

**SENATE AGENDA**

1:30 p.m., Friday, October 20, 2017  
**Arts and Humanities Building, Rm 1R40**

*The Land Acknowledgment will be read at the beginning of the meeting.*

1. **Minutes of the Meeting of September 22, 2017**
2. Business Arising from the Minutes
3. Report of the President – **EXHIBIT I** (A. Chakma)
4. Unanimous Consent Agenda – **EXHIBIT II**
5. Reports of Committees:  
Operations/Agenda - **EXHIBIT III** (M. Milde)  
Nominating Committee – **EXHIBIT IV** (W. Pearson)  
Academic Policy and Awards - **EXHIBIT V** (J. Hatch)
6. Report from the Board of Governors – **EXHIBIT VI** (J. Knowles/M. Wilson)
7. Discussion and Question Period
8. New Business
9. Adjournment

Senate meetings are scheduled to begin at 1:30 p.m. and normally will end by 4:30 p.m. unless extended by a majority vote of those present.

**APPROVAL OF MINUTES**

**REPORT OF THE PRESIDENT**

**UNANIMOUS CONSENT AGENDA  
FOR ACTION**

**OPERATIONS/AGENDA COMMITTEE**

**FOR ACTION**

Nominating Committee – Alternate Member

**FOR INFORMATION**

2016-17 Annual Report of the Senate Review Board Academic

Candidates for Degrees and Diplomas – Autumn Convocation 2017

Order of Ceremony – Spring 2018

Update on Senate ad hoc Committee on Renewal Report on Implementation of Recommendations

**NOMINATING COMMITTEE**

**FOR ACTION**

Senate Committee on Academic Policy and Awards

Senate Committee on University Planning

University Research Board

**SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS (SCAPA)**

**FOR ACTION**

School of Graduate and Postdoctoral Studies: Introduction of a Dual Doctoral Degree Program (PhD) between Chalmers Tekniska Högskola AB and The University of Western Ontario

Brescia University College: Renaming and Revisions to the Major in Dimensions of Leadership, and the Introduction of Leadership Studies as a Subject Area

Huron University College: Introduction of a Specialization and Honors Specialization in Global Rights Studies

Articulation Agreements between Lambton College and Huron University College for qualified graduates of the Business Accounting Diploma Program and the Business Diploma Program

**FOR INFORMATION**

SUPR-G Report: Cyclical Review of Media Studies

SUPR-U Report: Cyclical Review of Thanatology, King's University College

Report of Scholastic Offences

Undergraduate Sessional Dates for 2018 and 2019

New Scholarships and Awards

**REPORT FROM THE BOARD OF GOVERNORS**

**FOR INFORMATION**

Report on the September 26, 2017 meeting of the Board of Governors

**MINUTES OF THE MEETING OF SENATE**

**SEPTEMBER 22, 2017**

The meeting was held at 1:30 p.m. in Room 1R40, Arts and Humanities Building.

SENATORS: 70

A. Abuhussein	E. Hegedues	C. Olivier
R. Andersen	B. Hill	E. Panarello
W. Avusuglo	H. Hill	A. Ray
T. Baerg	T. Hinan	C. Roulston
P. Barmby	A. Hrymak	B. Rubin
G. Belfry	C. Jones	J. Rylett
P. Bishop	P. Jones	V. Schwean
M. Blackwood	D. Jorgensen	K. Shuey
J. Capone	J. Kim	Z. Sinel
E. Chamberlain	L. Kim	J. Siou
A. Chant	D. Kotsopoulos	V. Staroverov
L. Charland	D. Laird	C. Steeves
K. Clark	K. Lawless	G. Tigert
K. Cole	L. Logan	S. Trosow
R. Collins	E. Macpherson	M. Vandenbosch
A. Conway	J. Matthews	M. Viczko
R. Damji	M. McDayter	E. Walsh
R. Datta	A. Meyer	J. Wihlidal
J. Deakin	M. Milde	J. Wilson
O. Enbar	K. Miller	B.A. Younker
J. Garland	L. Miller	S. Yousafzai
C. Hardy	J. Mitchell	K. Zhou
Y. Hassan	K. Myers	
A. Hearn	V. Nielsen	

Observers: M-B. Bonn, S. Camiletti, K. Campbell, R. Chelladurai, J. Doerksen, J. Esseltine, S. Pitel, J. Sadler, J. Weese

By Invitation: S. Rodriguez, M. Workentin

S.17-166 **Land Acknowledgement**

C. Roulston read the Land Acknowledgement.

S.17-167 **Welcome to New and Returning Senators**

On behalf of Senate, the Vice-Chair of Senate, M. Milde, welcomed the new and returning Senators.

S.17-168 **MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting of June 9, 2017 were approved with the inclusion of the following sentence in the first paragraph of S.17-139: Selection Committee for the Provost & Vice-President (Academic): The inclusion of staff in the membership of Selection Committees should also be a consideration.

S.17-169 **REPORT OF THE PRESIDENT**

The President's report, distributed with the agenda, contained information on the following topics: welcome to Western's newest students, federal response to Naylor Report "Investing in Canada's Future: Strengthening the Foundations of Canadian Research", Western scholars recognized for research excellence, changing leadership at MAESD and Western leadership update.

J. Deakin, Provost & Vice-President (Academic), reported on the following items: update on the implementation of Western's Indigenous Strategic Plan, The Undergraduate Awards, Western's Strategic Mandate Agreement 2 (SMA2) and enrolments.

S.17-170 **OWL Course Wipe**

J. Deakin explained that in preparation for the new academic year, course content pre-dating Spring/Summer 2017 was removed from Western's course-management system (OWL) and as a result, students lost access to all previous course content. The OWL system was never intended to be used as an archive for course materials. In the previous system (WebCT) the content was automatically removed 60 days after final grades were submitted, but this feature was not available on OWL at the time of its introduction in 2012. Western Technology Services (WTS) began working on an automatic removal system similar to WebCT, but was not aware that many students used OWL to archive course material.

J. Deakin explained that she was unaware that the OWL content removal was to take place August 9 and that no communication strategy had been prepared and she apologized to the Western community for what happened. Sergio Rodriguez, Director of Client Services, said that WTS is in the process of organizing an internal review and will consult the Teaching Support Centre, Associate Deans (Academic) and Western Libraries. He also noted that information about this incident and an apology are posted on the OWL login page.

J. Deakin said that going forward, OWL will continue to remove old course content but added that no course material would be removed without creating a mechanism to reinstate it.

S.17-171 **UNANIMOUS CONSENT AGENDA** [Exhibit II]

It was moved by P. Bishop, seconded by A. Chant,

That the items listed in Exhibit II, Unanimous Consent Agenda, with the exception of item 6. Senate *ad hoc* Committee on Renewal – Report on Implement of Recommendations, be approved or received for information by Senate by unanimous consent.

CARRIED

**REPORT OF THE OPERATIONS/AGENDA COMMITTEE** [Exhibit III]

S.17-172 **Senate Membership – Filling of Vacancies by Appointment**

It was moved by P. Bishop, seconded by A. Chant,

That the Senate seats be filled by appointment at the recommendation of the units concerned as shown below (terms: July 1, 2017 – June 30, 2018):

Brescia University College:	John Mitchell
Huron University College:	Donna Kotsopoulos

CARRIED (By Unanimous Consent)

S.17-173 **Revision to Senate By-Laws, Section VI - Committees, Councils, Boards (Points 5 and 8a)**

S.17-173a **Revisions to Section VI, Point 5**

It was moved by C. Jones, seconded by P. Bishop,

That Senate By-Laws: Committees, Councils, Boards (Section VI, point 5) be revised as follows:

Either the Chair or the Vice-Chair of all Standing Committees, **except the Senate Review Board Academic**, shall be selected from those members of the Committee who are members of Senate.

CARRIED

S.17-173b **Revision to Section VI, Point 8a)**

It was moved by C. Jones, seconded by P. Bishop,

That Senate By-Laws: Committees, Councils, Boards (Section VI, point 8a) be revised as follows:

An *ex officio* member of a Senate Committee, Subcommittee, Council or Board may designate **two persons** to act on his/her behalf. **The designates shall occupy official positions in the same unit and be able to fully represent the *ex officio* member at the meeting. The Secretariat's Office must be notified about the names of the designates by September 1 each year.**

CARRIED

S.17-174 **Faculty of Information and Media Studies: Changes to the Faculty Council Membership**

It was moved by P. Bishop, seconded by A. Chant,

That the FIMS Faculty Council Constitution be amended to incorporate additional voting members from the non-managerial staff and undergraduate student constituency, as detailed in Exhibit III, Appendix 1.

CARRIED (By Unanimous Consent)

S.17-175 **Senate ad hoc Committee on Renewal - Report on Implementation of Recommendations**

Senate received for information a chart containing a status update about the implementation process of the recommendations made by the Senate ad hoc Committee on Renewal.

Responding to a member's concern about using the term "completed" in the status chart on the implementation of recommendations, M. Milde explained that in his view the process is complete but that does not prevent the matter from being raised again at a future Senate meeting. He agreed to bring this concern to the next OAC meeting for further discussion.

S.17-176 **Information Items Reported by the Senate Operations/Agenda Committee**

Exhibit III, Report of the Senate Operations/Agenda Committee, contained the following items that were received for information by unanimous consent:

- Revision to the Terms of Reference and Composition of the Senate Committee on University Planning (SCUP)
- 2018 Convocation Dates
- Officers of Convocation

**REPORT OF THE SENATE NOMINATING COMMITTEE** [Exhibit IV]

S.17-177 **Notice of Motion – Nominating Committee Procedures – Amendment**

At the June 9, 2017 meeting, Senator H. Orbach-Miller presented a Notice of Motion to amend the Nominating Committee Procedures to add the paragraph highlighted below.

In carrying out its responsibility, the committee endeavors to present slates of candidates that are diverse, that represent the breadth of the university's academic community, and are gender balanced.

The committee gives full consideration to all nominations presented to it whether those are self- nominations or nominations put forward by committee members.

It is the responsibility of members of the committee to ensure that there are sufficient nominees for consideration for positions being filled and for confirming that any nominees put forward are willing to take on the roles for which they are being nominated if elected.

The committee will inform Senate of positions to be filled prior to each meeting. All nominations must include a paragraph of not more than 100 words outlining the reasons for nomination and the candidate's suitability for the role.

The candidate(s) put forward by a student member of the committee for student-only eligible positions will be the only candidates considered. If no student candidate is put forward forty-eight (48) hours in advance of the meeting, any member may nominate a student for a student-only position.

Senate was advised that the Senate Nominating Committee considered the motion to amend Nominating Committee procedures so that only the student member of the Committee could propose candidate for student-only positions on Senate Committees at its meeting on September 15. In their deliberations, Committee members noted that while Article 25 (1) of the UWO Act mandates the election of senators by their constituencies, in exercising its responsibility for the academic policy of the University including the establishment and modification of committees, as set out in Article 29 and 29 (a) of the Act, Senate adheres to the principle set out in Article II (1) of its By-Laws that all members of Senate are entitled to participate fully in the business of Senate. This principle is also observed in the work of Senate committees, in which all elected members participate and have the right to participate fully regardless of their constituency. The

Nominating Committee determined that the proposed amendment was contrary to that principle, and so the motion was defeated.

S.17-178 **University Research Board – Membership**

W. Avusuglo (Graduate Student)(term to June 30, 2018) and J. Burkell (FIMS)(term to June 30, 2019) were elected to the University Research Board.

Given that no nominations were received at the meeting, the appointment of members for the following areas will be considered in October: One Post-Doc, and one faculty member from each of the Faculties of Education, Health Sciences, Law and Music.

S.17-179 **Senate Operations/Agenda Committee**

Yuelin (Kelvin) Zhou was elected to the Senate Operations/Agenda Committee to complete the term of P. Bishop who has resigned (term to June 30, 2018).

**SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS** [Exhibit V]

*Senate granted speaking privileges the Vice-Chair of SCAPA, Professor Mark Workentin, who presented the report in the absence of the SCAPA Chair.*

S.17-180 **Introduction of the Linamar Scholarship for Women in Engineering and Business**

It was moved by A. Hrymak, seconded by A. Chant,

That Senate approve the Terms of Reference for the Linamar Scholarship for Women in Engineering and Business, as shown below, for recommendation to the Board of Governors through the Vice-Chancellor.

**Linamar Scholarship for Women in Engineering and Business**

Awarded annually to a female student entering HBA 1 with the intention of completing the dual degree program in Engineering and Ivey (BESc/HBA) based on academic achievement and a demonstrated interest in pursuing a career in engineering and business. Students will be required to complete an application form by the first Friday in February. A limited number of applicants will be chosen to participate in an interview in April. Final decisions regarding selected recipients will be mailed with HBA offers of admission to the program in June. Candidates must be Canadian citizens or eligible to work in Canada. This scholarship will continue for the second and third years of the dual degree program provided the recipient is accepted into the dual degree program in Engineering and Business. Applications will be reviewed by representatives from the Ivey Business School and Faculty of Engineering to select candidates for an interview. A Selection Committee made up of representatives from the Ivey Business School and Faculty of Engineering, together with a representative of Linamar Corporation, will short list applicants and interview potential recipients. All recipients will have an opportunity to participate in a summer co-op with Linamar Corporation following years 3 and 4. An offer of full-time employment at Linamar Corporation may also be extended pending successful completion of the program and co-op terms. A recipient is not obligated to participate in the summer co-op or accept employment at Linamar Corporation following graduation to retain the scholarship. If a recipient fails to complete the summer co-op for any reason, the recipient will still retain the scholarship provided that the conditions of the scholarship are met.

Value: up to 10 selected annually each continuing for three years (Value will be one half of tuition in each year\*)  
Effective Date: 2018-2019 academic year

*\*It is understood that the value of one half of tuition will vary by year of study within the program and overall tuition will likely increase over time.*

*This scholarship was created through a generous gift from the Hasenfratz and Newton Families and Linamar Corporation to promote and encourage women to pursue the dual degree program in Engineering and Ivey (BESc/HBA).*

CARRIED

S.17-181 **Faculty of Arts and Humanities: Revisions to the Admission and Program Requirements of the Diplôme de Français des Affaires (Diploma in Business French) and the Certificat de Français des Affaires (Certificate in Business French)**

It was moved by P. Bishop, seconded by A. Chant,

That, effective September 1, 2017, the admission and program requirements for the Diplôme de Français des Affaires (Diploma in Business French) and the Certificat de Français des Affaires (Certificate in Business French) in the Faculty of Arts and Humanities, Department of French Studies be revised as shown in Exhibit V, Appendix 1.

CARRIED (By Unanimous Consent)

S.17-182 **School of Graduate and Postdoctoral Studies: Revisions to the Master of Arts (MA) in Education Studies, Applied Psychology in Schools and the PhD in Education Studies, School and Applied Child Psychology**

It was moved by P. Bishop, seconded by A. Chant,

That the Master of Arts (MA) in Education Studies, Applied Psychology in Schools and the PhD in Education Studies, School and Applied Child Psychology be revised effective September 1, 2018, as shown in Exhibit V, Appendix 2.

CARRIED (By Unanimous Consent)

S.17-183 **School of Graduate and Postdoctoral Studies: Renaming of the Master of Clinical Science (MCISc) in Physical Therapy**

It was moved by P. Bishop, seconded by A. Chant,

That, effective September 1, 2017, the Master of Clinical Science (MCISc) in Physical Therapy be renamed as the Master of Clinical Science (MCISc) in Advanced Health Care Practice.

CARRIED (By Unanimous Consent)

S.17-184 **School of Graduate and Postdoctoral Studies: Discontinuation of the Master of Arts (MAJ) in Journalism Program**

It was moved by P. Bishop, seconded by A. Chant,

That effective September 1, 2017 the Master of Arts in Journalism (MAJ) be discontinued.

CARRIED (By Unanimous Consent)



S.17-185 **Huron University College: Introduction of Governance, Leadership, and Ethics as a Subject Area**

It was moved by P. Bishop, seconded by A. Chant,

That the new subject area of Governance, Leadership, and Ethics (GLE) be introduced into the undergraduate offerings at Huron University College and included in Category A for Breadth Requirements for Graduation, effective September 1, 2017 as shown in Exhibit V, item 6.

CARRIED (By Unanimous Consent)

S.17-186 **Huron University College: Introduction of a Minor in Chinese Business Communications**

It was moved by P. Bishop, seconded by A. Chant,

That effective September 1, 2017, a Minor in Chinese Business Communications be introduced at Huron University College as shown in Exhibit V, item 7.

CARRIED (By Unanimous Consent)

S.17-187 **Revisions to MAPP 2.10 – Student Scholarships, Awards and Prizes Policy**

It was moved by J. Deakin, seconded by K. Zhou,

That Senate approve and recommend to the Board of Governors that MAPP 2.10 – Student Scholarships, Awards and Prizes policy be revised, as shown in Exhibit V, Appendix 3.

Responding to questions regarding the revisions to MAPP 2.10 – Student Scholarships, Awards and Prizes Policy, J. Doerksen Vice-Provost (Academic Programs), explained that the proposed revisions to MAPP 2.10 would allow a donor or donor representative to be engaged in the process of selecting award recipients if the award is connected to an offer of employment. This would provide a policy exemption for gifts that are connected to offers of employment, rather than continuing to deal with donor engagement related to employment as exceptions to policy.

The question was called and CARRIED

S.17-188 **Information Items Reported by the Senate Committee on Academic Policy and Awards**

Exhibit V, Report of the Senate Committee on Academic Policy and Awards, contained the following items that were received for information by the Senate by unanimous consent:

- SUPR-G Report: Cyclical Reviews of the Graduate Programs detailed in Exhibit V, Appendix 4
- SUPR-U Report: Cyclical Reviews of Programs detailed in Exhibit V, Appendix 5.
- New Scholarships and Awards

**SENATE COMMITTEE ON UNIVERSITY PLANNING** [Exhibit VI]

S.17-189 **Extension of Suncor Chair in Energy Policy**

It was moved by P. Bishop, seconded by A. Chant,

That the Suncor Chair in Energy Policy be extended for an additional three-year term with

academic appointment in the Ivey Business School as detailed in Exhibit VI, Appendix 1.

CARRIED (By Unanimous Consent)

S.17-190 **Information Items Reported by the Senate Committee on University Planning**

Exhibit VI, Report of the Senate Committee on University Planning, contained the following items that were received for information by the Senate by unanimous consent:

- Annual Report of the Working Group on Information Security (WGIS)
- Performance Indicators Report

S.17-190a **Cyber Protection/Security**

Responding to a question about storing Western's email on a Canadian data server, R. Chelladurai said that the commitment is to move the email to a Canadian server by late 2018.

Asked about cyber security training, R. Chelladurai said that new staff and faculty will have mandatory training around information security. This is a key element to Western's overall Cyber Security strategy.

**REPORT OF THE HONORARY DEGREES COMMITTEE** [Exhibit VII]

S.17-191 **Honorary Degree Recipients – Autumn Convocation 2017**

The Report of the Honorary Degrees Committee detailing the honorary degree recipients for Autumn Convocation 2017, detailed in Exhibit VII, was received for information by unanimous consent.

S.17-192 **REPORT TO SENATE FROM THE BOARD OF GOVERNORS** [Exhibit VIII]

The Report to Senate from the Board of Governors, detailed in Exhibit VIII, was received for information by unanimous consent.

S.17-193 **REPORT OF THE ACADEMIC COLLEAGUE** [Exhibit IX]

The report of the Academic Colleague on the meeting held in Toronto on August 23-24, 2017, detailed in Exhibit IX, was received for information by unanimous consent. Topics noted in the report included: Strategic Engagement Campaign, Internationalization, Sexual Violence and Campus Climate Survey, Bill 148 (Fair Workplaces, better Jobs Act), and Highly Skilled Workforce.

S.17-194 **ANNOUNCEMENTS** [Exhibit X]

Exhibit X, Announcement, was received for information by unanimous consent.

**DISCUSSION AND QUESTION PERIOD**

S.17-195 **Payment of Graduate Student Tuition Fees**

Responding to questions regarding the payment of graduate student tuition fees, G. Tigert, University Registrar, explained that any graduate student may opt to pay their tuition in two instalments with no late penalty. The first instalment is due on the tuition due date and the second instalment is due approximately 1 month later. When students pay more than 50% on the due

date but not the full amount, it is assumed they are selecting the two instalment method and no late payment charges are applied, unless they miss the second payment date.

Individual arrangements for payment plans are made when the timing of funding creates special circumstances for students. These arrangements can be made through the Office of the Registrar for a different schedule to pay fees. When these arrangements are made in advance, there is no late penalty applied.

He explained that the Office of the Registrar does not provide a monthly payment plan for graduate students as a default because of the extra workload it creates for the staff. The Office of the Registrar has consulted with other universities using a monthly payment plan and they confirmed that it does require significant resources to maintain.

S.17-196

**Intellectual Property Policy**

A member asked about the status of the new policy on Intellectual Property. J. Deakin reported that the item was withdrawn from the June 22 Board meeting pending further consultation. Senators asked if they would have the opportunity to debate the policy on intellectual property as it involves research and academic matters. A member requested to make a motion whereby Senate would have the opportunity to comment on the draft policy. The motion did not proceed during the meeting due to the rules of procedure for Senate. J. Capone said that the policy had not been reviewed for a long time and it needed to be brought in line with the regulations stipulated in the UWOFA Collective Agreement. He explained that an open consultation process is being conducted by WORLDdiscoveries and the University Legal Counsel and the deadline to receive submissions is October 24. Senators were advised that should the Board agree, the revised policy could be sent to Senate for discussion and advice at the November 17 meeting. The Board will consider the revised policy at its November 23 meeting.

J. Deakin said that she will raise Senate's concerns about the policy on intellectual property at the September 26 Board meeting.

**ADJOURNMENT**

The meeting adjourned at 3:10 p.m.

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M. Milde  
Vice-Chair

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E. Hegedues  
Acting Secretary

EXHIBIT I

REPORT OF THE PRESIDENT

To: Senators  
From: Amit Chakma  
Date: October 11, 2017  
Re: President's Report to Senate

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For the October 20, 2017 meeting of Senate, I wish to highlight the following news and developments since the last meeting of Senate on September 22, 2017.

**Tribute to late President Emeritus Alan Adlington:** We were saddened to learn of the passing of Western President Emeritus Alan Adlington on September 30 at age 92. Mr. Adlington's career at Western included 10 months as Acting President in 1984 following then-President George Connell's departure for the University of Toronto. Alan was an economist, a veteran of the Second World War and a proud Western graduate (BA'50 and LLD'86) who served the University in many capacities, including as Vice-President (Administration). He also served as Ontario's Deputy Minister of Colleges and Universities, and prior to his arrival at Western he was the University of Waterloo's first chief financial and administrative officer. As a senior administrator at Western, he had a hand in the planning of many buildings across campus, including the Robarts Research Institute, Community Health Unit, Ivey's National Centre for Management Research & Development, Thompson Arena, Platt's Lane Estates, the Music Building and the Boundary Layer Wind Tunnel. Our condolences are extended to Alan's family and friends.

**Western staff members recognized for excellence:** Recipients of the 2017 Western Award of Excellence have been named. Considered the highest honour for Western's non-academic staff members, the award was established in 2005 to recognize and encourage exceptional performance. Warm congratulations are extended to **Geoff Houlton** (Porter, Essex Hall), **Debra Merrifield** (Administrative Officer, Department of Economics), **Michal Valovcik** (Caretaker, Westminster Hall), **Lori Johnson** (Graduate Administrator, Department of Geography), **Phin Perquin** (Lab Technician, Department of Physics & Astronomy), **Rebecca Smith** (Scholar's Programs & Academic Outreach Coordinator, Student Success Centre), and **Jess Bechard** (Manager of Communications & Information Technology, Faculty of Health Sciences).

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**Linamar gift supports future engineering and business leaders:** On September 27, I was delighted to celebrate a \$5-million gift from Linamar Corporation and the Hasenfratz family that creates 10 scholarships for female students each year which will fund half the cost of tuition for each of the three years recipients study in Western's Engineering and Business Dual Degree Program. The Linamar Scholarship for Women in Engineering and Business will also guarantee students a summer co-op at the end of their third and fourth years, plus an offer of full-time employment at Linamar after graduation. Among special guests present at the announcement was Linamar CEO and Western alumna **Linda Hasenfratz** (BSc'89, MBA'97), her father and Linamar founder **Frank Hasenfratz** (LLD'16), and Linda's husband, **Ed Newton**.

**Partnership with Toronto and McMaster supports entrepreneurship:** On September 28, Western announced a new partnership involving a collaborative work space located on the University of Toronto's campus for student entrepreneurs and their start-ups. 'ONRamp' offers students access to several flexible shared workspaces, meeting rooms, board rooms and event spaces, across three floors and 15,000 square feet of the Banting Institution on the U of T downtown campus, directly across MaRS Discovery District. The facility brings together entrepreneurs from members of the Campus-Linked Accelerator (CLA) program – including Western's Propel and McMaster's Forge. As many of Propel's student entrepreneurs, mentors and investors are from the GTA, access to this new space enables them to continue and accelerate their work off-campus in the heart of downtown Toronto.

**Schulich and Law partner to host inaugural Indigenous culture day:** On October 4, the Schulich School of Medicine & Dentistry and Faculty of Law hosted a special day of learning for their students with a focus on issues related to Indigenous health and law in Canada. Titled **Tyu ko tak nahte' yu kwa nute'** (Let's move what we know forward), the education day was organized in response to the Truth and Reconciliation Commission's Calls to Action and featured a keynote address by **Ry Moran**, Director of the National Centre for Truth and Reconciliation at the University of Manitoba. I encourage all Senators to take the time to view Mr. Moran's powerful presentation on the legacy of abuse caused by Canada's residential school system and the historic mistreatment of Indigenous people posted online to Schulich's Twitter account at <https://twitter.com/SchulichMedDent/status/915618383369924609>

**Western leadership update:** The work of selection committees for the Provost & Vice-President (Academic) and the Deans of FIMS, Science and the Ivey Business School continues.

**UNANIMOUS CONSENT AGENDA**

**FOR APPROVAL**

*Any member who wishes to ask a question, discuss, or oppose an item that is listed below may have it removed from the consent agenda by contacting the Secretary of Senate prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the following motion.*

**Recommended:** That the following items be approved or received for information by the Senate by unanimous consent:

**Report of the Senate Operations/Agenda Committee – EXHIBIT III**

1. 2016-17 Annual Report of the Senate Review Board Academic	INFORMATION
2. Candidates for Degrees and Diplomas – Autumn Convocation 2017	INFORMATION
3. Order of Ceremony – Spring 2018	INFORMATION
4. Update on Senate ad hoc Committee on Renewal Rep[ort on Implementation of Recommendations	INFORMATION

**Report of the Senate Committee on Academic Policy and Awards (SCAPA) –EXHIBIT V**

5. School of Graduate and Postdoctoral Studies: Introduction of a Dual Doctoral Degree Program (PhD) between Chalmers Tekniska Högskola AB and The University of Western Ontario	ACTION
6. Brescia University College: Renaming of and Revisions to the Major in Dimensions in Leadership, and the Introduction of Leadership Studies as a Subject Area	ACTION
7. Huron University College: Introduction of a Specialization and Honors Specialization in Global Rights Studies	ACTION
8. Articulation Agreements between Lambton College and Huron University College for qualified graduates of the Business Accounting Diploma Program and the Business Diploma Program	ACTION
9. SUPR-G Report: Cyclical Review of Media Studies	INFORMATION
10. SUPR-U Report: Cyclical Review of Thanatology, King's University College	INFORMATION
11. Report of Scholastic Offences	INFORMATION
12. Undergraduate Sessional Dates for 2018 and 2019	INFORMATION
13. New Scholarships and Awards	INFORMATION

**Report from the Board of Governors – EXHIBIT VIII**

14. Report on the September 26, 2017 Board Meeting	INFORMATION
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### The Unanimous Consent Agenda

The Senate's parliamentary authority -- *Sturgis Standard Code of Parliamentary Procedure* -- explains the consent agenda:

Organizations having a large number of routine matters to approve often save time by use of a *consent agenda*, also called a *consent calendar* or *unanimous consent agenda*. This is a portion of the printed agenda listing matters that are expected to be non-controversial and on which there are likely to be no questions.

Before taking the vote, the chair allows time for the members to read the list to determine if it includes any matters on which they may have a question, or which they would like to discuss or oppose. Any member has a right to remove any item from the consent agenda, in which case it is transferred to the regular agenda so that it may be considered and voted on separately. The remaining items are then unanimously approved *en bloc* without discussion, saving the time that would be required for individual votes.

While approval of an omnibus motion saves time at Senate meetings, Senate members will want to review the agenda materials carefully in order that they properly discharge their responsibilities.

#### **How it works:**

In consultation with Committee chairs and principal resource persons, the Secretary identifies action and information items that are routine and/or likely non-controversial. In each Committee's report, these items are noted in the list of items at the beginning of the report. Action and information items on the agenda and in committee reports that are not noted on the consent agenda will be presented singly for discussion and voting (when appropriate).

When members receive their Senate agendas, they should review all reports in the usual manner. **If any member wants to ask a question, discuss, or oppose an item that is marked for the consent agenda, he or she can have it be removed from the consent agenda** by contacting the Secretary of the Senate prior to the meeting or by asking that it be removed before the Chair calls for a mover and seconder for the motion to approve or receive, by unanimous consent, the items listed.

At the Senate meeting, before the unanimous consent motion is presented for approval, the Chair of the Senate (1) will advise the Senate of items that are to be removed from the list, based on prior requests from Senate members; and (2) will ask if there are any other items that should be removed from the list. The remaining items are then unanimously approved *en bloc* without discussion, saving the time that would be required for individual presentation and voting. Those matters that have been struck from the consent agenda will be handled in the usual way as each Committee's report is presented.

The minutes of the Senate meeting will report matters approved as part of the consent agenda as "carried by unanimous consent". Information items received as part of the consent agenda will be reported as received.

**REPORT OF THE SENATE OPERATIONS/AGENDA COMMITTEE**

<b>Contents</b>	<b>Consent Agenda</b>
<b>Nominating Committee – Alternate Member</b>	<b>No</b>
<b>2016-17 Annual Report of the Senate Review Board Academic</b>	<b>Yes</b>
<b>Candidates for Degrees and Diplomas – Autumn Convocation 2017</b>	<b>Yes</b>
<b>Order of Ceremony – Spring 2018</b>	<b>Yes</b>
<b>Update on Senate <i>ad hoc</i> Committee on Renewal Report on Implementation of Recommendations</b>	<b>Yes</b>

FOR APPROVAL

1. **Nominating Committee – Alternate Member**

[Must be members of Senate] [Workload: Meets monthly, the Friday of the week before Senate at 9:15 a.m.]

[Current list of Senators can be found at:  
<http://www.uwo.ca/univsec/senate/committees/index.html>]

Composition: Seven members of Senate, elected by Senate, at least one of whom shall be a graduate student. Not more than two members from a single academic unit. The School of Graduate and Postdoctoral Studies is not considered an academic unit in this context.

There will be three alternates who are members of Senate, one of whom is a student, to attend meetings when regular members are unable to attend.

**Current Elected Members:**

Term continuing to June 30, 2018:

Ahmed Abuhussein (Grad), Tom Carmichael (FIMS/Dean), Albert Katz (SS), Desmond Moser (Sci)

Terms continue to June 30, 2019:

K. Miller (Admin Staff), Wendy Pearson (AH), W. Siqueira (Schulich)

**Current Elected Alternates:**

Terms ending June 30, 2018:

Kim Clark (SS), vacancy

Term continuing to June 30, 2019:

Melody Viczko (Educ)

**Alternate Required:** One alternate student member of Senate to complete the term of Ocean Enbar.

**Nominee:** Shaha Yousafzai (Student)(term to June 30, 2018)



FOR INFORMATION

2. **2016-2017 Annual Report Of The Senate Review Board Academic**

See [Appendix 1](#).

3. **Candidates for Degrees and Diplomas – Autumn Convocation 2017**

On behalf of the Senate the Provost approves the list of Candidates for Degrees and Diplomas upon the recommendation of the Registrar [S.96-124]. The list of Candidates approved by the Provost will be appended to the official minutes of the October 20, 2017 Senate meeting.

4. **Order of Ceremony – Spring Convocation 2018**

See [Appendix 2](#).

5. **Update on Senate *ad hoc* Committee on Renewal Report on Implementation of Recommendations**

Following the recent arrival of the new University Secretary, OAC is actively considering the various areas that require engagement and will be bringing forward a planned list of activities for a forthcoming Senate meeting. Already underway are the areas of roles and responsibilities of committee members and follow up with Faculties regarding their own election processes.

**2016-2017 ANNUAL REPORT OF THE SENATE REVIEW BOARD ACADEMIC**

[Prepared by the University Secretariat]

The Senate Review Board Academic (SRBA) received 20 appeal applications between September 1, 2016 and August 31, 2017. The Board issued final decisions for 16 of those appeals, and also issued a final decision for an appeal that had been filed in the previous reporting period. Three of the 20 appeals were withdrawn and one appeal will be considered later this Fall and reported in next year's annual report.

Of the 17 appeals decided during this period, 4 were filed by graduate students and 13 were filed by undergraduate students. The respondent Faculties for the undergraduate student appeals were: Arts & Humanities (1 appeal), Health Sciences (6 appeals), Ivey School of Business (1 appeal), Science (3 appeals), Social Science (1 appeal), Brescia University College (1 appeal).

SRBA denied 15 of the 17 appeals without oral hearings. Of the two oral hearings, one dealt with the penalty imposed for a scholastic offence and was denied. The other appeal dealt with a requirement to withdraw after failure of a clinical practicum. SRBA granted the appeal in part: it overturned the requirement to withdraw but upheld the course failure.

Chair: Keith Fleming

Vice-Chairs:  
Lina Dagnino  
Dennis Klimchuk

**Order of Ceremony – Spring Convocation 2018**

SPRING 2018	10:00 a.m.	3:00 p.m
<b>Monday, June 11</b>	No Ceremony	No Ceremony
<b>Tuesday, June 12</b>	School of Graduate & Postdoctoral Studies * Faculty of Social Science (BA Honors, BSc Honors programs, Diplomas and Certificates)	School of Graduate & Postdoctoral Studies * King's University College
<b>Wednesday, June 13</b>	Faculty of Social Science (BMOS)	Faculty of Science (3yr and 4yr, excluding Honors) Faculty of Social Science (3yr and 4 yr, excluding Honors and BMOS)
<b>Thursday, June 14</b>	School of Graduate & Postdoctoral Studies * Schulich School of Medicine & Dentistry and Faculty of Science (BMSc Honors and 4yr)	School of Graduate & Postdoctoral Studies * Faculty of Science (Honors)
<b>Friday, June 15</b>	School of Graduate & Postdoctoral Studies * Faculty of Engineering	School of Graduate & Postdoctoral Studies * Faculty of Education Schulich School of Medicine & Dentistry (Dentistry)
<b>Monday, June 18</b>	School of Graduate & Postdoctoral Studies * Faculty of Arts and Humanities Don Wright Faculty of Music	School of Graduate & Postdoctoral Studies * Brescia University College Faculty of Health Sciences (Honors, 3yr and 4yr, Dips. & Certs.)
<b>Tuesday, June 19</b>	Richard Ivey School of Business	School of Graduate & Postdoctoral Studies * Huron University College Faculty of Health Sciences – Kinesiology
<b>Wednesday, June 20</b>	School of Graduate & Postdoctoral Studies * Faculty of Information and Media Studies	School of Graduate & Postdoctoral Studies * Faculty of Health Sciences (Nursing) Faculty of Law

\*students in graduate programs hosted by the Faculties on the particular day

**REPORT OF THE SENATE NOMINATING COMMITTEE**

Contents	Consent Agenda
Senate Committee on Academic Policy and Awards	No
Senate Committee on University Planning	No
University Research Board	No

**ACTION**

1. **Senate Committee on Academic Policy and Awards** (SCAPA)

**Composition:** Includes ten members elected by Senate, including

- two students: one graduate student and one undergraduate student
- eight members:
  - at least five of whom are members of Senate at the time of appointment
  - at least one of whom shall be a faculty member from each of the Faculties of Arts and Humanities, Science, Social Science and the School of Graduate and Postdoctoral Studies
  - no more than one of the members of faculty may be a Dean
  - up to one of these members may be a Senator from the General Community

**Current Senate Membership**

**Terms continuing to June 30, 2018:**

J. Hatch (S)(AH), D. Jorgensen (S)(AH), G. Parraga (S) (Schulich), E. Walsh(S)(Grad),  
(vacancy)

**Terms continuing to June 30, 2019:**

J. Cuciurean (Mus), R. Klassen (Ivey), D. Mok (SS), J. Specht (Educ), M. Workentin (Sci)

**Required:** one undergraduate student to complete the term of S. Yousafzai  
(term to June 30, 2018)

**Nominee:** **Maailah Blackwood** (Undergraduate Student)

2. **Senate Committee on University Planning**

**Composition:**

Includes twelve members elected by Senate

6 members of faculty, who are members of Senate at the time elected, only one of whom may be a Dean

Two graduate students\*

One undergraduate student Senator

Two administrative staff

One postdoctoral fellow

Membership terms: two years for elected faculty and staff; one year for graduate and undergraduate students and postdoctoral fellow.

\*The President of the Society of Graduate Students shall qualify as a student for this purpose.

Terms: Faculty/Staff: 2 year  
Students: 1 year

**Current Senate-Elected Members:**

**Terms continuing to June 30, 2018:**

A. Abuhussein (Grad), W. Avusuglo (Grad), vacancy (ugrad), A. Bowlus (SS),  
N. Novielli (Post-Doc),

**Terms continuing to June 30, 2019:**

C. Alleyne (Admin Staff), J. Garland (HS), G. Kopp (Engg), D. Laird (Schulich), B. Rubin (Sci),  
V. Sarkany (Admin Staff), K. Verwaayen (AH)

**Required:** One undergraduate student to complete the term of Maailah Blackwood who has resigned  
(term July 1, 2017 to June 30, 2018)

**Nominee:** Courtney Hardy (Undergraduate Student)

3. **University Research Board**

**Composition:** includes fifteen members elected by Senate as follows:

- Eleven members of faculty (one from each faculty/school, excluding SGPS), at least one of whom occupies a senior position in a Research Centre or Institute as defined under [MAPP 7.9](#) (Establishment, Governance and Review of Research Institutes, Centres and Groups)
- Two graduate students
- Two postdoctoral representatives

**Current Membership:**

**Terms continuing to June 30, 2018:**

Wisdom Avusuglo (Graduate Student), Edmund Walsh (Graduate Student), Jessica Esseltine (Post-Doc),  
Matt Davison (Sci), Gregory Dekaban (Schulich),

**Terms continuing to June 30, 2019:**

Jackie Burkell (FIMS), Miriam Capretz (Engg), Ingrid Johnsrude (SS), Wendy Pearson (AH),  
John Wilson (Ivey)

**Required:**

- One Post-Doc
- One faculty member from each of Education, Health Sciences, Law and Music  
(3 will have terms to June 30, 2018)

<b>Nominees:</b>	<u>Kyle Paradis</u>	(Post-Doc) (term to June 30, 2018)
	<u>Rita A. Gardiner</u>	(Educ) (term to June 30, 2018)
	<u>Treena Orchard</u>	(HS) (term to June 30, 2019)
	<u>Jason Neyers</u>	(Law)(term to June 30, 2018)
	<u>Patrick Schmidt</u>	(Mus) (term to June 30, 2018)

Terms: graduate student and Post-Doc-1 year; faculty-two years (excepted as noted above).

**FOR INFORMATION**

**Future Business of the Senate Nominating Committee**

Upcoming Nominating Committee agenda items are posted on the Senate website at:  
<http://www.uwo.ca/univsec/pdf/senate/newnoms.pdf>

**Note:**

Following the February Senate election period, during which positions on Senate will have been filled for terms to start July 1, the Nominating Committee follows up by making its recommendations for most Senate Committees at its April meeting, for terms that also start July 1. If you have a nomination to make, and the nominee has agreed to let his/her name stand, please email your recommendation to [nmartine@uwo.ca](mailto:nmartine@uwo.ca).

**REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS  
(SCAPA)**

<b>Contents</b>	<b>Consent Agenda</b>
<b>School of Graduate and Postdoctoral Studies: Introduction of a Dual Doctoral Degree Program (PhD) between Chalmers Tekniska Högskola AB and The University of Western Ontario</b>	Yes
<b>Brescia University College: Renaming of and Revisions to the Major in Dimensions in Leadership, and the Introduction of Leadership Studies as a Subject Area</b>	Yes
<b>Huron University College: Introduction of a Specialization and Honors Specialization in Global Rights Studies</b>	Yes
<b>Articulation Agreements between Lambton College and Huron University College for qualified graduates of the Business Accounting Diploma Program and the Business Diploma Program</b>	Yes
<b>SUPR-G Report: Cyclical Review of Media Studies</b>	Yes
<b>SUPR-U Report: Cyclical Review of Thanatology, King's University College</b>	Yes
<b>Report of Scholastic Offences</b>	Yes
<b>Undergraduate Sessional Dates for 2018 and 2019</b>	Yes
<b>New Scholarships and Awards</b>	Yes

**FOR APPROVAL**

**1. School of Graduate and Postdoctoral Studies: Introduction of a Dual Doctoral Degree Program (PhD) between Chalmers Tekniska Högskola AB and The University of Western Ontario**

**Recommended:** That, effective September 1, 2017, Senate approve the introduction of a Dual Doctoral Degree Program between Chalmers Tekniska Högskola AB and The University of Western Ontario as outlined in the Articulation Agreement included as [Appendix 1](#).

**Background**

The proposed dual PhD program details (attached as [Appendix 1](#)) were developed by the School of Graduate and Postdoctoral Studies, with involvement from the Office of the Vice-Provost (International).

**2. Brescia University College: Renaming of and Revisions to the Major in Dimensions in Leadership, and the Introduction of Leadership Studies as a Subject Area**

**Recommended:** That the Major in Dimensions of Leadership at Brescia University College be renamed as the Major in Leadership Studies, and that the module requirements be revised as shown in [Appendix 2](#), effective September 1, 2017,

and,

That the new subject area of Leadership Studies be introduced into the undergraduate offerings at Brescia University College and included in Category A

for Breadth Requirements for Graduation, as shown in [Appendix 3](#), effective September 1, 2017,

and,

That the subject area of Dimensions of Leadership be withdrawn, effective September 1, 2017.

### **Background**

It is not clear to many current and prospective students what “Dimensions of Leadership” refers to, whereas “Leadership Studies” is easily recognized and provides a clearer description of this area of study. Leadership Studies as a subject name is consistent with how this academic area is referred to generally within higher education.

The name change will increase the ease for students to find this area of study and its courses; students look for leadership under “L” and not “D” where it currently sits with the idiosyncratic “Dimensions of Leadership” subject area.

The change in the name of the Major in Leadership Studies aligns with the naming convention of the courses and other fields of studies: First Nations Studies, Religious Studies, Women’s Studies, etc. as well as the course titles in the Major.

### **3. Huron University College: Introduction of a Specialization and Honors Specialization in Global Rights Studies**

**Recommended:** That a Specialization and an Honors Specialization in Global Rights Studies be introduced at Huron University College, effective September 1, 2017 as shown in [Appendix 4](#).

### **Background**

The proposed Specialization and Honors Specialization in Global Rights Studies provide students with a unique, responsible, and timely approach to the critical study and support of persons’ and peoples’ rights within a global context. The proposed modules resist the study of rights in a contained or determined sense, as is the case when conceived in the form of “human rights.” From this position, the modules offer students opportunities to study how the rights of persons, particularly those of individuals and groups who experience marginalization or exclusion in rights protection and respect for their rights claims, face contested politics of claiming and asserting autonomy, rights, and self-determination on world-wide bases.

The Honors Specialization in Global Rights Studies module provides students with substantial options for independent research learning opportunities, experiential learning opportunities, and the development of longer advanced research projects in the contexts of fourth-year honors seminars or an honors thesis.

### **4. Articulation Agreements between Lambton College and Huron University College for qualified graduates of the Business Accounting Diploma Program and the Business Diploma Program**

**Recommended:** That Senate approve, and recommend to the Board of Governors, the Articulation Agreement between Lambton College and Huron University College regarding the transfer of credit for students in the Business Accounting Program, effective September 1, 2018, as shown in [Appendix 5](#),

and,

That Senate approve, and recommend to the Board of Governors, the Articulation Agreement between Lambton College and Huron University College regarding the transfer of credit for students in the Business Program, effective September 1, 2018, as shown in [Appendix 6](#).

### **Background**

For the past several years, Huron has awarded transfer credit to graduates of the Business Accounting Program and Business Program at Lambton College. These agreements formalize this practice and support the initiatives of the province to develop formal articulation agreements recognized by the Ontario Council for Articulations and Transfer (ONCAT).

The Registrar's Office at each institution in consultation with the appropriate authorities in the respective programs will be responsible for the administrative processes associated with these Articulation Agreements.

The agreements will be effective September 1, 2018 and shall continue in force unless terminated by either party.

### **FOR INFORMATION**

#### **5. SUPR-G Report: Cyclical Review of Media Studies**

The following cyclical review was conducted:

Faculty/Affiliates	Program	Date of Review	SUPR-G recommendation
Information and Media Studies	Media Studies	April 6-7, 2017	Conditionally Approved with first report due June 1, 2018. Second report due date to be determined at June 2018 SUPR-G meeting.

The detailed Final Assessment Report is attached as [Appendix 7](#).

#### **6. SUPR-U Report: Cyclical Review of Thanatology, King's University College**

The following cyclical review was conducted:

Faculty/Affiliates	Program	Date of Review	SUPR-U recommendation
King's University College	Thanatology	March 30, 2017	Good Quality with report in one year.

The detailed Final Assessment Report is attached as [Appendix 8](#).

#### **7. Report of Scholastic Offences**

A report of scholastic offences for the period from July 1, 2016 to June 30, 2017 is provided for information in [Appendix 9](#).

#### **8. Undergraduate Sessional Dates for 2018 and 2019**

The undergraduate sessional dates for 2018 and 2019 are provided for information in [Appendix 10](#).

#### **9. New Scholarships and Awards**

SCAPA approved on behalf of the Senate, the Terms of Reference for the new scholarships and awards shown in [Appendix 11](#) for recommendation to the Board of Governors through the Vice-Chancellor.



## **DUAL DOCTORAL DEGREE PROGRAM AGREEMENT**

BETWEEN:

**CHALMERS TEKNISKA HÖGSKOLA AB**

AND

**THE UNIVERSITY OF WESTERN ONTARIO**

WHEREAS Chalmers tekniska högskola AB (hereinafter referred to as “Chalmers” and The University of Western Ontario (hereinafter referred to as “Western”) recognize the importance of establishing overseas study and research opportunities for their Students to promote the development of intercultural competence, give Students experience working in multinational research teams, and provide valuable exposure to multiple disciplinary and research perspectives;

AND WHEREAS the parties recognize that international dual degree programs will provide such unique opportunities for their Students and therefore wish to enter into an agreement to establish Dual-Doctoral Degree Programs for Doctoral Candidates registered at their institutions;

AND WHEREAS the parties wish to set out the procedures and rules that will govern Dual-Doctoral Degree Programs and the rights and obligations of each party with respect to the conduct of individual Dual-Doctoral Degree Programs;

THEREFORE, the parties agree as follows:

### **1.0 PURPOSE**

Chalmers and Western agree to establish Dual-Doctoral Degree Programs (“Program” or “Programs”) between their two institutions, enabling Doctoral Candidates to pursue coordinated doctoral studies at both Universities and, if successful, be awarded a doctoral degree at each University. The Programs shall be conducted in accordance with the terms and conditions set out herein.

### **2.0 ADMISSION**

- 2.1 Each University shall decide which graduate programs at its own institution may take part in a Program.
- 2.2 Doctoral Candidates who wish to be considered for a specific Program must be admitted to the doctoral program at each University in accordance with each University’s internal admission regulations.
- 2.3 With the consent of the Doctoral Candidates, each University shall provide to the other University such documentation as the other University may require verifying the admission of the Student to its doctoral program.
- 2.4 The details of a Program for a specific Doctoral Candidate, including start and completion dates, details of the qualifying/comprehensive examination, the rules and procedures that will be followed for the thesis defence, the location of the thesis defence, the names of the supervisors, financial obligations and commitments, and course and language requirements must be agreed to in writing by the parties before a Doctoral Candidate will be accepted into the Program.

- 2.5 A completed **Dual Degree Program Form (“DDP Form”)** for each Student, a copy of which is attached as **Appendix 1** to this Agreement, must be submitted to each University and if approved it must be signed by the applicable authorities at each University as well as the designated supervisors and the Doctoral Candidate, including the information described in clause 2.4. Any changes to the details of the Program as set out in the **DDP Form** must be approved by both Universities.

### 3.0 LANGUAGE REQUIREMENTS

- 3.1 Students accepted into a Program must have a good knowledge of the language of the graduate program of each University. In addition, they must satisfy any language proficiency requirements of either University, as set out in the **DDP Form**, prior to the commencement of the Program.

### 4.0 START DATE, DURATION AND RESIDENCY

- 4.1 The specific start date of a Program shall be set out in the **DDP Form**.
- 4.2 A Program will normally be four (4) years in length. The agreed termination date shall be set out in the **DDP Form**. In exceptional circumstances the termination date may be extended for up to one year with the agreement of the relevant authorities at each University.
- 4.3 A Doctoral Candidate will carry out research and study activities at both Universities according to a schedule that is agreed upon by both Universities. The length of time that a Student must be at each University may vary depending on the Program, provided that the Student spends a minimum of 18 months at each University. The agreed schedule will be set out in the **DDP Form** but may be altered during the Program with the approval of the Doctoral Candidate's Supervisors.
- 4.4 Leaves of absence must be approved in writing by the relevant authorities at both Universities.

### 5.0 OVERVIEW OF PROGRAM

- 5.1 Doctoral Candidates accepted into a Program must comply with the policies, rules and regulations (“rules”) applicable to the doctoral programs at both Universities unless one or both Universities agrees to waive or modify their rules in the case of a particular Program.
- 5.2 Both Universities agree to provide a safe learning environment for the Doctoral Candidates during the Program and provide the Doctoral Candidates with necessary resources, such as laboratory space, comparable to the resources provided to students in regular doctoral programs at their respective institutions.
- 5.3 Both parties shall use their best efforts to identify and resolve any possible conflicts between their rules before a Doctoral Candidate is admitted into a Program. In the event that a conflict is identified during the course of a Program, the Supervisors and other authorized individuals at each University will use their best efforts to resolve the conflict so that the Program can continue.
- 5.4 Doctoral Candidates shall be enrolled at each University in accordance with each institution's registration periods. The Doctoral Candidate must not have completed more than one third of course and research requirements by the time the application for a Dual Doctoral Degree is submitted to Chalmers or Western.
- 5.5 Each University shall appoint a professor as Thesis Supervisor (“Supervisor”). The two Supervisors shall jointly exercise the function of scientific guide of the Doctoral Candidate and are responsible for the Doctoral Candidate's doctorate education and research training. Each Supervisor is responsible for providing advice and assistance to the Doctoral Candidate while he/she is at his or her University. Each Supervisor shall ensure that the other Supervisor is informed of the Doctoral Candidate's progress and notified if problems arise relating to the Doctoral Candidate's progress in the Program.

- 5.6 Each Supervisor is responsible for ensuring that the other Supervisor is aware of all research activities in which the Doctoral Candidate is involved during the Program.
- 5.7 The Program consists of such advanced level courses at each University as may be required by each University, research work, and writing and defending the doctoral thesis. The Doctoral Candidate shall take courses and exams at each University in accordance with the study curriculum approved by the Supervisors.
- 5.8 Each University shall separately evaluate the progress of the Doctoral Candidate at least annually or more frequently as may be prescribed by each University and shall transmit the results of the evaluation to the other University.
- 5.9 The Doctoral Candidate must successfully complete the doctoral degree program requirements at both Universities, including required courses, the qualifying/comprehensive examination, and a successful thesis defence. Upon completion of the Program the Doctoral Candidate will be awarded the title "Doctor of Philosophy" by Western and the title "Doctor of Philosophy" by Chalmers.
- 5.10 If a Doctoral Candidate fails to meet either the doctoral degree program requirements or other rules and regulations of one University and is required to withdraw from that University's doctoral degree program, the Program will automatically terminate. The University that has withdrawn the Doctoral Candidate must notify the other University immediately.

## **6.0 THESIS EXAMINATION AND DEFENCE**

- 6.1 The process that will be followed for the thesis examination and defence, including language and format, must be approved by the relevant authorities at both Universities.
- 6.2 Unless modified with the agreement in writing of both Universities, the Thesis Examination Committee shall be composed of 5 examiners, consisting of two examiners from each University and one examiner from a third unrelated institution. The examiners must be approved by the relevant authorities at each University.
- 6.3 Chalmers regulations require thesis defence be held open to the public even if the examination takes place at Western. If it is not possible to have a public thesis defence at Western, Chalmers requires that a public presentation is held after the thesis defence at Western in the form of a public seminar
- 6.4 Upon successful completion of the Program the thesis may be published by each University and made publicly available in accordance with each institution's internal policies.

## **7.0 APPEALS**

- 7.1 While nothing in this Agreement shall curtail or prevent a Doctoral Candidate from exercising any right of appeal that he or she may have under the rules and regulations of either University, the Universities acknowledge and agree that a successful appeal by a Doctoral Candidate at one University shall not be binding on the other University.

## **8.0 FEES AND FINANCIAL INFORMATION**

- 8.1 Doctoral Candidates will pay tuition fees to each University for the agreed periods during which they are at that institution as set out in the **DDP Form**. It is agreed that Doctoral Candidates will not be required to pay such fees to one University during the time period(s) when they are conducting their research and study activities at the other University.
- 8.2 Doctoral Candidates will pay full time ancillary fees while they are at Western.

- 8.3 Doctoral Candidates will be financially supported by a scholarship or grant from one or both Universities and/or from a third party. Details of the financial support will be set out in the **DDP Form**.
- 8.4 Doctoral Candidates are solely responsible for their personal expenses, including travel, accommodation and all living expenses.
- 8.5 Each Supervisor is responsible for his or her own travel, accommodation and other personal expenses relating to the Program.
- 8.6 The University that is conducting the thesis examination is responsible for the expenses related to the thesis examination.
- 8.7 Except as set out in 8.5, neither University shall be responsible to the other University for any costs relating to the implementation of this Agreement.

#### **9.0 INSURANCE**

- 9.1 Neither University is responsible for providing medical, hospital, or personal property insurance for Doctoral Candidates. They will be required to obtain such medical or other insurance as may be required by each University.
- 9.2 At Western, international students and any accompanying dependents must purchase health insurance coverage under the University Health Insurance Program (UHIP).

#### **10.0 INTELLECTUAL PROPERTY**

- 10.1 All intellectual property held by one of the parties prior to entering into this Agreement or disclosed or introduced in connection with this Agreement and all materials in which such intellectual property is held, disclosed or introduced shall remain the property of the party introducing or disclosing it. Each party grants the Doctoral Candidate and/or the other party a license to use such intellectual property for the purposes of the Program, subject to any prior third party rights.
- 10.2 All rights, titles and interests in any studies, reports or materials, graphic or otherwise, prepared by either University will belong to that University and may not be made use of except with that University's prior written consent.
- 10.3 Where the Universities jointly develop intellectual property, inventions and innovations as a result of the research work of the Doctoral Candidate working under the supervision of the Supervisors the terms with respect to title and exploitation of such intellectual property, inventions and innovations (including but not limited to trademarks, copyright, patents, know-how designs and confidential information on the subject of such intellectual property, inventions and innovations) will be negotiated on a case-by-case basis having due regard to the nature, quality and extent of the contributions by each University and the terms imposed by any funding or granting agencies or organizations.
- 10.4 The Doctoral Candidate shall own the copyright of his or her thesis.

#### **11.0 CONFIDENTIALITY**

- 11.1 Each University agrees to protect the confidentiality of any information disclosed to it by the other University, which the other University has identified as confidential, and it shall use such information only for the purposes for which it was disclosed. Each University shall ensure that its faculty, staff and students are aware of what information is subject to this confidentiality requirement.

- 11.2 The Universities agree to share academic and other information about Doctoral Candidates enrolled in the Program to the extent needed for the conduct of the Program. Each University shall keep confidential all Doctoral Candidate information provided to it by the other University and shall use the information solely for the purposes of the Program. Such information shall not be disclosed to third parties without the consent of the University that provided the information or as otherwise required by national law.

## **12.0 DISPUTES**

- 12.1 Any issues arising under or in connection with this Agreement which cannot be resolved by discussion between the individual programs shall be referred to the Vice-Provost (Graduate and Postdoctoral Studies) at Western and the Vice President for Doctoral Programs at Chalmers for resolution.

## **13.0 TERM OF AGREEMENT**

- 13.1 This Agreement is effective on the date that the last party signs it and shall remain in force for the later of five years from its effective date or the duration of an agreed Program under this Agreement.
- 13.2 This Agreement may be extended with the agreement in writing of the parties.
- 13.3 Either party may terminate this Agreement at any time during its term with 6 months' written notice to the other party. Once a notice of termination is issued, no new Doctoral Candidate shall be enrolled in a Program under this Agreement. If a Doctoral Candidate or Doctoral Candidates are enrolled in a Program as of the date of notice of termination, this Agreement shall not terminate until such Doctoral Candidates have completed or are no longer enrolled in the Program.

Any such notice of termination must be sent to the following officers at each University:

Western:  
University Secretary  
Stevenson Hall, Room 4101  
Western University  
London, Ontario N6A 5B8

Chalmers:  
Vice President for Doctoral Programs  
Chalmersplatsen 4  
Chalmers tekniska högskola AB  
SE-41296 Gothenburg, Sweden

#### 14.0 LANGUAGE

- 14.1 A translation of this Agreement may be prepared in another language, but the parties agree that this English language version is the official and binding agreement between the parties.

**IN WITNESS WHEREOF** the parties have executed this Agreement under the hands of their authorized officers.

**CHALMERS TEKNISKA HÖGSKOLA AB**

**THE UNIVERSITY OF WESTERN ONTARIO**

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*Prof. Stefan Bengtsson*  
**President & CEO**

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*Dr. Janice Deakin,*  
**Provost and Vice-President Academic**

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*Ms. Kathleen Kwan*  
**University Secretary**

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DATE

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*Dr. Linda Miller*  
**Vice-Provost, School of Graduate and Postdoctoral Studies**

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DATE

**APPENDIX 1 TO THE AGREEMENT FOR DUAL DOCTORAL DEGREE PROGRAM BETWEEN  
CHALMERS UNIVERSITY OF TECHNOLOGY AND THE UNIVERSITY OF WESTERN ONTARIO**

Doctoral Candidate's Name		
Country of Citizenship/ Nationality		
E-Mail Address		
Educational Qualifications		
Date Registered at Chalmers		
Date Registered at Western		
Start Date of the Dual Doctoral Degree Program		
Expected Completion Date		
Proposed Dates of Study at Each Institution.  <i>Note: at least 18 months must be spent at each institution.</i>		

Supervisor details	Chalmers	Western
Affiliation		
Area of Research		
Supervisor E-Mail		
Project Details		
Proposed Thesis Title		
Research Topic Description (Maximum 250 words)		



\*\* At Western, international students and any accompanying dependents must purchase health insurance coverage under the University Health Insurance Program (UHIP).

Date:	Date:
Prof. Mats Viberg Vice President for Doctoral Programmes Chalmers tekniska högskola AB	Dr. Linda Miller Vice-Provost, Graduate and Postdoctoral Studies, Western University

Date:	Date:
Prof. Supervisor, Chalmers tekniska högskola	Dr. Supervisor, Western University
Date:	
Doctoral Student	

REVISED CALENDAR COPY  
<http://westerncalendar.uwo.ca/2017/pg1501.html>

## MAJOR IN **DIMENSIONS OF LEADERSHIP STUDIES**

### Admission Requirements

Completion of first-year requirements with no failures. Students must have an average of at least 65% in 3.0 principal courses, including **Dimensions of Leadership Studies** 1031 plus 2.0 additional courses, with no mark in these principal courses below 60%. At least 1.0 course in English, Management and Organizational Studies, History, Political Science, Psychology, or Sociology at the 1000 level is recommended in order to satisfy prerequisites for courses in the module.

### Module

6.0 courses:

**4.0 courses:** **Dimensions of Leadership Studies** 2210F/G, **Dimensions of Leadership Studies** 2232A/B, **Dimensions of Leadership Studies** 2233A/B, **Dimensions of Leadership Studies** 3330F/G, **Dimensions of Leadership Studies** 3331F/G, **Dimensions of Leadership Studies** 3333A/B, **Dimensions of Leadership Studies** 4431F/G, **Dimensions of Leadership Studies** 4432A/B.

**1.0 courses** from: MOS 2205F/G, MOS 3350A/B, Philosophy 2074F/G, Political Science 2290E, Political Science 3320E, Psychology 2660A/B, Psychology 3721F/G, Sociology 2215A/B\*.

**1.0 courses** from: English 2231F/G, First Nations Studies 2531F/G OR Sociology 2209F/G, History 2131A/B, History 2803E, History 3440E, Political Science 2255F/G, Religious Studies 2216F/G, Religious Studies 2288E, Sociology 3335A/B\*.

\*Students may substitute up to 1.0 course in any discipline with permission of the Coordinator of Leadership Studies.

REVISED CALENDAR COPY

[http://www.uwo.ca/univsec/pdf/academic\\_policies/registration\\_progression\\_grad/registration\\_progression.pdf](http://www.uwo.ca/univsec/pdf/academic_policies/registration_progression_grad/registration_progression.pdf)

*The first part of the policy is unchanged*

**CATEGORY A**

*Social Science*

Anthropology, Economics, **Dimensions of Leadership**, First Nations Studies, Geography, History, International Relations, Jewish Studies, **Leadership Studies**, Management and Organizational Studies, Political Science, Psychology, Sociology, Women's Studies

*Interdisciplinary and Multidisciplinary*

American Studies, Canadian Studies, Childhood and Social Institutions, Dance, Disability Studies, Education, Family Studies, Global Studies, Governance, Leadership and Ethics (GLE), Health Sciences, Interdisciplinary Studies, Kinesiology, Linguistics, Media and the Public Interest, Media, Information and Technoculture, Nursing, Rehabilitation Sciences, Social Justice and Peace Studies, Social Science, Transitional Justice.

*Various*

Business Administration, Digital Communication, Foods and Nutrition, Human Ecology, Law, Music, Social Work, Thanatology

*The rest of the policy is unchanged*

NEW CALENDAR COPY

**SPECIALIZATION IN GLOBAL RIGHTS STUDIES**

**Admission Requirements**

Completion of first-year requirements, including at least 0.5 course from Centre for Global Studies 1021F/G, 1022F/G, 1023F/G and 1.0 course from Women's Studies 1021F/G, 1022F/G, 1024F/G with marks of at least 60%. It is recommended that the remaining first-year courses be taken from Anthropology, English, History, Philosophy, Political Science, or Sociology. It is particularly recommended that students take both Philosophy 1250F/G and Political Science 1020E.

**Language Requirement**

2.0 language courses with progression from one level to the next (e.g. 1030 level to 2000 level or 2000 level to 3000 level) in a language other than English, or 2.0 language courses in two different languages other than English at any level, or by demonstrating working fluency in a language other than English.

**Module**

10.0 courses

**4.0 courses:** Centre for Global Studies 2003F/G, 3005F/G, 3006F/G, 3512F/G, 3515F/G, 3523F/G, Women's Studies 2220E

**1.0 course** from: Centre for Global Studies 3509F/G, 3517F/G, 3518F/G, 3524F/G

**1.0 course** from: Centre for Global Studies 3514F/G, 3522F/G, 3526F/G

**1.5 courses** from: Centre for Global Studies 4012F/G; Philosophy 2760F/G, 2810F/G, 2812F/G, 2821F/G, 3820F/G; Political Science 2219E, 2270E

**1.5 courses** from: Women's Studies 2240F/G, 2270A/B, 3305F/G, 3324F/G, 3350F/G

**1.0 course** from: Anthropology 2283F/G; Childhood and Social Institutions 2251F/G, 3335F/G; Disability Studies 2201F/G, 3325F/G; English 2264E; First Nations Studies 3722F/G, 4722F/G; History 2709F/G, 2813F/G, 3313F/G; Philosophy 2800F/G, 2801F/G; Sociology 3360F/G, 3371F/G

NEW CALENDAR COPY

**HONORS SPECIALIZATION IN GLOBAL RIGHTS STUDIES**

Completion of first-year requirements with no failures. Students must take 3.0 principal courses, achieving an average of at least 70% across them and with no final grade of less than 60% in any of them. These principal courses should include at least 0.5 course from Centre for Global Studies 1021F/G, 1022F/G, 1023F/G and 1.0 course from Women's Studies 1021F/G, 1022F/G, 1024F/G. It is recommended that the remaining first-year courses may be taken from Anthropology, English, History, Philosophy, Political Science or Sociology. It is particularly recommended that students take both Philosophy 1250F/G and Political Science 1020E.

**Language Requirement**

2.0 language courses with progression from one level to the next (e.g. 1030 level to 2000 level or 2000 level to 3000 level) in a language other than English, or 2.0 language courses in two different languages other than English at any level, or by demonstrating working fluency in a language other than English.

**Module**

10.0 courses

**3.5 courses:** Centre for Global Studies 2003F/G, 3005F/G, 3006F/G, 3512F/G, 3523F/G, Women's Studies 2220E

**0.5 course** from: Centre for Global Studies 3201F/G, 3203F/G

**1.0 course** from: Centre for Global Studies 3509F/G, 3517F/G, 3518F/G, 3524F/G

**1.0 course** from: Centre for Global Studies 3100E, 3101F/G, 3204F/G, 3205E, 3514F/G, 3522F/G, 3526F/G

**1.0 course** from: Philosophy 2760F/G, 2810F/G, 2812F/G, 2821F/G, 3820F/G; Political Science 2219E, 2270E

**1.0 courses** from: Centre for Global Studies 3515F/G; Women's Studies 2240F/G, 2270A/B, 3305F/G, 3324F/G, 3350F/G

**1.0 course** from: Centre for Global Studies 4010F/G, 4012F/G, 4015F/G, 4018F/G, 4500E

**1.0 course** from: Anthropology 2283F/G; Childhood and Social Institutions 2251F/G, 3335F/G; Disability Studies 2201F/G, 3325F/G; English 2264E; First Nations Studies 3722F/G, 4722F/G; History 2709F/G, 2813F/G, 3313F/G; Philosophy 2800F/G, 2801F/G; Sociology 3360F/G, 3371F/G

**An Articulation Agreement**

**Between:**

**HURON UNIVERSITY COLLEGE**

(Hereinafter called "Huron")

**and THE UNIVERSITY OF WESTERN ONTARIO**

**Of the First Part**

**And:**

**LAMBTON COLLEGE OF APPLIED ARTS & TECHNOLOGY**

(Hereinafter called "Lambton")

**Of the Second Part,**

This articulation agreement establishes procedures for admission of qualified graduates of the Business Ontario College Diploma Program (BUSN) at Lambton into Year 3 of Management & Organizational Studies (Specialization in Organizational Studies, Policy & Ethics) at Huron University College at the University of Western Ontario (Huron) and the program, progression and graduation requirements for successful applicants.

**OBJECTIVES OF THE AGREEMENT**

1. To provide graduates from Lambton who satisfy the criteria described in this agreement the opportunity to apply for admission to the Bachelor of Management and Organizational Studies Program (BMOS) at Huron.
2. To develop clearly defined pathways for the movement of students between Huron and Lambton.
3. To attract top students to these programs at Huron, thus strengthening its credentials and academic reputation.

**The Parties agree as follows:**

**TERMS OF THE AGREEMENT**

1. The Recruitment & Admissions Office at Huron and the Dean of the School of Business at Lambton, in consultation with appropriate authorities in the respective programs will be responsible for the implementation of the Articulation Agreement.
2. Both Huron and Lambton agree to encourage qualified graduates of Lambton's two-year Business Ontario College Diploma program (BUSN) to participate by advising and informing them of the benefits of the articulation agreement.
3. Huron agrees to consider for admission to full-time study in Year 3 of the Bachelor of Management & Organizational Studies, students from Lambton who have complied with the following requirements:
  1. Submit an application to Huron through the Ontario Universities' Application Centre by May 1 of the year in which they are seeking admission, and provide Huron with academic transcripts by July 1 of that year;

2. Completion of the two-year Business Diploma program (BUSN) with a minimum overall average of “B+” or 3.3 GPA, as calculated by Western, based on all courses in the diploma program, and with no grade less than “C” or 2.0 GPA;
  3. Completion of the Business Diploma within the two years immediately prior to applying to the BMOS Program including the prescribed set of courses outlined in section 4; and
  4. Completion of MCV4U Calculus & Vectors or equivalent.
4. The required Lambton courses are listed below. Lambton students will receive a “block credit” for these courses equivalent to two years of full-time study (10.0 courses) in the Organizational Studies, Policy & Ethics Specialization module of the BMOS Program. This credit is not transferable to other Faculties, Programs or Campuses.
- One of: ANT 1003 & ANT 2003; or POL 1003 & POL 2003; or SOC 1003 & SOC 2003
  - One of: ACC 1004 Accounting Theory & Practice I (E); or ACC 1094 Accounting Concepts I (M) and ACC 2004 Accounting Theory & Practice II (E); or ACC 2014 Accounting Concepts II (M).
  - BUS 1234 Computer Applications for Business
  - BUS 1103 Global Business Principles
  - BUS 1043 Digital Tools
  - ECO 1123 Microeconomics
  - ECO 1113 Macroeconomics
  - ENG1244 Business English Skills I
  - ENG 2243 Business English Skills II
  - JSS 1001 Job Search and Success
  - LAW 1003 Business Law
  - MAN 1103 Human Resource Management
  - MAN 1163 Organizational Behaviour
  - MAN 1033 Operations Management
  - MKT 1014 Marketing Essentials
  - MKT 3213 Business Intelligence I
  - MKT 3353 Integrated Marketing Communication
  - MTH 1223 Business Mathematics I
  - MTH 2223 Business Mathematics II
  - PHL 1253 Ethical Leadership & Critical Decision Making
  - SDV 1001 College Orientation
  - STA 1103 Business Statistics
5. The list set out in section 4 may be amended from time to time with the agreement in writing of both parties. Each party must give the other reasonable notice of any anticipated changes to curriculum or course content for the courses set out in section 4. If Huron determines that “block credit” cannot be given due to course or curriculum changes that have been or will be instituted by either party, it may terminate this agreement. The effective date of the terminations shall be the earlier of three months after written notice of termination is given to Lambton, or the date upon which the changes are adopted by either of the parties.



6. The total number of students registered in the program pursuant to this agreement will be restricted normally to a maximum of 15 per year. The decision as to the number of students who will be registered in any academic year is solely that of Huron, will be reviewed annually, and is not subject to appeal by unsuccessful applicants. Huron will inform Lambton if any changes to the maximum are made each year.
7. Once admitted to Year Three of the BMOS Program, access to Huron's courses will be attained through modification of constraints for the courses involved. Students need to complete successfully the ten remaining courses in their program, maintaining a cumulative and graduating average of at least 65%. BMOS progression and degree requirements may be revised from time to time by Huron. Huron will provide Lambton with written notice of any revisions. Students who do not meet progression/graduation requirements for BMOS, but who do meet requirements for another program, may be eligible for transfer to another program at the discretion of the Dean. Students who transfer to another program will have the "block credit" that they received as part of the Articulation Agreement removed from their academic record. Credit from the Business Diploma will be assessed for individual credit on a course-by-course basis by the Admission's Office, as applicable, at that point in time.
8. To graduate from the BMOS Program, students must successfully complete 10.0 courses including the courses listed below. Huron will provide Lambton with written notice of any changes to these requirements.

<b>Credit Weight</b>	<b>Huron Course Number</b>
0.5	MOS 2242A/B
2.5 from:	MOS 3310A/B
	MOS 3320A/B
	MOS 3330A/B
	MOS 3362A/B
	MOS 3370A/B
	MOS 3371A/B
	MOS 3385A/B
	The former MOS 3372
0.5	MOS 4410A/B
0.5	MOS 3353F/G
1.0 from:	MOS 2275A/B
	Philosophy 2821F/G
	Philosophy 2822F/G
1.5 from:	Centre for Global Studies 2002F/G
	Centre for Global Studies 2004F/G
	Economics 2124A/B
	Economics 2125A/B
	Political Science 2246E
	Political Science 2257
	Political Science 2284F/G
	Religious Studies 3640A/B
1.0	Designated essay course 2000-level or above
2.5	Electives

**PERIOD OF AGREEMENT**

This articulation agreement is effective from the date below, and shall be in place for a period of three years. In addition to the termination rights given to Huron under "Terms of the Agreement" above, any party may terminate this agreement at any time upon three months' written notice to the other party. Termination of this agreement shall not affect students who have been admitted to Huron prior to the termination date.

IN WITNESS WHEREOF the parties have executed this agreement under the hands of their duly authorized officers this \_\_\_\_\_ day of \_\_\_\_\_, .

**LAMBTON COLLEGE**

\_\_\_\_\_  
Judith Morris  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Yvonne Clarke  
Dean, School of Business & Creative Design,  
Liberal Studies & English

\_\_\_\_\_  
Date

**HURON UNIVERSITY COLLEGE**

\_\_\_\_\_  
Dr. Barry Craig  
Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Donna Kostopolous  
Dean, Faculty of Arts and Social Science

\_\_\_\_\_  
Date

**THE UNIVERSITY OF WESTERN ONTARIO**

\_\_\_\_\_  
Dr. John Doerksen  
Vice-Provost (Academic Programs)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathleen Kwan  
University Secretary

\_\_\_\_\_  
Date

**An Articulation Agreement**

**Between:**

**HURON UNIVERSITY COLLEGE**

(Hereinafter called "Huron")

**and THE UNIVERSITY OF WESTERN ONTARIO**

**Of the First Part**

**And:**

**LAMBTON COLLEGE OF APPLIED ARTS & TECHNOLOGY**

(Hereinafter called "Lambton")

**Of the Second Part,**

This articulation agreement establishes procedures for admission of qualified graduates of the Business - Accounting (ACTG) Ontario College Diploma program at Lambton into Year 3 of Management & Organizational Studies (Specialization in Accounting) at Huron University College at the University of Western Ontario (Huron) and the program, progression and graduation requirements for successful applicants.

**OBJECTIVES OF THE AGREEMENT**

1. To provide graduates from Lambton who satisfy the criteria described in this agreement the opportunity to apply for admission to the Bachelor of Management and Organizational Studies Program (BMOS) at Huron.
2. To develop clearly defined pathways for the movement of students between Huron and Lambton.
3. To attract top students to these programs at Huron, thus strengthening its credentials and academic reputation.

**The Parties agree as follows:**

**TERMS OF THE AGREEMENT**

1. The Recruitment & Admissions Office at Huron and the Dean of the School of Business at Lambton, in consultation with appropriate authorities in the respective programs will be responsible for the implementation of the Articulation Agreement.
2. Both Huron and Lambton agree to encourage qualified graduates of Lambton's two-year Business-Accounting Ontario College Diploma program (ACTG) to participate by advising and informing them of the benefits of the articulation agreement.
3. Huron agrees to consider for admission to full-time study in Year 3 of the Bachelor of Management & Organizational Studies, students from Lambton who have complied with the following requirements:
  1. Submit an application to Huron through the Ontario Universities' Application Centre by May 1 of the year in which they are seeking admission, and provide Huron with academic transcripts by July 1 of that year;

2. Completion of the two-year Business-Accounting Diploma program (ACTG) with a minimum overall average of "B+" or 3.3 GPA, as calculated by Western, based on all courses in the diploma program, and with no grade less than "C" or 2.0 GPA;
  3. Completion of the Business-Accounting Diploma within the two years immediately prior to applying to the BMOS Program including the prescribed set of courses outlined in section 4; and
  4. Completion of MCV4U Calculus & Vectors or equivalent.
4. The required Lambton courses are listed below. Lambton students will receive a "block credit" for these courses equivalent to two years of full-time study (10.0 courses) in the Accounting Specialization module of the BMOS Program This credit is not transferable to other Faculties, Programs or Campuses.
- ACC 1004 Accounting Theory & Practice I
  - ACC 2004 Accounting Theory & Practice II
  - ACC 3403 Computerized Accounting Systems I
  - ACC 3804 Intermediate Accounting II
  - ACC 3204 Management Accounting I
  - ACC 4804 Intermediate Accounting II
  - ACC 4204 Management Accounting II
  - ECO 1123 Microeconomics
  - ECO 1113 Macroeconomics
  - ENG1244 Business English Skills I
  - ENG 2243 Business English Skills II
  - FIN 1203 Financial Management I
  - FIN 2203 Financial Management II
  - FIN 1114 Taxation I
  - LAW 1003 Business Law
  - MAN 1163 Organizational Behaviour
  - MTH 1223 Business Mathematics I
  - MTH 2223 Business Mathematics II
  - STA 1103 Business Statistics
  - SDV 1001 College Orientation
  - JSS 1001 Job Search & Success
5. The list set out in section 4 may be amended from time to time with the agreement in writing of both parties. Each party must give the other reasonable notice of any anticipated changes to curriculum or course content for the courses set out in section 4. If Huron determines that "block credit" cannot be given due to course or curriculum changes that have been or will be instituted by either party, it may terminate this agreement. The effective date of the terminations shall be the earlier of three months after written notice of termination is given to Lambton, or the date upon which the changes are adopted by either of the parties.

6. The total number of students registered in the program pursuant to this agreement will be restricted normally to a maximum of 15 per year. The decision as to the number of students who will be registered in any academic year is solely that of Huron, will be reviewed annually, and is not subject to appeal by unsuccessful applicants. Huron will inform Lambton if any changes to the maximum are made each year.
7. Once admitted to Year Three of the BMOS Program, access to Huron's courses will be attained through modification of constraints for the courses involved. Students need to complete successfully the ten remaining courses in their program, maintaining a cumulative and graduating average of at least 65%. BMOS progression and degree requirements may be revised from time to time by Huron. Huron will provide Lambton with written notice of any revisions. Students who do not meet progression/graduation requirements for BMOS, but who do meet requirements for another program, may be eligible for transfer to another program at the discretion of the Dean. Students who transfer to another program will have the "block credit" that they received as part of the Articulation Agreement removed from their academic record. Credit from the Accounting Diploma will be assessed for individual credit on a course-by-course basis by the Admission's Office, as applicable, at that point in time.
8. To graduate from the BMOS Program, students must successfully complete 10.0 courses including the courses listed below. Huron will provide Lambton with written notice of any changes to these requirements.

**10.0**

Year III

0.5 Computer Science 1032a/b

1.0 Business 2257E

0.5 Management & Organizational Studies 3370a/b

0.5 Management & Organizational Studies 2155a/b or 2181 a/b

1.0 Management & Organizational Studies 3360a/b and 3310a/b

0.5 Management & Organizational Studies 2275a/b

0.5 2000+ level elective other than Economics 2222, Statistics 2035, Management & Organizational Studies 2242a/b, 3320a/b, 3330a/b, 3372, or 3398a/b

0.5 Category B (Arts & Humanities)

Year IV

0.5 Management & Organizational Studies 4471a/b

1.0 Management & Organizational Studies 3362a/b and 3401f/g

1.0 Management & Organizational Studies 4410a/b and 3361 a/b

1.0 Management & Organizational Studies 4465a/b and 4462a/b

0.5 Philosophy 2074 f/g or MOS 4477a/b

1.0 3000+ level elective other than Management & Organizational Studies 3320a/b, 3330a/b, 3375, 3398a/b or 4488a/b

#### PERIOD OF AGREEMENT

This articulation agreement is effective from the date below, and shall be in place for a period of three years. In addition to the termination rights given to Huron under "Terms of the Agreement" above, any party may terminate this agreement at any time upon three months' written notice to the other party. Termination of this agreement shall not affect students who have been admitted to Huron prior to the termination date.

IN WITNESS WHEREOF the parties have executed this agreement under the hands of their duly authorized officers this \_\_\_\_\_ day of \_\_\_\_\_, .

#### LAMBTON COLLEGE

\_\_\_\_\_  
Judith Morris  
President

\_\_\_\_\_  
Date

\_\_\_\_\_  
Yvonne Clarke  
Dean, School of Business & Creative Design,  
Liberal Studies & English

\_\_\_\_\_  
Date

#### HURON UNIVERSITY COLLEGE

\_\_\_\_\_  
Dr. Barry Craig  
Principal

\_\_\_\_\_  
Date

\_\_\_\_\_  
Dr. Donna Kotsopoulos  
Dean, Faculty of Arts and Social Science

\_\_\_\_\_  
Date

#### THE UNIVERSITY OF WESTERN ONTARIO

\_\_\_\_\_  
Dr. John Doerksen  
Vice-Provost (Academic Programs)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Kathleen Kwan  
University Secretary

\_\_\_\_\_  
Date

**Final Assessment Report**  
Submitted by SUPR-G to SCAPA

<b>Program:</b>	<b>Media Studies</b>	
Degrees Offered:	Master of Arts: Thesis Stream or Major Research Paper (MRP) Option Doctor of Philosophy	
Approved Fields:	<ul style="list-style-type: none"> <li>• Media Cultures</li> <li>• Media Industries</li> <li>• Media Technologies</li> </ul>	
External Consultants:	Kim Sawchuk Professor, Communication Studies Concordia University	Paul Moore Associate Professor, Sociology Ryerson University
Internal Reviewers:	Mark Zbaracki Associate Professor Ivey Business School	Julie Ann Nord PhD Candidate Musicology
Date of Site Visit:	April 6 and 7, 2017	
Evaluation:	<i>Conditionally Approved with first report in due June 1, 2018 Second report due date to be determined at June 2018 SUPR-G meeting</i>	
Approved by:	<i>SUPR-G on Sept 18, 2017 SCAPA on October 4, 2017</i>	

## Executive Summary

### *Background*

The Media Studies program is a program in the non-departmentalized Faculty of Information and Media Studies. The MA program was introduced in 2002 and is offered as a five term (20 month) program with either a thesis option or a Major Research Paper (MRP) option. The MA thesis option requires 5.0 course credits, a thesis proposal, and a thesis. The MRP requires 9.0 course credits and a major research paper. The PhD was introduced in 2005 and is designed as a research-intensive, four-year program. The program requires 6.0 course credits, a Core Comprehensive examination, and a Specialized Comprehensive Examination, and the PhD dissertation. The program currently “nominally” maintains three fields: Media Cultures, Media Industries, and Media Technologies.

### *Overview*

The Media Studies program at Western needs to be considered in the context of some overall trends. The number of MA and PhD applications in Media Studies at Western shows a clear decline from 2011 to 2016 in both MA and PhD applications. There are some years in which applications have gone up temporarily, but the overall trend is clear and the result is that the annual intake of both MA and PhD students has not met the annual target. A number of similar programs were started at about the same time as the Western program, including PhD programs at York, Ryerson, Carleton, University of Toronto, Queen's and Trent. Most recently, the University of Ottawa and McMaster have developed programs in Cinema and Media, New Media, Digital Media, Game Studies, Animation, Data Analytics, and Journalisms or Media Production. These trends can explain some of the application and enrollment declines in the Western Media Studies program, but there was little discussion of this external context during the site visit. In addition, the decline in applications to Western's Media Studies MA and PhD programs seems acute even given this context. Without a clear collective vision, the small pool of applicants puts the Western Media Studies program in a precarious position as a stand-alone program.

Given its placement in FIMS, the reviewers saw great potential for the Media Studies program if it were to actively collaborate with Information Science. The reviewers identified possible collaborations in a variety of emerging fields in Communication Studies, including data and surveillance, big data analytics, social network analysis, interface and platform studies, game studies and design, and media archaeology. While some faculty wanted to distance Media Studies from Information Sciences, these collaborative opportunities are unique to the Media Studies program because the existing expertise in critical cultural theory and political economy could bring a critical vocabulary and conceptual backdrop to these fields. Conversely, insight into contemporary trends in information sciences could provide insight to those engaged in critical media analyses. The resulting collaborative relationship with Information Sciences could make the program extremely attractive within the Canadian communications context.

The Media Studies faculty have excellent publication and conference participation records that are on par with colleagues in Canada and in their field. The faculty CVs demonstrate the research expertise necessary to sustain an excellent MA and PhD program. This expertise is not evenly distributed in supervisory experience. The program may be underemphasizing graduate studies and the internally oriented research culture as compared to external publications and international service. There is a need to develop national and international opportunities for graduate students and connecting graduate students with other programs within Western.

The officially stated Fields of Research are Media Cultures, Media Industries, and Media Technologies, but those fields do not seem to reflect the program as it stands. The predominant vernacular labels for referring to the fields in the program were "Cultural Studies" and "Political Economy." Students saw this as a false dichotomy or even an impediment to collegial interaction in the program. The reviewers recommended articulating at least two fields of study that reflect an identity beyond generic Media Studies. The elective courses do not match the breadth of fields that the faculty identify with. In addition the electives have low enrolments and lead students to seek out of program courses. Nearly every student pursues a directed study and the reviewers were given a list of more than 50 directed reading credits created by Media Studies students themselves.

There are opportunities for improvement in the structure of both the MA and the PhD program. The purpose and structure of the MRP option is not clear and the curriculum delivery, timing, and advising are not clear for MA students. The two-step, gatekeeping PhD comprehensive exams appear to be out of step with the interdisciplinary nature of the program. In particular, the purpose of the "Core" exam is not clear. The External Reviewers agree in principle with proposed elimination of the Core Comprehensive Exam. An Appendix to the External Report included advice in support of the proposed changes.

The Learning Outcomes are clearly stated in support of preparation for an academic career, but this focus is out of line with the reality of doctoral students in Canada. Both the MA and the PhD program appear to be focused on research careers. The existing program gives students only very limited research opportunities beyond independent individual research projects, thus limiting the ties the students develop both within the program and to a broader intellectual community. Western's priorities for academic planning, Western's advice for "Thriving in Graduate School," [Western's SGPS Regulation 9](#), and external evidence on career outcomes for PhD graduates all include information that might be relevant to Learning Outcomes that the current program does not address.

More or better organized advising for student research and professionalization would be a benefit to students and would limit the reliance on supervisors who do nearly all the advising and direction. Limited resources are devoted to research and scholarship funding for doctoral students. Both enrolled students and 4<sup>th</sup> year undergraduates would benefit from advice in seeking external awards. Faculty should be encouraged to apply for external awards and, in turn support students in research project collaboration. SSHRC Connection grants might be used to bring international researchers to Western. The Graduate Student Council has been active in the past, but the declining number of students seems to have led it to be inactive. The failure to pursue such funding and support is limiting students in learning how to get funding and in forging connections for students beyond Western and London.



A range of additional issues have been raised in the Program brief, in both faculty and student retreats, and over the course of the External Review. These include the academic direction of the Media Studies program, the limits of London as a location, the relationship of Media Studies to FIMS, the program's relationship to the Decanal team, and the importance of maintaining academic rigour in light of the declining enrollment. These are important issues and reflect considerable introspection on the part of the faculty and they need to be addressed through a healthy collegial process. As the program stands, the student experience in the program seems to depend on the dyadic relationship with the supervisor. That structure is standing in the way of a healthy cohort experience for graduate students.

**Significant Strengths of Program:**

- **Faculty with excellent records of publication and conference participation**
- **The placement of Media Studies within FIMS offers great potential for interdisciplinary collaboration**
- **The new FIMS and Nursing building offers excellent, welcoming spaces for students**

**Suggestions for improvement & Enhancement:**

- Focus more on the broader context of Media Studies and related programs in schools across Ontario and Canada
- Work with other graduate programs in FIMS and across campus to offer a greater range of research and academic experiences within the program, across campus, in the community, in the region, and internationally
- Develop co-curricular research experiences to engage students within and beyond the academy
- Develop strategies to ensure that students are well-matched to faculty research excellence
- Change and clarify the Doctoral Comprehensive Exams and Dissertation proposal process to better reflect the interdisciplinary nature of the program and the student's specific area of study
- Clearly articulate at least two fields of study and develop electives that reflect the range of student interests and faculty expertise. Develop courses that strengthen the relations with other FIMS programs and other programs on campus.
- Strengthen the role of the Program Director, designate a FIMS staff member as administrator to the Media Studies program, and develop faculty hiring priorities and rationale
- Develop funding support that expands research options including greater RA support, more conference and fieldwork travel, more focus on external scholarship funding, and greater focus on faculty grant applications.

<b>Recommendations required for Program sustainability:</b>	<b>Responsibility</b>
Work with other graduate programs in FIMS and across campus to better engage faculty, students, and alumni in a range of research and academic experiences within the program and across campus, the community, and regionally and internationally.	Program Committee Program Director Associate Dean Graduate
Work with FIMS to create co-curricular experiences for career preparedness for both the MA and PhD program.	Program Committee Representatives from other relevant Program Committees Associate Dean Graduate Students
Develop recruiting strategies to attract graduate students and work to better match faculty with students.	Program director Associate Dean Manager, Graduate Student Services FIMS Communications Officer

Clarify and modify the choice of MRP vs. Thesis for Master's for MA and make related program design changes to support this.	Media Studies Program Committee Program Director Associate Dean Graduate
Implement the proposed changes to clarify the Doctoral Comprehensive Exams and Dissertation proposal approval processes as soon as possible.	Program Committee Associate Dean Faculty Council
Build PhD research skills into the curriculum and make related program design changes in support.	Program Committee Program Director Associate Dean Graduate
Identify and articulate at least at least two fields of study that reflect the strengths and areas of concentration in Media Studies.	Graduate Director Associate Dean Graduate Program Committee Core faculty Associate Dean Undergraduate (supporting)
Identify electives that reflect both student interests and faculty research, including Media Cultures, Media Industries, and Media Technologies.	Program Committee Program Director Associate Dean Graduate
Encourage cross enrollments with other FIMS programs and across campus and encourage more inter-program and interdisciplinary experiences.	Program Committee Relevant other Program Committee Representatives Program Director Associate Dean Graduate Students
Develop and empower the role of Program Director	Dean
Clarify processes, facilitate advising, and provide a clear point of contact for student administrative concerns and consider designating a Media Studies Program Administrative Staff.	Associate Dean Graduate Manager, Graduate Student Services Program Director
Identify priorities for new hiring in emerging fields and provide convincing rationales for maintaining research currency.	Program Committee
Expand options for financial support for graduate student research experiences, including RA grants, expanded conference travel and fieldwork support and encourage student participation in external funding applications.	Program Committee Assistant Dean Research Associate Dean Undergraduate Associate Dean Graduate Dean Administrative Officer
Provide more deliberate facilitation and financial support for Media Studies Grad Student Council.	Graduate Students Associate Dean Graduate Assistant Dean Research



**Thanatology  
Draft Final Assessment Report**

<b>Faculty / Affiliated University College</b>	King's University College
<b>Degrees Offered</b>	BA
<b>Modules Reviewed</b>	Major in Thanatology, Minor in Thanatology
<b>External Consultants</b>	Kathleen R. Gilbert, Professor Emeritus, Indiana University David E. Balk, Professor, Brooklyn College of the City University of New York
<b>Internal Reviewers</b>	Paul Nesbitt-Larking, Ph.D., Huron University College
<b>Date of Site Visit</b>	30 March, 2017
<b>Evaluation</b>	Good Quality with Report in One Year
<b>Approval Dates</b>	SUPR-U: September 27, 2017 SCAPA: October 4, 2017 Senate:

**Executive Summary**

The onsite visit began at 8:30 am with the reviewers meeting with Vice-Provosts Karen Campbell and John Doerksen. There was a discussion of Ontario Undergraduate degree outcomes, program and course learning outcomes, and the process of program development. The affiliation agreement and the funding model for King's and Western were also briefly explained.

Further explanation of the King's context took place in the 9:00 meeting with Associate Academic Dean of King's, Joe Michalski. From 9:30 until 11:00, the reviewers met with faculty members in Thanatology, all of whom were part-time. Challenges of assessment, curriculum, and coordination were raised.

At 11:00 am, the team met with the King's College chief and associate librarians and discussed resources for the programs in Thanatology. This was followed at 11:30 am with a lunch attended by six students in the program. The students spoke highly of the teaching and experiential learning opportunities.

Following brief meetings with programs assistant, Lois Mansfield, and administrative assistant, Estelle van Winckle, the reviewers met with Program Coordinator, Darcy Harris at 1:30 pm. Dr. Harris drew attention to the rising enrollment figures and the need for an additional full-time and permanent faculty member to serve the existing needs as well as to develop new areas of research and teaching in Thanatology. These views were echoed by Associate Professor Eunice Gorman, who spoke of the need to develop courses in research methods, advanced and special topics courses.

At 2:30 pm, the reviewers met with Chair of Program, Alan Pomfret. He stated the need for another faculty member in Thanatology and, related to that, the development of an Honors Specialization module in Thanatology. Following a brief meeting with the online administrative assistant, Laura Clark, King's Principal, David Sylvester met the reviewers at 3:30 pm. The Principal agreed that the Thanatology program requires a new full-time and permanent faculty member.

The working day continued at 3:45 pm with a brief meeting with Academic Dean, Sauro Camiletti and a debrief with internal reviewer, Paul Nesbitt-Larking. The review team and members of the Thanatology department had dinner together at 5:30 pm and further discussed the program.

The external reviewers' report is favourable, and argues that the program in Thanatology 'delivers a far-ranging, coherent curriculum clearly addressing degree level expectations as set forth in the Western University document titled "The Western Degree Outcomes".' The external reviewers note both the high quality of the faculty members, with regard to their teaching and research, as well as the excellence of the students in the Thanatology program.

The external reviewers concur with many of the participants in the review that the program requires additional full-time and permanent faculty members. The reviewers recommend two additional full-time faculty members. These are needed to develop further courses, opportunities for experiential learning (notably field work placements for all students in years 3 and 4), and an Honors Specialization in Thanatology. The reviewers note the demand among both students and faculty members for an Honors Specialization in Thanatology. The reviewers additionally raise the challenges of program administration on the basis of the current model of two full-time members. This level of staffing is insufficient to sustain the challenges of program and student coordination, as well as program continuity.

The reviewers further advocate the further organization of course sequencing in order to give a more coherent structure (to "scaffold") to program progression. This would include setting prerequisites and expectations regarding typical pathways from one level of courses to another.

The external reviewers are generally satisfied with the learning objectives of the Thanatology program and find them to be comprehensive with regard to the intellectual scope of Thanatology and appropriately varied with regard to the methods used for assessment. The reviewers further note the uniform and impressively high aggregate course evaluations from students. Noting the relatively high retention and graduation rates, the external reviewers commented that 'the Thanatology Program students we met impressed us: they are intelligent, attentive, and very promising young adults.'

In terms of the program, the reviewers advocate for a greater number of field work placement opportunities for students in years 3 and 4, and for the development of courses in research methodology and independent study options within Thanatology. The external reviewers also call for the exploration among Thanatology faculty members of options for double majors. (It is unclear whether the reviewers are aware that double majors are currently open to students, and they are simply encouraging faculty to advocate for *particular* double majors, or whether they have in mind the development of dual degrees). The reviewers were also open to the idea of developing an introductory 0.5 level course that might act as a gateway course to programs in Thanatology.

The reviewers note the adequate library and informational support for the Thanatology program, but call for the addition of a full-time administrative assistant to support the Thanatology program.

In responding to the external reviewers, Thanatology Coordinator, Dr. Darcy Harris, agreed that the addition of a single full-time faculty member would 'support the current program structure that is in place.' This would spread the overall workload and, in particular, take some pressure off the Coordinator role. Only with the addition of a single faculty member would the mounting of an Honors Specialization be possible.

According to Dr. Harris, the addition of a fourth faculty member would permit the enhancement of program course offerings as well as better scaffolding of the program to permit certain paths of progression for students. A fourth member would increase the number of foundational courses as well as opening up the possibility for a broader range of special topics and independent study courses.

While Dr. Harris understood the call for greater opportunities for supervised field work for students in years 3 and 4, she also mentioned that in her judgment the current opportunities in the local area for placements are restricted. This is owing to the high demands from a range of professional programs at the local institutions of higher education.

Dr. Harris mentioned that double honors opportunities already exist for Thanatology students. However, she noted that the addition of full-time faculty members should decrease the pressure on class

enrollments in Thanatology and thereby open up the possibility for greater numbers of non-thanatology students to take a module in Thanatology.

The introduction of a methods course at the fourth-year level would be made possible given the implementation of an Honors Specialization in Thanatology, which would necessitate a new hire. A common interdisciplinary qualitative research methods course (IS 2252F/G) might also be appropriate to Thanatology students, according to Dr. Harris. Dr. Harris did not believe that the introduction of a gateway course or a preliminary first-year 0.5 course in Thanatology would be necessary. According to her, Thanatology 2200 currently fulfills the gateway requirement, providing an overview of issues and topics in the field.

The creation of distinct tracks within the program, in 'end of life care' and 'grief and bereavement,' might be feasible, according to Dr. Harris, but would necessitate additional courses.

Responding to the external reviewers, the Vice-Principal and Academic Dean, Dr. Sauro Camiletti, concurred with the views of Dr. Harris in her response. On the key question of additional full-time members of Thanatology, Dr. Camiletti agreed with the logic that the introduction of an Honors Specialization would necessitate an additional full-time hire, and that further deepening and strengthening of the Thanatology program, including the introduction of methodology courses, expanded experiential learning opportunities, more refined course sequencing, and wider course options, would support the case for two additional full-time hires. The case for full-time hires is further strengthened owing to the challenges of securing adequate part-time faculty members, an issue referred to by both Dr. Harris and Dr. Camiletti.

### **Significant Strengths of the Program**

- The high quality of full-time and part-time faculty members in the Thanatology program, both as teachers and researchers;
- The high quality of the students in the Thanatology program;
- The adequacy of library and informational services to support the Thanatology program;
- High levels of expression of student satisfaction with the Thanatology program, assessed in course evaluations and comments.

### **Suggestions for Improvement & Enhancement**

- An additional full-time faculty member required to support an Honors Specialization, with related course and program development in Thanatology, as well as support for administration of the Thanatology program, course sequencing, student advising, and supervision of field work;
- A second additional full-time faculty member required to:
  - o Further support adequate administration of the Thanatology program. At present, the administration of the program is highly dependent upon a single coordinator;
  - o Further support the growth of the Thanatology program, meeting increasing student demands. This includes more refined course sequencing, or "course scaffolding," and greater choices with regard to course options and specialized courses, such as experiential learning opportunities or independent study courses;
  - o Further develop adequate advising and consultation for students;

- o Further develop adequate supervision of field work for all Thanatology students enrolled in years 3 and 4 of the program;

#### **Recommendations for Program Sustainability**

<b>Recommendation</b>	<b>Responsibility</b>
Examine the coordination of the existing program as it relates to experiential learning. Develop a plan to improve the administrative workload involved with coordinating the program and the practica.	Educational Policy Committee, Faculty Council and Vice-Principal/Academic Dean
Explore the structure of the existing program as it relates to course sequencing, experiential courses, course levels and quantity, and how to manage planned growth.	Educational Policy Committee, Faculty Council and Vice-Principal/Academic Dean

#### **Recommendations for Program Improvement**

Review the potential of developing an Honors Specialization in Thanatology	Educational Policy Committee, Faculty Council and Vice-Principal/Academic Dean
Consider the possibility of a full-time faculty appointment in Thanatology, contingent on the development of an Honors Specialization in Thanatology	Educational Policy Committee, Faculty Council and Vice-Principal/Academic Dean

**Report of Scholastic Offences**  
**for the period July 1, 2016 – June 30, 2017**  
prepared by John Doerksen  
Vice-Provost (Academic Programs)

FACULTY / SCHOOL / UNIVERSITY COLLEGE	OFFENCE	SANCTION
<b>Business / Ivey HBA</b>	Cheating (3)	One student received a 0% on the exam One student's exam was reduced by 50% One student received a warning
	Breach of Exam Policy (3)	Two students received a reduced exam grade of 2% for every minute they continued writing past the end of the exam time One student received a 15% penalty on the exam
	Falsified Transcript (1)	One student was required to withdraw from the HBA program (no notation of the offense was recorded on the student's transcript)
	Shared strategies with peers (1)	One student received negative contribution marks and was required to write an essay on the importance of academic integrity. The student's actions were deemed as having the potential to provide an unfair advantage
<b>Arts and Humanities</b>	Plagiarism (5)	Four students received 0% on the assignment One student was allowed to rewrite the assignment with a maximum possible grade of 50%
<b>Education</b>	Plagiarism (8)	Eight students were allowed to resubmit the assignment
<b>Engineering</b>	Plagiarism (2)	One student received 0% on the assignment One student received negative the weight of the assignment
	Cheating (1)	One student received a grade of 0% in the course
<b>Health Sciences</b>	Plagiarism (1)	One student received 0% in the course
	Cheating (13)	Two students received 0% in the course Eight students received a 5% penalty on the assignment One student received 0% on the assignment Two students received 0% on the assignment and their final grade was reduced by 5%
<b>Information &amp; Media Studies</b>	Plagiarism (7)	Two students received a grade of 0% on the assignment Two students received a grade of 50% on the assignment One student received a grade of 0% on the assignment and was given the opportunity to rewrite the assignment for a maximum grade of 50% One student was given the opportunity to rewrite the assignment with a grade penalty of 25% One student was given the opportunity to rewrite the assignment for a maximum grade of 55%
	Inappropriate Collaboration (1)	One student received a grade reduced by 10% on the assignment

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	Inappropriate Collaboration & Plagiarism (1)	One student received a grade reduced by 50% on the assignment
<b>Faculty of Law</b>	Plagiarism (1)	Student received mark of "F" on the relevant assignment, which resulted in the student also receiving an "F" in the course.
<b>Medicine &amp; Dentistry</b>	No offences to report	
<b>Music</b>	Plagiarism (2)	One student received a grade of 0% on the assignment One student was given the opportunity to resubmit the assignment for a grade reduced by 50%
	Collusion on an Assignment (7)	Five students received a grade of 0% on the assignment Two students were given the opportunity to resubmit the assignment
	Cheating (1)	Student received a grade of 0% on the final exam
<b>Science / Medical Science</b>	Plagiarism (15)	Nine students received a grade of 0% on the assignment/lab/exam One student received a grade less 50% on the assignment One student received a F in the course One student received negative the weight on the assignment for as much as the other student received as a grade Three students received negative the weight of the assignment
	Cheating (8)	One student received a warning and prohibition from retaking the course the following year One student received a grade of 0% in the course and prohibition from retaking the course the following year One student received negative the weight of the quiz Four students received a grade of 0% on the exam/quiz One student received a maximum allowable grade of 50% in the course
	Possession of unauthorized materials during an exam (1)	One student received a F in the course
<b>Social Science</b>	Possession of unauthorized electronic device during an exam (7)	Three students received reprimands One student received a grade of 0% on the exam One student received a F in the course One student received a grade reduced by 25% on the exam One student was given the opportunity to rewrite the exam
	Possession of unauthorized materials during an exam (3)	Two students received a grade of 0% on the exam One student received a grade reduction of 5% on the exam



**Report of Scholastic Offences**  
**for the period July 1, 2016 – June 30, 2017**  
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Vice-Provost (Academic Programs)

	Cheating (9)	Two students received a grade reduction of 40% on the exam Two students received a grade of 0% in the course One student received a grade of 0% on the exam One student received a F in the course and 1 year suspension
	Plagiarism (18)	Ten students received a grade of 0% on the assignment One student received a grade of 50% in the course Two students received 60% in the course Two students were given opportunity to resubmit the assignment Two students was given the opportunity to resubmit the assignment for a grade reduced by 50% One student was given the opportunity to resubmit the assignment for a grade reduced by 25%
<b>School of Graduate and Postdoctoral Studies</b>	Plagiarism (7)	Two students received a failing grade in the course and were required to complete another elective Three students received a grade of zero on the assignment One student received a 20% penalty and was required to resubmit the assignment One student received a grade reduced to 50%
	Exam Irregularity (2)	No sanction
<b>Brescia University College</b>	Plagiarism (6)	Four students received a grade of 0% Two students received a reduced grade
	Cheating (4)	Four students received a grade of 0%
	Dishonesty (1)	One student received a grade of 0%
<b>Huron University College</b>	Plagiarism (4)	Two students received a grade of 0% One student received a grade of 30% on one essay and 0% on a second essay One student received a grade reduced by 15%
	Cheating (3)	Two students received a grade of 0% and prohibition of further registration in courses in a particular Department One student received a grade of 0%
<b>King's University College</b>	Plagiarism (2)	Two students received a grade of 0% on the assignment
	Cheating (2)	Two students received a grade of 0% on the exam/test

**The University of Western Ontario**  
Undergraduate Sessional Dates, Western Application & Graduation Dates  
2018

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\* Note: Any of the following deadlines that occur on a Saturday or Sunday or Statutory holiday will be extended to the next working day.

+ Administrative dates. Subject to change.

January	8	Classes resume.
January	12	Last day to add a second-term first quarter ('S') course (Kinesiology).
January	16	Last day to add a second-term half course or a second-term full course.
January	19	Last day to drop a second-term first quarter ('S') course without academic penalty (Kinesiology).
January	22	Deadline for applications for graduation: In Absentia February Convocation.
January	26	Deadline for admission applications: Business Administration.
*January	31	Deadline to apply for relief against a final grade in a first-term course.
*February	1	Deadline for admission applications: Social Work (King's University College).
February	15	Deadline for admission applications: Collaborative Nursing Program.
February	19	Family Day.
February	19-23	Spring Reading Week.
February	23	In Absentia February Convocation.
February	26	First day of second-term second quarter ('T') course (Kinesiology).

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+March	TBA	First day for online course registration for Summer term (Summer Evening, Distance Studies, Intersession, Summer Day)
March	1	Deadline for admission applications for Spring/Summer Distance Studies, Summer Evening and Intersession courses from students applying for the first time. All supporting documentation must be submitted within seven days of this date.  Deadline for admission applications: Compressed Time Frame BScN Program.  Deadline for admission applications from CEGEP applicants.
March	1	Early Consideration admission application deadline for full-time first year studies for the Fall/Winter 2018-19 term.
March	2	Last day to add a second-term second quarter ('T') course (Kinesiology).
*March	7	Last day to drop a second-term half course, or a second-term full course without academic penalty.
March	9	Last day to drop a second-term second quarter ('T') course without academic penalty (Kinesiology).
March	30	Good Friday.
April	1	Easter Sunday.
April	11	Fall/Winter Term classes end.
April	12-13	Study Days.
April	14-30	Final examination period.
April	30	Deadline for applications for graduation: Spring Convocation.
May	1	Deadline for admission applications for Summer Day courses from students applying for the first time. All supporting documentation must be submitted within seven days of this date.
May	7	Summer Evening and Spring/Summer Distances Studies courses begin.
May	10	Huron University College Theology Convocation.

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May	11	Last day to add a full course, a first-term half course and a full year half-course in Summer Evening.  Last day to add a Spring/Summer Distance Studies Course.  Doctor of Medicine Convocation.
May	14	Interession courses begin.
*May	15	Last day for students on exchange or a letter of permission to submit transcripts for graduation at Spring Convocation.
May	15	Deadline for admission applications for full-time general studies for 2018-19 Fall/Winter Term from candidates outside Canada.  Last day to add a full course or a 6-week half course or a full-year half course in Interession.
May	21	Victoria Day.
May	28	Last day to drop a 3-week first-term half course in Interession without academic penalty.
June	1	Deadline for admission applications from new students for Fall/Winter Term 2018-19 for full-time studies provided that the program requested is open. All supporting documentation must be submitted within seven days of this date.
June	4	Second-term half courses in Interession begin.  Last day to drop a full course, or a 6-week half course, or a full-year half course in Interession without academic penalty.  Last day to drop a first-term half course in Summer Evening and Spring/Summer Distance Studies without academic penalty.
June	5	Last day to add a second-term half course in Interession.
June	8	Master of Business Administration Convocation.
June	11	Last day to drop a full course or full-year half course in Summer Evening and Spring/Summer Distance Studies course without academic penalty.
June	12-15 18-20	Spring Convocation.
June	15	Last day to drop a second-term half course in Interession without academic penalty.

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June	18	Second term half courses in Summer Evening and Spring/Summer Distance Studies begin.
June	22	Intersession courses end.  Last day to add a second-term half course in Summer Evening and Spring/Summer Distance Studies.
June	25-26	Examinations: Intersession.
*June	30	Deadline to apply for relief against a final grade in a second-term or a full-year course.  Deadline to apply for relief against a program eligibility decision.  Deadline to request a waiver of the progression requirements.
July	1	Canada Day.  Deadline for admission applications from new students for Fall/Winter Term 2018-19 for courses taught by Distance Studies and for part-time studies in courses taught on campus during the day and evening provided that the program requested is open. All supporting documentation must be submitted within seven days of this date. New students wishing to pursue part-time studies after July 1 should contact the Admissions Office.
July	9	Summer Day Term begins.
July	10	Last day to add a full course, a first-term half course (3-week or 6-week), or a full-year half course in Summer Day.
July	16	Last day to drop a second-term half course in Summer Evening and Spring/Summer Distance Studies without academic penalty.
July	20	Last day to drop a 3-week first-term half course in Summer Day without academic penalty.
July	27	Last day to drop a full course, or a 6-week half course, or a full-year half course in Summer Day without academic penalty.
July	27	Summer Evening and Spring/Summer Distance Studies Terms end.
July	30	Second-term half courses in Summer Day begin.
July	30-31	Examinations: Summer Evening Term.

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July-August	30-2	Examinations: Spring/Summer Distance Studies courses.
July	31	Last day to add a second-term half course in Summer Day.
*July	31	Deadline to apply for relief against a final grade in an Intersession course.
August	6	Civic Holiday.
August	13	Last day to drop a second-term half course in Summer Day without academic penalty.
August	17	Summer Day courses end.
August	20-21	Examinations: Summer Day courses.
*August	31	Deadline to apply for relief against a final grade in a Summer Evening course.
September	3	Labour Day.
September	6	Fall/Winter Term classes begin.
September	8	Deadline for applications for graduation: Autumn Convocation.
September	10	First day of first-term, first-quarter ('Q') courses. (Kinesiology).
September	14	Last day for late registration.  Last day to add a first-term first quarter ('Q') course (Kinesiology).  Last day to add a full course, a first-term half course, a first-term full course, or a full-year half course on campus and Distance Studies.
*September	15	Deadline to apply for relief against a final grade in a Summer Day course.
September	21	Last day to drop a first-term first quarter ('Q') course without academic penalty (Kinesiology).
*October	1	Last day for students on exchange or a letter of permission to submit transcripts for graduation at Autumn Convocation.
+October	1	Deadline for admission applications: Medicine for 2019.
October	8	Thanksgiving Holiday.
October	8-12	Fall Reading Week

**The University of Western Ontario**  
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*October	15	Deadline to apply for relief against a final grade in a Spring/Summer Distance Studies course.
October	24-26	Autumn Convocation.
October	29	First day of first-term second quarter ('R') courses (Kinesiology).
November	1	Deadline for admission applications: Law for 2019.
*November	1	Last day that students registered in 'W' accelerated language courses may transfer to the equivalent full-year course with the permission of their Faculty.
		Deadline for official transcripts for courses taken on Letters of Permission during the academic year 2017-18 and the Spring/Summer Terms of 2018.
November	2	Last day to add a first-term second quarter ('R') course (Kinesiology).
November	9	Last day to drop a first-term second quarter ('R') course without academic penalty (Kinesiology).
*November	12	Last day to drop a first-term half course or a first-term full course (2018-19 Fall/Winter Term) without academic penalty.
*November	30	Last day to drop a full course and full-year half course [on campus day and evening and Distance Studies] without academic penalty.
December	1	Deadline for admission applications: Dentistry for 2019.
+December	1	Deadline for admission applications, transcripts, and supporting documentation: Education for 2019. (If December 1st falls on a weekend or holiday, then the deadline date will be decided by the Association of Education Registrar's of Ontario).
December	7	Fall/Winter Term classes end.
December	8-9	Study Days.
December	10-21	Mid-year examination period.

**The University of Western Ontario**  
Undergraduate Sessional Dates, Western Application & Graduation Dates  
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January	25	Deadline for admission applications: Business Administration.
*January	31	Deadline to apply for relief against a final grade in a first-term course.
*February	1	Deadline for admission applications: Social Work (King's University College).
February	15	Deadline for admission applications: Collaborative Nursing Program.
February	18	Family Day.
February	19-22	Spring Reading Week.
February	22	In Absentia February Convocation.
February	25	First day of second-term second quarter ('T') course (Kinesiology).
March	TBA	First day for web registration for Summer Evening and Spring/Summer Distance Studies.
March	1	Deadline for admission applications for Spring/Summer Distance Studies, Summer Evening and Intersession courses from students applying for the first time. All supporting documentation must be submitted within seven days of this date.



**The University of Western Ontario**  
Undergraduate Sessional Dates, Western Application & Graduation Dates  
2019

March	1	Deadline for admission applications: Compressed Time Frame BScN Program. Deadline for admission applications from CEGEP applicants. Early Consideration admission application deadline for full-time first year studies for the Fall/Winter 2019-20 term. Last day to add a second-term second quarter ('T') course (Kinesiology).
*March	7	Last day to drop a second-term half course, or a second-term full course without academic penalty.
March	8	Last day to drop a second-term second quarter ('T') course without academic penalty (Kinesiology).
April	9	Fall/Winter Term classes end.
April	10	Study Days.
April	11-30	Final examination period.
April	19	Good Friday.
April	21	Easter Sunday.
April	30	Deadline for applications for graduation: Spring Convocation.
May	TBD	Doctor of Medicine Convocation.
May	TBD	Huron University College Theology Convocation.
May	1	Deadline for admission applications for Summer Day courses from students applying for the first time. All supporting documentation must be submitted within seven days of this date.
*May	1	Last day to withdraw an application for graduation: Spring Convocation.
May	6	Summer Evening and Spring/Summer Distances Studies courses begin.
May	10	Last day to add a full course, a first-term half course and a full year half-course in Summer Evening. Last day to add a Spring/Summer Distance Studies Course.
May	13	Intersession courses begin.

**The University of Western Ontario**  
Undergraduate Sessional Dates, Western Application & Graduation Dates  
2019

May	14	Last day to add a full course or a 6-week half course or a full-year half course in Intersession.
May	15	Deadline for admission applications for full-time general studies for 2019-20 Fall/Winter Term from candidates outside Canada.
*May	15	Last day for students on exchange or a letter of permission to submit transcripts for graduation at Spring Convocation.
May	20	Victoria Day.
May	27	Last day to drop a 3-week first-term half course in Intersession without academic penalty.
June	1	Deadline for admission applications from new students for Fall/Winter Term 2019-20 for full-time studies provided that the program requested is open. All supporting documentation must be submitted within seven days of this date.
June	3	Second-term half courses in Intersession begin. Last day to drop a full course, or a 6-week half course, or a full-year half course in Intersession without academic penalty. Last day to drop a first-term half course in Summer Evening and Spring/Summer Distance Studies without academic penalty.
June	4	Last day to add a second-term half course in Intersession.
June	10	Last day to drop a full course or full-year half course in Summer Evening and Spring/Summer Distance Studies course without academic penalty.
June	11-14, 17-19	Spring Convocation.
June	14	Last day to drop a second-term half course in Intersession without academic penalty.
June	17	Second term half courses in Summer Evening and Spring/Summer Distance Studies begin.
June	21	Intersession courses end. Last day to add a second-term half course in Summer Evening and Spring/Summer Distance Studies.
June	24-25	Examinations: Intersession.
*June	30	Deadline to apply for relief against a final grade in a second-term or a full-year course. Deadline to apply for relief against a program eligibility decision.

**The University of Western Ontario**  
Undergraduate Sessional Dates, Western Application & Graduation Dates  
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*June	30	Deadline to request a waiver of the progression requirements.
July	1	Canada Day.  Deadline for admission applications from new students for Fall/Winter Term 2019-20 for courses taught by Distance Studies and for part-time studies in courses taught on campus during the day and evening provided that the program requested is open. All supporting documentation must be submitted within seven days of this date. New students wishing to pursue part-time studies after July 1, should contact the Admissions Office.
July	8	Summer Day Term begins.
July	9	Last day to add a full course, a first-term half course (3-week or 6-week), or a full-year half course in Summer Day.
July	15	Last day to drop a second-term half course in Summer Evening and Spring/Summer Distance Studies without academic penalty.
July	19	Last day to drop a 3-week first-term half course in Summer Day without academic penalty.
July	26	Last day to drop a full course, or a 6-week half course, or a full-year half course in Summer Day without academic penalty.  Summer Evening and Spring/Summer Distance Studies Terms end.
July	29	Second-term half courses in Summer Day begin.
July	29-30	Examinations: Summer Evening Term.
July-August	29-1	Examinations: Spring/Summer Distance Studies courses.
July	30	Last day to add a second-term half course in Summer Day.
*July	31	Deadline to apply for relief against a final grade in an Inter-session course.
August	5	Civic Holiday.
August	12	Last day to drop a second-term half course in Summer Day without academic penalty.
August	16	Summer Day courses end.
August	19-20	Examinations: Summer Day courses.
*August	31	Deadline to apply for relief against a final grade in a Summer Evening course.

**The University of Western Ontario**  
Undergraduate Sessional Dates, Western Application & Graduation Dates  
2019

September	2	Labour Day.
September	5	Fall/Winter Term classes begin.
September	8	Deadline for applications for graduation: Autumn Convocation.
September	9	First day of first-term, first-quarter ('Q') courses. (Kinesiology).
September	13	Last day for late registration. Last day to add a first-term first quarter ('Q') course (Kinesiology). Last day to add a full course, a first-term half course, a first-term full course, or a full-year half course on campus and Distance Studies.
*September	15	Deadline to apply for relief against a final grade in a Summer Day course.
September	20	Last day to drop a first-term first quarter ('Q') course without academic penalty (Kinesiology).
*October	1	Last day for students on exchange or a letter of permission to submit transcripts for graduation at Autumn Convocation.
+October	1	Deadline for admission applications: Medicine for 2020.
October	14	Thanksgiving Holiday.
*October	15	Deadline to apply for relief against a final grade in a Spring/Summer Distance Studies course.
October	14-18	Fall Reading Week
October	28	First day of first-term second quarter ('R') courses (Kinesiology).
October- November	30-1	Autumn Convocation.
November	1	Deadline for admission applications: Law for 2019. Last day to add a first-term second quarter ('R') course (Kinesiology).
*November	1	Last day that students registered in 'W' accelerated language courses may transfer to the equivalent full-year course with the permission of their Faculty.  Deadline for official transcripts for courses taken on Letters of Permission during the academic year 2018-19 and the Spring/Summer Terms of 2019.
November	8	Last day to drop a first-term second quarter ('R') course without academic Penalty (Kinesiology)

**The University of Western Ontario**  
Undergraduate Sessional Dates, Western Application & Graduation Dates  
2019

*November	12	Last day to drop a first-term half course or a first-term full course (2019-20 Fall/Winter Term) without academic penalty.
*November	30	Last day to drop a full course and full-year half course [on campus day and evening and Distance Studies] without academic penalty.
December	1	Deadline for admission applications: Dentistry for 2020.
+December	1	Deadline for admission applications, transcripts, and supporting documentation: Education for 2020. (If December 1st falls on a weekend or holiday, then the deadline date will be decided by the Association of Education Registrar's of Ontario).
December	6	Fall/Winter Term classes end.
December	7-8	Study Days.
December	9-20	Mid-year examination period.

### **New Scholarships and Awards**

#### **Mogenson Trust Physiology & Pharmacology Graduate Scholarship** (Physiology & Pharmacology)

Awarded annually to full-time Masters or Doctoral students in the Physiology & Pharmacology program or students that have recently graduated from the Physiology & Pharmacology program. Awards will be based on academic achievement and research excellence. The Graduate Studies Committee in the Department of Physiology & Pharmacology will select the recipients. At least one representative of the committee must hold current membership in the School of Graduate and Postdoctoral Studies.

Value: 7 at \$1,900

Effective Date: May 2017

#### **Mogenson Trust Physiology Undergraduate Award** (Physiology & Pharmacology)

Awarded annually to a full-time undergraduate student in Year 4 of an Honors Specialization in Physiology or Honors Specialization in Physiology and Pharmacology (with preference given to a student in an Honors Specialization in Physiology), based on academic achievement and financial need. Online financial assistance applications are available through Student Center and must be submitted by September 30<sup>th</sup>. Financial need will be assessed by the Office of the Registrar. The Undergraduate Studies Committee in the Department of Physiology and Pharmacology will select the recipient.

Value: 1 at \$1,400

Effective Date: May 2017

*This Scholarship was established by many generous donations to the Mogenson Trust. Donations were made to the Mogenson Trust in memory or in honour of the following individuals: Gordon J. Spylo, Blanche Box and Shirley Wilensky.*

#### **IBI Group Civil Engineering Design Project Prize** (Engineering)

Awarded annually to the fourth year student team judged to have presented the best Civil Engineering Design Project (CEE 4441) during the annual competition. A committee within the Faculty of Engineering will select the top team. This prize was established with a generous gift from IBI Group.

Value: \$2,000 per team (minimum \$500 per team member)

Effective Date: 2017-2018 to 2021-2022 academic years inclusive

**Report to Senate from the Board of Governors**

Contents	Consent Agenda
<b>Report from the Board of Governors on the September 26, 2017 Meeting</b>	<b>Yes</b>

**FOR INFORMATION**

**Report from the Board of Governors on the September 26, 2017 Meeting**

The Board of Governors met on September 26, 2017. Attached is a full list of items received for approval or information from the Board's standing committees and from Senate. Documentation for these items can be found at:

<http://www.uwo.ca/univsec/pdf/board/minutes/2017/Open-Session-Agenda---September-26---Full.pdf>

In relation to the MAPP Policy and Procedures on Intellectual Property, J. Deakin raised Senate's concerns at the Board meeting. Senate will be provided with the draft MAPP Policy and Procedures on Intellectual Property at the November meeting, thereby providing Senate with an opportunity to provide comments for consideration by the Board.

The reports and proposals received were standard items of business.

**SUMMARY OF AGENDA ITEMS – September 26, 2017 - OPEN SESSION**

Adoption of Agenda	ACTION
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Report of the President	INFORMATION
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Unanimous Consent Agenda – Appendix I	ACTION
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Minutes of the Meeting of June 22, 2017	ACTION
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**Report of the Property & Finance Committee- Appendix II**

Revision to MAPP Policy 2.10 – Student Scholarships, Awards and Prizes	ACTION
Suncor Chair in Energy Policy - Extension	ACTION
Quarterly Ratio Report on Non-Endowed Funds	INFORMATION
New Scholarships, Awards and Prizes	INFORMATION

**Report of the Governance & By-Laws Committee- Appendix III**

Amendments to By-Law No. 1	ACTION
Revisions to Terms of Reference of the Audit Committee (Special Resolution 1.L) and of the Investment Committee (Special Resolution No. 1-N.)	INFORMATION

**Senior Policy & Operations Committee – Appendix IV**

Membership on the University Discipline Appeal Committee	INFORMATION
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**Report of the Audit Committee- Appendix V**

Audited Financial Statements for the Year Ended April 30, 2017	ACTION
Financial Statements – Related Companies	INFORMATION
Harassment and Discrimination Matters Annual Report	INFORMATION
Western Retirement Plans – Report to the Audit Committee for the Year Ended December 2016	INFORMATION



**Fundraising & Donor Relations Committee – Appendix VI**

Fund Raising Activity Quarterly Report to July 31, 2017	INFORMATION
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**McIntosh Gallery Committee – Appendix VII**

Annual Report of the McIntosh Gallery Committee	INFORMATION
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**Items Referred by Senate - Appendix VIII**

Report of the Honorary Degrees Committee	INFORMATION
Report of the Academic Colleague	INFORMATION
Annual Report of the Working Group on Information Security (WGIS)	INFORMATION
Performance Indicators Report	INFORMATION
Announcements	INFORMATION
Questions from Members	