

Career-Related Learning: Internships, Co-Ops, Placements, Etc.

GUIDELINES ON CAREER-RELATED LEARNING: INTERNSHIPS, CO-OPS, PLACEMENTS ETC.

Rather than try to make Faculties standardize their use of the terms “internship,” “co-op” or “placement”, SCAPA approved and informed Senate that, under the heading “Career-related Learning,” all courses which are offered by Western to provide students with professional experience, curriculum enrichment and/or extra-curricular experience will be listed on the Registrar’s Office website.

The information has been posted on the following website which will be updated, as necessary, by the Office of the Registrar to ensure that it is kept current: <http://www.success.uwo.ca/experience/index.html>

OFF-CAMPUS PLACEMENTS

Externships, Practica, Practice Teaching, Clinical Placements and other such programs, providing students with specialized training under professional supervision in selected institutional and community settings, are an important component of the undergraduate degree programs.

Admission to an off-campus placement is granted by a host institution on the recommendation of the relevant teaching Department, School, or Faculty of the University or Affiliated University College.

Students granted admission to an off-campus placement are subject to all the rules and regulations of the host institution. It is recognized, provided that client confidentiality is maintained, that discussion by the student of the content of his or her professional training placement with the academic faculty involved, is a necessary and desirable feature of such placements.

Ultimate responsibility for evaluating the performance of each student rests with the faculty members of the student’s home Faculty, School or Department. Students who fail to meet the requirements of the host institution, or whose performance is judged to be unsatisfactory, or whose behavior places the host institution or its patients or clients at risk, will be reported to the Dean of the student’s Faculty. The Dean or his/her designate, on the recommendation of the Department or School concerned, may suspend the student’s placement, withdraw the student from the placement, or take such other action as may be warranted.