**TIP #1: LOCATION, LOCATION, LOCATION**  
_Serious about getting work done? Find a good location._

**THINGS TO CONSIDER:**
- Pick one place, and like it
- Get comfortable – but not too comfortable
- Look for natural light
- Swap music for ambient noise
- Turn off your phone
- Remember to leave

**ACTIVITY:**
Keeping these criteria in mind, as well as your own personal preferences when it comes to the ideal study environment, I’d like you to take a minute and write out a list that outlines a) the components that make a productive study space for you and b) locations that you can access that fit that criteria or could fit that criteria with some slight modifications to the space.

<table>
<thead>
<tr>
<th>What makes a productive study space for you?</th>
<th>What locations meet these criteria for you or could with slight modifications?</th>
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