The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS

November 24, 2011

The meeting was held at 1:00 p.m. in Room 4155 Stevenson Hall.

PRESENT: Mr. F. Angeletti, Chair
Ms. I. Birrell, Secretary

Mr. J. Adams
Dr. A. Chakma
Mr. S. Coxford
Dr. R. Darnell
Dr. J. Deakin
Mr. M. Dietrich
Mr. K. Goldthorp
Ms. L. Gribbon
Ms. S. Grindrod
Mr. H. Hassan
Mr. P. Jenkins
Ms. G. Kulczycki
Mr. M. Lafortune
Mr. C. Lassonde
Mr. D. Lemieux
Mr. C. Shah
Mr. J. Silver
Dr. S. Sims
Dr. S. Singh
Ms. J. Vanderheyden
Mr. M. Wilson
Mr. K. Zerebecki

By Invitation: R. Langille, L. Logan, J. O'Brien

BG.11-98 **REPORT OF THE PRESIDENT**

The President's report consisted of the following: Canadian University Report, opening of the new Ivey Building, downtown London initiative, Government relations update, appointment to federal advisory panel, collective bargaining update, Ontario University Fair, Passport Western, announcement of new chancellor, Robarts Dinner and activities of the President from September to November 2011. Details are found in his report distributed with the agenda.

BG.11-99 **UNANIMOUS CONSENT AGENDA** [Appendix I]

It was moved by M. Wilson, seconded by C. Shah,

> That the 16 items listed in Appendix 1 be approved and/or received for information by the Board of Governors by unanimous consent.
>
> CARRIED

BG.11-100 **Minutes from the Previous Meeting**

The minutes of the meeting of September 27, 2011, were approved as circulated.

REPORT OF THE PROPERTY & FINANCE COMMITTEE [Appendix II]

BG.11-101 **MAPP 2.8 –Procurement of Materials & Services – Revisions**

It was moved by C. Shah, seconded by P. Jenkins,

> That the revised MAPP 2.8 - Procurement Policy, be approved effective January 1, 2012.
>
> CARRIED

BG.11-102 **Information Items Reported by the Property & Finance Committee**

The Report of the Property & Finance Committee, detailed in Appendix II, contained the following items that were received for information by unanimous consent:

- Report on Endowments
- Key Financial Indicators
- 2010-2011 Budget Indicators
- New and Revised Scholarships and Awards

REPORT OF THE SENIOR OPERATIONS COMMITTEE [Appendix III]

BG.11-103 **MAPP 1.35 – Non-Discrimination/Harassment Policy and MAPP 6.25 – PMA Harassment Policy - Revisions**

It was moved by F. Angeletti, seconded by J. Vanderheyden,

> That the Board of Governors approve revisions to MAPP 1.35 – Non-Discrimination / Harassment Policy and MAPP 6.25 – PMA Discrimination and Harassment Policy as outlined in Appendix III, Annexes 1 and 2, effective December 1, 2011.

Ms. O'Brien provided an overview of the revisions to the MAPP 1.35 - Non-Discrimination / Harassment Policy and MAPP 6.25, the PMA Harassment Policy detailed in Annexes 1 and 2. Revisions to these policies reflect the changes to the Occupational Health and Safety Act. Training sessions were held regarding non-discrimination and harassment in order to educate the Western community about these changes and an online e-learning program will be launched January 2012. Responding to questions about incidents that might involve Campus Police and/or London Police, Ms. Kulczycki explained that Western's Campus Police are special constables who receive their authority by virtue of the London Police Services Board and work closely with London Police when needed.

The question was called and CARRIED

BG.11-104 **MAPP 2.16 – Travel & Expense Reimbursement Policy - Revisons**

It was moved by F. Angeletti, seconded by K. Zerebecki,

> That the Board of Governors approve amendments to MAPP 2.16 – Travel & Expenses Reimbursement Policy, as outlined in Appendix III, Annex 6, effective January 1, 2012.

Ms. Logan highlighted the changes to MAPP 2.16 – Travel & Expense Reimbursement Policy detailed in Appendix III, Annex 6, which are a result of the establishment of new Provincial Procurement and Expense Directives for all Broader Public Sector (BPS) organizations. Major changes include the elimination of per diems, guidelines tied to the Treasury Board of Canada for meals, kilometres and accommodation and the requirement of higher levels of approval.

Asked why Western follows the Broader Public Sector (BPS) for Ontario and the Federal Treasury Board guidelines, Ms. Logan replied that the Treasury Board guidelines provide a reasonable basis for travel costs. The Broader Public Sector Accountability Act is a Provincial Act to which the University is subject.

In response to a questions about the policy's language around reimbursement for alcohol, Ms. Logan stated that the wording provides flexibility given the various types of hospitality events on campus.

The Chair asked that in the fall the Board receive a status report on the implementation of this policy, recognizing that the new regulations would be more costly to monitor. He also asked that a summary of the cost spent on the increased workload associated with this be provided with the status report.

The question was called and CARRIED

BG.11-105 **Report on Effective and Efficient Support of the University's Strategic Directions**

Ms. Kulczycki provided an overview of the Report on Effective and Efficient Support of the University's Strategic Directions detailed in Appendix III, Annex 12. This report was prepared in response to questions from members of the Senior Operations Committee about the costs of supporting the University's strategic directions and how Western's expenditures on support units compare to other institutions. Members asked that the service metrics or efficiency measures used be provided in the future and that the Senior Operations Committee work with the administration to "fine-tune" the report.

BG.11-106 **Information Items Reported by the Senior Operations Committee**

The Report of the Senior Operations Committee, detailed in Appendix III, contained the following items that were received for information by unanimous consent:

- Annual Report on the Code of Student Conduct
- Annual Report of the Senior Operations Committee
- Associate Vice-President (Research) Selection Committee – Board Representatives

REPORT OF THE FUND RAISING AND DONOR RELATIONS COMMITTEE [Appendix IV]

BG.11-107 **Information Items Reported by the Fund Raising and Donor Relations Committee**

The Report of the Fund Raising and Donor Relations Committee, detailed in Appendix IV, contained the following items that were received for information by unanimous consent:

- Fund Raising Results to September 30, 2011
- Quarterly Report on Fund Raising
- Ivey Building Naming

REPORT OF THE MCINTOSH GALLERY COMMITTEE [Appendix V]

BG.11-108 **McIntosh Gallery Committee – Annual Report 2010-11**

The Board received for information the Annual Report of the McIntosh Gallery Committee, 2010-11, detailed in Appendix V.

ITEMS REFERRED BY SENATE [Appendix VI]

BG.11-109 **Annual Update on Performance & Activity Indicators**

Dr. Deakin provided an overview of the annual update on Performance & Activity Indicators detailed in Appendix VI, Annex 1, noting that the report is dedicated to Mr. Martin England, who passed away March 13, 2011. Referring to specific charts, she highlighted the strengths in areas of strategic importance to Western: entry grades, retention rates, graduation rates, student satisfaction, international graduate enrolment, NSERC publications, offering a residence place for all first-year students, student aid, and deferred maintenance. Some areas of weakness include: research funding (NSERC/CIHR), graduate student support from granting councils and the percentage of international undergraduates.

The following points were noted in the discussion and in response to questions:

- the National Survey of Student Engagement (NSSE) benchmarks: it is unclear if Western can improve its NSSE scores; Carnegie peers are Western's benchmarks and it is difficult to compete with them given the disparity in funding.

- student debt: the Province has re-instated the requirement effective with 2010-11, that 10 percent of incremental tuition revenue be earmarked for student aid. The increase in the number of graduates with debt in excess of $40,000 is largely from the pool of students completing second-entry professional programs, many of whom have a greater capacity to repay their debts.

- contract research revenue: the decrease in contract research revenue is likely attributable to the economic downturn in 2008-09 and partly as a result of losses incurred in Surface Science and the Boundary Layer Wind Tunnel.

BG.11-110 **Information Items Referred by Senate**

Appendix VI, Items Referred by Senate, contained the following items that were received for information by unanimous consent:

- Report of the Academic Colleague
- Academic Administrative Appointments

BG.11-111 **Retiring Members of the Board**

On behalf of the Board, Mr. Angeletti acknowledged those Board members whose terms recently ended - Kelly Meighen, Linda Miller and Chris Sinal - for their time and support of the Board and its endeavours. He also announced his resignation effective December 31, 2011 and thanked the Board for the privilege of serving as Chair for the past two years.

The meeting adjourned to the confidential session.

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F. Angeletti	I. Birrell
Chair	Secretary