Updated Oct 2022

Ongoing Improvement Progress Report

Instructions and Report Template

As part of the protocols outlined in Western's Institutional Quality Assurance Process (IQAP), to facilitate the continuous improvement of academic programs between review cycles, in connection with the Final Assessment Report (FAR) and Implementation Plan, a monitoring process will include an Ongoing Improvement Progress Report. The outcomes of this report will be considered as part of the program's next cyclical review.

The purpose of this report is to provide an update on the operationalization of the implementation plan following a Cyclical Program Review (or the review of a New Program). This should include a brief summary of actions taken by the Program and the Dean's Office since the completion of the review (usually about three years), as well as an update on the stage of implementation for all applicable items. These include:

- whether the action item(s) are in progress, complete or no longer applicable (with a brief explanation);
- the timelines of each item and how they are progressing or expected to progress, particularly if they are diverting from original timelines in the FAR and Implementation Plan, and;
- a short description of any other program developments and improvements that have taken place following the review.
- For new programs only, an evaluation of the initial administration and resourcing of the program.

The following report template has been created for the program to report on progress made regarding recommendations presented in the Implementation Plan, and any other relevant program developments and enhancements.

- The program will complete the template and submit it to the faculty Dean's Office for sign-off.
- The program will then submit the completed Ongoing Improvement and Progress Report to the Office of Academic Quality and Enhancement (OAQE). Reports are due by June 30.
    - The OAQE will present all Ongoing Improvement and Progress Reports to SUPR-U/G. Any follow-up questions/concerns, will be communicated to the program and Dean's Office by the OAQE.

Ongoing Improvement Progress Report

Program / Faculty Information

Program	French Studies, BA	**Faculty / Affiliated University College**	Huron University College
Approval Dates of the Review	SUPR-U: October 12, 2022 ACA: October 26, 2022 Senate: November 11, 2022	**Year of the Next Review**	*2029-2030*
Link to the Programs Final Assessment Report (FAR)	*https://www.uwo.ca/pvp/vpacademic/iqap/academic_programs/iqap_reports/huronundergrad1/FAR-HUC-French-Studies-2021-22.pdf*		
If applicable, submission of follow-up report(s)	*Dates to be populated by the OAQE (if applicable)*		

	Name	**Signature**	**Date**
Program Chair/Director	David Blair, Acting Coordinator		June 26, 2025
Dean (or delegate)	Daniel Smith, Vice-President Academic, Acting Dean of Arts and Social Science		June 27, 2025

Progress Update on the Implementation Plan

Recommendations #2 and #3	Proposed Action and Follow-up	Responsibility	Timeline
Continued review of the programs in consultation with students and other stakeholders. The department should reduce the number of sub-programs offered. Given low enrolments in certain courses, consider redistributing resources within the program.	Develop a plan to restructure modules and courses, in consultation with students, faculty, academic advisors, registrar, senior leadership and program partners.	Coordinator, French Program Educational Policy Committee Dean	Plan by spring 2023 Restructuring by fall 2024

Recommendation Implemented

X Yes ☐ No ☐ Partially

If no, or partially, is implementation on schedule with the timeline? ☐ Yes ☐ No

Progress

What specific actions have been taken?

French Studies at Huron has focused its attention on the French Studies Major and French Studies Minor while eliminating other modules (Honours Specialization in French Language and Literature, Major in French Language and Literature, Minor in French Language and Literature, Specialization in French Studies, Minor in French Language). In response to the reviewers' suggestions, we have also reassessed and realigned our course content within the French Studies Major and French Studies Minor. The revised structure nests language learning within specific theme- or genre-based "content containers," as opposed to the program continuing to offer primarily generic language courses. Since 2021, some 13 new named courses have been introduced as well as 5 special topics courses. This list includes courses that enhance student's verbal fluency and help them overcome their language insecurities, courses that emphasise learning by doing, courses that develop students' reading, writing and translation skills, and advanced courses in culture and literature. The revised program structure also responds to the student need for increased timetabling flexibility through the adoption of more 0.5 courses instead of 1.0 courses.

Next Steps (if applicable)

What actions remain? Is there further follow-up?

The program will continue to consult with stakeholders in order to evaluate possibilities for further program renewal over the next few years with

the goal of building an overall program that best serves the current Huron student population. The completed reduction of modules from seven (7) to two (2) anticipates the possibility of re-expanding the program in the future following a thoughtful reassessment of student need and interest and current Huron student demographics, as well as an evaluation of available resourcing.
Additional Comments *If applicable*

Recommendations #4 and #5	Proposed Action and Follow-up	Responsibility	Timeline
We recommend that the Department of French try to recruit more actively. Consider organizing competitions for grade 12 high school students, as well as for its own students (i.e.: essay writers, debaters, video artists, spelling bees, creative writers) to increase students' enrolment and retention, and showcase the department.	• Continue participation in Huron Open House events and actively corresponding with potential incoming students. • Meet with the new VP University Growth and the Communications team to determine renewed recruitment strategies and to set program enrolment targets. • Update recruitment materials annually to reflect unique program offerings. Materials to include detailed information on courses and modules so that students can better understanding offerings at a glance. • Share materials with current students, potential recruits, and academic advising for use during current students' Intent to Register period and incoming first-year students' enrolment sessions. • Meet with current and past Chair of History regarding the specifics of their high school recruitment strategies, in particular the "History Day" initiative. • Consult department members and students to gauge ways to buttress student engagement (e.g., invitations to a "sample class, video artists or creative writing contests).	Coordinator, French Program	By fall 2023

Recommendation Implemented

X Yes ☐ No ☐ Partially

If no, or partially, is implementation on schedule with the timeline? ☐ Yes ☐ No

Progress

What specific actions have been taken?

All of the actions proposed in the recommendation have been carried out. In addition, information about our programs were presented at a meeting of the Modern Heads Subject Council Meeting of the Thames Valley District School Board, which was held at Huron in February 2025. Our program also engaged with high school students writing the DELF examinations held between May 5 and May 9 at Huron. Huron students who are registered in French Studies programs are invited to share their experience with other students in our

first-year classes. We also shared an in-depth explanation of our programs with the Huron recruitment team, who responded that this information would greatly enhance their efforts to promote French Studies. Finally, information on our courses and program is now shared on the Huron Student Life Instagram.

Next Steps (if applicable)

What actions remain? Is there further follow-up?

French Studies at Huron will continue to actively recruit students to its programs. We are discussing with Huron's recruitment office opportunities to organize a day in September in which we would welcome students in grades 11 and 12 to our classes.

Additional Comments

If applicable

Recommendation #6	Proposed Action and Follow-up	Responsibility	Timeline
We recommend that the French Program form a Student's French program association to enhance collective synergy, brainstorm, organize social and cultural events, organize peer help, advocate for their needs, etc.	• Continue offering campus film nights and conversation socials. • Continue to assess students' needs via the established formal and informal check-ins (e.g., surveys and focus groups). • Liaise with program students to examine ways of reinvigorating a French Club/Association.	Coordinator, French Program	By spring 2023

Recommendation Implemented

X Yes ☐ No ☐ Partially

If no, or partially, is implementation on schedule with the timeline? ☐ Yes ☐ No

Progress

What specific actions have been taken?

Faculty members regularly liaise with the French Club in order to support French activities on campus. The French Club has been very active with strong leadership, and students in the French Studies program regularly share information about program activities on Instagram. The lunch-time

French conversation club has been very successful, with regular attendees from both the faculty and students. Former students in our programs occasionally join the conversation club and share information with our current students about job openings and career opportunities. In addition to the monthly French film nights, the program organized experiential learning trips to the Hyland Theatre, including one in March 2025 to watch a documentary on French impressionism. The president of the French Club has maintained lines of communication with students at King's and Western informing them of activities at Huron and some of these students have attended our film nights. Faculty members in the French department on main campus have applauded this cooperative initiative.
Next Steps (if applicable) *What actions remain? Is there further follow-up?* We intend to continue to provide opportunities for students to stay engaged with faculty and with their fellow students.
Additional Comments *If applicable*

Recommendation #7	Proposed Action and Follow-up	Responsibility	Timeline
Huron French Program needs to strengthen the study abroad programs by allowing students to spend their third year abroad.	• Encourage increased participation in immersion experiences via robust advertisement of partnerships and other immersion opportunities, such as exchanges, study abroad and the federal EXPLORE program. • Seek out further potential partnerships and immersion opportunities both domestically and abroad, thus increasing student choice and immersion accessibility. • Raise awareness in program courses about the opportunities that exist and why each one represents a high-impact learning experience that can increase job market outcomes and professional competency.	Coordinator, French Program Faculty, French Program	By winter 2023 By spring 2024 Ongoing
Recommendation Implemented X Yes ☐ No ☐ Partially			

If no, or partially, is implementation on schedule with the timeline? ☐ Yes ☐ No

Progress

What specific actions have been taken?

The program has been working with the Community Partnerships office at Huron to seek out potential partnerships and immersion opportunities. The program organises an experiential learning trip to Cannes during reading week in February and a number of our students participate in the EXPLORE program. Faculty members also organized a trip to the Théatre Denise-Pelletier in Montreal to attend the play Iphégénie, following which students in the course At Play met with the producers and actors from the play.

Next Steps (if applicable)

What actions remain? Is there further follow-up?

The program will continue to consider innovative immersion experiences for students.

Additional Comments

If applicable

Recommendation #9	Proposed Action and Follow-up	Responsibility	Timeline
We recommend that the Huron French Program consider offering courses for professionals, such as medical French, administrative French, French for tourism and hospitality.	• Liaise with the Community Partnerships Office to discuss potential opportunities. • Advertise any French-adjacent internship opportunities. • Consider offering special-interest technical courses. Engage in a discussion with Western Continuing Studies regarding possible opportunities.	Coordinator, French Program	By spring 2023

Recommendation Implemented X Yes ☐ No ☐ Partially If no, or partially, is implementation on schedule with the timeline? ☐ Yes ☐ No
Progress *What specific actions have been taken?* Students planning to become teachers were given the opportunity to serve as French tutors at the Boys and Girls Club in London. The FRE3301 course in Contemporary Translation provides students the opportunity to engage in translation projects that serve their career plans, for example the translation of conference proceedings in Psychology, a manual on project management, philosophical essays and children's literature used as teaching material.
Next Steps (if applicable) *What actions remain? Is there further follow-up?*
Additional Comments *If applicable*

Note: The total number of expandable text boxes will be dependent on the number of prioritized recommendations appearing in the program's most recent Final Assessment Report (FAR).

Continuous Program Enhancement
What additional initiatives or changes has the program been working on in relation to continuous program improvement?