

Subcommittee on Enrolment Planning and Policy (SUEPP)

Effective Date: February 3, 2021

Supersedes: July 2014

TERMS OF REFERENCE

To formulate enrolment projections and policies, including admissions targets and program capacities, for submission to and approval by SCUP.

To report annually on enrolment forecasts for Western and its Affiliated University Colleges as a context for University enrolment policy and budget projections.

To perform other tasks similar to the above, as may be assigned by SCUP.

COMPOSITION

Ex Officio:

Provost & Vice-President (Academic) (Chair)
Vice-Provost (Academic Programs) (Vice-Chair)
Vice-Provost (Graduate & Postdoctoral Studies)
Chairs of SCUP and SCAPA
President & Vice-Chancellor
Vice-President (Operations & Finance)
Deans of the Faculties of Arts and Humanities, Science, and Social Science
One other Dean, appointed annually by the Provost & Vice-President (Academic)
One member (and an alternate) from an Affiliated University College, appointed by the Provost in consultation with the Principal concerned. Representation by the Affiliated University Colleges is on a rotational basis (two year cycles).

Associate Vice-President (Housing & Ancillary Services) (n-v)
Associate Vice-President (Planning, Budgeting, and I.T) (n-v)
University Registrar (n-v)
Vice-Provost (International) (n-v)

Resource Persons (non-voting):

Planning Analyst, Institutional Planning & Budgeting

ADMINISTRATIVE NOTES

Meetings: As required. Usually one meeting is held in January and one in October.