



**APPLICATION FORM FOR
COURSE BOOK REIMBURSEMENT**
Forward to: Western Human Resources
Support Services Building, Rm 5100, London, ON, N6A 3K7

Name: _____ Western ID: _____ Date: _____

Faculty/Department: _____ Ext: _____
(Please include campus address - building name & room no.)

Name of course book: _____

Course name: _____ Course Number: _____

Educational institution: _____ Marks/Grade: _____

(If applicable, please submit proof of successful completion.)

Course duration: From _____ To _____ Amount: _____

(Please attach original receipt)

I hereby acknowledge that if this amount is deemed taxable in the future, I assume all liabilities that may arise.

Signature of Applicant

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FOR HUMAN RESOURCES USE ONLY

Date processed: _____ Amount approved: _____ Approved by: _____