

**DON WRIGHT FACULTY OF MUSIC**

**Effective Date:** July 2008

**Supersedes:** \*

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**COMPOSITION AND RULES OF PROCEDURE**

1. The Don Wright Faculty of Music (hereafter "Faculty of Music") shall consist of the following departments:  
  
Music Education, Music Performance Studies and Music Research and Composition  
  
Admission of other departments to the Faculty of Music will require the following steps:
  - (i) application by the proposed department to the Faculty Council of the Faculty of Music;
  - (ii) approval of this application by the Senate, after consultation with the Faculty Council of the Faculty of Music.
2. The head of the Faculty of Music shall be the Dean of the Faculty of Music. The Dean of the present College of Music shall become the first Dean of the Faculty of Music. All subsequent appointments to this position shall be made in accordance with current University policy.
3. Student enrolment in the Faculty of Music shall consist of all students who enroll for the programs outlined in the Faculty of Music Calendar.
4. There shall be a Council of the Faculty of Music responsible to the Senate and composed of:
  - (A) The following ex officio members:
    - (i) The President & Vice-Chancellor
    - (ii) Such Vice-Presidents of the University as the Senate may determine
    - (iii) The Dean of the Faculty of Music (who shall be Chair of the Council), and such Associate Dean(s) of the Faculty of Music as may be duly appointed
    - (iv) Such other ex officio members as the Senate may, from time to time, determine.
  - (B)
    - (i) All full-time members of the departments of the Faculty of Music
    - (ii) Such other members as the Senate may, from time to time, determine
    - (iii) The following representatives holding the rank of Lecturer or higher:
      - 1 from the Faculty of Social Science
      - 1 from the Faculty of Science
      - 1 from the Faculty of Arts and Humanities
      - 1 from the Faculty of Education
    - (iv) Three full-time undergraduate students registered in the Faculty of Music, to be elected by the undergraduate student body, and one full-time graduate student to be elected by the graduate student body.
    - (v) Four members of Academic Staff with Limited Duties in Music, to be elected as soon as practicable after the commencement of the Fall term each year by all such members.
    - (vi) One member of the regular full-time administrative staff of the Faculty of Music, elected thereby.

## Don Wright Faculty of Music Council Constitution

5. Members of the above categories shall be entitled to participate fully in meetings of the Council, i.e., to speak, to propose motions, to vote on all questions, and to serve on subcommittees if elected at such meetings.
6. The Council of the Faculty of Music shall meet at least four (4) times during the year.
7. Regular meetings of the Council shall be called with notice of one week. The notice shall include the agenda of the meeting. Special meetings of the Council may be called on the written notice of not less than 10% of members of Council, and shall be convened in the seven days thereafter to consider the matter(s) set out in the notice. This notice shall include the agenda of the special meeting.
8. The Council shall advise the Senate on all matters under the jurisdiction of the Senate which are pertinent to the Faculty of Music or referred to the Council by the Senate, and shall determine policy on all such matters if so delegated by the Senate.
9. The Council shall establish an Executive Committee and such other committees as it considers necessary. The Council may delegate authority to its committees but these shall be responsible to the Council.
10. Quorum for meetings of the Council shall be one-third of the members listed in 4.(B)(i). Otherwise, the by-laws and regulations for the conduct of the Council's proceedings shall, where practicable, be those adopted by the Senate.