

# Project Grant



**CIHR IRSC**

Canadian Institutes of Health Research  
Instituts de recherche en santé du Canada

## Fall 2021 Competition

### Applicant Q&A Webinar

August 2021

# Session Outline



Updates and Reminders



Resources



Contact Information



Question and Answer Session



## Updates and Reminders

# Project Grant Fall 2021 Timelines

Key Dates	
Registration Deadline	August 18, 2021
Application Deadline	September 15, 2021
Anticipated Notice of Recommendation (NOR)	January 19, 2022
Anticipated Notice of Decision (NOD)	February 2, 2022
Funding Start Date	April 1, 2022

# NEW: Tri-Agency Interdisciplinary Peer Review Committee (TAIPR)

A new Tri-Agency interdisciplinary Peer Review (TAIPR) committee has been added to ensure the agencies have robust mechanisms to review and support interdisciplinary research.

Applicants should submit their application to the specific funding opportunity (Insight Grant, Project Fall 2021 Grant, or Discovery Horizons Grant) that is responsible for the dominant research discipline.

Applications reviewed in the TAIPR committee will undergo a distinct peer review process, and be evaluated against specific evaluation criteria. Notably, applications are competing only against applications submitted to the same Agency.

For more information, please consult the following websites: [Tri-Agency Interdisciplinary Peer Review Committee](#) landing page, the [Frequently Asked Questions](#), and [TAIPR Peer Review Guide](#).

**Note: Applicants (or applicant teams) cannot submit an identical project to more than one agency.**

**Note: Details on the inclusion of TAIPR in future competitions will be communicated in the next update to the FO.**

# NEW: Tri-Agency Interdisciplinary Peer Review Committee (TAIPR) Cont'd

Fall 2021 Project Grant applicants who wish for their application to be considered for review in the TAIPR committee:

- **Must indicate the TAIPR committee as their first suggested committee at registration.**
  - Given the specific considerations for the peer review process, **applications will not be placed into the TAIPR committee by CIHR unless the TAIPR committee is the first suggested committee of the applicant.**
  - CIHR will consult with committee Chairs and Scientific Officers in assigning applications to specific committees, and **will make the final decision on which peer review committee will review each application based on the summary of proposed research received during the Registration stage.** The final committee selected will not necessarily be your first or second choice.
- **In ResearchNet, this committee selection appears as “Tri-Agency Interdisciplinary” (TIR).**

## NEW: Extension to Early Career Researcher Status

- CIHR is extending the pause for all Early Career Researchers (ECRs) for one additional year **unless an individual submits a request to opt-out of the pause.**
  - ECR term will be extended to 0 – 84 months (from 0 – 72 months).
- Any ECRs who **wish to opt-out** can register their choice by submitting a request to the CIHR Contact Centre no later than the application deadline date.

## UPDATE: Budget

The budget justification text boxes in ResearchNet have been expanded so there is ample space to fully justify your budget items.

Be specific and clear with your requested budget and fully justify all items.

- Ensure that the budget is an **accurate assessment of the funding needed to complete the research**.
- Verify that the budget items are **eligible, reasonable and justifiable expenses**.
- You must convince the reviewers of the **resources needed to complete the project**.
- **Check for mathematical errors** in the budget.
- Ensure that all amounts **are aligned** in the budget module, proposal, and justification.

## REMINDER: Completing CVs

All participants are required to submit a CV (excluding collaborators).

### CIHR Biosketch CV

- All Canadian academic applicants **MUST** submit the **CIHR Biosketch CV** via the Canadian Common CV (CCV) interface.

### Applicant Profile CV

- Knowledge users, non-academics, Indigenous organizations, and international applicants have the choice of submitting either a [CIHR Biosketch CV](#) or an [Applicant Profile CV](#).
- The Applicant Profile CV **cannot exceed three pages** but there are no section restrictions, therefore each applicant can choose what to emphasize.
- To complete an Applicant Profile CV, download the [Applicant Profile CV](#) and complete the form as instructed.

Note: A CV is **not required** for **Collaborators** and **will not be considered in the review of the applications**. The contribution and services provided by the Collaborator(s) should be highlighted in the research proposal. Please provide the CIHR PIN numbers for your collaborators.

## REMINDER: Summary of Progress

The Summary of Progress is **mandatory for all Nominated Principal Applicants** and can be a maximum of two pages. This document supports your research proposal by allowing you to describe how your application fits into your overarching research program and to contextualize your progress and productivity.

The scope of the **Summary of Progress** includes:

- Progress / productivity
- COVID-19 impact on your research
- ECRs
- Budget requested in relation to overall funding held currently or pending

**Note:** The Summary of Progress is not a summary or a history of your application, it is not intended to duplicate CV content, nor is it extra pages for your research proposal.

# REMINDER: Sex and Gender Based Analysis (SGBA)

## Applicants

- Applicants must demonstrate how they have integrated sex and/or gender into their:
  - Research design,
  - Methods,
  - Analysis and interpretation, and/or
  - Dissemination of findings.
- Applicants are asked to review the information on “[How to integrate sex and gender in research](#)” available on the CIHR website.
- The Nominated Principal Applicant is asked to complete one of the [sex- and gender-based analysis training modules](#) available online through the CIHR Institute of Gender and Health and upload the Certificate of Completion in the Attach Other Application Material task.

# REMINDER: Sex and Gender Based Analysis (SGBA)

## Reviewers

- Reviewers will be explicitly required to include their assessment of whether SGBA is appropriate for the research being proposed.
- Reviewers will consider this in their comments within the Methods and Approaches section of their reviews as well as in overall score.
- The overall application score and written evaluation will reflect if SGBA has been suitably addressed in the research proposed.
- This is in addition to identifying whether SGBA is a strength, a weakness or not applicable to the proposal.

## REMINDER: Formatting Guidelines

- These guidelines apply to all attachments (including the research proposal) and **must** be followed to ensure readability and fairness:
  - **Font:** 12 point or larger. Do not use condensed/narrow font sizes or type density. Smaller text in tables, charts, figures, and graphs is acceptable, as long as it is legible when the page is viewed at 100%.
  - **Line spacing:** A minimum of single line spacing is required.
  - **Text colour:** black type
  - **Margins:** Not to be less than 2 cm (3/4 inch) on all sides
- CIHR may reformat and remove any pages that exceed the stated limit of the funding opportunity instructions, with no further notification to the Nominated Principal Applicant.

**Failure to comply with these requirements may negatively impact the evaluation/rating of the applications and could lead to the withdrawal from the Project Grant competition.**

## REMINDER: Research Proposal

- Your research proposal must include all crucial information (**including tables, charts, figures and photographs**) that a reviewer will need to read in order to assess your application.
- The following page limits for the research proposal will apply:
  - Research proposals submitted in English – 10 pages\*
  - Research proposals submitted in French – 12 pages.

**\*Note: Any pages over the page limit identified above will be removed with no further notification to the Nominated Principal Applicant.**

## REMINDER: Attachments

- Critical attachments are under Task 2 – Enter Proposal Information.
  - The attachment(s) contain essential information that reviewers are required to read. These include the:
    - Research Proposal
    - Summary of Progress
    - Project References
    - Response to Previous Reviews
- Other attachments permitted are under Task 7 – Attach Other Application Materials.
  - Peripheral information may be included in this task's attachments; however, reviewers are not required to read them.

## REMINDER: Response to Previous Reviews

- If resubmitting a research proposal you may include a response (max. 2 pages) to the reviews of any of your previous submissions to a Project Grant competition or any other strategic grant competition.
- You **must** include in the Attachments section **all** the reviews and Scientific Officer Notes (if available) received in that round of submission.
  - The reviews do not count toward the 2 page response limit.
- You do not have to respond to all the comments in the reviews, only those that are relevant to your revised application.

**Note: Reviewers are not obligated to read any page over the two-page response limit.**

## REMINDER: Priority Announcements

Priority Announcements (PAs) are additional sources of potential funding for highly ranked applications submitted to the Project Grant competition.

There are three types of PAs:

- **Bridge Grant / Multi-year Grant:** Applications below the Project Grant Competition's funding cut-off that are deemed relevant to a PA will be funded top-down until the PA funds are exhausted.
- **Supplemental Funding** ("Top-up"): encourage the inclusion of specific research approaches or analysis in applications **funded** by the Project Grant Competition.
- **Prizes/Awards:** Prizes or Awards are not selected by the applicant. A Prize (or Award) is allocated to the highest ranked **funded** applications that are relevant to a specific area of research and/or career stage (such as Early Career Investigators) in order to recognize excellence in research. Prizes are supplemental grant funds to support research, they are not a personal award.

## Resources

# Resources – Reference Materials

These are your core resources for submitting an application to the Project Grant competition.

- [Project Grant Program](#)
- [Funding Opportunity](#)
- [Priority Announcement Funding Opportunity](#)
- [Priority Announcements FAQ](#)
- [Project Grant FAQ](#)
- [Registration Instructions](#)
- [Application Instructions](#)
- [Acceptable Application Formats and PDF Attachments](#)
- [Peer Review Manual](#)
- [Peer Review Committee Mandates](#)
- [CCV CIHR Biosketch – Quick Reference Guide](#)
- [CCV Frequently Asked Questions](#)
- [Applicant Profile CV](#)



# Resources – Reference Materials

These reference materials cover topics related to the Project Grant competition.

Sex and Gender Based Analysis:

- [Sex, Gender and Health Research](#)
- [How to integrate sex and gender into research](#)
- [Sex and Gender Champions](#)
- [Impacts of integrating sex and gender in research](#)
- [Institute of Gender and Health online courses](#)



Articles suggested by the Institute of Gender and Health as examples of integration of sex and gender considerations and analysis:

- [Different immune cells mediate mechanical pain hypersensitivity in male and female mice](#)
- [The influence of sex and gender domains on COVID-19 cases and mortality](#)
- [Sex, Gender, and Cardiovascular Health in Canadian and Austrian Populations](#)
- [A Composite Measure of Gender and Its Association With Risk Factors in Patients With Premature Acute Coronary Syndrome](#)

# Resources – Reference Materials

These reference materials cover topics related to the Project Grant competition.

Equity and Diversity Questionnaire:

- [Equity and Diversity Questionnaire for applicants](#)

Integrated Knowledge Translation (iKT):

- [Knowledge Translation Planning](#)

Global Health

- [Global health research](#)



## Resources – Learning Materials

Learning materials can be accessed at the [Learning for Applicants](#) page. Topics relevant to the Project Grant competition can be found under the following headings:

- Project Grant
- Sex- and Gender-Based Analysis (SGBA) and Health Research
- Equity and Diversity Questionnaire



## Contact Information

Questions regarding the Project Grant Competition can be directed to the CIHR Contact Centre:



**Telephone:** 613-954-1968

**Toll Free:** 1-888-603-4178

**Email:** [support-soutien@cihr-irsc.gc.ca](mailto:support-soutien@cihr-irsc.gc.ca)

**Website:** [Project Grant Program](#)

**Hours:** Mon-Fri, 7AM-8PM Eastern  
(except holidays)

## Question and Answer Session



We invite you to join the discussion.

Please ask your question in the Question and Answer feature of the meeting.

You can also “like” a question already asked to emphasize it.