

# JOINT PENSION BOARD MEETING

September 19, 2011

9:00am

SSB 2390

PRESENT: Stephen Foerster, Craig Dunbar, Michelle Loveland, Jim Loupos, Krys Chelchowski, James Stockford, Martin Bélanger Lynn Logan, Louise Koza, Jane O'Brien, Ann Jones

Regrets: Cindy Servos, Ab Birch, Shannon Butler

Guests: Bruce Curwood, Russell Investments – by Conference Call  
James Carpenter, Russell Investment – by Conference Call

## 1. Completion and adoption of the Agenda

## 2. Approval of the June 15, 2011 minutes

Motion to Approve: Stephen Foerster

Seconded: Michelle Loveland

All approved without revisions

## 3. Board Chairs Elections

Chair for the Administrative Staff Pension Board – Krys Chelchowski

Motion: Jim Loupos

Seconded: Lynn Logan

All in favour

Chair for the Academic Pension Board – Stephen Foerster

Motion: Michelle Loveland

Seconded: Louise Koza

All in favour

Chair for the Joint Pension Board – Stephen Foerster

Motion: Michelle Loveland

Seconded: Jim Loupos

All in favour

**Motion:** To introduce the position of Vice-chair of the Joint Pension Board. The Vice-chair will be a member of the opposite board who will be in their second last year from their Joint Pension Board term end date and will move into the Joint Pension Board Chair position in their last year of their current term on the Joint Pension Board.

Motion: Lynn Logan

Seconded: Louise Koza

All in favour

Vice-Chair for 2011-2012: Krys Chelchowski

Change to be confirmed by James Stockford following review of Plan Documents, SIPP agreement and the Joint Pension Board by-laws. A blacklined version of the Academic Pension Board and the Administrative Staff Pension Board terms of reference will be provided.

#### **4. Joint Pension Board Retreat Summary (Exhibit II)**

Martin Bélanger reviewed the summary of the outcomes of the Joint Pension Board Retreat, Exhibit II, with board members asking for questions and input.

**Retirement Trends – Discussion:** the board discussed the resource allotment to RIF members and its value. It was determined that the level of counselling service being provided to current RIF members reflects what is being absorbed by retired plan members and could be used to determine how and what to counsel active plan members. It was also asked if this will become more of an issue in the coming years as more members retire; perhaps a separate RIF member annual meeting is required.

**Governance Structure – Discussion:** the board agreed to the current format of a single monthly meeting with the option to hold ad hoc meetings if required. It was confirmed that the board has the right to appoint external pension board members on a single term basis if required. The board discussed the need for 10 meetings per year and agreed to reduce the number of meetings for the current year to 8. Feedback will be received in June as to whether 8 meetings were sufficient to get the board business completed.

**Effective Orientation & Education for Board Members:** It was noted that the Russell Conference was a popular conference, but only 3 spots are available for UWO with one spot being reserved for an Endowment Fund member. It was agreed a fourth spot would be beneficial; Bruce Curwood agreed to investigate if a fourth spot could be made available to UWO.

#### **5. 2011-2012 Preliminary Work Plan (Exhibit III)**

Martin Bélanger reviewed the Preliminary Work Plan for the upcoming year.

#### **6. Joint Pension Plan Deliverables (Exhibit IV)**

It was identified that deliverables 3 (Update Investment Personality Questionnaire) and 4 (Implement GAP Statements) would be better served by sub-committees due to the scope the undertakings involved. It was agreed that not all of the deliverables could be undertaken at a time and that the review of the Diversified Equity Fund would be of more value to plan members than the Diversified Bond Fund. It was agreed that a review of the Diversified Equity Fund and the Diversified Bond Fund should be the priorities pursued in 2011-2012. It was agreed that Member Support Deliverables should be worked after the two largest funds have been reviewed. In future, the deliverables should be established as part of a 2- year plan. At the next JPB Retreat a 2-year plan of priorities will be developed.

Review of 2010 – 2011 Deliverables: Ann Hutchison continues to work on the Communication Plan

#### **7. Second Quarter Performance Review (Exhibit I)**

Bruce Curwood reviewed the results of the Second Quarter with Board members. One-year returns have been good, although equity returns were negative in the second quarter. Going forward, Bruce Curwood agreed to send an Executive Summary of the review to Martin Bélanger for distribution to board members.

#### **8. Business Arising from Minutes – Alliance Bernstein Review**

James Carpenter reviewed the performance of AllianceBernstein with the board. James Carpenter stated he believes the issue of the poor performance of AllianceBernstein is predominantly style, not necessarily a particular decision that was made. M. Bélanger reviewed the conditions to terminate AllianceBernstein that were established at previous meetings. The board will continue to monitor AllianceBernstein's ~~until they turn the corner~~ ~~on~~ performance and then revisit the decision to terminate them or not. The board needs to decide how long they will monitor the situation and to decide who will be the replacement manager.

**9. Kilgour Advisory Group Quarterly Report (Exhibit V)**

It was reported that the current markets are volatile with fewer bids for Liquidating Trust notes being received.

**10. Aberdeen Investment Monitoring Report (Exhibit VI)**

Mercer confirmed the B+ rating on Aberdeen. No changes required.

**Motion to adjourn:** Michelle Loveland

**Seconded:** Craig Dunbar

**Meeting adjourned:** 11:07 a.m.