

### Trustees – Jeffery Stamp Collection

**Special Resolution:** No. 1-I – Terms of Reference of the Trustees – Jeffery Stamp Collection

**Effective Date:** January 1975

**Previous Revisions:** \*

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#### **GENERAL**

1. The Trustees, Jeffery Stamp Collection, shall be a standing committee of the Board constituted for the purpose of supervising the Collection, which was bequeathed to the University in 1933 by the Jeffery Estate (the late Dr. Albert O. Jeffery).

#### **MEMBERSHIP**

2. The Committee shall consist of not less than four Trustees appointed by the Board for reason of their interest in the Collection or of their knowledge and interest in philately. The University Librarian shall be a Trustee ex officio and shall be Secretary. The Chair shall be appointed annually by the Board acting on the recommendation of the Committee.

#### **DUTIES AND RESPONSIBILITIES**

3. The Committee shall meet at least once annually, and meetings shall be at the call of the Chair or in his absence, the Vice-Chair.
4. The Committee shall exercise general supervision over the care, mounting, and display of the Collection for exhibition purposes.
5. The Committee shall determine along what lines the development and enlargement of the Collection should be considered, and may expend such funds as may be at its disposal for mounting and otherwise displaying the Collection and for adding to it by purchase.
6. The Committee may dispose of duplicate specimens and shall use such funds realized therefrom for the purpose mentioned in paragraph 5 above.
7. Subject to the approval of the Board, the Committee may sell or exchange such portions of the Collection which it may consider unwise to retain permanently, and shall use the proceeds thereof exclusively for the development of other portions of the Collection.