

**The University of Western Ontario  
Radiation Safety Committee Meeting**

Minutes of the Meeting

February 26, 2007, 3:00 p.m. to 4:00 p.m. SLB 292

**Present:** Dr. Gerald Kidder, Dr. Clara Wren, Hoa Ly, Valerie Smith, George Qubty, Dr. Stanley Dunn, Dr. Elizabeth Hampson, Dr. Peter Simpson, Dr. Michelle Mottola, Wilbert Logan, Dr. Charles Wu

**Regrets:** Dr. Peter Chidiac, Dr. Brock Fenton, Tony Hammoud, Dr. Robert Lipson, Mohan Prasanna

**1. Approved of Minutes of October 25, 2006**

**Motion:** E. Hampson                      M. Mottolla

All in Favour

Minutes approved.

**2. Business from Previous Meeting**

**2.1 Volunteer Policy (H. Ly)**

H. Ly sent the volunteer policy (draft) to the CNSC for comments and CNSC had no specific concerns.

**3. New Business**

**3.1 CNSC Consolidated Licence Renewal (H. Ly)**

Western has received the CNSC consolidated nuclear substances and radiation devices licence. This licence is valid from March 1, 2007 to February 29, 2012. Each specific unsealed nuclear substance listed on the licence has a maximum possession limit.

**3.2 UWO Internal Radiation Permit (H. Ly)**

All UWO existing radiation permits will be renewed for another five-year period. These permits are valid from March 1, 2007 to February 29, 2012.

**3.3 Decommissioning of Van de Graaff Accelerator (H. Ly & P. Simpson)**

The Department of Physics and Astronomy has decided to close the Van de Graaff facility. The committee discussed the decommissioning process; CNSC servicing license is also required to decommission the Van de Graaff accelerator. V. Smith and H. Ly will explore with the CNSC to have more people in the area to be trained so that they are able to decommission the Van de Graaff.

### **3.4 Update on Radiation, X-ray and Laser Safety Programs (H. Ly)**

UWO radioactive waste storage facility has been decommissioned and CNSC has been notified.

Laser, radiation and X-ray safety inspection checklists will be completed by each permit. H. Ly will conduct a follow up inspection after receiving the completed inspection checklists.

## **4. Other business**

### **President's Safety Banquet**

The safety banquet will be held on May 17, 2007; an email will go out shortly to notify the chairs of the committees that nominations are being requested.

### **Secured Web Site**

Suggestion of utilization of a secured web site which some other committees are using; the minutes and agenda would be posted here for committee members to access. H. Ly will send out the information to all committee members.

### **Workwell Audit**

The audit concluded on February 2, 2007 and 27 recommendations from the WSIB were given. All recommendations provide essentially enhancements to the safety system that Western has had in place. The auditors will return on June 5 & 6, 2007 to audit only the recommended items.

## **5. Closing**

### **Motion to Adjourn:**

M. Mottolla                      P. Simpson

All in favour

Meeting adjourned at 4:09 p.m.