

### **Subcommittee on Information Technology (SUIT)**

**Effective Date:** October 3, 2016

**Revised:** October 2015

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#### **TERMS OF REFERENCE**

To report to SCUP on security issues relating to Information Technology, including:

- mechanisms for monitoring and maintaining security, developed in collaboration with Faculties, Departments and support units across campus.
- security-related policies for University-owned networks and systems and those attached to the campus Internet
- computing security standards designed to support University Security policies
- systems interruptions and security incidents investigated
- initiatives to educate the campus community regarding computer security issues and policies

To report to SCUP on issues relating to the World Wide Web at Western, including:

- acceptable use of the Web
- official Web sites

To create on-going working groups to monitor, review, update and/or develop policies in the area of Information Technology.

To report annually to SCUP.

#### **COMPOSITION**

Two members of faculty elected by SCUP.

Ex Officio:

Director of Information Technology Services (Chair)  
Chair of SCUP  
Provost & Vice-President (Academic)  
Vice-President (Operations & Finance)  
Vice-President (Research)  
Vice-President (External)  
Associate Vice-President (Planning, Budgeting & Information Technology)  
Director of the Western Information Systems Group  
Vice-Provost and Chief Librarian (or designate)

#### **ADMINISTRATIVE NOTES**

Membership Cycle: July 1 - June 30; Chair of SCUP for term of office only.

New Members: Elected by SCUP in May for terms to commence in July.

Meetings: As required.