

AS3424B Course Outline

1. Course Information

Title: Short-term Actuarial Mathematics I

Lecture hours and location: MWF 9:30 am-10:30 am; WSC 240

Office hours: MWF 10:30 pm-11:30 am.

Classes Start	Reading Week	Classes End	Study day(s)	Exam Period
Jan 6	Feb 17 – 21	Apr 4	Apr 5-6	Apr 7-30

Jan 14: Last day to add a second-term half course or drop a course without showing WDN

Mar 30: Last day to withdraw from a second-term half course without academic penalty.

Course Description: In this course, we study mathematic models for insurance loss frequency, severity, and aggregate losses. We also study the effects of policy modifications in detail.

This course covers part of the materials required by SOA's FAM and ASTAM exams.

List of Prerequisites: A minimum mark of 60% in Statistical Sciences 3657A/B. Restricted to students enrolled in any Actuarial Science module, or those registered in the Honours Specialization module in Statistics or the Honours Specialization in Financial Modelling module.

Unless you have either the requisites for this course or written special permission from your Dean to enroll in it, you may be removed from this course and it will be deleted from your record. This decision may not be appealed. You will receive no adjustment to your fees in the event that you are dropped from a course for failing to have the necessary prerequisites.

2. Instructor Information

Instructors	Email	Office	Phone	Office Hours
Dr. Jiandong Ren	jren6@uwo.ca	WSC219	88209	MWF 10:30-11:30am

Students must use their Western (@uwo.ca) email addresses when contacting their instructors.

3. University Accreditation Program – Canadian Institute of Actuaries (CIA)

Honours Specialization in Actuarial Science

If you graduate from Western with an HSP in Actuarial Science, this course will be one of the courses that you will take in your program that will allow you to be exempt from the preliminary exams of the Society of Actuaries (SOA). If you plan to become a fully qualified actuary working in Canada, then all you would need to do is graduate from your HSP in actuarial science and you would then be eligible for the CIA Capstone Exam. Taking and passing this exam, along with completing two online modules and a practice education course, would make you eligible to become an ACIA (Associate of the Canadian Institute of Actuaries).

Major in Actuarial Science

If you graduate from Western with a major in Actuarial Science, the CIA accreditation program will not apply to you. If your plan is to become a fully qualified actuary, then you will need to continue to write and pass the preliminary exams of the SOA. Please see the following link for full details:

<https://www.cia-ica.ca/starting-your-journey/actuarial-education-in-canada/>

In addition to the university's internal policies on conduct, including academic misconduct, candidates pursuing credits for writing professional examinations shall also be subject to the Code of Conduct and Ethics for Candidates in the CIA Education System.

<https://www.cia-ica.ca/publications/223159e/>

5. Course Materials

Textbooks

- (1) Klugman, S.A., Panjer, H.H. and Willmot, G.E. (2019). Loss Models: From Data to Decisions, 5th edition, Wiley. Current price on Amazon.ca CAD 213. The textbook is also required by AS4824/9824: STAM II.
- (2) [ASTAM-22-23](#): *Chapter 5* of Quantitative Enterprise Risk Management, 2022, by Hardy, M.R. and Saunders, D. Cambridge University Press, ISBN: 978-1009098465

Reference books

Edward (Jed) Frees: [Loss Data](#) Analytics

Topics covered:

Chapters 2-9 of Textbook (1) and most of the textbook (2).

Course Website

All course material will be posted to OWL Brightspace: <https://westernu.brightspace.com/>

Students are responsible for regularly checking the course OWL site (<https://westernu.brightspace.com/>) for news and updates. This is the primary method by which information will be disseminated to all students in the class.

If students need assistance with the course OWL site, they can seek support on the [OWL Brightspace Help](#) page. Alternatively, they can contact the Western Technology Services Helpdesk. They can be contacted by phone at 519-661-3800 or ext. 83800.

Technical Requirements

SOA-approved non-programmable calculators are required for the midterm tests and the final exam.

5. Methods of Evaluation

Assignments

Some practice questions will be assigned in class to help students understand the material. These questions are important in the preparation for the midterms and the final exam.

Midterms or Tests

Three midterm tests will be given on **Jan 31, Feb 28, and Mar 21**, respectively, during regular class time. Each midterm is 50 minutes long. The materials covered in the midterm tests are all cumulative.

Final Exam

There will be a 3-hour final exam. Its date and time will be announced by the registrar's office, usually near the first part of March. Students are required to wait until the final exam schedule is posted before planning for travel. Exams will NOT be moved to accommodate students who ignore this requirement.

Both the midterm and the final exams are closed books. The overall course grade will be calculated as listed below:

Midterm Exam 1	15%
Midterm Exam 2	15%
Midterm Exam 3	15%
Final Exam	55%

SOA-approved non-programmable calculators are allowed for the midterm tests and the final exam.

Note that this course is cross-listed with its graduate version AS9424. Exam questions for AS9424 may differ by up to 10% from those for AS3424.

General information about missed coursework

Students must familiarize themselves with the *University Policy on Academic Consideration – Undergraduate Students in First Entry Programs* posted on the Academic Calendar:
https://www.uwo.ca/univsec/pdf/academic_policies/appeals/academic_consideration_Sep24.pdf,

This policy does not apply to requests for Academic Consideration submitted for **attempted or completed work**, whether online or in person.

The policy also does not apply to students experiencing longer-term impacts on their academic responsibilities. These students should consult [Accessible Education](#).

For procedures on how to submit Academic Consideration requests, please see the information posted on the Office of the Registrar's webpage:

https://registrar.uwo.ca/academics/academic_considerations/

All requests for Academic Consideration must be made within **48 hours** after the assessment date or submission deadline.

All Academic Consideration requests must include supporting documentation; however, recognizing that formal documentation may not be available in some extenuating circumstances, the policy allows students to make **one** Academic Consideration request **without supporting**

documentation in this course. However, the examinations scheduled during official examination periods (Final Exams) are excluded from this, and therefore always require formal supporting documentation.

When a student *mistakenly* submits their one allowed Academic Consideration request **without supporting documentation** for the assessments listed above or those in the **Coursework with Assessment Flexibility** section below, the request cannot be recalled and reapplied. This privilege is forfeited.

It is advisable for students to write the exams on the date and time they are scheduled unless they really are sick and unable to write.

In summary

(a) in case you need to miss midterm tests 1, 2, or 3, you may

- request an academic consideration without supporting documents (one per term per course)
- request an academic consideration with supporting documents.
- With the Academic Advising Office's approval, the weight of the midterm (15%) will be moved to the final exam.

(b) In case you need to miss the final exam, you need to

- request an academic consideration with supporting documents
- with the Academic Advising Office's approval, a makeup exam for the final will be given in early May.

Evaluation Scheme for Missed Assessments

There will be no make-up exams for a missed midterm. For those who do legitimately miss a midterm and provide the required supporting documentation, the standard practice will be that the weight of the missed midterm will be reassigned to the final exam. If your reason is not deemed valid, then you will receive a mark of 0.

If you miss the Final Exam and your Academic Consideration has been granted, you will be allowed to write the Special Examination (the name given by the University to a makeup Final Exam). See the Academic Calendar for details (under [Special Examinations](#)), especially for those who miss multiple final exams within one examination period.

Additional Statements

Religious Accommodation

When conflicts with a religious holiday that requires an absence from the University or prohibits certain activities, students should request an accommodation for their absence in writing to the course instructor and/or the Academic Advising office of their Faculty of Registration. This notice should be made as early as possible but not later than two weeks prior to the writing or the examination (or one week prior to the writing of the test).

Please visit the Diversity Calendars posted on our university's EDID website for the recognized religious holidays:

<https://www.edi.uwo.ca>.

Accommodation Policies

Students with disabilities are encouraged to contact Accessible Education, which provides recommendations for accommodation based on medical documentation or psychological and cognitive testing. The policy on Academic Accommodation for Students with Disabilities can be found at:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/Academic_Accommodation_disabilities.pdf.

Academic Policies

The website for Registrar Services is <https://www.registrar.uwo.ca/>.

In accordance with policy,

https://www.uwo.ca/univsec/pdf/policies_procedures/section1/mapp113.pdf,

the centrally administered e-mail account provided to students will be considered the individual's official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at their official university address is attended to in a timely manner.

Scholastic offences are taken seriously and students are directed to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offence, at the following Web site:

https://www.uwo.ca/univsec/pdf/academic_policies/appeals/scholastic_discipline_undergrad.pdf.

Support Services

Please visit the Science & Basic Medical Sciences Academic Advising webpage for information on adding/dropping courses, academic considerations for absences, appeals, exam conflicts, and many other academic-related matters: <https://www.uwo.ca/sci/counselling/>.

Students who are in emotional/mental distress should refer to Mental Health@Western (<https://uwo.ca/health/>) for a complete list of options about how to obtain help.

Western is committed to reducing incidents of gender-based and sexual violence and providing compassionate support to anyone who has gone through these traumatic events. If you have experienced sexual or gender-based violence (either recently or in the past), you will find information about support services for survivors, including emergency contacts at

https://www.uwo.ca/health/student_support/survivor_support/get-help.html.

To connect with a case manager or set up an appointment, please contact support@uwo.ca.

Please contact the course instructor if you require lecture or printed material in an alternate format or if any other arrangements can make this course more accessible to you. You may also wish to contact Accessible Education at

http://academicsupport.uwo.ca/accessible_education/index.html

if you have any questions regarding accommodations.

Learning-skills counsellors at Learning Development and Success (<https://learning.uwo.ca>) are ready to help you improve your learning skills. They offer presentations on strategies for improving time management, multiple-choice exam preparation/writing, textbook reading, and more. Individual support is offered throughout the Fall/Winter terms in the drop-in Learning Help Centre, and year-round through individual counselling.

Western University is committed to a thriving campus as we deliver our courses in the mixed model of both virtual and face-to-face formats. We encourage you to check out the Digital Student Experience website to manage your academics and well-being: <https://www.uwo.ca/se/digital/>.

Additional student-run support services are offered by the USC, <https://westernusc.ca/services/>.