REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS

(SCAPA)

FOR APPROVAL

1. **Richard Ivey School of Business: Revisions to the Admission Requirements of the Honors Business Administration (HBA) Program**

Recommended: That the admission requirements for the Honors Business Administration (HBA) program at the Richard Ivey School of Business be revised as set out below, effective October 1, 2012 (for September 1, 2013 intake).

REVISED CALENDAR COPY
http://www.westerncalendar.uwo.ca/2012/pg261.html

ADMISSION REQUIREMENTS FOR THE HONORS BUSINESS ADMINISTRATION (HBA) PROGRAM
no changes

Admission Requirements
The Ivey Honors Business Administration Program requires the successful completion of no fewer than 10.0 courses of university study ***with a minimum overall average of 70%***. All students seeking admission to the Honors Business Administration Program must achieve a minimum 70% in Business Administration 2257 (or an equivalent) and one Grade 12 Mathematics course for university-bound students, or Mathematics 0110A/B or Mathematics 1229A/B, in their prior program of study.

~~In selecting optional courses, students are urged to keep in mind a goal of becoming a well-educated person with a breadth and variety of experience. The School is looking for individuals with demonstrated competence in any academic program.~~

Candidates from Accredited Degree-Granting Institutions
No further changes

Background:

As application numbers continue to increase for the HBA program, Ivey must continue to find ways to conserve time and resources used in the assessment process. The proposed amendment is meant to deter applicants who are not competitive from applying by making them ineligible for consideration.

2. **Faculty of Health Sciences: Revisions to the First-Aid and CPR Certification Policies for Admission to Nursing Programs**

Recommended: That effective September 1, 2012, the program policies related to First Aid and CPR certification for admission to the Western-Fanshawe Collaborative BScN Program and the Compressed Time Frame BScN Program be revised as highlighted below to reflect current practice.

REVISED CALENDAR COPY
http://westerncalendar.uwo.ca/2012/pg450.html

ARTHUR LABATT FAMILY SCHOOL OF NURSING

PROGRAM POLICIES

~~**Compressed Time Frame BScN Program**~~ – *Delete this section*

Clinical Placements - *No changes*

Attendance - *No changes*

Professional Practice Settings Include: - *No changes*

~~**First Aid Certificate**~~ – *Delete this section*

First Aid Certification
Students in the Western-Fanshawe Collaborative BScN program must present this certificate to ParaMed (London) by the advertised deadline date in Year 2 as communicated by the Placement Coordinator, Requirements & Information.

Students in the Compressed Time Frame BScN program must present this certificate to ParaMed (London) by the advertised deadline date in Level 1 as communicated by the Placement Coordinator, Requirements & Information.

Students who fail to comply with this policy will be denied access to their professional practice courses.

~~**C.P.R. Certification**~~ – *Delete this section*

CPR-HCP Certification
Students are required to obtain a valid certificate in Cardiopulmonary Resuscitation at the Health Care Provider level. This certificate must be renewed annually.

Students in the Western-Fanshawe Collaborative BScN program must present this certificate to ParaMed (London) by the advertized deadline date in Years 2, 3 and 4 of the program, as communicated by the Placement Coordinator, Requirements & Information.

Students in the Compressed Time Frame BScN program must present this certificate to ParaMed (London) by the advertized deadline date in each of Levels 1 through 5 of the program, as communicated by the Placement Coordinator, Requirements & Information.

Students who fail to comply with this policy will be denied access to their professional practice courses.

No further changes

Background:

The current information regarding First Aid and CPR certification in the Academic Calendar is out-of-date and does not reflect the School's current practice, polices and/or curriculum.

The updated Western-Fanshawe Collaborative BScN program curriculum, which begins September 1, 2012, includes only a simulated clinical component in first year and, therefore, no longer necessitates that students entering the program have First Aid and CPR certification prior to commencing their first year.

The proposed changes to the First Aid certificate section include an addition to the agencies from which students may obtain their certification, and a change to whom that certification must now be submitted. The proposed changes to the CPR section include a change to the level of certification required, and a change to whom that certification must now be submitted.

FOR INFORMATION

3. **New Scholarship and Award**

SCAPA has approved on behalf of the Senate, for recommendation to the Board of Governors through the President & Vice-Chancellor, the Terms of Reference for the new scholarship and award set out in **Appendix 1.**

4. **Report of the Subcommittee on Program Review – Graduate: Cyclical Review of Geology and Geophysics Graduate Programs**

SCAPA has approved on behalf of the Senate the recommendations of the Subcommittee on Program Review – Graduate (SUPR-G) with respect to the cyclical review of the graduate programs in Geology and Geophysics, as detailed in **Appendix 2**.

5. **SCAPA Representative for the Aboriginal Education and Employment Council**

SCAPA has elected B. Timney to membership on the Aboriginal Education and Employment Council for a two-year term (November 1, 2012 to October 31, 2014).

6. **Revisions to the Guidelines for the Structure of the Academic Year**

The Guidelines for the Structure of the Academic Year have been revised to reflect the changes in the 2013 Fall Convocation dates as approved by Senate on September 21, 2012, as set out in **Appendix 3.**

Current policy is located here: http://www.uwo.ca/univsec/handbook/general/structure.pdf

REPORT OF THE SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS

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Joe Shlesinger MBA Leaders Scholarship (School of Graduate and Postdoctoral Studies, Business)
Awarded annually to a full-time student entering the Master of Business Administration program at the Richard Ivey School of Business, based on academic achievement and demonstrated community leadership. Candidates may submit their application for this award at the time of application to the MBA Program at the Richard Ivey School of Business. The MBA Scholarship Committee at Ivey will make the final selection of the recipient. At least one member of the selection committee will hold membership in the School of Graduate and Postdoctoral Studies. Recipients will be notified at the time of acceptance into the program. This award is made possible through the generosity of Joe Shlesinger, MBA ’86.

Value: 1 at $35,000
Effective: May 2013 to April 2018

Sapunjis Family Award (Any Undergraduate. Graduate or Affiliated University College Student - Athletic Award [Football, Women’s Varsity])
Awarded to a full-time undergraduate or graduate student in any year of any degree program at Western, including the Affiliated University Colleges, who is making a significant contribution as a member of the football team (during odd years) or a women’s varsity team (during even years). As per OUA and CIS regulations, an entering student athlete must have a minimum admission average of 80% and a non-entering student must have an in-course average of 70%. Candidates must be in compliance with current OUA and CIS regulations. The Western Athletic Financial Awards Committee will select the recipient based on its evaluation of academic performance/potential (20%) and the written recommendation from the Head Coach assessing athletic performance/potential and team/campus leadership (weighted as 60% and 20% respectively). This award is held with Foundation Western and is made possible through the generosity of Mr. David Sapunjis, BA’95, and Mrs. Jodi Sapunjis, BA ‘89.

Value: 1 at $1,000
Effective: 2012-2013 academic year

Final Assessment Report
Submitted by SUPR-G to SCAPA

Program:	**Geology and Geophysics Programs in Department of Earth Sciences**
Degrees Offered:	MSc (Thesis-based), MSc (course-based) and PhD in Geophysics; MSc (Thesis-based), MSc (course-based) and PhD in Geology
Approved Fields:	Earth and Planetary Systems Resource Geosciences Tectonic Processes and Natural Hazards Earth Evolution: Surface, Life and Climate
Date of Site Visit:	April 17-18, 2012
Evaluation:	*Good Quality*

Summary:

The Geology and Geophysics programs are very strong and have strong leadership. They have experienced significant growth in graduate student enrolment since the last review, making these programs now a destination of choice for quality BSc graduates in earth sciences from across Ontario and beyond. Completion times for the MSc and PhD programs are good.

The faculty complement provides the necessary expertise to cover a number of subdisciplines in the areas of Geology and Geophysics that are the basis for a request to realign/change the names of Approved Fields to those noted above. These new fields better reflect the areas of concentration of the current faculty members.

The model for the “accelerated MSc” programs (course and project-based) is appropriate, but the reviewers recommend that these accelerated MSc degrees have a different name to better differentiate them from the traditional thesis-based MSc degree programs. Different names would also highlight the differences in the training the students in these two streams receive.

In summary, the programs are strong and produce high-quality graduates.

Recommendation:	**Responsibility**
Develop an alternative nomenclature for the accelerated MSc programs to differentiate them from thesis-based MSc programs.	Grad Chair and Chair
Continue to monitor admission standards, especially for those entering the accelerated MSc.	Grad Chair
Work to concentrate faculty, research labs and student space to encourage communication and discussion across the areas and programs.	Chair and Dean
Improve program communication (especially on the web).	Grad Chair, Chair
Clarify the grad student funding model and improve communication regarding funding.	Grad Chair, Chair

GUIDELINES FOR THE STRUCTURE OF THE ACADEMIC YEAR

Unchanged

4. Scheduling Convocation Ceremonies

- The *in absentia* February Convocation will be scheduled for the last Friday in February.
- June Convocation ceremonies will be scheduled from Tuesday to Friday in the second full week in June and from Monday to Wednesday in the third week of June.
- October Convocation ceremonies will ***normally*** be scheduled on the fourth Thursday and Friday in October. [If October 1 is a Friday, it will not count as week 1.]

	2011-2012	**2012-2013**	**2013-2014**	**2014-2015**	**2015-2016**
Labour Day	Sept. 5	Sept. 3	Sept. 2	Sept. 1	Sept. 7
Registration	Sept. 6-7	Sept. 4-5	Sept. 3-4	Sept. 2-3	Sept. 8-9
Rosh Hashanah	Sept. 29	Sept. 17	Thurs., Sept. 5	Sept. 25	Sept. 14
First Term	Sept. 8 - Dec.7 (64 days)	Sept. 6-Dec. 5 (64 days)	Sept. 9-Dec. 4 (62 days)	Sept. 4-Dec. 3 (64 days)	Sept. 10-Dec. 9 (64 days)
Thanksgiving Monday	Oct. 10	Oct. 8	Oct. 14	Oct. 13	Oct. 12
October Convocation	Oct. 27-28	Oct. 25-26	~~Oct. 24-25~~ ***Oct. 31– Nov. 1***	Oct. 23-24	Oct. 22-23
Study Days	Dec. 8-9	Dec. 6-7	Dec. 5-6	Dec. 4-5	Dec. 10
Exams	Dec. 10-21 (12 days)	Dec. 8-19 (12 days)	Dec. 7-18 (12 days)	Dec. 6-17 (12 days)	Dec. 11-22 (12 days)
Holiday	Dec. 22-Jan. 8 (18 days)	Dec. 20-Jan. 6 (18 days)	Dec. 19-Jan. 5 (18 days)	Dec. 18-Jan. 4 (18 days)	Dec. 23-Jan. 3 (12 days)
Second Term	Jan. 9-Apr. 11 (62 days)	Jan. 7-Apr. 11 (63 days)	Jan. 6-Apr. 8 (62 days)	Jan. 5-Apr. 8 (62 days)	Jan. 4 - Apr. 6 (62 days)
Family Day	Feb. 20	Feb. 18	Feb. 17	Feb. 16	Feb. 15
Reading Week	Feb. 20-24	Feb. 18-22	Feb. 17-21	Feb. 16-20	Feb. 15-19
In Absentia Convocation*	Feb. 24	Feb. 22	Feb. 28	Feb. 27	Feb. 26
Good Friday	Apr. 6	Mar. 29	Apr. 18	Apr. 3	Mar. 25
Easter Sunday	Apr. 8	Mar. 31	Apr. 20	Apr. 5	Mar. 27
Passover	Apr. 7-8	**	Apr. 15	**	Apr. 23-24
Study Day	Apr. 12-13	Apr. 12-13	Apr. 9-10	Apr. 9-10	Apr. 7-8
Exams	Apr. 14-30 (17 days)	Apr. 14-30 (17 days)	Apr. 11-30 (17 days)	Apr. 11-30 (20 days)	Apr. 9-30 (20 days)
June Convocation***	June 12 – 15 and 18 - 20	June 11 - 14 and 17 - 19	June 10 – 13 and 16 - 18	June 9 – 12 and 15 - 17	June 14 – 17 and 20 - 22

* Application deadline for the In Absentia Convocation is January 22, or, if the deadline falls on a weekend or holiday, the next business day. No ceremony is held.

** Passover does not fall during the examination period this year. No accommodation necessary.

*** Application deadline for Spring Convocation is March 15.

The rest of the policy is unchanged