

MINUTES OF THE MEETING OF SENATE

SEPTEMBER 22, 2017

The meeting was held at 1:30 p.m. in Room 1R40, Arts and Humanities Building.

SENATORS: 70

| | | |
|----------------|----------------|----------------|
| A. Abuhussein | E. Hegedues | C. Olivier |
| R. Andersen | B. Hill | E. Panarello |
| W. Avusuglo | H. Hill | A. Ray |
| T. Baerg | T. Hinan | C. Roulston |
| P. Barmby | A. Hrymak | B. Rubin |
| G. Belfry | C. Jones | J. Rylett |
| P. Bishop | P. Jones | V. Schwean |
| M. Blackwood | D. Jorgensen | K. Shuey |
| J. Capone | J. Kim | Z. Sinel |
| E. Chamberlain | L. Kim | J. Siou |
| A. Chant | D. Kotsopoulos | V. Staroverov |
| L. Charland | D. Laird | C. Steeves |
| K. Clark | K. Lawless | G. Tigert |
| K. Cole | L. Logan | S. Trosow |
| R. Collins | E. Macpherson | M. Vandenbosch |
| A. Conway | J. Matthews | M. Viczko |
| R. Damji | M. McDayter | E. Walsh |
| R. Datta | A. Meyer | J. Wihlidal |
| J. Deakin | M. Milde | J. Wilson |
| O. Enbar | K. Miller | B.A. Younker |
| J. Garland | L. Miller | S. Yousafzai |
| C. Hardy | J. Mitchell | K. Zhou |
| Y. Hassan | K. Myers | |
| A. Hearn | V. Nielsen | |

Observers: M-B. Bonn, S. Camiletti, K. Campbell, R. Chelladurai, J. Doerksen, J. Esseltine, S. Pitel, J. Sadler, J. Weese

By Invitation: S. Rodriguez, M. Workentin

S.17-166 **Land Acknowledgement**

C. Roulston read the Land Acknowledgement.

S.17-167 **Welcome to New and Returning Senators**

On behalf of Senate, the Vice-Chair of Senate, M. Milde, welcomed the new and returning Senators.

S.17-168 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of June 9, 2017 were approved with the inclusion of the following sentence in the first paragraph of S.17-139: Selection Committee for the Provost & Vice-President (Academic): The inclusion of staff in the membership of Selection Committees should also be a consideration.

S.17-169 **REPORT OF THE PRESIDENT**

The President's report, distributed with the agenda, contained information on the following topics: welcome to Western's newest students, federal response to Naylor Report "Investing in Canada's Future: Strengthening the Foundations of Canadian Research", Western scholars recognized for research excellence, changing leadership at MAESD and Western leadership update.

J. Deakin, Provost & Vice-President (Academic), reported on the following items: update on the implementation of Western's Indigenous Strategic Plan, The Undergraduate Awards, Western's Strategic Mandate Agreement 2 (SMA2) and enrolments.

S.17-170 **OWL Course Wipe**

J. Deakin explained that in preparation for the new academic year, course content pre-dating Spring/Summer 2017 was removed from Western's course-management system (OWL) and as a result, students lost access to all previous course content. The OWL system was never intended to be used as an archive for course materials. In the previous system (WebCT) the content was automatically removed 60 days after final grades were submitted, but this feature was not available on OWL at the time of its introduction in 2012. Western Technology Services (WTS) began working on an automatic removal system similar to WebCT, but was not aware that many students used OWL to archive course material.

J. Deakin explained that she was unaware that the OWL content removal was to take place August 9 and that no communication strategy had been prepared and she apologized to the Western community for what happened. Sergio Rodriguez, Director of Client Services, said that WTS is in the process of organizing an internal review and will consult the Teaching Support Centre, Associate Deans (Academic) and Western Libraries. He also noted that information about this incident and an apology are posted on the OWL login page.

J. Deakin said that going forward, OWL will continue to remove old course content but added that no course material would be removed without creating a mechanism to reinstate it.

S.17-171 **UNANIMOUS CONSENT AGENDA** [Exhibit II]

It was moved by P. Bishop, seconded by A. Chant,

That the items listed in Exhibit II, Unanimous Consent Agenda, with the exception of item 6. Senate *ad hoc* Committee on Renewal – Report on Implement of Recommendations, be approved or received for information by Senate by unanimous consent.

CARRIED

REPORT OF THE OPERATIONS/AGENDA COMMITTEE [Exhibit III]

S.17-172 **Senate Membership – Filling of Vacancies by Appointment**

It was moved by P. Bishop, seconded by A. Chant,

That the Senate seats be filled by appointment at the recommendation of the units concerned as shown below (terms: July 1, 2017 – June 30, 2018):

| | |
|-----------------------------|-------------------|
| Brescia University College: | John Mitchell |
| Huron University College: | Donna Kotsopoulos |

CARRIED (By Unanimous Consent)

S.17-173 **Revision to Senate By-Laws, Section VI - Committees, Councils, Boards (Points 5 and 8a)**

S.17-173a **Revisions to Section VI, Point 5**

It was moved by C. Jones, seconded by P. Bishop,

That Senate By-Laws: Committees, Councils, Boards (Section VI, point 5) be revised as follows:

Either the Chair or the Vice-Chair of all Standing Committees, **except the Senate Review Board Academic**, shall be selected from those members of the Committee who are members of Senate.

CARRIED

S.17-173b **Revision to Section VI, Point 8a)**

It was moved by C. Jones, seconded by P. Bishop,

That Senate By-Laws: Committees, Councils, Boards (Section VI, point 8a) be revised as follows:

An *ex officio* member of a Senate Committee, Subcommittee, Council or Board may designate **two persons** to act on his/her behalf. **The designates shall occupy official positions in the same unit and be able to fully represent the *ex officio* member at the meeting. The Secretariat's Office must be notified about the names of the designates by September 1 each year.**

CARRIED

S.17-174 **Faculty of Information and Media Studies: Changes to the Faculty Council Membership**

It was moved by P. Bishop, seconded by A. Chant,

That the FIMS Faculty Council Constitution be amended to incorporate additional voting members from the non-managerial staff and undergraduate student constituency, as detailed in Exhibit III, Appendix 1.

CARRIED (By Unanimous Consent)

S.17-175 **Senate ad hoc Committee on Renewal - Report on Implementation of Recommendations**

Senate received for information a chart containing a status update about the implementation process of the recommendations made by the Senate ad hoc Committee on Renewal.

Responding to a member's concern about using the term "completed" in the status chart on the implementation of recommendations, M. Milde explained that in his view the process is complete but that does not prevent the matter from being raised again at a future Senate meeting. He agreed to bring this concern to the next OAC meeting for further discussion.

S.17-176 **Information Items Reported by the Senate Operations/Agenda Committee**

Exhibit III, Report of the Senate Operations/Agenda Committee, contained the following items that were received for information by unanimous consent:

- Revision to the Terms of Reference and Composition of the Senate Committee on University Planning (SCUP)
- 2018 Convocation Dates
- Officers of Convocation

REPORT OF THE SENATE NOMINATING COMMITTEE [Exhibit IV]

S.17-177 **Notice of Motion – Nominating Committee Procedures – Amendment**

At the June 9, 2017 meeting, Senator H. Orbach-Miller presented a Notice of Motion to amend the Nominating Committee Procedures to add the paragraph highlighted below.

In carrying out its responsibility, the committee endeavors to present slates of candidates that are diverse, that represent the breadth of the university's academic community, and are gender balanced.

The committee gives full consideration to all nominations presented to it whether those are self- nominations or nominations put forward by committee members.

It is the responsibility of members of the committee to ensure that there are sufficient nominees for consideration for positions being filled and for confirming that any nominees put forward are willing to take on the roles for which they are being nominated if elected.

The committee will inform Senate of positions to be filled prior to each meeting. All nominations must include a paragraph of not more than 100 words outlining the reasons for nomination and the candidate's suitability for the role.

The candidate(s) put forward by a student member of the committee for student-only eligible positions will be the only candidates considered. If no student candidate is put forward forty-eight (48) hours in advance of the meeting, any member may nominate a student for a student-only position.

Senate was advised that the Senate Nominating Committee considered the motion to amend Nominating Committee procedures so that only the student member of the Committee could propose candidate for student-only positions on Senate Committees at its meeting on September 15. In their deliberations, Committee members noted that while Article 25 (1) of the UWO Act mandates the election of senators by their constituencies, in exercising its responsibility for the academic policy of the University including the establishment and modification of committees, as set out in Article 29 and 29 (a) of the Act, Senate adheres to the principle set out in Article II (1) of its By-Laws that all members of Senate are entitled to participate fully in the business of Senate. This principle is also observed in the work of Senate committees, in which all elected members participate and have the right to participate fully regardless of their constituency. The

Nominating Committee determined that the proposed amendment was contrary to that principle, and so the motion was defeated.

S.17-178 **University Research Board – Membership**

W. Avusuglo (Graduate Student)(term to June 30, 2018) and J. Burkell (FIMS)(term to June 30, 2019) were elected to the University Research Board.

Given that no nominations were received at the meeting, the appointment of members for the following areas will be considered in October: One Post-Doc, and one faculty member from each of the Faculties of Education, Health Sciences, Law and Music.

S.17-179 **Senate Operations/Agenda Committee**

Yuelin (Kelvin) Zhou was elected to the Senate Operations/Agenda Committee to complete the term of P. Bishop who has resigned (term to June 30, 2018).

SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS [Exhibit V]

Senate granted speaking privileges the Vice-Chair of SCAPA, Professor Mark Workentin, who presented the report in the absence of the SCAPA Chair.

S.17-180 **Introduction of the Linamar Scholarship for Women in Engineering and Business**

It was moved by A. Hrymak, seconded by A. Chant,

That Senate approve the Terms of Reference for the Linamar Scholarship for Women in Engineering and Business, as shown below, for recommendation to the Board of Governors through the Vice-Chancellor.

Linamar Scholarship for Women in Engineering and Business

Awarded annually to a female student entering HBA 1 with the intention of completing the dual degree program in Engineering and Ivey (BESc/HBA) based on academic achievement and a demonstrated interest in pursuing a career in engineering and business. Students will be required to complete an application form by the first Friday in February. A limited number of applicants will be chosen to participate in an interview in April. Final decisions regarding selected recipients will be mailed with HBA offers of admission to the program in June. Candidates must be Canadian citizens or eligible to work in Canada. This scholarship will continue for the second and third years of the dual degree program provided the recipient is accepted into the dual degree program in Engineering and Business. Applications will be reviewed by representatives from the Ivey Business School and Faculty of Engineering to select candidates for an interview. A Selection Committee made up of representatives from the Ivey Business School and Faculty of Engineering, together with a representative of Linamar Corporation, will short list applicants and interview potential recipients. All recipients will have an opportunity to participate in a summer co-op with Linamar Corporation following years 3 and 4. An offer of full-time employment at Linamar Corporation may also be extended pending successful completion of the program and co-op terms. A recipient is not obligated to participate in the summer co-op or accept employment at Linamar Corporation following graduation to retain the scholarship. If a recipient fails to complete the summer co-op for any reason, the recipient will still retain the scholarship provided that the conditions of the scholarship are met.

Value: up to 10 selected annually each continuing for three years (Value will be one half of tuition in each year*)

Effective Date: 2018-2019 academic year

**It is understood that the value of one half of tuition will vary by year of study within the program and overall tuition will likely increase over time.*

This scholarship was created through a generous gift from the Hasenfratz and Newton Families and Linamar Corporation to promote and encourage women to pursue the dual degree program in Engineering and Ivey (BESc/HBA).

CARRIED

S.17-181 **Faculty of Arts and Humanities: Revisions to the Admission and Program Requirements of the Diplôme de Français des Affaires (Diploma in Business French) and the Certificat de Français des Affaires (Certificate in Business French)**

It was moved by P. Bishop, seconded by A. Chant,

That, effective September 1, 2017, the admission and program requirements for the Diplôme de Français des Affaires (Diploma in Business French) and the Certificat de Français des Affaires (Certificate in Business French) in the Faculty of Arts and Humanities, Department of French Studies be revised as shown in Exhibit V, Appendix 1.

CARRIED (By Unanimous Consent)

S.17-182 **School of Graduate and Postdoctoral Studies: Revisions to the Master of Arts (MA) in Education Studies, Applied Psychology in Schools and the PhD in Education Studies, School and Applied Child Psychology**

It was moved by P. Bishop, seconded by A. Chant,

That the Master of Arts (MA) in Education Studies, Applied Psychology in Schools and the PhD in Education Studies, School and Applied Child Psychology be revised effective September 1, 2018, as shown in Exhibit V, Appendix 2.

CARRIED (By Unanimous Consent)

S.17-183 **School of Graduate and Postdoctoral Studies: Renaming of the Master of Clinical Science (MCISc) in Physical Therapy**

It was moved by P. Bishop, seconded by A. Chant,

That, effective September 1, 2017, the Master of Clinical Science (MCISc) in Physical Therapy be renamed as the Master of Clinical Science (MCISc) in Advanced Health Care Practice.

CARRIED (By Unanimous Consent)

S.17-184 **School of Graduate and Postdoctoral Studies: Discontinuation of the Master of Arts (MAJ) in Journalism Program**

It was moved by P. Bishop, seconded by A. Chant,

That effective September 1, 2017 the Master of Arts in Journalism (MAJ) be discontinued.

CARRIED (By Unanimous Consent)

S.17-185 **Huron University College: Introduction of Governance, Leadership, and Ethics as a Subject Area**

It was moved by P. Bishop, seconded by A. Chant,

That the new subject area of Governance, Leadership, and Ethics (GLE) be introduced into the undergraduate offerings at Huron University College and included in Category A for Breadth Requirements for Graduation, effective September 1, 2017 as shown in Exhibit V, item 6.

CARRIED (By Unanimous Consent)

S.17-186 **Huron University College: Introduction of a Minor in Chinese Business Communications**

It was moved by P. Bishop, seconded by A. Chant,

That effective September 1, 2017, a Minor in Chinese Business Communications be introduced at Huron University College as shown in Exhibit V, item 7.

CARRIED (By Unanimous Consent)

S.17-187 **Revisions to MAPP 2.10 – Student Scholarships, Awards and Prizes Policy**

It was moved by J. Deakin, seconded by K. Zhou,

That Senate approve and recommend to the Board of Governors that MAPP 2.10 – Student Scholarships, Awards and Prizes policy be revised, as shown in Exhibit V, Appendix 3.

Responding to questions regarding the revisions to MAPP 2.10 – Student Scholarships, Awards and Prizes Policy, J. Doerksen Vice-Provost (Academic Programs), explained that the proposed revisions to MAPP 2.10 would allow a donor or donor representative to be engaged in the process of selecting award recipients if the award is connected to an offer of employment. This would provide a policy exemption for gifts that are connected to offers of employment, rather than continuing to deal with donor engagement related to employment as exceptions to policy.

The question was called and CARRIED

S.17-188 **Information Items Reported by the Senate Committee on Academic Policy and Awards**

Exhibit V, Report of the Senate Committee on Academic Policy and Awards, contained the following items that were received for information by the Senate by unanimous consent:

- SUPR-G Report: Cyclical Reviews of the Graduate Programs detailed in Exhibit V, Appendix 4
- SUPR-U Report: Cyclical Reviews of Programs detailed in Exhibit V, Appendix 5.
- New Scholarships and Awards

SENATE COMMITTEE ON UNIVERSITY PLANNING [Exhibit VI]

S.17-189 **Extension of Suncor Chair in Energy Policy**

It was moved by P. Bishop, seconded by A. Chant,

That the Suncor Chair in Energy Policy be extended for an additional three-year term with

academic appointment in the Ivey Business School as detailed in Exhibit VI, Appendix 1.

CARRIED (By Unanimous Consent)

S.17-190 **Information Items Reported by the Senate Committee on University Planning**

Exhibit VI, Report of the Senate Committee on University Planning, contained the following items that were received for information by the Senate by unanimous consent:

- Annual Report of the Working Group on Information Security (WGIS)
- Performance Indicators Report

S.17-190a **Cyber Protection/Security**

Responding to a question about storing Western's email on a Canadian data server, R. Chelladurai said that the commitment is to move the email to a Canadian server by late 2018.

Asked about cyber security training, R. Chelladurai said that new staff and faculty will have mandatory training around information security. This is a key element to Western's overall Cyber Security strategy.

REPORT OF THE HONORARY DEGREES COMMITTEE [Exhibit VII]

S.17-191 **Honorary Degree Recipients – Autumn Convocation 2017**

The Report of the Honorary Degrees Committee detailing the honorary degree recipients for Autumn Convocation 2017, detailed in Exhibit VII, was received for information by unanimous consent.

S.17-192 **REPORT TO SENATE FROM THE BOARD OF GOVERNORS** [Exhibit VIII]

The Report to Senate from the Board of Governors, detailed in Exhibit VIII, was received for information by unanimous consent.

S.17-193 **REPORT OF THE ACADEMIC COLLEAGUE** [Exhibit IX]

The report of the Academic Colleague on the meeting held in Toronto on August 23-24, 2017, detailed in Exhibit IX, was received for information by unanimous consent. Topics noted in the report included: Strategic Engagement Campaign, Internationalization, Sexual Violence and Campus Climate Survey, Bill 148 (Fair Workplaces, better Jobs Act), and Highly Skilled Workforce.

S.17-194 **ANNOUNCEMENTS** [Exhibit X]

Exhibit X, Announcement, was received for information by unanimous consent.

DISCUSSION AND QUESTION PERIOD

S.17-195 **Payment of Graduate Student Tuition Fees**

Responding to questions regarding the payment of graduate student tuition fees, G. Tigert, University Registrar, explained that any graduate student may opt to pay their tuition in two instalments with no late penalty. The first instalment is due on the tuition due date and the second instalment is due approximately 1 month later. When students pay more than 50% on the due

date but not the full amount, it is assumed they are selecting the two instalment method and no late payment charges are applied, unless they miss the second payment date.

Individual arrangements for payment plans are made when the timing of funding creates special circumstances for students. These arrangements can be made through the Office of the Registrar for a different schedule to pay fees. When these arrangements are made in advance, there is no late penalty applied.

He explained that the Office of the Registrar does not provide a monthly payment plan for graduate students as a default because of the extra workload it creates for the staff. The Office of the Registrar has consulted with other universities using a monthly payment plan and they confirmed that it does require significant resources to maintain.

S.17-196

Intellectual Property Policy

A member asked about the status of the new policy on Intellectual Property. J. Deakin reported that the item was withdrawn from the June 22 Board meeting pending further consultation. Senators asked if they would have the opportunity to debate the policy on intellectual property as it involves research and academic matters. A member requested to make a motion whereby Senate would have the opportunity to comment on the draft policy. The motion did not proceed during the meeting due to the rules of procedure for Senate. J. Capone said that the policy had not been reviewed for a long time and it needed to be brought in line with the regulations stipulated in the UWOFCA Collective Agreement. He explained that an open consultation process is being conducted by WORLDiscoveries and the University Legal Counsel and the deadline to receive submissions is October 24. Senators were advised that should the Board agree, the revised policy could be sent to Senate for discussion and advice at the November 17 meeting. The Board will consider the revised policy at its November 23 meeting.

J. Deakin said that she will raise Senate's concerns about the policy on intellectual property at the September 26 Board meeting.

ADJOURNMENT

The meeting adjourned at 3:10 p.m.

M. Milde
Vice-Chair

E. Hegedues
Acting Secretary