



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF SENATE

November 14, 2008

The meeting was held at 1:30 p.m. in Room 1R40, Richard Ivey School of Business.

SENATORS: 82

T. Baerg	T. Garrard	J. Polgar
A. Barnfield	C. Gibson	R. Rajakumar
J. Barron	E. Heersink	S. Ray
A. Beach	I. Holloway	M. Reid
J. Berge	M. Hyland	G. Rowe
C. Beynon	B. Johnson	S. Schaffer
I. Birrell	M. Johnson	D. Shrubsole
B. Blumer	M. Jones	S. Sims
S. Brennan	E. Karakacili	S. Spaulding
C. Busch	G. Killan	R. Stainton
N. Caldwell	G. Knopf	A. Suksi
S. Camiletti	B. Kraatz	R. Telfer
T. Carmichael	G. Kulczycki	A. Thom
A. Chant	M. Lee	B. Timney
J. Corrigan	F. Longstaffe	M. Tithecott
R. Coulter	H. Luckman	J. Toswell
P. Davenport	R. Lumpkin	R. Van Gaalen
J. Doerksen	S. Macfie	D. Wardlaw
C. Dunbar	J. Mackie	J. Weese
W. Dunn	B. MacLachlan	J. White
H. El Naggar	R. Macmillan	C. Wilkins
C. Ellis	A. Mandich	B. Wood
J. Etherington	L. Miller	L. Wynant
M. Fan	M. Naish	R. Young
C. Farber	J. Nash	T. Yurkewich
N. Fassina	J. O'Sullivan	G. Zeni
K. Galil	D. Pennee	
J. Garnett	H. Perinpanayagam	

Observers: M. Carroll, L. Gribbon, D. Jameson, A. Weedon

By Invitation: M. Broadfoot, M. Milde

Welcome to New and Returning Senators

On behalf of Senate, Dr. Davenport welcomed the new and returning Senators.

S.08-197

MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of October 17, 2008, were approved as circulated.

S.08-198 **REPORT OF THE PRESIDENT**

The President's report consisted of the following items: University budgeting in uncertain financial times, Ivey Hong Kong: 10th Anniversary Celebrations, and recent Western successes in Research. Overhead slides used to highlight his presentation are attached as **Appendix 1**.

REPORT OF THE OPERATIONS/AGENDA COMMITTEE [Exhibit I]

S.08-199 **Senate Membership**

S.08-199a **Faculty Constituencies**

It was moved by T. Carmichael, seconded by T. Baerg,

That the following nominees be appointed to Senate to represent the constituencies listed for terms shown. Representing the:

- Faculty of Information and Media Studies: Isola Ajiferuke (Term: January 1 to June 30, 2009)
- Faculty of Law: Randal Graham (Term: November 1, 2008 to June 30, 2009)
- Don Wright Faculty of Music: Kari Veblen (Term: November 1, 2008 to June 30, 2009)
- Faculty of Science: Sheila Macfie (Biology - Term: November 1, 2008 to June 30, 2009)
- Brescia University College: Monika Lee (English - Term: November 1, 2008 to June 30, 2009)

CARRIED

S.08-199b **Undergraduate Student Constituencies**

It was moved by T. Carmichael, seconded by T. Garrard,

That the Senate seat in the Health Sciences and Medicine & Dentistry undergraduate student constituency be declared vacant as a result of the resignation of Greg Snyder, and,

That Geoff Zeni (Medical Sciences IV) be elected to replace him (term to June 30, 2009).

CARRIED

S.08-199c **Senate Membership: Representative from the General Community**

It was moved by T. Carmichael, seconded by J. White,

That Ruth Young be elected to serve on Senate (term November 1, to June 30, 2009) as a representative of the General Community.

CARRIED

S.08-200 **Nominating Committee Membership**

The following were elected to the Nominating Committee:

Members: E. Karakacili, M. Naish (terms to June 30, 2009)

Alternate: A. Suksi (term to June 30, 2009)

S.08-201 **By-Law Amendment - Speakers at Senate**

It was moved by T. Carmichael, seconded by R. Stainton,

That By-Law Number IV.6 be amended to read as follows:

Normally, only Senators or official Senate Observers may speak at Senate. However, the Operations/Agenda Committee or the Chair of Senate or the person

~~authorized to act in that capacity~~ may invite to Senate meetings special guests, or other persons ~~who they think could contribute to debate or discussion on any Senate matter to be discussed at a meeting~~ **to serve as a resource or to provide information on any Senate matter. In exceptional circumstances, Senate may also, by a two-thirds majority vote, elect to permit a guest to be heard at Senate.**

Asked who would determine when the circumstances are exceptional and why a two-thirds majority vote is needed rather than a simple majority, Dean Carmichael said that it would be Senate's determination that the circumstances were exceptional. Requiring a two-thirds majority vote shows that the request to permit a speaker has broad support from Senators. Professor Stainton reported that the Operations/Agenda Committee discussed this point and concluded that a two-thirds majority vote was appropriate given the procedural nature of the proposal. Many procedural motions require a two-thirds majority.

It was moved by A. Chant, seconded by R. Coulter,

That the phrases "In exceptional circumstances" and "by two-thirds majority vote" be deleted from the recommendation.

Speaking in support of the amendment, Mr. Chant stated that the phrase "in exceptional circumstances" could be cumbersome and that a simple majority vote is more acceptable. Professor Coulter remarked that Senate's work is public and transparent and that a simple majority of Senators should be trusted to be able to make a decision; requiring a two-thirds majority is an unusual requirement normally reserved for constitutional and by-law changes.

Professor Baerg reiterated that the Operations/Agenda Committee discussed these two issues and agreed that Senators elected or appointed can speak at any time in Senate on any issue. Allowing non-Senators to speak at Senate is exceptional which is why a two-thirds majority vote is appropriate.

It was moved by A. Chant, seconded by A. Thom,

That the motion to amend be split.

CARRIED

The Chair asked for discussion first on the proposal to delete "in exceptional circumstances" from the main motion.

Addressing concerns regarding the inclusion of the phrase "exceptional circumstances", Dean Carmichael stated that Senators are elected by their constituency to speak on its behalf. The by-laws state that Senators are not allowed to bring proxies or let others speak for them. It is incumbent upon Senators to educate themselves about issues presented at Senate. In exceptional circumstances, however, Senate can determine that a non-Senator should be allowed to address Senate in a resource capacity. Professor Coulter remarked that inclusion of the phrase limits the power of Senate regardless of whether the circumstances are exceptional or not.

The amendment was called and DEFEATED.

The Chair called for discussion on the deletion of the phrase "by a two-thirds majority vote" from the main motion.

Asked how frequently guests would speak at Senate, Dr. Davenport said that about once or twice a year a non-Senator addresses Senate in a resource capacity following approval by the Operations/Agenda Committee.

Mr. Telfer said that it is important that Senate have procedures in place to deal with such issues but he believed that the proposed language would limit Senate's ability to decide from whom it wishes to hear.

Dean Carmichael said that the requirement of a two-thirds majority vote would signal wide-spread support for the resource information that could be supplied.

The amendment was called and DEFEATED.

The main motion was called and CARRIED.

S.08-202 **Appointment Procedures for Senior Academic and Administrative Officers of the University:**

S.08-202a **Amendment to Section M. - Deans of Faculties**

It was moved by T. Carmichael, seconded by T. Baerg,

That Section M.(e) of the Appointment Procedures for Senior Academic and Administrative Officers of the University be amended as follows:

M. DEANS OF FACULTIES

Composition of Selection Committee

A committee to select a Dean of a Faculty shall consist of:

- (a) the Provost & Vice-President (Academic), who shall be Chair
- (b) the Vice-President (Research & International Relations)
- (c) 5 persons, one of whom shall be an undergraduate student enrolled in the Faculty or a graduate student enrolled in a program housed in the relevant Faculty, elected by the Council of the Faculty concerned
- (d) 3 persons elected by Senate, who are not faculty, staff or students of the Faculty concerned, and only one of whom may be a Dean,
- (e) • for Medicine & Dentistry, the President and Chief Executive Officer of the London Health Sciences Centre/St. Joseph's Health Care or designate, **and** one Robarts Scientist identified by the Robarts Scientists, **and one additional student and faculty member elected by the Council of the Schulich School of Medicine & Dentistry**
 - for Engineering, one member of the Advisory Council of Western Engineering, named by the Advisory Council;
 - for Business, two members of the Ivey Advisory Board, named by the Advisory Board;
 - for Law, one member of the Law Alumni Association, named by the Association.

CARRIED

S.08-202b **Amendment to Section P - University Librarian**

It was moved by T. Carmichael, seconded by T. Baerg,

That Section P - University Librarian, of the Appointment Procedures for Senior Academic and Administrative Officers of the University be amended as follows:

P. UNIVERSITY LIBRARIAN

Composition of Selection Committee

A committee to select a University Librarian/**conduct a five-year review of the Library** shall consist of:

- (a) the Provost & Vice-President (Academic), who shall be Chair
- (b) the Vice-President (Research & International Relations)
- (c) the Vice-Provost (Graduate & Postdoctoral Studies)
- (d) ~~2~~ **3** members of the full-time library staff, one of whom must be a

- (e) professional librarian or archivist, elected by the full-time library staff
2 3 members of faculty and 1 student, elected by Senate

CARRIED

S.08-203 **Revisions to the Terms of Reference and Composition of SUUPR**

S.08-203a **Terms of Reference**

It was moved by T. Carmichael, seconded by T. Baerg,

That the terms of reference of the Subcommittee on Undergraduate Program Review, shown in Exhibit I, item 5A, be revised to clarify that the reviewers' report to SUUPR will consist of:

- 1) the report of the external reviewer(s), including the making of recommendations, and the response to the report by the Chair and/or Dean, to be submitted in confidence for discussion by SUUPR.
- 2) a summary of the review of the program, prepared by an internal reviewer for the Constituent University and by the Academic Dean or designate for an Affiliated University College, which will be included in the annual report to SCAPA and Senate subject to minor revisions which may be made by SUUPR as a result of its review.

CARRIED

S.08-203b **Composition of SUUPR**

It was moved by T. Carmichael, seconded by J. Barron,

That the composition of the Subcommittee on Undergraduate Program Review be revised to include the Executive Assistant to the President and the Coordinator, Office of the Provost, as ex officio non-voting resource members

CARRIED

S.08-204 **Senate Attendance Requirements**

Senate Attendance Requirements, detailed in Exhibit I, Item 6, were provided for information.

S.08-205 **Confidentiality**

The regulations regarding confidentiality, detailed in Exhibit I, Item 7, were received for information.

REPORT OF THE NOMINATING COMMITTEE [Exhibit II]

S.08-206 **Decanal Selection Committee - Dean of the Schulich School of Medicine & Dentistry**

K. Baines, I. Holloway and L. Milligan were elected to the Decanal Selection Committee - Dean of the Schulich School of Medicine & Dentistry.

S.08-207 **Operations/Agenda Committee**

H. El Nagggar (term to June 30, 2009), and J. White (term to June 30, 2010) were elected to the Operations/Agenda Committee.

S.08-208 **Senate Committee on Academic Policy and Awards** (SCAPA)

M. Fan (term to June 30, 2009), and C. Beynon (term January 1, 2009 to June 30, 2010) were elected to the Senate Committee on Academic Policy and Awards.

ACADEMIC POLICY AND AWARDS [Exhibit III]

S.08-209 **Faculty of Social Science, Continuing Studies: Withdrawal of the Diploma and Certificate Programs in Organizational Development**

It was moved by A. Chant, seconded by R. Wood,

That the Diploma in Organizational Development and the Certificate in Organizational Development be withdrawn, effective September 1, 2008.

CARRIED

S.08-210 **Faculty of Science: Withdrawal of the Honors Specialization Module in Applied Quantitative Information Technology (AQIT)**

It was moved by A. Chant, seconded by R. Van Gaalen,

That effective September 1, 2008, admission to the Honors Specialization in Applied Quantitative Information Technology (AQIT) module be discontinued; and, that students enrolled in the module prior to September 1, 2008, be permitted to continue in the program with the understanding that they must complete the requirements prior to May 1, 2010, at which time the module will be withdrawn and all registration discontinued. *[The module may be withdrawn earlier if there are no students enrolled in the module prior to the stated withdrawal date.]*

CARRIED

S.08-211 **Revisions to the Guidelines Governing the Academic Relationship between the Constituent University and the Affiliated University Colleges**

It was moved by R. Wood, seconded by A. Beach,

That Senate approve that the Guidelines for Governing the Academic Relationship between the Constituent University and the Affiliated University Colleges be amended to reflect the process outlined in the Terms of Reference of SUUPR.

CARRIED

S.08-212 **Schulich School of Medicine & Dentistry: Policy on Special Year Applicants to the MD Program**

It was moved by R. Wood seconded by M. Johnson,

That the requirements for "special year" applicants to the MD program be revised as shown in Exhibit III, item 4.

CARRIED

S.08-213 **Sessional Dates for Professional Faculties**

It was moved by R. Wood, seconded by T. Baerg,

That Senate approve the sessional dates in Dentistry, Education, Law and Medicine for 2009-2010, as outlined in Exhibit III, Appendix 1.

CARRIED

S.08-214 **Guidelines on the Structure of the Academic Year**

The Chair announced the following correction to the third bullet (shown in bold italics) contained in item 1. Scheduling the Start Date of Classes and Length of the First and Second Terms:

- The last day of registration for either the Fall or Winter term will be seven days from and including the start date of the session (***excluding*** weekends).

It was moved by R. Wood, seconded by T. Baerg,

That the Guidelines on the Structure of the Academic Year be revised (including the correction noted above) by adding the last day of registration for Fall and Winter sessions as detailed in Exhibit III, item 6.

CARRIED

S.08-215 **Guidelines on the Structure of Spring/Summer Sessions**

It was moved by R. Wood, seconded by M. Johnson,

That the current information on Spring/Summer Sessions be revised into Guidelines for the Structure of Spring/Summer Sessions, with the information in bold/italics detailed in Exhibit III, item 7 added to the current policy.

CARRIED

S.08-216 **Hours of Instruction**

It was moved by R. Wood, seconded by J. White,

That the policy on Hours of Instruction be revised, as shown in Exhibit III, item 8 to permit exceptions to the standard hours for make-up and scholar's elective classes.

CARRIED

S.08-217 **New Scholarships and Awards**

SCAPA has approved on behalf of the Senate the terms of reference for the following new scholarships and awards, for recommendation to the Board of Governors through the President & Vice-Chancellor:

Seymour Schulich Award in Education (Faculty of Education)
Dr. Egon Beiler and Family Award (Any Undergraduate, Graduate or Affiliated University College Student - Athletic Award [Wrestling])
Grant Reuber Graduate Scholarships in Economics (Graduate and Postdoctoral Studies, Economics)
Dr. John H. Chapman Memorial Award (Faculty of Engineering)
Western Alumni "Go Global" Awards in Engineering Science (Faculty of Engineering)

S.08-218 **Drop Date for Second Term in 2010**

SCAPA has approved on behalf of the Senate that the last day to drop a second-term half course or a second-term full course without academic penalty in 2010 will be February 12.

S.08-219 **Annual Report on OCGS Appraisal of Graduate Programs**

The Report on the OCGS Appraisal of Graduate Programs at The University of Western Ontario During the Fourth Cycle (2003/04 - 2010/11) detailed in Exhibit III Appendix 2, was received for information.

S.08-220 **Annual Report on Scholastic Offences**

Included in the regulations on Scholastic Discipline (S.03-77a) approved by Senate on April 11, 2003, is the requirement that:

"Each Faculty shall submit to the Vice-Provost & Registrar an annual summary of scholastic offences committed by students registered in the Faculty. The summary will set out the nature of the offence and the penalties, with students' names removed. The Vice-Provost &

Registrar will compile the information, by Faculty, and report annually to the Senate Committee on Academic Policy and Awards which will forward the report to Senate for information.”

The 2007-2008 Report on Scholastic Offences, covering the period from July 1, 2007 to June 30, 2008, detailed in Exhibit III, Appendix 3, was received for information.

UNIVERSITY PLANNING [Exhibit IV]

S.08-221 **MBA'80 Professorship in Entrepreneurship**

It was moved by C. Dunbar, seconded by J. Berge,

That Senate approve and recommend to the Board of Governors, that the MBA'80 Professorship in Entrepreneurship be established at the Richard Ivey School of Business, for a five-year period based on an expendable gift, under the terms of reference shown in Exhibit IV, item 1.

CARRIED

S.08-222 **Update on University Operating Budget**

Dr. Longstaffe provided an update on the University operating budget including a review of the 2008-09 budget, reserves at year-end 2007-08, downturn in Equity Markets, downturn in equity markets and Western's endowments, impact of the downturn on the operating budget in the current year, dealing with longer-term constraints in the operating budget, looking beyond the current four-year plan, and aspirations with graduate expansion. Overhead slides used to highlight his presentation are attached as **Appendix 2**.

Asked about the impact the financial situation could have on student financial aid, Dr. Longstaffe said the administration is cautiously hopeful that the current market situation will not have a negative impact on student financial aid; however, the situation remains uncertain until February 2009. Planned payouts of endowed funds used to support student scholarships and bursaries have been made for 2008-09 and are not affected by the market turmoil.

A Senator asked if the province might put pressure on universities to increase undergraduate enrolment. Dr. Longstaffe replied that Western has spent considerable effort in achieving the right balance of undergraduate and graduate students but acknowledged that the province continues to be concerned about access to post secondary education. An increase in undergraduate enrolment would provide additional revenue, however, it would not be a wise investment given the possible negative impact on providing the best educational experience. Dr. Davenport assured Senate that he will continue to urge the Premier to “stay the course” regarding graduate growth.

Asked about the impact the financial situation will have on staffing, Dr. Longstaffe said that controlling expenditures will aid in protecting staff, but the initial budget reduction will create staffing challenges as to whether units can replace or hire faculty and staff.

Responding to a question as to what percentage of faculty budgets is committed to salaries, Dr. Longstaffe said he could not provide an exact figure but agreed to bring this information back to the next Senate meeting.

Dr. Davenport noted that he and Dr. Longstaffe would be updating Senate regularly on the financial situation but reminded Senators that the Board of Governors has the final say on budget matters.

S.08-223 **REPORT OF THE ACADEMIC COLLEAGUE** [Exhibit V]

The Report of the Academic Colleague on the 286th meeting of the Council of Ontario Universities, detailed in Exhibit V, was received for information.

S.08-224 **ANNOUNCEMENTS & COMMUNICATIONS** [Exhibit VI]

Announcements & Communications, detailed in Exhibit VI, were received for information.

ADJOURNMENT

The meeting adjourned at 3:00 p.m.

P. Davenport
Chair

I. Birrell
Secretary