

**Presentations to Retiring Members of the Board of Governors and  
Commemorating Service of Chancellor, Chair of the Board and President**

**Effective Date:** June 28, 2022

**Supersedes:** November 22, 2012; June 25, 1998; September 28, 1979;  
January 20, 1978; February 21, 1975

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1. A member of the Board who retires following completion of at least one full membership year of service and who has, while a member, attended at least 25 percent of the scheduled meetings of the Board shall receive a suitable memento of that service, to be determined by the Senior Policy and Operations Committee.
  2. The University shall commemorate the service of a retiring Chancellor, Chair of the Board or President by commissioning a photographic portrait of them. Such portraits shall form a part of the University's archives.
  3. The University shall commemorate the service of a retiring Chancellor, Chair of the Board or President by contributing not less than \$10,000 per year of service of operating funds for the creation of a student scholarship or award in their honour.

The name, criteria, term and annual value of the award shall be determined by the retiring Chancellor, Chair of the Board or President in consultation with the Office of the Registrar and shall be brought forward by the Office of the Registrar for approval through the same process used for other awards funded by the University.