistry 2223B.

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

0.5 course from: Biology 2244A/B, ~~or~~ Statistical Sciences 2244A/B.

0.5 course: Biochemistry 3381A with a mark of at least 70%.

2.0 courses: Microbiology and Immunology 2500A/B, Microbiology and Immunology 3300B, Microbiology and Immunology 3610F, Microbiology and Immunology 3620G, with marks of at least 70% in each.

0.5 or 1.0 course from: (Microbiology and Immunology 3200B and Microbiology and Immunology 3400A with marks of at least 70% in each) or the former Microbiology and Immunology 3100A with a mark of at least 70%

~~1.0 course: Microbiology and Immunology 4100A, Microbiology and Immunology 4200B.~~

~~0.5 course from: Microbiology and Immunology 4310A, the former Microbiology and Immunology 4300A.~~

1.5 courses: Microbiology and Immunology 4100A, Microbiology and Immunology 4200B, Microbiology and Immunology 4310A or the former Microbiology and Immunology 4300A.

0.5 course from: Medical Sciences 3391A/B, Microbiology and Immunology 3500B, Microbiology and Immunology 4400B, Microbiology and Immunology 4750F/G.

1.5 courses: Microbiology and Immunology 4970E (Research Project = 1.5 courses).

~~*9.5~~ **10.0*** courses if the former Microbiology and Immunology 3100A was completed.

Students registered in Year 4 of this module in 2025-26 will satisfy the requirements as stated in the 2024-25 Academic Calendar.

~~For the specific courses that must be completed before Year 4, see the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM).~~

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 7.0 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A (minimum mark of 65%);
- Chemistry 2213A/B and Chemistry 2223B;
- Biology 2290F/G, Biology 2382A/B and 2581A/B;
- Biology 2244A/B or Statistical Sciences 2244A/B;
- Biochemistry 3381A (minimum mark of 70%); and

- Microbiology and Immunology 2500A/B, Microbiology and Immunology 3200B, Microbiology and Immunology 3300B, Microbiology and Immunology 3400A, Microbiology and Immunology 3610F and Microbiology and Immunology 3620G, with marks of at least 70% in each.

Students registered in Year 3 of the Honours Specialization in Microbiology and Immunology in 2025-26 and onward who satisfy the Progression Requirements are assured progression to Year 4 of the Honours Specialization in Microbiology and Immunology.

BMSc students who are not registered in Year 3 of the Honours Specialization in Microbiology and Immunology in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21203>

MAJOR IN MICROBIOLOGY AND IMMUNOLOGY

Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

A degree containing this module normally requires 4 years for completion. When combined with one of the following Majors, this module leads to a Bachelor of Medical Sciences (BMSc) degree: Biochemistry, Epidemiology and Biostatistics, Interdisciplinary Medical Sciences (IMS), Medical Biophysics, Medical Cell Biology, One Health, Pathology, Pharmacology or Physiology. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Both 1000- and 2000-level courses are included in the Admission Requirements for students pursuing the Major in Microbiology and Immunology in BMSc degrees, since admission to the BMSc Program does not occur until Year 3. The Admission Requirements for students pursuing the Major in other regular undergraduate degrees include only 1000-level courses, since students may register in the Major in Year 2 in non-BMSc degrees. The Module requirements (below) are the same for all students completing the Major. Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

Admission Requirements for students pursuing this Major module in a Bachelor of Medical Sciences (BMSc) degree:

Admission to this Major module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to a BMSc degree.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 courses: Biology 1001A* and Biology 1002B*.

1.0 courses: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The **2000-level** courses listed below must be completed with a minimum mark of 60% in each (~~unless otherwise indicated~~) prior to admission to the Major module in Year 3. These courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program and MODULES OFFERED IN THE BMSc PROGRAM** for additional requirements (averages, course load, etc.).

0.5 course: Biochemistry 2280A ~~with a mark of at least 65%.~~
~~1.0~~ **0.5** courses: Chemistry 2213A/B ~~and Chemistry 2223B.~~
1.0 courses: Biology 2382A/B, Biology 2581A/B.
0.5 course: Microbiology and Immunology 2500A/B.

Admission Requirements for students pursuing this Major module in a degree other than a Bachelor of Medical Sciences (BMSc) degree:

Completion of first-year requirements, including a mark of at least 60% in each of the 3.0 (full or half) principal courses below:

1.0 courses: Biology 1001A*~~and Biology 1002B*.~~
1.0 courses: Chemistry 1301A/B and Chemistry 1302A/B.
0.5 course from: Calculus 1000A/B, Calculus 1500A/B.
0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

The following must be completed by the end of second year, with a mark of at least 60% in each half course:

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.
0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

Module

6.0 courses:

0.5 course: Biochemistry 2280A ~~with a mark of at least 65%.~~

~~1.0 **0.5** course:~~ Chemistry 2213A/B, ~~Chemistry 2223B with marks of at least 60% in each.~~

1.0 course: Biology 2382A/B, Biology 2581A/B.

0.5 course: Microbiology and Immunology 2500A/B ~~with a mark of at least 60%.~~

~~1.0 **0.5** course:~~ ~~Microbiology and Immunology 3200B,~~ Microbiology and Immunology 3610F.

~~0.5 course:~~ ~~Microbiology and Immunology 3300B with a mark of at least 70%~~

~~0.5 course:~~ ~~Microbiology and Immunology 3400A or the former Microbiology and Immunology 3100A (see notes), with a mark of at least 70%.~~

1.0 course from: Microbiology and Immunology 3200B, Microbiology and Immunology 3300B, Microbiology and Immunology 3400A, the former Microbiology and Immunology 3100A, with minimum marks of 70%.

~~1.0 course:~~ from: ~~Microbiology and Immunology 4100A, Microbiology and Immunology 4200B, Microbiology and Immunology 4310A, Microbiology and Immunology 4400B, the former Microbiology and Immunology 4300A,~~

0.5 course from: Microbiology and Immunology 4100A, Microbiology and Immunology 4200B, Microbiology and Immunology 4310A (or the former Microbiology and Immunology 4300A).

0.5 course from Microbiology and Immunology 4100A, Microbiology and Immunology 4200B, Microbiology and Immunology 4310A, Microbiology and Immunology 4400B, Microbiology and Immunology 4750F/G, the former Microbiology and Immunology 4300A.

1.0 course from: Medical Sciences 4000E, additional Microbiology and Immunology courses at the 3000- and 4000-level*.

*For students admitted to Year 3 BMSc in 2027-28 and onward, Medical Sciences 4000E will be required to satisfy this requirement.

Notes:

~~1. A minimum mark of 60% in Microbiology and Immunology 2500A/B is included in the prerequisite for Microbiology and Immunology 3610F. Students must have a minimum mark of 60% in Microbiology and Immunology 2500A/B to be allowed to register in Year 3 of the Major in Microbiology and Immunology.~~

~~2. The prerequisites for Microbiology and Immunology 4100A, Microbiology and Immunology 4310A and Microbiology and Immunology 4400B include marks of at least 70% in Microbiology and Immunology 3300B and Microbiology and Immunology 3400A (or the former Microbiology and Immunology 3100A). Since two of the four 4000-level half-courses indicated above must be taken and enrollment in Microbiology and Immunology 4200B is more limited than in the other three courses, students must satisfy the Admission Requirements for the module and have a minimum mark of 70% in both Microbiology and Immunology 3300B and Microbiology and Immunology 3400A or the former Microbiology and Immunology 3100A to be allowed to register in Year 4 of the Major in Microbiology and Immunology. Students wishing to take Microbiology and~~

~~Immunology 4200B must have completed either Microbiology and Immunology 3200B or the former Microbiology and Immunology 3100A with a mark of at least 70%.~~

~~3. BSc and BSc students completing the Major in Microbiology and Immunology in addition to another module must adhere to the Common Course Policy if the same courses at the 2000 to 4000 level appear in more than one of the modules (see faculty websites for details).~~

~~4. Students who have completed the former Microbiology and Immunology 3100A will replace Microbiology and Immunology 3200B with Biochemistry 3381A~~

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

In addition to the progression requirements for Double Major Modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 4.0 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A;
- Chemistry 2213A/B;
- Biology 2382A/B and Biology 2581A/B;
- Microbiology and Immunology 2500A/B and Microbiology and Immunology 3610F; and
- 1.0 course from: Microbiology and Immunology 3200B, Microbiology and Immunology 3300B, Microbiology and Immunology 3400A or the former Microbiology and Immunology 3100A, with minimum marks of 70%.

The Faculty of Science and Schulich School of Medicine & Dentistry Common Course Policy is applied to the Honours Double Major in the BSc Program. See the BSc website for more information.

ITEM 15.3(a)(viii) – Schulich School of Medicine & Dentistry, Department of Microbiology and Immunology: Withdrawal of the Honours Specialization in Microbiology and Immunology with Pathology

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, admission to the Honours Specialization in Microbiology and Immunology with Pathology, offered by the Department of Microbiology and Immunology and the Department of Pathology and Laboratory Medicine in the Schulich School of Medicine & Dentistry, be discontinued; and

That students currently enrolled in the module be permitted to graduate upon fulfillment of the module requirements by August 31, 2028; and

That the module be withdrawn effective September 1, 2028.

EXECUTIVE SUMMARY:

With the addition of capstone courses to Double Majors in the Bachelor of Medical Sciences (Honours) degrees, Honours Specialization modules that are offered jointly by two basic medical science departments are being withdrawn.

The Major in Pathology + the Major in Microbiology and Immunology will be an effective replacement for the Honours Specialization in Microbiology and Immunology with Pathology. Students in the Double Majors will take Medical Sciences 4000E as their capstone course and may be granted permission to take the 1.5 course (research project and seminar) normally restricted to students in the Honours Specialization in Pathology or the Honours Specialization in Microbiology and Immunology if the department and student so wishes. There are six students registered in Year 3 and six students registered in Year 4 of the Honours Specialization in Microbiology and Immunology with Pathology. These 12 students will be able to complete the requirements to graduate by August 31, 2028.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in Microbiology and Immunology with Pathology](#)

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21206>

**HONOURS SPECIALIZATION IN MICROBIOLOGY AND IMMUNOLOGY WITH
PATHOLOGY – ADMISSION DISCONTINUED**

Admission to this module is discontinued, effective September 1, 2025. Students currently enrolled in the module will be permitted to graduate upon fulfillment of the module requirements by August 31, 2028.

The module requirements remain unchanged.

ITEM 15.3(a)(ix) – Schulich School of Medicine & Dentistry, Department of Pathology and Laboratory Medicine and Faculty of Science: Revisions to the Honours Specialization and Major in Pathology, Honours Specialization and Major in One Health, and Honours Specialization in Medical Bioinformatics

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, the following modules offered by the Department of Pathology and Laboratory Medicine in the Schulich School of Medicine & Dentistry and the Faculty of Science be revised as shown in Item 15.3(a)(ix).

Honours Specialization in Pathology

Major in Pathology

Honours Specialization in One Health

Major in One Health

Honours Specialization in Medical Bioinformatics

EXECUTIVE SUMMARY:

Revisions to the Honours Specialization in Pathology

Biology 2290F/G will become a required admission requirement and modular course so that students have a better understanding of the scientific method prior to Year 3. Students will be required to take either Biology 2581A/B or Chemistry 2223B as a required admission requirement and modular course. Adding Biology 2290F/G, specifically, as an admission and modular requirement, and allowing students to choose either Biology 2581A/B or Chemistry 2223B as an admission and modular requirement, will not be problematic for students. Of the 39 students currently registered in Years 3 and 4 of the Honours Specialization in Pathology, all completed Biology 2290F/G and 2581A/B in Year 2, and 34 also completed Chemistry 2223B in Year 2.

Anatomy and Cell Biology 3309 will become a required modular course and Pharmacology 3620 will be moved to a picklist. Medical Sciences 3391A/B, a problem-based course in bioinformatics, will be included in this picklist.

The Department of Pathology and Laboratory Medicine is taking the opportunity to enhance the Honours Specialization by making these revisions, aligning the module with the “Pathology” field and the research interests of the department.

Progression requirements from Year 3 to 4 are being added for the Honours Specialization in Pathology. These requirements include the completion of certain modular courses by the end of the Fall/Winter of Year 3, as well as the usual

Progression Requirements for Honours Specialization modules with the exception that a minimum mark of 70% will be required in Pathology 3500. If there is space in the Honours Specialization module in Year 4, as determined by the capacity of Pathology 4980E, permission to enrol in the Honours Specialization may be extended to additional students in Year 3 of the BMSc Program who satisfy the minimum admission and progression requirements.

Anatomy and Cell Biology 3319 was withdrawn after its last offering in 2018-19 and reference to this former course is being removed from this module and other modules contained within this proposal.

Revisions to the Major in Pathology

An experiential learning capstone course, Medical Sciences 4000E, will be included in the Major in Pathology.

Admission to the Major will be restricted to students admitted to Year 3 of the BMSc Honours degree (Double Majors) as of 2027-28. Students admitted to Year 3 BMSc in 2025-26 and 2026-27 will have the option of completing the Major in Pathology in either the 4-year BMSc or the BMSc Honours degree, and will be required to take either Medical Sciences 4000E or 1.0 course in Microbiology and Immunology at the 3000-level or above. Students admitted to Year 3 BMSc in 2027-28 will be allowed to register in the Major in Pathology in the BMSc Honours degree with Double Majors, only, and will be required to take Medical Sciences 4000E.

To maintain the module at 6.0 courses, the Department is collapsing two requirements equalling 2.0 courses into 1.0 course selected from either Anatomy and Cell Biology 3309 or Physiology 3120.

Pathology 4400B is being moved into a picklist of courses offered by the Department of Pathology and Laboratory Medicine from which students must select 1.5 courses. Removing Microbiology and Immunology 2500A/B and Physiology 3140A from the picklist will increase the number of courses required from those offered by the Department of Pathology and Laboratory Medicine from 1.5 to 2.5 courses.

Progression requirements are being introduced into the Major to ensure the completion of certain modular courses by the end of the Fall/Winter Term of Year 3 so that students are prepared to take the 4000-level modular courses, including Medical Sciences 4000E.

Students will be directed to worksheets on the BMSc website that specify the 11.0 courses required for the completion of the admission and modular requirements for the Major in Pathology in combination with any of the six Majors above, as well as the Major in Epidemiology and Biostatistics, Medical Biophysics or One Health (these latter three Major modules not being restricted to the BMSc (Honours) degree with Double Majors).

Revisions to the Honours Specialization in One Health

The Honours Specialization in One Health aims to balance foundational multidisciplinary concepts and skills with the practical constraints of an undergraduate curriculum. The proposed revisions aim to improve the program and better align with student academic needs. Additional emphasis on quantitative methods to support learning and success in undergraduate thesis projects will be achieved by (i) moving Epidemiology 2200A/B from a pick list to become a mandatory modular course, and (ii) creating a new picklist that will include Medical Sciences 3391A/B, Biostatistics 3100A, and Epidemiology 3200A/B. Core concepts in the field of epidemiology are shared with the one health approach and the addition of Epidemiology 2200A/B as a modular requirement makes practical and curricular sense. The courses in the new “quantitative” picklist will equip students with critical skills in bioinformatics, biostatistics or epidemiological analysis, and prepare them for data-driven health challenges across multiple disciplines.

The remaining picklists will be reorganized to ensure a balanced distribution of One Health focus areas: (i) geography and sociology courses examine health determinants such as geographic patterns, social systems, and epidemiological trends, offering insights into the social and spatial aspects of health; (ii) biomedical science courses, essential for understanding the biological mechanisms underlying health and disease; and (iii) advanced biological and environmental courses explore processes influencing health and disease, with an emphasis on ecological and environmental factors critical for understanding interconnected health systems.

Progression requirements from Year 3 to 4 are being added for the Honours Specialization in One Health. These requirements include the completion of certain modular courses by the end of the Fall/Winter of Year 3, as well as the usual Progression Requirements for Honours Specialization modules with the exception that a minimum mark of 70% will be required in One Health 3300A, One Health 3600B and Pathology 3500. If there is space in the Honours Specialization module in Year 4, as determined by the capacity of One Health 4980E, permission to enrol in the Honours Specialization may be extended to additional students in Year 3 of the BMSc Program who satisfy the minimum admission and progression Requirements.

Revisions to the Major in One Health

When the Major in One Health was introduced, enrolment was limited to a maximum of 30 students. Since the enrolment is significantly lower than 30 students per year and the enrolment capacity of the One Health courses has increased, the limitation to the module is being removed.

Geography and Indigenous Studies courses are being added to a picklist to align with the picklist of Geography, Indigenous Studies, and Sociology courses in the Honours Specialization in One Health.

Progression requirements are being introduced to ensure the completion of certain modular courses by the end of the Fall/Winter Term of Year 3 so that students have the prerequisites for the 4000-level modular courses.

Revisions to the Honours Specialization in Medical Bioinformatics

Progression requirements from Year 3 to 4 are being added for the Honours Specialization in Medical Bioinformatics. These requirements include the completion of certain modular courses by the end of the Fall/Winter Term of Year 3, as well as the usual Progression Requirements for Honours Specialization modules. If there is space in the Honours Specialization module in Year 4, as determined by the capacity of Medical Bioinformatics 4980E, permission to enrol in the Honours Specialization may be extended to additional students in Year 3 of the BMSc Program who satisfy the minimum admission and progression requirements.

Additional 2000- and 3000-level Computer Science courses will be added to the picklist list of courses, providing students (with the prerequisites) additional choices other than Computer Science 3120A/B and 3121A/B.

Microbiology and Immunology 4750F/G and Medical Bioinformatics 4750F/G are cross-listed courses and the Department is removing the Microbiology and Immunology course from the module so that students take the Medical Bioinformatics course.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in Pathology](#)

[Revised Calendar Copy – Major in Pathology](#)

[Revised Calendar Copy – Honours Specialization in One Health](#)

[Revised Calendar Copy – Major in One Health](#)

[Revised Calendar Copy – Honours Specialization in Medical Bioinformatics](#)

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21199>

HONOURS SPECIALIZATION IN PATHOLOGY

This module leads to an Honours Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 courses: Biology 1001A* and Biology 1002B*.

1.0 courses: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy** on *Admission to the Bachelor of Medical Sciences (BMSc) Program* for additional average, course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM for specific information about Honours Specialization modules, including the Weighted Average Chart.~~

0.5 course: Biochemistry 2280A.

~~0.5~~ **1.0 course:** Biology 2382A/B, **Biology 2290F/G.**

~~0.5 course from: Biology 2290F/G, Biology 2581A/B.~~

0.5 course: Chemistry 2213A/B.

0.5 course from: **Biology 2244A/B,** ~~or~~ **Statistical Sciences 2244A/B.**

0.5 course from: **Biology 2581A/B, Chemistry 2223B.**

Module

11.0 courses:

0.5 course: Biochemistry 2280A.

~~0.5~~ **1.0 course:** Biology 2382A/B, Biology 2290F/G.

0.5 course: Chemistry 2213A/B.

~~0.5 course from: Biology 2290F/G, Biology 2581A/B.~~

0.5 course from: Biology 2244A/B, ~~or~~ Statistical Sciences 2244A/B.

0.5 course from: ~~Chemistry 2211A/B, Chemistry 2214A/B,~~ Biology 2581A/B, Chemistry 2223B.

1.0 course: ~~Pharmacology 3620~~ Anatomy and Cell Biology 3309.

1.0 course from: ~~Anatomy and Cell Biology 3309, or (Anatomy and Cell Biology 2200A/B, and one of Anatomy and Cell Biology 3200A/B, or Medical Sciences 3391A/B, Microbiology and Immunology 2500A/B), Pharmacology 3620 or the former Anatomy and Cell Biology 3319.~~

1.0 course: Physiology 3120.

1.0 course: Pathology 3500 with a mark of at least 70%.

0.5 course from: Anatomy and Cell Biology 2200A/B, Anatomy and Cell Biology 3200A/B, Anatomy and Cell Biology 4200A, Anatomy and Cell Biology 4201B, Biology 3316A/B, Chemistry 2272F, Epidemiology 2200A/B, Microbiology and Immunology 3300B, Physiology 3140A, Pathology 4425A/B, the former Medical Health Informatics 4100F, the former Medical Health Informatics 4110G, the former Pathology 4450A.

1.0 course: Pathology 4400A/B, Pathology 4500B.

1.0 course from: One Health 4100F/G, Pathology 3700F/G, Pathology 4200A/B, Pathology 4425A/B, Pathology 4600B, the former Medical Sciences 4100F/G.

1.5 courses: Pathology 4980E (Research Project = 1.5 courses).

~~Note: For the specific courses that must be completed before Year 4, see the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM).~~

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 7.0 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A;
- Biology 2382A/B and Biology 2290F/G;
- Chemistry 2213A/B;
- 0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B;
- 0.5 course from: Biology 2581A/B, Chemistry 2223B;
- Anatomy and Cell Biology 3309;

- Pathology 3500 with a mark of at least 70%;
- Physiology 3120; and
- 1.0 course from: Anatomy and Cell Biology 2200A/B, Anatomy and Cell Biology 3200A/B, Medical Sciences 3391A/B, Microbiology and Immunology 2500A/B, Pharmacology 3620.

Students registered in Year 3 of the Honours Specialization in Pathology in 2025-26 and onward who satisfy the Progression Requirements are assured progression to Year 4 of the Honours Specialization in Pathology.

BMSc students who are not registered in Year 3 of the Honours Specialization in Pathology in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21198>

MAJOR IN PATHOLOGY

Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

~~This Major can be completed only in combination with another Major (Double Majors) in a Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.~~

Admission Requirements

Admission to this Major module occurs in Year 3 and requires admission to Double Majors in a Bachelor of Medical Sciences (BMSc) degree. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the BMSc Program. Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 courses: Biology 1001A* and Biology 1002B*.

1.0 courses: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must each be completed with a minimum mark of 60% in each prior to admission to the Major module in Year 3. These courses will also be used towards the module requirements. See the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program and MODULES OFFERED IN THE BMSc PROGRAM for additional requirements (averages, course load, etc.):

0.5 course: Biochemistry 2280A.

0.5 course: Biology 2382A/B.

0.5 course from: Biology 2244A/B, Chemistry 2213A/B, Statistical Sciences 2244A/B.

Module

6.0 courses:

0.5 course: Biochemistry 2280A.

0.5 course: Biology 2382A/B.

0.5 course from: Chemistry 2213A/B, Biology 2244A/B, ~~or~~ Statistical Sciences 2244A/B.

1.0 course from: Anatomy and Cell Biology 3309, ~~or (Anatomy and Cell Biology 2200A/B and one of Anatomy and Cell Biology 3200A/B or Microbiology and Immunology 2500A/B), or the former Anatomy and Cell Biology 3319.~~ Physiology 3120.

~~1.0 course: Physiology 3120.~~

~~1.5~~ **1.0 courses:** Pathology 3500 with a minimum mark of 70%, ~~Pathology 4400A/B.~~

~~1.0~~ **1.5 courses** from: ~~Microbiology and Immunology 2500A/B,~~ One Health 4100F/G, Pathology 3700F/G, Pathology 4200A/B, Pathology 4425A/B, Pathology 4400B, Pathology 4600B, ~~Physiology 3140A,~~ the former Medical Health Informatics 4100F, the former Medical Health Informatics 4110G, the former Medical Sciences 4100F/G, the former Pathology 4450A.

1.0 course from: Medical Sciences 4000E, additional courses at the 3000- and 4000-level from the picklists above*.

*For students admitted to Year 3 BMSc in 2027-28 and onward, Medical Sciences 4000E will be required to satisfy this requirement.

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

In addition to the progression requirements for Double Major Modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 2.5 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A;
- Biology 2382A/B;
- 0.5 course from: Chemistry 2213A/B, Biology 2244A/B or Statistical Sciences 2244A/B; and
- Pathology 3500 with a mark of at least 70%.

Note: A maximum of 1.0 “common course” can be double-counted towards two Major modules in a BMSc degree. See the [Faculty of Science and Schulich School of Medicine & Dentistry](#) Common Course Policy on the BMSc website for more information.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=20785>

HONOURS SPECIALIZATION IN ONE HEALTH

This module leads to an Honours Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 courses: Biology 1001A* and Biology 1002B*.

1.0 courses: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

1.0 course at the 1000-level from either Category A or B must be completed with a passing grade. 1.0 of the following first-year courses is recommended but not required: Sociology 1020 or Sociology 1021E, Geography 1400F/G, Geography 1500F/G, Health Sciences 1001A/B, Health Sciences 1002A/B.

The 2000-level courses below must be completed with a minimum mark of 60% in each prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** for additional requirements (average and course load), etc., ~~and See MODULES OFFERED IN THE BMSc PROGRAM for specific information about admission to the Honours Specialization modules, including the Weighted Average Chart.~~

0.5 course: Biochemistry 2280A.

0.5 course: Biology 2382A/B.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

Although not required prior to Year 3, students are encouraged to complete Chemistry 2210A/B in Year 2.

Module

11.0 courses:

0.5 course: Biochemistry 2280A.

0.5 course: Biology 2382A/B.

1.0 course: Chemistry 2213A/B, ~~and~~ Chemistry 2210A/B.

0.5 course from: Biology 2244A/B, ~~or~~ Statistical Sciences 2244A/B.

0.5 course: Biology 2483A/B.

0.5 course from: Environmental Science 2300F/G, the former Environmental Science 3300F/G.

0.5 course from: ~~Geography 2030A/B~~, Geography 2133A/B, Geography 2153A/B, Geography 2156A/B, Geography 2160A/B, Geography 2320A/B, Geography 2411F/G, Geography 2430A/B, ~~Geography 3431A/B~~, ~~Geography 3432A/B~~, ~~Geography 3445F/G~~, Indigenous Studies 2601F/G, Sociology 2179A/B, Sociology 2180A/B, Sociology 2246A/B, Sociology 2247A/B, ~~Sociology 2281A/B~~, ~~Sociology 3308F/G~~.

0.5 course: Epidemiology 2200A/B.

~~1.0~~ **0.5 courses** from: Anatomy and Cell Biology 2200A/B, ~~Biology 2581A/B~~, Biology 3316A/B, ~~or~~ Physiology 3140A, ~~Epidemiology 2200A/B~~, Microbiology and Immunology 2500A/B, Pharmacology 3620, Physiology 3120 (see note), ~~the former Anatomy and Cell Biology 3319~~.

~~0.5 course~~ from: ~~Geography 3431A/B~~, ~~Geography 3432A/B~~, ~~Geography 3445F/G~~, ~~Sociology 3308F/G~~.

0.5 course from: Biostatistics 3100A, Epidemiology 3200A, Medical Sciences 3391A/B.

1.5 courses: Pathology 3500 with a minimum mark of 70%, Pathology 4400A/B.

0.5 course: One Health 3300A/B with a minimum mark of 70%.

1.5 courses: One Health 3600A/B, One Health 4100F/G, (One Health 4700A/B or the former One Health 4800A/B).

0.5 course from: Biology 4230A/B, ~~Biostatistics 3100A~~, Environmental Science 3350F/G, ~~Microbiology and Immunology 3500B~~, Pathology 3700F/G, Pathology 4200A/B.

1.5 courses: One Health 4980E (Research Project = 1.5 courses).

Notes: ~~See the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM) for information about admission to the Honours Specialization modules in Year 4, including which modular courses must be completed prior to Year 4.~~ Including Pharmacology 3620 or Physiology 3120 as a modular requirement will increase the module by 0.5 course.

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 6.0 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A;
- Biology 2382A/B;
- Chemistry 2213A/B;
- 0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B;
- Epidemiology 2200A/B;
- One Health 3300A/B with a mark of at least 70%;
- One Health 3600A/B;
- Pathology 3500 with a mark of at least 70%; and
- 1.5 additional modular courses.

Students registered in Year 3 of the Honours Specialization in One Health in 2025-26 and onward who satisfy these Progression Requirements are assured progression to Year 4 of the Honours Specialization in One Health.

BMSc students who are not registered in Year 3 of the Honours Specialization in One Health in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21656>

MAJOR IN ONE HEALTH

This Major can be completed only in combination with another Major (Double Majors) in an Honours Bachelor Degree. ~~Enrollment in the Major in One Health is limited and meeting the minimum requirements does not guarantee admission.~~ A degree containing this module normally requires 4 years for completion. When combined with one of the following Majors, this module leads to a Bachelor of Medical Sciences (BMSc) degree: Biochemistry, Epidemiology and Biostatistics, Interdisciplinary Medical Sciences (IMS), Medical Biophysics, Medical Cell Biology, Microbiology and Immunology, Pathology, Pharmacology or Physiology. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Both 1000- and 2000-level courses are included in the Admission Requirements for students pursuing the Major in One Health in BMSc degrees, since admission to the BMSc Program does not occur until Year 3. The Admission Requirements for students pursuing the Major in other regular undergraduate degrees include only 1000-level courses, since students may register in the Major in Year 2 in non-BMSc degrees. The Module requirements (below) are the same for all students completing the Major.

Admission Requirements for students pursuing this Major module in an Honours Bachelor of Medical Sciences (BMSc) Degree (Double Majors):

Admission to this Major module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to a BMSc degree.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each prior to admission to the Major module in Year 3. These courses will also be used towards the Module requirements. See the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program and ~~MODULES OFFERED IN THE BMSc PROGRAM~~ for additional requirements (averages, course load, etc.).

0.5 course: Biochemistry 2280A.

0.5 course: Biology 2382A/B.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2244A/B, or Statistical Sciences 2244A/B.

Admission Requirements for students pursuing this Major module in an Honours Degree (Double Majors) other than a Bachelor of Medical Sciences (BMSc) Degree:

Completion of first year requirements with no failures. Students must have an average of at least 70% in the 3.0 principal courses, listed below, with no mark in these principal courses below 60%

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

The following must be completed by the end of second year, with a mark of at least 60% in each half course:

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

Module

6.0 courses:

0.5 course: Biochemistry 2280A.

0.5 course: Biology 2382A/B.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2244A/B, or Statistical Sciences 2244A/B.

0.5 course from: Biology 2483A/B, Chemistry 2210A/B, Environmental Science 2300F/G, Geography 2133A/B, Geography 2153A/B, Geography 2156A/B, Geography 2160A/B, Geography 2320A/B, Geography 2411F/G, Geography 2430A/B, Geography 3431A/B, Geography 3432A/B, Geography 3445F/G, Indigenous Studies 2601F/G, Sociology 2179A/B, Sociology 2180A/B, Sociology

2246A/B, Sociology 2247A/B, ~~Sociology 2281A/B~~, Sociology 3308F/G, the former Environmental Science 3300F/G.

1.0 course: Pathology 3500 with a minimum mark of 70%.

0.5 course: One Health 3300A/B with a minimum mark of 70%.

1.5 courses: One Health 3600A/B, One Health 4100F/G, (One Health 4700A/B or the former One Health 4800A/B).

0.5 course: Pathology 4400A/B.

Progression Requirements

In addition to the progression requirements for Double Major Modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 3.0 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A;
- Biology 2382A/B;
- Chemistry 2213A/B;
- 0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B;
- Pathology 3500 with a mark of at least 70%.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21659>

HONOURS SPECIALIZATION IN MEDICAL BIOINFORMATICS

This module leads to an Honours Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

1.0 course at the 1000-level from either Category A or B must be completed with a passing grade.

The 2000-level courses below must be completed with a minimum mark of 60% in each prior to admission to the Honours Specialization module in Year 3. These courses will also be used towards the Module requirements. See the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program for additional average and course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM for specific information about admission to Honours Specialization modules.~~

0.5 course: Biochemistry 2280A.

1.0 course: Biology 2382A/B, Biology 2581A/B.

0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B, Statistical Sciences 2858A/B.

0.5 course: Computer Science 2121A/B.

Notes:

1. Statistical Sciences 2857A/B with a mark of at least 60% is the prerequisite for Statistical Sciences 2858A/B.
2. Computer Science 2121A/B requires either (Computer Science 2120A/B) or (Computer Science 1026A/B with a minimum mark of 60% and registration in Medical Sciences First Entry) as the prerequisite.

Module

11.0 courses:

0.5 course: Biochemistry 2280A.

1.0 course: Biology 2382A/B, Biology 2581A/B.

0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B, Statistical Sciences 2858A/B.

0.5 course: Computer Science 2120A/B (see notes **s** below ~~about Computer Science 1026A/B and 2120A/B~~).

0.5 course: Computer Science 2121A/B.

0.5 course from: Mathematics 1229A/B, Mathematics 1600A/B (see notes below).

0.5 course from: Data Science 2000A/B, Statistical Sciences 2857A/B.

0.5 course from: Computer Science 2210A/B, Computer Science 2211A/B, Computer Science 2212A/B/Y, Computer Science 2214A/B, Computer Science 3120A/B, Computer Science 3121A/B, Computer Science 3319A/B, Computer Science 3346A/B.

0.5 course: Medical Bioinformatics 3100A/B.

1.0 course: Pathology 3500.

1.0 course: Physiology 3120.

1.0 course from: Anatomy and Cell Biology 2200A/B, Anatomy and Cell Biology 3309, Biochemistry 3385B, Epidemiology 2200A/B, Medical Biophysics 3503G, ~~Medical Biophysics 3505F~~, Microbiology and Immunology 2500A/B, Pharmacology 3620, the former Medical Biophysics 3505F.

0.5 course from: Computer Science 4411A/B, Data Science 3000A/B, Biology 4289A/B, One Health 4100F/G, the former Computer Science 4414A/B.

1.0 course from: Medical Bioinformatics 4650F/G, Medical Bioinformatics 4750F/G ~~or Microbiology and Immunology 4750F/G~~, Medical Bioinformatics 4850G.

1.5 courses: Medical Bioinformatics 4980E (Research Project = 1.5 courses).

Notes:

1. If one of Physics 1202A/B or 1502A/B was taken to satisfy the 1000-level Admission Requirements, then students will take Computer Science 2120A/B as a modular course. If Computer Science 1026A/B was used to satisfy the 1000-level Admission Requirements, then an additional half course must be taken from one of the picklists of modular courses numbered 2000 and above to replace Computer Science 2120A/B as a modular requirement. Students who completed one of Physics 1202A/B or 1502A/B (with a mark of at least 60%) and Computer Science 1026A/B, however, can use Computer Science 1026A/B with a mark of at least 60% in place of Computer Science 2120A/B as a modular course.

2. If Mathematics 1600A/B was taken to satisfy the 1000-level admission requirements, then an additional half course must be taken from one of the picklists of modular courses numbered 2000 and above to replace the modular requirement of 0.5 course from Mathematics 1229A/B or Mathematics 1600A/B.

~~2. Students planning to take Statistical Sciences 2857A/B should note that this course requires either Calculus 1301A/B with a minimum mark of 85% or Calculus 1501A/B with a minimum mark of 60% as the prerequisite.~~

~~3. Students planning to take Data Science 3000A/B should note that this course requires Mathematics 1600A/B as the prerequisite.~~

~~4. See the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM) for information about admission to the Honours Specialization modules in Year 4, including which modular courses must be completed prior to Year 4.~~

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 6.5 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A;
- Biology 2581A/B and Biology 2382A/B;
- 0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B, Statistical Sciences 2858A/B;
- 0.5 course from: Data Science 2000A/B, Statistical Sciences 2857A/B;
- Computer Science 2120A/B (see modular notes);
- Computer Science 2121A/B;
- 0.5 course from: Mathematics 1229A/B, Mathematics 1600A/B;
- 0.5 course from: Computer Science 2210A/B, Computer Science 2211A/B, Computer Science 2212A/B/Y, Computer Science 2214A/B, Computer Science 3120A/B, Computer Science 3121A/B, Computer Science 3319A/B, Computer Science 3346A/B;
- Medical Bioinformatics 3100A/B;
- Pathology 3500; and
- Physiology 3120.

Students registered in Year 3 of the Honours Specialization in Medical Bioinformatics in 2025-26 and onward who satisfy the Progression Requirements are assured progression to Year 4 of the Honours Specialization in Medical Bioinformatics.

BMSc Students who are not registered in Year 3 of the Honours Specialization in Medical Bioinformatics in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

ITEM 15.3(a)(x)– Schulich School of Medicine & Dentistry, Department of Physiology and Pharmacology and Faculty of Science: Revisions to the Honours Specialization in Physiology, the Honours Specialization in Physiology and Pharmacology, the Major in Pharmacology, and the Major in Physiology

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, the following modules offered by the Department of Physiology and Pharmacology in the Schulich School of Medicine & Dentistry and the Faculty of Science be revised as shown in Item 15.3(a)(x).

Honours Specialization in Physiology

Honours Specialization in Physiology and Pharmacology

Major in Pharmacology

Major in Physiology

EXECUTIVE SUMMARY:

Revisions to the Honours Specializations

This proposal will add Medical Sciences 3391A/B as a required course in the Honours Specialization modules offered by the Department of Physiology and Pharmacology, increasing the number of modular courses from 10.0 to 10.5 courses.

Progression requirements from Year 3 to 4 are being added for the Honours Specializations. These requirements include the completion of certain modular courses by the end of the Fall/Winter Term of Year 3, as well as the usual Progression Requirements for Honours Specialization modules - a minimum cumulative modular average of 70%, a minimum mark of 60% in each course of the module and a passing grade in each option – with the exception that a minimum mark of 70% will be required in each of Physiology 3120, 3140A and Physiology and Pharmacology 3000E (for the Honours Specialization in Physiology) and that a minimum mark of 70% will be required in each of Pharmacology 3620, Physiology 3120 and 3140A, and Physiology and Pharmacology 3000E (for the Honours Specialization in Physiology and Pharmacology).

The prerequisites for Physiology and Pharmacology 4980E will be revised to specify that marks of at least 70% are required in each of Physiology 3120, 3140A and Physiology and Pharmacology 3000E for students in the Honours Specialization in Physiology. The prerequisites for Physiology and Pharmacology 4980E will be revised to specify that marks of at least 70% are required in Pharmacology 3620,

Physiology 3120, 3140A and Physiology and Pharmacology 3000E for students in the Honours Specialization in Physiology and Pharmacology.

If there is space in the Honours Specialization modules in Year 4, as determined by the capacity of Physiology and Pharmacology 4980E, permission to enroll in the Honours Specializations may be extended to additional students who have completed Year 3 of the BMSc Program and satisfy the minimum Admission and Progression Requirements.

Anatomy and Cell Biology 3319 was withdrawn after its last offering in 2018-19 and reference to this former course is being removed.

Revisions to the Majors

An experiential learning capstone course, Medical Sciences 4000E, will be included in the Major in Pharmacology and Major in Physiology.

Admission to the Majors will be restricted to students admitted to Year 3 of the BMSc Honours degree (Double Majors) as of 2027-28. Students admitted to Year 3 BMSc in 2025-26 and 2026-27 will have the option of completing the Major in Pharmacology or Major in Physiology in either the 4-year BMSc or the BMSc Honours degree, and will be required to take either Medical Sciences 4000E or 1.0 additional course in Pharmacology, Physiology, or Physiology and Pharmacology at the 3000-level or above. Students admitted to Year 3 BMSc in 2027-28 will be allowed to register in the Major in Pharmacology or Major in Physiology in the BMSc Honours degree with Double Majors, only, and be required to take Medical Sciences 4000E.

Students registered in the Faculty of Science and the BMSc and Neuroscience programs must adhere to the Faculty of Science / Schulich School of Medicine & Dentistry Common Course Policy when completing two modules that contain common courses. A maximum of 1.0 common course may be double-counted and used toward both modules, and additional common courses must be replaced by substitute courses.

Although Biology 2581A/B and Chemistry 2213A/B have been removed from the modular requirements of the Major in Pharmacology, the combination of the Major in Pharmacology with the Major modules mentioned above will often result in both Biology 2581A/B and Chemistry 2213A/B being required courses due to their inclusion in either the other Major module or the list of pre-approved substitute courses for the Major in Pharmacology. Students will be directed to worksheets on the BMSc website that specify the 11.0 courses required for the completion of the admission and modular requirements for the Major in Pharmacology in combination with any of the five Majors above, as well as the Major in Epidemiology and Biostatistics, Medical Biophysics or One Health (these latter Major modules not being restricted to the BMSc (Honours) degree with Double Majors).

The number of 2000-level courses required for admission to and as requirements within the Major in Physiology has been reduced from 2.5 courses to 1.5 courses. The combination of the Major in Physiology with the Major modules mentioned

above will often result in either five or six of the 2000-level courses initially listed in the module being required due to their inclusion in either the other Major module or the list of pre-approved substitute courses for the Major in Physiology. Students will be directed to worksheets on the BMSc website that specify the 11.0 courses required for the completion of the admission and modular requirements for the Major in Physiology in combination with any of the five Majors above, as well as the Major in Epidemiology and Biostatistics, Medical Biophysics or One Health (these latter Major modules not being restricted to the BMSc (Honours) degree with Double Majors).

Progression requirements are being introduced to ensure the completion of certain modular courses by the end of the fall/winter of Year 3 so that students are prepared to take the 4000-level modular courses, including Medical Sciences 4000E.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in Physiology](#)

[Revised Calendar Copy – Honours Specialization in Physiology and Pharmacology](#)

[Revised Calendar Copy – Major in Pharmacology](#)

[Revised Calendar Copy – Major in Physiology](#)

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21194>

HONOURS SPECIALIZATION IN PHYSIOLOGY*

This module leads to an Honours Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** ~~and MODULES OFFERED IN THE BMSc PROGRAM~~ for more information.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

- 1.0 courses:** Biology 1001A* and Biology 1002B*.
- 1.0 courses:** Chemistry 1301A/B and Chemistry 1302A/B.
- 0.5 course** from: Calculus 1000A/B, Calculus 1500A/B.
- 0.5 course** from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.
- 0.5 course** from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.
- 0.5 course** from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** for additional average, course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM for specific information about Honours Specialization modules, including the Weighted Average Chart.~~ A minimum average of 75% in the Fall/Winter of the most recent academic year, e.g., Year 2, is required, as well, since this minimum average is included in the prerequisite for Physiology and Pharmacology 3000E.

- 0.5 course:** Biochemistry 2280A.
- 1.5 courses:** Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.
- 0.5 course:** Chemistry 2213A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

Module

~~10.0~~ **10.5** courses:

0.5 course: Biochemistry 2280A.

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B.

1.5 courses: Physiology 3120, Physiology 3140A, with marks of at least 70% in each.

1.0 course: Physiology and Pharmacology 3000E (~~see Notes~~) with a mark of at least 70%.

0.5 course: Medical Sciences 3391A/B.

1.0 course from: Anatomy and Cell Biology 2200A/B, Anatomy and Cell Biology 3200A/B, Anatomy and Cell Biology 3309, Biology 2471A/B, Biology 2601A/B, Biology 3338A/B, Biology 3592A/B, Biology 3595A/B, Chemistry 2223B, Medical Biophysics 3501A, Medical Biophysics 3503G, Microbiology and Immunology 2500A/B, Microbiology and Immunology 3200B, Microbiology and Immunology 3300B, Microbiology and Immunology 3400A, Pathology 3500, Pharmacology 3620, ~~the former Anatomy and Cell Biology 3319~~, the former Medical Biophysics 3505F, the former Medical Biophysics 3507G, the former Microbiology and Immunology 3100A.

1.5 courses Physiology and Pharmacology 4980E (Seminar and Research Project = 1.5 courses).

2.0 additional courses in Physiology, Physiology and Pharmacology, at the 4000-level.

Notes:

- ~~1. A minimum average of 75% in the Fall/Winter of the most recent academic year is included in the prerequisite for Physiology and Pharmacology 3000E.~~
- ~~2. For the specific courses that must be completed before Year 4, see the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM).~~
- ~~3. Students may not complete both an Honours Specialization in Physiology and a Major in Pharmacology since these two modules contain too many common courses.~~

Students registered in Year 4 of this module in 2025-26 will satisfy the requirements as stated in the 2024-25 Academic Calendar.

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 5.5 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A;
- Biology 2581A/B, Biology 2382A/B, Biology 2290F/G;
- Chemistry 2213A/B;
- Biology 2244A/B or Statistical Sciences 2244A/B;
- Physiology 3120 and 3140A with marks of at least 70% in each; and
- Physiology and Pharmacology 3000E with a mark of at least 70%.

It is recommended that students complete Medical Sciences 3391A/B prior to Year 4.

Students registered in Year 3 of the Honours Specialization in Physiology in 2025-26 and onward who satisfy these Progression Requirements are assured progression to Year 4 of the Honours Specialization in Physiology.

BMSc students who are not registered in Year 3 of the Honours Specialization in Physiology in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21192>

HONOURS SPECIALIZATION IN PHYSIOLOGY AND PHARMACOLOGY*

Admission to this Honours Specialization module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course: Biology 1001A* and Biology 1002B*.

1.0 course: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** for additional average, course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM for specific information about Honours Specialization modules, including the Weighted Average Chart.~~ A minimum average of 75% in the Fall/Winter of the most recent academic year, e.g., Year 2, is required, as well, since this minimum average is included in the prerequisite for Physiology and Pharmacology 3000E.

0.5 course: Biochemistry 2280A.

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B

Module

~~10.0~~ **10.5** courses:

0.5 course: Biochemistry 2280A.

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

1.5 courses: Physiology 3120, Physiology 3140A, with marks of at least 70% in each.

1.0 courses: Pharmacology 3620 with a mark of at least 70%.

1.0 course: Physiology and Pharmacology 3000E (~~see Notes~~) with a mark of at least 70%.

0.5 course: Medical Sciences 3391A/B.

1.5 courses Physiology and Pharmacology 4980E (Seminar and Research Project = 1.5 courses).

1.0 additional course in Pharmacology, Physiology and Pharmacology, at the 4000-level.

1.0 additional course in Physiology, Physiology and Pharmacology, at the 4000-level.

Notes:

~~1. A minimum average of 75% in the Fall/Winter of the most recent academic year is included in the prerequisite for Physiology and Pharmacology 3000E.~~

~~2. For the specific courses that must be completed before Year 4, see the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM).~~

Students registered in Year 4 of this module in 2025-26 will satisfy the requirements as stated in the 2024-25 Academic Calendar.

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 6.5 modular courses by the end of Year 3 (note: some courses require marks greater than 60%):

- Biochemistry 2280A;
- Biology 2581A/B, Biology 2382A/B, Biology 2290F/G;
- Chemistry 2213A/B;
- Biology 2244A/B or Statistical Sciences 2244A/B;
- Pharmacology 3620 with a mark of at least 70%;
- Physiology 3120 and Physiology 3140A with marks of at least 70% in each; and
- Physiology and Pharmacology 3000E, with a mark of at least 70%.

It is recommended that students complete Medical Sciences 3391A/B prior to Year 4.

Students registered in Year 3 of the Honours Specialization in Physiology and Pharmacology in 2025-26 and onward who satisfy these Progression Requirements are assured progression to Year 4 of the Honours Specialization in Physiology and Pharmacology.

BMSc students who are not registered in Year 3 of the Honours Specialization in Physiology and Pharmacology in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21188>

MAJOR IN PHARMACOLOGY

Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

A degree containing this module normally requires 4 years for completion. When combined with one of the following Majors, this module leads to a Bachelor of Medical Sciences (BMSc) degree: Biochemistry, Epidemiology and Biostatistics, Interdisciplinary Medical Sciences (IMS), Medical Biophysics, Medical Cell Biology, Microbiology and Immunology, **One Health**, or Pathology (see note). See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Both 1000- and 2000-level courses are included in the Admission Requirements for students pursuing the Major in Pharmacology in BMSc degrees, since admission to the BMSc Program does not occur until Year 3. The Admission Requirements for students pursuing the Major in other regular undergraduate degrees include only 1000-level courses, since students may register in the Major in Year 2 in non-BMSc degrees. The Module requirements (below) are the same for all students completing the Major. Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

Admission Requirements for students pursuing this Major module in a Bachelor of Medical Sciences (BMSc) degree:

Admission to this Major module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to a BMSc degree.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 course~~s~~: Biology 1001A* and Biology 1002B*.

1.0 course~~s~~: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The **2000-level** courses below must be completed with a minimum mark of 60% in each prior to admission to the Major module in Year 3. These courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** ~~and MODULES OFFERED IN THE BMSc PROGRAM~~ for additional requirements (averages, course load, etc.). A minimum average of 75% in the Fall/Winter of the most recent academic year, e.g., Year 2, is required, as well, since this minimum average is included in the prerequisite for Physiology and Pharmacology 3000E.

0.5 course: Biochemistry 2280A.

~~1.0~~ **0.5 courses:** Biology 2382A/B, ~~Biology 2581A/B.~~

~~0.5 course: Chemistry 2213A/B.~~

Admission Requirements for students pursuing this Major module in a degree other than a Bachelor of Medical Sciences (BMSc) degree:

Completion of first-year requirements, including a mark of at least 60% in each of the 3.0 principal courses below:

1.0 courses: Biology 1001A* and Biology 1002B*.

1.0 courses: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

The following must be completed by the end of second year, with a mark of at least 60% in each half course:

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

Module

6.0 courses:

0.5 course: Biochemistry 2280A.

~~1.0~~ **0.5 course:** Biology 2382A/B, ~~Biology 2581A/B.~~

~~0.5 course: Chemistry 2213A/B.~~

1.0 course: Physiology 3120.

1.0 courses: Pharmacology 3620.

1.0 course: Physiology and Pharmacology 3000E (~~see notes~~).

1.0 courses in Pharmacology, Physiology and Pharmacology, at the 4000-level.

1.0 course from: Medical Sciences 4000E, additional Pharmacology, Physiology, Physiology and Pharmacology courses at the 3000- and 4000-level*.

*For students admitted to Year 3 BMSc in 2027-28 and onward, Medical Sciences 4000E will be required to satisfy this requirement.

Progression Requirements *(for students registered in Year 3 of this module in 2025-26 and onward)*

In addition to the progression requirements for Double Major Modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 4.0 modular courses by the end of Year 3:

- Biochemistry 2280A;
- Biology 2382A/B;
- Pharmacology 3620;
- Physiology 3120; and
- Physiology and Pharmacology 3000E.

The Faculty of Science and Schulich School of Medicine & Dentistry Common Course Policy is applied to the Honours Double Major in the BMSc Program. See the BMSc website for more information. Both the Major in Pharmacology and the Major in Physiology cannot be completed due to the number of common courses in these two modules.

~~1. A minimum average of 75% in the Fall/Winter of the most recent academic year is included in the prerequisite for Physiology and Pharmacology 3000E. Students requesting registration in Years 3 and 4 of the Major in Pharmacology who have not yet successfully completed Physiology and Pharmacology 3000E must satisfy both the Admission Requirements for the module and the prerequisites for Physiology and Pharmacology 3000E to be allowed to register in the module.~~

~~2. With the introduction of Physiology and Pharmacology 3000E as a modular course in both the Major in Pharmacology and the Major in Physiology, students requiring this full-credit laboratory course may no longer complete both of these Major modules.~~

~~3. BSc and BMSc students completing the Major in Pharmacology in addition to another module must adhere to the Common Course Policy if the same courses at the 2000- to 4000-level appear in more than one of the modules (see faculty websites for details).~~

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21187>

MAJOR IN PHYSIOLOGY

Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

A degree containing this module normally requires 4 years for completion. When combined with one of the following Majors, this module leads to a Bachelor of Medical Sciences (BMSc) degree: Biochemistry, Epidemiology and Biostatistics, Interdisciplinary Medical Sciences (IMS), Medical Biophysics, Medical Cell Biology, Microbiology and Immunology, **One Health**, or Pathology (see note). See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Both 1000- and 2000-level courses are included in the Admission Requirements for students pursuing the Major in Physiology in BMSc degrees, since admission to the BMSc Program does not occur until Year 3. The Admission Requirements for students pursuing the Major in other regular undergraduate degrees include only 1000-level courses, since students may register in the Major in Year 2 in non-BMSc degrees. The Module requirements (below) are the same for all students completing the Major. Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

Admission Requirements for students pursuing this Major module in a Bachelor of Medical Sciences (BMSc) degree:

Admission to this Major module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to a BMSc degree.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 courses: Biology 1001A* and Biology 1002B*.

1.0 courses: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The **2000-level** courses below must be completed with a minimum mark of 60% in each prior to admission to the Major module in Year 3. These courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** ~~and MODULES OFFERED IN THE BMSc PROGRAM~~ for additional requirements (averages, course load, etc.). A minimum average of 75% in the Fall/Winter of the most recent academic year, e.g., Year 2, is required, as well, since this minimum average is included in the prerequisite for Physiology and Pharmacology 3000E.

0.5 course: Biochemistry 2280A.

~~0.5 course: Chemistry 2213A/B.~~

~~1.0 courses from: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.~~

~~0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.~~

0.5 course: Biology 2382A/B.

0.5 course from: Biology 2290F/G, Biology 2581A/B, Chemistry 2213A, Biology 2244A/B or Statistical Sciences 2244A/B.

Admission Requirements for students pursuing this Major module in a degree other than a Bachelor of Medical Sciences (BMSc) degree:

Completion of first-year requirements, including a mark of at least 60% in each of the 3.0 (full or half) principal courses below:

1.0 courses: Biology 1001A* and Biology 1002B*.

1.0 courses: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

The following must be completed by the end of second year, with a mark of at least 60% in each half course:

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

Module

6.0 courses:

0.5 course: Biochemistry 2280A.

~~0.5 course: Chemistry 2213A/B.~~

~~1.0 course from: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.~~

~~0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.~~

0.5 course: Biology 2382A/B.

0.5 course from: Biology 2290F/G, Biology 2581A/B, Chemistry 2213A, Biology 2244A/B or Statistical Sciences 2244A/B.

1.5 courses: Physiology 3120 and Physiology 3140A.

1.0 course: Physiology and Pharmacology 3000E (~~see Notes~~).

1.0 course: in Physiology, Physiology and Pharmacology, at the 4000-level.

1.0 course from: Medical Sciences 4000E, additional Pharmacology, Physiology, Physiology and Pharmacology courses at the 3000- and 4000-level*.

*For students admitted to Year 3 BMSc in 2027-28 and onward, Medical Sciences 4000E will be required to satisfy this requirement.

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

In addition to the progression requirements for Double Major Modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 4.0 modular courses by the end of Year 3:

- Biochemistry 2280A;
- Biology 2382A/B;
- 0.5 course from: Biology 2290F/G, Biology 2581A/B, Chemistry 2213A, Biology 2244A/B or Statistical Sciences 2244A/B;
- Physiology 3120 and Physiology 3140A; and
- Physiology and Pharmacology 3000E.

Notes:

The Faculty of Science and Schulich School of Medicine & Dentistry Common Course Policy is applied to the Honours Double Major in the BMSc Program. See the BMSc website for more information. Both the Major in Pharmacology and the Major in Physiology cannot be completed due to the number of common courses in these two modules.

~~2. A minimum average of 75% in the Fall/Winter of the most recent academic year is included in the prerequisite for Physiology and Pharmacology 3000E. Students requesting registration in Years 3 and 4 of the Major in Physiology who have not yet successfully completed Physiology and Pharmacology 3000E must satisfy both the Admission Requirements for the module and the prerequisites for Physiology and Pharmacology 3000E to be allowed to register in the module.~~

~~2. With the introduction of Physiology and Pharmacology 3000E as a modular course in both the Major in Pharmacology and the Major in Physiology, students requiring this full-credit laboratory course may no longer complete both of these Major modules.~~

~~3. Students completing a Major in Physiology do not need to complete any rotations in Physiology and Pharmacology 3000E that required a background in Pharmacology.~~

~~4. BSc and BSc students completing the Major in Physiology in addition to another module must adhere to the Common Course Policy if the same courses at the 2000 to 4000 level appear in more than one of the modules (see faculty websites for details).~~

ITEM 15.3(a)(xi) – Schulich School of Medicine & Dentistry, Department of Physiology and Pharmacology: Withdrawal of the Honours Specialization in Pharmacology

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, admission to the Honours Specialization Pharmacology, offered by the Department of Physiology and Pharmacology in the Schulich School of Medicine & Dentistry, be discontinued; and

That students currently enrolled in the module be permitted to graduate upon fulfillment of the module requirements by August 31, 2028; and

That the module be withdrawn effective September 1, 2028.

EXECUTIVE SUMMARY:

The Department of Physiology and Pharmacology is withdrawing the Honours Specialization in Pharmacology to streamline its modular offerings. The admission and modular requirements for the Honours Specialization in Pharmacology and the Honours Specialization in Physiology and Pharmacology are nearly identical. The Department intends to maintain its offering of the Honours Specialization in Physiology and Pharmacology and will recommend students enrol in that module if they are interested in studying Pharmacology.

There are no students registered in Year 4 of the Honours Specialization in Pharmacology for the 2024-25 Academic Year. There are three students registered in the module in Year 3 and these students will be able to complete the modular requirements and graduate by August 31, 2028.

If there are students preparing to enter this module, then the Honours Specialization in Physiology and Pharmacology is an excellent alternative with almost identical modular requirements and admission requirements.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in Pharmacology](#)

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21193>

HONOURS SPECIALIZATION IN PHARMACOLOGY – ADMISSION DISCONTINUED

Admission to this module is discontinued, effective September 1, 2025. Students currently enrolled in the module will be permitted to graduate upon fulfillment of the module requirements by August 31, 2028.

The module requirements remain unchanged.

ITEM 15.3(a)(xii) – Schulich School of Medicine & Dentistry, Interdisciplinary Medical Sciences Program and Faculty of Science: Revisions to the Honours Specialization and Major in Interdisciplinary Medical Sciences and the Combined BSc Interdisciplinary Medical Sciences/HBA

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, the following modules offered by the Interdisciplinary Medical Sciences Program in the Schulich School of Medicine & Dentistry and the Faculty of Science, be revised as shown in Item 15.3(a)(xii).

Honours Specialization in Interdisciplinary Medical Sciences

Major in Interdisciplinary Medical Sciences

Honours BSc Interdisciplinary Medical Sciences/HBA (*with the Ivey Business School*)

EXECUTIVE SUMMARY:

Revisions to the Honours Specialization in Interdisciplinary Medical Sciences

This proposal will add Medical Sciences 3391A/B as a required course in the Honours Specialization in Interdisciplinary Medical Sciences, replacing 0.5 course from one of Groups 1 or 2.

Medical Sciences 3990E will become the required 3000-level laboratory course to prepare students for Medical Sciences 4990E: *Laboratory Skills and Research Experiences in Interdisciplinary Medical Sciences*. Medical Sciences 4990E will be updated for 2026-27 to provide a deeper research experience for students. Medical Sciences 4995E: *Community-Engaged Learning and Research Skills in Interdisciplinary Medical Sciences* will be withdrawn for 2026-27 when Medical Sciences 4000E is offered for the first time.

Biochemistry 3392F/G is being added to Group 2 to provide students with greater flexibility in their course selection. Pharmacology 2060A/B is being removed from Group 2 since registration in this course was restricted to students in the Nursing program for the 2022-23 academic year.

Progression requirements from Year 3 to 4 are being added for the Honours Specialization in Interdisciplinary Medical Sciences. These requirements include the completion of certain modular courses by the end of the Fall/Winter Term of Year 3, as well as the usual Progression Requirements for Honours Specialization modules. If there is space in the Honours Specialization module in Year 4, as determined by the capacity of the capstone courses, permission to enroll in the Honours

Specialization may be extended to additional students in Year 3 of the BMSc Program who satisfy the minimum admission and progression requirements.

The former Medical Sciences 4900F/G/Z was offered for the last time in 2020-21 and reference to this course will be removed from the module since 2025-26 will be five years since the course was last offered.

Proposed Revisions to the Major in Interdisciplinary Medical Sciences

An experiential learning capstone course, Medical Sciences 4000E, will be included in the Major in Interdisciplinary Medical Sciences.

Admission to the Major will be restricted to students admitted to Year 3 of the BMSc Honours degree (Double Majors) as of 2027-28. Students admitted to Year 3 BMSc in 2025-26 and 2026-27 will have the option of completing the Major in Interdisciplinary Medical Sciences in either the 4-year BMSc or the BMSc Honours degree, and will require either Medical Sciences 4000E or 1.0 additional course from Groups 1 and 2, 4000-level courses in Anatomy and Cell Biology, Biochemistry, Biostatistics, Epidemiology, Medical Bioinformatics, Medical Biophysics, Microbiology and Immunology, One Health, Pathology, Pharmacology, Physiology, Physiology and Pharmacology. Students admitted to Year 3 BMSc in 2027-28 will be allowed to register in the Major in Interdisciplinary Medical Sciences in the BMSc Honours degree with Double Majors, only, and will be required to take Medical Sciences 4000E.

Medical Sciences 3990E will be introduced as the laboratory requirement into the Major in Interdisciplinary Medical Sciences to ensure that students are prepared for the new capstone course, Medical Sciences 4000E.

The Group 2 list is being revised to include Medical Sciences 3391A/B and Biochemistry 3392F/G to provide students with more flexibility. Registration in Pharmacology 2060A/B was restricted to students in the Nursing program for the 2022-23 academic year and is being removed from Group 2.

Students registered in the Faculty of Science and the BMSc and Neuroscience programs must adhere to the Faculty of Science / Schulich School of Medicine & Dentistry Common Course Policy when completing two modules that contain common courses. A maximum of 1.0 common course may be double-counted and used toward both modules, and additional common courses must be replaced by substitute courses. The number of 2000-level courses required for admission to and as requirements within the module has been reduced from 2.5 courses to 2.0 courses. Biology 2290F/G has been a required modular course and this is being made clearer by revisions to the admission requirements. The combination of the Major in Interdisciplinary Medical Sciences with the six Major modules mentioned above, however, will result in either five or six of the 2000-level courses initially listed in the admission requirements for the module being required due to their inclusion in the other Major module and the application of the Common Course Policy. Students will be directed to worksheets on the BMSc website that specify the 11.0 courses required for the completion of the admission and modular requirements for the Major in Interdisciplinary Medical Sciences in combination with any of the six Majors above,

as well as the Major in Epidemiology and Biostatistics, Medical Biophysics or One Health (these latter Major modules not being restricted to the BMSc (Honours) degree with Double Majors).

Progression requirements are being introduced into the Major in Interdisciplinary Medical Sciences to ensure the completion of certain modular courses by the end of the Fall/Winter Term of Year 3 so that students are prepared to take the 4000-level modular courses, including Medical Sciences 4000E.

Proposed Revisions to the Combined Honours BMSc Interdisciplinary Medical Sciences/HBA

Medical Sciences 3391A/B will be required in the Honours Specialization in Interdisciplinary Medical Sciences, replacing 0.5 course from one of Groups 1 or 2.

Medical Sciences 3990E will become the required 3000-laboratory course for the Honours Specialization in Interdisciplinary Medical Sciences to prepare students for Medical Sciences 4990E. Medical Sciences 4990E will be updated for 2026-27 to provide a deeper research experience for students. Medical Sciences 4995E will be withdrawn for 2026-27 when Medical Sciences 4000E is offered for the first time.

Biochemistry 3392F/G: *Synthetic Biology: Principles and Practice* is being added to Group 2 of the Honours Specialization in Interdisciplinary Medical Sciences to provide students with greater flexibility in their course selection.

The requirements to progress from Year 4 to 5 are being revised for the BMSc portion of the program to bring the requirements in line with proposed changes to the Honours Specialization in Interdisciplinary Medical Sciences as well as the usual Progression Requirements for Honours Specialization modules.

Chemistry 2223B has been removed as a prerequisite for Biochemistry 3381A/B, 3382A/B and Microbiology and Immunology 3610F. The note in Combined BMSc (Interdisciplinary Medical Sciences)/HBA Program is being removed as it is no longer relevant.

The former Medical Sciences 4900F/G/Z was offered for the last time in 2020-21 and reference to this course will be removed from the module since 2025-26 will be five years since the course was last offered.

ATTACHMENT(S):

[Revised Calendar Copy – Honours Specialization in Interdisciplinary Medical Sciences](#)

[Revised Calendar Copy – Major in Interdisciplinary Medical Sciences](#)

[Revised Calendar Copy – Honours BMSc Interdisciplinary Medical Sciences/HBA](#)

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=20754>

HONOURS SPECIALIZATION IN INTERDISCIPLINARY MEDICAL SCIENCES (IMS)

This module leads to a Bachelor of Medical Sciences (BMSc) degree. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Honours Specialization module occurs in Year 3 and requires admission to the Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Honours Specialization module. Enrolment in this Honours Specialization module is limited and meeting the minimum requirements does not guarantee admission.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 courses: Biology 1001A* and Biology 1002B*.

1.0 courses: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The 2000-level courses below must be completed with a minimum mark of 60% in each prior to admission to the Honours Specialization module in Year 3. These 2000-level courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** for additional average, course load requirements, etc. ~~and MODULES OFFERED IN THE BMSc PROGRAM. for specific information about Honours Specialization modules, including the Weighted Average Chart.~~

0.5 course: Biochemistry 2280A.

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

Module

10.0 courses:

0.5 course: Biochemistry 2280A.

1.5 courses: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.

0.5 course: Chemistry 2213A/B.

0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B.

2.0 courses from Group 1.

(these 2.0 Group 1 courses cannot all be from the same subject area, e.g., these 2.0 Group 1 courses cannot all be Anatomy and Cell Biology courses).

~~2.0 additional courses from: courses from Groups 1-3 and courses numbered 2100-3999 in Chemistry. These 2.0 courses must include 0.5 – 1.0 course from Group 3. A maximum of 1.0 course from Group 3 and a maximum of 0.5 course in Chemistry can be included within these 2.0 courses.~~

0.5 additional course from Group 1 or 2 or Chemistry numbered 2100-3999.

2.5 courses: Medical Sciences 3391A/B, Medical Sciences 3990E, Medical Sciences 4200A/B, Medical Sciences 4930F/G.

~~0.5 course: Medical Sciences 4930F/G.~~

~~0.5 course from: Medical Sciences 4200A/B, the former Medical Sciences 4300A/B.~~

~~1.0 course from: Medical Sciences 4990E, Medical Sciences 4995E (or the former Medical Sciences 4900F/G/Z and 0.5 4000-level course from the basic medical science subject areas listed below).~~

1.0 additional course at the 4000-level from the following basic medical science subject areas: Anatomy and Cell Biology, Biochemistry, Biostatistics, Epidemiology, Medical Bioinformatics, Medical Biophysics, Medical Sciences, Microbiology and Immunology, One Health, Pathology, Pharmacology, Physiology, Physiology and Pharmacology.

Group 1: Anatomy and Cell Biology 2200A/B, Anatomy and Cell Biology 3200A/B, Anatomy and Cell Biology 3309, Biochemistry 3381A, Biochemistry 3382A, Biostatistics 3100A, Biostatistics 3110B, Epidemiology 2200A/B, Epidemiology 3200A, Medical Biophysics 3330F, Medical Biophysics 3467B, Medical Biophysics 3501A, Medical Biophysics 3503G, Medical Biophysics 3720A, Microbiology and Immunology 2500A/B, Microbiology and Immunology 3200B, Microbiology and Immunology 3300B, Microbiology and Immunology 3400A, Pathology 3500, Pharmacology 3620, Physiology 3120, Physiology 3140A, the former Medical Biophysics 3505F, the former Medical Biophysics 3507G, the former Microbiology and Immunology 3100A.

Group 2 (see notes below): Anatomy and Cell Biology 3201A/B, Anatomy and Cell Biology 3329A/B, Biochemistry 3385B, Biochemistry 3386B, Biochemistry 3390B, **Biochemistry 3392F/G**, Epidemiology 3210B, Epidemiology 3315B, Epidemiology 3330F/G, Medical Bioinformatics 3100A/B, Medical Biophysics 3518B, Medical Biophysics 3820B, Microbiology and Immunology 3500B, Neuroscience 2000, One Health 3300A/B, One Health 3600A/B, ~~Pharmacology 2060A/B~~, the former Medical Biophysics 3645A/B.

~~Group 3: Biochemistry 3380G, Medical Biophysics 3980E, Medical Sciences 3990E, Microbiology and Immunology 3610F, Microbiology and Immunology 3620G,~~

~~Physiology and Pharmacology 3000E, the former Medical Sciences 3900F/G/Z, the former Medical Biophysics 3970Z.~~

~~Notes:~~

- ~~1. Chemistry 2223B is a prerequisite for the following Group 1 and 3 courses: Biochemistry 3381A, Biochemistry 3382A and Microbiology and Immunology 3610F.~~
- ~~2. For the specific courses that must be completed before Year 4, see the Weighted Average Chart (MODULES OFFERED IN THE BMSc PROGRAM).~~
- ~~3. See UNDERGRADUATE COURSE INFORMATION for course requisites and the BMSc website for information about constraints (priority and restricted access) for all basic medical science courses.~~

Progression Requirements (for students registered in Year 3 of this module in 2025-26 and onward)

Note: Students registered in Years 3 and 4 of this module in 2024-25 or earlier must consult the policy on [Admission to the Bachelor of Medical Sciences \(BMSc\) Program](#) (see Modules Offered in the BMSc Program – Honours Specialization Modules).

In addition to the progression requirements for Honours Specialization modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 6.0 modular courses by the end of Year 3:

- Biochemistry 2280A;
- Biology 2581A/B, Biology 2382A/B and Biology 2290F/G;
- Chemistry 2213A/B;
- 0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B;
- 2.0 courses from Group 1; and
- Medical Sciences 3990E.

Students registered in Year 3 of the Honours Specialization in IMS in 2025-26 and onward who satisfy the Progression Requirements are assured progression to Year 4 of the Honours Specialization in IMS.

BMSc students who are not registered in Year 3 of the Honours Specialization in IMS in 2025-26 and onward may be considered for admission to Year 4 of the Honours Specialization if (i) the minimum Admission and Progression Requirements are satisfied, (ii) spaces are available, and (iii) permission is granted.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=20753>

MAJOR IN INTERDISCIPLINARY MEDICAL SCIENCES (IMS)

Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

This Major may only be completed in a Bachelor of Medical Sciences (BMSc) degree, either in combination with another basic medical science Major (Double Majors) or in addition to an Honours Specialization or Specialization module. See BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM for more information.

Admission Requirements

Admission to this Major module occurs in Year 3 and requires admission to Year 3 of the Bachelor of Medical Sciences (BMSc) Program. Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to admission to the Major module. Admission to this Major will be restricted to students admitted to Year 3 of the Bachelor of Medical Sciences (Honours) degree with Double Majors for 2027-28 and onward.

The 1000-level half courses listed below must each be completed with a mark of at least 60%:

1.0 courses: Biology 1001A* and Biology 1002B*.

1.0 courses: Chemistry 1301A/B and Chemistry 1302A/B.

0.5 course from: Calculus 1000A/B, Calculus 1500A/B.

0.5 course from: Applied Mathematics 1201A/B, Calculus 1301A/B, Calculus 1501A/B, Mathematics 1600A/B.

0.5 course from: Physics 1201A/B, Physics 1501A/B, the former Physics 1028A/B, the former Physics 1301A/B.

0.5 course from: Computer Science 1026A/B, Physics 1202A/B, Physics 1502A/B, the former Physics 1029A/B, the former Physics 1302A/B.

~~* Biology 1201A with a mark of at least 70% may be used in place of Biology 1001A, and Biology 1202B with a mark of at least 70% may be used in place of Biology 1002B.~~

The **2000-level** courses below must be completed with a minimum mark of 60% in each prior to admission to the Major module in Year 3. These courses will also be used towards the Module requirements. See **the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program** ~~and MODULES OFFERED IN THE BMSc PROGRAM~~ for additional requirements (averages, course load, etc.).

0.5 course: Biochemistry 2280A.

0.5 course from: Biology 2244A/B or Statistical Sciences 2244A/B.

~~1.0 courses from: Biology 2290F/G, Biology 2382A/B, Biology 2581A/B.~~

~~0.5 course from: Chemistry 2213A/B.~~

0.5 course: Biology 2290F/G.

0.5 course from: Biology 2382A/B, Biology 2581A/B, Chemistry 2213A/B.

Module

6.0 courses:

0.5 course: Biochemistry 2280A.

0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B.

0.5 course: Biology 2290F/G.

0.5 course from: Biology 2382A/B, Biology 2581A/B, Chemistry 2213A/B.

~~0.5 course: Chemistry 2213A/B.~~

~~2.5 courses from: Groups 1 and 2 (see below) with a minimum of 1.5 courses selected from Group 1 (see Note #1 below).~~

~~0.5 course: Medical Sciences 4931F/G.~~

~~0.5 course at the 4000-level from any of the following subject areas: Anatomy and Cell Biology, Biochemistry, Biostatistics, Epidemiology, Medical Bioinformatics, Medical Biophysics, Medical Sciences, Microbiology and Immunology, One Health, Pathology, Pharmacology, Physiology, Physiology and Pharmacology.~~

1.0 course from Group 1 or 2.

2.0 courses: Medical Sciences 3990E, Medical Sciences 4200A/B, Medical Sciences 4931F/G.

1.0 course from: Medical Sciences 4000E, additional courses from Groups 1 and 2, 4000-level courses in Anatomy and Cell Biology, Biochemistry, Biostatistics, Epidemiology, Medical Bioinformatics, Medical Biophysics, Microbiology and Immunology, One Health, Pathology, Pharmacology, Physiology, Physiology and Pharmacology*.

*For students admitted to Year 3 BMSc in 2027-28 and onward, Medical Sciences 4000E will be required to satisfy this requirement.

Group 1: Anatomy and Cell Biology 2200A/B, Anatomy and Cell Biology 3200A/B, Anatomy and Cell Biology 3309, Biochemistry 3381A, Biochemistry 3382A, Biostatistics 3100A, Biostatistics 3110B, Epidemiology 2200A/B, Epidemiology 3200A, Medical Biophysics 3330F, Medical Biophysics 3467B, Medical Biophysics 3501A, Medical Biophysics 3503G, Medical Biophysics 3720A, Microbiology and Immunology 2500A/B, Microbiology and Immunology 3200B, Microbiology and Immunology 3300B, Microbiology and Immunology 3400A, Pathology 3500, Pharmacology 3620, Physiology 3120, Physiology 3140A, the former Medical Biophysics 3505F, the former Medical Biophysics 3507G, the former Microbiology and Immunology 3100A.

Group 2: Anatomy and Cell Biology 3201A/B, Anatomy and Cell Biology 3329A/B, Biochemistry 3385B, Biochemistry 3386B, Biochemistry 3390B, Biochemistry 3392F/G, Epidemiology 3210B, Epidemiology 3315B, Epidemiology 3330F/G, Medical Bioinformatics 3100A/B, Medical Biophysics 3518B, Medical Biophysics 3820B, Medical Sciences 3391A/B, Microbiology and Immunology 3500B, Neuroscience 2000, One Health 3300A/B, One Health 3600A/B, Pharmacology 2060A/B, the former Medical Biophysics 3645A/B.

Notes:

- ~~1. Of these 2.5 courses from Groups 1-2, a maximum of 2.0 courses can be from one subject area (e.g. a maximum of 2.0 can be Biochemistry courses). It is not mandatory to complete any Group 2 courses in the Major in IMS. A maximum of 1.0 course from the courses listed in Group 3 of the Honours Specialization in IMS may be used in place of 1.0 course from Group 2 in the Major in IMS. See the IMS website for more information about the Major in IMS.~~
- ~~2. A maximum of 1.0 "common course" can be double-counted toward two modules in a BMSc degree. See the IMS website for more information about the Common Course Policy as it relates to the Major in IMS.~~
- ~~3. See UNDERGRADUATE COURSE INFORMATION for course requisites and the BMSc website for information about constraints (priority and restricted access) for all basic medical science courses.~~

Progression Requirements *(for students registered in Year 3 of this module in 2025-26 and onward)*

In addition to the progression requirements for Double Major Modules specified in the policy on [Registration and Progression in Three-Year, Four-Year and Honours Programs](#), students must complete the following 4.0 modular courses by the end of Year 3:

- Biochemistry 2280A;
- 0.5 course from: Biology 2244A/B, Statistical Sciences 2244A/B;
- Biology 2290F/G;
- 0.5 course from: Biology 2382A/B, Biology 2581A/B, Chemistry 2213A/B;
- 1.0 course from Group 1 or 2; and
- Medical Sciences 3990E.

The Faculty of Science and Schulich School of Medicine & Dentistry Common Course Policy is applied to the Honours Double Major in the BMSc Program. See the BMSc website for more information.

REVISED CALENDAR COPY

<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21315>
<https://westerncalendar.uwo.ca/Modules.cfm?ModuleID=21479>

HONOURS BMSc INTERDISCIPLINARY MEDICAL SCIENCES/HBA

The Ivey Business School, the Schulich School of Medicine & Dentistry, and the Faculty of Science administer these combined degrees.

Admission Requirements

Structure of the Combined Degree

The completion of the Combined BMSc (Interdisciplinary Medical Sciences)/HBA Program usually takes five academic years.

Students apply for admission to the Combined BMSc (Interdisciplinary Medical Sciences)/HBA Program during the first year of the HBA (HBA1), typically their third year of university. See ADMISSION REQUIREMENTS FOR THE HONOURS BUSINESS ADMINISTRATION (HBA) PROGRAM.

Once in HBA1, students must satisfy the following conditions to be eligible for admission to the Combined BMSc (Interdisciplinary Medical Sciences)/HBA Program:

- be admitted to Year 3 of the Bachelor of Medical Sciences (BMSc) Program [see **the policy on** *Admission to the Bachelor of Medical Sciences (BMSc) Program*],
- achieve a minimum average of 75% on the 2000-level Admission Requirements for the Honours Specialization in Interdisciplinary Medical Sciences (IMS) (Biochemistry 2280A, Biology 2290F/G, Biology 2382A/B, Biology 2581A/B, Chemistry 2213A/B and either Biology 2244A/B or Statistical Sciences 2244A/B), with no mark less than 60% in any of these half courses,
- achieve a minimum average of 80% in the 10.0 courses completed prior to admission to HBA, and
- achieve a minimum weighted rounded average of 78% in HBA1

Students will usually complete Medical Sciences First Entry (Medical Sciences 1 and 2) prior to Admission to the Bachelor of Medical Sciences (BMSc) Program. Students are encouraged to complete their Breadth Requirement for Bachelor Degrees by the end of Year 2.

In Year 3, students enroll in the first year of the HBA program. Demonstrated participation in extracurricular and/or community activities, leadership, and work experience are admission criteria for the HBA, in addition to academic achievement.

For Years 4 and 5, students register in the Schulich School of Medicine & Dentistry and the Ivey School of Business in the Combined BMSc (Interdisciplinary Medical Sciences)/HBA Program.

Below is a brief outline of the requirements for the combined degree program.

Admission Requirements

Applications for the combined degrees must be made during HBA1 to the HBA program and the BMSUE Coordinator by the published deadlines for Ivey. The Ivey School's Advanced Entry Opportunity (AEO) students are also eligible to apply to the combined degrees. Entrance to the combined degrees is competitive and limited.

Module/Program Information

Year 3: HBA1

The third year of the undergraduate program in Business Administration consists of an integrated set of courses (7.5 courses) designed to give a basic understanding of the functions and the interrelationships of the major areas of management, as well as to develop problem-solving and action-planning skills.

All students will take: Business Administration 3300K, Business Administration 3301K, Business Administration 3302K, Business Administration 3303K, Business Administration 3304K, Business Administration 3311K, Business Administration 3316K, Business Administration 3321K, Business Administration 3322K, Business Administration 3323K.

No substitute for any of the above courses is permitted under any circumstances.

Years 4 and 5 (HBA Requirements can be taken over year 4 or 5 - except Business Administration 4569 must be taken in Year 4)

2.5 courses:

- International Perspective Requirement: Business Administration 4505A/B (0.5 course).
- Corporations and Society Perspectives Requirement: At least one 0.5 course from Business Administration - Corporations and Society designated electives offered during the academic year (Business Administration 4538A/B, Business Administration 4539A/B, Business Administration 4588A/B, Business Administration 4625A/B) or other business elective as determined and approved by the HBA Program Director to satisfy this requirement.
- Managerial Accounting Requirement: Business Administration 4624A/B (0.5 course).
- Applied Project Requirement: Business Administration 4569 (1.0 course).

2.5 additional business elective courses.

Years 4 and 5: BSc requirements for the Honours Specialization in Interdisciplinary Medical Sciences (IMS)

Year 4

2.0 courses from Group 1 (these 2.0 Group 1 courses cannot all be from the same subject area, e.g., these 2.0 Group 1 courses cannot all be Anatomy and Cell Biology courses).

~~2.0 additional courses from: courses from Groups 1-3 and courses numbered 2100-3999 in Chemistry. These 2.0 courses must include 0.5-1.0 course from Group 3. A maximum of 1.0 course from Group 3 and a maximum of 0.5 course in Chemistry can be included within these 2.0 courses.~~

0.5 additional course from Group 1 or 2 or Chemistry numbered 2100-3999.

1.5 courses: Medical Sciences 3391A/B, Medical Sciences 3990E.

A maximum of 0.5 course from either Chemistry numbered 2100-3999 or Groups 1-2 that is completed prior to admission to the combined program course may be used toward the Year 4 BSc (IMS) requirements. Any additional course(s) completed prior to admission to the combined program may be used toward the Year 4 BSc (IMS) requirements only if an additional optional course(s) is completed. A maximum of 0.5 of the courses listed in the Year 4 BSc (IMS) requirements may be deferred until Year 5.

Group 1: Anatomy and Cell Biology 2200A/B, Anatomy and Cell Biology 3200A/B, Anatomy and Cell Biology 3309, Biochemistry 3381A, Biochemistry 3382A, Biostatistics 3100A, Biostatistics 3110B, Epidemiology 2200A/B, Epidemiology 3200A, Medical Biophysics 3330F, Medical Biophysics 3501A, Medical Biophysics 3467B, Medical Biophysics 3503G, Medical Biophysics 3720A, Microbiology and Immunology 2500A/B, Microbiology and Immunology 3200B, Microbiology and Immunology 3300B, Microbiology and Immunology 3400A, Pathology 3500, Pharmacology 3620, Physiology 3120, Physiology 3140A.

Group 2: Anatomy and Cell Biology 3201A/B, Anatomy and Cell Biology 3329A/B, Biochemistry 3385B, Biochemistry 3386B, Biochemistry 3390B, **Biochemistry 3392F/G**, Epidemiology 3210B, Epidemiology 3315B, Epidemiology 3330F/G, Medical Bioinformatics 3100A/B, Medical Biophysics 3518B, Medical Biophysics 3820B, Microbiology and Immunology 3500B, Neuroscience 2000, One Health 3300A/B, One Health 3600A/B, Pharmacology 2060A/B, the former Medical Biophysics 3645A/B.

~~Group 3: Biochemistry 3380G, Medical Biophysics 3980E, Medical Sciences 3990E, Microbiology and Immunology 3610F, Microbiology and Immunology 3620G, Physiology and Pharmacology 3000E, the former Medical Sciences 3900F/G/Z, the former Medical Biophysics 3970Z.~~

Year 5

1.0 course ~~from: Medical Sciences 4990E or Medical Sciences 4995E (or the former Medical Sciences 4900F/G/Z and 0.5 4000-level course from the basic medical science subject areas listed below).~~ Students participating in the Ivey

exchange will take Medical Sciences 4991F and an additional half course at the 4000-level from the basic medical science subject areas below in place of Medical Sciences 4990E.

0.5 course: Medical Sciences 4930F/G.

0.5 course from: Medical Sciences 4200A/B, ~~the former Medical Sciences 4300A/B~~. Students participating in the Ivey exchange will take Medical Sciences 4200A/B, if offered in first term, or an additional half course at the 4000-level from the basic medical science subject areas below if Medical Sciences 4200A/B is offered in second term, only.

1.0 additional courses at the 4000-level from the following basic medical science subject areas: Anatomy and Cell Biology, Biochemistry, Biostatistics, Epidemiology, Medical Bioinformatics, Medical Biophysics, Medical Sciences, Microbiology and Immunology, One Health, Pathology, Pharmacology, Physiology, Physiology and Pharmacology.

Notes:

1. Students registered in Year 4 of the Combined BSc (Interdisciplinary Medical Sciences)/HBA Program in 2024-25 will satisfy the requirements as stated in the 2024-25 Academic Calendar. ~~Chemistry 2223B is a prerequisite for the following Group 1 and 3 courses: Biochemistry 3381A, Biochemistry 3382A and Microbiology and Immunology 3610F.~~

2. See UNDERGRADUATE COURSE INFORMATION for the requisites for 3000- and 4000-level courses, and the BSc website for information about constraints (priority and restricted access) for all basic medical science courses.

3. The breadth requirements of a BSc degree must be satisfied. The essay requirement is satisfied with modular courses. See "Graduation Requirements for Honours Bachelor degrees".

Degree Requirements

Students registered in the combined degrees are expected to abide by all guidelines associated with each of the individual degrees.

Progression

Students in these combined degrees must meet the following progression standards:

Students enrolled in first year HBA (Year 3) must attain a minimum weighted rounded average of 78%. In Year 4, students must attain a minimum weighted average of 75% in their 4000-level HBA courses and a minimum cumulative modular average of ~~75%~~ 70% with no mark less than 60% in any modular courses required for the Honours Specialization in Interdisciplinary Medical Sciences (IMS). In Year 5, students must attain a minimum weighted average of 75% in their 4000-level HBA courses and a minimum cumulative modular average of 70% with no mark less than 60% in any modular courses required for the Honours Specialization in Interdisciplinary Medical Sciences (IMS).

Failure to Meet Progression Standards

A student who fails to meet the progression standards in any year must withdraw from the combined degrees. With permission from the appropriate HBA Program Director and/or the Assistant Associate Dean, Basic Medical Sciences Undergraduate Education, Schulich School of Medicine & Dentistry, the student may continue in one degree, and request permission from the other School to complete the other degree at a later date.

A student who fails to meet the progression standards in any year of the combined degrees may appeal the decision in writing to either the HBA Program Director or the Assistant Associate Dean, Basic Medical Sciences Undergraduate Education, Schulich School of Medicine & Dentistry, depending upon the degree in which the progression standards were not met, in accordance with the University's policies on Academic Rights and Responsibilities.

ITEM 15.3(a)(xiii) – Schulich School of Medicine & Dentistry and Faculty of Science: Revisions to the Policy on “Admission to the Bachelor of Medical Sciences (BMSc) Program”

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, the policy on Admission to the Bachelor of Medical Sciences (BMSc) Program” be revised as shown in Item 15.3(a)(xiii).

EXECUTIVE SUMMARY:

Consideration of this proposal is contingent on approval of Items 15.3(a)(ii) – 15.3(a)(xii).

Revisions to the policy on *Admission to the Bachelor of Medical Sciences (BMSc) Program* are proposed to reflect the changes to the Honours Specialization and Major modules presented in the preceding proposals.

The revisions include:

- A revision to the section for Honours Specialization modules to state that the provisions for admission to an Honours Specialization in Year 4 specified in that policy (i.e., the Weighted Average Chart) will apply only to students registered in Years 3 and 4 of an Honours Specialization module in 2024-25 or earlier. Students registered in Year 3 of an Honours Specialization module in 2025-26 and onward will be directed to the new progression requirements identified on the module page in the Academic Calendar.

Note: A subsequent policy revision will be brought forward to remove the Weighted Average Chart after the current cohort of students has graduated.

- A revision to the section for Double Majors to clarify that admission to the following Major modules will be restricted to students admitted to Year 3 BMSc (Honours) degrees with Double Majors in 2027-28 and onward: Biochemistry, Interdisciplinary Medical Sciences, Medical Cell Biology, Microbiology and Immunology, Pathology, Pharmacology, and Physiology.
- A revision to the section for Double Majors to add that progression to Year 4 will be dependent on completion of the progression requirements as identified on each Major module page in the Academic Calendar.

Editorial amendments are also included.

ATTACHMENT(S):

Revisions to the Policy on “Admission to the Bachelor of Medical Sciences (BMSc) Program”

Admission to the Bachelor of Medical Sciences (BMSc) Program

Policy Category:	Registration, Progression, Graduation
Subject:	Admission to the Bachelor of Medical Sciences (BMSc) Program
Subsections:	Bachelor of Medical Sciences (BMSc) Program ; Modules Offered in the BMSc Program ; Weighted Average Chart
Approving Authority:	Senate
Responsible Committee:	Senate Committee on Academic Policy
Related Procedures:	*
Officer(s) Responsible for Procedures:	*
Related Policies:	Medical Sciences First Entry
Effective Date:	September 1, 2025 September 1, 2024
Supersedes:	September 1, 2024; September 1, 2023, September 1, 2022; September 1, 2021

BACHELOR OF MEDICAL SCIENCES (BMSc) PROGRAM

The Bachelor of Medical Sciences (BMSc) Program, offered jointly by the Faculty of Science and the Schulich School of Medicine & Dentistry, offers four-year undergraduate degrees for students interested in studying the basic medical sciences. The Honours Specialization, Specialization, and Double Major modules that lead to graduation with BMSc degrees are collectively referred to as the BMSc Program.

Admission to the BMSc Program does not guarantee admission to a particular Honours Specialization module as each of these modules has a limited capacity.

Admission to the ~~Bachelor of Medical Sciences~~ (BMSc) Program occurs in Year 3, usually after the successful completion of Medical Sciences 1 and 2 (see [the policy](#)

on *Medical Sciences First Entry*). When applying for admission to the BSc Program in Year 3, students also apply for admission to the various ~~Modules Offered~~ **modules offered** in the BSc Program. Students must be admitted to the BSc Program in Year 3 to be eligible to progress to the BSc Program in Year 4.

Although admission to the BSc Program in Year 3 is assured for students in Medical Sciences 2 who satisfy certain conditions, it is anticipated that space will be available for additional students. These students will comprise the “competitive pool”.

Assured Admission to Year 3 BSc for Students in Medical Sciences 2:

For assured admission, the following conditions must be satisfied by the end of the Fall/Winter of Medical Sciences 2:

- A full load of 5.0 courses must be successfully completed (i.e., no failures) during the Fall/Winter of Medical Sciences 2 (September-April);
- Any course(s) taken during the summer sessions either before or after Medical Sciences 2 must be successfully completed (i.e., no failures);
- All courses listed in the Admission Requirements for the module to which the student applies must be completed by the end of the Fall/Winter of Medical Sciences 2. See the BSc website for ~~the 2000-level Admission-Requirements for~~ **more information about admission to** BSc Double Majors;
- The specified minimum mark must be achieved in the first attempt at each course listed in the Admission Requirements for the module to which the student applies;
- A minimum average of 80% must be achieved on the 2000-level courses listed in the Admission Requirements for the module to which the student applies. If 3.5 or more 2000-level courses are listed in the Admission Requirements, a minimum average of 80% is required on the best 3.0 of these 2000-level courses.

Students in Medical Sciences 2 who satisfy the conditions for assured admission receive priority placement in Honours Specialization modules in Year 3 BSc. The capacity of each Honours Specialization module is limited in Years 3 and 4 due to the maximum capacity in laboratory ~~courses~~ and ~~research-project~~ **capstone** courses. See *Modules Offered in the BSc Program* (**below**) for details about admission to Honours Specialization modules, as well as to Specialization modules and Double Majors, in Years 3 and 4, and the BSc website for additional information.

Admission to Year 3 BSc for Students in the Competitive Pool:

For admission from the competitive pool, the following conditions must be satisfied prior to the beginning (September) of Year 3:

Although a full load of 5.0 courses is not required in Year 2, students must be eligible to register in Year 3 (e.g., must successfully complete at least 8.0 **courses** ~~credits~~);

- All courses taken during the Fall/Winter of Year 2 and during the summer after Year 2 must be successfully completed (i.e., no failures);
- A minimum mark of 60% must be achieved in each 1000-level half course listed in the Admission Requirements for the module to which the student applies (repeats of these 1000-level courses are permitted);
- All courses listed in the Admission Requirements for the module(s) to which the student applies must be completed prior to the beginning (September) of Year 3. See the BSc website for [the 2000-level Admission Requirements for more information about admission to BSc Double Majors](#);
- A minimum average of 75% must be achieved on the 2000-level courses listed in the Admission Requirements for the module to which the student applies. If, however, the Admission Requirements list 3.5 or more 2000-level courses, a minimum average of 75% is required on the best 3.0 of these 2000-level courses. Note that an average greater than 75% may be required for admission, depending on the number of applicants from the competitive pool and the number of spaces remaining in Year 3 of the BSc Program.
- The specified minimum mark must be achieved in each of the 2000-level courses listed in the Admission Requirements for the module(s) to which the student applies. Students may repeat a maximum of one of these 2000-level half courses and, if one of these 2000-level half courses is repeated, the average on both attempts in the course must be at least 60% and will be used in calculating the minimum average.

Students admitted to Year 3 BSc from the competitive pool are registered in their modules after students in Medical Sciences 2 who satisfied the conditions for assured admission. The capacity of each Honours Specialization module is limited in Years 3 and 4 due to the maximum capacity in laboratory ~~courses~~ and ~~research-project capstone~~ courses. See *Modules Offered in the BSc Program* (below) for details about admission to Honours Specialization modules, as well as Specialization modules and Double Majors, in Years 3 and 4, and the BSc website for more information.

MODULES OFFERED IN THE BSc PROGRAM

The Honours Specialization, Specialization, and Double Major modules that lead to graduation with BSc degrees are collectively referred to as the BSc Program.

Honours Specialization Modules:

Admission to the BSc Program does not guarantee admission to a particular Honours Specialization module as each of these modules has a limited capacity.

Year 3:

Once admitted to Year 3 of the BSc Program ~~[see Admission to the Bachelor of Medical Sciences (BSc) Program]~~, admission to each Honours Specialization module requires completion of ALL of the courses listed in the Admission Requirements for the Honours Specialization module to which the student applies and is based on the average obtained on ALL the 2000-level courses listed in the Admission Requirements. If the Admission Requirements list 3.5 or more 2000-level courses, admission is based on the average obtained on the best 3.0 of these 2000-level courses. A minimum mark of 60% must be achieved in any additional modular course(s) completed.

Students satisfying the conditions for assured admission to Year 3 of the BSc Program from Medical Sciences First Entry (Medical Sciences 2) will receive priority placement in the Honours Specialization modules in Year 3. Once these students have been adjudicated into the Honours Specialization modules, students admitted to Year 3 of the BSc Program from the competitive pool will be adjudicated into the remaining spaces in the Honours Specialization modules.

Year 4:

The following provisions for admission to an Honours Specialization in Year 4 apply only to students registered in Years 3 and 4 of an Honours Specialization module in 2024-25 or earlier.

Note: For students registered in Year 3 of an Honours Specialization module in 2025-26 and onward:

Progression to Year 4 of each Honours Specialization in the BSc program will be dependent on completion of the progression requirements as identified on the module page in the Academic Calendar.

Permission may be granted to BSc students for admission to a particular Honours Specialization module in Year 4 if space is available and the minimum Admission and Progression Requirements are met.

Admission to an Honours Specialization module in Year 4 requires a minimum Weighted Average of 75% and completion of ALL of the courses indicated in the Weighted Average Chart below. Admission is not guaranteed as each of these modules has a limited capacity. Any student in Year 3 BSc with the appropriate courses can apply for admission to Year 4 of any Honours Specialization module.

WEIGHTED AVERAGE CHART

Honours Specialization Module	Modular courses responsible for 1/3 of the Weighted Average	Modular courses responsible for 2/3 of the Weighted Average
Biochemistry	3.5 courses: Biochemistry 2280A; Biology 2581A/B; Biology 2244A/B or Statistical Sciences 2244A/B; Chemistry 2213A/B or Chemistry 2273A; Chemistry 2223B or Chemistry 2283G; 1.0 course from Biology 2382A/B, Biology 2290F/G, Chemistry 2211A/B, Chemistry 2214A/B, Chemistry 2374A, Chemistry 2384B.	2.0 courses: Biochemistry 3380G, Biochemistry 3381A, Biochemistry 3382A and Biochemistry 3390B.
Biochemistry and Cancer Biology	3.5 courses (or 4.0 courses if the former Medical Biophysics 2582B was taken): Biochemistry 2280A; Biology 2382A/B and Biology 2581A/B; Chemistry 2213A/B or Chemistry 2273A; Chemistry 2223B or Chemistry 2283G; Biology 2244A/B or Statistical Sciences 2244A/B; Microbiology and Immunology 2500A/B, the former Medical Biophysics 2582B.	4.0 courses (or 3.5 courses if the former Medical Biophysics 2582B was taken): Biochemistry 3381A; Pharmacology 3620; Anatomy and Cell Biology 3309 or Pathology 3500; one of Biochemistry 3382A, Chemistry 3393A/B or Microbiology and Immunology 3300B; one of Biochemistry 3380G, Physiology and Pharmacology 3000E; and Medical Biophysics 3518B if the former Medical Biophysics 2582B was not completed. Note: If Physiology and Pharmacology 3000E is selected instead of one of the laboratory half courses, then a total of 8.0 courses will be used toward the Weighted Average.
Biochemistry and Cell Biology	3.5 courses: Biochemistry 2280A; Biology 2581A/B, Biology 2382A/B and Biology 2290F/G; Biology 2244A/B or Statistical Sciences 2244A/B; Chemistry 2213A/B or	4.0 courses: Biochemistry 3380G, Biochemistry 3381A and Biochemistry 3382A; Biology 3316A/B or Physiology 3140A; one of Anatomy and Cell Biology

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	Chemistry 2273A; Chemistry 2223B or Chemistry 2283G.	3700F/G, Biochemistry 3390B or Biology 3326F/G; Anatomy and Cell Biology 3309; Anatomy and Cell Biology 3329A/B.
Biochemistry and Pathology of Human Disease	3.5 courses: Biochemistry 2280A; Biology 2382A/B; Biology 2581A/B; Biology 2244A/B or Statistical Sciences 2244A/B; Chemistry 2213A/B or Chemistry 2273A; Chemistry 2223B or Chemistry 2283G; 0.5 course from Biochemistry 3390B, Biology 2290F/G, Chemistry 2211A/B, Chemistry 2214A/B, Chemistry 2374A, Chemistry 2384B, Microbiology and Immunology 2500A/B.	2.5 courses: Biochemistry 3381A, Biochemistry 3382A, Biochemistry 3380G; Pathology 3500.
Biochemistry of Infection and Immunity	3.5 courses: Biochemistry 2280A; Biology 2581A/B, Biology 2382A/B and Biology 2290F/G; Biology 2244A/B or Statistical Sciences 2244A/B; Chemistry 2213A/B or Chemistry 2273A; Chemistry 2223B or Chemistry 2283G.	3.5 courses: Biochemistry 3380G or Microbiology and Immunology 3610F; Biochemistry 3381A and Biochemistry 3382A; one of Anatomy and Cell Biology 3700F/G or Biochemistry 3390B; Microbiology and Immunology 2500A/B, Microbiology and Immunology 3400A or the former Microbiology and Immunology 3100A, Microbiology and Immunology 3300B.
Chemical Biology	4.5 courses: Biochemistry 2280A; Biology 2581A/B; Chemistry 2271A, Chemistry 2272F, Chemistry 2273A, Chemistry 2281G, Chemistry 2283G, Chemistry 2374A and Chemistry 2384B	3.0 courses: Biochemistry 3380G, Biochemistry 3381A, Biochemistry 3382A, Biochemistry 3390B; 1.0 course from Chemistry 3371F, Chemistry 3372F/G, Chemistry 3373F or Chemistry 3374A/B.

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Computational Biochemistry	3.0 courses: Biochemistry 2280A; Biology 2581A/B; Chemistry 2213A/B or Chemistry 2273A; Chemistry 2223B or Chemistry 2283G; Biology 2244A/B or Statistical Sciences 2244A/B; Computer Science 1027A/B.	3.0 courses: Biochemistry 3381A and Biochemistry 3382A, Biochemistry 3383F/G, Biochemistry 3390B; Computer Science 2210A/B and Computer Science 2211A/B.
Epidemiology and Biostatistics	3.5 courses: Biochemistry 2280A; Biology 2581A/B, Biology 2382A/B and Biology 2290F/G; Chemistry 2213A/B; Biology 2244A/B or Statistical Sciences 2244A/B; Epidemiology 2200A/B.	2.0 courses: Biostatistics 3100A and Biostatistics 3110B; Epidemiology 3200A and Epidemiology 3210B.
IMS (Interdisciplinary Medical Sciences)	3.0 courses: Biochemistry 2280A; Biology 2581A/B, Biology 2382A/B and Biology 2290F/G; Chemistry 2213A/B or Chemistry 2273A; Biology 2244A/B or Statistical Sciences 2244A/B.	3.0 courses: 2.0 courses from Group 1; 1.0 course from Groups 1-3, which must include 0.5-1.0 course from Group 3.
Medical Bioinformatics	3.5 courses: Biochemistry 2280A; Biology 2382A/B; Biology 2581A/B; one of Data Science 2000A/B or Statistical Sciences 2857A/B; one of Biology 2244A/B, Statistical Sciences 2244A/B or Statistical Sciences 2858A/B; Computer Science 2121A/B; Mathematics 1229A/B or Mathematics 1600A/B.	3.0 courses: Computer Science 3120A/B or 3121A/B; Medical Bioinformatics 3100A/B; Pathology 3500; Physiology 3120.
Medical Biophysics (Medical Sciences Concentration)	3.0 courses: Biochemistry 2280A; Chemistry 2213A/B; Physics 2101A/B and Physics 2102A/B, or Physiology 2130 or Physiology 3120 or Physiology and Pharmacology 2000; Biology 2244A/B or Statistical Sciences 2244A/B; Computer Science 2035A/B.	3.5 courses: Medical Biophysics 3330F/G, Medical Biophysics 3501A, Medical Biophysics 3503G, Medical Biophysics 3505F, Medical Biophysics 3507G, Medical Biophysics 3645A/B and Medical Biophysics 3970Z.

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Medical Biophysics (Clinical Physics Concentration)	2.5 courses: Calculus 2302A/B or Calculus 2502A/B; Calculus 2303A/B or Calculus 2503A/B; Physics 2101A/B, Physics 2102A/B and Physics 2110A/B.	3.0 courses: Medical Biophysics 3330F/G, Medical Biophysics 3501A, Medical Biophysics 3503G, Medical Biophysics 3505F, Medical Biophysics 3507G, Medical Biophysics 3970Z
Medical Biophysics and Biochemistry	3.0 courses (or 3.5 courses if the former Medical Biophysics 2582B was taken): Biochemistry 2280A; Biology 2581A/B; Biology 2244A/B or Statistical Sciences 2244A/B; Chemistry 2213A/B or Chemistry 2273A; Chemistry 2223B or Chemistry 2283G; Computer Science 2035A/B; the former Medical Biophysics 2582B.	3.0 courses (or 2.5 courses if the former Medical Biophysics 2582B was taken): Biochemistry 3381A and Biochemistry 3382A; Biochemistry 3380G or Medical Biophysics 3970Z; Medical Biophysics 3501A and Medical Biophysics 3507G; and Medical Biophysics 3518B if the former Medical Biophysics 2582B was not taken.
Medical Cell Biology	3.5 courses: Biochemistry 2280A; Biology 2581A/B, Biology 2382A/B and Biology 2290F/G; Biology 2244A/B or Statistical Sciences 2244A/B; Chemistry 2213A/B or Chemistry 2273A; Chemistry 2223B or Chemistry 2283G.	3.5 courses: Anatomy and Cell Biology 3309; Anatomy and Cell Biology 3329A/B; Biochemistry 3381A and Biochemistry 3382A; Biology 3316A/B or Physiology 3140A; Biochemistry 3380G or Biology 3326F/G.
Medical Health Informatics – admission discontinued	3.5 courses: Biochemistry 2280A; 1.0 course from Biology 2290F/G, Biology 2382A/B, Biology 2581A/B; Chemistry 2213A/B; Biology 2244A/B or Statistical Sciences 2244A/B; Computer Science 2120A/B and Computer Science 2121A/B.	3.0 courses: Computer Science 3120A/B and Computer Science 3121A/B; Pathology 3500 or the former Pathology 3240A and the former Pathology 3245B; Physiology 3120.
Microbiology and Immunology	3.5 courses: Biochemistry 2280A; Biology 2581A/B, Biology 2382A/B and Biology 2290F/G; Chemistry 2213A/B and Chemistry 2223B; Biology 2244A/B or Statistical	3.0 or 3.5 courses: Biochemistry 3381A; Microbiology and Immunology 2500A/B, (Microbiology and Immunology 3200B and Microbiology and Immunology 3400A, or the

Admission to the BSc Program

	Sciences 2244A/B.	former Microbiology and Immunology 3100A), Microbiology and Immunology 3300B, Microbiology and Immunology 3610F and Microbiology and Immunology 3620G.
Microbiology and Immunology with Pathology	3.5 courses: Biochemistry 2280A; Biology 2581A/B, Biology 2382A/B and Biology 2290F/G; Chemistry 2213A/B and Chemistry 2223B; Biology 2244A/B or Statistical Sciences 2244A/B.	4.0 courses: Biochemistry 3381A; Microbiology and Immunology 2500A/B, (Microbiology and Immunology 3400A or the former Microbiology and Immunology 3100A), Microbiology and Immunology 3300B, Microbiology and Immunology 3610F, Microbiology and Immunology 3620G; Pathology 3500.
One Health	3.0 courses: Biochemistry 2280A; Biology 2382A/B, Biology 2483A/B; Chemistry 2213A/B, Chemistry 2210A/B; Biology 2244A/B or Statistical Sciences 2244A/B.	4.0 courses: Environmental Science 3300F/G; One Health 3300A/B; One Health 3600A/B; Pathology 3500; 1.0 course from: Anatomy and Cell Biology 2200A/B, Biology 3316A/B or Physiology 3140A, Epidemiology 2200A/B, Microbiology and Immunology 2500A/B, Pharmacology 3620, Physiology 3120; and the former Anatomy and Cell Biology 3319; and 0.5 course from Geography 3431A/B, Geography 3432A/B, Geography 3445F/G, Sociology 3308F/G.
Pathology	2.5 courses: Biochemistry 2280A; Biology 2382A/B; Biology 2290F/G or Biology 2581A/B; Chemistry 2213A/B; Biology 2244A/B or Statistical Sciences 2244A/B.	4.0 courses: 1.0 course from Anatomy and Cell Biology 3309 or (Anatomy and Cell Biology 2200A/B and one of Anatomy and Cell Biology 3200A/B or Microbiology and Immunology 2500A/B) or the former Anatomy and Cell Biology 3319; Pathology 3500;

Admission to the BSc Program

		Pharmacology 3620; Physiology 3120.
Pharmacology	3.0 courses: Biochemistry 2280A; Biology 2581A/B, Biology 2382A/B and Biology 2290F/G; Chemistry 2213A/B; Biology 2244A/B or Statistical Sciences 2244A/B.	3.5 courses: Pharmacology 3620; Physiology 3120 and Physiology 3140A; Physiology and Pharmacology 3000E.
Physiology	3.0 courses: Biochemistry 2280A; Biology 2581A/B, Biology 2382A/B and Biology 2290F/G; Chemistry 2213A/B; Biology 2244A/B or Statistical Sciences 2244A/B.	2.5 courses: Physiology 3120 and Physiology 3140A; Physiology and Pharmacology 3000E.
Physiology and Pharmacology	3.0 courses: Biochemistry 2280A; Biology 2581A/B, Biology 2382A/B and Biology 2290F/G; Chemistry 2213A/B; Biology 2244A/B or Statistical Sciences 2244A/B.	3.5 courses: Pharmacology 3620; Physiology 3120 and Physiology 3140A; Physiology and Pharmacology 3000E.

Notes:

1. Some courses in the Weighted Average Chart include a mark/average requirement in their prerequisite(s). See UNDERGRADUATE COURSE INFORMATION.
2. Information about the maximum capacity of each Honours Specialization module and the minimum Weighted Average required for admission to each Honours Specialization module will be made available on the BSc website: www.schulich.uwo.ca/bmsc

Double Majors:

The Major in One Health can be completed only in combination with another Major (Double Majors) in an Honours Bachelor Degree.

Admission to the following Major modules will be restricted to students admitted to Year 3 BSc (Honours) degree with Double Majors in 2027-28 and onward: Biochemistry, Interdisciplinary Medical Sciences, Medical Cell Biology, Microbiology

and Immunology, Pathology, Pharmacology, and Physiology.

Year 3:

Students admitted to Year 3 of the BSc Program ~~[see Admission to the Bachelor of Medical Sciences (BSc) Program]~~ are eligible to register in Double Major modules provided they have completed all of the 2000-level courses listed in the Admission Requirements for both Major modules and have the prerequisites to register in the 3000-level courses required in the module (some 3000-level courses include mark/average requirements in their prerequisites). A minimum mark of 60% must be achieved in any additional modular course(s) completed. For more information about completing the 2000-level Admission Requirements for each Major + Major combination available in the BSc Program, see the BSc website.

Year 4:

Progression to Year 4 of any Double Major combination in the BSc program will be dependent on completion of the progression requirements as identified on each Major module page in the Academic Calendar.

BSc students are eligible to register in Double Major modules in Year 4 if the minimum Admission and Progression Requirements are met as stated on each Major module page in the Academic Calendar.

Notes:

- ~~1. The Major in One Health can be completed only in combination with another Major (Double Majors) in an Honours Bachelor Degree. Enrollment in the Major in One Health is limited and meeting the minimum requirements does not guarantee admission.~~
- ~~2. The Major in Pathology can be completed only in combination with another Major (Double Majors) in a Bachelor of Medical Sciences (BSc) degree or Bachelor of Medical Sciences (BSc) Honours degree.~~

Specialization in Interdisciplinary Medical Sciences (IMS):

Students admitted to Year 3 of the BSc Program ~~[see Admission to the Bachelor of Medical Sciences (BSc) Program]~~ are eligible to register in the Specialization in Interdisciplinary Medical Sciences (IMS) provided they have completed all of the 2000-level courses listed in the Admission Requirements for the Specialization module. A minimum mark of 60% must be achieved in any additional modular course(s) completed.

Last Reviewed:

April 25, 2025

ITEM 15.3(b)(i) – School of Graduate and Postdoctoral Studies: Major Modification to the Master of Science (MSc) in Geology and MSc in Geophysics

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective September 1, 2025, the Master of Science (MSc) in Geology and MSc in Geophysics be revised as shown in Item 15.3(b)(i).

EXECUTIVE SUMMARY:

The Department of Earth Sciences is proposing to add a course-based curriculum option to the Master of Science (MSc) programs in Geology and Geophysics. Currently, the programs offer both project- and thesis-based options. The new course-based option will provide students with an additional route to achieve the Program Learning Outcomes, allowing them to graduate by successfully completing eight half-courses.

ATTACHMENT(S):

[Major Modification to the Master of Science \(MSc\) in Geology and MSc in Geophysics](#)

**Major Modification to the Master of Science (MSc) in Geology and
MSc in Geophysics**

The Department of Earth Sciences proposes adding a course-based curriculum option to the Master of Science (MSc) programs in Geology and Geophysics. Currently, the programs offer both project- and thesis-based options. The new course-based option will provide students with an additional route to achieve the Program Learning Outcomes, allowing them to graduate by successfully completing eight half-courses.

The main motivation for the change is to reinvigorate the existing one-year MSc project-based program by increasing the enrollment in the MSc Geology and Geophysics graduate programs and offerings of graduate courses at the Department of Earth Sciences. This will allow the Department to improve the quality of the program by offering more diverse courses that cover a broad spectrum of Earth Science disciplines.

This change will allow the Department to admit more students into the Geology and Geophysics graduate programs. Currently, the project-based MSc students require a faculty supervisor for their major research projects. This limits the enrollment typically to a maximum of 4-6 students per year. By offering, in addition to the project-based option, a pure course-based option, the Department plans to increase the enrollment to 15-25 graduate students or more. This new option can also be used by students that plan to apply for a professional accreditation in Geology/Geophysics/Environmental Geoscience to become Professional Geoscientist (P.Geo.) in Canada when they missed some of the required courses in their undergraduate degree. Courses required for accreditation can be obtained through an undergraduate degree, hence the Department wants to test the interest in a course-based MSc before exploring a professional Master's in this area.

Several departments/programs on campus already offer such a mixture of project-based or pure course-based options in their course-based MSc programs.

Current program	Proposed Addition to Current Program
<p><u>Project-Based</u></p> <p>3 terms - 7 half courses (3.5 credits) plus research project:</p> <p>Students take 7 half courses in the First and Second terms; Term Three – Students Complete Research Project</p> <p>Courses must include Geology/Geophysics 9580A/B and a field course (must be Geophysics 9509A for geophysics students, course varies for geology students). In addition to the seven half-courses, students in the Project Based MSc must complete the summer research project Geology/Geophysics 9590.</p> <p><u>Thesis-Based</u></p> <p>6 terms - 4 half-courses (2.0 credits) including Geology or Geophysics 9580A/B.</p> <p>The selection of courses for each student is typically based on interests and career objectives, in consultation with a faculty advisor. 50% of courses must be in the program in which the student is registered (Geology or Geophysics). The stream is designed to be completed in one year, minimizing time away from other commitments. Because the project-based MSc relies more heavily on courses than the conventional MSc thesis-based degree, students from broader educational backgrounds such as Environmental studies, Physics, Mathematics, Computer Science or</p>	<p><u>Course-Based</u></p> <p>3 terms - 8 half courses (4.0 credits)</p> <p>Students in the course-based MSc program will take 8 half-courses to complete the degree requirements. The program can be completed in 12 months for students in a full-time status or can be completed in a part-time status in two years. The part-time status option can be attractive to students who work in industry and do not have the ability to fully stop working. The selection of courses for each student will be based on interests and career objectives. 50% of courses must be in the program in which the student is registered (Geology or Geophysics). Courses must include Geology/Geophysics 9580A/B and a field course (must be Geophysics 9509A for Geophysics students, course varies for Geology students).</p> <p>Each of these program options (project-based or course-based) will enhance the career path of earth scientists by providing training that is needed for industry applications or professional accreditation.</p>

Engineering are admitted. The current project-based MSc option is also used as a steppingstone to further research within a program offering a PhD degree.	
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Current students will not be affected. This change concerns only new incoming students.

ITEM 15.3(b)(ii) – School of Graduate and Postdoctoral Studies: Major Modification to the Master of Public Administration (MPA)

ACTION: ☒ APPROVAL ☐ INFORMATION ☐ DISCUSSION

Recommended: That on the recommendation of ACA, Senate approve that effective May 1, 2026, the Master of Public Administration (MPA) be revised as shown in Item 15.3(b)(ii).

EXECUTIVE SUMMARY:

The Public Administration Program is proposing two changes to the Master of Public Administration (MPA):

1. The creation of a new required course called PUBLICAD 9918: *Digital Era Communications*.
2. To move the full-time in-person and blended MPA to a hybrid delivery format with up to one third of the courses offered fully online. The online courses will include a combination of asynchronous and synchronous elements.

ATTACHMENT(S):

[Major Modification to the Master of Public Administration \(MPA\)](#)

Major Modification to the Master of Public Administration (MPA)

The Public Administration Program is proposing two changes to the Master of Public Administration (MPA):

1. The creation of a new required course called PUBLICAD 9918: *Digital Era Communications*.
2. To move the full-time in-person and blended MPA to a hybrid delivery format with up to one third of the courses offered fully online. The online courses will include a combination of asynchronous and synchronous elements.

New Required Course – PUBLICAD 9918: *Digital Era Communications*

The proposed course description for PUBLICAD 9918: *Digital Era Communications* is as follows:

This course introduces students to selected topics in the theory and practice of public sector communications. Students will have the opportunity to get hands-on experience with forms of communication typically employed by public sector organizations. Special emphasis will be placed on digital era communication tools and strategies and their use by local governments.

The addition of this new required course will allow for clearer and more deliberate incorporation of content related to public sector communication, digital era governance, digital transformation, and artificial intelligence in the MPA curriculum.

The total number of course requirements will not change because of an already approved minor modification that merged PUBLICAD 9916: *Theories of Public Administration* into PUBLICAD 9903: *Organizational Behaviour in a Local Government Environment* and renamed PUBLICAD 9903 as *Theories of Organizations*. This change also takes effect May 1, 2026.

Hybrid Delivery Format

This change to move the full-term in-person and blended MPA to a hybrid delivery format with up to one third of the courses offered fully online will increase the flexibility and convenience of the full-time MPA program. Full-time MPA students will now be able to take their weekly classes online in the evenings and only need to attend in-person classes on the weekends and during the summer. This makes the full-time MPA a more realistic option for those already working in the sector.

Current Program	Proposed Program
<p>MPA Full Time: 3 terms (also approved to be offered part-time)</p> <p>Course Requirements - 12 courses</p> <p>PUBLICAD 9901: <i>Advanced Local Government</i> (in person) PUBLICAD 9902: <i>The Policy Process in Local Government</i> (in person) PUBLICAD 9903: <i>Organizational Behaviour in a Local Government Environment</i> (in person) PUBLICAD 9904: <i>Local Government Management</i> (in person) PUBLICAD 9911: <i>Municipal Law</i> (blended) PUBLICAD 9912: <i>Financial Management</i> (blended) PUBLICAD 9913: <i>Local Economic Development</i> (blended) PUBLICAD 9914: <i>Research Design and Methods</i> (blended) PUBLICAD 9915: <i>Program Evaluation</i> (blended) PUBLICAD 9916: <i>Theories of Public Administration</i> (blended) PUBLICAD 9917: <i>Issues in Local Government</i> (in person) PUBLICAD 9923: <i>Strategic Planning and Management</i> (in person)</p> <p>Electives: none</p> <p>Milestones: Academic Integrity Module</p>	<p>MPA Full Time: 3 terms (also approved to be offered part-time)</p> <p>Course Requirements - 12 courses</p> <p>PUBLICAD 9901: <i>Advanced Local Government</i> (online) PUBLICAD 9902: <i>The Policy Process in Local Government</i> (online) PUBLICAD 9903: <i>Theories of Organizations</i> (online)* PUBLICAD 9904: <i>Local Government Management</i> (online) PUBLICAD 9911: <i>Municipal Law</i> (blended) PUBLICAD 9912: <i>Financial Management</i> (blended) PUBLICAD 9913: <i>Local Economic Development</i> (blended) PUBLICAD 9914: <i>Research Design and Methods</i> (blended) PUBLICAD 9915: <i>Program Evaluation</i> (blended)</p> <p>PUBLICAD 9917: <i>Issues in Local Government</i> (in person) PUBLICAD 9923: <i>Strategic Planning and Management</i> (in person) PUBLICAD 9918: <i>Digital Era Communications</i> (blended)</p> <p>Electives: none</p> <p>Milestones: Academic Integrity Module</p>

* PUBLICAD 9916: *Theories of Public Administration* has been merged into PUBLICAD 9903: *Organizational Behaviour in a Local Government Environment* and PUBLICAD 9903 has been renamed *Theories of Organizations* through an already approved minor modification. This change takes effect May 1, 2026.

This change will not affect current full-time MPA students. Part-time MPA students enrolled at the time this change takes effect will be given the option to complete the program under existing course requirements.

The program learning outcomes will be updated as follows:

<i>Ontario Graduate Degree Level Expectations</i>	<i>Program-level Learning Outcomes</i>	<i>How does the program support achievement of each GDLE?</i>	<i>How does the program evaluate the achievement of each GDLE?</i>
1. Depth & Breadth of Knowledge	a) Know and apply knowledge of structure and legal foundations of local government.	Instruction and evaluation in several courses – especially PA9901, 9902, 9911, and PA9917.	Course-based research papers and tests; Research Report in PA9917.
	b) Identify and discuss local government policy and management implications of theories of public administration.	Instruction and evaluation in several courses, especially PA9901, 9902, 9903, and 9904.	Course-based writing assignments, case work, group work.
	c) Identify and analyze organizational dimensions of local government policy and management challenges.	Instruction and evaluation in courses, especially PA9903 and 9904.	Course-based writing assignments, case work, group work.
	d) Know and apply knowledge of best practices in organizational management, human resources management, and strategic management.	Instruction and evaluation in PA9904, 9911 and 9923.	Course-based writing assignments, case work, group work.
	e) Understand and apply economic development theories and financial management practices in local government setting.	Instruction and evaluation in PA9912 and 9913.	Course-based analytical and case assignments.

Ontario Graduate Degree Level Expectations	Program-level Learning Outcomes	How does the program support achievement of each GDLE?	How does the program evaluate the achievement of each GDLE?
	<p>f) Discuss and apply principles of policy and program evaluation.</p> <p>g) Know and apply principles and practices of public sector communications.</p>	<p>Instruction and evaluation in PA9915.</p> <p>Instruction and evaluation in PA 9918.</p>	<p>Course-based assignments including the creation of a program evaluation plan for a local organization.</p> <p>Course-based writing assignments, case work, group work.</p>
2. Research & Scholarship	<p>a) Understand and apply principles of social science research methods, including research design and the logic of quantitative and qualitative research methods.</p> <p>b) Demonstrate information literacy and research skills.</p>	<p>Instruction and evaluation in several courses, including a specific research methods course (PA9914) and the Research Report requirement for the capstone course (PA9917).</p> <p>Instruction and independent research evaluation across multiple courses and Research Report.</p>	<p>Analytical research-based assignments in courses; Research Report.</p> <p>Research assignments in courses; Research Report in PA9917.</p>

<p>3. Level of Application of Knowledge</p>	<p>a) Apply knowledge through analytical work conducted in a variety of formats, including group discussion, case study analysis, and independent research.</p> <p>b) Design, execute, and write up a substantial original piece of empirical research and analysis.</p>	<p>Instruction, classroom discussion, and group-based, case-based, and individual research-based assignments across multiple courses.</p> <p>Methodology instruction in PA9914 and other courses; Research Report in PA9917.</p>	<p>Course-based assignments.</p> <p>Evaluation of Research Report.</p>
<p>4. Professional Capacity / Autonomy</p>	<p>a) Understand and identify practical implications of ethical considerations relevant to public-sector officials.</p> <p>b) Demonstrate capacity to apply classroom-based learning to real-world problems.</p> <p>c) Demonstrate advanced capacity to analyze, problem-solve and make decisions in a group environment.</p> <p>d) Develop and maintain a network of connections to other local government professionals.</p>	<p>Discussion and case-based analysis of ethical problems and challenges in local government administration in all courses.</p> <p>Instruction and case-based analytical assignments throughout program.</p> <p>Instruction and in-class group work in several courses.</p> <p>Seminar format of classes that mixes students from different professional backgrounds and</p>	<p>Critical case assignments in courses that require analysis of ethical issues in local government.</p> <p>Course papers, case studies, Research Report in PA9917.</p> <p>Evaluated group work in courses.</p> <p>No formal evaluation.</p>

		at different career stages; Program support for activities of Local Government Program Alumni Society.	
5. Level of Communication Skills	a) Express evidence-based arguments in well-structured writing in a variety of formats.	Instruction and assignments in multiple courses.	Evaluation of written assignments in courses; evaluation of Research Report in PA9917.
	b) Demonstrate clear verbal expression of evidence-based analytical reasoning.	Opportunity for extensive verbal participation across multiple seminar-style courses.	Evaluated group work; evaluated classroom participation in courses.
6. Awareness of Limits of Knowledge	a) Critically evaluate academic theories and managerial prescriptions.	Training in social science research methods and assignments that require critical empirical assessment of academic theories and real-world practices.	Empirical analytical assignments in courses; Research Report in PA9917.
	b) Recognize and identify the normative underpinnings of politics and policymaking.	Course-based instruction and classroom debate regarding normative principles that underpin local government functioning and the practice of	Analytical assignments and Research Report in PA9917.

	c) Understand and appreciate principles of Indigenization and decolonization, equity, diversity, inclusion, accessibility, and antiracism.	local government management. Instruction, classroom discussion, engagement with guest speakers, and group-based, case-based, and individual research-based assignments across multiple courses, especially PA 9901, 9902, 9903, 9904, 9911, 9913, 9914, and 9917	Evaluated classroom participation; analytical assignments; and Research Report
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ITEM 15.3(c) – Faculty-Specific Sessional Dates (2025-26): Ivey Business School

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

The 2025-26 Faculty-specific sessional dates for the Honours Business Administration (HBA) program at the Ivey Business School are attached for information.

ATTACHMENT(S):

[Faculty-Specific Sessional Dates \(2025-26\): Ivey Business School](#)

HBA1 ACADEMIC YEAR 2025-2026

Fall 2025

August 28 Transfer Day & International Student Welcome
August 29 HBA1 Opening Day (Mandatory Attendance)
August 30-September 1 Orientation
Weekend (including Labour Day)
September 2-5 Ivey Essentials
September 4 Leadership Day
September 8 HBA1 Regular Class Schedule Begins
September 30 National Day for Truth and Reconciliation Day (No Classes)
October 2-3 LPO 24 Hour Report
October 13 Thanksgiving (no classes)
October 20-24 Midterm Exam Week
October 27-October 31 Learning Through Action Event (outside class hours required)
November 3-7 Western and Ivey Reading Week
November 19-21 Financial Fundamentals 48-Hour Report
Week of November 24 Cross-Enterprise Event
December 1 Cross-Enterprise Speaker
Week of December 8 Final Exam Period

Please do not make any travel plans until December 12 after 1 pm

All December Approved Makeup Exams will be scheduled for the week of December 15

All dates listed are mandatory and may be subject to change.

HBA1 ACADEMIC YEAR 2025-2026

Winter 2026

Classes resume on January 5, 2026

January 5-9 Learning Through Action Event (outside class hours required)
January 21 Leader Character and Candour Conference
January 26 Communications Event
January 31-February 7 Midterm Exam Week
February 12-13 Strategy 24-Hour Report
February 16-20 Western and Ivey Reading Week
March 4-5 LIT Event
March 18-20 Marketing 48-Hour Report
Week of March 23 Cross-Enterprise Event
March 30 Cross-Enterprise Speaker
April 2-10 Final Exam Period
April 13-26 (Saturday) Intersession Course Offerings (Optional)

All April HBA 1 Approved Makeup Exams will be scheduled for the week of April 13, 2024

All dates listed are mandatory and may be subject to change.

ACADEMIC Reports generally begin at 2 pm on the start day with a 2 pm end time either 48 or 24 hours later.

This will be noted at least 2 weeks before a scheduled report.

All HBA 1 exams will run from 8 am to 12 noon (weekend exams start at 9 am) – Students with accommodations for their exams must consult with their Student Accessibility Services (SAS) counsellor at the start of each term to review individual accommodations and schedule exams for the term. No accommodations are made at Ivey should students fail to confirm their exam accommodations promptly and by deadlines set out by SAS and Western's accommodated exams service.

2025-2026 HBA2 Key Dates – Ivey Business School Honours
Business Administration

2025	
August 5 - September 12	Add/Drop (A/B/Q/R/S/T courses)
September 2 - 5	HBA2 4569-IFP Classes (MANDATORY)
September 8	HBA2 Elective Classes Begin
September 30	National Day for Truth and Reconciliation – No Classes
October 13	Thanksgiving – No Classes
October 15, 16, 17	IFP/NVP 4569-Workshop and Work Days (Mandatory)
October 20-24	HBA2 Exam Week
October 29(evening) & 30 (evening), 31 (all day)	4569-IFP Interim Meetings (Mandatory)
November 3 - 7	Fall Break Week
November 12	Last Day to drop A (Ivey half course) without penalty
November 21	4569-IFP Workday (Mandatory, all day)
November 28	4569-NVP Presentations (all day)
December 3 (evening), December 4 (evening), December 5 (all day)	4569-IFP Client Final Meetings
December 4	HBA2 Classes End
December 6-13	HBA2 Exam Period (including Saturday and Snow Days)
2026	
January 5	HBA2 Classes Resume
December 15 - January 9	Add/Drop (B/S/T courses)
February 7 - 13	HBA2 Exam Week (including Saturday)
February 16-20	Reading Week
March 9	Last day to drop B (Ivey half course) without penalty
March 27	HBA2 Classes End
March 28 - April 4	HBA2 Exams (including Saturday) (Easter is April 3-5)

ITEM 15.3(d) – New Donor-Funded Scholarships, Awards, and Prizes

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

On behalf of the Senate, the Senate Committee on Academic Curriculum and Awards (ACA) approved the terms of reference for the new donor-funded scholarships, awards and prizes shown in Item 15.3(d), for recommendation to the Board of Governors through the President & Vice-Chancellor.

ATTACHMENT(S):

[New Donor-Funded Scholarships, Awards, and Prizes](#)

New Donor-Funded Scholarships, Awards, and Prizes

Ivey Business School

Bill Moffatt Award

Awarded to a full-time student entering the MBA Program at the Ivey Business School based on academic achievement and financial need. Preference will be given to candidates from Atlantic Canada (Nova Scotia, New Brunswick, P.E.I., Newfoundland, Labrador) with priority given to individuals who are from the Maritimes (Nova Scotia, New Brunswick, P.E.I.) who are Canadian citizens or Permanent Residents of Canada. If no one meets the above criteria for two consecutive years, the award will become open to individuals who have been involved/ plan to be involved with a family business. The successful recipient will be selected by the MBA Scholarship Committee. At least one representative of the committee must hold membership in the School of Graduate and Postdoctoral Studies. This scholarship is made possible by generous gifts from friends of Bill Moffatt.

Value: 1 at \$26,000 annually
Effective: May 2025

MBA '96 Award

Awarded annually to a full-time graduate student entering the MBA program at the Ivey Business School, based on academic achievement and financial need. Financial need will be determined by the Ivey Business School. The successful recipient will be selected by the MBA scholarship review committee. At least one member of the selection committee will hold membership in the School of Graduate and Postdoctoral Studies.

Value: 2 at \$40,000
Effective: May 2025 to April 2029 inclusive

Schulich School of Medicine & Dentistry

Dr. Edward Brecevic Bursary

Awarded to full-time undergraduate students in the Doctor of Medicine (MD) program, Schulich School of Medicine & Dentistry based on financial need. Preference will be given to candidates who are completing a fourth-year elective in Oncology. Online financial assistance applications are available through Student Center and must be submitted by October 31. This award is offered through the Ontario Student Opportunity Trust Fund (OSOTF) program, and recipients must meet Ontario residency requirements. The Office of the Registrar will select the recipients.

Value: 1 at \$850, awarded annually
Effective Date: 2025-2026 academic year

This bursary was established in memory of Dr. Edward Brecevic (PhD 1996) with donations from his colleagues, friends and family.

ITEM 15.4(a) – Vice-Provost’s Annual Report on Faculty Recruitment and Retention

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

The Vice-Provost Annual Report on Faculty Recruitment and Retention is presented to Senate for information, per the Terms of Reference of the Senate Committee on University Planning (SCUP).

ATTACHMENT(S):

[Vice-Provost’s Annual Report on Faculty Recruitment and Retention](#)



Report to Senate on Faculty Recruitment and Retention

**Office of the Vice Provost (Academic
Planning, Policy and Faculty)**

April 2025

History, Purpose and Format of the Report

- Beginning 2014, the Faculty Collective agreement has required an annual reporting of metrics related to faculty recruitment;
- The data in this report fulfill that objective; as well, this report provides additional faculty recruitment & retention data;
- Data and analyses are provided with numerical “counts” in order to allow for readers of the report to extract and review these data from a variety of lenses.

Organization of the Report

The report is organized by the following groups:

1. Probationary and Tenured Faculty; Probationary Teaching Scholars
2. Limited-Term non-Clinical Faculty
3. Part-Time non-Clinical Faculty
4. Full-Time Clinical Faculty
5. Full-Time Librarians and Archivists

Definitions for each group and descriptions of data sources are provided.

Section 1:

Probationary and Tenured Faculty

- Data are counts as of October 1; the most recent data in Western's HRIS system is October 1, 2024; the most recent U15 (comparator) data are from the 2022 data
 - reflected by different timelines where comparator data are used
- This section pertains to all Full-Time Probationary (Tenure-track) and Tenured Faculty
- It includes those in senior academic administrative roles who are exempt from the UWOPA Collective Agreement provisions hired under the Provost Office. It excludes those on Long-term disability.
- Probationary Teaching Scholars received their first appointments in 2022 and are included in this section. Women represent 72.41% of these appointments.

Key Observations from slides 9 to 23: Probationary and Tenured Faculty

- The total number of Probationary/Tenured faculty increased from 1998 to 2008, stabilized, then decreased modestly since 2015; in 2019 and 2020 a further decrease was due largely to a retirement incentive window, followed by an increase in hiring in 2021 through 2023 with a substantial increase in 2024 due to the Brescia Integration;
- In the 2022 data, women comprised 38.6% of all Western faculty and 51.5% of Assistant Professors, illustrating increasing representation with recent cohorts (reflected in slides 11-12);
- In 2024, women made up 58.1% of new probationary/tenured faculty hires.

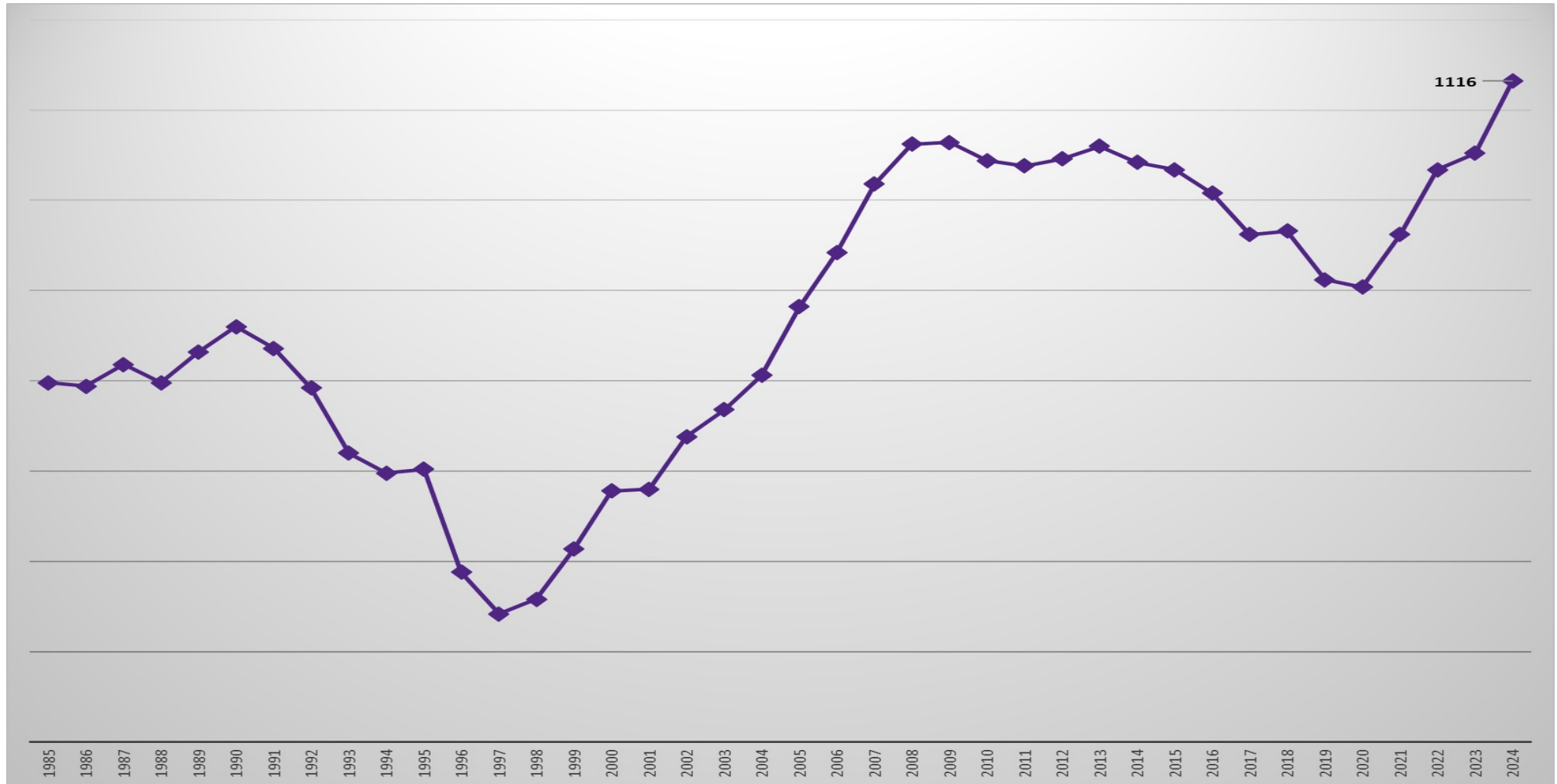
Key Observations from slides 9 to 23 *continued*

- Representation of women varies by discipline (the data include all faculty thus reflect historic, as well as recent, cohorts);
- Gender shows to have some influence on time-to-tenure in STEM disciplines and on time-to-promotion in both STEM and non-STEM disciplines;
- Discipline (STEM vs. non-STEM) shows to have a greater influence on time-to-tenure and time-to-promotion;
- Probationary cohort success rates were similar for men and women.

Key Observations from slides 9 to 24 *continued*

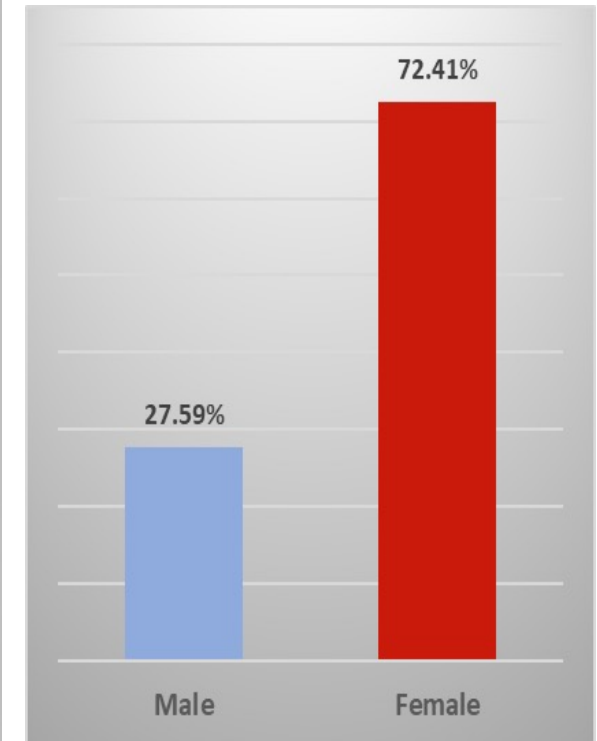
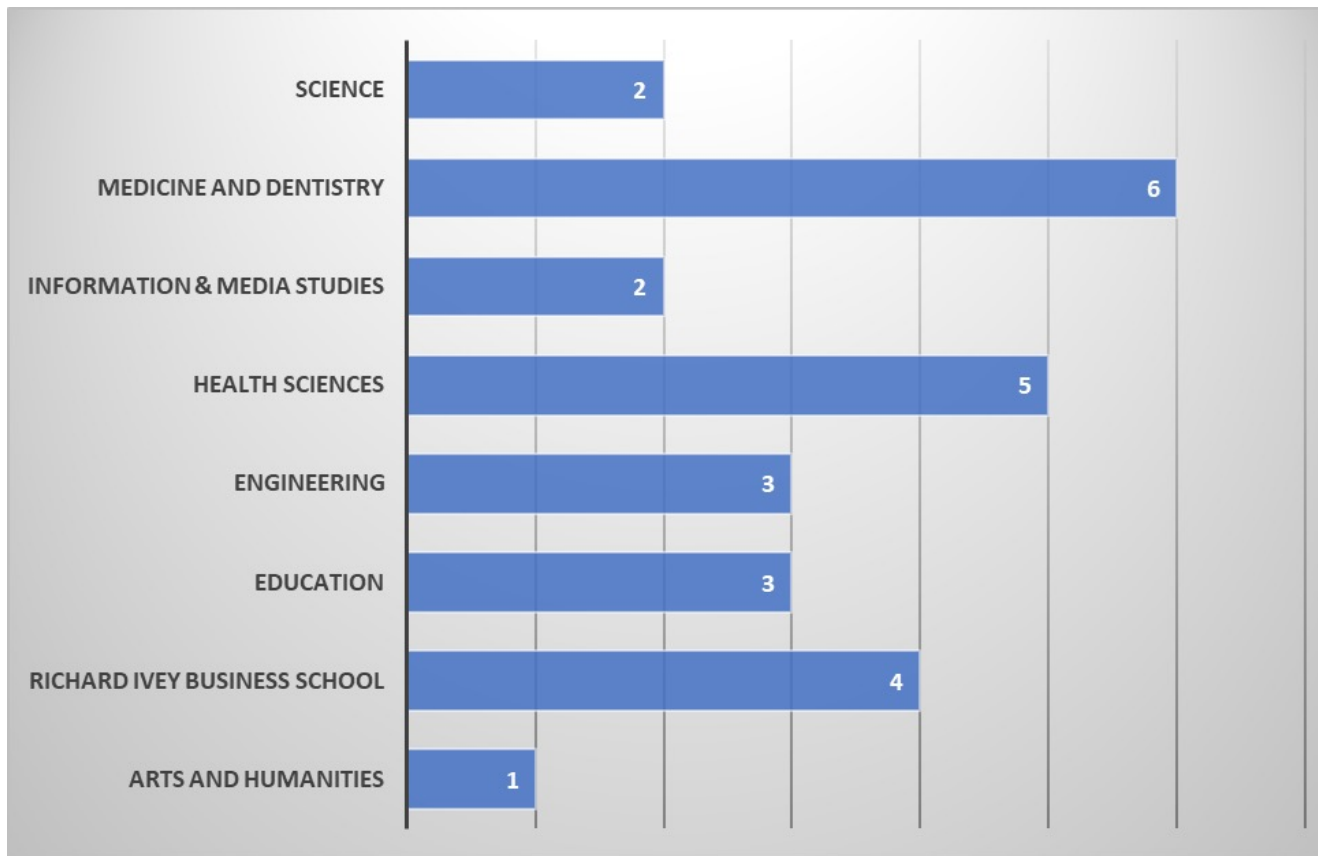
- Resignation patterns for tenured and probationary faculty illustrate disciplinary differences in retention with annual attrition rates of 1.56% for women and 1.34 % for men.
- The difference between the purple and grey lines in slide 24 reflect probationary and tenured faculty with a retirement plan on record;
- The number of probationary and tenured faculty continuing past normal retirement date (NRD) has been steadily increasing since 2019.

Probationary and Tenured Faculty at Western 1985 – 2024



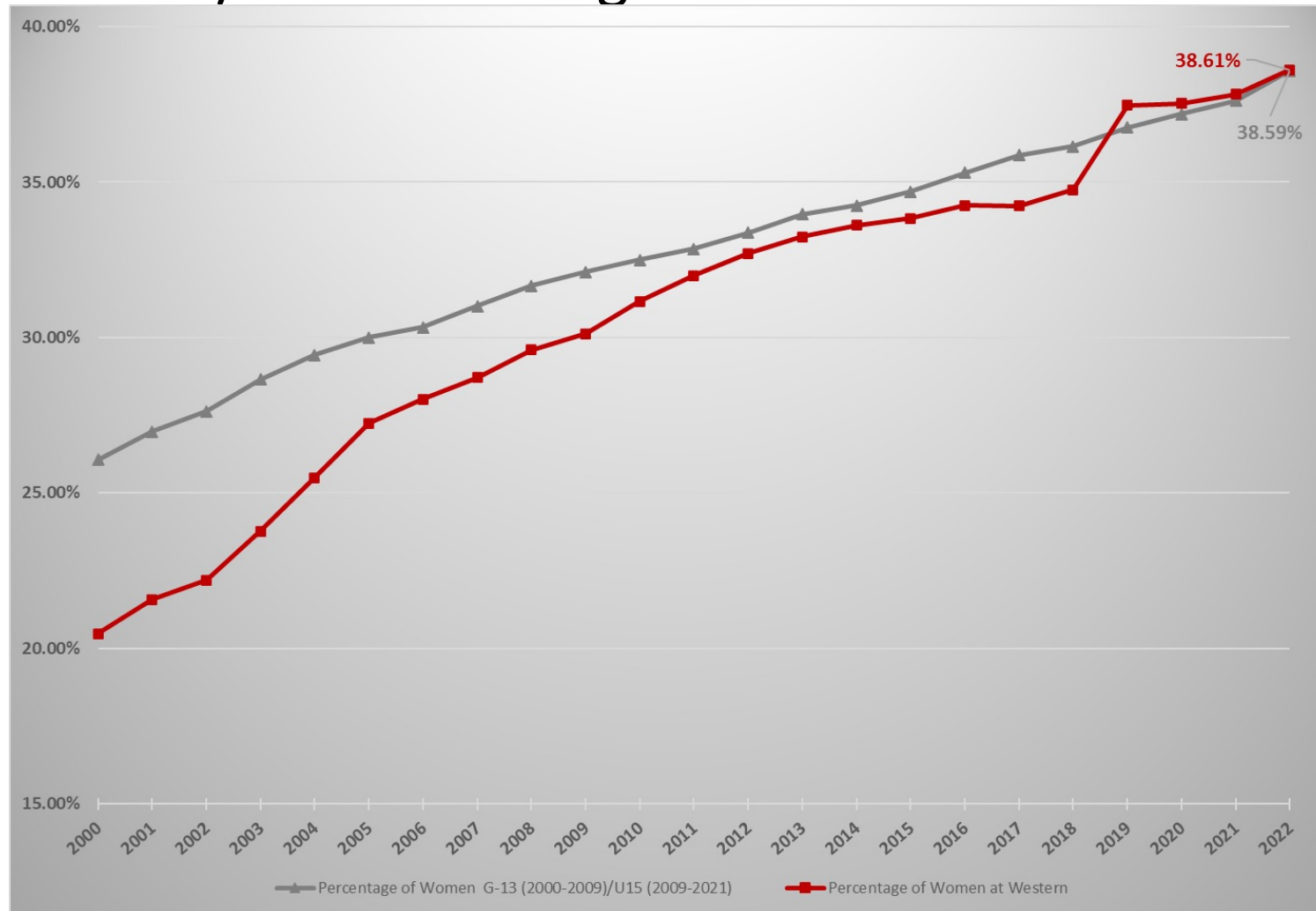
Source: Western Corporate Information 1985 – 1999, UCASS Data 1999 – 2009, U15 Data 2009 – 2022 & Human Resources Information System 2024 (October)

Probationary Teaching Scholars at Western 2024 by Faculty and by percentage of gender distribution



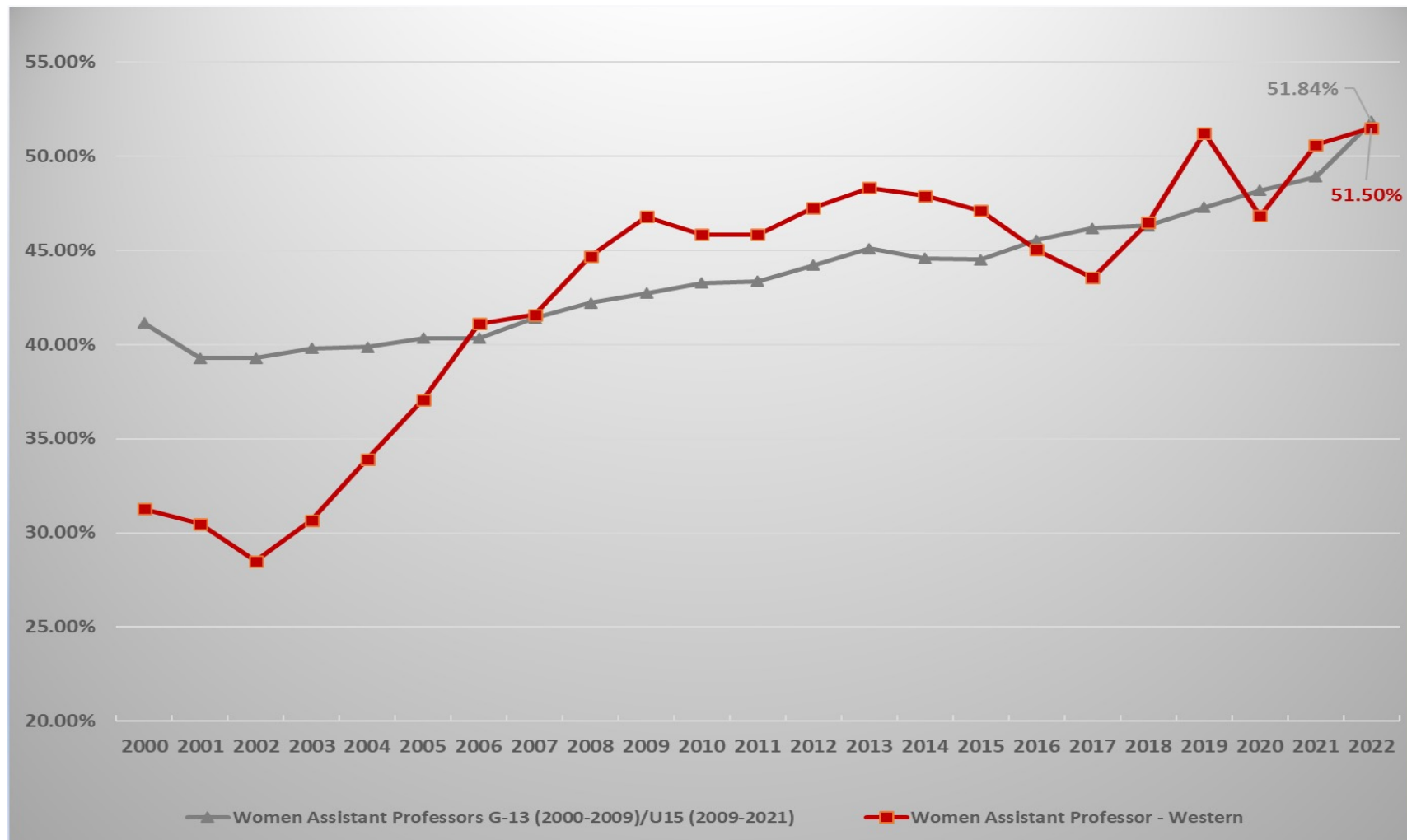
Western Human Resources Information System 2023 (October).

Women as a Percentage of Tenured/Probationary Faculty: G-13/U15 excluding Western vs. Western



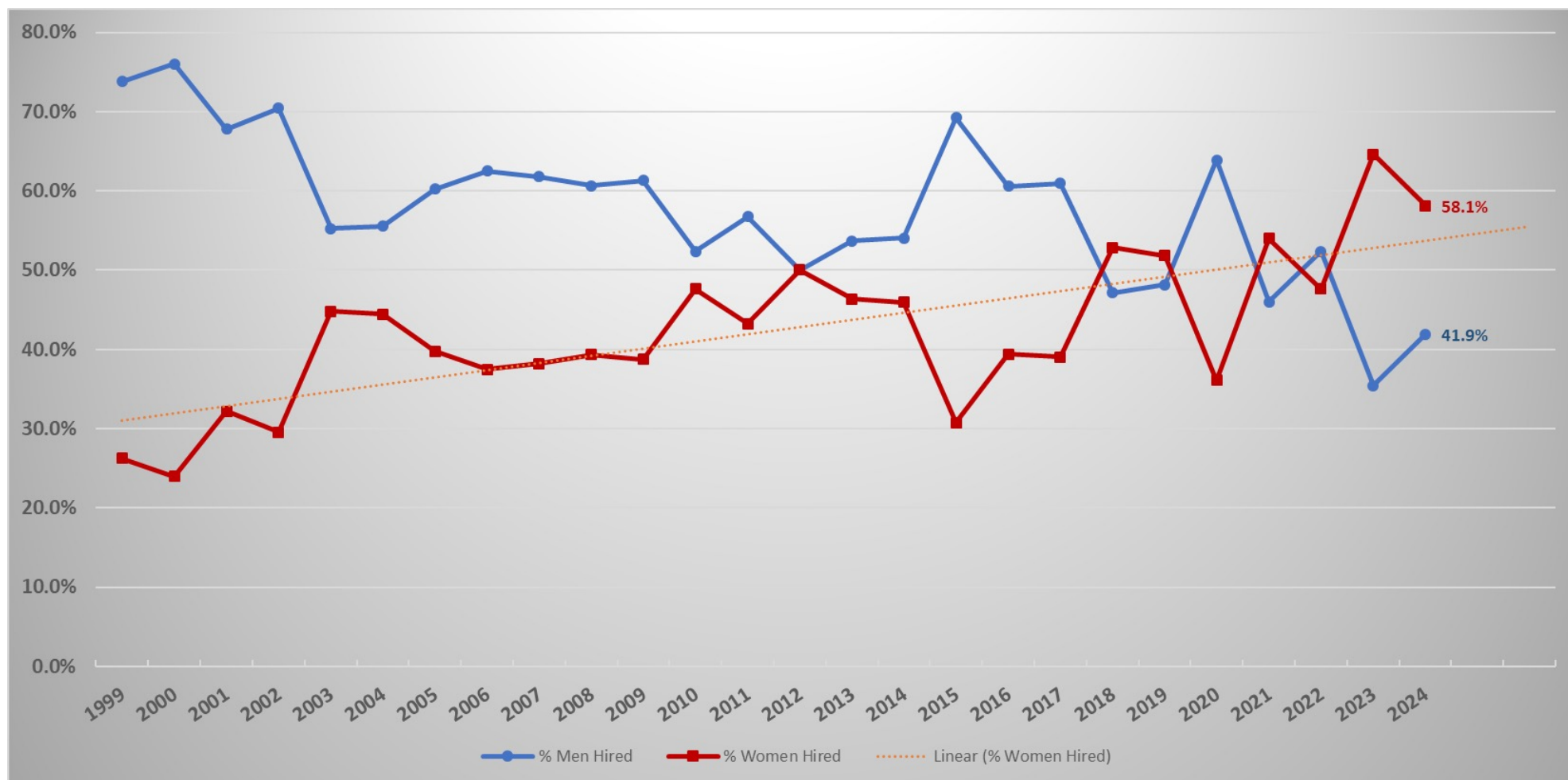
Source: UCASS Data 2000-2009, U15 Data 2009-2022
(Data unavailable for: Laval and Montreal for 2012-2013, Montreal for 2013-2016, Saskatchewan, 2015, and Toronto 2022. Montreal data includes Ecole Polytechnique & Ecole des Hautes Etudes Commerciales)

Women as a Percentage of Tenured/Probationary Assistant Professors, G-13/U15 excluding Western vs. Western



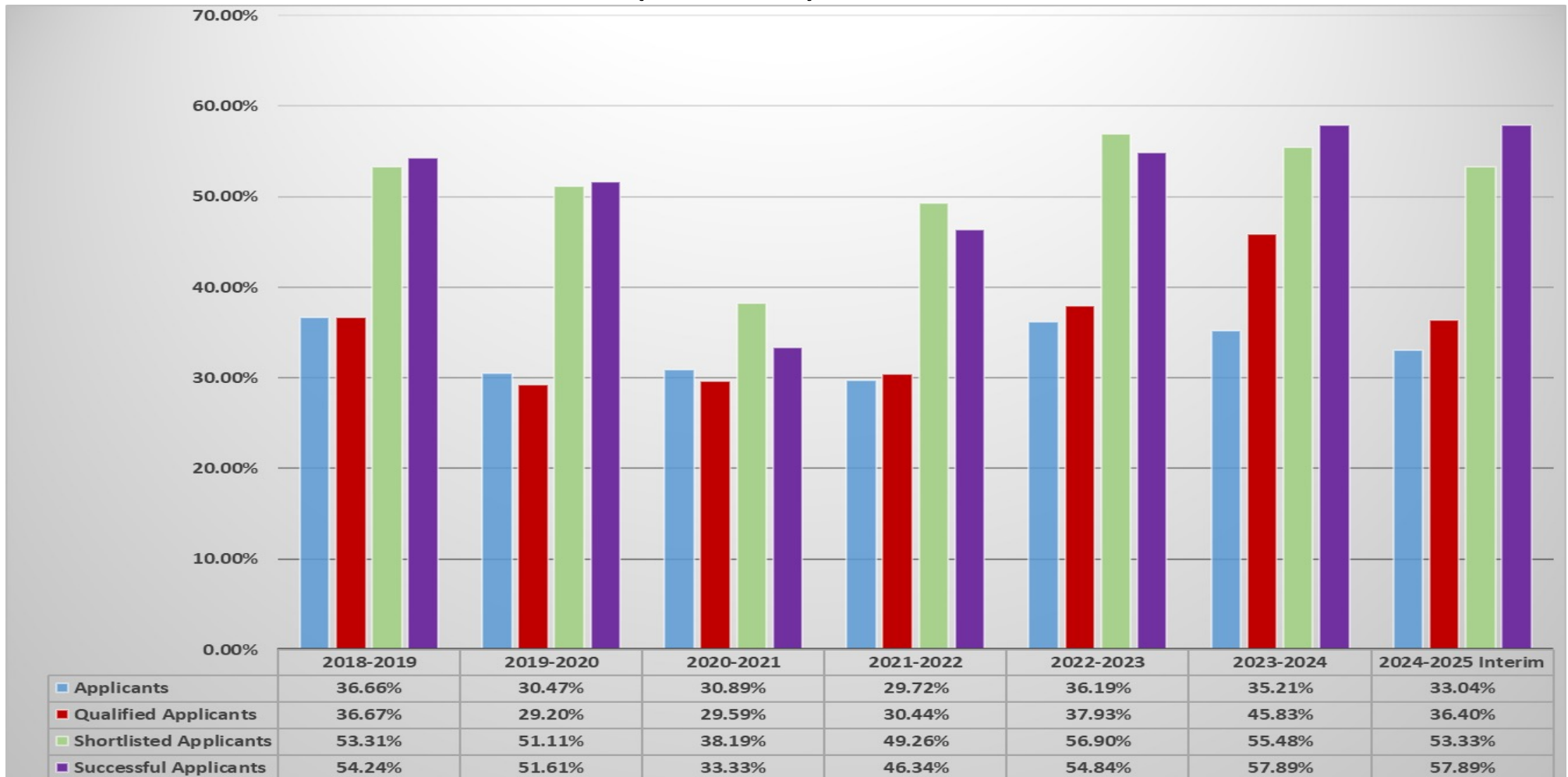
Source: UCASS Data 2000-2009, U15 Data 2009-2022
 (Data unavailable for: Laval and Montreal for 2012-2013, Montreal for 2013-2016, Saskatchewan, 2015, and Toronto 2022. Montreal data includes Ecole Polytechnique & Ecole des Hautes Etudes Commerciales)

Gender distribution, Newly hired Tenured/Probationary Faculty at Western (including those previously in a LT position at Western): 1999 – 2024 with linear trend line



Source: UCASS Data for 1999 – 2010, Western Human Resources Information Systems 2011 - 2024 (October)
Data includes Faculty hired through the Brescia Integration. Data excludes faculty joining from Roberts

Percentage of Women/Another Gender Identity as Applicants, Qualified Applicants, Shortlisted Applicants, and New Hires 2018-19 through 2024-25 (Interim) Academic Years



Percentage is calculated using applicants with known gender. Unknown gender: 5.14% (2018-19), 1.51% (2019-20), 4.47% (2020-21), 2.17% (2021-22), 8.57% (2022-23), 11.94% (2023-24), and 4.45% (2024-25). Excludes special call, advertising waiver hires, senior administration, and CRC searches.

Percentage of Women, Probationary Assistant Professor Rank 2009 to 2024

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Faculty of Arts and Humanities	55.56%	52.63%	55.88%	69.70%	58.06%	50.00%	54.17%	47.37%	53.33%	40.00%	50.00%	100.00%	100.00%	66.67%	85.71%	57.14%
Ivey Business School	40.00%	39.13%	27.59%	27.59%	32.26%	29.03%	30.30%	26.92%	20.00%	30.43%	33.33%	34.78%	30.77%	41.18%	42.11%	50.00%
Faculty of Education	80.00%	75.00%	77.78%	71.43%	60.00%	57.14%	50.00%	66.67%	66.67%	81.82%	81.82%	66.67%	76.92%	62.50%	77.78%	75.00%
Faculty of Engineering	22.22%	18.75%	21.43%	18.18%	23.08%	18.18%	14.29%	12.50%	35.71%	29.41%	29.41%	31.25%	29.41%	38.10%	35.00%	42.11%
Faculty of Health Sciences	71.43%	61.54%	65.38%	65.22%	68.42%	72.22%	80.00%	90.91%	84.62%	82.35%	90.00%	85.71%	85.71%	79.31%	75.53%	79.41%
Faculty of Info/Media Studies	84.62%	80.00%	77.78%	75.00%	100.00%	100.00%	100.00%	--	--	--	100.00%	75.00%	83.33%	75.00%	75.00%	57.14%
Faculty of Law	62.50%	71.43%	80.00%	100.00%	100.00%	100.00%	75.00%	57.14%	60.00%	50.00%	50.00%	44.44%	36.36%	33.33%	38.46%	41.67%
Schulich School of Med & Dent	29.55%	30.00%	27.27%	32.26%	34.62%	35.71%	36.67%	38.71%	37.50%	37.93%	44.44%	39.13%	47.83%	55.56%	59.26%	53.85%
Don Wright Faculty of Music	40.00%	40.00%	30.00%	28.57%	40.00%	50.00%	50.00%	40.00%	33.33%	50.00%	--	--	--	0.00%	0.00%	0.00%
Faculty of Science	34.09%	38.89%	38.46%	35.00%	43.75%	50.00%	50.00%	50.00%	41.67%	45.45%	46.67%	47.06%	60.00%	47.62%	44.83%	38.24%
Faculty of Social Science	44.00%	48.72%	52.94%	48.28%	57.14%	66.67%	57.89%	47.83%	37.50%	43.75%	47.06%	36.36%	40.63%	42.86%	51.28%	51.28%

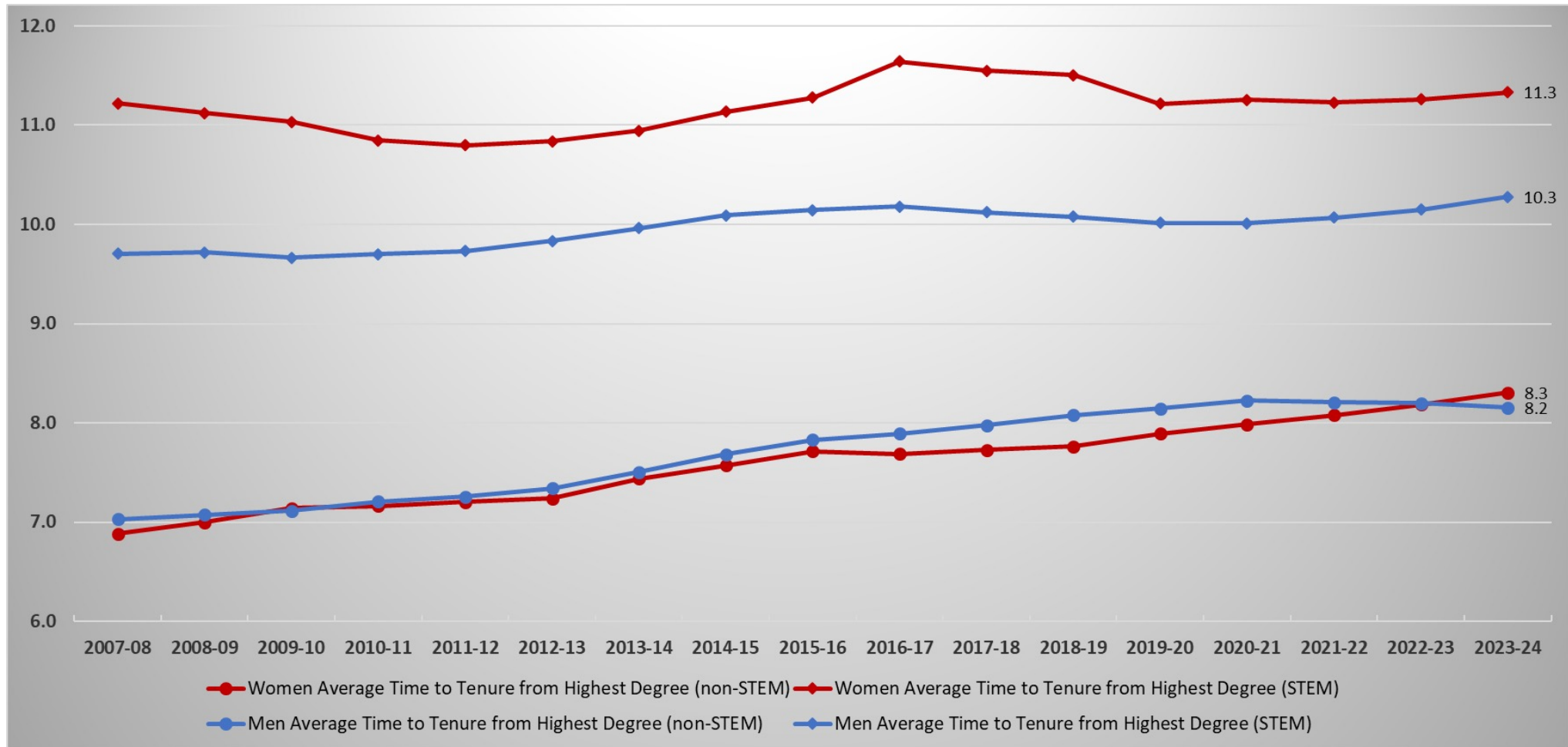
Western Human Resources Information System 2009 - 2024 (October).

Percentage of Women, Tenured/Probationary Faculty, 2009 to 2024

	2009	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Faculty of Arts and Humanities	42.31%	44.19%	45.45%	47.06%	44.60%	45.00%	45.65%	45.52%	45.31%	42.62%	45.22%	45.54%	46.30%	46.36%	47.71%	49.11%
Ivey Business School	21.67%	26.09%	24.00%	25.33%	26.92%	25.97%	22.22%	19.74%	18.57%	22.37%	25.00%	25.97%	25.00%	29.79%	32.63%	38.24%
Faculty of Education	47.62%	48.72%	50.00%	52.94%	54.55%	54.29%	57.14%	61.90%	65.85%	69.05%	68.29%	65.91%	67.39%	66.67%	67.39%	68.18%
Faculty of Engineering	11.63%	11.63%	11.49%	11.36%	12.36%	12.50%	11.63%	12.64%	15.96%	16.67%	17.35%	17.89%	16.67%	18.63%	19.80%	21.15%
Faculty of Health Sciences	58.43%	58.70%	59.57%	59.78%	60.22%	60.87%	62.22%	63.33%	60.47%	62.07%	70.00%	70.37%	70.59%	71.74%	72.16%	74.34%
Faculty of Info/Media Studies	59.46%	58.33%	57.14%	58.82%	58.82%	57.58%	59.38%	57.14%	57.14%	59.26%	60.71%	60.71%	62.07%	60.71%	61.29%	58.06%
Faculty of Law	23.33%	22.58%	24.14%	27.59%	32.26%	31.03%	34.48%	35.71%	37.50%	39.29%	39.29%	34.62%	31.25%	29.41%	32.35%	33.33%
Schulich School of Med & Dent	19.65%	20.12%	20.37%	21.34%	22.56%	22.94%	23.84%	24.00%	23.84%	23.39%	27.11%	28.22%	29.09%	29.07%	28.82%	29.14%
Don Wright Faculty of Music	32.43%	33.33%	36.11%	35.14%	32.43%	33.33%	34.21%	37.14%	37.14%	36.36%	35.48%	35.48%	34.38%	35.29%	33.33%	34.38%
Faculty of Science	19.15%	20.65%	21.98%	22.78%	23.89%	23.73%	24.72%	24.43%	23.70%	23.53%	25.75%	25.31%	26.19%	27.27%	26.90%	26.55%
Faculty of Social Science	31.25%	32.16%	33.50%	32.50%	33.33%	36.13%	35.64%	36.61%	37.78%	40.11%	44.32%	43.02%	43.85%	44.09%	45.50%	45.08%

Western Human Resources Information System 2009 – 2023 (October).

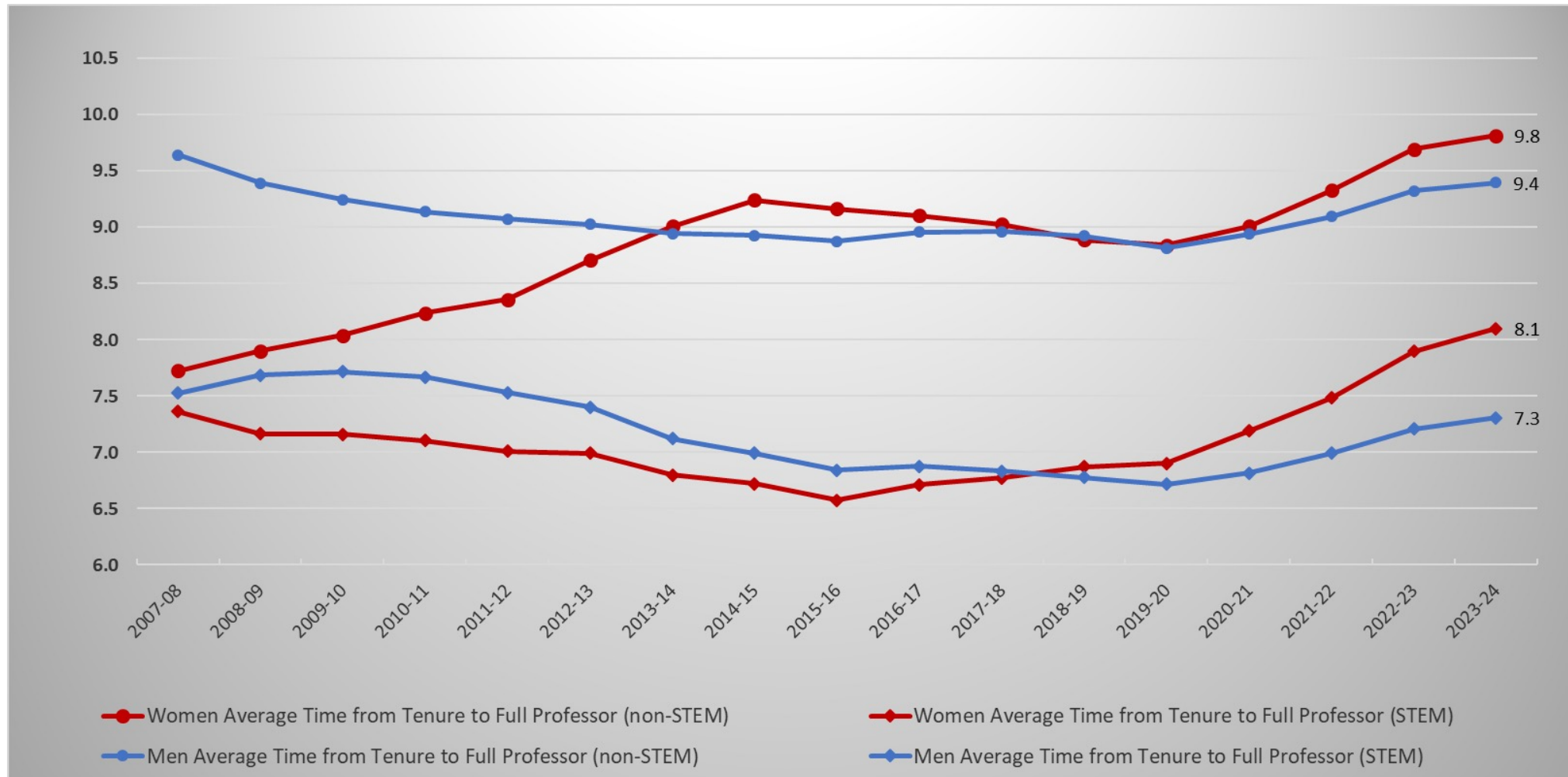
Time to Tenure from Highest Degree (STEM and non-STEM Disciplines)



STEM = Faculty of Engineering, Science, Medicine & Dentistry
Only those with > 3 years from RF to Tenure are included
3 Year rolling average

Source: Western HR Information System

Time to Full Professor from Tenure (STEM and non-STEM Disciplines)



STEM = Faculty of Engineering, Science, Medicine & Dentistry
Only those with > 3 years from RF to Tenure are included
3 Year rolling average

Source: Western HR Information System

Probationary Cohort Outcomes for Faculty with Probationary Start dates from 2002-03 through 2018-19

Action	Women (N)	% Women	Men(N)	%Men	Total (N)	% Total
Granted Tenure	239	74.688%	318	76.077%	557	75.47%
Denied P&T	4	1.250%	13	3.110%	17	2.30%
Withdrew from P&T*	4	1.250%	10	2.392%	14	1.90%
Moved to Limited Term**	3	0.938%	2	0.478%	5	0.68%
Resigned	47	14.688%	55	13.158%	102	13.82%
Other	3	0.938%	2	0.478%	5	0.68%
Probationary Extension***	14	4.375%	14	3.349%	28	3.79%
Still in Probationary Period***	6	1.875%	4	0.957%	10	1.36%
Grand Total	320	100.00%	418	100.00%	738	100.00%

Outcomes for Probationary faculty who have entered the P&T cycle:

Action	Women (N)	% Women	Men(N)	%Men
Granted Tenure	239	96.76%	318	93.26%
Denied P&T	4	1.62%	13	3.81%
Withdrew from P&T	4	1.62%	10	2.93%
Grand Total	247	100.00%	341	100.00%

- * Withdrew after entering the P&T queue
- ** Hired into a new Limited Term role before entering P&T queue
- *** Those continuing beyond their initial P&T consideration date (due to leaves etc.) or those hired in fall/winter of the 2018-9 academic year

Reasons for Resignation: Probationary Cohort with Start dates from 2002-03 through 2018-19

Reasons for Resignation During the Probationary Period (Exit Interviews)

Reason	Women (N)	% of Women Total	Men (N)	% of Men Total
Career Development and Salary	13	27.66%	20	36.36%
Family and Geography	28	59.57%	23	41.82%
Other	3	6.38%	6	10.91%
P&T Performance Problem	3	6.38%	6	10.91%
Grand Total	47	100.00%	55	100.00%

Data Source: Exit interviews conducted with the Faculty Member or Chair/Dean of the Department/Faculty and letters received from Faculty Member. Fractional numbers result when multiple reasons are given for resignation; one individual is fractionally attributed across reasons they gave.

*Includes only faculty under age 55 at the time of resignation

Reasons for Resignation: All Probationary and Tenured faculty resigning from 2004-05 through 2024-25 (interim)

Reasons for Resignation	Women (N)	Women %	Men (N)	Men %
Career Development and Salary	48.5	45.75%	81.49	44.77%
Family and Geography	40	37.74%	51.83	28.48%
Other	11.5	10.85%	23.18	12.74%
Performance - Not Tracking to P&T	6	5.66%	25.5	14.01%
Grand Total	106	100.00%	182	100.00%

UWO Total Resignations: Women: 106, Men: 182

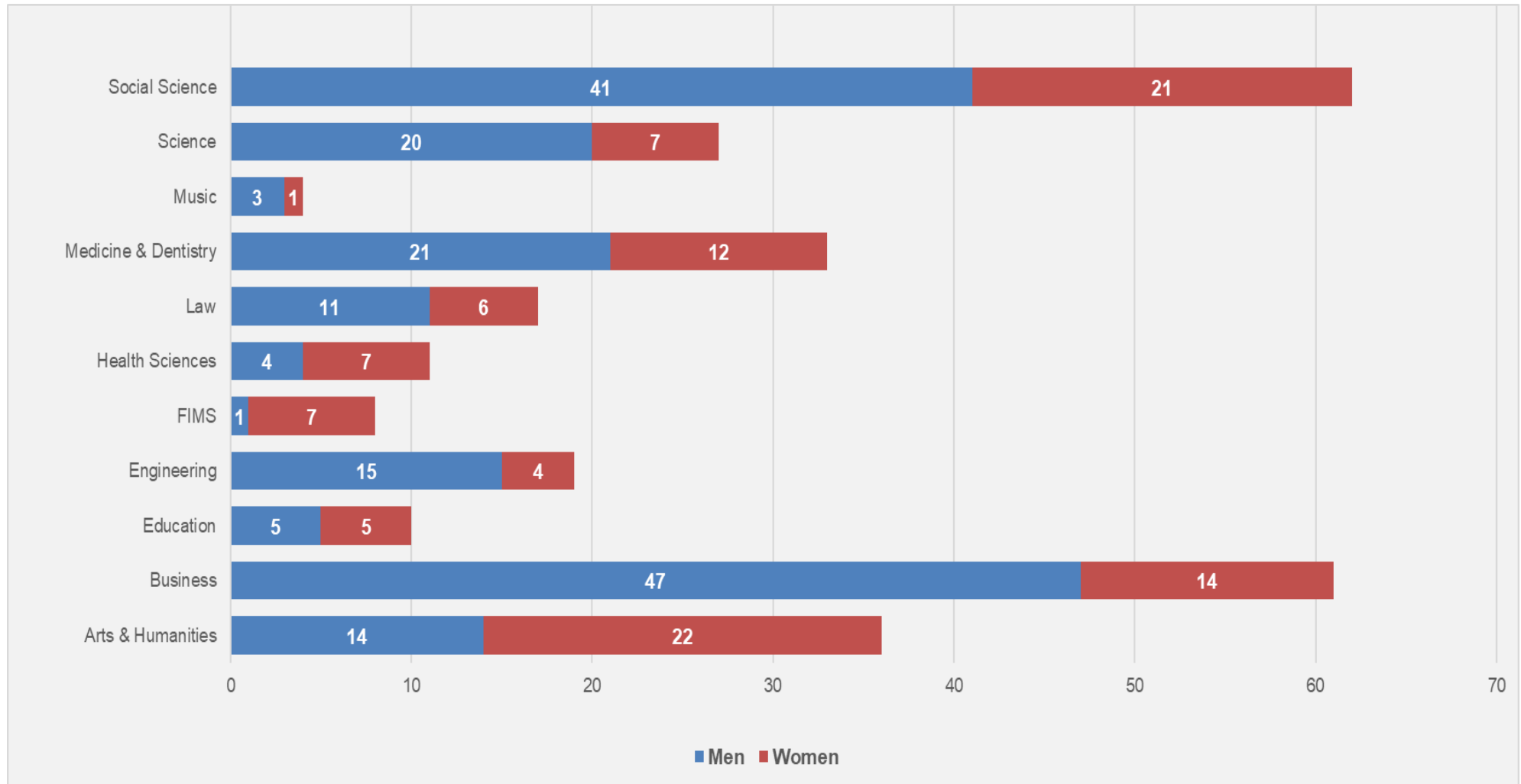
Women: 1.56 % average attrition rate (annual attrition rate = resignations/current year faculty count)

Men: 1.34 % average attrition rate (annual attrition rate = resignations/current year faculty count)

Data Source: Exit interviews conducted with the Faculty Member or Chair/Dean of the Department/Faculty and letters received from Faculty Member. Fractional numbers result when multiple reasons are given for resignation; one individual is fractionally attributed across reasons they gave.

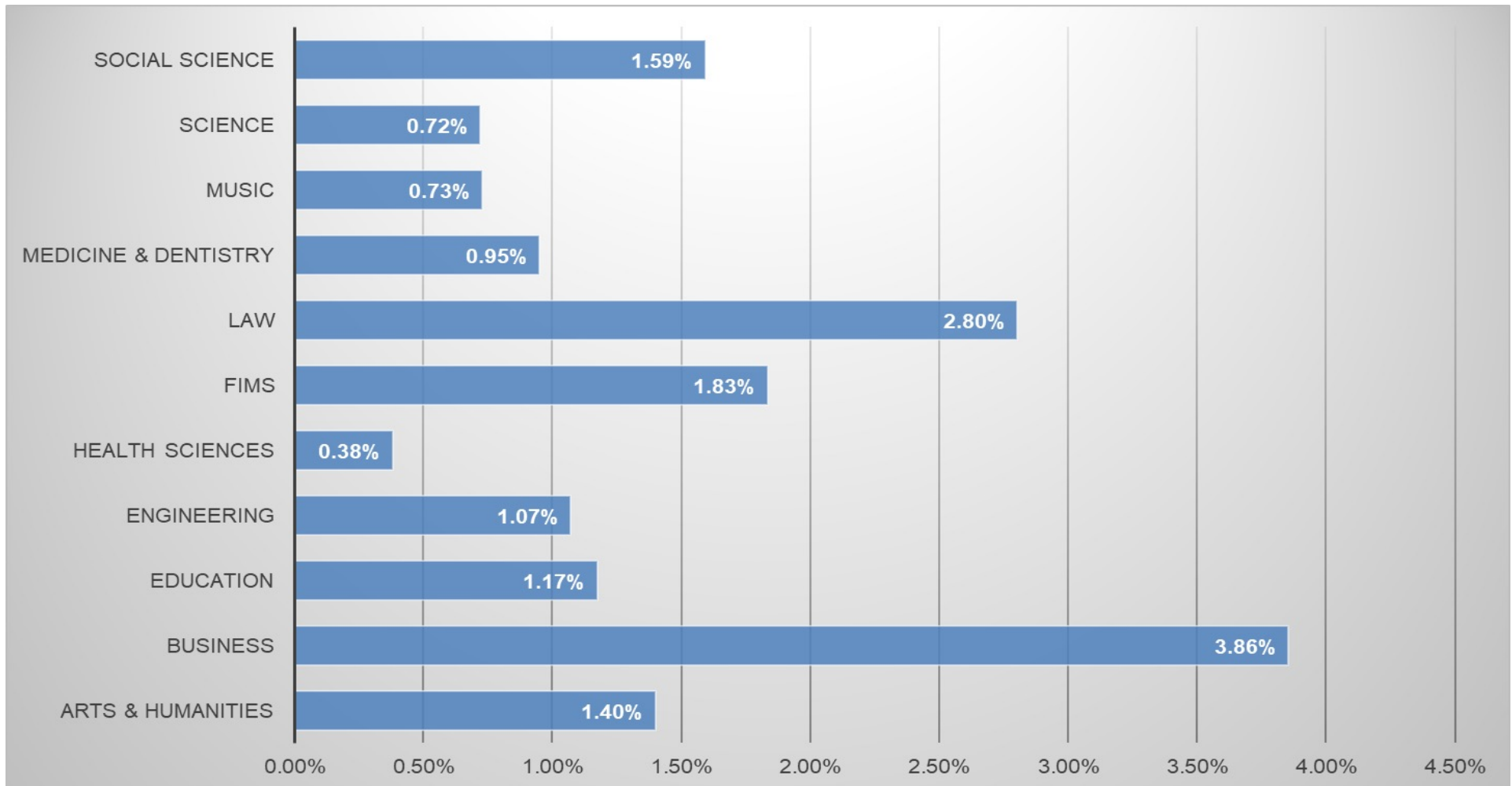
**Includes only faculty under age 55 at the time of resignation

Total Probationary & Tenured Resignations by Faculty: resigning from 2004-05 to 2024-25 (interim)



Source: Western Information Systems as of January 2025
**Includes only faculty under age 55 at the time of resignation.

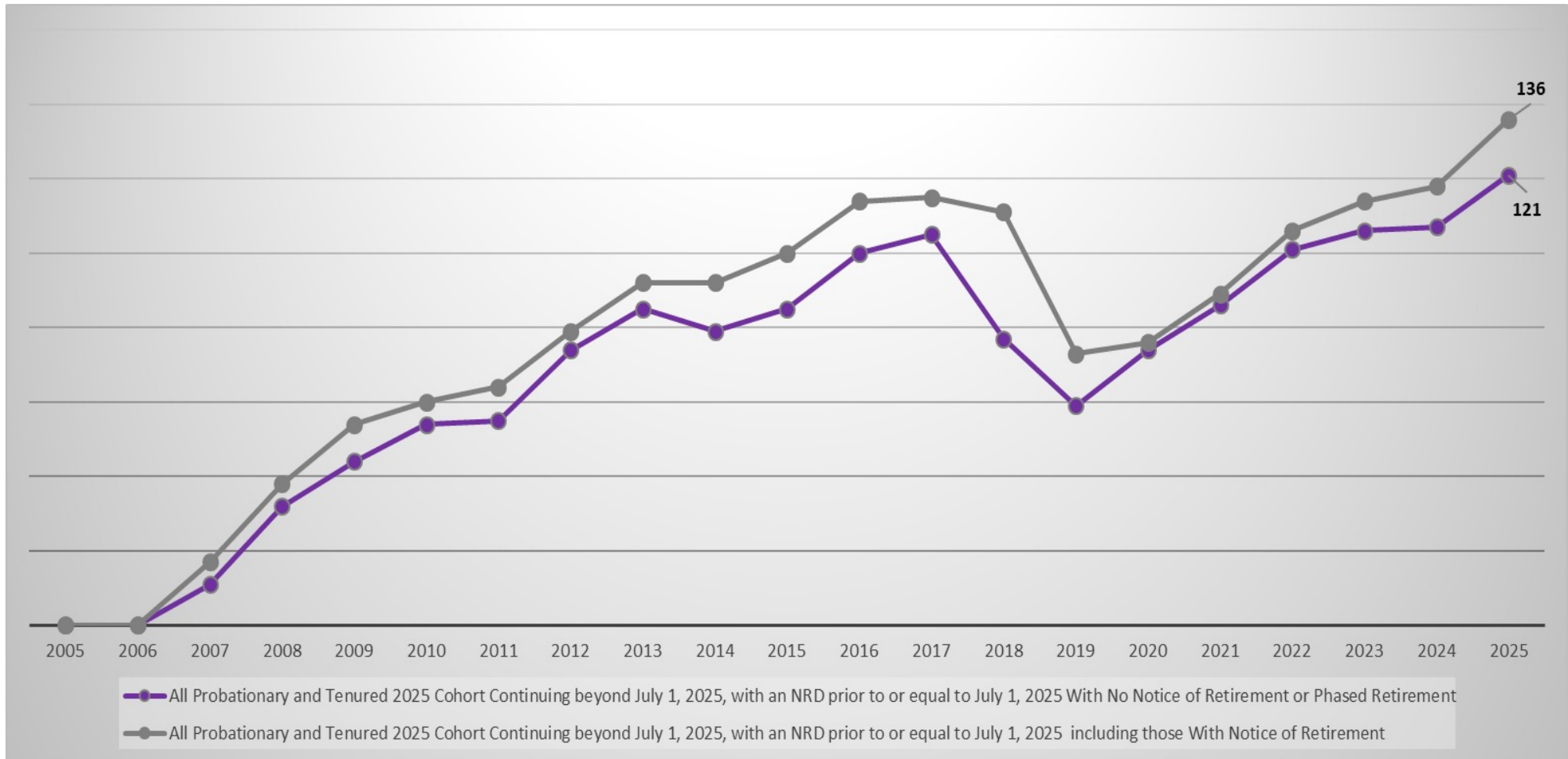
Total Probationary & Tenured Resignations % within each Faculty: exit dates 2004-05 to 2023-24



UWO Total Resignations: 288 (2004-2005 through 2024-2025 interim)
1.33% average attrition rate (attrition rate = resignations/faculty count)

Source: Western Information Systems as of January 2025
**Includes only faculty under age 55 at the time of resignation.

Probationary and Tenured Faculty at Western: Continuing Beyond Normal Retirement Date (NRD)



Source: Western Human Resources Information System
Cohort continuing with \leq July 1 NRD in each year

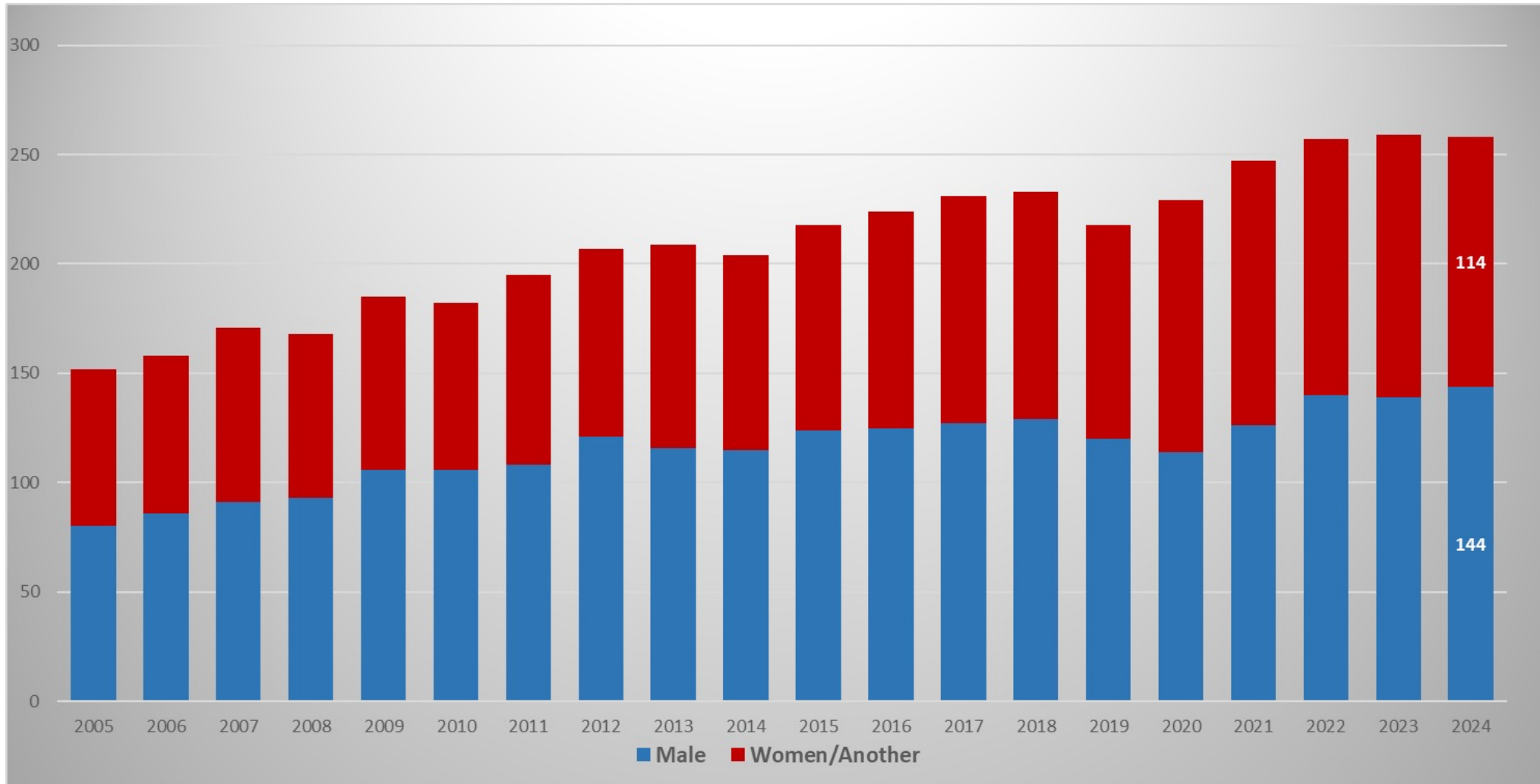
Section 2: Limited Term Appointments

- Data are counts as of October 1, 2024;
- Includes Limited Term UWOFA faculty:
 - Those with fixed-term (with end date);
 - Full-time contract faculty “without end date”;
 - Full-time contract faculty who are “permanent”;
- Does *not* include:
 - Visiting faculty;
 - Externally funded faculty.

Key Observations from Slides 27 to 30 Limited Term (LT) Faculty

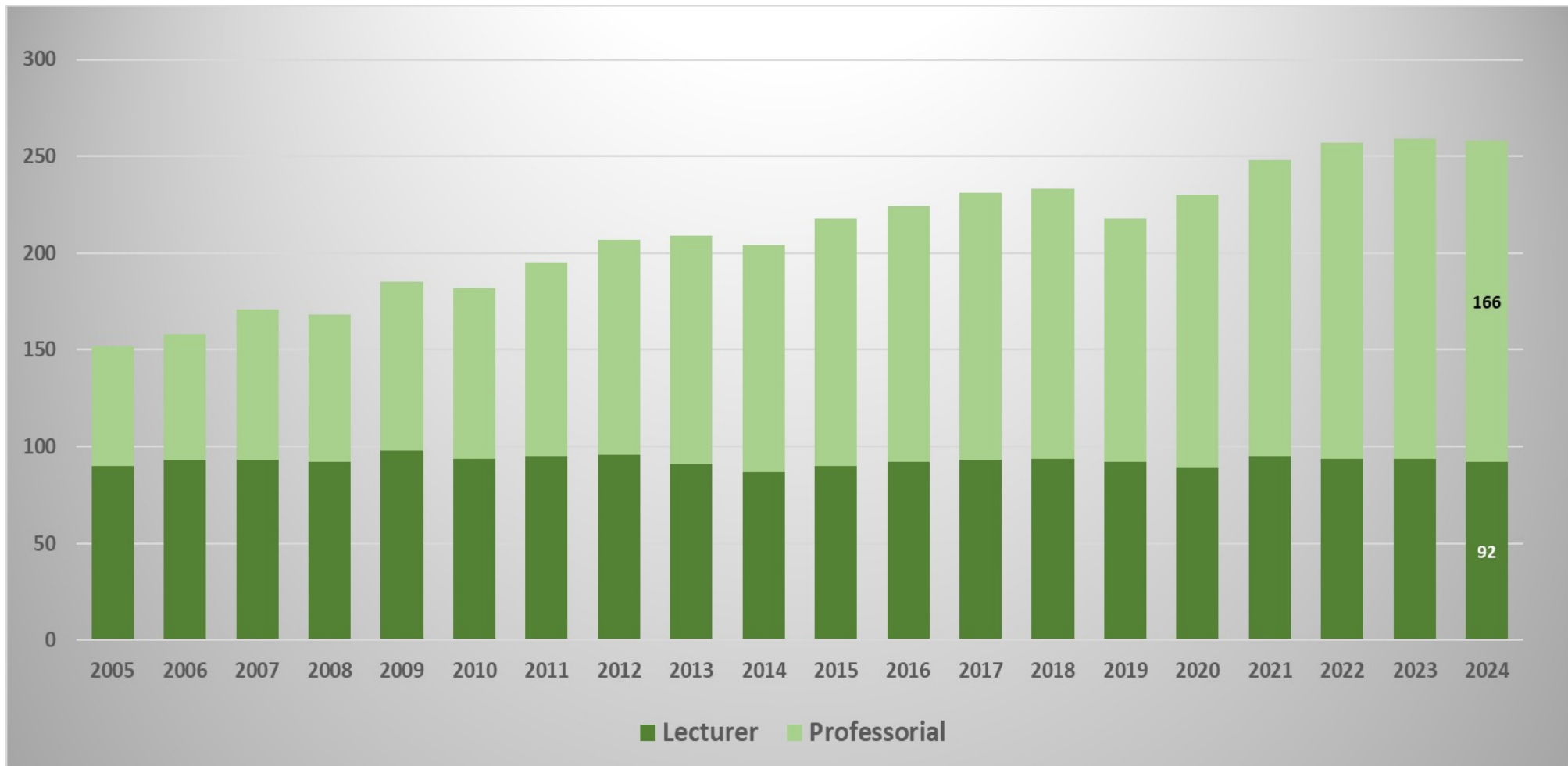
- On October 1, 2024 there were **258** LT faculty:
 - **114** (44.2%) women or other gender equity-seeking group and 144 (55.8%) men;
 - **166** (64.3%) were at the Professorial ranks
 - **88** (34.1%) had been employed ≥ 10 years (therefore are either “without end date” or “permanent” or eligible for “without end date” status at next renewal)
 - **147** (57.0%) have been in LT contract status for <7 years
- Each vertical bar in slide 30 represents the workload (WL) of one LT individual; most LT faculty are teaching-intensive; other WLs are seen (e.g. Basic Scientists in a Clinical Department are often research-focused)

Number of Individuals with Limited Term Appointments: Stratified by Gender 2005 to 2024



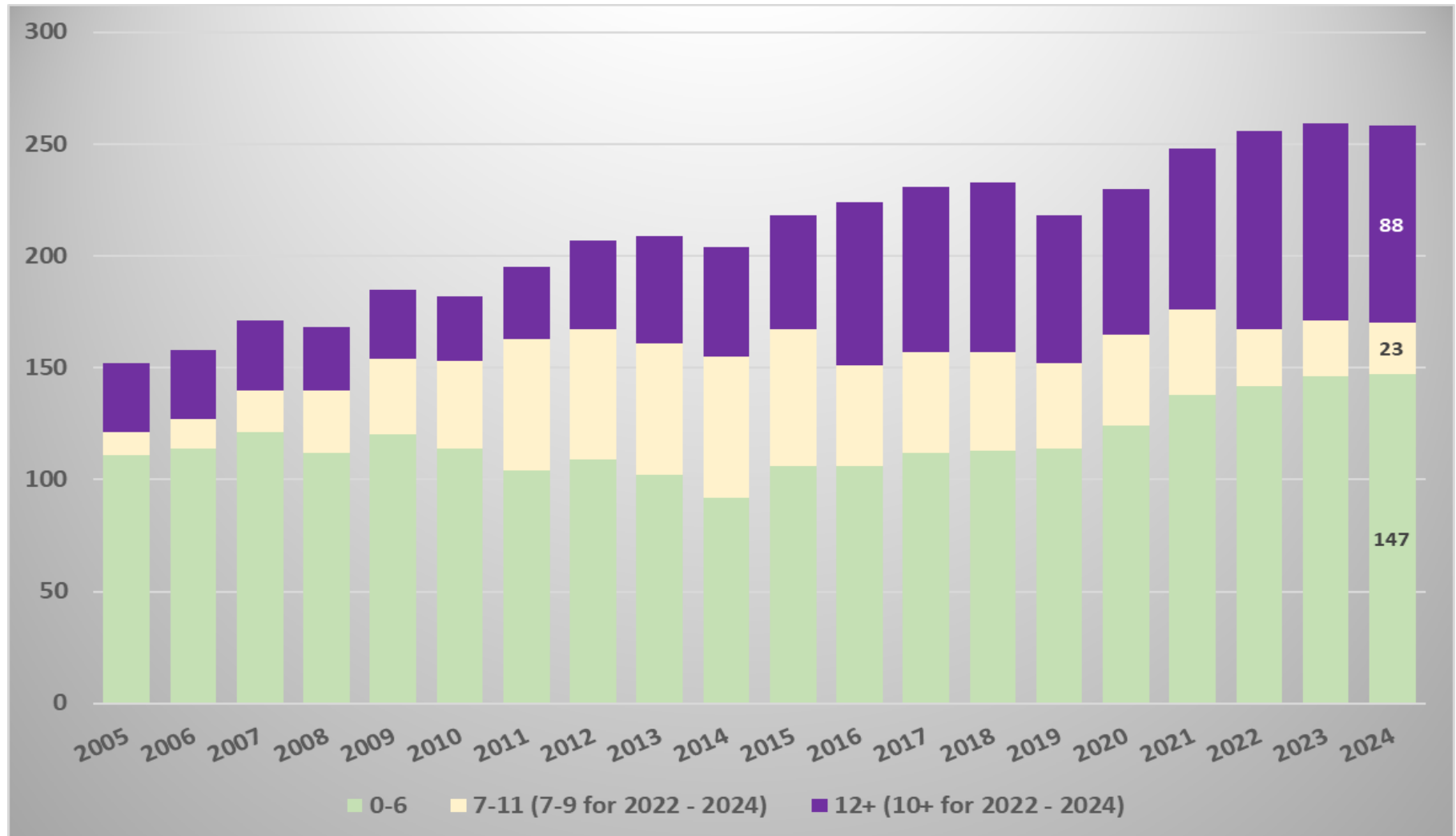
Source: Western's Human Resources Information Systems 2005 – 2024 (October)

Number of Individuals with Limited Term Appointments Stratified by Rank, 2005 - 2024



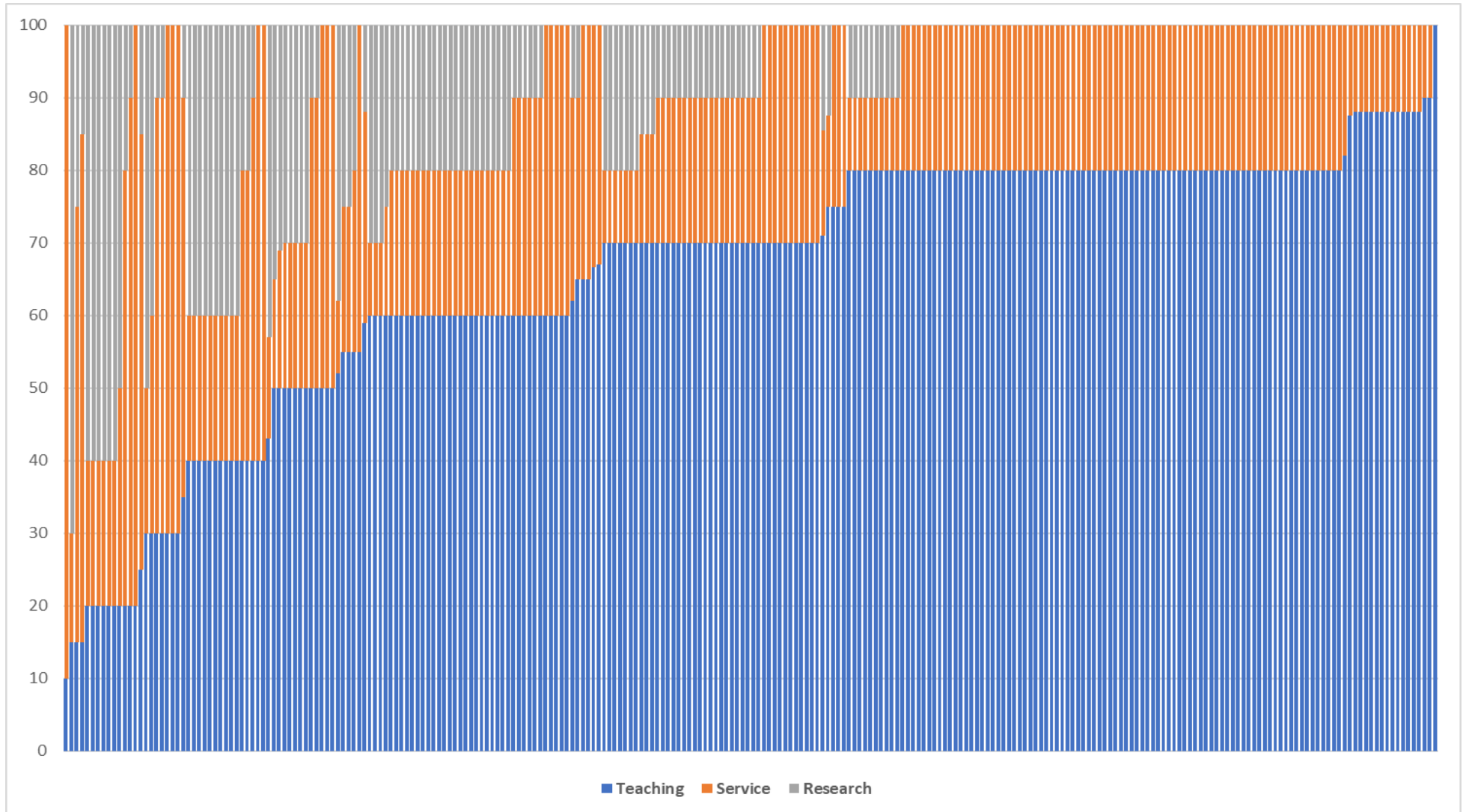
Source: Western's Human Resources Information Systems 2005 - 2024 (October)

Number of Limited Term Appointments by Years of Service 2005 – 2024



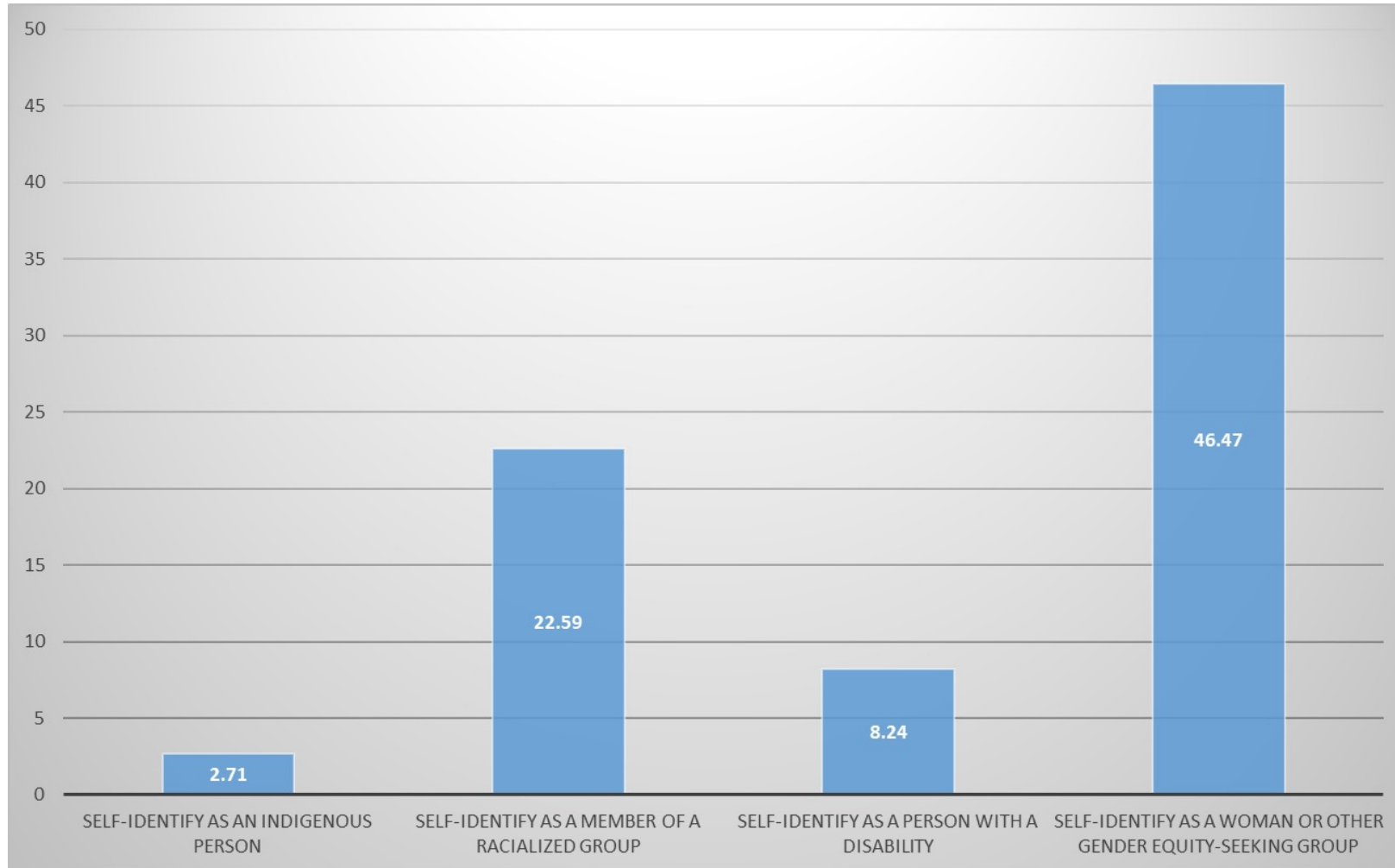
Source: Western's Human Resources Information Systems 2005 - 2024 (October)

All Active Limited Term Appointments by Workload Percentages as of October 2024



Source: Western's Human Resources Information Systems 2024 (October)

Full-Time UWOFA Faculty Respondents by Designated Group (Response Rate: 64.79% - Percentage of Total Headcount)



Note: Respondents who chose "I prefer not to answer / Skipped Question" are not included in the above percentages.

Source: Western Census Data as of August 2023

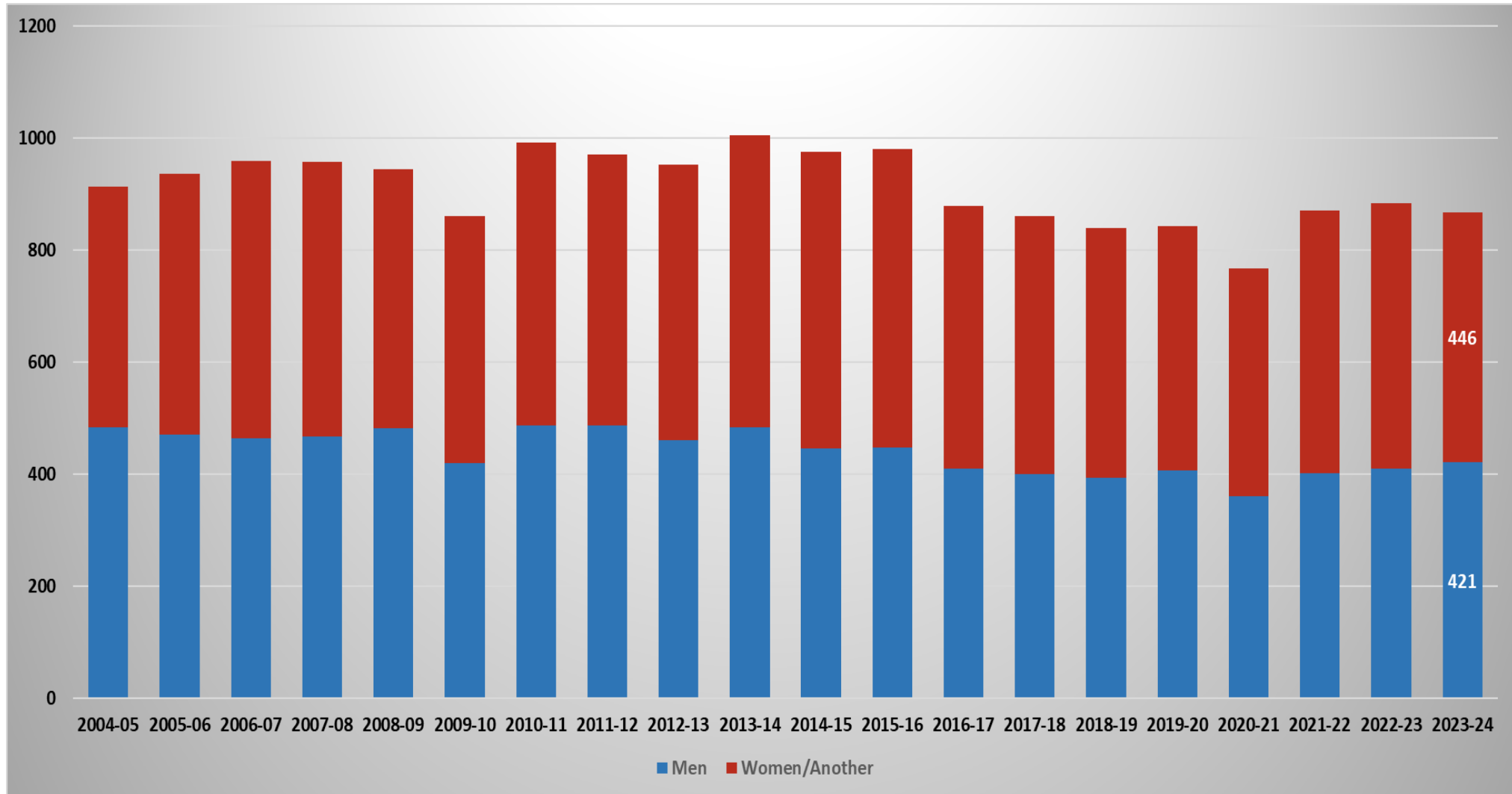
Section 3: Part-Time Faculty

- Count of individuals employed, by fiscal year, as part-time faculty including:
 - Limited Duties (LD) Appointments through competitive advertising (includes individuals with no other employment relationship with Western as well as Post-Retirement individuals, Extra-Load, and Graduate Students or Post Doctoral trainees who applied to an open LD competition) (please note: years of service slides exclude extra-load faculty members);
 - Standing Assignments and Course Authoring agreements;
 - Post Doctoral and Graduate Student Teaching Assignments hired under Appointments Article, Clause 3. d) of the UWOFA Collective Agreement;
 - Excludes LD Appointments at Trois-Pistoles.
- In fiscal 2023-24, there were **867** faculty teaching in part-time appointments; of these, **496** were UWOFA Part-Time Members (taught \geq a half-course in each of 2 of the last 3 fiscal years).

Key Observations from Slides 34 to 39 Part-Time, Non-Clinical Faculty

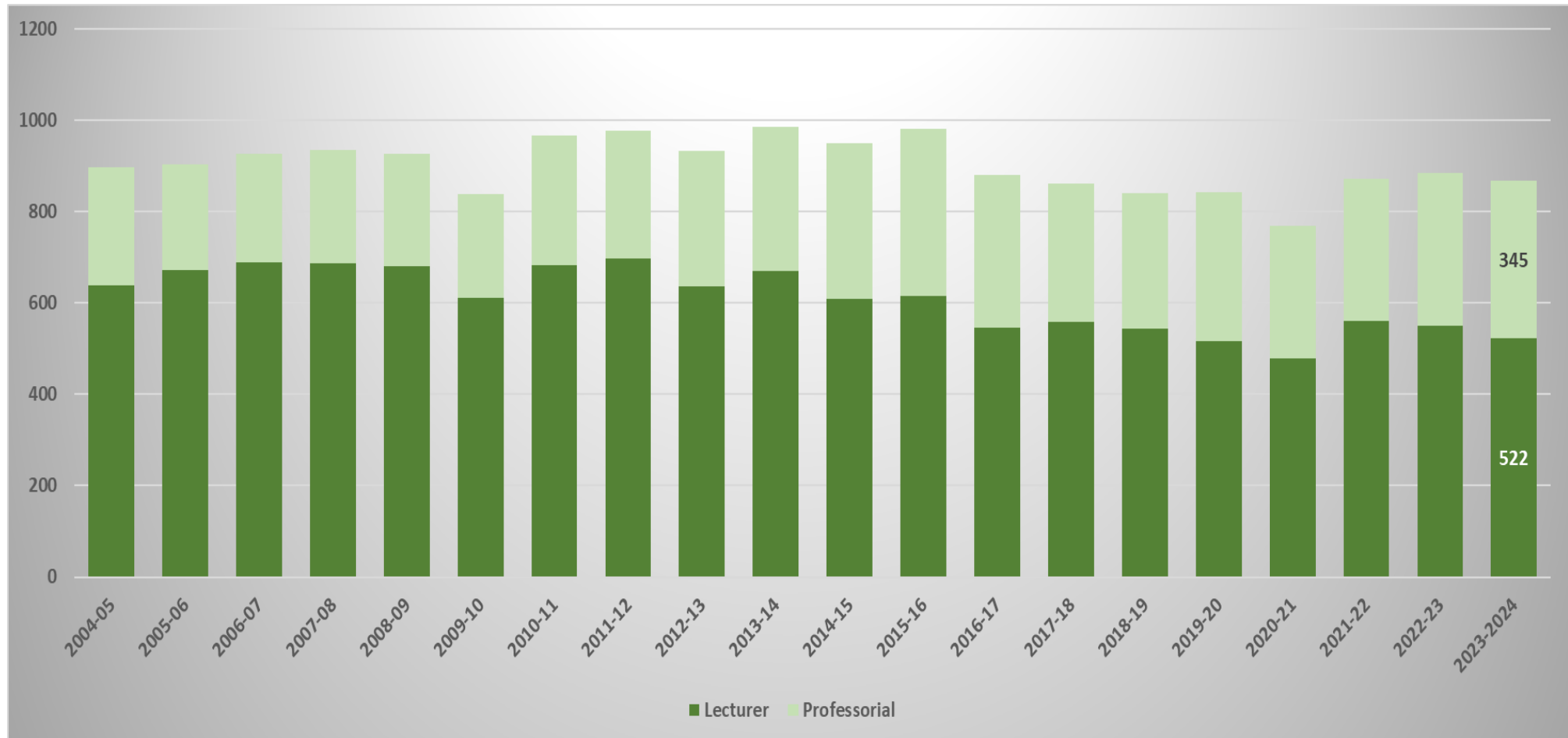
- Of the **867** faculty with a part-time appointment in fiscal 2023-24:
 - **446** (51.4%) were Women/Another Gender Identity
 - **345** (39.8%) were at a Professorial rank
- The number of part-time faculty varied by discipline (in Professional programs, this can reflect the part-time employment at Western of professionals employed elsewhere in the community);
- Most part-time faculty are employed for low teaching loads and short duration.

Number of Individuals with Part-Time Faculty Appointments, Stratified by Gender, Fiscal Years 2004-05 to 2023-24



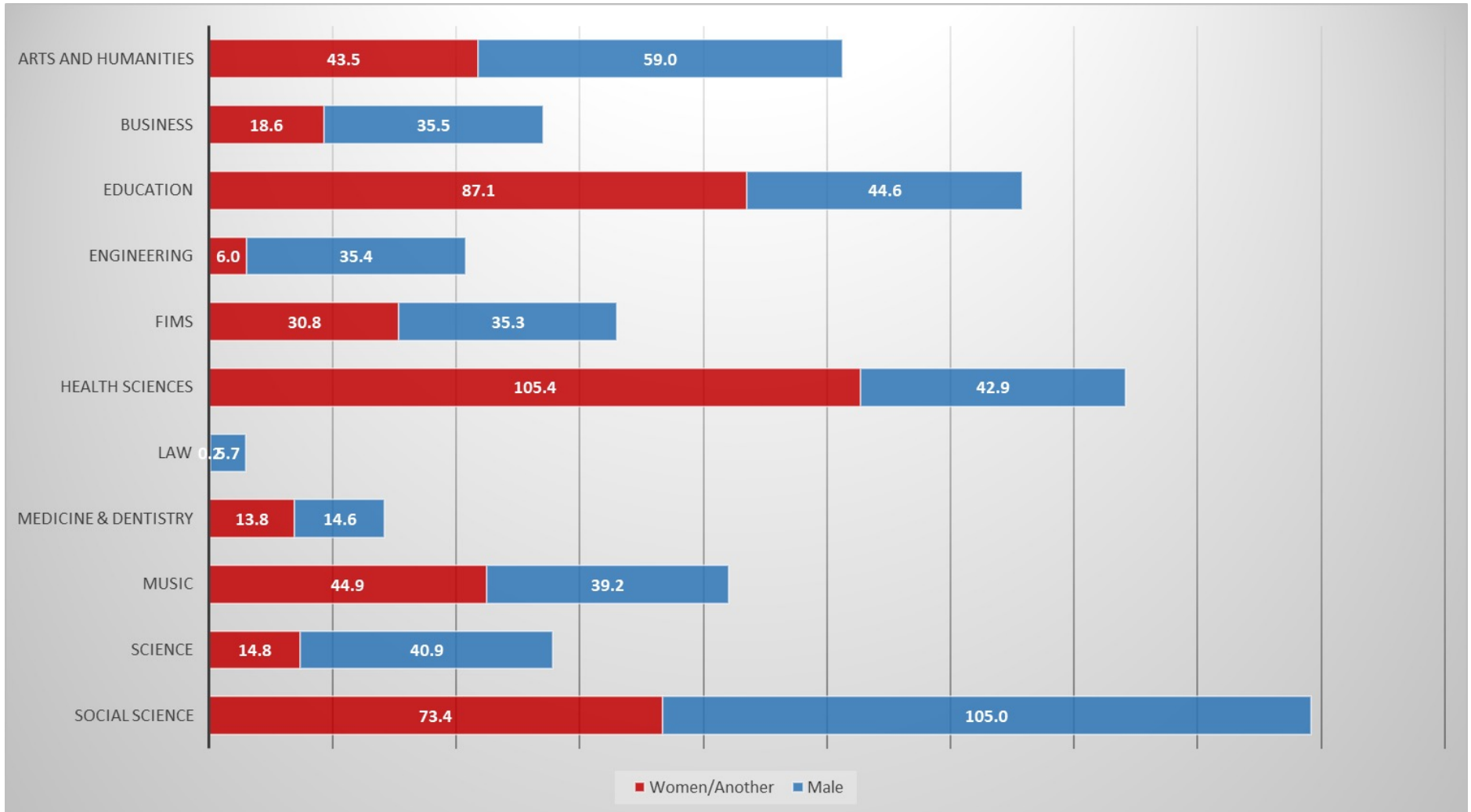
Source: Western Human Resources Information Systems

Number of Individuals with Part-Time Faculty Appointments Stratified by Rank, Fiscal Years 2004-05 to 2023-2024



Source: Western Human Resources Information Systems

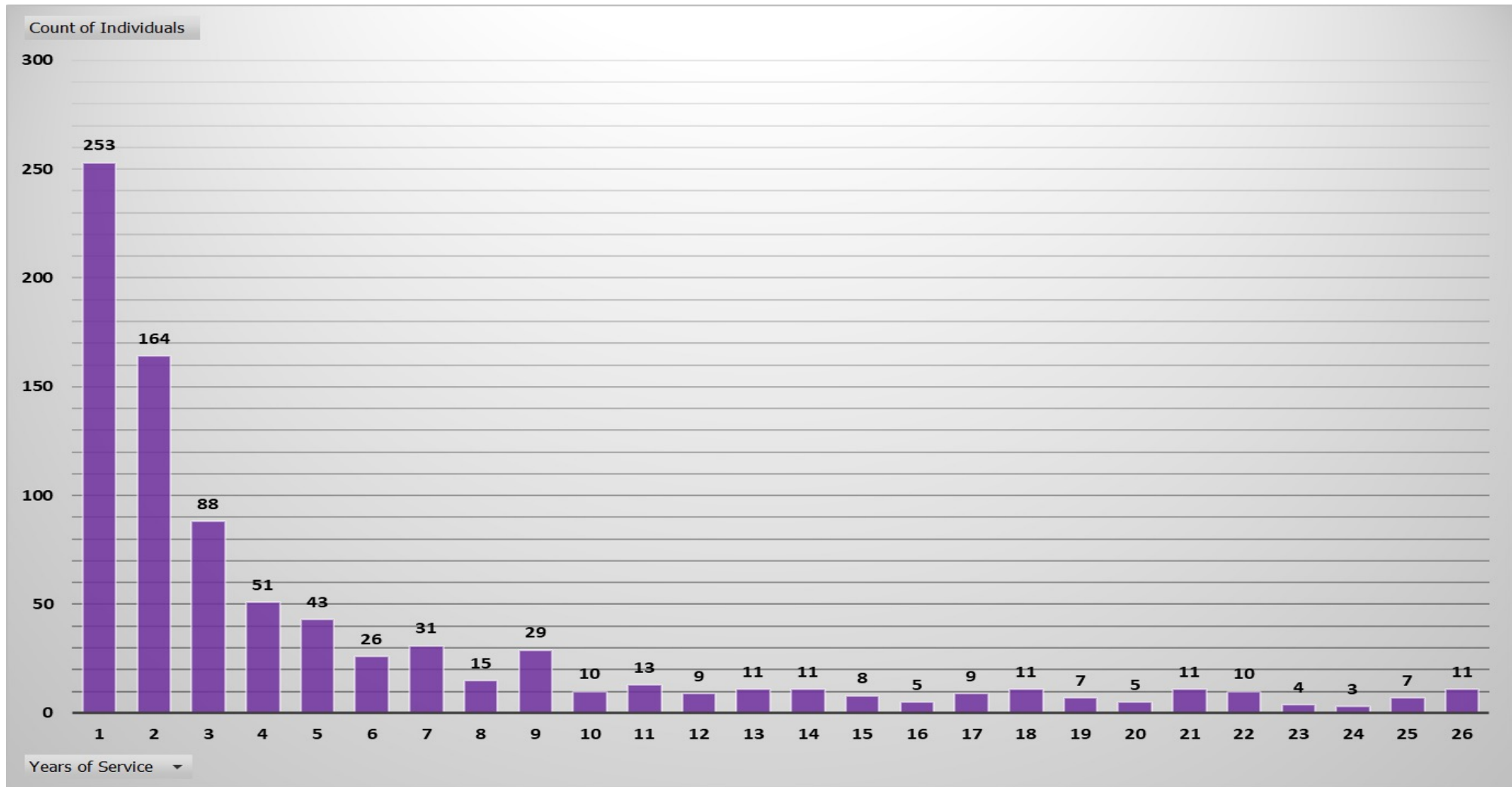
Degree Credit Courses taught by Part-Time Faculty by Faculty and Gender: 2023-24 (Fiscal Year)



Total FCEs: 897

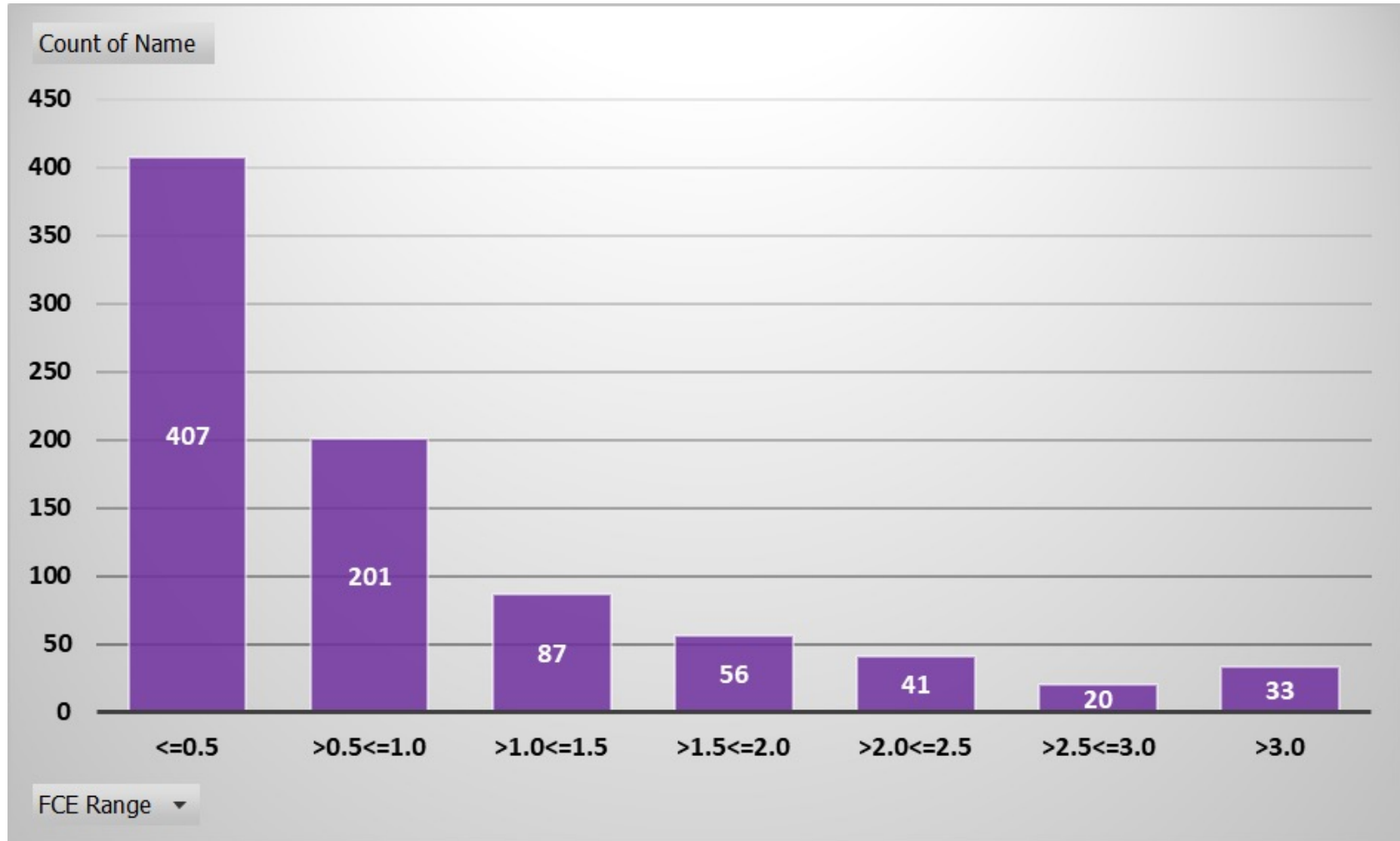
Source: Western Information Systems

Number of Individuals with Part-Time Faculty Appointments by Years of Service (2023-2024)



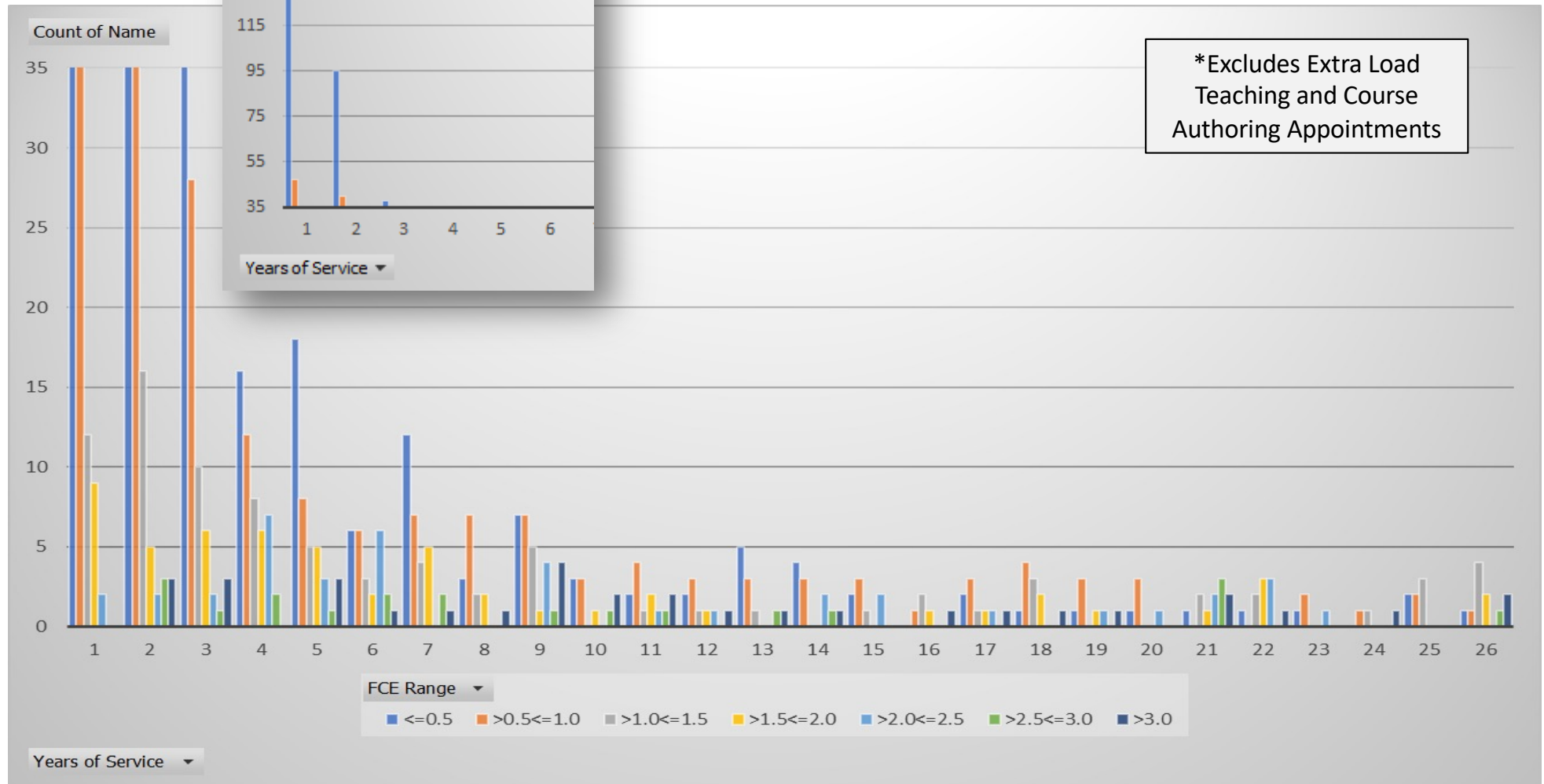
Source: Western Human Resources Information Systems
Includes Consecutive Years of Service, allowing for one single year gap
Excludes Extra Load Teaching and Course Authoring Appointments

Number of Individuals with Part-Time Faculty Appointments by Range of Full Course Equivalents (FCE), 2023-24



Source: Western Human Resources Information Systems
Excludes Extra Load Teaching and Course Authoring Appointments

Number of Individuals with Part-Time Faculty Appointments by Average Range of FCEs Taught by Years of Service 2023-2024



Source: Western Human Resources Information Systems

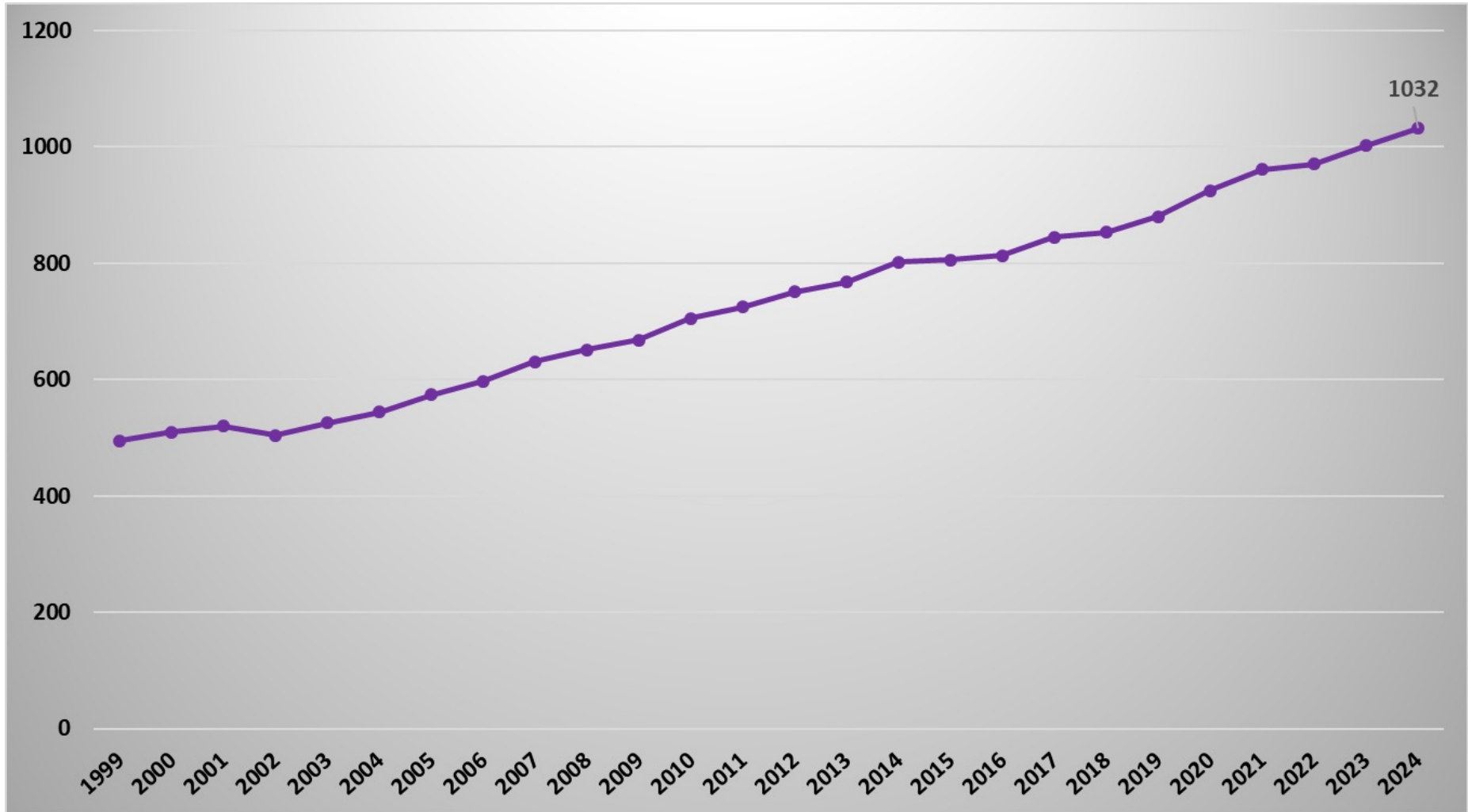
Section 4: Full-Time Clinical Faculty

- Data are counts as of October 1, 2024;
- Includes Physicians in Schulich hired under the “Conditions of Appointment for Physicians” under the following appointment types:
 - Continuing Clinical Appointment;
 - Clinical Limited Term Appointment (some of these will go on to become Continuing Clinical Appointments since “Continuing Track” hires are initially Clinical LT).

Key Observations from Slides 42 to 46: Full-Time Clinical Faculty

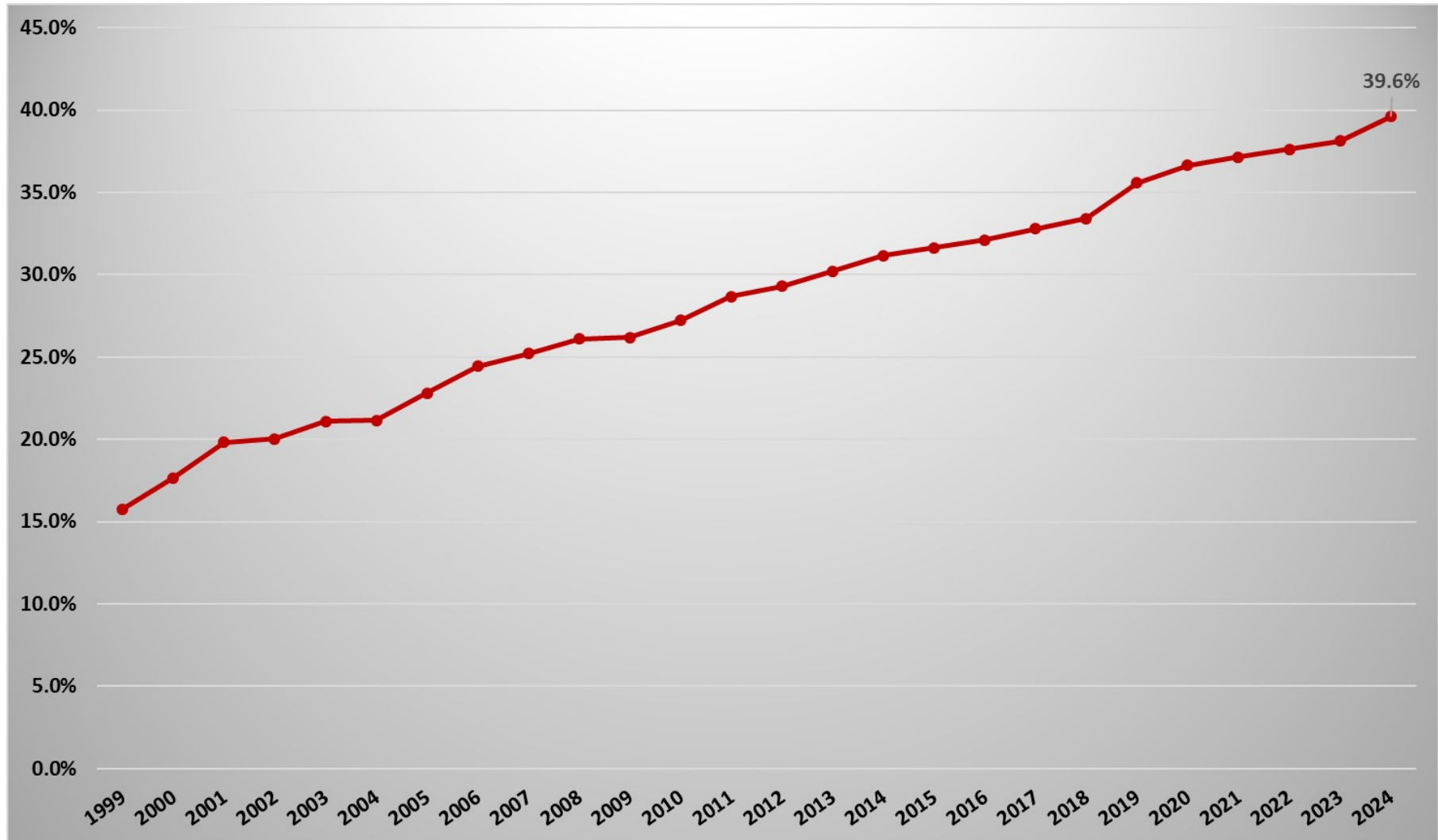
- The number of Clinical full-time faculty has been steadily increasing and is currently 1032;
- The percentage of women overall, inclusive of all career stages, has increased slightly and is currently 39.6%;
- The representation of women among those hired in 2023-2024 has increased over the previous year and is currently 51.8%;
- Annual resignation rates fluctuate due to small numbers.

Full Time Clinical Faculty (Physicians in Schulich) at Western, 1999 – 2024



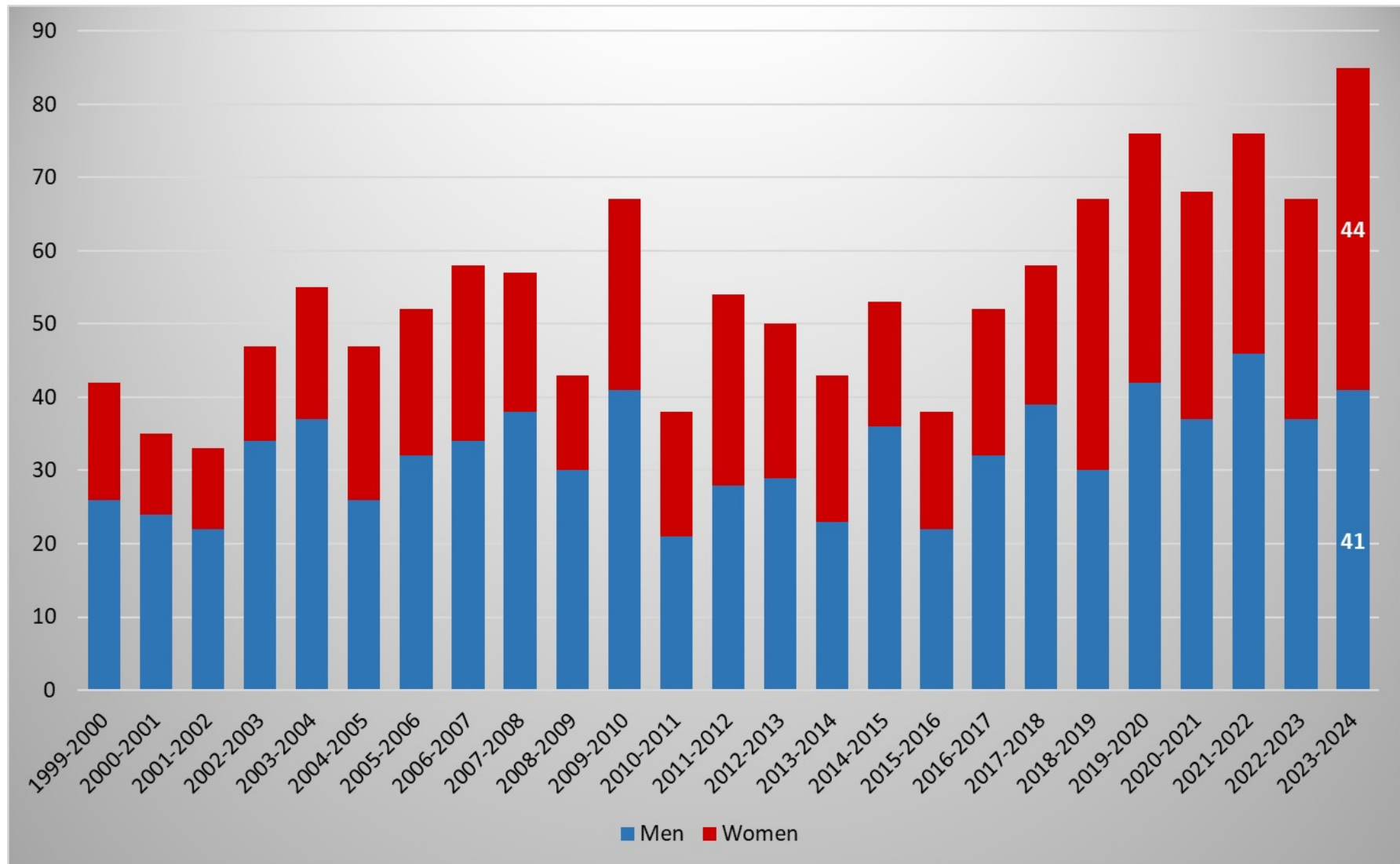
Source: Western Human Resources Information Systems (October)

Women as a Percentage of Full-Time Clinical Faculty at Western, 1999 – 2024



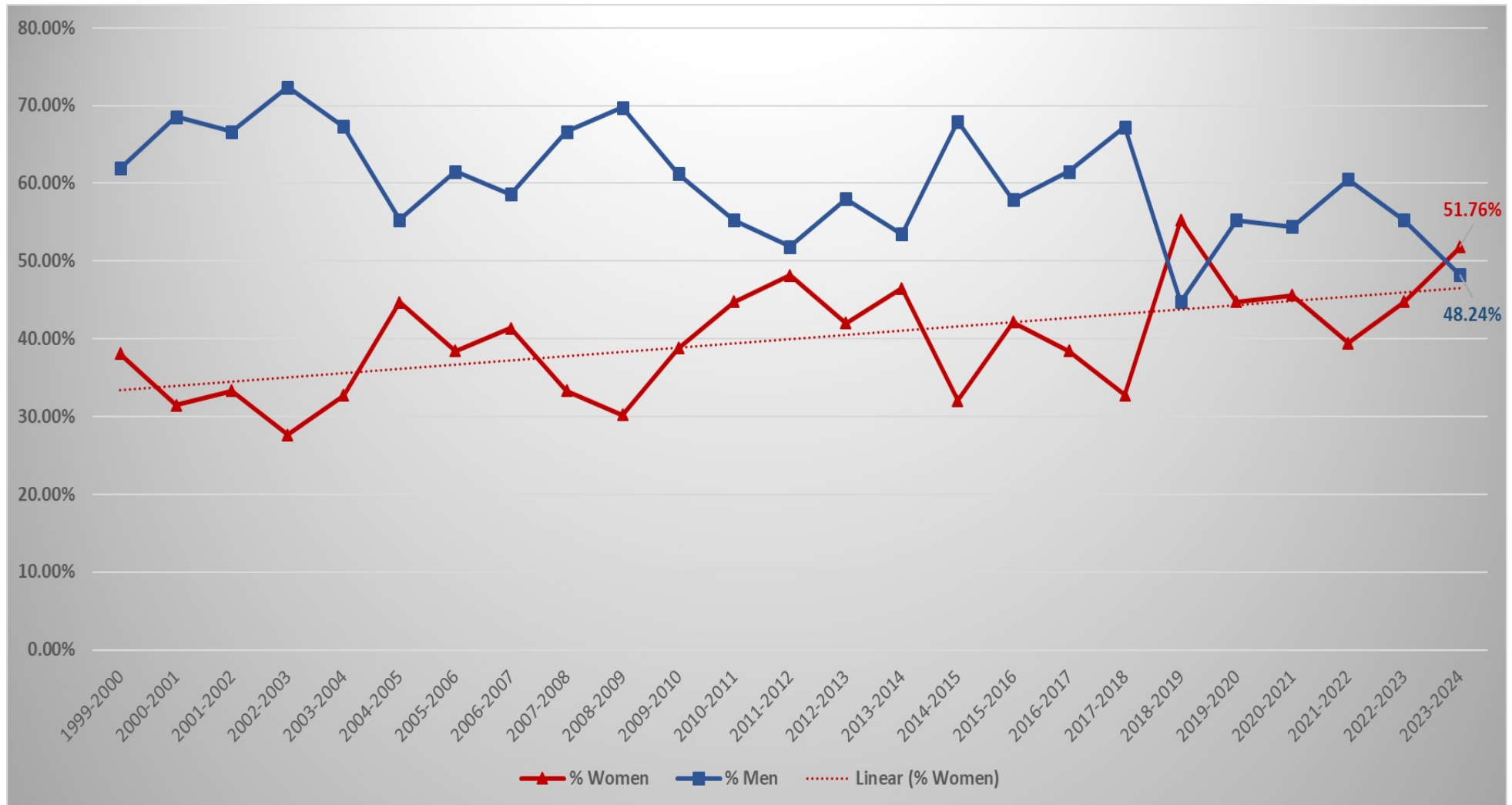
Source: Western Human Resources Information Systems (October)

Newly Hired Clinical Full Time Faculty (Physicians in Schulich) at Western by Gender: 1999 – 2024



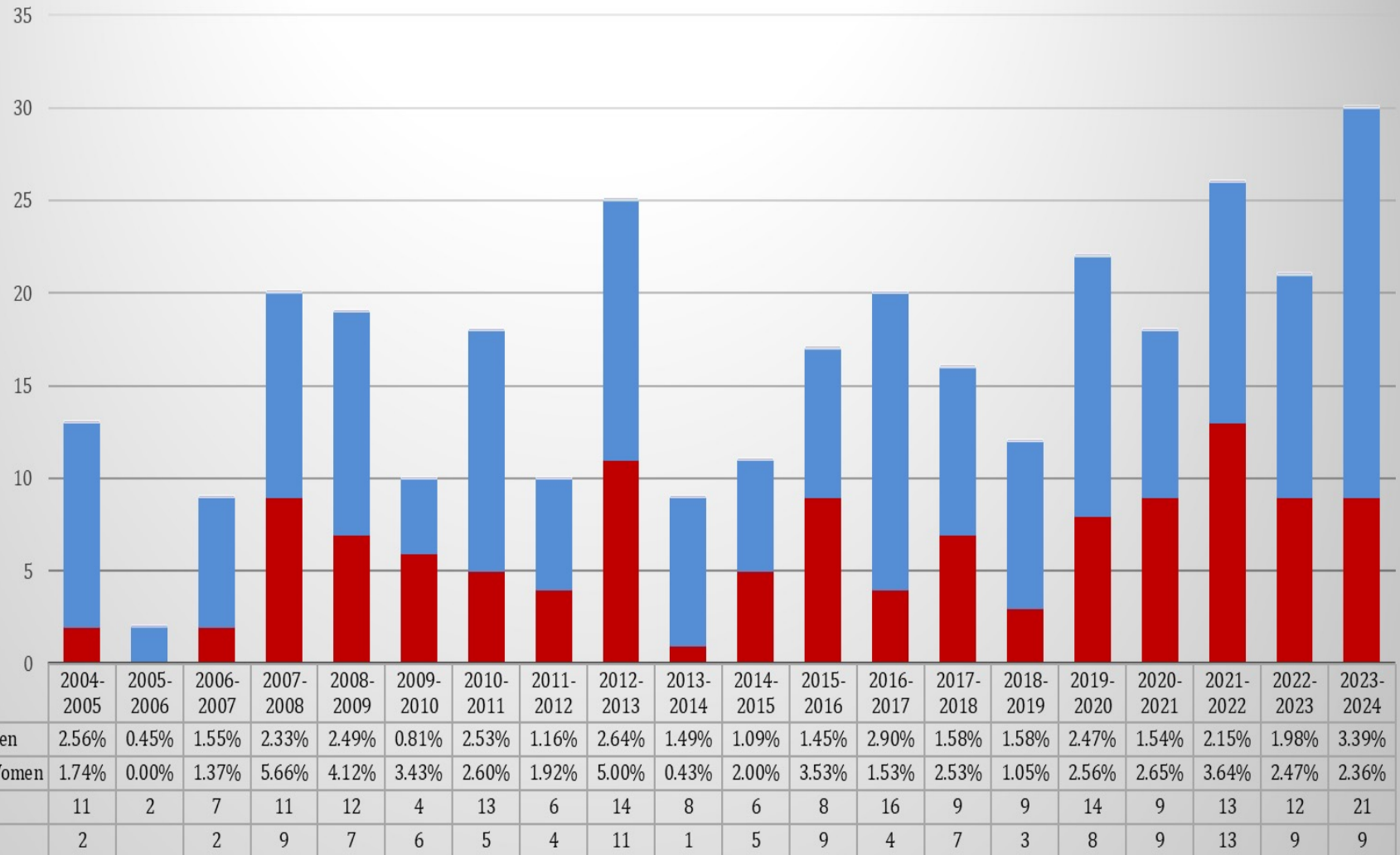
Source: Western Human Resources Information Systems

Percentage of New Full Time Clinical Faculty at Western by Gender: 1999-2024



Source: Western Human Resources Information Systems

Full-Time Clinical Faculty Resignations by Gender 2004-05 through 2023-24



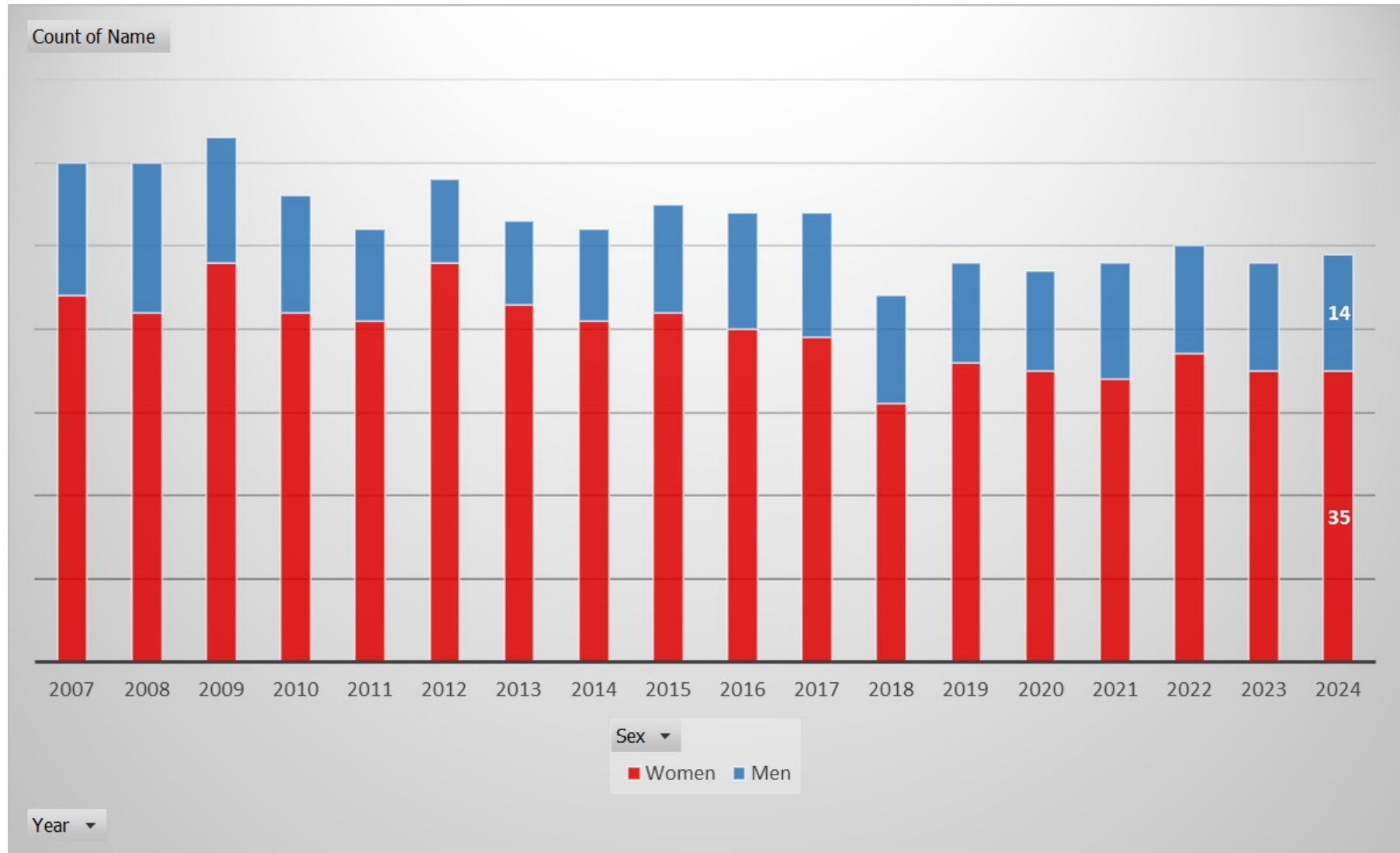
Section 5: Librarians and Archivists

- Data are counts as of October 1, 2024;
- Includes Librarians and Archivists hired under the “UWOFA-LA” Collective Agreement under the following appointment types:
 - Continuing Librarian / Archivist Appointment;
 - Probationary Librarian / Archivist Appointment;
 - Term Librarian / Archivist Appointment;

Key Observations from Slides 49 - 51: Librarians and Archivists

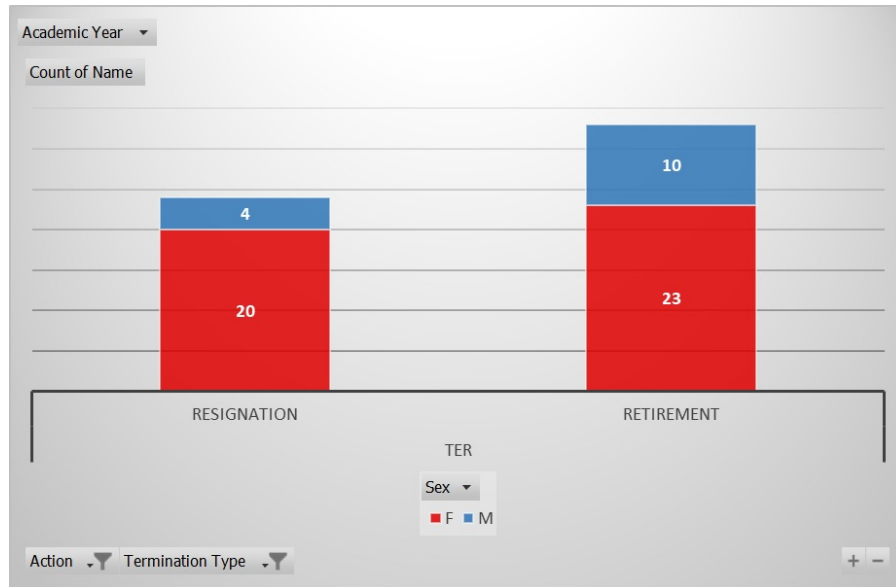
- The number of Librarians and Archivists had declined in 2017-2018 but stabilized in 2019 - 2024;
- The percentage of women overall is currently at 72.55%;
- The percentage of women resigning from 2007-2024 is at 83.33%;
- The number of Librarians and Archivists at the Senior Rank has decreased since 2007, while those at the Associate Rank have shown little change for the past several years until the latest Collective Agreement which introduced an *Appendix B: Promotion of Members with Continuing Appointment at Assistant Rank*

Full-Time Librarians and Archivists 2007 – 2024 (October 1 Count)



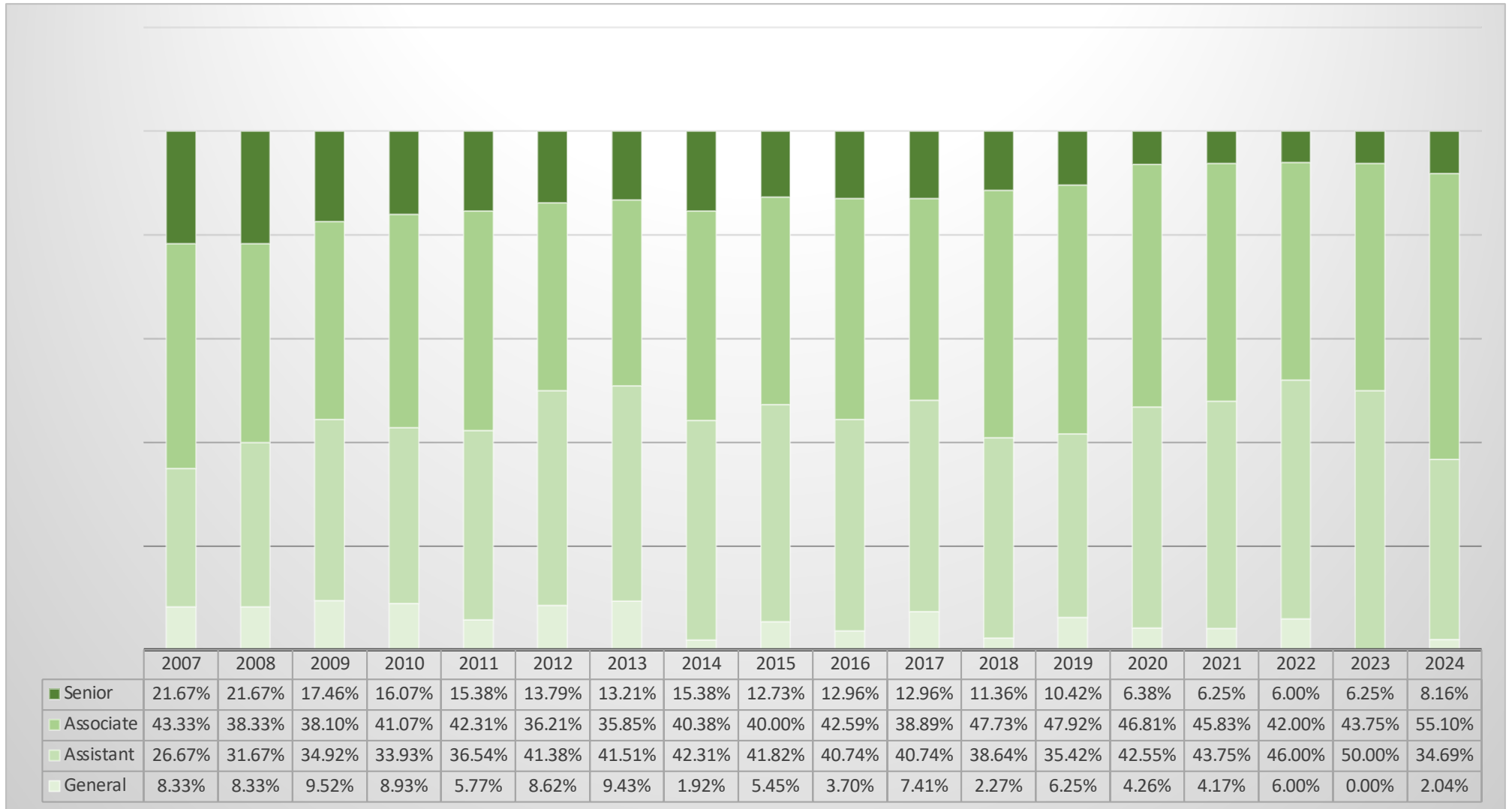
Full-Time Resignations and Retirements by Gender

2007-08 through 2024-2025 (interim)



Full-Time Librarian and Archivist Ranks

2007 through 2024



For further information

- After presentation at SCUP, this report can be found at:
http://uwo.ca/facultyrelations/academic_planning
Reports: Recruitment and Retention Report 2025
- The report on Promotion and Tenure of UWOFA faculty, librarians and archivists, which is presented at the end of each promotion cycle, can be found at:
https://www.uwo.ca/facultyrelations/pdf/vice_provost/promotion-tenure-report-2024.pdf
- For additional information on academic staff, Institutional Planning and Budgeting's website contains additional data:
<https://www.ipb.uwo.ca/>

(Note: definitions, inclusion criteria and the dates at which data are collected will influence counts. Therefore, counts may differ slightly among reports prepared from different data sources and for different purposes.)

ITEM 15.4(b) – Naming Policies Review

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

University Advancement currently is reviewing MAPP 1.44 – Naming Policy; MAPP 1.9 – Naming of Campus Buildings, Physical Structures and Space; and naming values. A fulsome description of the review process has been provided in the attached briefing note.

ATTACHMENT(S):

[Orientation Briefing Note: Naming Policies Review](#)

SENATE: Orientation Briefing Note

Naming Policies Review

Introduction

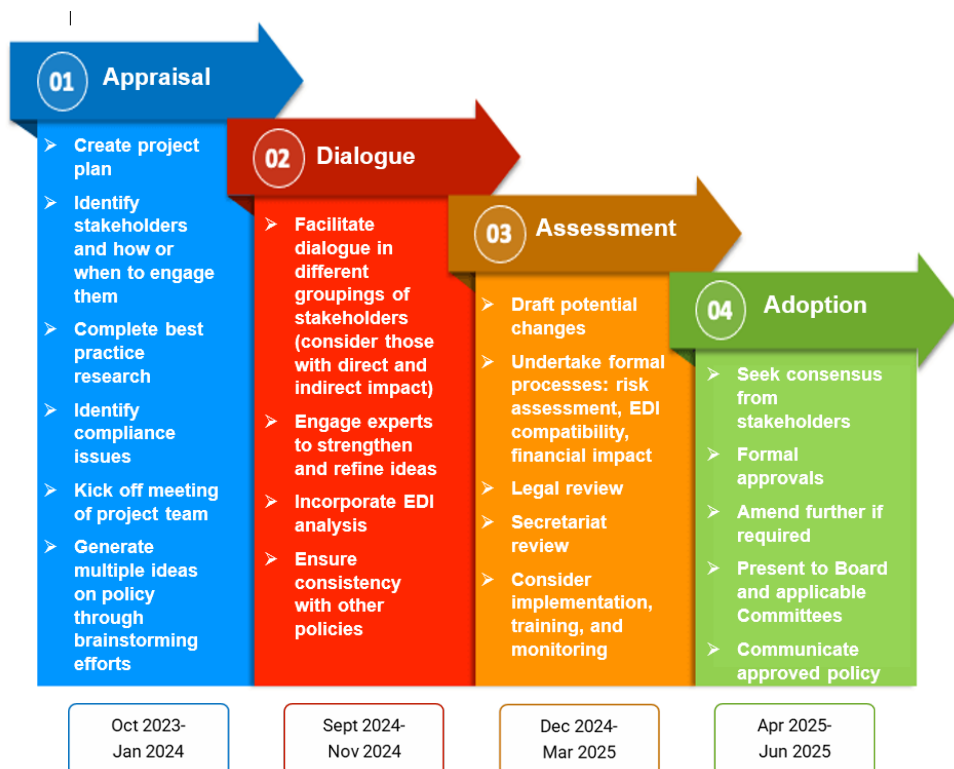
Western Advancement is the Responsible Office for both the general Naming and the Naming of Campus Buildings, Physical Structures and Space policies, as delegated by the Board of Governors. As the Responsible Office, it is our responsibility to ensure the policies are up-to-date and in compliance with contemporary legal requirements and best practices.

In the context of philanthropy, naming or dedicating gifts has been a well-established strategy for both encouraging donations and increasing engagement. Many charitable organizations use naming opportunities to incentivize larger donations, so the importance of having updated, accurate, and easily understandable policies cannot be overstated. Out-of-date policies expose an organization to risk and result in inconsistencies and inaccuracies that cause confusion.

Following the recent a review of [MAPP 2.1 Gift Acceptance](#) and [MAPP 2.28 Gift Valuation](#), Western Advancement is now focused on reviewing [MAPP 1.44 Naming](#) and [MAPP 1.9 Naming of Campus Buildings, Physical Structures and Space](#). Both these policies were last reviewed in January 2008.

Timelines

The following are the timelines and milestones involved with this review. We are currently within the Adoption phase of the review.



Inputs

An independent contractor was hired to assess our current policies and provide an industry comparison against key peers, including McGill University, McMaster University, Queens University, University of Alberta, University of Calgary, and University of Toronto.

Western Advancement has reviewed each section of the Western naming policies alongside these industry comparators to formulate proposed changes for further review and consultation. These changes align with proposed recommendations made in recently updated gift acceptance policies.

Next Steps

Western Advancement will continue consultations on the updated Naming Policy and Naming Values within the campus community. Consultations will include fundraising leadership, faculty Deans, Senate Committee on University Planning, Senate Committee on Academic Curriculum and Awards, representatives from university faculty and staff, undergraduate and graduate students, volunteers, and alumni.

A review of the updated Naming Policy and Naming Values will also be completed by a working group of the Fundraising and Donor Relations Committee (FRDRC) and by the Property and Finance Committee (P&F) of the Board.

The Board will receive the updated Naming Policy for consideration in June 2025.

ITEM 15.5(a) – Rescission of MAPP Policy 7.5 – Research Grants and Revisions to MAPP Policy 7.8 – Signing Authorities for Research Grants, Contracts, and Agreements

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

MAPP Policy 7.5 – Research Grants and MAPP Policy 7.8 -Signing Authorities for Research Grants, Contracts, and Agreements were last updated in 2003 and 2009 respectively. Western Research has reviewed the policies and are proposing revisions as outlined below. The policies will be provided to the Property and Finance Committee for recommendation to the Board of Governors.

It is proposed that MAPP Policy 7.5 – Research Grants be rescinded. This policy includes three items. The first is outdated and is covered by Western Research's meaning of signatures document in ROLA (Research On-line Administration). The remaining items are now incorporated into the revisions to MAPP Policy 7.8.

The revisions to MAPP Policy 7.8 are summarized as follows:

- The title of the Policy has been modified to be more inclusive.
- Language has been updated to reflect current practices and wording.
- Definitions have been added to cover the different research documents covered under the Policy.
- Structural changes have been reflected under the Policy section to incorporate simplified signing ability and to provide additional authority.
- One item was added relating to maintaining records (from MAPP Policy 7.5).
- The ability to delegate was removed as it is no longer needed.

ATTACHMENT(S):

[MAPP Policy 7.5 – Research Grants](#)

[Proposed revisions to MAPP Policy 7.8 – Signing Authorities for Research Grants, Contracts, and Agreements](#)



POLICY 7.5 – Research Grants

Policy Category: Research

Effective Date: August 1, 2003

Supersedes: July 1, 1988

POLICY

- 1.00 Applications for research grants or proposals for contracts made in response to the programs of the various councils, granting agencies and departments of government as well as requests for funds in support of research activities directed to foundations, companies or individuals may be undertaken with the written approval of the Dean of the Faculty concerned, through the Research Development Services.
- 2.00 Records of applications for research grants or proposals for contracts made in response to the programs of the various councils, granting agencies and departments of government will be maintained by the Research Development Services.
- 3.00 Records of requests for funds in support of research activities directed to foundations, companies or individuals will be maintained by the Research Development Services.

**POLICY 7.8 – Signing Authorities for Research ~~Grants, Contracts, and~~
Agreements Documents**

Policy Category: Research

Subject: Signing Authority

Subsections:

Approving Authority: Board of Governors

Responsible Officer: Vice-President (Research)

Responsible Office: Western Research

Related Procedures: *

**Officer(s) Responsible
for Procedures:** *

Related Policies: [Policy 1.49 – Contract Management and Signing Authority](#)
[Policy 2.1 – Gift Acceptance](#)
[Policy 2.2 – Fund Raising & Canvassing](#)
[Policy 2.8 – Procurement of Materials and Services](#)
[Policy 7.0 – Responsible Conduct of Research](#)
[Policy 7.9 – Establishment, Governance and Review of Research Institutes, Centres and Groups](#)
[Policy 7.13 – Guidelines for International Partnerships](#)
[Policy 7.17 – Establishment, Governance and Review of Core Research Facilities](#)

Effective Date: ~~October 15, 2009~~ June 26, 2025

Supersedes: June 24, 2008; October 15, 2009

INTRODUCTION PURPOSE

- 1.00 ~~This Policy identifies those persons who are authorized to sign: a) grants, contracts, agreements, and related documents on behalf of the University arising from or related to research oriented endeavors including clinical trials; and b) commercial agreements and service contracts originating from a research unit, centre, or institute within the University (hereinafter referred to as “research related grants, contracts and related documentation”).~~ As detailed within Policy 1.49 – *Contract Management and Signing Authority*, all Research Documents being signed on behalf of Western University must be properly vetted, approved, and signed by an authorized institutional signing official.
- 2.00 ~~The following documents fall under section 1.00:~~
- ~~i) — research funding applications, research grants, or awards;~~
 - ~~ii) — contracts arising out of research programs; network participation agreements; research collaboration agreements; inter-institutional agreements; confidentiality agreements; material transfer agreements; research contracts;~~
 - ~~iii) — contracts relating to the administration of clinical trials, including contracts to manage data collection and aggregate and anonymize health information;~~
 - ~~iv) — agreements for intellectual property management and ownership; agreements relating to commercialization initiatives, including licensing, equity transactions and spin-off corporations; commercial agreements such as purchase and sale agreements; shareholder agreements; and~~
 - ~~v) — service contracts originating from research units, centres, or institutes within the University under which the University agrees to provide technical, educational, or professional services or agrees to permit the use of University facilities by a third party.~~

The purposes of this policy are to:

- Identify those persons who have the institutional authority to submit/sign Research Documents on behalf of the University;
- Identify the unit responsible for storage of Research Documents; and
- Support the University in meeting its obligations to research sponsors.

- 3.00 This Policy does not apply to the following:

POLICY 7.8 – Signing Authorities for Research Grants, Contracts, and Agreements

- i. eCorporate guarantees, leases of real property, ~~or other contracts~~ Gifts, or any non-research related agreements for which signing authority is specifically provided ~~elsewhere~~ under Policy 1.49 – *Contract Management and Signing Authority*;

4.00—This Policy does not apply to the following contracts or agreements:—

—i)—Affiliation

- ii. Agreements relating to Gifts as outlined and defined in *Policy 2.1 – Gift Acceptance* and *Policy 2.2 – Fund Raising & Canvassing*;
- iii. Agreements and Contracts relating to the procurement of materials, supplies and services (*Policy 2.8 – Procurement of Materials and Services*);
- iv. The establishment of Research Institutes, Centres and Groups and other agreements relating to the creation of collaborative research entities under *Policy 7.9 Guidelines for Collaborative Research – Establishment, Governance and Review of Research Institutes, Centres and Groups*;
- v. The establishment of Core Research Facilities under *Policy 7.17 – Establishment, Governance and Review of Core Research Facilities*; and
- vi. International Research Collaboration agreements established pursuant to *Policy 7.13 – Guidelines for International Research Partnerships*—
and
- iii)—~~Contracts relating to research funded acquisitions (Policy 2.8 – Procurement of Materials and Services).~~

DEFINITIONS

Commercial Contract means any agreement or contract for intellectual property management and ownership related to commercialization activities, stemming from research activities, including licensing, equity transaction, spin-off corporation, purchase and sale agreements, shareholder agreements and intellectual property assignments.

Notice of Award means a document from a funder wherein only one party's signature is required.

POLICY 7.8 – Signing Authorities for Research Grants, Contracts, and Agreements

Proposal/Application means an official request for research funding to a funding sponsor, granting agency, government or organization. The proposal or application may be in response to an official research funding opportunity, or it may be a private one-time research funding opportunity. Letters of Intent often accompany proposals/applications and are included as part of this definition.

Research Contract means any research agreement, contract, subcontract, memorandum of understanding or any other document that requires a signature from two or more parties and which creates a research obligation, or which may be binding upon the University as it relates to research and/or the administration of clinical trials including contracts to manage data collection and aggregate and anonymize health information. This definition also includes contracts related to research that manage data collection, confidentiality, material transfer and agreements that aggregate and anonymize health information.

Research Document means any Commercial Contract, Notice of Award, Proposal/Application, Research Contract or Service Contract.

Service Contract means any agreement where the University agrees to provide research-related consulting, technical or research services or agrees to permit the use of University research facilities by a third party. This includes activities originating from a research unit, research facility including research core facilities, research institutes, or research centres within the University.

POLICY

~~5~~4.00 Signing of ~~research-related grants, contracts and related documentation~~ Research Contracts is subject to appropriate legal and business unit review and acknowledgement in accordance with Policy 1.49 – *Contract Management and Signing Authority* and ~~Research~~ Western Research's policies and procedures.

~~6~~5.00 The following individuals ~~are authorized~~ have institutional authority to sign ~~specific research-related grants, contracts and related documentation~~ Research Documents:

i) President or Vice-President (Research)

- Any Research Document contemplated under this policy.
- ~~• documents that fall within section 2.00 (i), (ii), or (iii);~~
- ~~• documents that fall within section 2.00 (iv) or (v), provided that the value of the contract does not exceed \$2,000,000.~~

POLICY 7.8 – Signing Authorities for Research Grants, Contracts, and Agreements

ii) Associate Vice-Presidents ~~(Research)~~ and the Executive Director, Western Research

- Any Research Document contemplated under this policy, provided that the value of the agreement/contract does not exceed \$10,000,000.
- ~~• documents that fall within section 2.00 (i) or (ii);~~
- ~~• documents that fall within section 2.00 (iv) or (v), provided that the value of the contract does not exceed \$2,000,000.~~

iii) Director-level positions within Western Research

- Any Research Document contemplated under this policy, provided that the value of the document does not exceed \$3,000,000.

~~Executive Director, WORLDdiscoveries~~

- ~~• documents that fall within section 2.00 (iv), provided that the value of the contract does not exceed \$1,000,000.~~

~~**Note:** This authorization excludes research grants, grant applications, awards, research contracts, and sponsored research agreements.~~

~~iv) Director, Research Development and Services~~

- ~~• documents that fall within section 2.00 (i) or (ii), provided that the value of the grant or contract does not exceed \$5,000,000;~~
- ~~• documents that fall within section 2.00 (v), provided that the value of the contract does not exceed \$1,000,000.~~

~~v) The Vice-President (Research) may delegate his or her signing authority for the following contracts to another employee(s):~~

- ~~• material transfer agreements and confidentiality agreements provided that the contract is in a standard format approved by Research Western legal counsel;~~
- ~~• service contracts, provided that the value of the contract does not exceed \$100,000 and provided that the contract is in a standard format approved by Research Western legal counsel; and~~
- ~~• contracts relating to the administration of clinical trials.~~

~~7~~6.00 Value as determined by the monetary limits set out in ~~6~~5.00 reflects the aggregate value of the University's financial involvement. In cases where other institutions are party to the agreements or contracts, the value represented is the University's *pro rata* participation.

POLICY 7.8 – Signing Authorities for Research Grants, Contracts, and Agreements

7.00 Western Research is responsible for maintaining records of research related to Research Documents.

8.00 ~~In addition to the power to delegate provided for in section 6.00(v), the Vice-President (Research) has the authority to delegate his or her signing authority to another employee during periods of absence from the University. Any of the Associate Vice-President (Research), the Executive Director, WORLD Discoveries or the Director, Research Development and Services may delegate their signing authority to other employees during absences from the University of up to four weeks' duration.~~ The Vice-President (Research) is responsible for administration of this policy and is authorized to approved related guidelines and procedures.

ITEM 13.6(a) – Election Results – Senate *ad hoc* Committee to Review the Navitas Proposal

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

At the March 14, 2025, Senate meeting eight nominations from faculty/staff members were received, resulting in an electronic vote.

The electronic vote was subsequently held on March 19-21, 2025.

The following individuals have been elected:

- Blaine Chronik
- Stephanie Hayne Beatty
- Melanie Mills
- Alfonso Nocilla
- Susanne Schmid
- Lynn Shaw

The certified Simply Voting election results are attached.

ATTACHMENT(S):

[Simply Voting Certified Results](#)

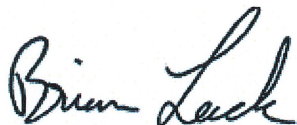
Mar 21, 2025

Western University Secretariat
Western University
Room 4101, Stevenson Hall
London, ON
N6A 5B8 Canada

To Whom It May Concern:

The following election results are certified by Simply Voting to have been securely processed and accurately tabulated by our independently managed service.

Respectfully yours,



Brian Lack
President
Simply Voting Inc.

Results - Senate ad hoc Committee - March 2025

Start: 2025-03-19 12:00:00 America/Toronto

End: 2025-03-21 12:00:00 America/Toronto

Turnout: 76 (78.4%) of 97 electors voted in this ballot.

Senate ad hoc Committee to Review the Navitas Proposal - SIX positions electable

Option	Votes
NOCILLA, Alfonso	59 (14.8%)
SHAW, Lynn	54 (13.5%)
SCHMID, Susanne	53 (13.3%)
HAYNE BEATTY, Stephanie	52 (13.0%)
MILLS, Melanie	52 (13.0%)
CHRONIK, Blaine	50 (12.5%)
GREEN-BARTEET, Miranda	44 (11.0%)
COATES, Norma	36 (9.0%)

VOTER SUMMARY

Total	76
Abstain	0 (0.0%)



Election ID: 256227
To validate the authenticity of this
report please contact Simply
Voting at info@simplyvoting.com.

ITEM 15.6(b) – Academic Administrative Appointments

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

Faculty Relations advised of the following academic administrative appointments as of April 2025.

Start Date	End Date	Name	Department	Admin. Appointment
3/1/2025	8/31/2025	Burrell,Alishya	Schulich - Office of the Dean	Assistant Dean
3/1/2025	2/28/2030	Agrawal,Sumit	Otolaryngology	Clinical Department Chair
4/1/2025	6/30/2030	Boe,Shaun	Health Sciences - Dean's Office	Dean

ITEM 16.0 - Items Removed from the Consent Agenda

ACTION: ☐ APPROVAL ☒ INFORMATION ☐ DISCUSSION

EXECUTIVE SUMMARY:

The following items have been removed from the Consent Agenda by request:

ITEM 17.0 – Discussion and Question Period

QUESTIONS FOR SENATE TO BE ADDRESSED DURING AGENDA

Questions in relation to item 10.1(a) 2025-2026 University Operating and Capital Budgets.

Christopher Alcantara, Senator:

1. On page 168 of the agenda, it states that western has been allocated 78 CRCs but will have only filled 56 of them in 2025-2026. Given the brain gain from the U.S. and the fact that the CRCs seem to generate revenue (\$7.9 million according to the report in the agenda), why hasn't the university allocated the remaining 22 CRCs to faculties or departments to fill? Is there a plan to fill them? What is that plan?
2. Page 167 of the agenda talks about the decision to charge PHD international students domestic tuition in 2018. Given the repeated message we have been told that graduate students cost the university money, is there any appetite among central admission to end this practice and charge international PhD students international tuition rates?

Johanna Weststar, Official Observer:

3. Table 2 - Summary of Operating Budget includes at line 11 the projection of \$24.9M for "provision for cost-fluctuations". As also noted, this is a \$23.7M increase from 2024-25. This sum completely accounts for the projected deficit of \$7.7M and then some. What is it and why is it so high?

Anne Simon, Senator:

4. P. 173, as well as item 5 Table 8 of the agenda states that \$2.5 million in "one time money" is being allocated to lease space in Toronto.
 - a. Is it about "Renovations to Create the Donald K. Johnson Leadership Centre in Toronto (Ivey) as noted for example in Table 15? The amount is different in Table 17.
 - b. And what is the projected revenue for this space?
5. Page 180 of the agenda mentions \$300,000 to be spent on redesigning the MA in Research for Policy and Evaluation (MRPE) to focus on AI. It is a large sum of money to be spent on a major modification or new program. What exactly is that money being spent on?

Jack Scott, Official Observer:

6. The Provincial Government has just announced \$750M in funding to STEM programs to support 20,500 program spots a year. This is larger than their campaign promise and seems to be very good news. Three questions flow from this announcement:
 - 1) What is the projected portion of this funding that will flow to Western and how might this impact the projected 7.7M deficit?
 - 2) How might this funding impact the allocations to Engineering, Science and Health Science noted in the proposed budget (e.g., will the new funding be

on top of the proposed allocations or will the budget be revised to direct funding to other parts of the university)?

3) How might this funding inform decision-making about the urgency or desirability of the contemplated partnership with the private company Navitas?

QUESTIONS FOR SENATE TO BE ADDRESSED DURING DISCUSSION AND QUESTION PERIOD

1. *Mark Cleveland, Senator:*

The provincial government is providing billions in tax breaks and direct incentives to the EV battery plants currently under construction in Windsor and St. Thomas, which will employ several thousand people when production ramps up. Many tens of thousands of individuals work in Ontario's Universities and Colleges, and every year, these institutions produce many tens of thousands of highly qualified graduates that go on to acquire employment in Ontario, and who end up paying billions into the tax coffers of the Ontario government. Simply from a financial return perspective alone, it seems obvious that the Ontario government should be investing in our post-secondary institutions.

Most if not nearly all universities and colleges in Ontario are facing huge budgetary deficits, compounded by a decade of frozen grant transfers and tuition cuts, combined with inflation. Ontario provides its universities with the lowest amount of provincial funding per-domestic full-time equivalent (FTE) in Canada, at around \$10,246 per domestic FTE. This is more than \$6,500 less than the Canadian average. Only Ontario and Alberta are below the Canadian average, and Alberta is only slightly below the average.

Can we have an update on what the university is doing to advance this issue at the Ontario Legislature, and how the university is working with other universities in the province to get this issue addressed? What sorts of coordinated lobbying efforts are being conducted?

2. *Alexandra Lukawski, Senator:*

Due to the limitations for student senators to attend meetings during the summer, where many may need to move home due to rental costs in London, could summer meetings between May-August have a zoom option for accessibility and to allow council members to participate fully?

3. *Johanna Weststar, Official Observer:*

What efforts are being made to capitalize on the drop in desirability of the US as a destination of choice for international students and also what efforts are being made to attract US students?

Excerpt from Senate's Adopted Policies and Procedures:

4.1 Purpose

The Discussion Question Period has two functions:

- 4.1.1 To allow members to ask questions about the progress of current Senate business, re-open matters previously dealt with by Senate, and raise questions on other matters within Senate's mandate.
- 4.1.2 To provide time for open discussion and debate of issues related to Senate's mandate that are not on the agenda but may be of interest or concern to Senate members or their constituencies.

4.2 General Regulations

- 4.2.1 No motions may be put or considered during this period on the agenda.
- 4.2.2 The length of the Discussion and Question Period is limited to 30 minutes unless extended by a majority vote of Senate.
- 4.2.3 Questions or issues will be dealt with in the order in which they are received, although related questions or issues received in advance of the meeting may be grouped together by the Secretariat. Questions or issues submitted in advance of the meeting will be dealt with before questions or issues raised from the floor.
- 4.2.4 Members who submit more than one question or issue will be asked to indicate their order of precedence. At the Senate meeting, second and subsequent questions or issues presented by any member will be dealt with after all other members have an opportunity to have their first question or issue discussed.
- 4.2.5 At the Senate meeting, questions or comments should be directed to the Chair who will call upon the appropriate individuals to answer or direct the discussion thereafter.
- 4.2.6 In order to ensure that all those who wish to raise a matter have the opportunity to do so, presentation of issues and questions should be brief and to the point. Members are discouraged from reading or reiterating the material that has already been presented in written form.
- 4.2.7 If there are issues or questions that have not been put at the end of the 30 minute period or any extension, and there is no further extension, the remaining questions or issues will be carried forward to the Discussion and Question Period of the following meeting of Senate, unless withdrawn by the members who initially submitted the questions or issues.

4.3 Process

4.3.1 Questions

- (a) It is suggested, though not required, that members who wish to ask questions at this point in the agenda, submit them to the University Secretary at least 48 hours prior to the meeting at which they are to be raised. Questions received within this

time frame will be included in a reposted agenda in advance of the meeting.

- (b) The Secretary will forward questions submitted at least 48 hours prior to the meeting to the appropriate individuals for preparation of responses and every effort will be made to have responses available at the meeting.
- (c) Questions not submitted at least 48-hours prior may need to be deferred to the next meeting for response.
- (d) If after an answer is received, there are concerns or issues remaining that are within Senate's mandate, those issues will be referred to the appropriate Senate standing committee for review and a report will be made back to Senate. If the concerns or issues remaining are not within Senate's mandate, the Chair will refer the matter to the appropriate vice-president.
- (e) A member who has submitted a question is entitled to ask one supplementary question relating to the response.

4.3.2 Issues for Discussion

- (a) It is suggested, though not required, that members who wish to raise an issue for discussion at this point in the agenda, submit the issue to the University Secretary at least 48 hours prior to the meeting at which it is to be raised. Notice of issues for discussion received within this time frame will be included in a reposted agenda in advance of the meeting.
 - (b) Members are responsible for preparing any background documentation they wish to distribute related to the issue they are raising. The Secretariat must be provided with an electronic copy of such documentation for Senate's records. Documentation received at least 48 hours before the meeting will be circulated to members of Senate with the notice of the issue to be discussed.
 - (c) If at the end of the 30 minute period there are still members who wish to speak on an issue under discussion, and the period is not extended, discussion will be resumed at the following meeting of Senate as part of that meeting's Discussion and Question Period.
 - (d) If after discussion of an issue is concluded, there are concerns or issues remaining that are within Senate's mandate, those issues will be referred to the appropriate Senate standing committee for review and a report will be made back to Senate. If the concerns or issues remaining are not within Senate's mandate, the Chair will refer the matter to the appropriate vice-president.
-