CCFFR Business Meeting Agenda

The 69th Canadian Conference for Fisheries Research
St. John’s - Sheraton Hotel,
17:30-18:30, Saturday January 9th, 2015

Circulation of Sign-Up Sheet for persons present

I. Approval Of The Agenda
   Approved

II. Approval Of The Minutes Of January 10, 2015 (Ottawa)
   Approved by John Lark, seconded by Rick Cunjack.

III. Acknowledgements
   Many thanks are offered to ongoing support of GLIER for website/website
   maintenance (described by Dan Heath – Sharon Lackey, was on leave, so Sarah
   Jamieson took over this year), Darren for nominations, and Craig for local
   arrangements, Heather Penney for behind the scenes and taking minutes.

IV. Financial Report
   John Lark:
      We have a more structured arrangement for cash flow surrounding
      meetings and we are achieving consistent results where all costs are fully
      covered and CCFFR is able to provide enhance support of student travel
      ($9,500 this year).
      Support for local arrangements should be improved. Including: a
      handbook/written guide, easier access to a local bank that is linked to the
      corporation, easier and more consistent implementation of registration and
      tracking, systematic fundraising approach, clearer value proposition for
      sponsors (e.g. marketing package, demographics of registrants etc.)
      Access to local bank accounts takes weeks. So we can open daughter
      accounts in CCFFR’s name, rather than dealing with a new account each year.
      Suggests using EventBrite next year instead of PayPal. There is a 6% fee,
      where PayPal has a 3% fee, however, EventBrite has easier registration and
      tracking and is worth the money and simplify the system.

Comments from Dan Heath: Noted struggle with PayPal every single year.
Every year local organizer just has to turn it on, will cost money, but makes
jobs way easier. Craig Purchase: Also noted difficulty with PayPal. We lose
money with EventBrite, but also with PayPal anyway, therefore it is worth the
money.
John:
We need clearer value proposition for our sponsors, who we are, what to expect, where located in the meeting. Asking for money is a challenge for some people. Attaching that to the president is difficult. Steve Cooke has stepped up as the Director of Development for the next 3 years, and is therefore in charge of national fundraising.

News: We have returned to financial stability. Board is functioning effectively and we have responded to the DFO’s reduction in admin support. John will work with the Royal Bank to enable regional sub-bank accounts that the local arrangements chairs can access. He will also work with EventBrite to facilitate registration and receipt of funds.

V. Report From The Board
   a. Activities of the Board
   b. Motions voted during the corporation year
      i. Approval of the Budget for the 2015 meeting
   c. Payments during the Corporation year
      i. Transfer to CARS for Clemens Rigler $9,500
      ii. Accounting Fees $2,118.75
      iii. Insurance (Directors and Officers, Liability and weather) $2,728.08

VI. MOTIONS
   a. Approval of Slate for 2016-2017
      i. John Lark – Chair – Signing officer
      ii. Steven Cooke – Treasurer and Director of Development – Signing officer
      iii. Aaron Fiske – President - 2017 Meeting
      iv. Irene Gregory-Eaves – Local Arrangements – 2017 Meeting
      v. Dan Heath – Signing officer
      vi. Dylan Fraser
      vii. Jordan Rosenfeld
      viii. Darren Gillis
      ix. Margaret Docker

         Motion to approve: Rick Cunjak. Seconded by Nick Collins
   b. Approve
      i. It is moved that the Financial Statement as circulated is approved
         Motion to accept financial statement from Mike Fox, seconded by Gordon Copp.

         ii. It is moved that: Mingie Percival and Associates be appointment as CCFFR’s accountant for the 2015-2016 fiscal year
         Motion to approve continuation of services: Dan Heath, seconded: John Lark.
iii. *That all fund raising be directed to CCFFR Inc. and that transfers to CRTF be decided by the Board*

Steve Cooke: Now have increased capability of our own, no longer required. We will continue for the next 3 years and they will cut checks, at that time we will take over and cut our own cheques. Propose that we will work quite well with local arrangements and activities (Steve as Director of Development for 3 years)

Propose: John Lark, seconded: Darren Gillis.

Comments: Steve Cooke: Supported 99 students last year, and 44 this year. More money this year than last year on a per-student basis. We can do the fundraising through CCFFR Inc. then funds transferred by the board. Not a matter of supporting or not, just the amount we can support.

iv. *It is Moved that CCFFR file a financial compilation in lieu of an audit*

Have to file a tax return to prove that we aren’t making a profit
Motion: John Lark Seconded: Gordon Copp
Comments: John Lark explained the motion further.
Passed unanimously.

VII. **CLEMENS-RIGLER TRAVEL FUND**

Dan Heath: Doing well for grad student participation, but not post-docs. Wants to propose the potential for the CRTF for funding post doc travel grants as well.
Steve Cooke: Supporting the idea of funding post docs. Model of how to do this can be decided.

Thoughts on this and ideas suggested:
-Post docs pay student rate instead of general rate (Trevor Avery).
-Early career researchers do not always have an increased salary at the beginning, which makes going to CCFFR difficult. However, would not want to take from students as a post doc (Natalie Sopinka)
-Not the amount of money but encouragement, to have more early career participation (Dan Heath)
- Talk about lowest income (students) need it the most. But also the people between masters and PhDs or PhDs and post docs do not have income. So having something ‘early career – within 2 years of graduation’ may be a solution

How this will be implemented is to be decided by the board.

Motion to the board expand CRTF to incorporate early career subsidies: John Lark, seconded: Dan Heath
a. Awards and allocation criteria for CCFFR 2016
b. Canvassing & Donations
c. CARS management of CRTF funds until 2017/18

VIII. FISHERIES SOCIETY OF BRITISH ISLES STUDENT
Steve Cooke: They send a student to CCFFR, we can then send a student to SFBI. They were giving more than we were. The interest in continuing this has waned somewhat. We have to go find a student to fit the SFBI theme for that year. We did not do this, this year. We are parking it for now.

VI. UPCOMING MEETINGS

a. Venue 2017 - Montreal
   Local arrangements: Irene Gregory-Eaves
   Program chair: Marco Rodriguez
   Nomination Chair: Darren Gillis
   Director of Development: Steven Cooke

b. Venue 2018 - Edmonton
   Local arrangements: Mark Poesch
   Program chair:
   Nomination Chair: Darren Gillis
   Director of Development: Steven Cooke

   Victoria or Vancouver as a back up.

c. Venue 2019 – London
   Local arrangements: Brian Neff
   Program chair:
   Nomination Chair:
   Director of Development: Steven Cooke

d. Venue 2020 – Halifax
   Local arrangements: To Be Determined
   Program chair:
   Nomination Chair:
   Treasurer:
VIII. CJFAS Report
No representative present to report
The Journal is covering travel and registration costs for both the Stevenson and Rigler Plenary presentations.

IX. OTHER BUSINESS
Craig Purchase: Listserv hosted by Dal. Not even a mention of listserv on the website. Are we going to keep it? If so, we need to advertise it. Need institutional email address, so we could get rid of that feature. Potentially use Eventbrite for this feature.

Discussion about pros and cons of updating the listserv, it was agreed that better advertising should be done.

X. ADJOURN
Motion: John Lark, seconded: Darren Gillis