



Western Arts & Humanities

Department of Languages and Cultures
Course outline for 2020/2021



Although this academic year might be different, Western University is committed to a **thriving campus**. We encourage you to check out the [Digital Student Experience](#) website to manage your academics and well-being. Additionally, the following link provides available resources to support students on and off campus: <https://www.uwo.ca/health/>.

1. Technical Requirements:



Laptop or computer



Stable internet connection



Working microphone



Working webcam
(Suggested)

2. Course Overview and Important Dates:

Delivery Mode	Dates	Time
Online	Depending on the section	Depending on the section

*Details about design and delivery of the course are listed below in Section 4



Classes Start	Reading Weeks	Classes End	Study day(s)	Exam Period
September 9	November 2 - 8	December 9	December 10	December 11 - 22
January 4	February 13 - 21	April 5	April 6 and 7	April 8 - 30

*November 30, 2020: Last day to drop a full course without penalty

3. Contact Information



Course Coordinator	Contact Information
Ana García-Allén	agarcia@uwo.ca

Instructor(s) or Teaching Assistant(s)	Contact Information
TBA	

4. Course Description and Design

Antirequisite: Grade 12U Spanish

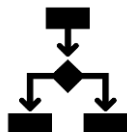
Using traditional and communicative practices (songs, videos, films, games) this course prepares students to interact in a daily life context and provides the foundation for continued studies in Spanish. Intended for students with little or no knowledge of Spanish.

The course is designed to enable students to learn the basic vocabulary and grammatical structures of written and oral Spanish in order to permit the learner to communicate with Spanish speakers about everyday matters.

Spanish 1030 is a blended* (synchronous and asynchronous) course which uses a communicative and active learning approach, calling on you to participate actively in the process of discovering the Spanish language.

Mode	Dates	Time	Frequency
Virtual synchronous	Depending on the section	2 hours (twice a week)	weekly
Virtual asynchronous	On your own time	1-2 hours	weekly

* Section 650 is completely asynchronous



Virtual **synchronous** learning refers to the virtual classes that will take place on zoom during the scheduled class time. All the students enrolled in the same section of the course will engage in learning at the same time.

Virtual **asynchronous** learning refers to the time that students are supposed to work independently. Materials and assignments will be provided for students to study and complete them in a given timeframe. Students will access and learn the content at the time and location of their choice.

- Asynchronous pre-work must be completed prior to synchronous sessions
- Participation and progress at synchronous sessions is required
- Missed online homework should be completed within 5 days, there will be a 20% penalty per day late

Class Management and course updates will be posted to OWL: <http://owl.uwo.ca>.

Course material will be available on OWL and on VHL (Online Learning Platform): <https://www.vhlcentral.com>. When purchasing your textbook, you will get access to VHL. All online video tutorials, activities, lesson tests, exams, and most of the assessments will be posted on VHL.

5. Learning Outcomes



Upon successful completion of this course, students will be able to:

- Handle survival situations in terms of language use
- Interact with others in a daily life context (about weather, daily routine, relationships, student life, news, etc.)
- Relate past experiences, to give and ask for information, to express feelings and opinions, to describe a person, a thing or an event in the present and the past
- Read and understand short Spanish texts
- Recognize and describe some aspects of the Spanish-speaking Culture
- Demonstrate a basic understanding of idiomatic expressions, that is, Spanish sayings

6. Course Content and Schedule*

Please come prepared to class, all the assignments and pre-activities that you need to be done before every synchronous class will be available on VHL. The deadline is always the time the class starts. A more detailed course content, including list of pre-activities before every class, can be found on OWL.



Week	Dates	Topic	Assessments
1	Sept 9 – 13	Presentation	
2	Sept 14 – 20	Lesson 1	
3	Sept 21 – 27	Lesson 1	
4	Sept 28 – Oct 4	Lesson 2	Lesson Test 1 (2%)
5	Oct 5 – 11	Lesson 2	
6	Oct 12 – 18	Lesson 3	
7	Oct 19 – 25	Lesson 3	Lesson Test 2 (2%)
8	Oct 26 – Nov 1	Lesson 3 & 4	Composition in class 1 (4%)
9	Nov 2 – 8	Reading Week	
10	Nov 9 – 15	Lesson 4	Lesson Test 3 (2%)
11	Nov 16 – 22	Lesson 4 & 5	Lesson Test 4 (2%)
12	Nov 23 – 29	Lesson 5	Exam 1 (8%)
13	Nov 30 – Dec 6	Lesson 5 & Review	Video Presentation (10%)
14	Dec 7 – 9	Review	Lesson Test 5 (2%) Communicative Evaluation 1 (8%)
		Christmas Holidays	
15	Jan 4 – 10	Lesson 6	
16	Jan 11 – 17	Lesson 6	
17	Jan 18 – 24	Lesson 7	Lesson Test 6 (2%)
18	Jan 25 – 31	Lesson 7	
19	Feb 1 – 7	Lesson 7 & 8	Lesson Test 7 (2%)
20	Feb 8 – 14	Lesson 8	Composition in class 2 (4%)
21	Feb 15 – 21	Reading Week	
22	Feb 22 – 28	Lesson 8	
23	Mar 1 – 7	Lesson 9	Lesson Test 8 (2%)
24	Mar 8 – 14	Lesson 9	Exam 2 (8%)
25	Mar 15 – 21	Lesson 9	Lesson Test 9 (2%)
26	Mar 22 – 28	Review	Book Project (10%)
27	Mar 29 – Apr 4	Review	Communicative Evaluation 2 (8%)
28	Apr 5	Review	Communicative Evaluation 2 (Cont')

*Subject to change

7. Online Participation and Engagement



- Students are expected to participate and engage with content as much as possible
- Students are expected to participate during synchronous sessions
- Students are encouraged to come to synchronous sessions with questions and doubts about the grammar and vocabulary assigned to do asynchronously

8. Evaluation

Below is the evaluation breakdown. Any deviations will be communicated



COURSE EVALUATION	
Participation & Progress (2x4%)	8%
Online homework (9x1%)	9%
9 Lesson Test (9x2%)	18%
2 Compositions in class (2x4%)	8%
2 Exam: Multi-Lesson (2x8%)	16%
4 Conversation Labs (4x1%)	4%
2 Communicative Evaluations (2x8%)	16%
Video Presentation (1st semester)	10%
Book Project (2nd semester)	10%
Research Participation	1%
TOTAL	100%

(detailed explanation of each course component can be found on OWL)

- Students should check the VHL site quite regularly and complete the work assigned
- All assignments are due right before your synchronous class starts, unless otherwise specified
- Written assignments will be submitted to Turnitin (statement in policies below)
- Rubrics will be used to evaluate assessments and will be posted with the instructions in OWL
- There will be **no make-up assessments**: lesson tests, exams, compositions, communicative evaluations, video presentation or book project presentation, **in this course**.

If a student misses an assessment and academic consideration is granted, the percentage of the assessment missed will be added to the next assessment percentage of that type. If there are no more assessments of the same type, the percentage will be added to the oral evaluation 2.

Click [here](#) for a detailed and comprehensive set of policies and regulations concerning examinations and grading. The table below outlines the University-wide grade descriptors.

A+	90-100	One could scarcely expect better from a student at this level
A	80-89	Superior work which is clearly above average
B	70-79	Good work, meeting all requirements, and eminently satisfactory
C	60-69	Competent work, meeting requirements
D	50-59	Fair work, minimally acceptable
F	below 50	Fail

Information about late or missed evaluations:

- Only late online homework will be allowed. 20% will be missed for every day late
- No make-up assessments will be offered.

9. Communication:



- Students should check the OWL site every 24 – 48 hours
- Updates will be provided periodically on the OWL announcements. When the instructors add an announcement on OWL all the students will receive an email
- Students should email their instructor(s) and teaching assistant(s) using UWOemail account
- Emails will be monitored daily, Monday to Friday, and students will receive a response in 24 – 48 hours

10. Office Hours and Spanish tutors:



- Office hours with your instructor will be held remotely using Zoom
- Students will be able to sign up for an appointment using Sign Up on OWL. Office hours times will be posted on the main page of OWL
- Students will be able to drop into Spanish tutors as many times as they want. Availability will be posted on OWL and updated as necessary

11. Resources

- All resources will be posted in:
 - OWL** (Class Management, rubrics, class PPTs, course updates), and
 - VHL** (Textbook, daily homework, quizzes, tests, composition, oral exams, etc.)



- Required textbook:
 - Vistas -Volume 1 (1-10; Loose Leaf) Supersite Plus Package**
 - José A. Blanco, Philip Redwine Donley
 - Vista Higher Learning, 6th Edition (2020)

12. Professionalism & Privacy:

Western students are expected to follow the [Student Code of Conduct](#). Additionally, the following expectations and professional conduct apply to this course:



- Students are expected to follow online etiquette expectations provided on OWL
- All course materials created by the instructor(s) are copyrighted and cannot be sold/shared
- Recordings are not permitted (audio or video) without explicit permission
- Permitted recordings are not to be distributed
- Students will be expected to take an academic integrity pledge before some assessments

13. How to Be Successful in this Class:

Students enrolled in this class should understand the level of autonomy and self-discipline required to be successful.



1. Invest in a planner or application to keep track of your courses. Populate all your deadlines at the start of the term and schedule time at the start of each week to get organized and manage your time
2. Make it a daily habit to log onto VHL and OWL to ensure you have seen everything posted to help you succeed in this class
3. Follow weekly checklists created on OWL or create your own to help you stay on track.
4. Take notes as you go through the lesson material. Treat this course as you would a face-to-face course. Keeping handwritten notes will help you learn more effectively than just reading or watching the videos. Handwriting when learning a language is essential.
5. Connect with others. Try forming an online study group and try meeting on a weekly basis for study and peer support.
6. Do not be afraid to ask questions. If you are struggling with a topic, ask for help, contact your instructor(s) and or the Spanish tutors(s).
7. Reward yourself for successes. It seems easier to motivate ourselves knowing that there is something waiting for us at the end of the task.

14. Western Academic Policies and Statements

Absence from Course Commitments

[Policy on Academic Consideration for Student Absences](#)

In the interest of the health and safety of students and health care providers, you are no longer required to seek a medical note for absences this term. If you are unable to meet a course requirement due to illness you should use the [Illness Reporting Tool](#). This tool takes the place of the need to submit a medical note and the Self-Reported Absence System formally used by undergraduate students.

You are required to self-report every day that you are ill and unable to complete course commitments. Details about when you should submit missed work, the format of the missed work can be found in the Section 7. Evaluation above. Students should communicate promptly with their instructor and use this tool with integrity.

Please be aware that if the instructor considers that too many illness reports have been submitted or that the timing of the illness reports coincides always with assessments or assignments, the coordinator of the course will be notified, and further actions will be taken.

Accommodation for Religious Holidays

The policy on Accommodation for Religious Holidays can be viewed [here](#).

Special Examinations

A Special Examination is any examination other than the regular examination, and it may be offered only with the permission of the Dean of the Faculty in which the student is registered, in consultation with the instructor and Department Chair. Permission to write a Special Examination may be given on the basis of compassionate or medical grounds with appropriate supporting documents. To provide an opportunity for students to recover from the circumstances resulting in a Special Examination, the University has implemented Special Examinations dates. These dates as well as other important information about examinations and academic standing can be found [here](#).

Academic Offenses

“Scholastic offenses are taken seriously, and students are directed [here](#) to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offense.

Accessibility Statement

Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Accessible Education (AE) at 661-2111 x 82147 for any specific question regarding an accommodation or review [The policy on Accommodation for Students with Disabilities](#).

Correspondence Statement

The centrally administered **e-mail account** provided to students will be considered the individual's official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at his/her official university address is attended to in a timely manner. You can read about the privacy and security of the UWO email accounts [here](#).

Turnitin and other similarity review software

All assignments will be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. Students will be able to view their results before the final submission. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University and [Turnitin.com](#).

Copyright and Audio/Video Recording Statement

Course material produced by faculty is copyrighted and to reproduce this material for any purposes other than your own educational use contravenes Canadian Copyright Laws. You must always ask permission to record another individual and you should never share or distribute recordings.

Rounding of Marks Statement

We strive to maintain high standards that reflect the effort that both students and faculty put into the teaching and learning experience during this course. All students will be treated equally and evaluated based only on their actual achievement. **Final grades** on this course, irrespective of the number of decimal places used in marking individual assignments and tests, will be calculated to one decimal place and rounded to the nearest integer, e.g., 74.4 becomes 74, and 74.5 becomes 75. Marks WILL NOT be bumped to the next grade or GPA, e.g. a 79 will NOT be bumped up to an 80, an 84 WILL NOT be bumped up to an 85, etc. The mark attained is the mark you achieved, and the mark assigned.

15. Support Services

The following links provide information about support services at Western University.

[Academic Counselling \(Science and Basic Medical Sciences\)](#)

[Appeal Procedures](#)

[Registrarial Services](#)

[Student Development Services](#)

[Student Health Services](#)