INSIGHT GRANTS FUNDING OPPORTUNITY

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Canada

Presentation Outline

- ↘ **Updates**

- ↘ **Eligibility Overview**

- ↘ **Committee Structure and Committee selection**

- ↘ **Merit Review Process**

- ↘ **Joint Initiatives**

- ↘ **Application Preparation**

- ↘ **Support for applications in French**

- ↘ **Questions and Answers**

Updates

Insight Grants Deadline

- October 1, 2024, at 8 p.m. (Eastern) (check internal deadlines)

Policy on Sensitive Technology Research and Affiliations of Concern (STRAC)

Tri-agency Interdisciplinary Peer Review Committee Updates

Acfas and its Service to Assist Research in French

INSIGHT GRANTS : Objectives and features

Insight Grants support research excellence in the social sciences and humanities.

APPLICANT
Principal Investigator
Co-applicants and/or Collaborators

DURATION
2 - 5 years

VALUE
$7,000 - $100,000 (Stream A)
$100,001 - $400,000 (Stream B)

FUNDING
No separate envelope for Emerging Scholars

INSIGHT GRANTS RESULTS (2019-2022)

	Oct. 2019	Oct. 2020	Oct. 2021	Oct. 2022
Number of Committees	22	25	26	26
Number of eligible applications	(A) 602 (B) 823 T: 1,425	(A) 496 (B) 717 T: 1,213	(A) 427 (B) 657 T: 1,084	(A) 413 (B) 732 T: 1,145
Overall success rate	(A) 45,50% (B) 37,20%	(A) 56,65% (B) 49,65%	(A) 56.44% (B) 48.55%	(A) 50.60% (B) 41.12%
Requested amount	$ (A) 50,788,162 (B) 212,906,940	$ (A) 41,705,518 (B) 183,039,458	$ (A) 36, 349,321 (B) 174,565,729	$ (A)35,855,352 (B) 197,280,970
Average requested	$ (A) 84,365 (B) 258,696	$ (A) 84,083 (B) 255,285	$ (A) 85,127 (B) 265,701	$ (A) 86,817 (B) 269,510
Awarded amount	$ (A) 22,703,076 (B) 68,980,028	$ (A) 23,184,285 (B) 80,816,747	$ (A) 19,452,722 (B) 77,223,393	$ (A) 17,243,859 (B) 72,226,162
Average awarded	$ (A) 82,857 (B) 225, 424	$ (A) 82,506 (B) 227,013	$ (A) 80,717 (B) 242,080	$ (A) 82,507 (B) 239,954

Multiple Applications

Normally, researchers may not apply as an applicant for an Insight Grant and an Insight Development Grant within the same calendar year.

- **An exception** approved by SSHRC in 2017 : researchers who applied **unsuccessfully** for an Insight Development Grant in February can apply for an Insight Grant in October. SSHRC extends this exception to the multiple applications regulations for the foreseeable future. For example, researchers who applied for an Insight Development Grant in February 2024 and **were not successful** may apply for an Insight Grant in October 2024.
- A researcher who applies for an Insight Grant in October 2024 can apply for an Insight Development Grant in February 2025, provided that the objectives of the research are significantly different.

Multiple Applications

Grant Retention:

No limit to the number of applications on which a researcher may be listed as a co-applicant or collaborator.

Re-application:

A current grant holder may submit a new application for the same type of grant, but only in their grant's final year (year in which the grant holder receives the final installment of their grant).

Please refer to SSHRC's Regulations Regarding Multiple Applications for more information.

Eligibility Verification

- Subject Matter Eligibility
- Primary Objective
- Canadian primary Affiliation
- Co-applicant Affiliation
- Postdoctoral Fellows' Status
- Budget (if >30% ineligible expenses)
- Active IG awards – Multiple Applications
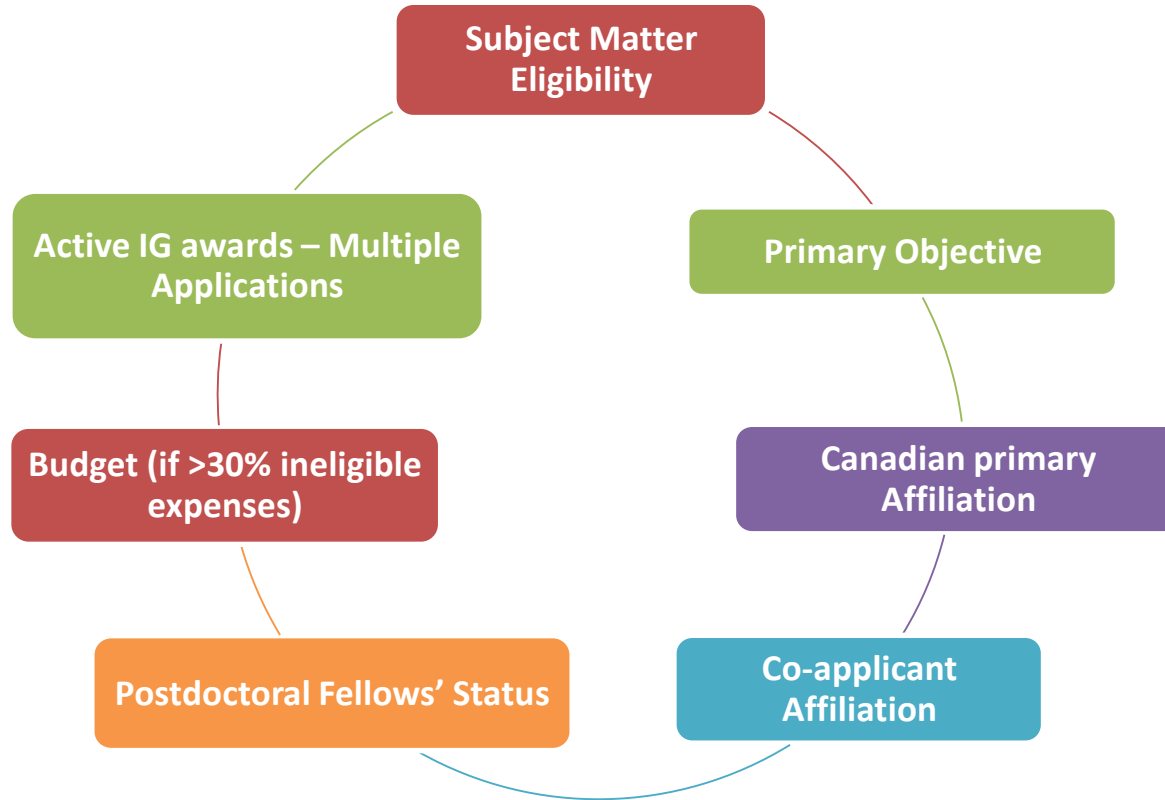
Subject Matter Eligibility (1)

- Applications to SSHRC are reviewed for eligibility based on SSHRC's **General Guidelines for the Eligibility of Subject Matter** respecting the following criteria:

  - The objectives of the proposed research or related activities must be primarily in the social sciences and humanities (aligned with SSHRC's legislated mandate).
  - The intended outcome of the research must primarily be to add to our understanding and knowledge of individuals, groups and societies.

- Applicants should apply to the agency that is responsible for the **dominant research discipline or area** as defined by the agencies' "Selecting the Appropriate Federal Granting Agency" and **General Guidelines for the Eligibility of Subject Matter** .

- For eligibility-related advice, applicants are encouraged to send a detailed summary (including the proposed objectives and expected outcomes) to the IG inbox: insightgrants@sshrc-crsh.gc.ca

Subject Matter Eligibility (2)

- SSHRC does not support most health-related research. The use of social sciences or humanities theories, methodologies and hypotheses is, in and of itself, not sufficient to make a proposal eligible for SSHRC funding.

- Health and wellness related research and Natural Science and Engineering related research: investigators should consult CIHR's and NSERC's mandate **first** to explore eligibility. CIHR and NSERC have policies and procedures in place to adjudicate the full range of social sciences and humanities research proposals related to health research as well as to natural sciences and engineering.

- Process for determining SME eligibility: an internal group assesses the eligibility of proposals whose research is related to health and wellness, and/or the natural sciences and engineering. Decision-making with regard to eligibility is entrusted to SSHRC staff and management, rather than to the merit review committees, who focus on assessing the excellence of proposals.

SUBJECT MATTER ELIGIBILITY (3): EXAMPLES OF APPLICATIONS WITH A HEALTH COMPONENT

SSHRC eligible	SSHRC ineligible
- Health education (including health literacy) - Health economics & health management; workplace safety, health insurance, health record systems - Health demography - Social or cultural definition of illness; meaning or experience of illness - Health-related humanities projects, if *not* therapeutic in nature - Health policy and governance, including health promotion - Socio-cultural determinants of health, health law and health ethics	- Clinical education of/for health care professionals - Clinical research (e.g., treatment, prevention or diagnosis of a condition, disorder, or disease; testing or evaluating the impact of interventions, medication, or medical aids) - Therapy, counselling, psychotherapy, sex therapy, art therapy, rehabilitation, speech and occupational therapy, clinical supervision, neuropsychology, validation/testing of diagnostic tools - Psychomotor and kinesiology research - Epidemiology

[Subject Matter Eligibility](#) (4): psychology applications

- SSHRC considers applications within the broad areas of personality, social, developmental, educational psychology, and theory and methods in these areas. SSHRC does not support clinical psychology research with a clear health intent, or research involving clinical trials.
- CIHR supports research in psychology that has direct relevance to, or ultimate impact on, human health, including mental health.
- NSERC supports applications related to fundamental psychological processes (ie. neuroscience; cognitive science; sensation and perception; sensorimotor integration; learning and memory; cognition and language; sleep, arousal and the chrono-biological modulation of behaviour; statistical methods for analysis of psychological data), their underlying neural mechanisms, their development within individuals, and their evolutionary and ecological context.
- For more information, please consult the [Guidelines for the Eligibility of Applications in Psychology](#).

STRAC POLICY *NEW*

↘ On January 16, 2024, the Government of Canada announced the [Policy on Sensitive Technology Research and Affiliations of Concern](#) (STRAC Policy).

↘ The policy operates using two lists that must be used in conjunction — a list of [Sensitive Technology Research Areas](#) (STRA) and a list of [Named Research Organizations](#) (NRO).

↘ Grant applications that involve conducting research and related activities that aim to advance a sensitive technology research area will not be funded if any of the researchers involved in activities supported by the grant are affiliated with, or in receipt of funding or in-kind support from, a university, research institute or laboratory connected to military, national defence or state security entities that could pose a risk to Canada's national security.

STRAC POLICY *NEW*

- In the application form, applicants will be asked if the proposed research grant aims to advance a STRA. **If not, no further action is required.**

- If so, applicants and other named roles (i.e., co-directors, co-applicants and collaborators) must complete attestation forms, available through a link in the application form, to certify they are not currently affiliated with an NRO.

- Those with named roles must provide the completed attestation forms to the applicant, who must save them as a single PDF and upload it to the STRAC Attestation module of the application form.

- For research or financial administrator: if applicant has checked "no" to the STRA question, you will not see any attestations relating to STRAC.

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STRAC POLICY *NEW*

- ↘ For applications aiming to advance a STRA, the inclusion of completed attestation forms is an eligibility issue. However, whether an application aims to advance a STRA or not will **not** affect merit review.

- ↘ If an application aiming to advance a STRA is successful, any post-award additions of participants with named roles will require completed attestation forms.

- ↘ Grantees must also inform SSHRC if the nature of their research evolves such that activities supported by the grant would aim to advance a STRA. Grant recipients cannot proceed with these new research activities until the appropriate granting agency's approval has been obtained.

- ↘ For further guidance and FAQs: [Tri-agency guidance on the Policy on Sensitive Technology Research and Affiliations of Concern (STRAC Policy) - Research security (nserc-crsng.gc.ca)](http://nserc-crsng.gc.ca)

COMMITTEE STRUCTURE

Discipline-based / Groups of disciplines

Multi/Interdisciplinary

Indigenous Research

Social Sciences and Humanities Research Council of Canada

Conseil de recherches en sciences humaines du Canada

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Committee Structure

Insight Grants	Committees
01	Philosophy
02	History
03	Fine arts, research-creation
04	Literature
05	Medieval, classics, religious studies
07	Economics
08	Sociology, demography and related fields
09	Geography, urban planning and related fields
10	Psychology
11	Political science and public administration
12	Education and social work
13	Anthropology and archaeology
14	Business, management and related fields
15	Linguistics and translation
16	Communications, media studies, gender studies, library and information science, related fields
17	Law and criminology
21	Indigenous research
22	Multidisciplinary or interdisciplinary humanities
23	Multidisciplinary or interdisciplinary social sciences
24	Tri-Agency Interdisciplinary Peer Review (TAIPR)

COMMITTEE SELECTION

→ In the application form, applicants will be asked to select the committee that they consider most appropriate for the review of their proposal, taking into account the subject and disciplines involved.

→ If the project falls under the competence of several committees, select the one closest to the main research discipline.

→ For advice on choosing a committee, applicants can send us a summary of the proposal (one page) to: insightgrants@sshrc-crsh.gc.ca, before submitting it. Applicants could also consult last IG's merit review committees list.

Inter/Multidisciplinary Applications

↘ Inter/Multidisciplinary Humanities

↘ Inter/Multidisciplinary Social Sciences

↘ Justification for requesting Inter/Multidisciplinary Evaluation (mandatory, max 1 page)

↘ For Inter/Multidisciplinary Humanities and Social Sciences committees: Relevant expertise may also be sought from the larger pool of Insight Grants committee membership.

INDIGENOUS RESEARCH (1)

SSHRC is committed to supporting and promoting social sciences and humanities research by and with Indigenous Peoples, including First Nations, Métis and Inuit Peoples.

→ Research in any field or discipline that is conducted by, grounded in or engaged with First Nations, Inuit, Métis or other Indigenous nations, communities, societies or individuals, and their wisdom, cultures, experiences or knowledge systems, as expressed in their dynamic forms, past and present.

→ Indigenous research can embrace the intellectual, physical, emotional and/or spiritual dimensions of knowledge in creative and interconnected relationships with people, places and the natural environment.

→ See SSHRC's full definition of Indigenous research for more information.

INDIGENOUS RESEARCH (2)
– SELECTING A COMMITTEE

Indigenous Research Committee (Committee 21)

→ Welcomes research proposals in any SSHRC-eligible academic field or domain of knowledge that is grounded in Indigenous worldviews or related to Indigenous Peoples.

→ Multidisciplinary committee composed of specialists in Indigenous research.

Indigenous Research in other committees

→ Project that involves Indigenous research, but applicant prefers a disciplinary-based committee that is more in line with the proposal and the researcher's profile.

INDIGENOUS RESEARCH (3)

The [Guidelines for the Merit Review of Indigenous Research](#)

   - Outline key concepts that are taken into consideration when assessing grant proposals:

   →Indigenous or traditional knowledge

   →Reciprocity

   →Community

   →Respect, relevance and contributions

   - Ensure that Indigenous research incorporating Indigenous knowledge systems (including ontologies, epistemologies and methodologies) is recognized as a scholarly contribution and meets SSHRC's standards of excellence.

INDIGENOUS RESEARCH (4)
– ELIGIBLE EXPENSES

→ Elders, Knowledge Keepers, and Indigenous people who are affiliated with not-for-profit organizations who are not already being compensated to conduct research and whose involvement is not part of a contractual obligation or professional service may receive compensation for their contributions and participation in agency-funded project, provided that the individual is not a member of the grant team.

→ Gifts, honoraria and incentives can be offered to an individual or group whose involvement in the funded research/activities is voluntary.

→ Compensation may also refer to salary as defined and explained under TAGFA.

→ See the following for more information:

- Tri-agency guideline on remuneration for Indigenous people participating in funded projects
- Tri-agency guide on financial administration (TAGFA)

Tri-Agency Interdisciplinary Peer Review Committee (1)

TAIPR Committee is a shared interdisciplinary peer review process and committee for research projects that include research areas supported by more than one agency.

- Applicants must apply via the agency responsible for the dominant component of their proposed research project: Insight Grants, Insight Development Grants, CIHR Project Grants, NSERC Discovery Horizons Grants.

- Relevant applications must represent research across advancing research areas belonging to **at least 2 of the councils:** (1) social sciences and humanities, (2) natural sciences and engineering, and (3) health and wellness, and clearly articulate interdisciplinary approaches.

- Relevant applications will be reviewed by a common interdisciplinary committee with broad expertise. Committee members are recruited from across research areas supported by all three agencies.

Tri-Agency Interdisciplinary Peer Review Committee (2): Evaluation

- This shared committee uses a harmonized evaluation process, including evaluation criteria, that differs from the usual Insight Grants process.

- Three equally weighted evaluation criteria:

  - Merit of the Proposed Research
  - Anticipated Outcomes
  - Applicant(s) Record

- **How to submit**: submit to the agency that is responsible for the dominant research discipline or area. For SSHRC applicants, select Committee 24 on your application form and complete a one-page request for inter/multidisciplinary evaluation.

- For more information, please consult the committee's landing page, Committee Peer Review Guide or send us an email.

OVERVIEW OF THE MERIT REVIEW PROCESS

Committee membership

Merit review components and process

Evaluation criteria and scoring

Communication of results and feedback

Social Sciences and Humanities Research Council of Canada   Conseil de recherches en sciences humaines du Canada

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Committee Membership

Experts drawn primarily from the academic community, as well as the public, private, and/or not-for-profit sectors, as required.

Number of committee members is determined based on the number of applications received.

Representation of the committee in terms of:
- research expertise (disciplinary or sub-disciplinary)
- sizes of institution
- geographical region
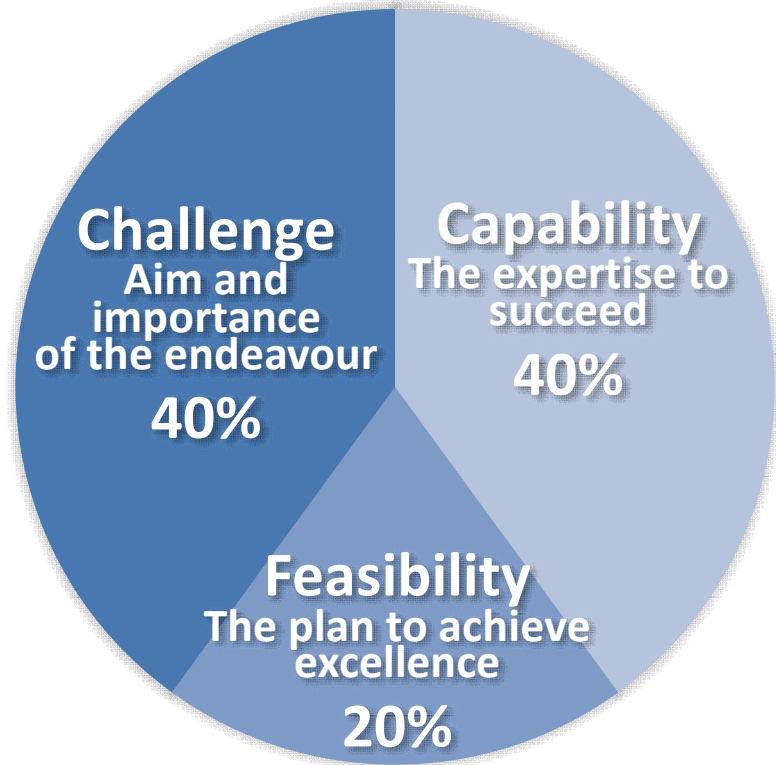- language
- stage of career
- gender

Merit Review Components and Process

- 2 Committee members are assigned as **Readers**

- 2 **external assessments** per application (where possible)
  - Suggest Assessors (maximum 3, Conflict of Interest)
  - Exclude evaluators
  - Merit review committees consider **but are not bound by** the judgments of the external assessors.

| Calibration Exercise | Submission of preliminary scores | Preliminary ranking | Flagging process | Committee discussion | Final ranking |

Evaluation and Scoring

NOTE	DESCRIPTION
5 – 6	Very good – excellent
4 – 4.9	Good – very good
3 – 3.9	Satisfactory – good
Below 3	Unsatisfactory

Merit review measures to support researchers at small institutions

- Institution size is considered in committee member recruitment process & efforts are made to obtain representation from diverse institutions from across Canada.
- Program Officers indicate applications originating from small institutions during merit review.
- [SSHRC Manual for Merit Review Committee members](#) indicates that "in considering the budget's appropriateness, members can take into account factors such as the type of institution." For example, a researcher at a more isolated institution may need to assign a larger part of their budget to travel.

Communication of Results

Results communicated to individual applicants via the SSHRC Extranet.

Results packages contain:
- *Notice of Decision*
- *External assessments received*
- *Committee Evaluation Form (if discussed)*
- *Notice of Award (if applicable)*
- *Terms and Conditions of the Award (if applicable)*

Joint Initiatives

Department of National Defence Research Initiative (1)

- A joint initiative of SSHRC and Department of National Defence (DND)

- Supports social science and humanities research aligned with areas of interest in the Canadian Armed Forces (CAF) and DND

- Fosters effective, evidence-based strategies, policies and programs in research areas identified by DND

- Supplements valued at up to $20,000 per year for three years, up to a total of $60,000 maximum, may be awarded to successful Insight Grant recipients in addition to the annual value of the Insight Grant.

Department of National Defence Research Initiative (2)

1. Personnel – Recruitment & Selection
- Selection tests

2. Readiness – Training & Development
- Emerging learning & training modalities

3. Social Processes in the Workplace
- Restorative engagement in organization
- Diversity, gender and armed forces
- Working effectively in diverse organizational teams and in cross-cultural settings
- Transition to civilian life
- Socio-cultural change in military organizations
- Psychosocial Well-Being of Minority Groups in the Workplace

4. Operational Effectiveness
- Individual, social and cultural dimensions of radicalization
- Ethical dimension of using artificial intelligence in defence and security
- Human Dimensions of Cybersecurity
- Social and cultural demands of military operations
- Gender perspectives on operations, defence, and security
- Civil-Military relations

[Sport Participation Research Initiative](#) (SPRI) (1)

- Joint Initiative with Sport Canada: supports research on matters related to enhancing participation in sports.
- How to apply: select the SPRI joint initiative and clearly indicate how the proposed research applies to the SPRI objectives.
- SPRI research grant supplements worth up to $20,000 are available to successful Insight Grant recipients, in addition to the value of their grant.
- If an application is recommended for funding but does not receive funding from SSHRC due to budgetary constraints, it is referred to Sport Canada. SPRI may consider a funding valued from $7,000 to $250,000 over 3 years (max $100,000/year).

Sport Participation Research Initiative (2)

SPRI Target Areas

Participation

System Performance

Values & Ethics

Major Games & Events

Economic & Social Development

CFI Initiative

- Canada Foundation for Innovation (CFI) : funding of Infrastructure and research support.

- Submit separate proposals to SSHRC and to the CFI which will merge before they are assessed.

- Institutions can submit proposals requesting up to $800,000 from the CFI, with a maximum total eligible cost of $2 million. The CFI funds up to 40 percent of a project's eligible infrastructure costs. Institutions must secure the remaining 60 percent of the required funding.

[Mitacs Accelerate](#) (1)

- SSHRC applicants to Insight Grants, Partnership Engage Grants, Partnership Development Grants, and Partnership Grants – Stage 2 can simultaneously apply for [Mitacs Accelerate](#) internships.

- Mitacs Accelerate supports the research internships of students and postdoctoral researchers with Canadian non-academic organizations (i.e., for-profit corporations, eligible not-for-profit corporations, municipalities, and hospitals). Each internship is cost-shared by Mitacs and the organization hosting the internship(s).

How to Apply

- Applicants must select "Mitacs Accelerate" from the joint initiative list in the SSHRC application form and **submit a completed Accelerate application form to Mitacs** within one week of the deadline of the SSHRC funding opportunity.

- Applicants will also be asked to provide summary information in their SSHRC application about the proposed internship(s).

- SSHRC merit review committees will consider the associated Mitacs internships as part of the application's overall training and mentoring plans, but they will not be evaluating the Accelerate applications.

MITACS ACCELERATE (3)

- Mitacs will conduct an internal merit review of Accelerate applications, taking into consideration the SSHRC merit review committee's evaluation of the SSHRC application.

- When the SSHRC application is unsuccessful, but still recommended for funding by the merit review committee, the applicant retains the option of pursuing funding for the Accelerate internships, so long as they can demonstrate value and feasibility without the associated SSHRC project funding.

- To access the Accelerate application form, contact a Mitacs Advisor, noting that you intend to apply through this joint initiative.

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Belmont Forum

↘ Funding agencies of the following countries have committed to working proactively to enhance co-operation and co-ordination of global environmental change research:

  • *Australia, Brazil, Canada, France, Germany, India, Japan, South Africa, the United Kingdom and the United States.*

↘ Develop proposals that involve their international colleagues and partners that speak to the BF themes.

↘ SSHRC award holders working in areas related to the BF can use their existing research funds to participate as collaborators on applications being submitted to the Belmont Forum's calls for proposals.

BELMONT FORUM

Application Preparation

Application Preparation

- Response to Previous Critiques
  - Opportunity to justify a choice made with regard to research plan or explain how previous feedback was used to improve the current proposal

- Summary of Proposed Research
  - Important introduction; be clear, thorough, use accessible language

- Detailed Description
  - provide clear and precise objectives
  - include a complete and up-to-date literature review
  - outline theoretical / conceptual framework
  - ensure methodology makes sense in terms of objectives and personnel involved

Knowledge Mobilization Plan

- Be creative, ambitious and provide justification.

- Where feasible, reach out to the community or public.

- Describe how you will maximize the results of your research and ensure their results' sustainability. See Guidelines for Effective KM.

Tri-Agency Open Access Policy

- Peer-reviewed journal articles based on agency-funded research must be made freely accessible within 12 months of publication, via:
  - *Online repositories*
  - *Open-access journals*

- The Tri-Agencies also encourage the open publication of books. Open access fees for books are an eligible expense.

- Open access costs are assessed with the quality and appropriateness of the knowledge mobilization plans. Applicants should be precise and provide justification for the amount requested.

- A review of the Tri-Agency Open Access Policy on Publications is underway. The members of the community have completed an online survey; results are available here. An updated policy will be released by the end of 2025. Grants received prior to the publication of the revised policy must continue to respect the current policy.

Description of Team and Student Training (1)

- Demonstrate the need for the team

- Describe each person's role and justify their inclusion in the research project

- Work assigned to students must be meaningful

- Refer to *Guidelines for Effective Research Training*

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DESCRIPTION OF TEAM AND STUDENT TRAINING (2)

Postdoctoral fellows' contribution and salaries

- The goal of Insight Program is to support research excellence. The principal investigator has primary responsibility for the overall intellectual direction of the research and research-related activity.

  The salaries of highly qualified personnel, including postdoctoral researchers, should be properly justified within the context of the research program. If a disproportionately high % of requested budget is allocated to a postdoc salary that is not adequately justified, the committee may question the overall feasibility of the proposed research and may consider giving a lower score on the Feasibility.

- According to SSHRC's policies: Insight Grant funds cannot be used to remunerate team members (applicant, co-applicant or collaborator). This includes postdoctoral fellows serving in any of these capacities.

Budget and Budget Justification

- When submitting your budget, it is important to:
  - Be reasonable and justify proposed expenditures
  - Relate it clearly to research objectives and methodology
  - Describe other sources of funding

- Applications will automatically fail on the Feasibility criterion if the committee deems that the budget should be reduced by **50%** or more. In addition, committee are asked to consider assigning a failing score on the Feasibility criterion if it deems that **30%** or more of the proposed budget is either not appropriate or not sufficiently justified.

Tri-Agency Guide on Financial Administration and Guidelines for Cash and In-Kind Contributions.

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Career interruptions and special circumstances

SSHRC asks merit review committees to consider career interruptions and special circumstances that have affected candidates' and co-applicants' record of research.

- **Career interruptions**: when researchers are taken away from their research work for an extended period of time for health, administrative, family or other reasons, including reasons related to the COVID-19 pandemic.
- **Special circumstances** involve slowdowns in research productivity or any circumstances that impact the progression of academic careers in a distinctive way.
  - Applicants may upload one page in the Career Interruptions and Special Circumstances module of the application form.
  - Co-applicants may provide these details as a fifth page in their Research Contributions module.

Small Institutions: Tips & Tricks for Applicants

- Applicants should consider the breadth of research training, including undergraduate research training, as appropriate, when developing their research plans and considering their past contributions to research training.
- Career interruptions & special circumstances section of CV
  - indicate heavy teaching loads and/or administrative duties
  - impact on research and/or student training activities
- Researchers at more isolated institutions may need to assign a larger part of their budget to travel. However, <u>all expenses must still be well justified in the application</u>.

Support research in official languages

SSHRC is committed to the equitable treatment of all applications submitted to the agency in either official language. SSHRC supports Canada's official languages and Official Language Minority Communities (OLMCs) by ensuring that:

→ applications can be submitted in either official language;
→ program officers support research community members in the official language of the community member's choice;
→ fully bilingual committees in the merit review process;
→ merit assessment can be carried out in both languages.

For program performance, SSHRC measures application and award rates, in line with tri-agency measures on equitable access to funding opportunities for designated groups. These figures have remained relatively stable for applications in French and English over the past ten years, with variations depending on the program. For instance: the success rates for French applications in IDG are equal to success rates for English applications.

Acfas and its Service to Assist Research in French

What ?
SARF is a French-language research support service administered by Acfas. Its purpose is to provide advice and assistance to researchers in preparing and submitting funding applications in French to the Tri-Agency research grant and graduate scholarship competitions. Services include:

- *Review and detailed assessment of applications*
- *General and strategic advisory services to researchers*
- *Information sessions and workshops*
- *External peer review services of research proposals*

To whom ?
Faculty members and graduate students located in francophone minority settings in Canada (outside Quebec)

When ?
SARF's services for all major **SSHRC funding opportunities** are currently offered for the **upcoming 2024-25 competitions**

How ?
SARF offer **fee-based services**. Cost is borne by the post-secondary institution. Services are offered by SARF through a **partnership agreement** between the post-secondary institution and Acfas

You would like your institution to subscride to the SARF program ?

Speak to the research administrators of your university to organize an information meeting!

For further inquiries about SARF, please contact :

Thierry Drapeau, PhD
Director

thierry.drapeau@acfas.ca

514-849-0045, ext 236

https://www.acfas.ca/communaute/sarf

SUBMITTING YOUR APPLICATION (1)
BE SURE TO START EARLY IF YOU HAVE A TEAM

Applicant

1. Complete and verify application and SSHRC CV.
2. Ensure all participants have included relevant attachments.
3. Submit application for institutional approval.

Co-applicant

1. Create and verify SSHRC CV.
2. Accept the invitation and upload Research Contributions (PDF).

Collaborator

1. Fill out a profile.
2. Accept invitation.

Team members' CVs will hold up the whole application if they are not complete

SUBMITTING YOUR APPLICATION (2)

- Complete all mandatory fields

- Attach all mandatory electronic uploads

- Verify and preview your application

- Click "Submit" for institutional approval

Detailed application Instructions found here:
https://www.sshrc-crsh.gc.ca/funding-financement/instructions/insight-savoir-eng.aspx

- Institutions forward applications to SSHRC
  Research or financial administrator responsibilities: SSHRC expects research administration to validate the information contained in the application. By forwarding the application, the administrator also certifies that the applicant is affiliated with the institution and that the institution is willing to administer any grant received according to SSHRC policies.

- Leave enough time

Note: PhD students and Postdoctoral Fellows may submit their application directly to SSHRC. SSHRC recommends that they inform the Office of Research Services of the institution where they propose to hold the award and confirm that it is willing to administer the award early in the process.

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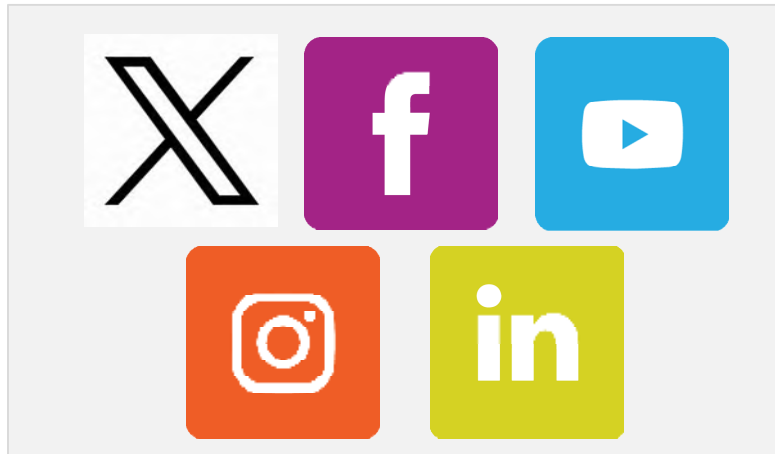
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