

# June 2023 - May 2024 Educational Assistance Amounts

(Revised June 2023)

## Important Notes

1. The following table represents general guidelines only. For more detailed information, including additional payment flexibility, please review the employee agreement for your employee group.
2. Tuition amounts are based on the cost of a 1st Year Arts & Humanities course at Western (approximately \$1210).
3. Funding limits apply based on course end dates.
4. Unused Educational Assistance funding cannot be carried forward to future years.
5. If a PMA staff is enrolled in a combination of graduate courses, undergraduate courses outside Western or non-credit courses, the maximum reimbursement is limited to \$ 4,600 for the year. The educational assistance will apply first to the graduate courses.
6. Graduate Certificate/Diploma Programs fall under the \$ 2420 limit. They are not considered Graduate Master’s Degree Programs.

Employee group	Western Credit Courses (Main Campus only)	Western Non- Credit Courses (Continuing Studies or Technology Services)  Credit or Non-Credit Courses from Affiliated Colleges or Other Accredited Universities or Colleges	Text Book Costs
<b>Professional and Managerial Association</b> (see note for combined courses)	<ul style="list-style-type: none"> <li>• Unlimited for undergrad courses</li> <li>• \$4600 per year for graduate studies</li> </ul>	<ul style="list-style-type: none"> <li>• \$2420 per year for Non-Credit Courses (e.g. Continuing Studies or WTS or Fanshawe College Courses) and Non-Western Undergraduate credit courses</li> <li>• \$2420 per year for graduate studies at institutions outside of Canada</li> <li>• \$4600 per year for Graduate Master’s Degree programs only at Canadian institutions (see related note # 6 above)</li> </ul>	May use Professional Expense Reimbursement
<b>UWOSA and SAGE</b>	<ul style="list-style-type: none"> <li>• Unlimited for undergraduate</li> <li>• \$2120 per term for part-time graduate Masters students</li> </ul>	<ul style="list-style-type: none"> <li>• \$2420 per year</li> </ul>	\$100 per course
<b>Librarian/Archivists</b>	\$4000 per year for any type of academic courses		May use Professional Expense Reimbursement
<b>CUPE Hospitality</b>	<ul style="list-style-type: none"> <li>• Unlimited</li> </ul>	<ul style="list-style-type: none"> <li>• \$2420 per year</li> </ul>	\$100 per course effective July 1, 2023
<b>CUPE Facilities Management</b>	<ul style="list-style-type: none"> <li>• Unlimited</li> </ul>	<ul style="list-style-type: none"> <li>• \$2420 per year</li> </ul>	\$100 per course
<b>Operating Engineers</b>	<ul style="list-style-type: none"> <li>• Unlimited</li> </ul>	<ul style="list-style-type: none"> <li>• \$2420 per year</li> </ul>	\$100 per course
<b>Western Special Constable Service - OPSEU</b>	<ul style="list-style-type: none"> <li>• Unlimited</li> <li>• \$4000 per year for graduate studies</li> </ul>	<ul style="list-style-type: none"> <li>• \$2420 per year</li> <li>• \$4000 per year for graduate studies</li> </ul>	\$100 per course