



## Joint Occupational Health & Safety Committee

Wednesday, April 4 2018, meeting 1:15pm to 2:00pm Support Services Building, Room 4220

### Meeting Minutes

- 1. Approval of the Agenda** Phin requested that WHMIS for new employees be added to agenda. Thomas requested that contractor snowplowing be added to agenda. John Ciriello, seconded by Darryl Stanley. Carried.
- 2. Approval of Minutes** from previous meeting. Thomas Stein, seconded by Cleusa De Oliveira. Carried.
- 3. Business arising from previous meeting**

#### 3.1 Q-fever update

(M.Mills)

No new updates to be provided by Dr. Siu or Tony. H. Please see handout with info re: seminar on Q-fever is being held on April 11, 2018 @ 10:00am in the MacKellar Room (UCC). All JOHSC members are invited to attend. Panel of experts will be on hand to discuss Q-fever (*Coxiella Burnetii*) and interpretation of test results.

#### 3.2 Smoking Committee updates

(M.Mills)

Matt provided the group a summary of activities that have taken place as we move toward a Smoke Free Campus. Discussed the continued community consultation that has happened with respect to the Designated Smoking Areas (DSA's) on campus. Showed the poster boards that were used for feedback from staff, faculty & students during the 1 Day Stand event. Some feedback has been given about another DSA for the North end of campus. Matt noted that due to the closer than 10 metre proximity of buildings and high traffic walkways, it wasn't possible to accommodate a DSA in this area. Also spoke about the 1 Day Stand event that was held on March 21<sup>st</sup> to promote a stand against commercial tobacco products on campus. Provided the group with metrics for both the staff booth (held at Support Services Building ) and student booth (held at UCC). These included number of people engaged, Clear the Air post cards handed out, smoking cessation pamphlets provided, 'Quit Smoking for a Day' Challenge participants and participants engaged through online panel discussion. Made the committee aware that a STOP (smoking cessation) workshop was being offered on campus in partnership with the Middlesex London Health Unit (MLHU) in early March and communication was provided to three specific groups (Hospitality Services, Facilities Management ( Western Technology Services), but that zero registrations had resulted. Already in the planning stage for another STOP workshop offering that will be communicated earlier and more broadly.

#### 3.3 Policing on Campus

(J.C. Aubin)

J.C. noted that crime is down this year. CCPS has had some staffing challenges due to unforeseen circumstances which has slowed response time to some calls. He noted that if CCPS is not available to respond to a situation, they call London Police to attend. According to CCPS stats, there is a declining trend of occurrences and crime on campus. If CCPS is short employees, they post for overtime. They also hired on two security guards for 7 days/week from 8pm – 4am. Typical response time is five to ten minutes (question from John Ciriello was "what's response time"). When calls come in at the same time, it's difficult to manage. More police staff are scheduled during peak times and hours.

#### 4. Review and Assess Trends

(M.Mills)

4.1. Accident/Injury Report - email report was sent to each member. Specific discussion was held regarding the four injuries that resulted in Lost Time. One was due to a slip on a sidewalk, one was due to an overexertion (employee reaching for something) and two were related to CCPS responding to a fight at a high-school hockey game on Feb.27<sup>th</sup>.

4.2. Workplace Inspections: Trend Data, Overdue Orders, Schedule - Matt handed out new workplace inspection schedule to each member and reviewed trend data as well as outstanding compliance orders.

4.3. Work Refusals - Matt provided a detailed overview of the work refusal submitted by a student/staff member (Residence Don). This was related to an incident where students were intoxicated and verbally assaulted and threatened the staff member. CCPS was called and an investigation was conducted. Western students were involved (one from Delaware Hall, one from Essex Hall and one from Huron University). Student staff member was offered accommodation off-site while investigation was being completed. Student staff member agreed that work refusal was resolved as students involved were given no trespass notices and remaining duty shifts were reassigned.

4.4. Critical Injuries - None

4.5. Safety Recommendations Submitted to the JOHSC - None submitted

4.6. Workplace Violence and Harassment Report (Bill 168) – Nothing to report. (J-C. Aubin)

#### 5. New Business

5.1 WHMIS for new employees. Phin asked whether or not new employees are being notified that they are to take WHMIS training. Wondering if it's part of the offer letter? Matt responded to say that the employee's supervisor should be notifying them of this. Phin noted that he ran into a person in Computer Sciences that is a contract employee that didn't know about the existence of the OWL system. Cleusa noted that this is the supervisor or PI responsibility to make sure their people are trained. Mike Gaylard noted that in the Faculty of Engineering, students aren't given access to the labs until they have completed their required training.

##### 5.2 Contractor snowplowing

Steve MacKay noted that this year was a change for us. In past years, we would have approximately eighty caretakers shoveling sidewalks and walkways on snowy days. With our contractor, we now have three full time employees performing this task. It was also a very heavy year of snow. Agree that the contractor is still working out some issues with knowing our campus, etc. but that campus is still much better than the city streets and neighbourhoods we all live in. Snow shoveling was taken away and outsourced as a wellness initiative, because there were many caretaking injuries related to this. Phin Perquin noted that his biggest complaint is between the curb and the road, people are trying to traverse these banks. Steve noted that's the responsibility of the Landscape Services team and that anyone can call x. 88304 at any time to request assistance with the snow. John Ciriello commented that the quality of cleaning isn't as good this year. Steve responded to say that lots of overtime was worked this year and that we do our very best, which is much better than the city streets and sidewalks

**6. Adjournment** Mike Gaylard, seconded by Cleusa De Oliveira. Carried.

#### 2017-2018 Meeting Dates

*Sept. 13, 2017 (SSB4220)*

*Jan 17, 2018 (SSB4220)*

*May 16, 2018 (SSB4220)*

*Oct. 25, 2017 (SSB4220)*

*Feb 28, 2018 (SSB4220)*

*June 20, 2018 (SSB4220)*

*Dec 6, 2017 (SSB4220)*

*April 4, 2018 (SSB4220)*

**Worker Representatives**

Cindy Morton-Cesarone ,CUPE2692  
John Ciriello UWOFA  
Khadry Galil UWOFA  
Thomas Stein, IUOE  
Phin Perquin, PMA  
Kim Law, PMA Alternate  
Darryl Stanley, CUPE 2361  
Steve Pepper, CUPE Alternate  
Cleusa De Oliveira, UWOSA  
Linda Jackson-Boeters UWOSA  
Cindi Talbot, SAGE  
Navraj Heer, PSAC  
Scott Hessel, OPSEU

**Employer Representatives**

Chris Bumbacco  
Barry Russell  
Steve MacKay  
Mike Gaylard

**Resources**

Jane O'Brien  
Matt Mills  
Jean-Claude Aubin