

CFI JELF Competition Timelines 2024

- Formal internal process for JELF applications begins 16 weeks prior to the external CFI deadline.
- Applicants must meet with their ADR for application approval well in advance of engaging with the Office of Research Services (ORS) for formal proposal development.
- Details of Western's JELF processes and procedures can be found in our [JELF Guidelines](#).

February 15, 2024 Competition	
Before October 18	ADR informs ORS of support for application
October 23-27	Kick-off meeting with Procurement/ORS
Thursday, November 16	Equipment list/quotes deadline to Procurement
Thursday, November 30	1st draft deadline to ORS
Thursday, January 4	Core Planning Group deadline
Thursday, February 8	Final internal submission to ORS
Thursday, February 15	ORS submit to CFI (external deadline)
Thursday, March 7	Provincial forms deadline to ORS
June 2024	CFI decisions

June 15, 2024 Competition	
Before February 13	ADR informs ORS of support for application
February 20-23	Kick-off meeting with Procurement/ORS
Thursday March 21	Equipment list/quotes deadline to Procurement
Thursday, April 4	1st draft deadline to ORS
Thursday, May 2	Core Planning Group deadline
Monday, June 10	Final internal submission to ORS
Monday, June 17	ORS submit to CFI (external deadline)
Tuesday, July 9	Provincial forms deadline to ORS
November 2024	CFI decisions

October 16, 2024 Competition	
Before June 14	ADR informs ORS of support for application
June 17-21	Kick-off meeting with Procurement/ORS
Thursday, July 18	Equipment list/quotes deadline to Procurement
Thursday, August 1	1st draft deadline to ORS
Thursday, August 29	Core Planning Group deadline
Tuesday, October 8	Final internal submission to ORS
Tuesday, October 15	ORS submit to CFI (external deadline)
Tuesday, November 5	Provincial forms deadline to ORS
March 2025	CFI decisions