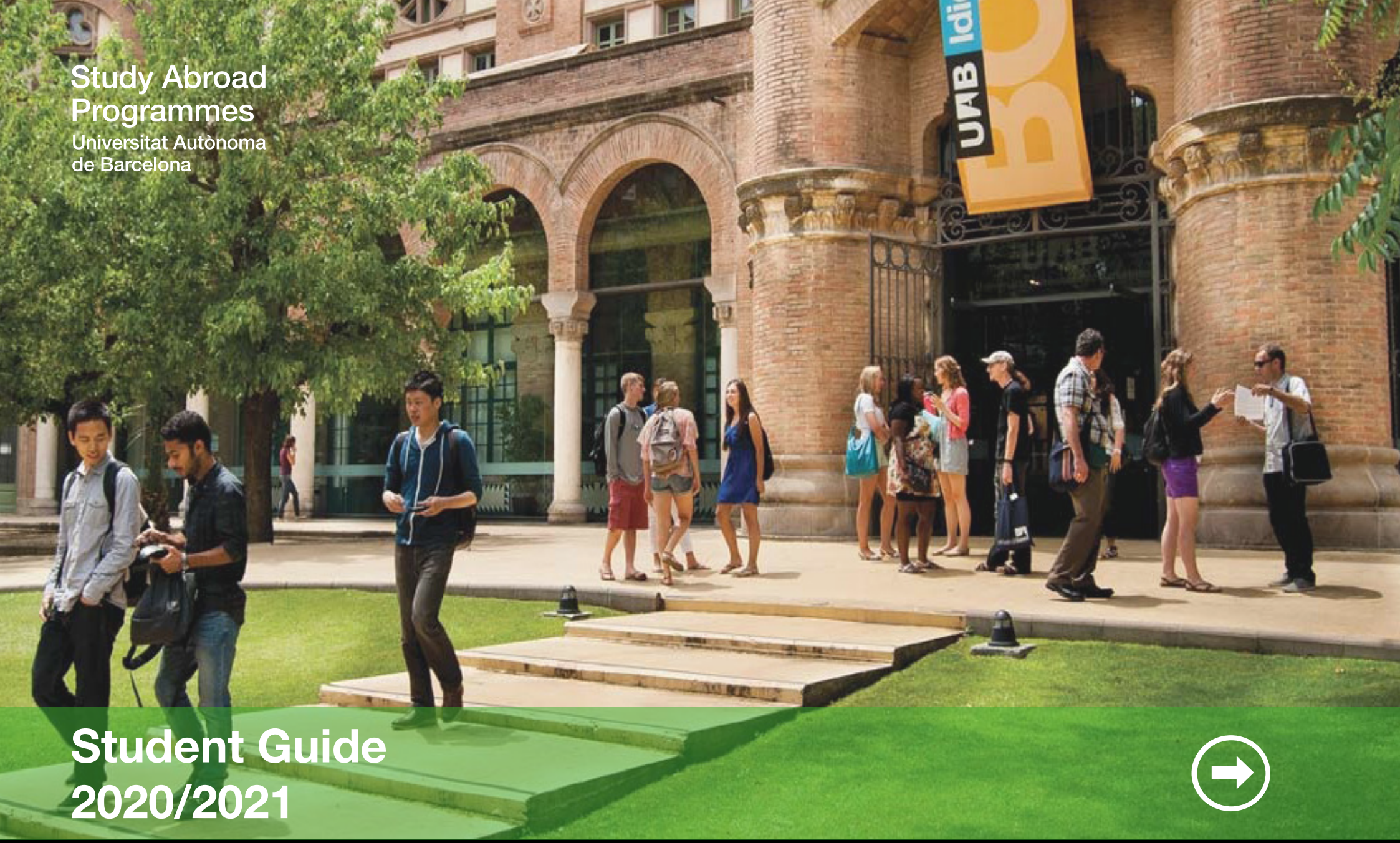

Study Abroad Programmes
Universitat Autònoma de Barcelona

Student Guide 2020/2021

International Programmes

www.uab.cat/study-abroad

UAB
Universitat Autònoma de Barcelona

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Dear Student,

On behalf of the Study Abroad team it is a pleasure to welcome you to Barcelona and the Universitat Autònoma de Barcelona (UAB).

Congratulations! You have chosen a fantastic city and a great university for your Study Abroad programme. You will have a unique opportunity to meet students from all over the world and have an enriching learning and personal experience.

At the UAB we consider face-to-face teaching and social interaction as the optimal environment for university life and for Fall 2020 we have made it a priority to offer classes and activities conducted according to public health and safety guidelines. Face-to-face classes are complemented by an online educational platform and study outside the classroom. We have protocols in place to keep everyone safe and to complete the programme in all possible scenarios.

The UAB Study Abroad team are proud to offer our knowledge and experience to ensure that your time here is pleasant and enjoyable. We encourage you to make the most of our university and our city while participating in a programme that has been developed over the years to the highest academic standards.

We are sure you will return home with wonderful stories to tell your family and friends about your time at the UAB and your life in Barcelona. Enjoy it and work hard in class and the rewards will always remain with you.

With my best wishes,

Richard Turner

Director, Specific Programmes for
International Students - Study Abroad
Universitat Autònoma de Barcelona

Our mission

To offer a high quality academic programme as part of the Universitat Autònoma de Barcelona's international strategy, developing new projects and educational experiences in a multicultural and equitable environment.

Welcome to Casa Convalescència, Sant Pau!

Casa Convalescència is part of the Hospital Sant Pau Modernist complex, designed by Lluís Domènech i Montaner, and opened in 1930. It was declared a UNESCO World Cultural Heritage Site in 1997.

WiFi connection

Network: CASACONV
Username: study
Password: tardor2020

UAB Study Abroad Offices

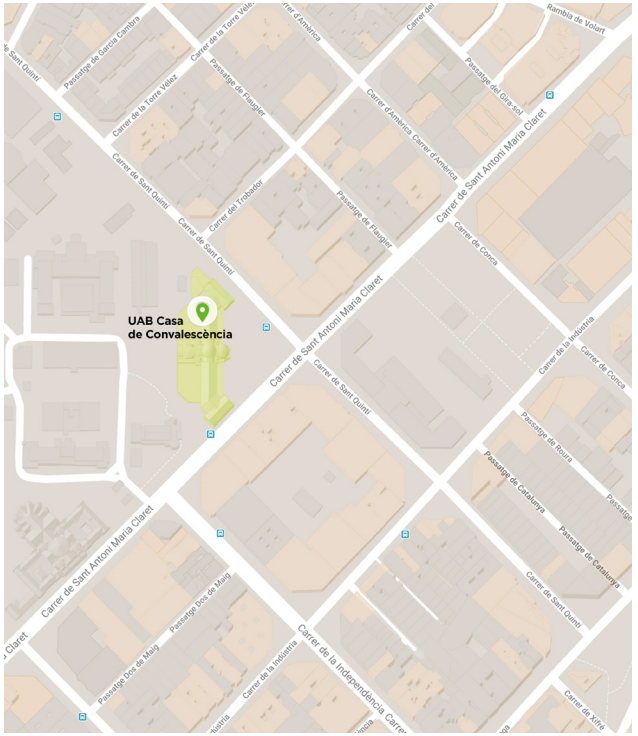
Administration: 3rd Floor Left wing, Room 31.
Administration and Academic Administration: 4th floor Left Wing.

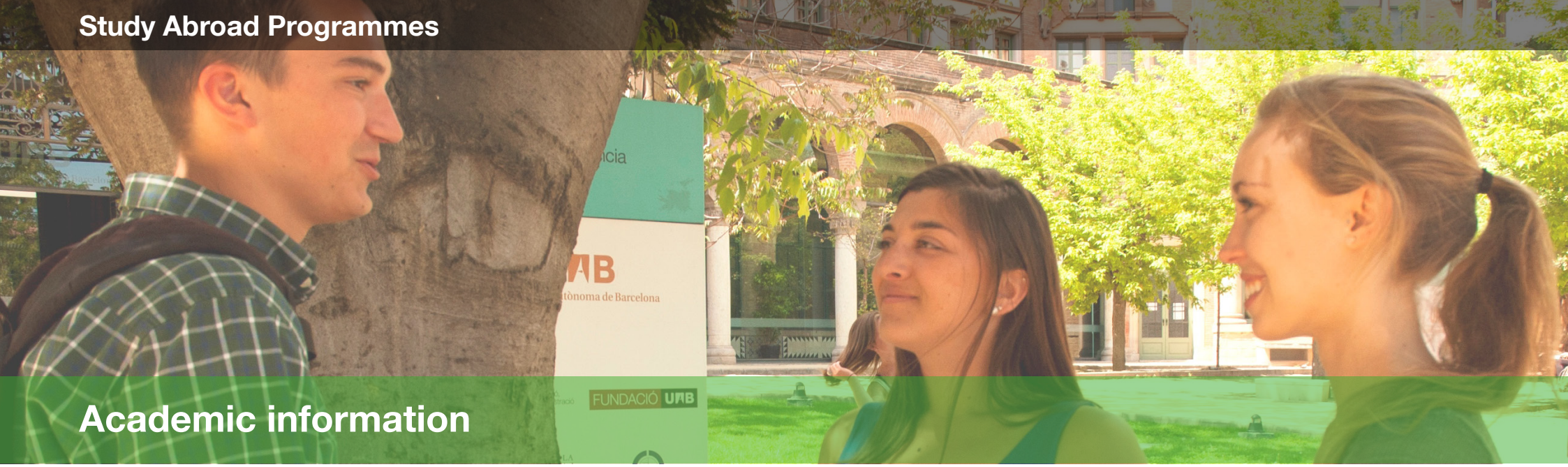
How to get to Casa Convalescència, Sant Pau

Address:
Carrer Sant Antoni Maria Claret, 171
Metro:
Guinardó / Hospital de Sant Pau - Line 4
Hospital de Sant Pau / Dos de Maig - Line 5
Buses:
H8, D50

Library

The Josep Laporte Library is located in the basement of Casa Convalescència, and is open from 9 a.m. to 8.30 p.m. Monday to Friday.





Academic information

Course Calendar

September

Monday	Tuesday	Wednesday	Thursday	Friday
28	29	30		

October

Monday	Tuesday	Wednesday	Thursday	Friday
			1	2
5	6	7	8	9
12	13	14	15	16
19	20	21	22	23
26	27	28	29	30

November

Monday	Tuesday	Wednesday	Thursday	Friday
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30				

December

Monday	Tuesday	Wednesday	Thursday	Friday
	1	2	3	4
7	8	9	10	11
14	15	16		

Welcome session | Holiday | Assessment period

Timetable

First class: 9:00-11:00
Second class: 11:30-13:30
Lunch break: 13:30-14:30
Third class:14:30-16:30
Fourth class: 17:00-19:00

Academic information

Electives

The syllabi for your electives can be downloaded **here**.

For some courses you may be required to buy course books.

Language courses

Spanish classes are participative and classroom activities are designed so that you can practise both oral comprehension and oral expression to the maximum. All classes are taught in Spanish, although our teachers may use translation at times. You are expected to buy a course book and do regular homework.

Spanish Levels:	
45-hours Beginner	A1 (Common European Framework of Reference)
90-hours Upper Intermediate	B2.1
90-hours Advanced	C1

Add & drop

Add&Drop is the period where you can make changes to your enrolment and takes place three weeks before the programme starts. You will receive an email with instructions on how to modify your courses via SAM. Online changes are only possible between courses with the same number of credits. If you wish to drop a course without replacing it, or add new courses, please contact the admissions team directly at **study.abroad@uab.cat.**

For changes of level in Spanish language groups, you should go to class and speak in the first instance to your professor for approval.

Academic information

Attendance & Participation

Interaction and collaboration are basic elements of the learning process. All our elective and language courses have been designed to involve and engage students, and therefore attendance and participation in class is essential. Class participation normally forms part of the final grade. Please note that attendance and participation are different concepts and your teachers will explain how they calculate these grades.

If you are unable to attend class for any reason, please inform the programme administration at **study.abroad@uab.cat** and also your teacher as soon as you can.

Punctuality

Students are expected to arrive at class on time and respect break times. Late students may be marked as absent. Your teacher will explain class policy at the beginning of the course.

Classroom norms

All electronic devices should be turned off in class unless your teacher indicates otherwise. Students are expected to take notes, so a notebook is essential. Please consult with each of your teachers to check if digital note taking is permitted in their classroom.

There are breaks programmed between classes and during each class period, so students should not leave the classroom during teaching periods.

No food or drinks (apart from water) are allowed in the classrooms.

Academic information

Assessment

Grading is based on continuous assessment and for all subjects you are expected to work outside the classroom. Assessment activities may include presentations in class, group or individual projects, case studies, papers, tests, quizzes and exams.

Check with your professors to find out how you will be assessed and the delivery, test and exam dates. Dates are not negotiable and students are expected to attend all assessment activities.

Absences leading to a change of assessment date must be justified with documentation. Students requiring special exam conditions should speak in advance with their professors to arrange this.

Please note that the Pre-Established Study Abroad programme does not offer the possibility of improving your final grade with a retake exam.

Originality of work

All work should be original and if professors detect copying or plagiarism students will not receive a grade for the work or exam submitted.

Certificates

On completion of the programme, students receive a UAB certificate stating the different subjects, credits, lecture hours and grades, on a scale of 0 to 10 (5 is the pass grade). It is the student's responsibility to validate these credits at their home university.

Please note that there is no official equivalence between Spanish grades in other countries, so your home university will decide how to convert these grades to your country's system.

Academic information

Photos and videos

As part of your classroom or homework activities, you may appear in videos and photos which are then shared on social networks and used in class. If you do not wish your image to be public, please inform your teacher.

Originals and copies of assessment materials

The original copies of all exams, projects and papers must remain under the custody of the Study Abroad Programme. It is strictly forbidden to remove any original copies from the UAB premises. The contents of any grading materials such as exams are confidential; therefore, NO photocopies can be made.

Grade appeals

If you do not agree with your final grade, you can make a grade appeal by sending an e-mail to **advisory.study.abroad@uab.cat** or your Resident Director in Barcelona. You have 1 month from the publication of grades to send the request.

It is necessary to include the e-mail address of your home university advisor, since they will be copied when sending the resolution of the grade appeal committee.

School services and general information

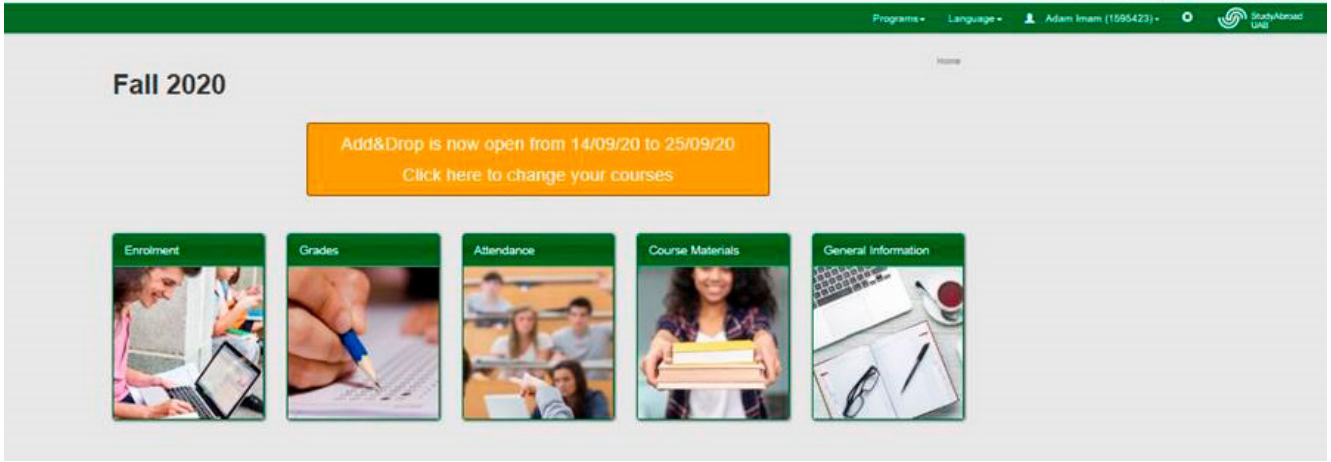
Welfare and Inclusion

The Universitat Autònoma de Barcelona and UAB Study Abroad are committed to providing a learning and working environment free from discrimination. UAB prohibits any form of discrimination against any person on the basis of ethnic origin, sex, gender identity, sexual orientation, religion, age, disability or any other legally protected status in the administration of its educational policies, admissions policies and employment.

Consistent with this commitment, the University will not tolerate unlawful discrimination in any form and provides persons who feel that they are victims of discrimination with mechanisms for seeking redress. For more information, please contact: **advisory.study.abroad@uab.cat**

Study Abroad Management (SAM)

SAM is an online platform which allows you to consult information about your enrolment, course selection, timetables, attendance and grades. **https://sam.uab.es/**



Virtual Campus

You can access the virtual classroom for each of your courses on **Canvas.**

School services and general information

Student ID cards

You will receive a student ID card during the first week of the course. This card can be used as proof that you are a registered UAB student and for discounts in some museums, theatres, cinemas etc.

Social Media

Our Facebook group is used to share useful, up-to-date information about social, cultural and leisure activities at UAB and in Barcelona. We really encourage you to join this group where you will also be able to share experiences with other students who are participating in the Study Abroad Programme. We also invite you to follow our Instagram page, and use the hashtag #studyabroaduab to share photos of your Study Abroad experience.

www.facebook.com/StudyAbroadUab

studyabroaduab

Health and Safety

COVID-19 Protocols

Health and safety protocols are in place to ensure the health and wellbeing of all our students and staff and are updated whenever there are new recommendations or directives issued by the health authorities. We will keep you informed.

Cleaning and disinfection

Classrooms and communal spaces will be cleaned, ventilated and disinfected regularly and thoroughly during break times.
You are encouraged to wash your hands frequently, and there are hand-sanitizer dispensers at the entrance to classrooms and around the building.

Social distancing

Classrooms and other spaces have a limited capacity with seating arranged to maintain the recommended distances.

Face masks

Face masks must be worn in all public spaces including inside the building even when the recommended social distancing can be maintained.

Movement around the building

There are separate entrance and exits, and foot traffic is directed by signage to avoid the crowding of spaces. The lifts are only available to people with limited mobility.

If you feel ill when you are in class

If you feel ill during class, you should inform your teacher and go straight home. Monitor your symptoms and if they are compatible with Covid-19 symptoms you should call the local health line 061.

· **Full text of regulation**

Health and Safety

COVID-19 Safety Measures

Barcelona's City Hall

Barcelona is applying the necessary measures in order to contain the COVID 19's spread as well as prevent any new outbreaks. More information **on this website.**

Generalitat of Catalunya

Information regarding the actions that have been taken by the government in order to contain the COVID 19's spread as well as the preventive measures taken for any new outbreaks **on this website.**

Catalonia's Sanitary System

On this website you will find information regarding the services it provides.

Online teaching

The UAB will try to guarantee the maximum in class subjects while adhering to the safety distance measures. In the cases in where an in-class approach cannot be taken it will guarantee the online approach. For more information, visit the **Coronavirus website.**

Quarantine

In some cases, depending on the evolution of the safety measures some exchange students might be obliged to keep a 14-day long quarantine at their arrival in Spain. For more information please do contact your **Spanish consular office.**

Health Insurance and International Emergency Protocol

Exchange students residing in Spain for their studies are required to be enrolled in a health insurance programme covering COVID-19 treatment. For more information please see our Emergency Protocol.

International Support Service

We guarantee on-line assistance, from enrollment of exchange students to any other services regarding the International Community within the UAB. For more information please look into our **website.**

- **Emergency Protocol**

Health and Safety

What to do in an emergency at school

A general emergency is a dangerous situation for everyone. A continuous siren indicates an emergency of this type and is the order to evacuate the building. When hearing the general emergency siren:

- Stop what you are doing.
- Pay attention to the instructions of the personnel responsible for leading you to a safe area. You can identify emergency personnel by their yellow or orange emergency waistcoat.
- Leave your belongings behind.
- Respect all emergency signs.
- Do not use lifts.
- Find your way to the emergency exit and congregate at the assigned meeting point.
- Once you have left the building, do not go back in until instructed to do so.

In case of emergency off Study Abroad premises:

- If you have a programme provider, you should contact the Resident Director / representative of your University.
- Otherwise, you should contact the following emergency number: 112

Contact the Study Abroad team

Sant Pau Administration:
(+34) 93 433 50 29

General queries:
study.abroad@uab.es

Student welfare and advice:
advisory.study.abroad@uab.es

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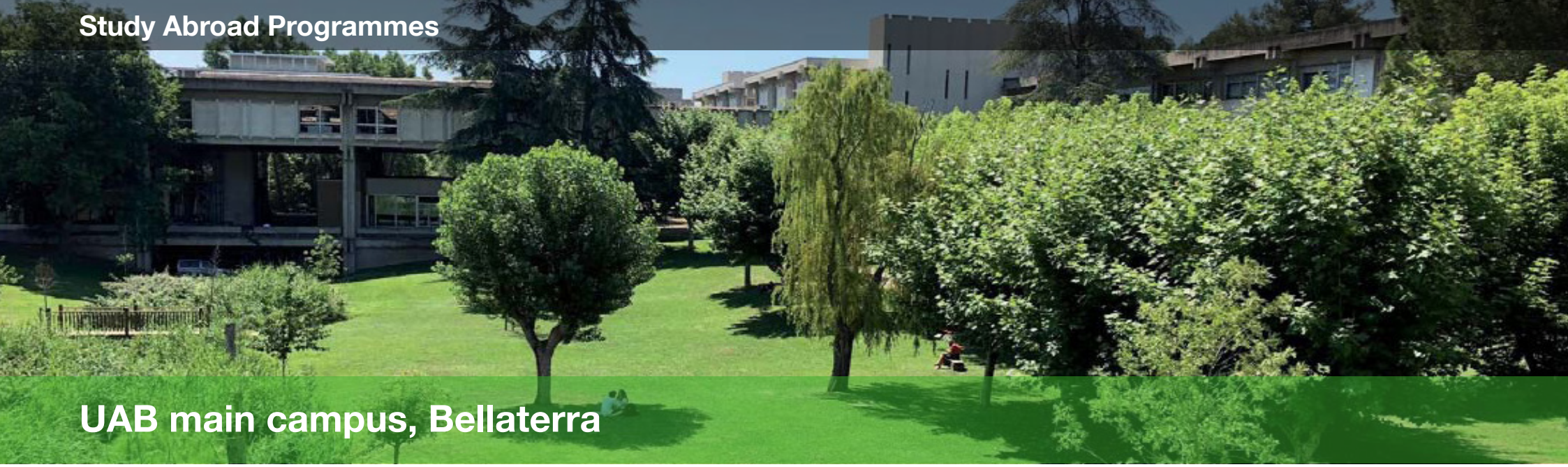

UAB main campus, Bellaterra

The main campus of the **Universitat Autònoma de Barcelona** is located in Bellaterra (Cerdanyola del Vallès), a 35-minute train ride from the centre of Barcelona. Apart from the centres for teaching and research, the UAB campus provides all kinds of additional services, including **7 libraries**, a varied range of **cultural activities, sports facilities**, restaurants, a health centre, bookshops, and other shops.

We invite Study Abroad students to visit the main campus and call in at the **International Support Service** at the Plaça Cívica where they can obtain information about student activities on campus and in Barcelona. Your International Student Card gives you access to all UAB facilities and services.

Take the **FCG (Ferrocarrils de la Generalitat de Catalunya)** train on Line S2 or S55 from Plaça Catalunya to Universitat Autònoma. You need a 1-zone ticket.

Barcelona, university city

Barcelona is ranked eight in Best Cities of the World and third within Europe according to the **2018 World's Best Cities done by Resonance Consultancy**. Competitive identity, welfare and future prosperity are some of the **23 elements weighed within the ranking.**

Barcelona has established itself has a prestigious brand identified with aspects such as creativity, talent, quality of life, modernity and economic, technical and social progress.

meet.barcelona.cat

With five public and three private universities, Barcelona is home **to over 25,000 foreign students and researchers each year:** a unique opportunity to experience different cultures and enrich your personal and professional relations.

40% of master's degree and graduate studies students and 30% of PhD students in Barcelona come from different international destinations.

Study Abroad Programmes

Universitat Autònoma
de Barcelona

Tel. +34 93 433 50 29
study.abroad@uab.cat
www.uab.cat
www.uab.cat/study-abroad

Useful phone numbers

Emergencies	
Emergencies (Police, Fire, Ambulances)	112
Police Station Plaça Catalunya	934 126 156
Information on duty pharmacies	934 810 060
Tourist Information	932 853 832
Transport	
Barcelona airport	913 210 000
Train information	912 320 320
Metro information	902 075 027
Credit Card Services	
MasterCard	900 971 231
Visa	900 991 124
American Express	910 507 330