

## POLICY 1.36 – Roof Access Policy

<b>Policy Category:</b>	General
<b>Subject:</b>	Roof Access Policy
<b>Approving Authority:</b>	President
<b>Responsible Officer:</b>	Vice-President (Operations & Finance)
<b>Responsible Office:</b>	Facilities Management
<b>Related Procedures:</b>	<a href="#">Administrative Procedures for Roof Access Policy</a> Facilities Management Work Procedure Policy WP- 44 (Fall Protection)
<b>Related University Policies:</b>	Safety Policy S-4 (Roof Maintenance Procedure) <a href="#">MAPP 2.15</a> – Approval of Capital Projects
<b>Effective Date:</b>	June 27, 2019
<b>Supersedes:</b>	July 13, 2017

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### PURPOSE

- 1.00 The purpose of this policy is to ensure that only Authorized Persons and Qualified Persons, or those under the direct supervision of same, are allowed access to roofs of any University building.

### RESPONSIBILITY

- 2.00 Compliance with this policy is the responsibility of all people who gain access to University roofs.

### DEFINITIONS:

*Qualified Person(s):* To be considered a “qualified person”, individuals must complete the “Working at Heights” awareness training offered by Occupational Health and Safety (OHS) and be familiar with Facilities Management Work Procedure Policy WP-44 (Fall Protection) and Safety Policy S-4 (Roof Maintenance Procedure). Qualified Persons are designated Facilities Management staff identified by the Associate Vice-President, Facilities Management.

*Authorized Person(s):* An authorized person is one who has received written authorization from the Manager, Structural Services, or designate, or is in the company of a Qualified Person.