

## **Environmental and Laboratory Safety Committee Meeting**

Thursday 8<sup>th</sup> February 2007

2:30-4pm, SLB 201

Meeting Minutes

**Present:** G. Barbe, K. Griffith, G. Kidder, A. Jutan, R. Maslen, A.M. McCusker, G. Qubty, K. Vandevenne, T. Lockwood.

**Regrets:** P. Ossenkopp, V. Smith, G. Wagner, K. Pisters

### **1. Approval of Minutes**

- “Small” fire – please delete the word small  
All approved for the October 10 meeting.  
All approved for the Ad Hoc Chemistry Fire meeting.

### **2. Business Arising**

#### **Program Update – AM McCusker**

**Inspection Issues:** No serious issues. Positive reporting has been included in inspection system so that areas that are doing well are recognized.

**Inspection Progress:** Graphs were reviewed; average finding per lab over the year of inspections has increased in Engineering. Science and Meds and Dents have improved.

All Faculties: there was a discussion surrounding result graphs and what exactly they mean; what kinds of problems have the highest incidence. Administrative side held a lot of issues that are minor in detail, but are still issues.

**Extended list:** discussed differences over the two inspection cycles. The committee suggested that problem labs will be notified that they will be inspected more frequently;

**Action:** AM to speak to the PI, if that doesn't work call the Department Chair. PIs will be asked to attend inspections.

#### **Lab Transfers**

Still slow; those undergoing B&G moves for renovations are reminded to use the form.

#### **Laboratory Health and Safety Manual – AM McCusker**

This is the first sweep through; any comments that come back would be appreciated. Policies that are not official policies were discussed.

**Action:** AM to find out history of these. AM to also get info on using secure web page to share committee info.

**Chemistry Fire – AM McCusker**

Lab has been in compliance and cleaning up. A non-compliance issue is in an area that is classified as office space where people eat, but this is connected to a lab, with no division- this becomes a problem; discussion around this issue ensued.

**Action:** Will enforce the no-eating policy in this lab.

**WSIB Workwell Audit – AM McCusker**

Quick update: things went well. We are optimistic and will be getting our results soon.

**3. New Business Arising – AM McCusker****Confidentiality of ELSC meeting minutes**

Whether minutes are confidential or not was discussed. Including name and personal details may constitute disclosure of private information. The report and minutes from the chemistry fire were discussed and the committee considered removing reference to individuals before allowing the information to be made public.

**Action:** AM will report on the next meeting so that we all know what should go into the minutes. She will also ask about the right to comment as a member on this committee.

## 4. Other Business

## 5. Adjournment

- Adjourned at 4:03pm