

SCHULICH SCHOOL OF MEDICINE & DENTISTRY

Effective Date: July 2009

Supersedes: *

COMPOSITION AND RULES OF PROCEDURE

1. The Schulich School of Medicine & Dentistry shall consist of the following:
 - (A) The Departments of Anatomy and Cell Biology, Anesthesia and Perioperative Medicine, Biochemistry, Clinical Neurological Sciences, Epidemiology and Biostatistics, Family Medicine, History of Medicine, Medical Biophysics, Medical Imaging, Medicine, Microbiology and Immunology, Obstetrics and Gynaecology, Oncology, Ophthalmology, Otolaryngology - Head and Neck Surgery, Paediatrics, Pathology, Physical Medicine and Rehabilitation, Physiology and Pharmacology, Psychiatry, Surgery and
 - (B) Dentistry ¹
2. The Council of the Schulich School of Medicine & Dentistry shall be responsible to Senate and shall be composed of:
 - (A)
 - (i) The Dean of Medicine & Dentistry, who shall be Chair of Council, and all members of the Schulich School of Medicine & Dentistry who hold a current academic rank.
 - (ii) Director of Dentistry
 - (iii) The Vice-President of Medical Affairs (or equivalent) of the major affiliated teaching hospitals.
 - (iv) The Class President (or designate) from each year of the medical and dental programs.
 - (v) Two BMSc student representatives elected from either year 3 or 4 of the program.
 - (vi) Two graduate students elected from the graduate programs offered through the School.
 - (vii) Three (3) full-time, university-based staff members, elected by the staff of the Schulich School of Medicine & Dentistry, at least one of whom is from Dentistry.
 - (viii) Such other members as the Senate may, from time to time, determine upon the recommendation of the Council of the Schulich School of Medicine & Dentistry.
 - (B) The following ex officio members:
 - (i) The President & Vice-Chancellor
 - (ii) The Provost & Vice-President (Academic)
 - (iii) The Vice-President (Research)
 - (iv) The Vice-Provost (Graduate & Postdoctoral Studies)
 - (v) The Chief Executive Officers (or designates) of the major teaching hospitals.

¹ Dentistry is a professional program that has a Director and its own Sub-constitution.

Schulich School of Medicine & Dentistry Council Constitution

- (vi) The Presidents (or designates) of the Hippocratic Society and the University of Western Ontario Dental Students Society.
 - (vii) Such other ex officio members as the Senate may, from time to time, determine upon the recommendation of the Council of the Schulich School of Medicine & Dentistry.
3. Members in all of the above categories shall be entitled to participate in meetings of the Council, i.e., speak, propose motions, vote on all questions, and to sit on committees elected at such meetings.
 4. Meetings:
 - (A) The Council shall meet at least four times each year and at such other times as the Council or Senate from time to time may prescribe.
 - (B) A special meeting of the Council shall be called on the written notice of 10% of the members of Council, and shall be convened within seven (7) days thereafter, to consider the matter or matters set out in the notice.
 5. The Council shall be responsible for advising Senate on all matters under the jurisdiction of the Senate which are pertinent to the Schulich School of Medicine & Dentistry or referred to the Council by Senate; and to determine policy on all such matters if so delegated by the Senate.
 6. The Council shall establish such Committees as the Council considers necessary, including an Executive Committee. The Council may delegate authority to its committees but these shall be responsible to the Council.
 7. The Executive Committee shall be composed of the President & Vice-Chancellor (ex officio), the Dean of the Schulich School of Medicine & Dentistry (who shall be the Chair of the Executive Committee), all Associate and Assistant Deans/Directors of the Schulich School of Medicine & Dentistry, the Chairs (or designates) of Departments, the Director of the School of Dentistry, the President (or designate) of the Hippocratic Society, the President (or designate) of the University of Western Ontario Dental Students Society and such other members as the Council may, from time to time, determine. The Executive Committee may act in the name of, and on behalf of, the Council between regular meetings of the Council.
 8. The by-laws and regulations for the conduct of Council's proceedings shall, in general, be those adopted by Senate.
 9. Forty (40) voting members shall constitute a quorum for regular and special meetings of the Council.
 10. This constitution may be amended by the Senate on the recommendation of 2/3 of the voting members in attendance at a regular or special meeting of the Council at least fourteen days (14) following written notice of the proposed amendment(s).