

Notice of Service Interruption/Area Closure

Service Interruption Request Form

Interruption Title: *

Provide a short interruption title (ex. CMLP SEB TEB Domestic Hot Water Shutdown)

Medway Parking Lot closure - March 9- Until Further notice, 2026

Start Date/Time: *

3/9/26 12:30 pm

End Date/Time: *

3/27/26 4:00 pm

Notes (ex. Daily, Continuous, Monday-Saturday, 3:00pm Wednesday - 3:00pm Thursday Etc.)

Is this service interruption scheduled to start within the next 2 business days? *

☒ Yes

Reason for 'Last Minute' Service Interruption Request: *

Emergency closure due to response to rising water levels and risk of flooding.

Have you contacted the necessary Building/Department coordinators? (Link to Contact List below) *

☒ Yes

Building/Department Coordinator Contact List link:

<https://westernu.atlassian.net/wiki/spaces/fmcs/pages/2145288499/Service+Interruptions+Department+Building+Coordinators+Contact+List>

Please list the Building/Department coordinators contacted: *

Garett Goulin, William Chanteler, Jeff Adley

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Does the Building or Area contain a General Use Space/s *

For General University Spaces the Department of Institutional Budgeting and Planning (IPB) should be contacted. Refer to the list below:

☒ No

List of General Use Spaces: *

Select all the Building/Area affected

None

Area(s) / Building(s) Affected: *

This field is a multi-select dropdown.

Medway Parking Lot

Areas/Rooms Affected, Alternate Route/Service: *

Medway Parking Lot

Interruption Category:

- ☒ Parking / Loading Dock
- ☒ Renovations / Capital Project
- ☒ Roadway / Sidewalk

Service to be Interrupted: *

If service is not listed, in the dropdown scroll down to the very bottom and select "other" to input a new option. This field is a multi-select dropdown.

Parking Lot

Description/Reason for Project: *

As part of the response to rising water levels and risk of flooding, effective immediately and until further notice, this area is closed to vehicular and pedestrian traffic. This area will re-open when the "All Clear" is issued and it is safe to do so.

Requester Name: *

Garrett Goulin

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Western Trade Site Contact? *

☒ No

Contractor Involvement? *

☒ No

Trade Assistance Required? *

☒ No

Requested Reviewers: *

This field is a multi-select dropdown.

None (Notification Only)

Identified Potential Safety Hazards: *

☒ No Safety Hazards Identified

Identified Impact to Accessibility *

☒ No Accessibility Impact Identified

Notes:

Project Number (if applicable):

Capital Project Link (if applicable):

Requested On:

Notice of Service Interruption/Area Closure

3/9/26 12:24 pm

APPROVED

By Akhtar Iqbal at 1:41 pm, Mar 09, 2026