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## STANDARD OPERATING PROCEDURE

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**TITLE:** Cage to Cage Transfer procedures for NHP's, Non -Human Primate Module ( NHPM) West Valley Building, University of Western Ontario

**SOP NO.:** WV 607-01

**REVISION:** 01

**EFF. DATE:** DRAFT

**SUPERSEDES:**

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### APPROVALS

Prepared by (print name): \_\_\_\_\_ Dept.: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Reviewed by (print name): \_\_\_\_\_ Dept.: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by (print name): \_\_\_\_\_ Dept.: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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### 1.0 PURPOSE

- 1.1 To outline the procedures for safe transfer of primates from cage to cage in the Non-Human Primate Module, West Valley Building, University of Western Ontario.

### 2.0 SCOPE

- 2.1 This SOP applies to all approved personnel in the Non-Human Primate Module (NHPM) West Valley Building, UWO.

### 3.0 RESPONSIBILITIES

- 3.1 ACVS and RESEARCH Staff
  - 3.1.1 Animal Care and research technicians are required to follow instructions in section 4

### 4.0 PROCEDURE

- 4.1 **Primate Product Cage to Cage Transfers**
    - 4.1.1 Primate Product caging is apartment modules with upper and lower sections, each with a removable floor to allow for vertical transfer of primates.
    - 4.1.2 Individual cages are lowered off the front wheels before being padlocked together
    - 4.1.3 Primates are transfer from cage to cage through the use moveable side panels horizontally, and retractable floors grills for transfer vertically .
    - 4.1.4 Side panels and floor grills are opened though use of leavers at the front of the cage, which are padlocked in place before and after transfer.
    - 4.1.5 Double check the clean cage has all areas padlocked except the transfer panel. Open it up.
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- 4.1.6 Open the side panel of the clean cage.
- 4.1.7 Open the side panel of the dirty cage and allow occupant to move into clean cage
- 4.1.8 Shut and padlock clean cage side panel, then double check all other padlocks of clan cage
- 4.1.9 Proceed to unhook dirty cage from clean for cage cleaning. Refer to SOP 101 *NHP Cage Cleaning and Item Removal Procedures from the Non Human Primate Module, West Valley Building, UWO*
- 4.2 **Suburban Surgical and LGL Cage to cage transfers**
  - 4.2.1 Suburban surgical and LGL cages are identical, so will be considered the same for the transfer process
  - 4.2.2 Transfer between cages occurs between cage side panels, using fruit treats to encourage transfer to the clean cage.
  - 4.2.3 Transfers are performed by first by locking the clean and dirty cage together with a safety latch on top of each cage, double check they are securely padlocked before proceeding.
  - 4.2.4 Check all padlock areas on the clean cage are padlocked before open the side access panel
  - 4.2.5 The dirty cage side access panel is opened and wait for the cage occupant walk through into fruit treat in the clean cage
  - 4.2.6 Shut and padlock the side panel to the clean cage
  - 4.2.7 Proceed to unhook dirty cage from clean for cage cleaning. Refer to SOP 101 *NHP Cage Cleaning and Item Removal Procedures from the Non Human Primate Module, West Valley Building, UWO*

### 5.0 HEALTH & SAFETY

- 5.1 Nonhuman primates ( NHP's) present hazards related to naturally occurring zoonotic organisms which may be transmitted to people. People also transmit zoonotic agents to NHP's. NHP's also present unique hazards due to their intelligence, manual dexterity, strength and speed . Please refer to SOP WV611-02 “ *Safety and Animal Handling Procedures for NonHuman Primates ( NHP's) Non Human Primate Module, West Valley Building, UWO*”
- 5.2 Direct contact with NHP's requires in depth training on risks and standard operating procedures, participation in a surveillance health program as well as documented proof of training and security clearance monitored by the facility manager. Please refer to SOP WV169 “ *Non Human Primate Approval Policy, West Valley Building, UWO.*”

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- 5.3 All approved personnel must be enrolled, approved and monitored in the animal handlers medical surveillance program through workplace health, UWO
- 5.4 NHP housing facilities at West Valley , UWO are designed and operated at the standards required by Health Canada and Canadian Food Inspection Agency

5.5

### 6.0 REVISION HISTORY

Revision	Reason(s) for Revision	Initiated by

### 7.0 REFERENCES / ASSOCIATED MATERIALS

7.1

### 8.0 ATTACHMENTS