

PROCEDURE FOR POLICY 2.14 - Disclosure of Information on Western Investments

- 1.0 As outlined in **Policy 2.14**, investment staff are authorized to respond to certain requests for disclosure of information on Western Investments. Investment staff are the Director, Investments and Associate Director, Investments.
- 2.0 All requests received should be directed to investment staff to determine whether the request falls outside of their authorization to respond. Prior to a response being provided, the investment staff shall notify the Associate Vice-President (Financial Services) and Vice-President (Operations & Finance) of the request.
- 3.0 The investment staff shall provide all other requests to the President or Vice-President (Operations & Finance) for review and recommendation in accordance with **Policy 2.14**.