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FOR APPROVAL

1. ***Casual Academic Appointments of Faculty***

Recommended: That policy on *Casual Academic Appointments of Faculty* be amended as shown in **Annex 1**.

Background:

Prior to the establishment of the policy on *Casual Academic Appointments of Faculty* in 2001, the appointment category of Adjunct Professor was used to describe faculty with loose affiliations with the University. These affiliations were designed to allow recognition of mutually beneficial scholarly collaborations between members of Western's community and individuals from outside of the university, and enabled these external individuals to apply for and hold tri-council research grants through the University. The ratification of the first collective agreement between the University and UWOFA in 2000 saw the introduction of the rank of Adjunct Professor for PhD-qualified individuals in Limited-Duties appointments. To clarify the distinction between Adjunct Professors created by the collective agreement, and the Adjunct Professors existing before the creation of the bargaining unit rank, the policy on *Casual Academic Appointments of Faculty* was developed.

We have now had nearly three years of experience with the policy and two shortcomings have become apparent. One is that it is occasionally of advantage to the University for a Casual Academic appointee to hold a parallel Limited-Duties appointment to teach a course. The current policy prohibits this. The second shortcoming is that the language of the policy has led one of the federal granting councils to question whether Casual Academic Appointees are eligible to apply for research grants through the University. The proposed amendments [removal of "minimal" from Definitions 6, 7 and 8] are designed to overcome these shortcomings.

Senate, at its meeting of April 16, 2004, approved the amendments to the policy on *Casual Academic Appointments of Faculty*.

2. **Western Home Page Policy**

Recommended: That the Western Home Page policy be revised to read as shown in [Annex 2](#).

Background:

The changes to the policy have been made to reflect how the Home Page is maintained currently and update the Senate Subcommittee reference. Since the initial approval of the policy in June 2000, the UWO Home Page has been maintained by the Department of Communications and Public Affairs. Any proposed changes to the policy and structure of the Home Page have been determined by the Department of Communications and Public Affairs working with the Senate Subcommittee on the World Wide Web. In April, Senate approved the dissolution of SUWW and the creation of a SCUP Subcommittee on Information Technology with which the responsibility for Information Technology issues now resides.

FOR INFORMATION

1. **Creation and Naming of the Schulich School of Medicine**

At its meeting of April 16, 2004, the Senate debated and approved the creation and naming of the Schulich School of Medicine.

2. **2004-05 University Operating and Capital Budgets**

The Operating and Capital Budgets and setting of tuition fees are in the purview of the Board of Governors. The Senate may provide its advice to the Board under the authority of Section 30.(f) of the *UWO Act*:

The Senate may...

pass resolutions and make recommendations to the Board with respect to any matter connected with the administration of the University and the promotion of its affairs but this clause shall not be construed to subtract from the powers and duties conferred on the Board elsewhere in [the] Act.

At its meeting of April 16, 2004, the Senate reviewed the proposed Operating and Capital Budgets and Tuition Fees. Following debate, Senate approved a resolution to provide advice to the Board of Governors, through the Vice-Chancellor, recommending the approval of the 2004-04 University Operating and Capital Budgets as presented.

3. **Winners of the Edward G. Pleva Awards and the Marilyn Robinson Award for Excellence in Teaching**

The Subcommittee on Teaching Awards (SUTA) has chosen the following faculty members as recipients of The Edward G. Pleva Award for Excellence in Teaching for 2003-2004:

Gregory M. Eramian
Department of Modern Languages and Literatures
Faculty of Arts

Lesley D. Harman
Department of Sociology
King's University College

Richard J. Puddephatt
Department of Chemistry
Faculty of Science

The Subcommittee on Teaching Awards (SUTA) has chosen the following faculty member as the recipient of The Marilyn Robinson Award for Excellence in Teaching for 2003-2004:

Lindi M. Wahl
Department of Applied Mathematics
Faculty of Science

4. **Annual Report on Making Choices: Western's Commitment as a Research-Intensive University**

See [Annex 3](#).

5. **Report of the Academic Colleague on the 269th Meeting of the Council of Ontario Universities**

See [Annex 4](#)

6. **Report of the Subcommittee on Priorities in Academic Development**

See [Annex 5](#).

7. **Appointments**

Vice-President (Administration)

G. Kulczycki, Vice-President (Administration), May 17, 2004

Faculty of Arts

A. Esterhammer, Acting Dean, July 1, 2004 - June 30, 2005

D. Brydon, Acting Associate Dean, Research, July 1, 2004 - June 30, 2005

Richard Ivey School of Business

D. Meister, Robert V. Brouillard Faculty Fellowship, February 1, 2004 - February 28, 2005

M. Vandenbosch, The Magna International Inc. Chair in Business Administration, term to March 1, 2009

Faculty of Engineering

H. El Nagggar, Associate Dean, Outreach, February 1, 2004 - June 30, 2009

Faculty of Health Sciences

W. J. Weese, Dean, July 1, 2004 - June 30, 2009

Faculty of Medicine & Dentistry

J. Koropatnick, Acting Chair, Dept. of Oncology, January 1, 2004 - June 30, 2004

Faculty of Science

M. Cottam, Assistant Dean, Graduate and International Research, July 1, 2004 - June 30, 2006

M. Owen, Associate Dean, Academic, July 1, 2004 - December 31, 2004

P. Dean, Associate Dean, Academic, January 1, 2005 - December 31, 2007

B. Jones, Chair, Dept. of Statistical and Actuarial Science, July 1, 2004 - June 30, 2009

8. **Communications**

King's University College at The University of Western Ontario

S.03-133; BG.03-106

On the recommendation of the Post-Secondary Education Quality Assessment Board, the Minister of Training, Colleges and Universities has approved the application of King's College to change its name to King's University College. To distinguish the institution from other post-secondary institutions in Canada with "King's" in their title, the college will be known as "**King's University College at The University of Western Ontario.**" [Note: UWO publications and documents that make reference to the College should refer only to "King's University College", as its location at UWO is obvious.]

Huron University College Theology Convocation

The Huron University College Theology Convocation will be held on May 6, 2004. The following individuals will receive Honorary Doctorate of Divinity degrees:

The Right Reverend Anne E. Tottenham
The Right Reverend Edwin M. Liedel, Jr.

PROCEDURES FOR CASUAL ACADEMIC APPOINTMENTS OF FACULTY*

AT THE UNIVERSITY OF WESTERN ONTARIO

* Excludes physicians appointed in the Faculty of Medicine & Dentistry

PREAMBLE

These *Procedures for Casual Academic Appointments of Faculty at The University of Western Ontario* (hereafter *Procedures for Casual Appointments*) set forth the academic ranks, terms and procedures for appointment, reappointment, and termination affecting non-bargaining unit faculty with the exception of physicians appointed in the Faculty of Medicine & Dentistry.

The University of Western Ontario recognizes that a faculty member is free to criticize the University and to take controversial stands on public issues. The appointee, however, shall not purport to speak for, or on behalf of, the University unless specifically authorized to do so, nor will he or she use his or her appointment or rank at the University in the furtherance of any position taken by such an appointee. Such freedom does not confer legal immunity or legal defense in respect of positions taken.

Faculty members appointed under these *Procedures for Casual Appointments* are required to comply with the policies, rules and regulations of the University and to declare any real or potential conflict of interest.

The policies and procedures below shall apply to those individuals:

- who have no other academic appointment with the University other than outlined in this document;
- whose sole relationship to the University is as outlined in a Letter of Appointment for a Casual Appointment;
- who ordinarily receive no remuneration from The University of Western Ontario although in exceptional cases may receive a small stipend; and
- who are not, and will not be, eligible for Membership in the Bargaining Unit of The University of Western Ontario in the fiscal year(s) (May 1 to April 30) of the appointment.

Notwithstanding the above, on occasion an individual appointed under this policy may hold a Limited-Duties appointment to teach at the University provided that the provisions of the Collective Agreement have been followed for that appointment.

Definitions

1. The "University" means The University of Western Ontario as established in the *University of Western Ontario Act* ("the Act").
2. The terms "academic staff," "Faculty," "Provost," "Dean," "Department," and related terms shall be interpreted in accordance with the Act and policies approved by the Senate and the Board of Governors.
3. "Academic unit" means a Department or School; in a Faculty without Departments, it shall refer to the Faculty. For purposes of these *Procedures for Casual Appointments* it shall also refer to an academic centre (e.g., Centre for Women's Studies and Feminist Research) or program (e.g., Bachelor of Administrative and Commercial Studies).
4. "Appointment" means appointment to an academic unit at The University of Western Ontario and ordinarily does not entail any remuneration from the University.
5. "Reappointment" means the renewal of a Casual Appointment in accordance with the provisions set out below. A reappointment in accordance with these *Procedures for Casual Appointments* does not ordinarily entail any remuneration from the University.

6. A "Continuous" Casual Appointment involves a ~~minimal~~ contribution to the University over a period of time not to exceed five years and may not extend past the effective date of retirement. Casual Appointments are renewable. Tenure does not apply to such appointments.
7. A "Post-Retirement" Casual Appointment involves a ~~minimal~~ contribution to the University over a period of time not to exceed three years and may be renewed.
8. An appointment at the rank of "Adjunct Clinical Professor" is reserved for those who do not otherwise hold an academic appointment at the University. Such an appointment involves ~~minimal~~ responsibilities to an academic unit relating to clinical activity ancillary to the appointee's principal occupation or area of specialization.
9. An appointment at the rank of "Adjunct Research Professor" is reserved for those who do not otherwise hold an academic appointment at the University. Such an appointment involves minimal responsibilities within an academic unit relating to research ancillary to the appointee's principal occupation or area of specialization.
10. An appointment at the rank of "Honorary Professor" is reserved generally for those who have attained academic or professional distinction in their field. Appointment as an Honorary Professor recognizes a mutually beneficial scholarly association between the University and the appointee. An honorary appointment need not entail any teaching or other academic responsibilities on the part of the appointee.
11. "Letter of Appointment or Reappointment" means the letter to the prospective appointee signed by the Dean of the Faculty. This document specifies the academic contract type (Casual), the status of the contract (Continuous or Post-Retirement), the starting and end date of the appointment, the academic rank, and the expected duties of the appointee.
12. "Rank" means the academic rank of Lecturer, Adjunct Clinical Professor, Adjunct Research Professor, Assistant Professor, Associate Professor, Professor or Honorary Professor.
13. "Bargaining Unit" means all persons employed as members of the academic staff at The University of Western Ontario and represented by The University of Western Ontario Faculty Association, as defined by the Certificate of the Ontario Labour Relations Board, 4482-97-R dated May 26, 1998, as amended from time to time.
14. "Collective Agreement" means the legal document covering terms and conditions of employment between the University of Western Ontario Faculty Association and The University of Western Ontario, as ratified by the Board of Governors on June 28, 2000, and as amended from time to time.

A - APPOINTMENTS

Appointments and Reappointments

- (1) Appointments and reappointments shall have a contract type of:
 - Casual
- (2) Each contract shall be either:
 - Continuous (i.e., up to five years in duration); or
 - Post-Retirement (i.e., up to three years in duration)
- (3) Academic ranks shall be:
 - Lecturer
 - Adjunct Clinical Professor
 - Adjunct Research Professor
 - Assistant Professor

Associate Professor
Professor
Honorary Professor

- (4) At the discretion of the University, Casual Appointments shall be made at any rank and will take into account the Appointee's qualifications, experience, and achievements.
- (5) Failure to reappoint to any position does not constitute dismissal. Reappointment is neither promised nor guaranteed.
- (6) A Casual reappointment may include a change of rank, for example, from Lecturer to Assistant Professor, Assistant Professor to Associate Professor, or Associate Professor to Professor.
- (7) A Casual Appointment at any academic rank made under the provisions of these *Procedures for Casual Appointments* does not carry tenure.

Appointment Procedures

- In the case of each Casual Appointment made under these *Procedures for Casual Appointments*, the appointment will be initiated by the Dean (or Chair in a Faculty with Departments) and recommended by the Dean to the Provost.
- In the case of each appointment under these *Procedures for Casual Appointments*, the academic responsibilities shall be clearly specified at the time of appointment in the Letter of Appointment or Reappointment.

B - RESIGNATION AND DISCONTINUANCE OF APPOINTMENT

Resignation

Where an appointee wishes to resign from the University, the appointment may be terminated by the appointee with three months' notice in writing to the University. Except in extraordinary circumstances, the resignation will take place at the end of the academic year, i.e., June 30.

Discontinuance of Appointment

The University reserves the right to discontinue or cancel any appointment on reasonable notice which shall be two calendar weeks.

With the exception of Limited-Duties appointments, sShould the Appointee accept another position within the University and by doing so become eligible for Membership in the Bargaining Unit, the Casual Appointment will be terminated on the effective date of assuming the new appointment. In such cases, the appointment will be covered by the terms of the Collective Agreement.

Should the Appointee's conduct or level of performance violate the University's minimum acceptable standards for the academic staff of the University, the University reserves the right to terminate the academic appointment immediately with no further obligation of any nature to the Appointee.

The UNIVERSITY of WESTERN ONTARIO
POLICIES *and* PROCEDURES

1.27 WESTERN HOME PAGE

Classification: General

Effective Date: 06MAY04

Supersedes: 28JUN00

PREAMBLE

- 1.00 The University of Western Ontario Home Page on the World Wide Web is the University's front gate on the Internet. The Home Page must be a welcoming and effective starting point for the visitor, as well as a valuable pathfinder for the regular user of our information resources. The Western Home Page will be service oriented. It should be an attractive, welcoming and useful Internet site that provides effective and efficient links to online services and resources for key internal and external University audiences including: faculty, staff, students, prospective students, alumni and other supporters of the University, and the global community. In appearance, the Home Page should reflect the dignity and stature of a major research intensive academic institution. The Western Home Page must conform to the Policy on Official World Wide Web Sites ([Policy 1.28](#)).

POLICY

- 2.00 The Western Home Page is the responsibility of the Department of Communications and Public Affairs. The structure of the first and second level pages and the links from those pages will be reviewed at least annually by the Department of Communications and Public Affairs in collaboration with the Senate Subcommittee on Information Technology.
- 3.00 Permanent links from the first or second level must be used to support the navigation and service of all activities involved with that category at Western. Permanently linked pages are not for the express purpose of promoting an individual unit or program.
- 4.00 Only official Western web pages may be linked permanently from the first and second level pages. These links should accurately reflect the function or service of the linked site. Requests for changes to the permanent links on these pages should be directed to the owner of the page.
- 5.00 Any requests for change to the policy regarding the Western Home Page are to be directed to the Senate Subcommittee on Information Technology, c/o the Director of Information Technology Services who is the Chair of the Subcommittee.

ANNUAL REPORT ON *MAKING CHOICES*, WESTERN'S STRATEGIC PLAN

Dr. Paul Davenport
April 2004

Our recent employee communication survey, and meetings with individuals and groups on campus before and after the survey, indicate a desire for shorter communications in many areas. In response to those requests, this year's update on the Strategic Plan will be a summary of ten key issues taken from the priorities of *Making Choices*: Recruiting and Retaining the Best People (Faculty, Staff, Students, and Alumni) and responding to several key Strategic Issues in support of those priorities. Background material is available on the UWO website (<http://www.uwo.ca/pvp/mc04.html>). At one of the sessions, a staff member told me: "When you report on the Strategic Plan, do it in two pages, not twenty." Here goes.

Faculty Recruitment and Retention. Recruitment of tenured and probationary faculty continues to be strong, with 64 faculty hired so far in 2003-04, and searches underway in over 100 additional positions. Deans and Chairs report that the quality of new appointments is outstanding. The policy of paying one-half the first-year salary of new women faculty has been associated with a long desired increase in the percentage of female appointments (50% so far in 2003-04, as compared to 30% in 2002-03). Following Provincial cuts, tenured/probationary faculty numbers reached a low point of 839 in 1996-97; the number is currently at 953. A survey by the Vice-Provost (Policy, Planning, and Faculty) showed an annual rate of departure from Western for all reasons other than retirement to be roughly 2% for the period 1999-2000 to 2002-03. Faculty listed a wide variety of reasons for departing. A follow-up survey is planned.

Staff Recruitment and Development. Recruitment of full-time nonacademic staff will exceed departures this year for the sixth year in a row. Full-time staff reached a low point of 1,761 in 1997-98 and is currently at 2,030. During this period, staff in Faculties increased by 159, while all other staff increased by 110. Staff development involved a wide range of initiatives, including a very successful Staff Development Conference in February attended by over 700 staff members. At a number of events and receptions throughout the year we were able to acknowledge and celebrate the critical importance of staff to the attainment of the University's objectives.

Undergraduate Student Recruitment. Average entering grades from Ontario high schools rose for the tenth year in a row to 86.2 % in 2003-04. First-year full-time enrolment was a record 4,830 at the Constituent University in 2003-04, with an additional 1,795 in the Affiliated Colleges. The University remains committed to the targets of the Strategic Plan which will see us reduce first-year enrolment at the Constituent University to 4,350 in 2005-06. Total FTE Enrolment at Western including the Affiliates was 31,985 in 2003-04, an increase of 6,844 from the level of 25,141 in 1998-99. The New Academic Choices program will strengthen our ability to become Canada's premier residential university, as will the continuing leadership and volunteer opportunities for students at Western. The diversity of the student population has increased markedly over the last two decades.

Graduate Student Recruitment. While the University set out ambitious targets for graduate enrolment growth in the Strategic Plan, it has exceeded those targets during the last two years and expects to do so in the future. Full-time graduate enrolment has increased by 23.1% over the last five years and is expected to increase by 25.3% over the next five. A key issue here is full operating funding for additional graduate students, which will be a top priority for Western in our advocacy with the Province.

Alumni and Community Relations. The University has instituted programs to help strengthen the links between Western and its 200,000 alumni, including those in the London area: the Backpack 2 Briefcase Program initiated in 2002 has had hundreds of student participants; The Alumni Association and Western have launched the *London Young Alumni Careers* project with federal funding; the Alumni Association is working to establish Faculty-specific Alumni organizations; the Libraries have facilitated access to selected electronic resources for alumni, from both on- and off-campus locations. Western continues to work on improving the Alumni Gazette, the Purple Flash, and the Alumni page on the Western website as means of communicating effectively with alumni. University faculty, staff, and students continue to play leadership roles in a wide variety of agencies in the city, working to strengthen the town-gown connection.

Making Choices for a Research-Intensive University. In line with the Strategic Plan, the University has sharpened its tools for identifying academic priorities through the University-wide Strategic Research Plan, the Academic Plans in each Faculty, and the four-year Budget plan introduced this year, which sets out priority areas for hiring faculty members for the next four years. The University Priorities Investment Fund draws a clear link between priorities in Faculties and Support Units identified during the planning process and UPIF budgetary allocations over the next four years.

Leadership and Communications Initiatives. Two years ago the University began regular meetings of leaders and managers to discuss leadership and performance, and how Western's workplace culture could better support both individual and University objectives. A recent culture survey completed by over 760 employees showed a number of areas where improvement is required. The University is also following up on a web-based communications survey which showed a strong desire among Western employees for improved communications. One important result of the survey is that many Western employees feel they know little about how the Strategic Plan affects them and applies to their work.

Accessibility and Student Aid. The University continued to honor the Western guarantee that no undergraduate student will be unable to attend Western or be required to withdraw for financial reasons. At the graduate level, the University set a minimum support package of \$17,000 for all doctoral students; the average level of support from all sources for fundable students at the doctoral level in 2003 was \$23,557. Total student support in the central operating budget was \$36.5 million, an increase of 11.9% from the previous year.

Collaboration and Technology Transfer. Western continues to build on a strong tradition of interdisciplinary work and collaboration with other universities. London's outstanding success in two recent grant competitions (\$11 million from CIHR and \$34 million from CFI) result in large part from the ability of our faculty to work across disciplines and with partners from other institutions in London, Canada, and foreign countries. The Technology Transfer Advisory Council and the new Technology Transfer Fund are designed to help us improve performance in this important area.

Campaign Western. Phase 1 of our fundraising campaign concludes on April 30, 2004, having raised over \$300 million in private support of faculty recruitment and retention, student aid, matching grants for research, construction and renovation of academic space, and other University priorities. These funds have in turn helped to generate over \$150 million in additional funding for programs which support bursaries, graduate scholarships, research, and research chairs. The University's ongoing needs require that we keep up the momentum: Phase II of the Campaign will be launched at Homecoming this year.

Report of the Academic Colleague

268th Meeting of the Council of Ontario Universities

December 12, 2003

How will the changes in government affect the situation of universities in Ontario? This was the major topic of discussion at the December meeting of Council. At the provincial level, a major concern was the imposition of a two-year tuition freeze and the compensation that may or may not be forthcoming from the government. Particular concern was expressed about the situation in de-regulated programmes, where tuition fees now vary considerably across the province. Some institutions that had intended to play “catch-up” now find themselves frozen in place with fees significantly below those of their competitors. The new government is encouraging the universities to work together and “speak with one voice” when requesting compensation. In response, an agreement has been reached on how the universities would like to see the government respond to this problem. Whether the united voice will be heard remains to be seen.

The arrival of Paul Martin as Prime Minister was generally seen as good news for universities and the research community given his strong support for research funding during his term as Minister of Finance. At the same time, Mr. Martin has made clear the importance he attaches to the commercial use of scientific innovations. Future increases in research funding and the continuation of such programmes as the CFI may hinge on evidence of the successful application of research discoveries.

Many universities experienced large increases in enrolment this year (see attached table with preliminary figures) and have plans for next year based on numbers that are almost as high. As approximately 75% of university-bound students from the first class to graduate under the new curriculum (the back-end of the double cohort) entered the system in September 2003, there may be more places on offer for first-year students in 2004 than there are qualified applicants. This, in turn, may lead to intensified competition for students.

As COU continues to make the case for greater public support, the Council will rely heavily on a report entitled *Investing for Prosperity*, produced by a Task Force headed by Professor Roger Martin, Dean of the Rotman School of Management at U of T. This very impressive report (available at www.competeprosper.ca/task/ar2003.pdf) identifies 14 American states and the province of Québec as Ontario’s most important economic competitors and finds that Ontario trails almost all in its support for post-secondary education. The report almost attributes a substantial part of the gap in productivity between Ontario and these other jurisdictions to this under-investment. The report merits a careful reading.

Kevin McQuillan
Academic Colleague
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2003 Enrolment [Preliminary] -- % Change from 2002

	Full-time Headcount			FFTEs/FTEs			
	UG		GR	Total	UG - FFTEs	GR - FTEs	Total
	1st Year	All Years					
Brock ¹	53.9%	24.4%	76.3%	25.7%	20.2%	12.6%	19.5%
Carleton ²	20.4%	13.7%	4.0%	12.5%	11.8%	2.2%	10.6%
Guelph ³	38.0%	11.2%	6.4%	10.7%	10.3%	6.2%	9.8%
Lakehead	27.5%	12.3%	13.4%	12.4%	12.7%	13.3%	12.7%
Laurentian ⁴	58.1%	31.9%	-1.4%	30.2%	27.9%	-4.0%	26.3%
McMaster	14.1%	13.6%	12.2%	13.4%	11.5%	9.4%	11.3%
Nipissing	104.7%	34.7%	n.a.	34.7%	26.7%	12.4%	25.7%
OCAD	54.1%	24.4%	n.a.	24.4%	22.0%	n.a.	22.0%
UOIT	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.	n.a.
Ottawa	24.1%	13.3%	4.5%	12.1%	11.7%	5.1%	9.9%
Queen's ⁵	8.3%	7.3%	6.7%	7.2%	5.3%	6.8%	5.8%
Ryerson ⁶	29.7%	17.9%	26.8%	18.1%	10.5%	30.6%	10.8%
Toronto ⁷	20.7%	9.3%	7.1%	8.9%	8.4%	5.2%	7.8%
Trent ⁸	9.8%	12.3%	5.5%	12.2%	13.5%	5.7%	13.3%
Waterloo	7.5%	5.7%	9.1%	6.1%	13.2%	5.6%	12.4%
Western ⁹	11.4%	6.9%	2.3%	6.3%	6.9%	2.4%	6.4%
WLU	47.3%	20.2%	14.2%	19.9%	19.2%	11.6%	18.8%
Windsor	31.2%	15.5%	23.3%	16.1%	13.9%	21.3%	14.4%
York	25.2%	15.5%	4.3%	14.5%	11.6%	4.8%	11.0%
Total	25.4%	13.3%	7.5%	12.6%	11.8%	6.0%	11.0%

Source: Council of Ontario Universities.

Note: Based on **actuals for 2002** and **estimates for 2003**.

1. Visa counts do not include incoming exchange students; YTD for all FTE counts based on submitted spring and summer 2002 and estimated fall and winter 2002 counts.
2. Systems change makes estimates more subject to error, in particular for Visa estimates; UG VISA -FFTEs uses ineligible students as base, all other Visa numbers based on estimates of students paying international rates.
3. Includes Guelph-Humber enrolments.
4. Excludes Algoma&Hearst; includes 2nd entry B.Ed. students; 2003-04 graduate enrolment still in progress.
5. Used Nov. 1 data for "headcount" but fiscal year data (starts May/02) for FFTE/FTE data [done as data available in that form and given the objective of seeing trends]; also, FTE numbers not divided by 3.
6. Year 1 excludes second-entry programs; graduate FTEs represent the annual number divided by three; the full-time/part-time split may change by Nov. 1 due to the definition of full-time students (80%+ of full course load); numbers exclude collaborative nursing college students reported by Ryerson to MTCU.
7. Graduate and Visa data very preliminary.
8. Graduate FFTEs divided by 3 terms.
9. Excludes medical residents.

Report of the Subcommittee on Priorities in Academic Development

Academic Development Fund - New Research and Scholarly Initiative Award Major Grant Competition

The total budget for the Academic Development Fund New Research and Scholarly Initiative Award Major Grant competition in 2004-2005 is \$1,093,506. The sum available for allocation in 2004 is \$1,013,506 taking into account \$93,506 reverted to the ADF budget from unused portions of previous awards, and the allocation of \$80,000 to support the Small Grants Competition for 2004.

This year SUPAD reviewed 41 applications for funding under the ADF New Research and Scholarly Initiative Award, an increase from the previous year when 39 applications were received. Of the 41 applications, 18 were recommended for funding. The total amount requested by these 41 applicants was \$2,976,223 for 2004-2005.

As in previous years, SUPAD divided into three subgroups in order to facilitate the detailed review and preliminary ranking of the applications. The subgroups and the number of applications within each are noted below.

	<u>Applications</u>		<u>Funding</u>
	<u>Received</u>	<u>Recommended</u>	<u>Recommended</u>
Biosciences	16	8	\$382,334
Physical and Mathematical Sciences & Engineering	14	5	\$294,572
Social Sciences, Arts & Humanities	11	5	\$322,441
	<u>41</u>	<u>18</u>	
			Total: <u>\$999,347</u>

Reports from a total of 73 arm's-length external referees contributed to the assessment of the projects this year.

Applications involving computers were referred to the Senate Committee on Information Technology and Services (SCITS) for technical assessment. SUPAD met twice as a whole to evaluate the applications and related materials. Separate meetings of subgroups did preliminary evaluations.

The total amount of the awards recommended for 2004-2005 is \$999,347; details are provided on the attached table ([Appendix 5-A](#)).

Academic Development Fund - New Research and Scholarly Initiative Award Small Grant Competition

In the Spring 2003 Small Grant competition, 29 applications for ADF New Research and Scholarly Initiative Award Small Grant support were received from all constituencies for consideration for funding. Approximately \$80,000 was available for allocation. The requests for funding amounted to \$204,976; whereas a total of \$79,817 was awarded among the 11 applications approved for funding.

In the Fall 2003 Small Grant competition, 37 applications were received for consideration for funding. Approximately \$80,000 was available for allocation; whereas the requests amounted to \$258,555. Of the 37 applications received, 13 were approved for funding.

Funding recommendations for the Spring 2003 and Fall 2003 Small Grant competitions are shown on [Appendix 5-B](#) and [Appendix 5-C](#) respectively.

**NEW RESEARCH AND SCHOLARLY INITIATIVE AWARDS
2004 - 2005 ACADEMIC DEVELOPMENT FUND GRANTS
MAJOR GRANT COMPETITION**

Annex 5-A

ADF NO	TITLE	DIRECTOR(S)/ACADEMIC UNIT(S)	AWARD
<i>BIOSCIENCES</i>			
04-102 ¹	New Speech Evaluation and Treatment Procedures in Parkinson's Disease	S. Adams / Communication Sciences and Disorders	\$ 39,000
04-104	Isothermal Titration Calorimeter for Protein Interactions	G.S. Shaw / Biochemistry	75,000
04-105 ²	Analysis of Chromatin Remodeling Activities in Development and Disease	F. Dick, N. Berube / Oncology, Paediatrics, Biochemistry	23,000
04-108 ³	Production of a transgenic Muti-Mouse for analysis of mutations <i>in situ</i>	K.A. Hill / Biology	57,481
04-110	QTL analysis of complex plant traits: development of novel technology	V. Grbic / Biology	45,000
04-111 ⁴	Time lapse videomicroscopy and Flexercell Tension System	V. Morris, et al. / Microbiology and Immunology, Physiology, Biology, Zoology	42,286
04-113 ⁵	Equipment to support the Environment Stress Biology Group	D.P. Maxwell / Biology	50,000
04-114	Development of Novel Biomedical Materials: Establishing a Multidisciplinary Research Facility	A.S. Rizkalla / Dentistry	50,567
100's SUB TOTAL			\$382,334
<i>PHYSICAL AND MATHEMATICAL SCIENCES, & ENGINEERING</i>			
04-201	Development of a Facility for Laboratory Measurements of Rain Impact and Migration on Buildings	D. Incelet / Civil and Environmental Engineering	37,257
04-204 ⁶	Glovebox	K.M. Baines / Chemistry	55,000
04-209 ⁷	Pathological joint loads in patients with osteoarthritis	T Jenkyn / Mechanical and Materials Engineering	79,660
04-212	Laboratory for Photonics of Surfaces and Interfaces	S. Mittler / Physics and Astronomy	47,969
04-215	Flexible Container and Fibre-optic Sensing System for Shaking Table Experiments	S.D. Hinchberger, M.H. El Naggar / Civil and Environmental Engineering	74,686
200's SUB TOTAL			\$294,572

**NEW RESEARCH AND SCHOLARLY INITIATIVE AWARDS
2004 - 2005 ACADEMIC DEVELOPMENT FUND GRANTS
MAJOR GRANT COMPETITION**

ADF NO	TITLE	DIRECTOR(S)/ACADEMIC UNIT(S)	AWARD
<i>SOCIAL SCIENCES, ARTS & HUMANITIES</i>			
04-302 ⁸	The Role of Physiological Measures for the Study of Motivation and Cognition in Social Psychological Research	R.M. Sorrentino / Psychology	45,655
04-305	Mapping Knowledge Communities: genealogical and intellectual connections in a historical context	D. Bellhouse / Statistical and Actuarial Science, Computer Science, Huron University College	50,005
04-306 ⁹	Validity and Reliability Testing of a Measure of Infants Daily Activities	D. Bartlett / Physical Therapy, Occupational Therapy	85,600
04-308	Exploring technical skill acquisition in a paediatric emergency department: A qualitative analysis	S. Bannister, D. Keegan / Paediatrics	59,222
04-351	Imag(in)ing London: Building Historical Geographic Information Systems for Exploring Urban Change	J. Gilliland / Geography	81,959
300's SUB TOTAL			\$322,441
TOTAL			\$ 999,347

1. **04-102** Assurances, approvals to be sought
2. **04-105** Assurances, approvals to be sought
3. **04-108** Assurances, approvals to be sought
4. **04-111** Assurances, approvals pending; amount of funding contingent on outcome of NSERC application
5. **04-113** Amount of Funding contingent on outcome of NSERC application
6. **04-204** Amount of funding contingent on outcome of NSERC application
7. **04-209** Assurances, approvals to be sought
8. **04-302** Assurances, approvals to be sought; Amount of funding contingent on outcome of SSHRC application
9. **04-306** Assurances, approvals to be sought; Amount of funding contingent on level of support from HSCF

**ACADEMIC DEVELOPMENT FUND - NEW RESEARCH AND SCHOLARLY INITIATIVE AWARD
- SMALL GRANTS COMPETITION -
SPRING 2003**

Annex 5-B

ADF NO.	PROJECT TITLE	DIRECTOR / ACADEMIC UNIT	AWARD
Biosciences			
SG03-14✳	A Preliminary Examination of the Relative Effectiveness of a Multidisciplinary Outpatient Team in the Assessment of Suicide Risk	J. Hoch / Epidemiology and Biostatistics	\$ 7,500
SG03-15	Assessment of Cardiac Valve Function in Neonatal Mice Using Ultrasound Micro-Imaging	J.C. Lacefield / Medical Biophysics	7,000
SG03-29✳	Animal Assisted Therapy and Dementia of the Alzheimer's Type	J.B. Orange / Communication Sciences and Disorders	5,935
		SUB TOTAL	\$20,435
Physical & Mathematical Sciences and Engineering			
SG03-8	Characterization of Silica Phases in Naturally-Occurring Reactive and Non-Reactive Aggregates and Relevance to Alkali-Silica Reactivity in Concrete	R.L. Flemming / Earth Sciences	7,500
SG03-9	Unconformities at the Base of a Late-Orogenic Sedimentary Sequence: their Relation to Gold Mineralization and the State of the Ancient Atmosphere	P.Corcoran / Earth Sciences	7,500
		SUB TOTAL	\$15,000
Social Sciences, Arts & Humanities			
SG03-10✳	Analysing AIDS in Africa using an Interactive Visualization Tool	K. Sedig / Information and Media Studies	7,500
SG03-11	CANADIAN ART SONG The Big Secret	J. Hess / Music	7,265
SG03-20	A Meaning Engine	J. Lamarche / French, B. Mercer / Computer Science	7,486
SG03-21	"Era Francesco Bacone". Arte Povera and the Baroque	J. Hatch / Visual Arts	7,448
SG03-22	Women and Nymphs: A Ritual <i>Katabasis</i> at Locri	B. MacLachlan / Classical Studies	7,500
SG03-25	Developmental Participant Pool	J.B. Morton / Psychology	7,183
		SUB TOTAL	\$44,382
		TOTAL	\$79,817

✳ = Encumbered Pending Assurances; Approvals

**ACADEMIC DEVELOPMENT FUND - NEW RESEARCH AND SCHOLARLY INITIATIVE AWARD
- SMALL GRANTS COMPETITION -
FALL 2003**

Annex 5-C

ADF NO.	PROJECT TITLE	DIRECTOR / ACADEMIC UNIT	AWARD
Biosciences			
FG03-6	Binding Site Analysis of a Novel Retinoblastoma Protein and E2F1 Transcription Factor Complex	F. Dick / Biochemistry, Pediatrics and Oncology	\$ 6,800
FG03-7	Osteopontin and integrin expression in salivary gland tumors	M. Darling / Pathology	4,702
FG03-9 †	Identification of cell death regulators implicated in the ATR-X mental retardation syndrome	N. Berube / Biochemistry	7,500
FG03-15 †	A Wideband Recording System for EEG from Intracranial Placed Electrodes	R.S. McLachlan / Clinical Neurological Sciences	7,500
FG03-16 †	Virulence Factor Genes of <i>Bacillus cereus</i>	T. Linn / Microbiology & Immunology	7,500
FG03-17 †	Y-polymerase Dpo4 and PCNAs in Translesion DNA Synthesis and Mutagenesis	H. Ling / Biochemistry	7,500
FG03-35 †	A Randomized Clinical Trial of the Treatment of Lateral Epicondylitis with the Dornier Epos Ultra Extracorporeal Shockwave Therapy Device (Pilot Study)	C. Lebrun / Kinesiology/ Family Medicine, Orthopaedics	7,265
		SUB TOTAL	\$48,767
Physical & Mathematical Sciences and Engineering			
FG03-1	Carbon Nanotube Circuits and Interconnects	W. Wang / Electrical & Computer Engineering	2,300
FG03-30	Laboratory for Photonics of Surfaces and Interfaces: the chirality sensor	S. Mittler / Physics & Astronomy	7,500
		SUB TOTAL	\$9,800
Social Sciences, Arts & Humanities			
FG03-20 †	A Qualitative and Quantitative Assessment of the Determinants of Dropping Out of University	W. Lehmann / Sociology	7,456

**ACADEMIC DEVELOPMENT FUND - NEW RESEARCH AND SCHOLARLY INITIATIVE AWARD
- SMALL GRANTS COMPETITION -
FALL 2003**

ADF NO.	PROJECT TITLE	DIRECTOR / ACADEMIC UNIT	AWARD
FG03-21 †	An investigation of the complex cognitive and social-perceptual abilities of adult male violent offenders, non-violent offenders, and community controls	P.N.S. Hoaken / Psychology	3,800
FG03-25 †	Competency-based Human Resource Management in the Public Sector: The Case of Public Libraries in Canada	D.C. Chan / Faculty of Information and Media Studies	6,061
FG03-26	Separating Apples from Oranges: A Purchasing Trajectory-based Approach to Determining Customer Types and Profitability Levels	K. Antia, N. Dawar / Ivey Business School	6,940
SUB TOTAL			\$24,257
TOTAL			\$82,824

† = Encumbered Pending Assurances; Approvals