

PROCEDURE FOR POLICY 3.1.1 – Visitors on Campus

A. General

- 1.00 In these Procedures, reference to the “Policy” shall mean the COVID-19 Vaccination Policy.
- 2.00 These Procedures apply to Visitors who wish to attend on Campus.
- 3.00 For the duration of the Policy, the University intends to place restrictions on Visitors attending on Campus in order to keep the campus safe for students, employees and Visitors. The University values the contributions that Visitors bring to our academic community and anticipates that in-person events and conferences will be permitted in the academic year, in accordance with University protocols and aligned with provincial and local health unit guidelines.

B. Definitions

- 1.00 In addition to defined words in the Policy, the following definitions shall apply to these Procedures:
 - (i) “**Attestation**” means a declaration made by a person confirming that either (i) they are Vaccinated and have received one Booster; or (ii) they have an active medical condition that prevents them from being Vaccinated and/or from receiving a Booster.
 - (ii) “**Close Interactions**” mean indoor interactions where physical distancing cannot be maintained and there is prolonged exposure to students, staff, faculty and/or other Visitors (i.e. frequently in the presence of others). Close interactions are not limited to those identified in these Procedures.

C. Procedures for Visitors on Campus

- 1.00 All Visitors on Campus are required to complete the applicable requirements outlined in these Procedures.
- 2.00 Unless granted an exception under Article D, a Visitor who will have Close Interactions must complete an Attestation and confirm that either (i) they are Vaccinated and have received one Booster; or (ii) they have an active medical condition that prevents them from being Vaccinated and/or from receiving a Booster. An Attestation must be completed by the Visitor prior to their first arrival to campus.
- 3.00 All Visitors who will have Close Interactions shall complete a [daily symptom check](#) no later than 30 minutes before arriving on Campus. Only those Visitors without [symptoms](#) are permitted to be on Campus.

PROCEDURE FOR POLICY 3.1.1 – Visitors on Campus

- 4.00 A Visitor who will have Close Interactions who is unable to comply with the foregoing requirements is not permitted in campus buildings, unless they are otherwise exempted under Article D.

D. Exceptions to the Procedure

- 1.00 Individuals may request exceptions from the requirements in Article C of this Procedure for a Visitor to come to campus for academic or non-academic purposes. The request shall be made to the most relevant Vice-President.

- 2.00 **Despite anything to the contrary, patients receiving clinical care at a University operated clinic, research participants who are also clinical patients, or clients of legal clinics do not have to be Vaccinated in order to attend a clinic on Campus or to participate in a research study on Campus.** An exemption is afforded based on the ethical principle of equal access to health care or legal aid without prejudice. Provided however that such individuals shall submit to COVID-19 symptom screening when attending outpatient facilities and on-campus clinics (i.e. Schulich Dentistry Clinics, Fowler Kennedy Sport Medicine Clinic, Family Practice Clinic, Community Legal Services, etc.). All screening must be done at time of arrival.

- 3.00 Some exceptions to these procedures will apply in emergency situations. The University considers an emergency to be an urgent and/or critical situation, temporary in nature, which threatens or causes harm to people, the environment, University property or disrupts critical operations. Examples include, responding to power outages, freezer alarms, animal welfare concerns, repairs to major equipment that will lead to significant loss if not made immediately, medical emergency, etc. In an emergency, the service provider responding to the emergency is not required to attest to being vaccinated and complete a daily symptom check (i.e., personal health attestation).

- 4.00 The Vice-Presidents of the University may designate specific types of visitors or specific events as being exempt from some or all of the requirements of this Procedure.

- 5.00 Schedule A is a current list of specific Visitor categories and, as of the date of this Procedure, identifies who must comply with the requirements of this Procedure or who is exempt from this Procedure. This is a non-exhaustive list that is updated from time to time.

E. Resources

- 1.00 Individuals who need clarification or have questions regarding the Procedure may contact visitorinfo@uwo.ca.

PROCEDURE FOR POLICY 3.1.1 – Visitors on Campus

Schedule A

Category of Visitor
MUST COMPLY WITH REQUIREMENTS
Contractor (i.e. Construction, FM Contracted Services)
Contracted Security
Visiting Scholar/Researcher/Lecturer
International Visitor – incoming delegation, or visiting scholar/researcher/lecturer
Live Activation/Promotional Vendor
Live Entertainer/Performer
Convocation Attendee
Academic Conference Attendee
User of Canadian Centre for Activity and Aging
User of Athletic Facilities/WSRC
New Horizons Band Member
Student Intern
McIntosh Gallery/Artlab Attendee
Cronyn Observatory Attendee
Concert Attendee
EXEMPT FROM REQUIREMENTS
Visiting Research Participants
Visiting Alumni/Donors/ Prospect Donors/Volunteer
Visiting Athlete
Access Van Drivers
Campus Tour Group Attendee
Varsity Game Spectators
Inspector/Bylaw Enforcement Officer (i.e. TSSA)
Recruitment Candidate
Prospective Student
On Call Contractor (i.e. elevator mechanic, waste management, snow plow service providers)
User of No Contact Pickups at Libraries
Taxi/Ride Share Driver
Meal Delivery Driver
Transport Truck Driver (i.e. food, parcels, supplies)
Patient Receiving Clinical Care
Person Accessing Legal Aid Clinic
Persons under five (5) years of age
Emergency Service Personnel