



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF SENATE

January 23, 2004

The meeting was held at 1:30 p.m. in Room 1R40, Richard Ivey School of Business.

SENATORS: 73

S. Adams	J. Haywood-Farmer	N. Petersen
T. Adams	N. Heapy	A. Pitman
M-A. Andrusyszyn	S. Hill	J. Plas
M. Bartlett	R. Howse	N. Rhoden
I. Baruss	E. Johanssen	C. Ross
F. Berruti	C. Jones	R. Secco
C. Brown	W. Kennedy	A. Sells
M. Carroll	G. Killan	N. Shupak
C. Chapman	J. Kingston	S. Singh
K. Danylehuk	P. Klein	E. Skarakis-Doyle
R. Darnell	P. Kucherepa	P. Skidmore
P. Davenport	B. Laserson	L. Ste. Marie
P. Dean	F. Longstaffe	A. Steiman
R. Dix	A. Margaritis	J. Tennant
J. Doerksen	D. McCarthy	B. Timney
R. Dunn	G. Moran	T. Topic
D. Dutrizac	B. Morrison	S. Usprich
C. Essex	M. Ninness	D. Vaillancourt
J. Etherington	J. Nisker	J. Van Fleet
A. Forbes	K. Okruhlik	T. Vandervoort
J. Garland	S. Osborn	L. Vaughan
J. Garnett	G. Paola	J. White
J. Harrington	R. Parks	M. Wilson
S. Hatibovic-Kofman	A. Percival-Smith	M. Witen
		B. Wood

Observers: L. Gribbon, D. Jameson, K. McQuillan, A. Weedon

S.04-01

Minutes of the Previous Meeting

The minutes of the meeting of December 5, 2003, were approved as circulated.

S.04-02 **REPORT OF THE PRESIDENT**

The President reported on Provincial funding and COU's Report on Graduate Enrolment. The website for COU's Report entitled "Advancing Ontario's Future Through Advanced Degrees" is: http://www.cou.on.ca/publications/briefs_reports/online_pubs. Slides used to highlight his presentation are attached as [Appendix 1](#).

OPERATIONS/AGENDA COMMITTEE [Exhibit I]

S.04-03 **Constitution of the Faculty of Graduate Studies**

On behalf of the Operations/Agenda Committee, it was moved by J. White, seconded by S. Singh,

That the Senate approve the revised Constitution of the Faculty of Graduate Studies detailed in Exhibit I, Appendix 1, as recommended by the Council of the Faculty of Graduate Studies.

CARRIED

S.04-04 **Appointment Procedures for Senior Academic and Administrative Officers of the University**

It was moved by J. White, seconded by B. Skarakis-Doyle,

That Section J. Vice-Provost & Registrar of *Appointment Procedures for Senior Academic and Administrative Officers of the University* be amended by changing all references to this position to "Vice-Provost (Academic Programs & Students) [Registrar]"

J. **VICE-PROVOST (ACADEMIC PROGRAMS & STUDENTS) [REGISTRAR]**

Composition of Selection Committee

A committee to select an Vice-Provost (**Academic Programs & Students**) **[Registrar]** shall consist of:

- (a) the Provost & Vice-President (Academic), who shall be Chair
- (b) Vice-President (Administration)
- (c) 6 persons elected by Senate, one of whom shall be a student, and only one of whom may be a Dean. The Presidents of the University Students' Council and the Society of Graduate Students shall qualify as students for this purpose.

Procedure

- 1. The Chair shall convene the Committee.
- 2. The Chair shall undertake negotiations with prospective candidates.
- 3. The Chair shall report to Senate through the President & Vice-Chancellor.

Terms

The term of the Vice-Provost (**Academic Programs & Students**) **[Registrar]** is five years and may be renewed.

CARRIED

S.04-05 **Order of Spring Convocation 2004**

The Order of Spring Convocation 2004, detailed in Exhibit I, was received for information.

S.04-06 **Convocation Dates 2005**

Convocation dates for 2005 are:

MBA Convocation - Friday, April 29
Huron University College Theological Convocation - Thursday, May 5 [to be confirmed]
Faculty of Medicine & Dentistry, MD Program - Friday, May 13
Spring Convocation - week of June 13
Fall Convocation - Thursday, October 27 and Friday, October 28

NOMINATING COMMITTEE [Exhibit II]

S.04-07 **Selection Committee for Provost & Vice-President (Academic)**

Professor Carroll observed that a year ago Senate approved the composition of the Selection Committee for the Vice-Provost (Policy, Planning & Finance) which included a representative appointed by the Faculty Association, whereas the Selection Committee for Provost & Vice-President (Academic) does not. He stated that while he recognizes that the composition of the committee cannot be changed at this time, it is his intention to propose an amendment to its composition to include representation from the Faculty Association at a future Senate meeting.

Following nominations from the floor, A. Lee (Arts), C. Ellis (M&D), S. Singh (Sci.), J. White (Soc. Sci.), and M. Wilson (student) were elected by secret ballot to the Selection Committee for Provost & Vice-President (Academic).

S.04-08 **Honorary Degrees Committee**

I. Holloway was elected to the Honorary Degrees Committee for a two year term (to November 2005).

ACADEMIC POLICY AND AWARDS [Exhibit III]

S.04-09 **Concurrent Degree Program Leading to a Bachelor of Science (Honors Specialization in Science) and a Bachelor of Arts (Honors Business Administration)**

On behalf of SCAPA, it was moved by B. Timney, seconded by B. Laserson,

That a concurrent degree program leading to a BSc with an Honors Specialization in a science subject and a BA in Honors Business Administration, detailed in Exhibit III, item 1, be approved, effective September 1, 2004.

CARRIED

S.04-10 **Concurrent Degree Program Leading to a Bachelor of Arts with an Honors Specialization in History and a Bachelor of Laws**

It was moved by B. Timney, seconded by M. Wilson,

That a concurrent degree program leading to a Bachelor of Arts with an Honors Specialization in History and a Bachelor of Laws, detailed in Exhibit III, item 2, be

introduced by the Faculty of Social Science, the Department of History, and the Faculty of Law, effective September 1, 2004.

Mr. Kucherepa spoke against the recommendation, stating that in his view a joint program with a non-professional undergraduate program lowers the standard of admission to Law, which in turn lowers the reputation of the student body, and consequently lowers the standard of excellence for the Faculty of Law.

Dean Timney responded that the standards of admission will not be lowered for this program or for any other concurrent degree program. The admission requirements for this program will be identical to those for admission to honors history or into the Faculty of Law. Western's concurrent degree programs serve the high quality student who wishes to complete an undergraduate degree and a professional degree at the same time.

Mr. Kucherepa asked for clarification regarding reserved places in the Law program for students enrolling in concurrent programs. Dean Timney stated that seats are not reserved in Law for students in concurrent programs, but enrollment in concurrent programs is limited to a certain number.

The question was called and CARRIED.

S.04-11 **Faculty of Engineering Technological Entrepreneurship Certificate**

It was moved by B. Timney seconded by F. Berruti,

That the Technological Entrepreneurship Certificate Program, detailed in Exhibit III, item 3, be introduced by the Faculty of Engineering, effective September 1, 2004.

CARRIED

S. 04-12 **Faculty of Engineering Summer Engineering Co-Op Program**

It was moved by B. Timney seconded by F. Berruti,

That effective January 1, 2004, the Summer Engineering Co-Op Program (SECOP), detailed in Exhibit III, item 4, be introduced in the Faculty of Engineering.

CARRIED

S.04-13 **Brescia University College: Minor in Canadian Studies**

It was moved by B. Timney, seconded by T. Topic,

That a Minor in Canadian Studies, detailed in Exhibit III, item 5, be introduced at Brescia University College, effective September 1, 2004.

In response to a question from Professor Carroll, Dean Timney confirmed that a minor in Canadian Studies is not offered on the main campus.

Professor Carroll recalled that a UWO student may not take more than 1.0 course per year at an Affiliated College. He asked if offering this course over-rides the cap. Dean Timney advised that the current regulations hold. The minor would be available only to students at Brescia or the other Affiliated Colleges.

Dr. Moran reported that many issues continue to be discussed between the Affiliated Colleges and Western so that all parties can operate with the new academic offerings. Principal Topic added that

this course is one of a variety of unique minors currently being developed at each of the Affiliated Colleges. The degree to which students have the freedom to move and follow their academic interests from the Constituent University to the Affiliated Colleges and *vice versa* continues to be discussed. The hope is that the flexibility students now enjoy will not be compromised by changes needed to accommodate the new module structure.

The question was called and CARRIED.

S.04-14 **Bachelor of Administrative and Commercial Studies (BACS) Specializations**

It was moved by B. Timney, seconded by M. Wilson,

That the following Bachelor of Administrative and Commercial Studies Specialization Modules, as outlined in Exhibit III, Appendix 1, be approved for introduction in September 2004:

For the Faculty of Social Science: Commercial Aviation Management; Finance and Administration; Finance, Administration and Computer Science; Organizational and Human Resources

For Brescia University College: Finance and Administration; Finance and Administration with French; Organizational and Human Resources; Organizational and Human Resources with French

For Huron University College: Finance and Administration; International and Comparative Studies; Organizational and Human Resources

For King's College: Global Commercial Enterprise; Finance and Administration; Finance and Administration and Computer Science; Organizational and Human Resources

CARRIED

S.04-15 **Admission Requirements - CAATS applicants to Engineering**

It was moved by B. Timney, seconded by J. Margaritis,

That the policy on Admission from Colleges of Applied Arts and Technology be revised as detailed in Exhibit III, item 7, to indicate that any Engineering course taught at a College of Applied Arts and Technology will not be considered for transfer credit to the Faculty of Engineering.

CARRIED

S.04-16 **Faculties of Health Sciences and Medicine & Dentistry: Statement on Potential Health Risks/Immunization Requirements**

It was moved by B. Timney, seconded by B. Skarakis-Doyle,

That the Statement on Potential Health Risks/Immunization Requirements used by the Faculties of Health Sciences and Medicine & Dentistry be amended to include reference to Severe Acute Respiratory Syndrome (SARS) and associated mandatory fit-testing for masks and their proper use in practicums.

Mr. Vaillancourt asked if fit-testing for masks begins immediately or at the start of the next academic year. Dean Skarakis-Doyle reported that fit-testing for masks was required and took place for those Health Science students assuming their placements for this academic year; however, given that there is uncertainty over whether the directive will remain in force, the Faculties await a further instruction.

The question was called and CARRIED.

S.04-17 **Additional Courses Without Degree Credit: Non-Credit Registration**

It was moved by B. Timney, seconded by E. Johansen,

That the policy on Additional Courses Without Degree Credit be revised to include the description of Non-Credit Registration outlined in Exhibit III, item 9.

CARRIED

S.04-18 **2002-2003 Report on Scholastic Offences**

Senate received for information the 2002-2003 Report on Scholastic Offences, covering the period from November 15, 2002, to June 30, 2003, as detailed in Exhibit III, Appendix 2.

S.04-19 **Bachelor of Medical Science Degree Requirements**

At the September 19, 2003, meeting of Senate, the Bachelor of Medical Sciences was included in the SCAPA report on new modules to be introduced in September 2004. The calendar copy has been revised. One of the paragraphs (Medical Science Departments offer the BMSc Honors Specialization in the following Disciplines...) has been removed and replaced by more specific information on module requirements for the BMSc, as detailed in Exhibit III, information item 2.

S.04-20 **New Scholarships and Awards**

SCAPA has approved on behalf of the Senate the terms of reference for the following new bursaries and awards for recommendation to the Board of Governors through the Vice-Chancellor:

Marjorie Thomas 125th Anniversary Alumni Bursary (Don Wright Faculty of Music)
Barry Mitchelson 125th Anniversary Alumni Award (Any Undergraduate Faculty)
Diamond Aircraft 125th Anniversary Alumni Award (Faculty of Social Science, BACS - Comm. Aviation)
Department of History OSOTF 2 Award (Faculty of Social Science, History)

UNIVERSITY PLANNING [Exhibit IV]

S.04-21 **First-Year, First-Entry Undergraduate Enrolment**

S.04-21a **Constituent University**

On behalf of SCUP, it was moved by B. Skarakis-Doyle, seconded by S. Adams,

1. That the first-entry undergraduate enrolment objective for the constituent University be set at:
 - (a) 4,510 for 2004-05
 - (b) 4,350 for 2005-06
 - (c) 4,350 for 2006-07and that the approximate program-specific objectives for 2004-05 be as described in Appendix 1 (Table 1).

2. That the first-year student target for 2004-05 be developed with the objective that about 80% of the class be 'first-time' current Ontario secondary school students.
3. That the Provost be granted permission to alter the enrolment objective for 2004-05, following consultation and approval from SUEPP, as might be appropriate given the particulars of a government funding announcement.
4. That entrance requirements be set by the Provost to achieve the enrolment objective for 2004-05 as a function of final admission numbers, qualifications of applicants, and estimates of the rate of offer confirmations in each program.
5. That no program-specific entrance requirement be set below an A average in 2004-05 except where performance is a major element of the selection process. Although the exact value will ultimately be determined by this initial admission minimum, confirmed admission to any program will be contingent on a final average grade of around 80%, except in those programs involving performance criteria and in particular limited enrolment programs where the value may be higher.
6. That enrolment projections (Appendix 2, Table 2) be used for purposes of tuition revenue estimates in the 2004-05 University's budget projections.

Mr. Chapman stated, on behalf of Ivey HBA students, concerns about the projected enrolment increase for Ivey in 2004-05, as shown on Line 4 of Exhibit IV, Appendix 2, Table 2. He stated that while Dean Stephenson endorses the increase, in recent discussions she advised that not all plans are in place in terms of physical plans, including housing of 70 additional students. Mr. Chapman asked how the new HBA section will be accommodated. Dr. Moran stated that discussions about the addition of a new section to the HBA program began two years ago and the increase responds to high demand for the program. A significant amount of space in Somerville House currently committed to undergraduate non-HBA business classes will be relocated to the South Campus Building and the facilities in Somerville House will be used for the expanded HBA program. This will be a permanent arrangement which has been approved by Ivey. Completion of the South Campus Building is expected by Fall 2004.

Mr. Vaillancourt asked if Western intends to lower the first-year admission average as indicated by a recent article in the *Globe and Mail*. Ms. Gribbon stated that Western's first-year admission average will not decrease. In the article mentioned, the *Globe and Mail* incorrectly included Western in the list of universities that intend to lower their first-year admission average.

The question was called and CARRIED

S.04-021b

Affiliated Colleges - Entrance Requirements and Processes

It was moved by B. Skarakis-Doyle seconded by M. Wilson,

That Senate approve the following entrance requirements and processes for the Affiliated Colleges for 2004-05.

1. The following processes for the Affiliated Colleges be approved:
First-year targets for 2004-05 to 2006-07:
Brescia - 340 students
Huron - 385 students
King's - 850 students

2. For 2004-05:

- general entrance requirements will not be set until more complete information on applicant qualifications is available.
- offers will be extended to current Ontario high school students using the same framework as described for the Constituent University.
- each College will determine its own timelines for extending offers of admission and response dates.
- in no case will the minimum marks used for offers be less than those used in 2003-04.
- confirmed admission to any program will be contingent upon a final average of no less than 5 points below the minimum May entrance requirement.

All Affiliated Colleges will be bound to the entrance requirements established by the Constituent University for limited enrolment programs, where applicable, including Media, Information & Technoculture, BHSc, and Kinesiology.

CARRIED

S.04-22 **Scotiabank Chair in Research on Violence Against Women and Children**

It was moved by B. Skarakis-Doyle, seconded by M.-A. Andrusyszyn,

That Senate approve and recommend to the Board of Governors, through the Vice-Chancellor, that based on available funding the Scotiabank Professorship in Research on Violence Against Women and Children become the Scotiabank Chair in Research on Violence Against Women and Children with the terms of reference shown in Exhibit IV, Appendix 4.

CARRIED

S.04-23 **REPORT OF THE ACADEMIC COLLEAGUE** [Exhibit V]

The Report of the Academic Colleague, detailed in Exhibit V, was received for information. Topics discussed at the meeting included how the changes in government affect the situation of universities in Ontario, enrolment, and the report entitled *Investing for Prosperity*.

S.04-24 **ANNOUNCEMENTS & COMMUNICATIONS** [Exhibit VI]

Announcements & Communications detailed in Exhibit VI, were received for information.

ENQUIRIES

S.04-25 **Western's Libraries**

Professor Carroll reported that a survey published in the American publication, *Chronicle of Higher Education* ranked research libraries in Canada and the US by comparing the rankings for 1996 with those for 2001. The survey took into account the number of volumes held, number of volumes added, current serials, etc. Western ranked 93rd in 2001-2003, down from 79th in 1996-97, while most other Canadian universities held their rank.

Professor Carroll recalled that the University Librarian, during her presentation to Senate in November 2003, left one with the impression that Western's libraries are fine. He asked how, in relation to other libraries, Western's library system fares in a way that dispels the gloom associated with the report in the *Chronicle of Higher Education*. Ms. Garnett stated that the numbers/data collected by the Association of Research Libraries are used to create the "ARL" ranking; these could be seen as input and output measures. Ranking is a major factor in the United States for the state-funded institutions. In 1999, the Association of Research Libraries realized that the data elements were strictly quantitative and did not speak to the quality of the collections, service, or access the members provide. In March, Western will participate in one of the surveys established to assess how the faculty, staff and students at research institutions see their libraries. The survey will include US libraries and some Canadian libraries. The undergraduate students at Western rank the library, access, services and staff very highly, as a seen in the *Globe and Mail* "report card" survey. One measure, in terms of the quality of Western's collections, is that inter-library loans, i.e., borrowing from other institutions, is low as compared to those lent, a ratio of 5-1. This demonstrates that Western's library collection is strong.

Ms. Garnett agreed to attempt to understand, with the help of the office of Institutional Planning and Budgeting, and the results of the March survey, the significance of the ARL rankings. The rankings reflect the number of volumes in the collection while the other numbers appear to reflect overall funding. The formula is complicated. A critical element in rebalancing the rankings is the number of staff. Over the last 10 years, the Libraries received 5% increase per year to the acquisitions budget but received reductions to the operating budget which manifested itself in fewer staff. Consequently, the Libraries became creative and effective in providing access and services with fewer staff. In 2001-2002, Western's Library ranked first in Canada with 55.5% of the overall library budget allocation to acquisitions, but ranked lower in the percentage allocated to staffing. Staffing is a factor of the weighted rankings. Dr. Moran explained that funding cuts made in the late 1990s to non-faculty units, including the libraries, were the result of cuts in university funding from the provincial government. The funding cuts impacted the rankings but it is important that the libraries serve the community and not the rankings.

S.04-26

Employment Survey 2003 Re: Communications

Professor Carroll stated that recently the administration sent every faculty member an invitation to participate in an employment survey designed to assess communication patterns. The Faculty Association, after reviewing and evaluating the survey, urged members of UWOPA to boycott the survey. He posed several questions about the survey:

- Why were the unions not consulted in the construction of the survey, given that so many aspects of the survey invited respondents to comment on their satisfaction with communications between themselves and their union?
- The survey was done online. If one used the browser to reveal the html codes, one found that those codes provided information from his/her personnel file, such as when hired, department, etc. Is it ethical to submit information from a personnel file without informing the person that the information will be submitted to the external company? Was the survey reviewed by the Ethical Review Board prior to it being sent to the Western community?
- Given that questions on the survey asked for the same information that was buried in the html codes, was the company trying to measure the degree to which respondents were being honest in their answers?

Dr. Moran stated that the administration hired a company to survey all Western employees because of the need to improve internal communications and the desire to obtain their opinion as to how communications could improve. Dr. Moran gave the following responses to Professor Carroll's questions:

- Before designing the survey, the company contracted by Western conducted 10 two-hour focus sessions. The University maintains the right to communicate directly with its employees and students. The choice of the questions contained in the survey lies within the authority and responsibility of the administration. Consultation occurred via the focus groups even though the questions were not reviewed. Members of UWOFA participated in the focus groups.
- The administration followed proper procedures regarding ethical approval for the survey. The Office of Research Ethics advised that the survey did not require formal review and the Chair of the Ethics Review Board confirmed this decision.
- The encoded information [html] did not threaten the anonymity guaranteed to the individuals. The company hired by Western is bound by the confidentiality agreement. All information is kept confidential and may not be used for any other purpose by the company. The encoded information facilitated the electronic distribution of the survey and its analysis, i.e., categorizing respondents according to departments, etc. The information was decoupled with the survey once it was returned electronically to the company performing the analysis and a code assigned. Approximately 1,100 individuals completed the voluntary survey.

S.04-27

Senate Meeting Agenda

Professor Essex suggested that the agenda for a Senate meeting be received by Senators one week in advance of the meeting, thereby allowing time for members to prepare for the meeting. He noted that he received his agenda on Wednesday, two days before this meeting. The Secretary explained that the Senate agenda packages are mailed on Monday afternoon of the week of a Senate meeting. Senate committees, including Operations/Agenda Committee, SCAPA, and Nominating, meet during the week prior to the Senate meeting, therefore it would be difficult to accommodate the request. The agenda is posted on the Senate website on Monday.

The Chair of Senate suggested that the Operations/Agenda Committee review the suggestion and report back to Senate.

S.04-28

turnitin.com

Dr. Hill recalled a recent editorial in the *Globe and Mail* concerning plagiarism which made reference to turnitin.com. He asked how widespread the use of turnitin.com is at Western.

Dr. Moran stated that in 2001, Western adopted plagiarism checking software to assist faculty to detect essay plagiarism. Currently Western utilizes turnitin.com both to detect plagiarism and to deter students from committing plagiarism, which is a scholastic offense. He suggested that the Chair of SCAPA obtain information about turnitin.com from the Educational Development Office and report back to Senate. Ms. Forbes asked that the information include numbers of students who plagiarize and those who do not.

ADJOURNMENT

The meeting adjourned at 3:15 p.m.

President's Report to Senate

- Provincial Funding Update
- COU Report on Graduate Enrolment

Dr. Paul Davenport
January 23, 2004

1

Provincial Funding Update

- Accessibility Fund
- Quality Assurance Fund
- Compensation for Tuition Freeze
- Operating Budget Funding (BIUs) for Graduate Enrolment
- Research Funding: OIT, ORDCF
- OSAP

2

"Advancing Ontario's Future Through Advanced Degrees"

- COU Estimates of the Demand for Graduate Education in Ontario
 - Masters enrolment: 22,369 in 2002-03 to 39,555 in 2013-14 (+ 77%)
 - Ph.D. enrolment: 12,041 in 2002-03 to 25,485 in 2013-14 (+117%)
- Total Graduate Enrolment would increase from 34,410 to 64,632 FTEs (+ 88%)

3

Funding for Graduate Expansion

2002-03 Actual

FTE Graduate Enrolment	34,410
Grant at Full Funding	\$413 million
Actual Grant	\$370 million
Unfunded Graduate Study	\$43 million

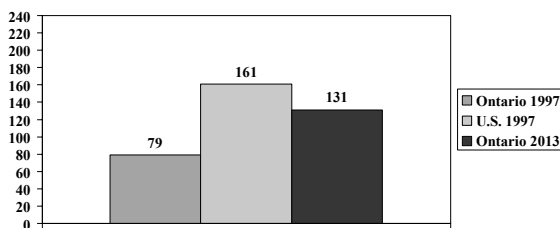
2013-14 Projected Demand

FTE Graduate Enrolment	64,632
Grant at Full Funding	\$776 million
Additional Funds Required (including current unfunded)	\$406 million

4

Graduate Degrees Conferred per 100,000 Population

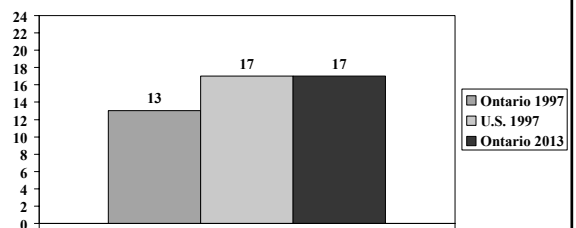
Master's



5

Graduate Degrees Conferred per 100,000 Population

Ph.D.



6