

## **Convocation Board**

**Effective Date:** May 13, 2022

**Supersedes:** July 2014

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### **TERMS OF REFERENCE**

To be responsible to Senate, through the Operations/Agenda Committee, for the organization and administration of the details of the Convocation ceremonies.

To act, within the policies of Senate, in all matters relating to academic costume within the University.

To report at least annually to Senate through the Operations/Agenda Committee.

To determine the roles and accountabilities of the Officers of Convocation.

### **COMPOSITION OF CONVOCATION BOARD**

Ex officio (voting):

Director of Convocation, who shall be Chair  
Associate Director of Convocation  
Chancellor  
President & Vice-Chancellor  
Vice-Provost (Academic Programs)  
University Secretary  
Marshal

### **OFFICERS OF CONVOCATION**

Officers are appointed by the Operations/Agenda Committee for two-year terms but are not eligible for more than two consecutive terms. Officers shall be eligible for re-election after a lapse of two years following the expiration of the second of two consecutive terms.

## Convocation Board

- Director of Convocation
- Marshal
- Two Associate Marshals
- Chief Usher
- Two Associate Chief Ushers
- Two Esquire Bedels
- Chief Public Orator
- Two Associate-Chief Public Orators

*Ex officio:*

- Associate University Secretary who shall serve as Associate Director of Convocation