



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF SENATE

December 9, 2005

The meeting was held at 1:30 p.m. in Room 1R40, Richard Ivey School of Business.

SENATORS: 73

N. Abbas	R. Haines	A. Pitman
T. Baerg	R. Harris	J. Plug
D. Barclay	S. Hatibovic-Kofman	R. Rajakumar
M. Bartlett	D. Heinrichs	R. Robertson
F. Berruti	D. Jiang	C. Ross
I. Birrell	S. Kabene	A. Sells
L. Bowman	R. Keirstead	R. Semmens
M. Broadfoot	M. Kreiswirth	D. Shrubsole
S. Camiletti	G. Kulczycki	P. Simpson
M. Carroll	F. Longstaffe	M. Sparks
A. Clark	P. Lopes	S. Spaulding
D. Cribbs	I. Luginah	T. Sumsion
P. Davenport	R. Lumpkin	J. Tennant
P. Dean	P. Markvoort	B. Timney
L. Donalds	W. McKercher	J. Toswell
F. Dolan	M. Milde	T. Vandervoort
P. Doyle	L. Miller	S. Watt
N. Dyer-Witheyford	V. Miransky	J. Weese
N. Ecclestone	J. Nash	J. White
J. Etherington	J. Nisker	M. Wilson
J. Floryan	K. Okruhlik	B. Wood
T. Fulton	B. Osborne	P. Woodford
J. Garnett	D. Peacock	E. Yanful
T. Garrard	A. Pearson	B. Zener
J. Green		

Observers: R. Chelladurai, P. Dalton, J. Doerksen, R. Dunn, L. Gribbon, G. Tigert, A. Weedon

By Invitation: J. Stokes, L. Wynant

Minutes of the Previous Meeting

The minutes of the meeting of November 18, 2005 were approved as circulated.

S.05-214 **REPORT OF THE PRESIDENT**

The President provided an update on Provincial Government Relations. Overhead slides used to highlight his presentation are attached as [Appendix 1](#).

OPERATIONS/AGENDA COMMITTEE [Exhibit I]

S.05-215 **Nominating Committee**

J. Plug (term to November 2007) was elected to the Nominating Committee. In the absence of a nomination for the graduate student position on the Nominating Committee, the item was deferred to the January 2006 Senate meeting.

S.05-216 **Enquiry Period in the Senate Agenda**

On behalf of Senate, it was moved by A. Pearson, seconded by J. Weese,

That the following guidelines be included in the Adopted Policies and Procedures of Senate:

Enquiry Period in the Agenda

1. *The Enquiry Period on the Senate Agenda is intended primarily as a means by which members may ask questions about the progress of current Senate business and re-open matters previously dealt with by Senate, although questions may be raised on other matters. However, the Enquiry Period is not an opportunity for debate of an issue nor an opportunity to make presentations on issues.*

If after an answer is received there are concerns or issues remaining that are within Senate's mandate, those issues will be referred by the Chair to the appropriate Senate standing committee for review. If after an answer to a question is received there are concerns or issues remaining that are not within Senate's mandate, the Chair will refer the matter to the appropriate Vice-President.

2. *The length of the Enquiry Period is limited to 30 minutes unless extended by a majority vote of Senate.*
3. *In order to receive an answer to a question at a particular Senate meeting, members should submit questions in writing to the Secretary at least 48 hours in advance of the Senate meeting at which the question is to be raised. The Secretary will direct the question to the appropriate individual for preparation of a response. When possible, copies of the questions will be distributed at the meeting. Questions that are not provided in advance may be deferred to the subsequent meeting of Senate.*
4. *Questions should be brief and to the point. The question and any preamble needed to set the context should take no more than a minute or two to deliver. The Operations/Agenda Committee suggests that the Chair of Senate adhere to this time frame strictly.*
5. *At the Senate meeting, questions should be directed to the Chair who will call upon the appropriate individuals to answer. A member who has submitted a question is entitled to ask one supplementary question following the response.*
6. *Members who submit more than one question will be asked to indicate their order of precedence. If time remains after all members who have submitted questions have had one question answered, the Chair may proceed to additional questions on members' lists.*

It was moved by M. Carroll, seconded by M. Wilson,

That paragraph 1. of Enquiry Period in the Agenda be amended (shown in strikeout and italics) to read as follows:

The Enquiry Period on the Senate Agenda is intended ~~primarily~~ as a means by which members may ask questions about the progress of current Senate business and re-open matters previously dealt with by Senate *and raise questions on other matters*. However, the Enquiry Period is not an opportunity for debate of an issue nor an opportunity to make presentations on issues.

CARRIED

It was moved by M. Carroll, seconded by B. Zener,

That paragraph 4. of Enquiry Period in the Agenda be amended (shown in strike out and italics) to read as follows:

Questions should be brief and to the point. The question and any preamble needed to set the context should take no more than ~~a minute or two~~ *four* minutes to deliver. The Operations/Agenda Committee suggests that the Chair of Senate adhere to this time frame strictly.

Professor Milde stated that in light of the fact that copies of the question will be distributed at the meeting and could contain as much preamble or context as desired, a limit of a minute or two to deliver should be sufficient.

The question on the amendment was called and DEFEATED.

Professor Dyer-Witthford asked if a communication about previous Senate business would be dealt with under announcements and communications section of the agenda or would the communication be permitted in the Enquiry portion of the meeting. Dr. Pearson stated that such information would come under the Enquiry Period. Announcements and Communications typically involves announcements of appointments of people with particular roles and communication as to what information has been forwarded to the Board of Governors from Senate and the Board's action on those matters. What happens in the Faculty as a result of Senate decision would come under "reopening" but if it causes controversy it would lead to a motion under new business.

Professor Watt questioned whether the timing of the arrival of the Senate agenda and exhibits in the mail would allow members sufficient time to review the documents and formulate questions by the 48 hour deadline. The Secretary advised that the Senate agenda is posted on the web by noon one week prior to the Senate meeting.

The main motion as amended was called and CARRIED.

S.05-217

Annual Report of the Senate Review Board Academic

Senate received for information the annual report of the Senate Review Board (Academic), detailed in Exhibit I, Appendix 2.

S.05-218 **Notice of Motion**

At the last meeting of Senate, a member presented a notice of motion concerning the administration of pension records. Since Senate's meeting, the matter has become the subject of a policy grievance filed by UWOFA. It is, therefore, not appropriate for it to be discussed by Senate.

Dr. Pearson confirmed that once the grievance is resolved a motion concerning the matter could be presented to Senate.

NOMINATING COMMITTEE [Exhibit II]

S.05-219 **Operations/Agenda Committee**

P. Dean was elected to the Operations/Agenda Committee (term to November 2006).

S.05-220 **Distinguished University Professor Selection Committee**

R. Puddephatt was elected to the Distinguished University Professor Selection Committee (term to June 30, 2006).

ACADEMIC POLICY AND AWARDS [Exhibit III]

S.05-221 **Undergraduate Sessional Dates**

On behalf of SCAPA, it was moved by J. Tennant, seconded by M. Milde,

That Senate approve the undergraduate sessional dates for 2007, and the sessional dates in Dentistry, Education, Law, and Medicine for 2006-07, as outlined in Exhibit III, Appendix 1.

CARRIED

**Faculty of Arts and Humanities and the Western Centre for Continuing Studies (WCCS):
Diploma and Certificate Programs in Gallery and Museum Practice**

S.05-222a **Introduction of a Diploma in Gallery and Museum Practice**

It was moved by J. Tennant, seconded by M. Milde,

That, effective September 1, 2006, a Diploma in Gallery and Museum Practice, detailed in Exhibit III, item 2a, be introduced by the Faculty of Arts and Humanities in partnership with The Western Centre for Continuing Studies.

CARRIED

Professor Carroll asked what category of individual will teach the courses resulting from the approval of this and the other seven new diploma and certificate programs. Dr. Harris advised that, when possible, Continuing Studies locates faculty members from main campus who might be interested in offering courses and programs in these areas. Often people who are professionals and experts in the subject area are hired to teach in these programs. The diplomas and certificates tend to be practical in nature. Instructors hired, whether they are current faculty members or otherwise, are hired under separate contract to Continuing Studies. In the event a degree credit course is part of the program of study or is a prerequisite to a diploma program, it is taught by regular academic staff.

S.05-222b **Introduction of a Certificate in Gallery and Museum Practice**

It was moved by J. Tennant, seconded by M. Milde,

That, effective September 1, 2006, a Certificate in Gallery and Museum Practice, detailed in Exhibit III, item 2b, be introduced by the Faculty of Arts and Humanities in partnership with The Western Centre for Continuing Studies.

CARRIED

Faculty of Education and WCCS: Diploma and Certificate Programs in Adult and Organizational Learning

S.05-223a **Introduction of a Diploma in Adult and Organizational Learning**

It was moved by J. Tennant, seconded by M. Wilson,

That, effective September 1, 2006, a Diploma in Adult and Organizational Learning, detailed in Exhibit III, item 3a, be introduced by the Faculty of Education in partnership with The Western Centre for Continuing Studies.

CARRIED

S.05-223b **Introduction of a Certificate in Adult and Organizational Learning**

It was moved by J. Tennant, seconded by M. Wilson,

That, effective September 1, 2006, a Certificate in Adult and Organizational Learning, detailed in Exhibit III, item 3b, be introduced by the Faculty of Education in partnership with The Western Centre for Continuing Studies.

CARRIED

Faculty of Social Science and WCCS: Diploma and Certificate Programs in Not-for-Profit Management

S.05-224a **Introduction of a Diploma in Not-for-Profit Management**

It was moved by J. Tennant, seconded by M. Wilson,

That, effective September 1, 2006, a Diploma in Not-for-Profit Management, detailed in Exhibit III, item 4a, be introduced by the Faculty of Social Science in partnership with The Western Centre for Continuing Studies.

CARRIED

S.05-224b **Introduction of a Certificate in Not-for-Profit Management**

It was moved by J. Tennant, seconded by M. Wilson,

That, effective September 1, 2006, a Certificate in Not-for-profit Management, detailed in Exhibit III, item 4b, be introduced by the Faculty of Social Science in partnership with The Western Centre for Continuing Studies.

CARRIED

Faculties of Social Science and Education and WCCS: Diploma and Certificate Programs in Career Development

S.05-225a **Introduction of a Diploma in Career Development**

It was moved by J. Tennant, seconded by A. Clark,

That effective September 1, 2006, a Diploma in Career Development, detailed in Exhibit III, item 5a, be introduced by the Faculty of Social Science and the Faculty of Education in partnership with The Western Centre for Continuing Studies.

CARRIED

S.05-225b **Introduction of a Certificate in Career Development**

It was moved by J. Tennant, seconded by A. Clark,

That effective September 1, 2006, a Certificate in Career Development, detailed in Exhibit III, item 5b, be introduced by the Faculty of Social Science and the Faculty of Education in partnership with The Western Centre for Continuing Studies.

CARRIED

S.05-226 **Faculty of Graduate Studies: MSc and Modified PhD Programs in Health and Rehabilitation Sciences**

It was moved by J. Tennant, seconded by J. Weese,

That pending OCGS approval, Senate approve that a Master of Science program be introduced and a modified Doctor of Philosophy program in Health and Rehabilitation Sciences be established, effective September 1, 2006.

CARRIED

S.05-227 **Faculty of Graduate Studies: PhD Degree Program in Visual Culture, Studio and Media Arts**

It was moved by J. Tennant, seconded by M. Kreiswirth,

That pending OCGS approval, Senate approve that a Doctor of Philosophy program in Visual Culture, Studio and Media Arts be introduced by the Faculty of Graduate Studies, effective September 1, 2006.

Professor Dyer-Withford asked about the potential overlap of one of the new fields, New Media, Sound and the Moving Image, with the recently approved PhD in Media Studies. Dean Kreiswirth stated the Ontario Council on Graduate Studies (OCGS) and the FGS Internal Appraisals Committee reviewed the proposal for the new PhD Degree Program in Visual Culture, Studio and Media Arts including potential overlap between programs and did not find an overlap. Professor Dyer-Withford asked what the new initiative represents in regards to work currently done in the Faculty of Information and Media Studies. Dean Okruhlik stated that institutions are moving towards a PhD in Visual Culture and Western wishes to be in the forefront by drawing on the Department of Visual Arts strengths and by integrating the history, theory and criticism side of the department with the studio-based side. It is a unique program in Canada. Dean Ross stated that each individual unit brings its own expertise and sometimes similar material. However, the approach and disciplinary questions asked may be substantially different. For example, it might appear that an overlap exists between film studies and media studies but the material is looked at in a different way. The same can be said of these two PhD programs.

The question was called and CARRIED

S.05-228 **Application Deadline for the BA (Honors Business Administration) Program**

It was moved by J. Tennant, seconded by B. Osborne,

That effective for admission in September 2007, the application deadline for the Bachelor of Arts (Honors Business Administration) program be revised from March 1 to January 31.

CARRIED

S.05-229 **Revision to the Doctor of Medicine (MD) Program: Pregnancy/Parental Leave Policy**

It was moved by J. Tennant, seconded by M. Wilson,

That the Doctor of Medicine (MD) program be revised with regard to the Pregnancy/Parental Leave Policy as detailed in Exhibit III, item 9.

CARRIED

Secretarial Note: Senate approved the policy with the understanding that there would be editorial changes to the wording to clarify that it is possible to have only a four-week leave in the upper two years. Following is the revised text:

PREGNANCY/PARENTAL LEAVE POLICY

In accordance with an emphasis on progressive services for our students and residents, the Schulich School of Medicine & Dentistry acknowledges the need for individuals to have special arrangements made during their educational program for the purpose of Pregnancy/Parental Leave. *The Schulich School of Medicine & Dentistry strongly supports and encourages its students and trainees to take a full year for their Pregnancy/Parental Leave.* Students are advised to consult the Associate Dean, Admissions and Student Affairs (H121; 661-2111 ext 86803) and explore the best possible arrangement for the intended leave.

Details with respect to Pregnancy/Parental Leave for the Undergraduate Medical Program are as follows:

* During Years 1 and 2: Students who take a one-year pregnancy/parental leave will be able to resume their program of study 12 months following the start of their leave.

* During Years 3 and 4: As it is for students in years 1 and 2, students who take a one-year pregnancy/parental leave will be able to resume their program of study 12 months following the start of their leave. Alternatively, however, year 3 and 4 students who do not wish to delay their original date of graduation may consider taking a four-week pregnancy/parental leave. Arrangements can be made for students to make up for clinical duties missed during the four-week pregnancy/parental leave.

S.05-230 **Application for Graduation and Notification of Eligibility to Graduate**

It was moved by J. Tennant, seconded by M. Wilson,

That the policy on Application for Graduation and Notification of Eligibility to Graduate be amended, as shown in Exhibit III, item 10, to revise the deadlines for applications to graduate and make other editorial changes.

CARRIED

S.05-231 **English Proficiency Requirements for Admission to the Faculty of Education**

It was moved by J. Tennant, seconded by A. Pearson,

That the acceptable Test of English as a Foreign Language (TOEFL) scores for the Faculty of Education be changed to:

TOEFL with a score of ~~580 paper-based, 237~~ 250 computer-based including a minimum score of ~~50~~ 55 on the Test in Spoken English (TSE); and a total score of 100 internet-based, including a speaking score of 25 and writing score of 25.

CARRIED

S.05-232 **2004-2005 Report on Scholastic Offences**

Senate received for information the 2004-2005 Report on Scholastic Offences, covering the period from November 15, 2004, to June 30, 2005, detailed in Exhibit III, Appendix 2.

Professor Semmens noted that on page 1 column 3 of Exhibit II, Appendix 2, the sanction for the second item listed for the Faculty of Graduate Studies was blank. Dr. Davenport advised that the omission will be investigated and the outcome reported at the next Senate meeting.

UNIVERSITY PLANNING [Exhibit IV]

S.05-233 **2005-06 Enrolment Update**

Professor Doerksen read the following corrections to the last column of the 2005-06 Enrolment Update:

Line 71: 4,350 should be 17

Line 77: 4,205 should be (130)

Senate received for information the 2005-06 enrolment update detailed in Exhibit IV, Appendix 1.

Responding to Professor Carroll's question about the decline in Ivey MBA and EMBA enrolment, Professor Wynant stated that Ivey monitors its competitors worldwide and finds they are in line with what is happening to enrolment at the leading business schools around the world. The best indication of the decline in demand for MBA and Executive MBA programs is that the number of GMATs (Graduate Management Admission Test) written worldwide has declined by over 30 percent in the last three years.

S.05-234 **Report on Entering Averages and First-Year Grades**

The report on Entering Averages and First-Year Grades, detailed in Exhibit IV, Appendix 2, was received for information.

Professor Carroll asked why the universities are not identified in the graphs. Professor Doerksen reported that the universities agree to release their own data to the Ontario Universities Application Centre (OUAC) with the understanding that their identities will not be released.

Dr. Longstaffe stated that, in future, information regarding the Faculty of Information and Media Studies will be included.

S.05-235 **2004-05 Survey of Student Finances**

Senate was advised that the 78-page report on the Survey of Student Finances may be viewed at: http://www.uwo.ca/univsec/senate/minutes/2005/r0512studfin_04-05.pdf

S.05-236 **Update on the Additions to the University's 2005-06 Operating Expenditures Approved by the Board of Governors**

The Update on the additions to the University's 2005-06 Operating Expenditures approved by the Board of Governors, detailed in Exhibit IV, Appendix 3, was received for information.

Professor Carroll, referring to Table 1 of Exhibit IV, Appendix 3, Faculty Positions Recommended by the Provost, asked why the Provost approved two renewable limited-term teaching positions in the Faculty of Engineering whereas the other approved faculty positions are tenure track positions. Dean Berruti stated that the positions do not involve research or administrative duties and in the Faculty's view, limited-term appointments were more appropriate at this time.

Dr. Longstaffe added that deans addressed their faculty needs in different ways depending on the particular circumstances of the Faculty.

Referring to Table 5 of Exhibit IV, Appendix 3, Professor Carroll asked for details as to how the Library will spend the \$1 million. Dr. Longstaffe agreed to provide that information.

S.05-237 **ANNOUNCEMENTS & COMMUNICATIONS** [Exhibit V]

Announcements & Communications, detailed in Exhibit V, were received for information.

ENQUIRIES

S.05-238 **Ivey MBA Program Changes** [S.05-154, S.05-176]

Professor Carroll remarked that, despite assurances from the Dean of the Richard Ivey School of Business and the Dean of the Faculty of Graduate Studies, the proposed changes to the Ivey MBA program are minor and do not require OCGS approval, the changes continue to be marketed as substantial. He noted that the OCGS appraisers had been on campus to perform a scheduled review of the Ivey programs, and asked whether they agreed that the changes to the MBA program are minor, whether have they had yet filed their report and whether the report would be available to Senate. Dean Kreiswirth stated that the OCGS appraisers do not determine whether the modifications to the program are minor or major. Appraisers review the program and provide feedback. Each year

the Faculty of Graduate Studies provides Senate with a report about the OCGS appraisals from the previous year. The November 2005 report contained the following statement:

Starting in 1967, the publicly funded Universities in Ontario agreed, voluntarily, to submit all proposed new graduate programs to a process of appraisal financed and administered at arm's length by the Ontario Council on Graduate Studies (OCGS). The Universities agreed to put aside their autonomy, and to offer new graduate programs only where they had been found by OCGS to meet a minimum quality standard. In 1982, this appraisal process was extended to existing graduate programs, meaning the Universities agreed that currently offered graduate programs would be periodically appraised on a seven year cycle, and that the programs would be withdrawn, or measures taken to improve them, if they were found to be below the minimum quality standard."

He stated that the Council of Ontario Universities (COU) which is the parent organization of OCGS has agreed that this is the way graduate programs are approved in Ontario. The Ministry has also agreed that this is the way programs will be funded in Ontario. Consequently, a graduate program in Ontario cannot be funded if it is not approved by OCGS. Dean Kreiswirth read the following OCGS By-Law regarding reports: "The consultants are required to submit their report as well and to transfer the copyright to OCGS. The reports are confidential documents and are not for citation, quotation, reproduction or distribution without written permission by OCGS. The Dean of Graduate Studies, however, may transmit copies of the report to the program under review and to the authorities of the University. Senate receives an annual report prepared by the Faculty of Graduate Studies entitled: "Report on the OCGS Appraisal of Graduate Programs At Western". This report does not indicate whether modifications to a graduate program are minor or major, it reports the appraisal of proposed new graduate programs and existing graduate programs.

Professor Dyer-Witthford noted that the reports are to be released to the "authorities" of the University. Given that Senate is the academic authority of the University should the report not be submitted to Senate? Dean Kreiswirth stated that he would have to clarify the matter with OCGS. Dr. Davenport noted that in his experience as a reviewer, OCGS stresses the need for confidentiality to ensure frank appraisals are given.

S.05-239

Alumni Association Representatives

Mr. Etherington asked why the Senate Membership List includes the three representatives appointed by the Alumni Association under the category "General Community" and not "Alumni Association". It was noted that this is the way alumni are identified in *The UWO Act* (Section 24 (g)). Dr. Davenport suggested that, notwithstanding, Senate could organize its own referral lists differently and asked the Secretary to take the question under advisement.

S.05-240

Course Selection/Timetabling Initiative

Responding to Mr. Clark's question about the new course selection/timetabling initiative, Dr. Harris stated that the review of the new timetabling software is still in progress and the USC is being given updates from time to time. She added that a pilot project will be launched in February but it will not have an impact on the actual schedule.

S.05-241 **Exam Period**

Ms. Zener asked why the exam period for 2005-06 is shorter than last year. Mr. Tigert stated that the schedule reflects the term and that the exam period takes over where the term ends. The exam period must be completed before May 1 in order to begin the summer programs.

S.05-242 **Library Hours**

Ms. Zener asked why the library hours were extended to 2:00 a.m. commencing on December 7th, the day before study day, rather than November 1st as was done last year. Ms. Garnett stated that a review of last year's usage pattern revealed that students used the library more during the exam period itself and the library hours reflect that change in pattern. The pattern is assessed by counting the number of students who are physically in the building at different points during the day.

ADJOURNMENT

The meeting adjourned at 3:10 p.m.

P. Davenport
Chair

I. Birrell
Secretary

President's Report to Senate

- Update on Provincial Government Relations

Paul Davenport December 9, 2005

Key Provincial Issues

- Quality Improvement Funds in 2005-06
- Unfunded student places
 - Long standing issue in Ontario
 - Current indications are positive
- Ontario Trust for Student Support (OTSS) guidelines and allocations to universities and colleges
 - Use for Provincial one-time funding

Key Provincial Issues

- Tuition Fee Policy
- Allocation of Capacity for Graduate Expansion
- Work Permits for International Students
- Aboriginal Student Initiatives

President's Report to Senate

- Update on Provincial Government Relations

Paul Davenport December 9, 2005