

Donna Chute-Dolan

To: Donna Chute-Dolan
Subject: Organization chart for Kinesiology
Attachments: KIN Organizational Structure (Staff).ppt

Attached is the Organizational Chart for Kinesiology with Wendy's position highlighted. Wendy does not have a formal reporting relationship with the academic counsellors, she does however, interact with them on a daily basis. The nature of Wendy's position necessitates that she collaborate with several individuals in the office, thereby seeking their guidance/assistance when necessary (e.g. Manager, Finance & Admin. – office procedures/policies/concerns, course finances, part-time hiring/workload; Academic Counsellors - student related enquiries, appointments, program details; UG Program Chair – course/timetable issues, student appeals).

I hope this helps to clarify her position more clearly.

Marion

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School of Kinesiology Organizational Structure

