



Western Arts&Humanities

Department of Languages and Cultures
Course outline for 2022/2023



Section 650

1. Technical Requirements:



Laptop or computer



Stable internet
connection



Working microphone



Working webcam
(Suggested)

2. Course Overview and Important Dates:



Delivery Mode	Dates	Time
Online Asynchronous	On your own time	4-6 hours or as needed

*Details about design and delivery of the course are listed below in Section 4

Classes Start	Reading Weeks	Classes End	Study day(s)	Exam Period
September 8	Oct 31 – Nov 6	December 8	December 9	December 10 - 22
January 9	February 18 - 26	April 10	April 11 and 12	April 13 - 30

*November 30, 2021: Last day to drop a full course without penalty

3. Contact Information



Instructor	Contact Information
TBA	

Course Coordinator	Contact Information
Dr. Alba Devo	adevo@uwo.ca

4. Course Description and Design

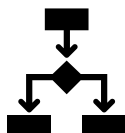
Antirequisite: Grade 12U Spanish

Using traditional and communicative practices (songs, videos, films, games) this course prepares students to interact in a daily life context and provides the foundation for continued studies in Spanish. Intended for students with little or no knowledge of Spanish.

The course is designed to enable students to learn the basic vocabulary and grammatical structures of written and oral Spanish in order to permit the learner to communicate with Spanish speakers about everyday matters.

Spanish 1030 section 650 is an online* (virtual asynchronous) course which uses a communicative and active learning approach, calling on you to participate actively in the process of discovering the Spanish language.

Mode	Dates	Time	Frequency
Virtual asynchronous	On your own time	4-6 hours or as needed	weekly



Virtual **asynchronous** learning refers to a teaching approach where the students study the course content independently. Materials and assignments will be provided for students to study and complete them in a given timeframe. Students will access and learn the content at the time and location of their choice.

- ☒ Work must be completed prior the due dates
- ☒ Participation and progress are required
- ☒ Missed online homework should be completed within 5 days, there will be a 20% penalty per day late

- Class Management and course updates will be posted to OWL: <http://owl.uwo.ca>.
 - Course material will be available on OWL and on VHL (Online Learning Platform): <https://www.vhlcentral.com>
- When purchasing your textbook, you will get access to VHL.

5. Learning Outcomes



Upon successful completion of this course, students will be able to:

- Handle survival situations in terms of language use
- Interact with others in a daily life context (about weather, daily routine, relationships, student life, news, etc.)
- Relate past experiences, to give and ask for information, to express feelings and opinions, to describe a person, a thing or an event in the present and the past
- Read and understand short Spanish texts
- Recognize and describe some aspects of the Spanish-speaking Culture
- Demonstrate a basic understanding of idiomatic expressions, that is, Spanish sayings

6. Course Content and Schedule*

A detailed course content, including list of pre-activities before every class, can be found on OWL.



Week	Dates	Topic	Assessments
1	Sept 8		
2	Sept 12 – 16		
3	Sept 19 – 23		
4	Sept 26 – 30		
5	Oct 3 – 7		
6	Oct 10– 14		
7	Oct 17 – 21		
8	Oct 24 – 28		
9	Oct 31 – 4	Reading Week	
10	Nov 7 – 11		
11	Nov 14 – 18		
12	Nov 21 – 25		
13	Nov 28 – Dec 2		
14	Dec 5 – 8		
		Christmas Holidays	
15	Jan 9 – 13		
16	Jan 16 – 20		
17	Jan 23 – 27		
18	Jan 30 – Feb 3		
19	Feb 6 – 10		
20	Feb 13 – 17		
21	Feb 20 – 24		
22	Feb 27 – Mar 3	Reading Week	
23	Mar 6 – 10		
24	Mar 13 – 17		
25	Mar 20 – 24		
26	Mar 27 – 31		
27	Apri 3- 7		

*Subject to change

7. Participation and Engagement



- ☒ Students are expected to participate and engage with content as much as possible
- ☒ Students are expected to hand-in their activities according to the calendar
- ☒ Students are encouraged to ask questions about the grammar and vocabulary assigned to study independently to the instructor as much as needed

8. Evaluation

Below is the evaluation breakdown. Any deviations will be communicated



COURSE EVALUATION	
Online Supersite Homework	14%
8 Lesson Online Quizzes (8x2%)	16%
2 Midterm tests (2x10%)	20%
4 Oral Assessments (4x2.5)	10%
4 Written Assessments (4x2.5)	10%
Final Exam	30%
TOTAL	100%

(Detailed explanation of each course component can be found on OWL)

- ☒ Students should check the VHL and OWL sites often and complete the work assigned
- ☒ All assignments have a specific due date, unless otherwise specified
- ☒ Written assignments will be submitted via VHL
- ☒ Rubrics will be used to evaluate assessments and will be posted with the instructions in OWL
- ☒ There will be **no make-up assessments**: lesson tests, midterm test, oral assessments or written assessments **in this course**.

If a student misses an assessment and academic consideration is granted, the percentage of the assessment missed will be added to the next assessment percentage of that type. If there are no more assessments of the same type, the percentage will be added to the Final Exam.

Click [here](#) for a detailed and comprehensive set of policies and regulations concerning examinations and grading. The table below outlines the University-wide grade descriptors.

A+	90-100	One could scarcely expect better from a student at this level
A	80-89	Superior work which is clearly above average
B	70-79	Good work, meeting all requirements, and eminently satisfactory
C	60-69	Competent work, meeting requirements
D	50-59	Fair work, minimally acceptable
F	below 50	Fail

Information about late or missed evaluations:

- ☒ **Only late online homework will be allowed.** 20% will be missed for every day late.
- ☒ No make-up assessments will be offered

9. Communication:



- ☒ Students should check the OWL site every 24 – 48 hours
- ☒ Updates will be provided periodically on the OWL announcements. When the instructors add an announcement on OWL, all the students will receive an email
- ☒ Students should email their instructor(s) and teaching assistant(s) using UWO email account
- ☒ Emails will be monitored daily, Monday to Friday, and students will receive a response in 24 – 48 hours

10. Office Hours and Spanish tutors:



- ☒ Office hours with your instructor will be held remotely synchronously.
- ☒ Students will be able to sign up for an appointment directly with their Instructor.
- ☒ Students will be able to drop into Spanish tutors as many times as they want. Availability will be posted on OWL and updated as necessary

11. Resources



- ☒ All resources will be posted in:
OWL (Class Management, rubrics, class PPTs, course updates), and
VHL (Textbook, daily homework, quizzes, tests, composition, exams, etc.)

- ☒ Required textbook:

SECTION 650: Online Asynchronous
Vistas -Volume 1 (1-10; Loose Leaf) **Supersite Plus Package**
José A. Blanco, Philip Redwine Donley
Vista Higher Learning, 6th Edition (2020)

12. Professionalism & Privacy:



Western students are expected to follow the [Student Code of Conduct](#). Additionally, the following expectations and professional conduct apply to this course:

- ☒ Students are expected to follow online etiquette expectations provided on OWL
- ☒ All course materials created by the instructor(s) are copyrighted and cannot be sold/shared
- ☒ Recordings are not permitted (audio or video) without explicit permission
- ☒ Permitted recordings are not to be distributed
- ☒ Students will be expected to take an academic integrity pledge before some assessments

13. How to Be Successful in this Class:



Students enrolled in this class should understand the level of autonomy and self-discipline required to be successful.

1. Invest in a planner or application to keep track of your courses. Populate all your deadlines at the start of the term and schedule time at the start of each week to get organized and manage your time
2. Make it a daily habit to log onto VHL and OWL to ensure you have seen everything posted to help you succeed in this class
3. Follow weekly checklists created on OWL or create your own to help you stay on track.
4. Take notes as you go through the lesson material. Keeping handwritten notes will help you learn more effectively than just reading or watching the videos. [Handwriting when learning a language is essential.](#)
5. Connect with others. Try forming a study group and try meeting on a weekly basis for study and peer support.
6. Do not be afraid to ask questions. If you are struggling with a topic, ask for help, contact your instructor(s) and or the Spanish tutors(s).
7. Reward yourself for successes. It seems easier to motivate ourselves knowing that there is something waiting for us at the end of the task.

14. Western Academic Policies and Statements

Absence from Course Commitments

[Policy on Academic Consideration for Student Absences](#)

In the interest of the health and safety of students and health care providers, you are no longer required to seek a medical note for absences this term. If you are unable to meet a course requirement due to illness you should use the [Illness Reporting Tool](#). This tool takes the place of the need to submit a medical note and the Self-Reported Absence System formally used by undergraduate students.

You are required to self-report every day that you are ill and unable to complete course commitments. Details about when you should submit missed work, the format of the missed work can be found in the Section 7. Evaluation above. Students should communicate promptly with their instructor and use this tool with integrity.

Please be aware that if the instructor considers that too many illness reports have been submitted or that the timing of the illness reports coincides always with assessments or assignments, the coordinator of the course will be notified, and further actions will be taken.

Accommodation for Religious Holidays

The policy on Accommodation for Religious Holidays can be viewed [here](#).

Special Examinations

A Special Examination is any examination other than the regular examination, and it may be offered only with the permission of the Dean of the Faculty in which the student is registered, in consultation with the instructor and Department Chair. Permission to write a Special Examination may be given on the basis of compassionate or medical grounds with appropriate supporting documents. To provide an opportunity for students to recover from the circumstances resulting in a Special Examination, the University has implemented Special Examinations dates. These dates as well as other important information about examinations and academic standing can be found [here](#).

Academic Offenses

"Scholastic offenses are taken seriously, and students are directed [here](#) to read the appropriate policy, specifically, the definition of what constitutes a Scholastic Offense.

Accessibility Statement

Please contact the course instructor if you require material in an alternate format or if you require any other arrangements to make this course more accessible to you. You may also wish to contact Accessible Education (AE) at 661-2111 x 82147 for any specific question regarding an accommodation or review [The policy on Accommodation for Students with Disabilities](#).

Correspondence Statement

The centrally administered **e-mail account** provided to students will be considered the individual's official university e-mail address. It is the responsibility of the account holder to ensure that e-mail received from the University at his/her official university address is attended to in a timely manner. You can read about the privacy and security of the UWO email accounts [here](#).

Turnitin and other similarity review software

All assignments will be subject to submission for textual similarity review to the commercial plagiarism detection software under license to the University for the detection of plagiarism. Students will be able to view their results before the final submission. All papers submitted for such checking will be included as source documents in the reference database for the purpose of detecting plagiarism of papers

subsequently submitted to the system. Use of the service is subject to the licensing agreement, currently between Western University and [Turnitin.com](https://www.turnitin.com).

Copyright and Audio/Video Recording Statement

Course material produced by faculty is copyrighted and to reproduce this material for any purposes other than your own educational use contravenes Canadian Copyright Laws. You must always ask permission to record another individual and you should never share or distribute recordings.

Rounding of Marks Statement

We strive to maintain high standards that reflect the effort that both students and faculty put into the teaching and learning experience during this course. All students will be treated equally and evaluated based only on their actual achievement. **Final grades** on this course, irrespective of the number of decimal places used in marking individual assignments and tests, will be calculated to one decimal place and rounded to the nearest integer, e.g., 74.4 becomes 74, and 74.5 becomes 75. Marks WILL NOT be bumped to the next grade or GPA, e.g. a 79 will NOT be bumped up to an 80, an 84 WILL NOT be bumped up to an 85, etc. The mark attained is the mark you achieved, and the mark assigned.

15. Support Services

The following links provide information about support services at Western University.

[Academic Counselling \(Science and Basic Medical Sciences\)](#)

[Appeal Procedures](#)

[Registrarial Services](#)

[Student Development Services](#)

[Student Health Services](#)