## EXHIBIT II - A

## GOVERNANCE SELF ASSESSMENT QUESTIONNAIRE – FOR THE UNIVERSITY OF WESTERN ONTARIO PENSION PLAN FOR MEMBERS OF THE ACADEMIC STAFF

1. Fiduciary responsibility	Comments/Reference/Actions
a) Have you identified your fiduciary and other responsibilities to plan members and beneficiaries?	<ul> <li>Special Resolution of the Board of Governors No 1 – J outlines the duties of the Pension Board.</li> </ul>
Yes X No 🗖	Governance information on retirement plan website.
	Areas for improvement:
b) Have you identified any responsibilities to other stakeholders and noted any that are	• Affiliated colleges and the participation agreements.
fiduciary?	Areas for improvement:
Yes X No 🗖	

2. Governance objectives	Comments/Reference/Actions
a) Have you established governance objectives for the oversight, management and administration of the plan?	<ul> <li>Mission statement and 7 Pension Board principles.</li> <li>Areas for improvement: Development of a Statement of</li> </ul>
Yes X No 🗖	Investment Beliefs.

3. Roles and responsibilities	Comments/Reference/Actions
<ul> <li>a) Have you identified your roles and responsibilities, including any necessary delegation, for the effective governance of the pension plan?</li> <li>Yes X No </li> </ul>	<ul> <li>Duties and Responsibilities in Special Resolution No 1 – J.</li> <li>Pension Board job description</li> <li>Due diligence through documented decisions</li> <li>Delegation to experts as agents after search process and written recommendation</li> <li>Process in Board resolution No1 – J to address knowledge gaps</li> </ul>

	Areas for improvement:
<ul> <li>b) Have you clearly documented expectations for yourself and each of your delegates?</li> <li>Yes X No </li> </ul>	<ul> <li>Internal Job descriptions</li> <li>External Agent contracts &amp; services</li> <li>Investment Managers have detailed investment mandates</li> <li>Committee terms of reference in the form of the Special resolutions of Board of Governors</li> <li>Areas for improvement:</li> </ul>

4. Performance measures	Comments/Reference/Actions
<ul> <li>a) Have you established clear measures for assessing the performance of all participants in the governance process who have decision-making authority?</li> <li>Yes X No </li> </ul>	<ul> <li>Attendance &amp; contributions at Board meetings.</li> <li>Avoidance of conflict of interest.</li> <li>Good comprehension of Fiduciary duties.</li> <li>Professional Accreditation in investment. management for at least 1 ex officio member.</li> <li>Attendance at Educational Activities.</li> </ul>
<ul> <li>b) Do you have a regular performance monitoring, review and remedial process for all participants in the governance process who have decision-making authority?</li> <li>Yes X No </li> </ul>	<ul> <li>Internal staff performance reviews.</li> <li>Investment managers annual review - External legal, custodial, actuarial, investment consultant reviews is ongoing.</li> <li>Service Level Agreement and annual review for Northern Trust</li> <li>Areas of improvement: Performance review for all service providers annually.</li> </ul>

5. Knowledge and skills	Comments/Reference/Actions
<ul> <li>a) Have you established an ongoing process to identify the knowledge and skills needed for the effective governance of the pension plan?</li> <li>Yes X No </li> </ul>	<ul> <li>Orientation for new Pension Board Members</li> <li>Investment Consultant provides knowledge and information on specific issues</li> <li>Annual Board retreat and opportunities to attend regular conferences</li> <li>Research papers on the web</li> </ul>
<ul> <li>b) Do you have a process to fill gaps in knowledge and skills?</li> <li>Yes X No </li> </ul>	<ul> <li>Internal Staff – education and development</li> <li>External consultants to fill gaps</li> <li>Research papers on web for reference</li> <li>Process in the Board Resolution to address knowledge gaps</li> </ul>
	Areas for improvement:

6. Access to information	Comments/Reference/Actions
a) Have you and, as required, your delegates defined the information necessary to discharge your responsibilities?	• Information to board, custodian, investment managers, auditors, internal information, and information gathered at industry conferences; all

Yes X No 🗖	<ul> <li>accessible on protected web site.</li> <li>Directors, employees available to provide information for Board decisions.</li> <li>Agenda and materials distributed before Board meetings.</li> <li>Expert consultant available to attend 12 meeting annually.</li> </ul>
<ul> <li>b) Do you have a process in place for obtaining this information accurately, quickly, clearly and in a suitable format?</li> <li>Yes X No </li> </ul>	• HR coordinator posts information on protected Board website – website includes meeting agenda, minutes, conference opportunities, exhibits from conferences and fund manager report and updates. Areas for improvement:

7. Risk management	Comments/Reference/Actions
a) Have you identified the pension plan's risks?	• Retirement Plans Risk Management Program - reviewed and updated regularly.
Yes X No 🗖	Areas for improvement:
b) Do you have a process to manage these risks? Yes X No	<ul> <li>Summarized in Risk Management Program Areas of Improvement.</li> <li>Risk management plan used as a reference</li> </ul>
	documents by Pension Board. Areas for improvement:
	Thous for improvement.

8. Oversight and compliance	Comments/Reference/Actions
<ul> <li>a) Have you identified the legislative requirements, documents and policies that apply to the pension plan?</li> <li>Yes X No </li> </ul>	<ul> <li>-Pension Plan Documents</li> <li>-Income Tax Act</li> <li>-Pension Benefits Act and regulations</li> <li>-Capital Accumulation Plans Guidelines</li> <li>-UWO Policies</li> <li>-Personal Information Protection and Electronics</li> <li>Documents</li> <li>-Canadian Institute of Chartered Accounting Principles</li> <li>-Financial Services Commission of Ontario</li> <li>-Family Law Act</li> </ul>

	-Accounting principles (GAAP): Generally Accepted Accounting Principles
<ul> <li>b) Do you have a mechanism to ensure you comply with legislative requirements and pension plan documents and administrative policies?</li> <li>Yes X No </li> </ul>	<ul> <li>Reliance on external agents including Pension Investment Association of Canada, Association of Canadian Pension Management and Canadian Association of Pension Supervisory Authorities communications.</li> <li>Experienced and knowledgeable staff.</li> </ul>
	Areas for improvement: a formal mechanism to be developed to monitor compliance.
9. Transparency and accountability	Comments/Reference/Actions
<ul> <li>a) Have you provided an explanation of the pension plan's governance process to plan members, beneficiaries and other stakeholders?</li> </ul>	<ul> <li>Pension Plan Summary Document which includes information on governance.</li> <li>Governance information of retirement plans web site.</li> <li>Areas for improvement:</li> </ul>
Yes X No 🗖	
<ul> <li>b) Have you provided an explanation to plan members and beneficiaries of the process that will be used to address their questions and complaints?</li> <li>Yes X No </li> </ul>	<ul> <li>Quarterly Newsletter, Website, Annual Statement central HR contact-query elevated as deemed appropriate</li> <li>Website developed for the non-bank ABCP issue</li> <li>Workshops</li> <li>Annual oral report to the members</li> </ul>

10. Code of conduct and conflict of Interest	Comments/Reference/Actions
a) Do you have a code of conduct that sets out the required behaviour for you and your delegates?	• Job descriptions (internal), contracts (external) board role descriptions and endorsement of UWO core values (re: code of conduct) address this.
Yes X No 🗖	Areas for improvement:
b) Do you have a conflict of interest policy to deal with your actual or perceived conflicts of	<ul><li>Board of Governors document</li><li>Annual Report</li></ul>

interest and those of your delegates? Yes X No □ An	<ul> <li>Pension Plan Text</li> <li>Conflict of Interest provisions in SIPP</li> <li>reas for improvement:</li> </ul>
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11. Governance review	Comments/Reference/Actions
<ul> <li>a) Have you established a process for regularly reviewing your pension plan's governance?</li> <li>Yes X No </li> </ul>	<ul> <li>Annual Retreat</li> <li>Presentation to the Board of Governors through the Audit Committee annually</li> </ul>
b) Do you have an effective process to resolve any inconsistencies or inadequacies in the plan's governance?	<ul> <li>Committee discussion</li> <li>Annual Retreat</li> <li>Annual review the self assessment questionnaire</li> </ul>
Yes X No 🗖	

Completed by:	Approved by: (if different)
Louise Koza	
Name Director, Human Resources (Total Compensation)	Name
	Chair, Academic Board
Title	
Signature	Signature

Date

Date