



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF SENATE

September 21, 2007

The meeting was held at 1:30 p.m. in Room 1R40, Richard Ivey School of Business.

SENATORS: 61

D. Abelson	D. Dutrizac	F. Longstaffe
M. Adamson	N. Dyer-Witthford	H. Luckman
M.A. Andrusyszyn	C. Ellis	I. Luginaah
Z. Armstrong	A. El Damatty	R. Macmillan
T. Baerg	H. El Naggar	L. McKechnie
I. Birrell	J. Etherington	J. McMullin
L. Bowman	J. Floryan	M. Milde
M. Broadfoot	T. Fulton	K. Okruhlik
C. Brown	T. Gorski	M. Oliva
C. Callander	R. Harris	A. Sells
T. Carmichael	D. Hasan	S. Sims
A. Clark	A. Hearn	R. Stainton
J. Cole	I. Holloway	M. Steele
D. Cooney	M. Johnson	C. Stephenson
R. Coulter	S. Kabene	J. Tennant
O. Daniel	M. Khan	N. Turrin
K. Danylchuk	P. Klein	S. Usprich
P. Davenport	G. Kulczycki	T. Vandervoort
P. Dean	R. Kulperger	D. Wardlaw
P. Doyle	W. Lehmann	J. Weese
		B. Wood

Observers: J. Doerksen, A. Goppat, L. Gribbon, D. Jacques, D. Jameson, G. Tigert, A. Weedon

By Invitation: K. Shoemaker, J. Toswell, J. White

S.07-152 MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of June 22, 2007 were approved as circulated.

S.07-153 REPORT OF THE PRESIDENT

The President reported on his priorities for 2007-08 and O-Week 2007. Overhead slides used to highlight his presentation are attached as [Appendix 1](#).

REPORT OF THE OPERATIONS/AGENDA COMMITTEE [Exhibit I]

S.07-154 **Senate Membership: Faculty Constituencies**

It was moved by T. Carmichael, seconded by J. Weese,

That Bruce Welling, elected representative for the Faculty of Law, be granted a leave of absence, and,

That Margaret Ann Wilkinson be elected to serve as his alternate (term July 1, 2007 to June 30, 2008).

That Paul Woodford, elected representative for the Don Wright Faculty of Music constituency, be granted a leave of absence, and,

That Omar Daniel be elected to serve as his alternate (term July 1 to December 31, 2007).

CARRIED

S.07-155 **Revision to the Terms of Senate Committee Memberships**

It was moved by T. Carmichael, seconded by R. Wood,

That the membership terms for the following Senate Committees be revised to start July 1 each year, and that terms of current members who, according to the Terms of Reference will remain eligible to serve, have the option to extend their terms to June 30.

- Honorary Degrees Committee
[currently November to November]
- Senate Review Board Academic (SRBA)
[currently December 1 to November 30]
- Senate Committee on Academic Policy and Awards (SCAPA)
[currently January 1 to December 31]
- Subcommittee on Teaching Awards (SUTA) *[elected by SCAPA]*
[currently January 1 to December 31]
- Operations/Agenda Committee
[currently November to November]
- Nominating Committee
[currently November to November]
- Nominating Subcommittee to Select a Senator from the General Community
[currently September to September]

CARRIED

S.07-156 **SCUP Terms of Reference**

It was moved by T. Carmichael, seconded by P. Dean,

That the Terms of Reference and Composition of the Senate Committee on University Planning be revised to remove the sentence, "The term of elected members (faculty) is three years, non-renewable."

CARRIED

S.07-157 **SUUPR Terms of Reference**

It was moved by T. Carmichael, seconded by P. Dean,

That the Terms of Reference of the Subcommittee on Undergraduate Program Reviews be revised to include a student member in the review committees for existing undergraduate academic programs, as shown below,

and

That the proposal be reviewed by SUUPR and SCAPA in two years time with the option to ratify or recommend changes to the Operations/Agenda Committee.

Existing Undergraduate Academic Programs

To ensure that existing academic programs are reviewed in the context of the Guidelines for Undergraduate Program Review according to a seven-year cycle of regular undergraduate program review for Constituent University and Affiliated University College undergraduate programs.

To oversee reviews of constituent University programs which require the preparation of specific program-focused documentation, including self-appraisal involving faculty and students, and a joint internal-external review by one or more external reviewers and a designated member of SUUPR.

To assign in this regard, to each program being reviewed, one faculty member of SUUPR (who shall not be a member of the unit being reviewed, but should be acquainted generally with the unit's operations) and one student member in Year 2 or above who is not enrolled in a program or module offered by the unit being reviewed (to be selected by SUUPR). The faculty member so assigned shall:

- 1) participate in the undergraduate program review, making sure that full unit documentation, including a self-study involving the participation of faculty, staff and students, is provided to the reviewers, and that appropriate attention is paid to program structure and quality.
- 2) work with external reviewer(s) to ensure that all aspects of undergraduate programming are reflected in the reviewer's (s') report.
- 3) meet with the Chair/Director/Dean of the unit undergoing review and the external reviewer(s), as required.
- 4) once the external reviewers have prepared a report, and the Chair/Director and Dean of the unit being reviewed have responded to that report in writing, prepare a summary for SUUPR documenting the review process and assessing its responsiveness to the guidelines for the undergraduate program review.
- 5) present this summary, including specific recommendations, to SUUPR and amalgamate it into the annual report of the subcommittee.

CARRIED

S.07-158 **Composition of University Council on Research Ethics involving Humans** (UCRE)

It was moved by T. Carmichael, seconded by M. Oliva,

That the composition of the University Council on Research Ethics involving Humans (UCRE) be revised with regard to representation from the Affiliated University Colleges,

FROM:

Five faculty members, ideally at least one of whom has expertise in ethics, appointed by the URB:

- three of whom conduct research involving humans,
- one of whom does not conduct research involving humans,
- one of whom is a representative of an Affiliated University College, appointed on a rotating basis.

TO:

Four faculty members, ideally at least one of whom has expertise in ethics, appointed by the URB:

- three of whom conduct research involving humans,
- one of whom does not conduct research involving humans,
- One faculty member from an Affiliated University College, appointed in consultation with the Principal concerned on a rotational basis (two-year terms).

CARRIED

S.07-159

Appointment Procedures for Senior Academic and Administrative Officers

(This item was dealt with following consideration of the SCUP Report and The Report of the *Ad Hoc* Committee on Graduate Education.)

It was moved by J. Weese, seconded by C. Callander,

That Senate approve and recommend to the Board of Governors that Section Q of the *Appointment Procedures for Senior Academic and Administrative Officers* read as follows:

Q. VICE-PROVOST (GRADUATE STUDIES)

Composition of Selection Committee

A committee to select a Vice-Provost (Graduate Studies) shall consist of:

- (a) the Provost & Vice-President(Academic), who shall be Chair
- (b) the Vice-President (Research & International Relations)
- (c) 5 persons elected by Senate, one of whom shall be a Dean and one of whom shall be a Graduate Student

Procedure

1. The Chair shall convene the Committee.
2. The Chair shall undertake negotiations with prospective candidates.
3. The Chair shall report to Senate through the President & Vice-Chancellor.

Terms

The term for the *Vice-Provost (Graduate Studies)* is five years, renewable. In the case of renewal of an appointment where the incumbent takes a Study Leave at the end of the first term, the term of reappointment will be six years

CARRIED

S.07-160

Composition of the University Research Board (URB)

Senate was informed that on the list of ex officio members of the University Research Board, the title "Director, Research Ethics" has changed to "Manager, Research Ethics."

S.07-161 **Officers of Convocation**

The Operations/Agenda Committee appointed the following individuals as Convocation Officers for two-year terms (to September 30, 2009):

Philip Doyle - Associate Marshal
Shannon Honkoop - Assistant Chief Usher

S.07-162 **Timing of Hong Kong Convocation**

In July, on behalf of Senate, the Operations/Agenda Committee approved a recommendation that the date of the first new Spring 2008 Hong Kong Convocation be revised from March 16 to March 30, 2008. Senate had been informed in June of the March 16th date; however, it had not been possible to secure a venue in Hong Kong for that date.

S.07-163 **Order of Ceremony - Autumn Convocation 2007**

The order of ceremony for Friday, October 19, 2007, 10:00 a.m., is revised as follows (*shown in italics*):

Faculty of Graduate Studies*
Faculty of Arts and Humanities
Faculty of Science
Faculty of Science and the Schulich School of Medicine & Dentistry (BMSc)
Brescia University College
Huron University College
King's University College

S.07-164 **Senate Elections: 2007 Fall Election Schedule Revision; 2008 Spring Election Schedule**

Senate received for information revisions to the 2007 Fall Election Schedule and the 2008 Spring Election Schedule detailed in Exhibit I, item 12.

NOMINATING COMMITTEE [Exhibit II]

S.07-165 **Nominating Subcommittee to Select a Senate Representative from the General Community**

K. Danylchuk (term to June 30, 2008), J. Etherington, J. Garnett, J. Tennant (terms to June 30, 2009) were elected to the Nominating Subcommittee to Select a Senate Representative from the General Community.

S.07-166 **Senate Review Board Academic**

No nominations were presented at the meeting. Therefore, the election of a graduate student to the Senate Review Board Academic was deferred to the October Senate meeting.

S.07-167 **Senate Committee on University Planning**

C. Dunbar was elected to the Senate Committee on University Planning (SCUP) to complete the term of M. Bartlett who has resigned (term to June 30, 2008).

S.07-168 **Vice-Provost (Graduate Studies)**
(This item was dealt with following consideration of the SCUP Report and The Report of the *Ad Hoc* Committee on Graduate Education.)

J. Doerksen, D. Jacques, A. Mandich, K. Okruhlik, M. Usselman were elected to the Selection Committee for the Vice-Provost (Graduate Studies).

S.07-169 **2007 Senate Election**

Information regarding the 2007 Senate Election can be found at <http://www.uwo.ca/univsec/election>

S.07-170 **Revised Schedule of Memberships for Senate Committees**

Senate received for information the revised list of upcoming Nomination Agenda items to be posted at the following Senate website contingent on approval of the motion in item 1 of this report:
<http://www.uwo.ca/univsec/senate/newnoms.pdf>

SENATE COMMITTEE ON ACADEMIC POLICY AND AWARDS [Exhibit III]

S.07-171 **Faculty of Graduate Studies: Collaborative Master's and PhD Programs in Planetary Science**

It was moved by M. Milde, seconded by T. Vandervoort,

That Senate approve that, pending OCGS approval, new collaborative MSC and PhD programs in Planetary Science, detailed in Exhibit III, item 1, be established in the Faculty of Graduate Studies, effective September 2007.

CARRIED

S.07-172 **Faculty of Science: Honors Specialization and Major in Financial Modelling**

It was moved by M. Milde, seconded by P. Dean,

That effective September 1, 2007, an Honors Specialization and a Major module in Financial Modelling, leading to a BSc degree, detailed in Exhibit III, item 2, be introduced in the Faculty of Science.

CARRIED

S.07-173 **Huron University College: Name Change from International and Comparative Studies (ICS) to Centre for Global Studies (CGS) for Modules and Courses; Withdrawal of the Minor in International and Comparative Studies**

It was moved by M. Milde, seconded by L. Bowman,

That effective September 1, 2007, approval be granted for the following:

- a) All International and Comparative Studies (ICS) courses will be renamed Centre for Global Studies (CGS), and all references to them revised in the UWO academic calendar.
- b) Module names will be revised as shown in the table detailed in Exhibit III, item 3. Students enrolled in any of these modules prior to September 2007 may request to graduate with the old module name until June 2010. At that

time, or earlier if there are no registrants, the old module name(s) will be withdrawn.

- c) No new registrations will be permitted in the Minor in International and Comparative Studies. Students registered in the module as of May 2007 will be given the option to graduate with the Minor in International and Comparative Studies until June 2010. At that time, or earlier if there are no registrants, the Minor will be withdrawn.

CARRIED

S.07-174 **Faculty of Health Sciences: Admission Requirements for the Compressed Timeframe BScN Program**

It was moved by M. Milde, seconded by J. Weese,

That for students applying for admission in September 2008, the admission requirements for the Compressed Time Frame Bachelor of Sciences in Nursing program be revised as detailed in Exhibit III, item 4.

CARRIED

S.07-175 **New Scholarships, Awards and Bursaries**

SCAPA has approved on behalf of the Senate the Terms of Reference for the following new scholarships, awards, bursaries and prizes, for recommendation to the Board of Governors through the Vice-Chancellor:

James C. Bristow Alumni Entrance Scholarship (Any Undergraduate Faculty)
Dorssers Family Kent County Clinical Placement Bursaries (Faculty of Graduate Studies, Health Sciences)
OTDBASE Distance Fieldwork Bursaries in Occupational Therapy (Faculty of Graduate Studies, Occupational Therapy)
HBA 1956 Award (Richard Ivey School of Business)
Barbara Fraser HBA Scholarship (Richard Ivey School of Business)
C.B. (Bud) Johnston Ontario Graduate Scholarships (Faculty of Graduate Studies, Business Administration)
Gudaitis-Bluzas Health Sector Scholarship (Faculty of Graduate Studies, Business Administration)
Harold Crookell Memorial Scholarship (Richard Ivey School of Business)
HBA '85 Chris Bruyere and Joanne Fleming Memorial Scholarship (Richard Ivey School of Business)

The following awards and those listed in Exhibit III, Appendix 1 are offered through the Ontario Graduate Scholarships (OGS) and the Ontario Graduate Scholarships in Science and Technology (OGSST) programs. Previously only the names of these scholarships were submitted to the Board for information. However, the Faculty of Graduate Studies will now be submitting the full scholarship criteria for approval and the scholarship descriptions will be made available to students on the Faculty of Graduate Studies Web site.

R.A. Barford Graduate Scholarships (Faculty of Graduate Studies, Business Administration)
Brock Scholarships (Faculty of Graduate Studies, Business Administration)
Brock Scholarships (OGS) (Faculty of Graduate Studies, Business Administration)
The Berdie & Irvin Cohen Doctoral Business Scholarship (OGS) (Faculty of Graduate Studies, Business Administration)
John F. Rankin MBA and Doctoral Scholarships (Faculty of Graduate Studies, Business Administration)

S.07-176 **Corrections to June 22, 2007 Report to Senate: Item 1, Human Ecology**

At the June meeting of Senate, the admission requirements for the First Year of the BSc in Human Ecology were approved. However, the Grade 11 Mathematics courses were identified as BF3M or MER3U. Subsequent to the meeting, it was discovered that the correct numbering of these courses

is MCF3M and MCR3U. The official version of the SCAPA Report to Senate and the web version have been corrected to read as follows:

Six Grade 12U or M courses including Grade 12U English, Biology, Chemistry, and Grade 11 Mathematics (MCF3M or MCR3U). Other applicants should consult the Registrar's Office at Brescia University College.

In addition, the official version will include corrections made at the June Senate meeting to references to Chemistry 1020 or 1023 in the Honors Specialization in Family Studies – BSc (Human Ecology) [page 9] and to Chemistry 1023 in the Specialization in Family Studies – BSc (Human Ecology) [page 10]. These have been revised to read “Chemistry 1050,” the course that will replace Chemistry 1020 and 1023 in 2008.

SENATE COMMITTEE ON UNIVERSITY PLANNING [Exhibit IV]

S.07-177 **T.R. Meighen Family Foundation Community Nursing Professorship and T.R. Meighen Family Foundation Community Nursing Fellowship**

It was moved by M.A. Andrusyszyn, seconded by J. Weese,

That Senate approve and recommend to the Board of Governors, that the T.R. Meighen Family Foundation Community Nursing Professorship detailed in Exhibit IV, item 1, be extended by one year and that the T.R. Meighen Family Foundation Community Nursing Fellowship be created in the Faculty of Health Sciences.

CARRIED

S.07-178 **Ad Hoc Committee Report on Graduate Education**

Dr. Longstaffe gave a presentation on the *Ad Hoc* Committee Report on Graduate Education including the Committee's mandate, the consultation process, recommendation, the School of Graduate Studies, timelines and implementation. Overhead slides used to highlight his presentation are attached as [Appendix 2](#).

It was moved by J. McMullin, seconded by S. Sims,

That Senate receive and accept in principle, the *ad hoc* Committee Report on Graduate Education detailed in Exhibit IV, Appendix 1, and website: www.uwo.ca/pvp/vpacademic/gsreview.html

Professor Coulter expressed concern at the devolution of tasks to the faculties without the commitment of funds to support that increased workload. Dr. Longstaffe advised that funding was one of the transitional issues must be addressed. However, during the consultation process, it had become clear that much work is duplicated. Faculties asked for the ability at the program level to manage admissions and eligibility, thereby eliminating the duplication of effort and allowing them to move more quickly to secure the admission of good applicants. Dr. Longstaffe remarked that since 2005 when the Provincial government announced its program of significant investment in graduate education, approximately 130-140 faculty have been hired. Resources come from the University Priority Investment Fund which helps hire new faculty, the Enrolment Contingent Fund which takes into account the numbers of both undergraduate and graduate students, and the Graduate Education Fund which funds incremental growth in graduate students and a top up from the GF Plus fund. Approximately 85% of the new funding received for the incremental graduate students flows back to the programs. During the upcoming budget and planning process the Deans will be asked to identify resource implications associated with this initiative.

The motion was called and CARRIED.

S.07-179 **Name Change from “Nabisco Professorship in Marketing” to “Kraft Professorship in Marketing”**

Nabisco Brands Incorporated, for whom this Professorship was originally named, no longer exists as a legal entity and has been taken over by Kraft Canada.

Effective April 1, 2007, the Professorship will be called the “Kraft Professorship in Marketing”. The original terms of the Professorship, approved in 1985, are unchanged.

S.07-180 **Chairs/Professorships/Fellowships Approved on Behalf of Senate**

The following Chairs/Professorships/Fellowships were approved by SCUP on behalf of Senate:

Name	Year Established	Faculty/School
The CanWest Global Fellowship	2005	Faculty of Information and Media Studies
Daryl T. Bean Professorship in Law and Women’s Studies	2007	Faculty of Law and Faculty of Arts and Humanities
Donald L. Triggs Chair in International Business	2007	Richard Ivey School of Business

HONORARY DEGREES COMMITTEE [Exhibit V]

S.07-181 **Honorary Degree Recipients - Autumn Convocation 2007**

Senate received for information the list of honorary degree recipients for Autumn Convocation 2007, detailed in Exhibit V.

ANNUAL REPORT [Exhibit VI]

S.07-182 **University Council on Animal Care**

The Annual Report of the University Council on Animal Care, detailed in Exhibit VI, was received for information.

S.07-183 **ANNOUNCEMENTS AND COMMUNICATIONS** [Exhibit VII]

Announcements and Communications, detailed in Exhibit VII, were received for information.

ADJOURNMENT

The meeting adjourned at 2:35 p.m.

P. Davenport
Chair

I. Birrell
Secretary

President's Report to Senate

- President's Priorities 2007-2008
- O-Week 2007

Paul Davenport
September 21, 2007

President's Priorities for 2007-2008

- Emphasis on Graduate Education:
enrollment and quality
- Best Student Experience among
Canada's Research-Intensive Universities

President's Priorities: Areas of Focus

- Setting directions: Strategic Plan, Campus Master Plan
- Putting academic priorities first: supporting excellence in teaching and research
- Ensuring open administration and effective communication: accountability and transparency
- Strengthening ties with the external community; engaging governments, business and public in support of Western

O-Week 2007

- First year entering students close to target:
4380 Constituent University, 1550 Affiliates
- Students from all Provinces in Canada and
over 200 from outside Canada
- Entering class 58% female, 42% male

O-Week

- Exceptional engagement by Registrar's
and Residence staff
- Superb leadership by Tom Stevenson
and USC Council, Sophs and volunteers

O-Week

- We welcomed new students to an environment
of diversity, tolerance, courtesy and respect
- O-Week was fun, very well-organized, orderly
and safe – an outstanding beginning to the
academic year.

Report of the *ad hoc* Committee to Review the Faculty of Graduate Studies

Dr. Fred Longstaffe
Senate
September 21, 2007

Mandate of the Committee

"To review the Faculty of Graduate Studies and report, with recommendations to the Provost, by April 30, 2007. The review shall include an examination of the role and operations currently provided by FGS, suggestions for alternative approaches, and consideration of the level of academic leadership (e.g. Dean or Vice-Provost) best suited to the graduate education portfolio in the future. The Committee will consult widely with the academy, including FGS, as part of its review."

Committee Consultation

- FGS Associate Deans and Staff
- Former Deans of Graduate Studies
- Deans and Associate Deans with responsibility for graduate education
- Directors of Interdisciplinary programs administered through FGS
- Graduate Program Chairs and Assistants
- FGS Faculty Council

Committee Consultation (Cont.)

- SOGS General Meeting
- Postdoctoral Association (PAW)
- UWOFA
- TA Union
- Affiliated Institutions
- Ombudsperson
- Teaching Support Centre
- Office of the Registrar
- Institutional Planning & Budgeting
- *Western News* and Western homepage request for comments

Basic Areas of Recommendation

- School of Graduate Studies, governed by a representative Graduate Education Council
- Vice-Provost and two Associate Vice Provosts
- Devolution of some academic responsibilities to Faculties
- Devolution of some operational functions to other administrative units
- Culture of facilitation and support for students, faculty and staff

School of Graduate Studies

- Governed by Graduate Education Council to replace FGS Faculty Council
- Responsible for academic quality and accountability of graduate programs
- All University interaction with OCGS
- Oversight of credentialing and admissions
- Administration of scholarships and thesis examination
- Facilitates mentorship and professional development
- Ensures full and timely communication with faculty, staff and students involved in graduate education

Graduate Education Council

- Chaired by Vice-Provost
- Discipline-division representation of Associate Deans, Graduate Chairs and Assistants
- Faculty members from all academic Faculties
- Student representation
- Coordinating Committee as implementation body
- Program and Policy issues brought through SCAPA to Senate

Graduate Education Council

- Suggested Subcommittees:
 - Operations/Agenda & Nominating
 - Policy, Programs & Credentialing
 - Scholarships & Funding
 - Internal Appraisals & OCGS
 - Mentorship & Professional Development
 - Accommodation & Appeals

Devolution to Faculties

- Recruitment: primarily in programs, with facilitation and support from SGS
- Admissions and Funding Eligibility: determined primarily in programs, on behalf of SGS. Standards monitored by SGS through Council, with central facilitation and guidance

Devolution to Administrative Units

- Career Counseling, Training, and Personal Academic Support: to resources within programs and the Teaching Support Centre (360° Initiative)
- Academic Records Management: Office of the Registrar

Interdisciplinary Programs

- New programs follow IDI Model: "nesting" within academic Faculties to ensure ongoing engagement and support
- Interdisciplinary Programs Currently under FGS: work toward establishing Faculty base with flexibility to relocate Home Faculty as the disciplines or programs evolve

Issues for Continuing Discussion

- Postdoctoral Fellows: "home" in SGS
- Category I/Category II Programs
- Implications of Changes for Graduate Education for the Faculties:
 - Responsibility for ensuring information flow, communication and interaction with SGS and Graduate Education Council
 - Appropriate training for Graduate Associate Deans, Chairs and Assistants
 - Increased responsibilities with devolution of some FGS roles and functions

Timeline and Implementation

- June: Committee Draft Report published on University website
- July-August: University community discussion and comment on Draft Report
- September: Report reflecting consultations submitted to SCUP
- September: Report to Senate
- September 2007-July 2008: Selection of leader for School of Graduate Studies
- September 2007 onwards: structural and operational transition processes