SCANNING REQUEST FORM

Date: October 4, 2017  Time: 9:05 a.m.

Instructor Information (please print)
Name: Add instructor's name (one or more)  Phone: x8---
E-mail (from Western Directory): userid@uwo.ca
OWL Login (must be Faculty/Staff User ID only): userid
(for the DAT file)

Course Name and Number: CRS 1234 (001)
Number of Exam Sheets (including answer sheet): 55 (must include count)
Submitted by: Add T.A./Staff person's name  Phone: ext. or cell phone

*Condition of the forms may affect the ability of the machine to perform the scan.

MULITPLE SETS OR VERSIONS

SCANNING REQUEST FORM

Date: October 4, 2017  Time: 9:05 a.m.

Instructor Information (please print)
Name: Add instructor's name (one or more)  Phone: x8---
E-mail (from Western Directory): userid@uwo.ca
OWL Login (must be Faculty/Staff User ID only): userid
(for the DAT file)

Course Name and Number: CRS 1234 (001)
Number of Exam Sheets (including answer sheet): v111 - 52  v222 - 56
Submitted by: Add T.A./Staff person's name  Phone: ext. or cell phone

*Condition of the forms may affect the ability of the machine to perform the scan.