



**The University of Western Ontario
Biohazards Subcommittee Meeting**

Minutes of October 12th, 2012
10:00 a.m. – 11:30 a.m., SSB 4220

Present: Dr. J. Millar (Chair), Dr. S. Koval, Dr. T. deLangley (arrived late), Dr. S. Siu, R. Noseworthy, J. Stanley, S. Seaton (OH&S Intern)

Regrets: Dr. S. Barr, Dr. G. Dekaban, Dr. I. Welch

1. Introductions

None needed.

2. Approval of Minutes – September 14th, 2012

Motioned: Dr. S. Koval

Seconded: Dr. S. Siu

3. Office Approvals

There were six office approvals.

4. Biological Agents Registry Forms

4.1 Leong H.S.

Tabled: Email addresses from a Gmail account should not be listed on the form. Since human tissues and organs are being used, more detail is needed in the description regarding how these materials will be disposed of. Also, in the description the researcher needs to state that he will be using “10% bleach”. In Table 1.2, all questions relating to *E. coli* dH5 alpha pathogenicity should say “No”. The containment level should be Level 1. In Table 4.2, clarification is needed as to the vector used. Section 13.0 should include a full name, not just initials. Question 14.2 lists an incorrect date. For Question 15.1, the researcher needs to identify what procedures he has put in place to reduce the risk involved with the Hepatitis B viral DNA present in the Hep3B cell line. Section 15.2 needs to include a statement about washing the exposed area with soap and water. The researcher needs to ensure that he has completed a Position Hazards Communication Form for all his Western University employees.

4.2 Carson, J.

Approved: In Table 2.3, the HL60 human cell line is listed as both a human and a rodent cell type. Section 5.0 should be checked as “No” for HTLV 1 and 2.

4.3 Chakrabarti, S. (Modification/Revisit, August 2012)

Tabled: Section 4.3 should be filled out. Clarification is needed as to why the adenovirus is being used. The researcher needs to include a more detailed description. The containment level for added biohazards should be stated in the form.

5. Animal Care Standard Operating Procedures (last minute addition)

5.1 Rodent: Biological Level 2 Hazard Study Information

This document has been review by Dr. G. Dekaban, J. Stanley and other Biosafety Officers. It contains outside input from documents and safety officers from other institutions. Dr. S. Koval will review the document and send any comments to J. Stanley. No further comments were made by the other members of the Biohazards Subcommittee. The document should be reviewed again once changes are made.

5.2 Rodent: Biological Level 2+ Hazard Study Information

Same as 5.1 (above).

6. Next meeting date: November 9th? (J. Stanley)

Dr. Millar will not be available on the 9th. The new proposed date is November 16th. Drs. Millar, Koval and Siu will be available on the 16th.

7. Other Business (J. Millar)

7.1 Biohazards Form for Dr. Luyt (J. Stanley)

Dr. Luyt will be receiving a grant for work being completed by other researchers. J. Stanley will be asking him to complete a Biological Agents Registry Form. The Committee agreed that he needs to complete form(s) for the grant(s) he is accountable for. This is a Tri-Council requirement.

7.2 CCAC Audit and Policy Regarding Animal Allergens (T. deLangley)

In preparation for the CCAC Audit, a policy has recently been implemented in the Animal Care and Veterinary Services department regarding animal allergens. It has been distributed to the facility managers and follows National Institutes of Health guidelines.

7.3 Level 3 Exposure Protocol

(S. Siu)

During office hours, workers who are exposed to Level 3 biohazards should go directly to Workplace Health. For exposures that occur after hours, the worker is to go to University Hospital with a letter that will be signed by Dr. Rieder and/or Dr. deLangley. This protocol is being worked on by Dr. Siu to ensure that workers have 24/7 access to medical follow-up.

8. Adjournment

(J. Millar)

The meeting was adjourned at 10:40 am.