



The UNIVERSITY of WESTERN ONTARIO

MINUTES OF THE MEETING OF THE BOARD OF GOVERNORS

September 26, 2002

The meeting was held at 3:00 p.m. in Room 330, Stevenson-Lawson Building.

PRESENT: Dr. R.G. Colcleugh, Chair
Ms. J.K. Van Fleet, Secretary

Mr. S. Adams
Mr. S. Belton
Mr. C. Colvin
Ms. H. Connell
Dr. P. Davenport
Ms. G. Dybenko
Mr. T. Garrard
Ms. S. Grindrod
Ms. R. Ivey
Mr. H. Kelly
Dr. F. Longstaffe
Mr. D. McDougall
Mr. R. McFeetors

Dr. K. McQuillan
Dr. P. Mercer
Dr. G. Moran
Dr. P. Neary
Ms. M. Noble
Dr. N. Petersen
Mr. M. Pickard
Mr. E. Stewart
Mr. H. Vander Laan
Mr. T. Vine
Dr. A. Weedon
Mr. R. Yamada

By Invitation: R. Del Maestro

BG.02-130 **REPORT OF THE PRESIDENT** [Appendix I]

The President reported on key issues related to his priorities for 2002-03, enrolment and accessibility funding, new faculty and staff at Western, and his activities during the months of July, August and September. Slides used to highlight his presentation are attached as [Appendix 1](#) to these minutes.

BG.02-130a **UWO's Employment Equity Workplan**

In order to be eligible for federal grant funding, Western must comply with the Federal Contractors Program. Dr. Mercer reported that the Federal Contractors Program requires that an Employment Equity Workplan be submitted. Western's workplan for the upcoming year focuses on seven themes: communication and education, review of policies to ensure consistency with the goals of employment equity, increased participation by designated groups, the development of support of work environments on campus, special focus on promotion and retention of those in the designated groups, monitoring programs and monitoring the progress of the workplan and data collection under the Employment Systems Review. This workplan is the foundation of the report Western will submit to the Federal Contractors Program pursuant to the section director's visit last month. Dr. Mercer stated that Western's progress under the Federal Contractors Program has been duly noted but there are some concerns about data collection and response rates. The Standing Committee took measures to respond to those concerns which is coincident with the workplan.

REPORT OF THE CHAIR

BG.02-131 **Board Members**

The Chair welcomed, on behalf of the Board, Mr. Hank Vander Laan and Councillor Crispin Colvin to their first meeting. Mr. Vander Laan was appointed to the Board in July by the Lieutenant-Governor-in-Council for a four-year term ending in July 2006. Councillor Colvin served on the Board in 2000 as Warden of the County, and was recently named Alternate to the Warden of Middlesex County, Al Edmondson, under the provisions of Section 9.1(1)(a)(iii) of the *University of Western Ontario Act*.

BG.02-132 **UNANIMOUS CONSENT AGENDA** [Appendix II]

It was moved by K. McQuillan, seconded by E. Stewart,

That the items listed in the Unanimous Consent Motion, detailed in Appendix II, be approved and/or received for information by the Board of Governors by unanimous consent, excluding item 16 (Announcements & Communications).

CARRIED

PROPERTY & FINANCE COMMITTEE [Appendix III]

BG.02-133 **Quarterly Ratio Report on Non-Endowed Funds and Moratorium on Transfers to the Operating Budget**

On behalf of the Property & Finance Committee, it was moved by G. Dybenko, seconded by R. Ivey,

That the remaining \$3 million of the \$4 million originally intended to be transferred to the current year's operating budget from undistributed investment returns, not be

transferred in light of poor market returns. It is understood that this will not affect spending in the current year but will be reflected in the correspondingly lower operating reserve at the end of the year.

CARRIED

BG.02-134 **Review of Four Budget Indicators**

The Board received for information a review of the four budgetary indicators: carryforward reserve, operating reserve, student aid, and real operating revenue excluding students aid, detailed in Appendix III, Annex 4.

Mr. Yamada asked how one can consider the carryforward reserve as a budget indicator given its variation from one year to the next. Mr. Del Maestro agreed that the carryforward figure is difficult to predict. The carryforward reserve is a function of money not spent within a budget and it is a function of budgetary pressures. Dr. Davenport stated that there is an interest on campus about carryforward reserve which is why it appears in the budget indicators report each year.

BG.02-135 **2003-2007 Planning Guidelines**

The 2003-2007 Planning Guidelines, detailed in Appendix III, Annex 6A and 6B, were provided for information.

Mr. Belton asked what comments have been received from units regarding the request that four-year plans be submitted. Dr. Moran reported that units are apprehensive about the challenge of preparing a four-year planning document in a short period of time. In order to allow for the fact that some units, for legitimate reasons, will be disadvantaged in the first year because of the burden and novelty of preparing a four-year budget plan, it might be necessary to spread planning decisions out over the first couple of years. Units are uneasy given the uncertainties associated with the external environment including the financial market, the government and its priorities, and the expectations associated with increased enrolment. Dr. Moran maintained, however, that the benefits of a four-year plan far outweigh the risks that exist in making projections over four years.

BG.02-136 **Property & Finance Report Information Items**

The report of the Property & Finance Committee contained the following items of information. Details are provided in Appendix III.

- Renaming of the PMAC Chair in Purchasing
- Paul MacPherson Chair in Strategic Leadership
- Quarterly Financial Report
- Report on Environmental Incidents and/or Safety Incidents
- Report of the Investment Committee
- Scholarships/Awards/Prizes

CAMPUS & COMMUNITY AFFAIRS COMMITTEE [Appendix IV]

BG.02-137 **Incorporation of the MBA Association: "Ivey MBA Student Association" ("Ivey MBAA")**

On behalf of the Campus & Community Affairs Committee, it was moved by H. Connell, seconded by S. Belton,

That the Board of Governors allow the MBA Association (MBAA) to incorporate as a not-for-profit with the legal name of "Ivey MBA Student Association" (short form "Ivey MBAA");

and

That, once incorporated, the Board of Governors recognize the Ivey MBA Student Association (Ivey MBAA) as the body representing all students enrolled in the Master of Business Administration program at the Richard Ivey School of Business at The University of Western Ontario.

Dr. Mercer spoke in favor of the incorporation of the MBA Association because it achieves parity with the University Students' Council and the Society of Graduate Students. All three groups are recognized by the Board as the representatives bodies of their respective constituencies. He explained, however, that attempts to incorporate by *ad hoc* student groups will not be supported by General Counsel of the University.

The question was called and CARRIED.

REPORT OF THE AUDIT COMMITTEE [Appendix V]

BG.02-138 **Audited Financial Statements: The University of Western Ontario**

On behalf of the Audit Committee, it was moved by S. Adams, seconded by R. Yamada,

That the Board of Governors approve the audited financial statements for the University for the fiscal year ended April 30, 2001 (Appendix V, Annex 1, tab 1).

CARRIED

BG.02-139 **UWO Retirement Income Funds Program**

It was moved by S. Adams, seconded by M. Noble,

That the Board of Governors approve the draft audited financial statements for the UWO Retirement Income Funds Program for the fiscal year ended December 31, 2001 (Appendix V, Annex 1, Tab 15).

CARRIED

BG.02-140 **Investigator-Vendor Conflict of Interest Policy**

It was moved by S. Adams, seconded by E. Stewart,

That the Board of Governors ratify the Investigator-Vendor Conflict of Interest Policy ([Policy 2.29](#)), detailed in Appendix V.

CARRIED

BG.02-141 **Related Companies and Other Organizations**

The Board received for information financial statements for related companies and other organizations of The University of Western Ontario for the fiscal year ended April 30, 2002, detailed in Appendix V, Annex 1, tabs 2-11

SENIOR OPERATIONS COMMITTEE [Appendix VI]

BG.02-142 **Senior Operations Committee Report Information Items**

The Report of the Senior Operations Committee contained the following items of information. Details are provided in Appendix VI.

- Board Membership: New members Hank Vander Laan and Crispin Colvin (Alternate for the Warden of Middlesex County)
- Appointments to Committees: Foundation Western and London Biotechnology Commercialization Centre

DEVELOPMENT & FUNDRAISING COMMITTEE [Appendix VII]

BG.02-143 **Annual Report: Results of Fundraising Activities**

The Board received for information a report on the results of fund raising for the year ended April 30, 2002, detailed in Appendix VII.

MCINTOSH GALLERY COMMITTEE [Appendix VIII]

BG.02-144 **Appointment of Members-at-Large to the McIntosh Gallery Committee**

It was moved by K. McQuillan, seconded by E. Stewart,

That the Board of Governors approved the reappoint of Marilyn Kertoy, Dalin Jameson, Ian Tripp and Dino Bidinosti as Members-at-Large of the McIntosh Gallery Committee for terms ending October 31, 2003.

CARRIED by unanimous consent.

BG.02-145 **McIntosh Gallery Committee Report Information Items**

The Report of the McIntosh Gallery Committee contained the following items of information. Details are provided in Appendix VIII.

- Size and Value of the University Art Collection
- Purchase of Art
- Statement of Financial Transactions and Budget for 2002-03
- Report of the Director

ITEMS REFERRED BY SENATE [Appendix IX]

BG.02-146 **Human Nutrition Centre**

It was moved by K. McQuillan, seconded by E. Stewart,

That the Board of Governors approve that the Human Nutrition Centre be withdrawn as a Type 3 Research Centre on the grounds that it is no longer active.

CARRIED by unanimous consent.

BG.02-147 **Senate Information Items**

The report Items referred by Senate [Appendix IX] contained the following items of information.

- Honorary Degrees to be Awarded at Fall Convocation 2002
- Announcements & Communications

BG.02-147a **Annual Report - Promotion and Tenure - 2001-02**

Referring to the chart on page 2 of Appendix IX, Annex 1, Dr. Davenport reported a correction: Under the heading "Promotion to Associate Professor and Granting of Tenure", the figures in the "Female" row should read: 2, 6, 1, **9**, 0, **9**, and 0.

QUESTIONS FROM MEMBERS

BG.02-148 **Campus Alcohol Policy**

Mr. Belton asked for an update on the implementation of the Campus Alcohol Policy approved by the Board in May. Dr. Mercer reported that at a recent meeting of the Alcohol Policy Review Committee (APRC) two subcommittees were created to initially review applications according to the criteria set out in the policy. Those applications that pass are immediately approved, subject to being reported to the APRC; and those applications that are questionable are brought to the APRC for final determination. Meetings with individual groups to discuss the application

process associated with the Campus Alcohol Policy are ongoing and generally the attitude towards the policy is positive. Applicants who ask receive assistance in completing the application. A template application document that fulfills the requirements of the policy is being developed.

Dr. Mercer reported that trespass notices were issued to every known deliverer of packaged liquor and beer on campus advising them if they appeared on campus they would be charged with trespassing. The APRC supports this initiative because Western must take very visible steps to be seen to combat alcohol abuse on campus in light of the arrival of the double cohort in 2003. Currently 46% of Western's first year students living in residence are under the age of majority which is 19.

ADJOURNMENT

The meeting adjourned at 3:45 p.m.

R.G. Colcleugh
Chair

J.K. Van Fleet
Secretary

President's Report to the Board of Governors

- President's Priorities for 2002-2003
- Update on enrolment and accessibility funding
- New faculty and staff at Western

Dr. Paul Davenport
September 26, 2002

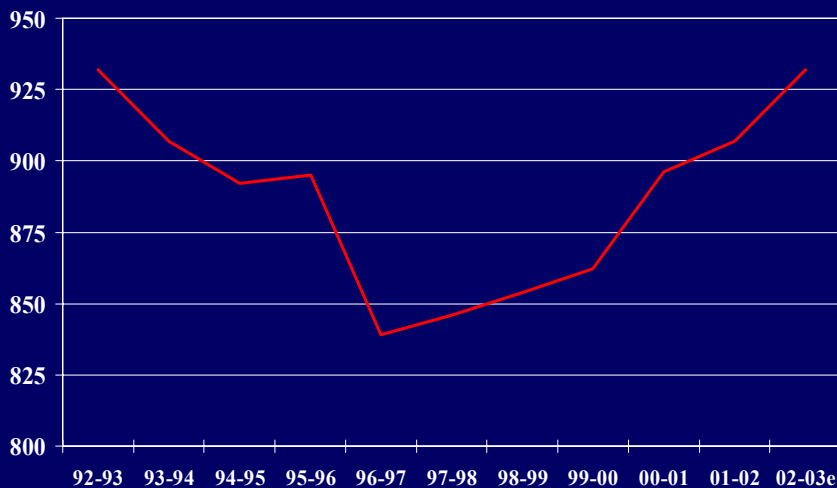
President's Priorities: Some Key Issues

- Implementing *Making Choices*
- Recruitment and retention of faculty and staff
- Strong collegial relations with faculty, staff, and student associations
- System response to the increased cohort
- Student aid
- Effective completion of new construction
- Building alumni connections and support

Accessibility Funding

- Full Average Funding for Additional Undergraduate Students in 2002-03 and 2003-04
 - ◆ Enrolment Target Agreements (ETAs)
- Catch-up Funding for 2001-02
- Partial Funding for Graduate Enrolment Growth
- No provision for inflation

Tenured & Probationary Faculty at Western



Full-Time Non-Academic Staff at Western

