



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF SENATE

September 24, 2004

The meeting was held at 1:30 p.m. in Room 1R40, Richard Ivey School of Business.

SENATORS: 82

S. Adams	S. Hatibovic-Kofman	J. Nisker
T. Adams	J. Haywood-Farmer	E. Noble
M-A. Andrusyszyn	N. Heapy	S. Osborn
M. Bartlett	C. Herbert	R. Parks
I. Baruss	S. Hill	A. Percival-Smith
F. Berruti	I. Holloway	N. Petersen
C. Beynon	R. Howse	A. Pitman
L. Bowman	I. Hramiak	J. Plas
S. Brennan	E. Johanssen	N. Rhoden
C. Brown	C. Jones	C. Ross
E. Cairns	W. Kennedy	R. Secco
M. Carroll	G. Killan	A. Sells
N. Crowther	R. Klassen	S. Singh
R. Darnell	P. Klein	P. Skidmore
P. Davenport	D. Kneale	L. Ste. Marie
P. Dean	P. Kucherepa	J-L. Suarez
R. Dix	G. Kulczycki	J. Tennant
J. Doerksen	G. Lee	B. Timney
R. Dunn	F. Longstaffe	T. Topic
D. Dutrizac	D. MacNeil	S. Usprich
C. Essex	M. Madill	J. Van Fleet
A. Esterhammer	S. Majhanovich	T. Vandervoort
J. Etherington	A. Margaritis	J. White
C. Farber	D. McCarthy	L. Williams
A. Forbes	L. Miller	M. Wilson
J. Garland	B. Morrison	M. Witen
R. Harris	J. Nash	B. Wood
		J. Zhu

Observers: D. Jameson, A. Gedalof, A. Weedon

S.04-144

Minutes of the Previous Meeting

The minutes of the meeting of June 25, 2004, were approved with the inclusion of A. Weedon in the attendance list of Observers.

S.04-145 **REPORT OF THE PRESIDENT**

Dr. Davenport gave an update on the Rae Advisory Panel. Overhead slides used to highlight his presentation are attached as [Appendix 1](#).

OPERATIONS/AGENDA COMMITTEE [Exhibit I]

S.04-146 **Senate Membership**

S.04-146a **Faculty of Engineering Constituency**

On behalf of the Operations/Agenda Committee, it was moved by J. White, seconded by P. Dean,

That the Senate seat held by Brian Thompson, elected representative to Senate for the Faculty of Engineering constituency, be declared vacant as a result of his resignation, and,

That Jesse Zhu (Chemical and Biochemical Engineering) be elected to complete Professor Thompson's term (to October 31, 2005).

CARRIED

S.04-146b **Graduate Student Constituency**

It was moved by J. White, seconded by M. Wilson,

That the Senate seats held by Tom Urbaniak elected representative to Senate for the Graduate student constituency, be declared vacant as a result of his resignation, and,

That Derek MacNeil (MBA II) be elected to complete Mr. Urbaniak's term (to October 31, 2004).

CARRIED

S.04-146c **Undergraduate Student Constituency**

It was moved by J. White, seconded by M. Wilson,

That the Senate seat held by Dave Vaillancourt elected representative to Senate for the undergraduate student At Large constituency, be declared vacant as a result of his resignation, and,

That Mandy Madill (Arts III) be elected to complete Mr. Vaillancourt's term (to October 31, 2004).

CARRIED

S.04-147 **Faculty of Graduate Studies Constitution**

It was moved by J. White, seconded by S. Singh,

That the Faculty of Graduate Studies Constitution be revised to add "Law" as shown below:

- 1.0 The Faculty of Graduate Studies shall comprise the following eight Divisions, made up of two Groups:

Group 1: Arts and Social Sciences

- Arts and Music
- Social Sciences
- Information and Media Studies and Business Administration
- Education **and Law**

...

- 2.0 The Divisions of the Faculty of Graduate Studies shall consist of all members of the Faculty of Graduate Studies in the following programs...

- Education **and Law**
 - Education
 - **Law**

CARRIED

S.04-148 **University Convocation Ceremony in Hong Kong**

It was moved by J. White, seconded by M. Wilson,

That, starting in September 2005, there be a University-wide Convocation Ceremony in Hong Kong that involves, in addition to those who complete their Executive MBA degree in Hong Kong, any undergraduate or graduate student who was eligible to graduate at the prior Fall or Spring Convocation in London. The latter group of students are required to apply to participate in the Hong Kong ceremony and will receive either their degree diploma (if not collected at the London ceremony) or a Certificate of Participation.

Dr. Topic asked if this initiative includes students from the Affiliated University Colleges. Dr. Davenport stated that with the approval of the Principals, students from the Affiliated University Colleges would be included in the University convocation ceremony in Hong Kong because they receive UWO degrees.

The question was called and CARRIED.

S.04-149 **Spring Convocation 2005**

In light of increasing numbers of graduates the number of spring convocation ceremonies will increase from eight to ten, beginning in the Spring of 2005. As a result, the dates of Spring Convocation 2005 will be June 13-17 (5 days). The Order of Convocation for Spring 2005 can be found at the Senate Website: http://www.uwo.ca/univsec/senate/2005_Order_Spring.pdf

NOMINATING COMMITTEE [Exhibit II]

S.04-150 **Nominating Subcommittee to Elect a Senate Representative from the General Community**

K. Danylchuk, J. Etherington, and L. Ste. Marie were elected to the Nominating Subcommittee to Elect a Senate Representative from the General Community for two-year terms (to September 2006).

S.04-151 **Subcommittee on Research Ethics Policy**

C. Jones (term to June 30, 2005) and L. Hardingham (term to June 30, 2006) were elected to the Subcommittee on Research Ethics Policy.

S.04-152 **Faculty of Health Sciences School of Kinesiology: Advisory Committee on Sports and Recreation Services**

P. Clements (term to August 30, 2005) and K. Danylchuk (term to August 30, 2006) were elected to the Faculty of Health Sciences School of Kinesiology: Advisory Committee on Sports and Recreation Services.

ACADEMIC POLICY AND AWARDS [Exhibit III]

S.04-153 **Honors Specialization in Biochemistry and Cell Biology (offered by the Faculties of Medicine & Dentistry and Science)**

On behalf of the Senate Committee on Academic Policy and Awards, it was moved by B. Timney, seconded by E. Cairns,

That an Honors Specialization in Biochemistry and Cell Biology, detail in Exhibit III, item 1, be introduced by the Faculties of Science and Medicine & Dentistry's Departments of Biochemistry and Anatomy & Cell Biology, effective September 1, 2005.

CARRIED

S.04-154 **BSc Modules: Honors Specialization in Geography, Honors Specialization in Geographic Information Science (offered by the Faculty of Social Science)**

It was moved by B. Timney, seconded by M. Wilson,

That a Bachelor of Science Honors Specialization in Geography, and Honors Specialization in Geographic Information Science, detailed in Exhibit III, item 2, be introduced in the Faculty of Social Science, effective September 1, 2004.

CARRIED

S.04-155 **Specialization in Film Studies (offered by the Faculty of Arts)**

It was moved by B. Timney, seconded by D. Kneale,

That a Specialization in Film Studies, detailed in Exhibit III, item 3, be introduced in the Faculty of Arts, effective September 1, 2004.

CARRIED

S.04-156 **Minor in Gender, Sexuality and Culture**

It was moved by B. Timney, seconded by E. Johanssen,

That a Minor in Gender, Sexuality and Culture, detailed in Exhibit III, item 4, be introduced by the Centre for Women's Studies and Feminist Research, and the Faculty of Arts Department of Modern Languages and Literatures, effective September 1, 2004.

CARRIED

S.04-157 **Diploma in Occupational Health and Safety Management (offered by the Faculties of Health Sciences and Social Science in Partnership with the Western Centre for Continuing Studies)**

It was moved by B. Timney, seconded by G. Lee,

That a Diploma in Occupational Health and Safety Management, detailed in Exhibit III, item 5, be introduced by the Faculties of Health Sciences and Social Science in partnership with The Western Centre for Continuing Studies, effective September 1, 2004.

CARRIED

S.04-158 **Withdrawal of the Diploma in Art Therapy**

It was moved by B. Timney, seconded by G. Lee,

That admission to the Diploma in Art Therapy, offered in partnership between the Faculty of Arts and the Western Centre for Continuing Studies, be discontinued and diploma-credit courses be withdrawn,

That students currently enrolled in the program be given five years from their date of admission to complete their Certificate program, and,

That effective September 1, 2007, the Diploma in Art Therapy be withdrawn and all registration discontinued.

CARRIED

S.04-159 **Cessation of Classes during the Congress of the Humanities and Social Sciences: May 28-June 5, 2005**

It was moved by B. Timney, seconded by M. Witen,

That classes scheduled between May 30 and June 3, 2005, be rescheduled during the Congress of the Humanities and Social Sciences to be held at Western between May 28 and June 5, 2005, and that the following revised sessional dates be approved as a result:

2005 Sessional Dates	Currently Scheduled Date	Revised Date
Last day for web registration for Intersession courses	May 14	May 7
Intersession courses begin	May 16	May 9
Last day to add a full course or a first-term half course (3-week or 6-week), a first-term second quarter ('r'), or a full-year half course in Intersession	May 17	May 10

Last day to drop a 3-week first-term half course in Intersession without academic penalty.	May 19	May 12
Last day to drop a full course, a 6-week half course, a first-term second quarter ('r') course, or full-year half course in Intersession without academic penalty.	May 25	May 18
Second term half courses in Summer Evening begin	June 13	June 20
Intersession Classes end	June 17	June 24
Last day to add a second-term half course, or second term second quarter ('t') course, in Summer Evening	June 17	June 24
Examinations: Intersession	June 20, 21	June 27, 28
Last day to drop a 2nd term half course, or a second-term second quarter ('t') course, in Summer Evening without academic penalty.	June 24	July 4
Summer Evening and Spring/Summer Distance Studies Session ends	July 22	July 29
Examinations: Summer Evening Session	July 25, 26	August 2, 3
Examinations: Spring/Summer Distance Studies	July 28, 29, 30	August 4, 5, 6

CARRIED

S.04-160 **Breadth Requirements for Undergraduate Degrees**

It was moved by B. Timney, seconded by D. Kneale,

That the policy statements on Breadth Requirements be revised to exclude courses in Writing.

CARRIED

S.04-161 **Faculty of Information and Media Studies: Fourth Year Requirements for MIT, MPI**

It was moved by B. Timney, seconded by C. Ross,

That the fourth year requirements for the Honors Specialization in Media, Information and Technoculture (MIT), and the Honors Specialization in Media and the Public Interest (MPI) be revised as shown in Exhibit III, item 9.

CARRIED

S.04-162 **Western Scholar's Program: Correction to Calendar Copy**

Senate was advised that a correction has been made to the calendar copy for the Western Scholars Program that was approved by Senate in April. The third paragraph under "Nature and Purpose" has now been revised to read:

"Western Scholars are encouraged to pursue Honors Bachelor degrees. Although there is no requirement that Western Scholars take honors-level options, they are encouraged to select challenging courses that meet their academic needs."

S.04-163 **Academic Curriculum Changes: SCAPA and DAP Process**

Senate received for information the approved revised forms for academic curriculum changes, outlined in Exhibit III, Appendix 1, and composed of:

- Deans' Responsibility for Admissions, Scholarships, and Curriculum Changes (Not Involving Changes to Academic Policy)
- How to Make Changes to Academic Policy, Programs and Courses
- Format for Submissions to SCAPA and Sample SCAPA Submission
- Format for Submissions to DAP and Sample DAP Submission
- Submission of Minor Course Changes to the Registrar's Office

SCAPA has acknowledged that there is a need for improved consultation among units proposing new programs/modules/courses. Submissions to SCAPA and DAP will now require that the results of consultation be appended with each proposal. Consultation will usually take place at the level of the Associate Dean or the Dean, whichever is a member of DAP.

Mr. Kucherepa asked for clarification of the statement: "Exceptional admissions' are special cases where the applicant does not, strictly speaking, meet published admission requirements, but requests consideration on the basis of significant and relevant new information." Dean Timney stated that the significant and relevant new information could be a case where the student does not meet the minimum admission average set by the University but appeals for admission on the basis of exceptional personal or academic circumstances. Dr. Harris explained that the usual basis for exception is an illness or death in the family or circumstances that prevent a student from completing a program of studies successfully thus receiving a lower grade than anticipated.

Professor Carroll asked what are the issues and what are the changes to the SCAPA and DAP process. Dean Timney stated there is a need for improved consultation among units proposing programs/modules/courses. The changes attempt to make the community aware of whom they should consult and that there should be a record of that consultation. Formal consultation between two departments must be reported to the Associate Dean who would include such information in the submission to SCAPA.

S.04-164 **Editorial Revision to Course Numbering Policy**

The last paragraph of the following policy will be removed. The Richard Ivey School of Business has determined that effective September 2004, all 300 and 400 level Business courses meet the established definitions of "Hours of Instruction for Courses" outlined below and a special explanation as to the number of contact minutes and sessions held by the School is no longer necessary.

HOURS OF INSTRUCTION FOR COURSES (S.1514, S.99-13, S.03-078b)

The following course prescriptions are established:

- A full course at the undergraduate level shall require a minimum of fifty-two (52) contact hours.
- A half course at the undergraduate level shall require a minimum of twenty-six (26) contact hours.
- A quarter course at the undergraduate level shall require a minimum of thirteen (13) contact hours.

[Paragraph to be deleted] For students enrolled in the Richard Ivey School of Business, a full course shall require 40 sessions of 80 minutes each, a half course shall require 24-30 sessions of 80 minutes each, and a quarter course shall require 12 sessions of 80 minutes each.

S.04-165 **Report on New Scholarships and Awards**

SCAPA has approved, on behalf of the Senate, the following Terms of Reference for new scholarships, awards, bursaries and prizes for recommendation to the Board of Governors through the Vice-Chancellor:

Society of Graduate Students OSOTF II Bursaries (Faculty of Graduate Studies)
Betty Blackwell Bursary (Faculty of Arts)
Ian C. MacKellar 125th Anniversary Alumni Bursary (Faculty of Social Science, Economics)
Phair Family Foundation 125th Anniversary Alumni Award (Any Undergraduate Faculty)
Graduate Scholarship in Structural Engineering (Faculty of Graduate Studies, Engineering)
Boris J. Jackman Award in Chemical Engineering (Faculty of Engineering, Chemical and Biochemical)
General Dynamics Engineering Award (Faculty of Engineering)
Music Industries Association of Canada Award (Don Wright Faculty of Music)
Meds Merry-makers of '47 Award (Faculty of Medicine & Dentistry, Medicine)
Bob Eynon Award (Any Undergraduate Faculty)
Douglas and Cynthia Kneale 125th Anniversary Alumni Award in English (Faculty of Arts, English)
Peter J. Thomson 125th Anniversary Alumni Award (Faculty of Arts, Visual Arts)
Western Engineering Scholarship (Faculty of Graduate Studies, Engineering)
Beverly-Ann (Baldock) Headley Award (Faculty of Education)
Dr. Joseph Soltys Graduate Award in Chemistry (Faculty of Graduate Studies, Chemistry)
Dr. Z. Sardar - St. Thomas Rural Medicine Award (Faculty of Medicine & Dentistry, Medicine)
Campus Computer Store Scholarships (Any Undergraduate Faculty)
Dr. and Mrs. Geno F. Francolini Scholarship in Business (Faculty of Graduate Studies, Business)
Brian Luckman Award (Faculty of Graduate Studies, Geography)
Jean (Dobbins) Clark Award in Administrative & Commercial Studies (Faculty of Social Science, Administrative and Commercial Studies)
Reginald & Verena Mayo 125th Anniversary Alumni Nursing Award (Faculty of Health Sciences, Nursing)
Reginald and Verena Mayo 125th Anniversary Alumni Medicine Award (Faculty of Medicine & Dentistry, Medicine)
Helene Puskas Mayo 125th Anniversary Alumni Education Award (Faculty of Education)
Sandor and Borballa Puskas 125th Anniversary Alumni Music Award (Don Wright Faculty of Music)
Altana Pharma Family Medicine Resident Award (Faculty of Medicine & Dentistry, Medicine)
Altana Pharma Family Medicine Award (Faculty of Medicine & Dentistry, Medicine)
Herman Smith Award in Music (Don Wright Faculty of Music)
Department of Classical Studies Scholarship for Honors Second Year (Faculty of Arts, Classical Studies)
Department of Classical Studies Scholarship for Honors Third Year (Faculty of Arts, Classical Studies)
Department of Classical Studies Scholarship in Elementary Latin (Faculty of Arts, Classical Studies)
Department of Classical Studies Scholarship in Advanced Latin (Faculty of Arts, Classical Studies)
Tim, Jane and Brian Kwan Award in Engineering (Faculty of Engineering)
The Berdie & Irvin Cohen Doctoral Business Scholarship (Faculty of Graduate Studies, Business)

UNIVERSITY PLANNING [Exhibit IV]

S.04-166 **Annual Report on Faculty Recruitment**

Dr Weedon presented the Annual Report on Faculty Recruitment. Overhead slides used to highlight his presentation are attached as [Appendix 2](#).

S.04-167 **Annual Progress Report on the Strategic Research Plan**

Senate received for information the Annual Progress Report on the Strategic Research Plan detailed in Exhibit IV, Appendix 1.

S.04-168 **Annual Progress Report on the Strategic Plan for Internationalization**

The Annual Progress Report on the Strategic Plan for Internationalization, detailed in Exhibit IV, Appendix 2, was received for information.

S.04-169 **Report on Collaborative Research Entities**

The Report on Collaborative Research Entities, detailed in Exhibit IV, Appendix 3, was received for information.

S.04-170 **Designated Chairs, Professorships and Faculty Fellowships Approved by SCUP on Behalf of the Senate**

Senate received for information the list of Designated Chairs, Professorships and Faculty Fellowships approved by SCUP on behalf of Senate, detailed in Exhibit IV, Appendix 4.

HONORARY DEGREES [Exhibit V]

S.04-171 **Honorary Degree Recipients - Fall Convocation 2004**

At the 283rd Convocation of the University to be held Thursday, October 28th (afternoon ceremony), **Mr. Arthur Labatt** will be installed as Western's nineteenth Chancellor.

The Honorary Degrees Committee of the Senate announced that the following persons will be honored by conferment of degrees *honoris causa* at the 283rd Convocation of the University to be held Friday, October 29, 2004.

Friday, October 29 - 10:00 a.m.

Dr. John Polanyi - LL.D.

Friday, October 29 - 3:30 p.m.

Ms. Carol McAulay - LL.D.

S.04-172 **ANNOUNCEMENTS & COMMUNICATIONS** [Exhibit VI]

Senate received for information Announcements and Communications detailed in Exhibit VI.

Dr. Davenport announced that Dr. T. Hewitt will serve as the Acting Vice-President (Research) until a Vice-President (Research) is appointed to succeed Dr. N. Petersen. The appointment begins November 1, 2004, when Dr. Petersen leaves for his new position in Alberta.

ENQUIRIES AND NEW BUSINESS

S.04-173 **Chancellor Clitheroe**

Professor Carroll asked for clarification of the role of Western's Chancellor. Dr. Davenport explained that the Chancellor is a member of the Board of Governors and of the Senate but typically does not participate in such meetings which is also a trend at other universities. The Chancellor's main role is to preside over Western's convocation ceremonies. Dr. Davenport confirmed that Chancellor Clitheroe attended all of Western's convocation ceremonies during her four-year term.

ADJOURNMENT

The meeting adjourned at 3:10 p.m.

P. Davenport
Chair

J.K. Van Fleet
Secretary

President's Report to Senate

Update on the Rae Advisory Panel

Dr. Paul Davenport
September 24, 2004

Rae Advisory Panel

“Higher Expectations for Higher Education”

Bob Rae	Don Drummond
Leslie Church	Inez Elliston
Ian Davidson	Richard Johnston
William Davis	Huguette Labelle

www.raereview.on.ca

Six issues in Mr. Rae's letter

- What's your vision of a learning province?
- How would you improve the way the postsecondary system works?
- Do colleges and universities have too much, or too little autonomy?
- Are the pathways from high school to college and university clear enough?
- Is quality improving or deteriorating?
- How do we best fund the system to ensure both opportunity and excellence?

Rae Advisory Panel: Timeline

- Discussion paper in late September
- Town Hall meetings from Oct. 4 to Dec. 8; London is Dec. 1.
- Roundtable discussions to be scheduled
- Final report in January

In Mr. Rae's words: “My mandate is to give Premier McGuinty and Minister Chambers my advice about the design and funding of Ontario's postsecondary education system”

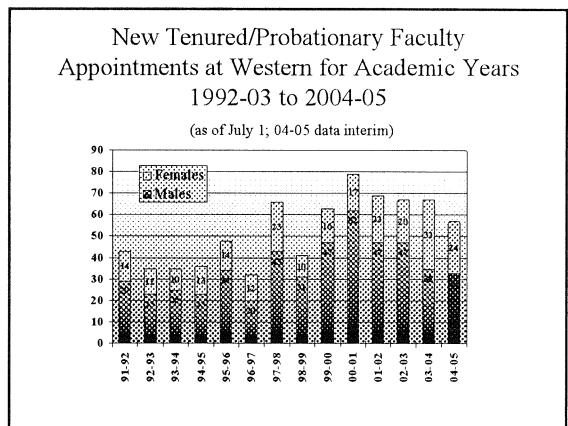
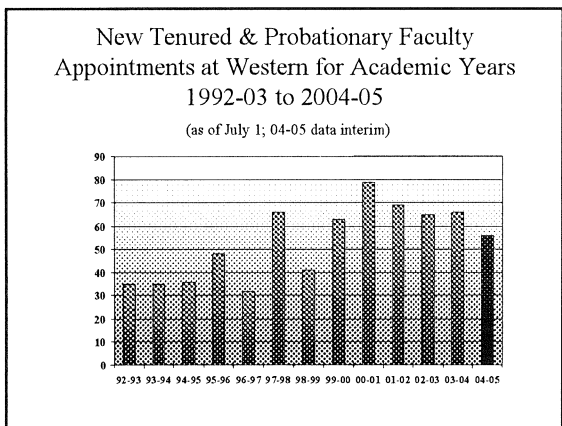
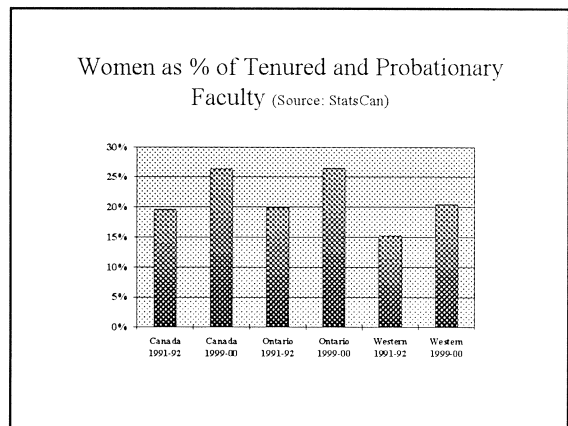
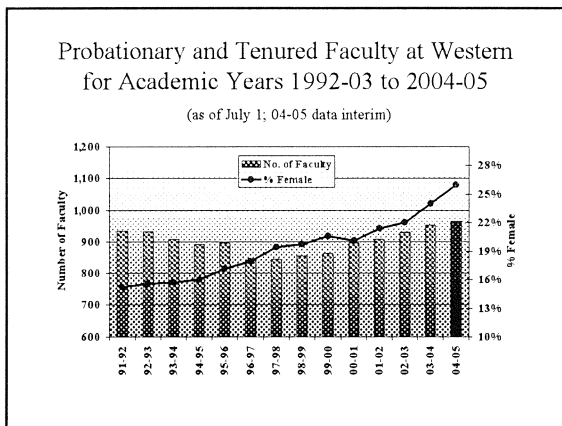
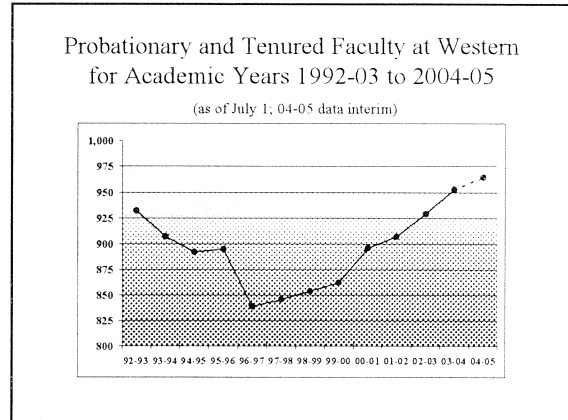
Some Key Issues for Western

- Full funding for all students
- Move level of funding to the Canadian average
- Strengthen student loan system, including debt and interest relief for low-income graduates
- Maintain support for research, including Ontario's contribution to CFI projects
- Continue university-college cooperation while respecting the different missions of universities and colleges

The University of Western Ontario

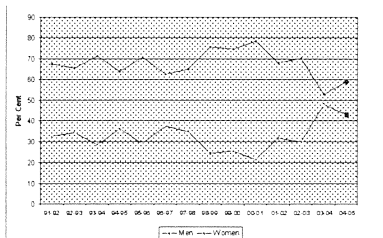
**Report to Senate on
Faculty Recruitment & Retention**

September 24, 2004



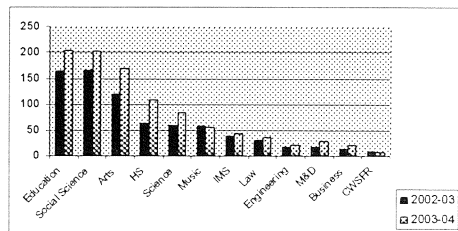
New Tenured/Probationary Faculty Appointments at Western for Academic Years 1992-03 to 2004-05

(as of July 1; 04-05 data interim)



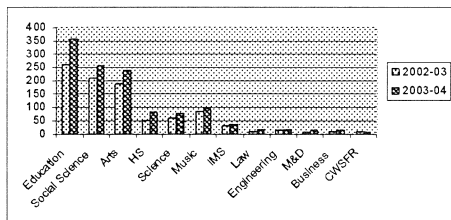
Part-Time Faculty in 2002-03 and 2003-04

(as of April 30 of each fiscal year)



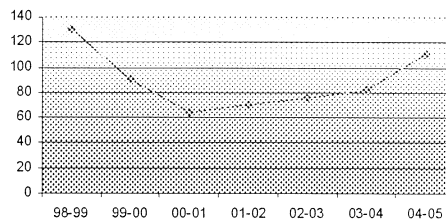
Full Course Equivalents Presented by Part-Time Faculty 2002-03 and 2003-04

(as of April 30 of each fiscal year)



Total Limited Term Appointments

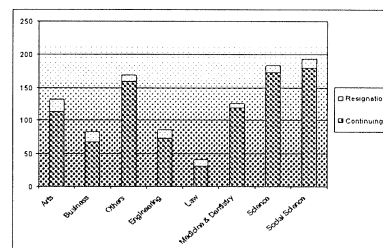
(as of July 1; 04-05 data interim)



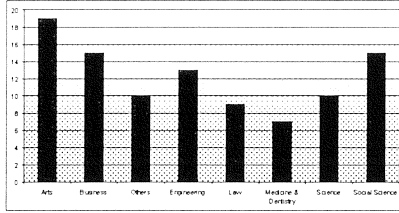
Recruitment Activities

- Creation of an Office for Recruitment & Retention
 - Communication of best practices to units
 - Provision of information to candidates
 - Attention to spousal employment needs
- Enhanced Access to Child Care and Health Care
- Competitive Recruitment of Women

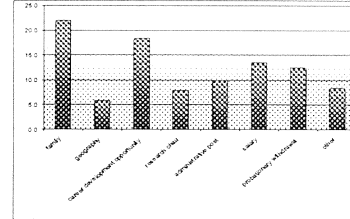
Resignations of Probationary & Tenured Faculty 1999-2000 to 2003-04



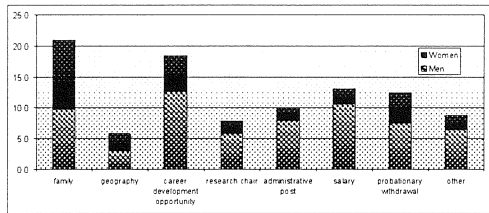
Resignations of Probationary & Tenured Faculty 1999-2000 to 2003-04



Reasons for Leaving Western: Probationary & Tenured Faculty 1999-2000 to 2003-04



Reasons for Leaving Disaggregated by Sex



Retention Activities

- Recognition
- Recruitment & Retention Office
 - Exit interviews with departing faculty and their chairs & deans
 - Focus groups with faculty
 - Attention to spousal employment needs
 - Central information source
 - Information on family care issues