

Western International

VISITING UNIVERSITY SCHOLARS PROGRAM INTERNAL FUNDING COMPETITION

IMPORTANT INFORMATION AND REGULATIONS

If you wish to receive a preliminary review by Western International, email your application to Melissa Franco at mfranco5@uwo.ca.

1. **Submit your completed nomination form to the [appropriate contact](#) for your Dean's approval.** *Nomination forms will only be accepted if they include the Dean's approval signature.*
2. **Submit your completed nomination form in one PDF document to mfranco5@uwo.ca.** CV's, travel quotes and other supporting documents should be copied into the last page of your application. *Please note that hard copy submissions are not required, but will also be accepted.*

REQUIRE ASSISTANCE? Please contact Melissa Franco at Western International (E-mail: mfranco5@uwo.ca ext. 86409).

HOST FACULTY DETAILS

Host Faculty:

Host Contact Name:

E-mail:

Telephone:

Department or School:

Building and room number:

NOMINATED SCHOLAR DETAILS

Name:

Academic Title:

Department:

Home Institution:

City and Country:

NOTE: Please enclose a full up-to-date Curriculum Vitae of the nominee

REQUESTED FUNDS

Amount Requested from VUSP: \$

(Maximum \$3000 CAD to be matched by Faculty/Department)

APPROVAL SIGNATURE

Signature confirms support for this nomination and agreement that the terms and conditions as outlined in Western's policies, as well as VUSP Guidelines, have been met.

DEAN'S SIGNATURE

Signature, Dean of Faculty

Date

DETAILS OF THE PROPOSED VISIT

1. Proposed Period of Visit (< 4 months):

From:

To:

2. Does the nominated scholar have previous links with Western? Please list dates/occasions of previous visits, if any:

3. Please indicate and describe the activities to be undertaken by the nominee during the visit:

Teaching:

Seminars:

Research:

Off Campus Visits:

Other:

4. Provide a brief description of the nominated scholar's specialty/outstanding attainments, and prospective benefits to your faculty and to Western (250 words max.).

5. Provide a brief description of the publicity plan to be used in conjunction with the visit.

BUDGET SUMMARY AND JUSTIFICATION

List all sources of funding for the proposed visit in the section above. Refer to [Program Specific Guidelines](#) for ineligible expenses.

REVENUE SOURCE	AMOUNT
Visiting University Scholar Program	\$
Faculty	\$
Department	\$
Other (provide details)	\$
Total (must be in Canadian currency)	\$

BUDGET JUSTIFICATION

An adequate budget justification is required. To avoid arbitrary decisions on the appropriate level of funding, detailed explanations of costs and quotes must be provided (**must be in Canadian currency**).

CV, QUOTES AND OTHER SUPPORTING DOCUMENTS:

Please insert or copy/paste the Visiting Scholar's full CV, required travel quotes and any other additional documents, such as letters of support.